

Discipline

Hofstra University Continuing Education reserves the right to refuse enrollment or admittance to any student who engages in conduct deemed by Hofstra, in its sole discretion, as interfering with the learning experience or safety of any member of the Hofstra community. Laws prohibiting harassment on the basis of race, gender, color, religion, age, national origin, ethnicity, disability, veteran or military status, sexual orientation, marital status, citizenship status, or any other legally protected status are observed and enforced. Students are expected to familiarize themselves and comply with academic regulations and established practices of Hofstra University and Continuing Education. If, pursuant to such regulations or practices, the withdrawal of a student is required before the end of the term for which tuition has been paid, a refund will be made according to the standard schedule for refunds.

Policy on Student Conduct

Introduction

Students enrolled in noncredit courses at Hofstra University Continuing Education can take advantage of many of the privileges afforded to members of the Hofstra academic community for the duration of their enrollment, such as access to facilities and assistance from faculty members and staff; this relationship imposes certain responsibilities, including compliance with all applicable Hofstra rules and policies governing student conduct.

Policy Statement

Students enrolled in noncredit courses are expected to demonstrate appropriate professional and personal comportment in the classroom, on campus, at on-site visits, at internships, and in other situations related to their role as Hofstra students. They are expected to practice civility and respect in their interactions with others in the University community; to abide by the principles of academic integrity; to represent honestly their noncredit status at the University; and to refrain from conducting themselves in ways that compromise the reputation, academic processes, or regular operations of the University. Behavior subject to disciplinary action includes violations of University rules of conduct, the policies of Hofstra University, and any local, state, or federal laws, as well as conduct deemed by Hofstra not to comply with the expectations described in this policy or interfering with the learning experience, safety, or well-being of any person in the Hofstra community, wherever such behavior may occur. Examples include, but are not limited to, harassing students, faculty and staff members; contributing to an unsafe environment; interfering with academic classes or events; disrupting University functions, programs and activities; compromising the academic or administrative process by making excessive and unreasonable demands on faculty members or administrative staff; accessing or using Hofstra facilities or files (including electronic files) without authorization; jeopardizing the health, well-being, or safety of any member of the Hofstra community; causing damage to Hofstra University facilities, property, or equipment; and the inappropriate use of University electronic services (e.g., operating a business, spamming, or participating in any form of electronic/e-mail harassment).

Disciplinary Sanctions

Students engaging in violations of this policy may be directed by Hofstra faculty or staff members to leave the classroom or other setting immediately. Any student determined by the Vice President for Business Development to have engaged in violations of this policy shall be subject to the imposition of further sanctions, such as, but not limited to, suspension from the course for a stated period, dismissal from the course or program, prohibition from future enrollment, and notation on the student's record. Hofstra shall have sole discretion in determining whether a violation of this policy has occurred. The student may request an appeal of the sanction, in writing, within seven (7) days of notice of the sanction. The Associate Dean will review the appeal and render a decision, which shall be final and binding.