




How to View Your 1098-T

Authorized Users

Your student can view the form but must grant Authorized Users access to the form to view or print it.

- Visit: my.hofstra.edu
- Select **View Parent Services**
- Under **Family Resources**, click **Online Payment Center**
- Log in with email address and password
- Proceed to Step 7 using the Students Instructions below

Students

1. Visit: my.hofstra.edu
2. Log in with your **Student Network ID** and **password**
3. Select the **Menu Icon** 
4. Select **Student Services** from the leftmenu
5. Select **Student Payment Center**
6. Click on the grey rectangle: **My Payment Center**
7. Click **View** on middle of page next to **Your latest 1098-T Tax statement**
8. Scroll down to **1098-T Tax Statement**
9. Click **View** for the year you wish to view



1098-T Tax Statement	
Tax Year	Action
2016	
2015	

- ◆ Depending on the web browser you are using, you may receive a security message for permission to **open** or **save** your 1098-T
 - ◇ Select open to view your 1098-T in a new window
 - ◇ Select save will save a PDF copy to the selected or download folder on your computer