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# FRATERNITY AND SORORITY LIFE

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 HOFSTRA UNIVERSITY®

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## Guidelines

2024-2025

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# **Introduction**

Fraternity and Sorority Life has been a significant part of the undergraduate experience at Hofstra University since its founding in 1935. The University's continuing commitment to the fraternity and sorority community stems from the significant opportunities they provide for intellectual, cultural and interpersonal growth. Each organization was founded on similar principles of scholarship, leadership, service, and belonging. These values are at the core of everything the Hofstra fraternity and sorority community members strive for and integrate into their everyday lives. A community with these shared values can foster growth in character and enrich a student's intellectual, cultural and interpersonal growth through leadership roles, academic achievements, and alumni networking and support.

While the operations and day-to-day activities of our undergraduate chapters are the responsibility of the individual fraternities and sororities, these chapters exist on the campus with the university's consent. The relationship between Hofstra University and the fraternity and sorority community is dependent on the mutual cooperation of the rights and responsibilities created to enhance the well-being of both parties.

This document outlines specific requirements, guidelines, expectations, and support structures for recognized fraternities and sororities at Hofstra University. It is intended to provide transparency and clear communication of expectations to help our member organizations achieve success. The requirements outlined in this document do not replace or supersede other policies for students and organizations at Hofstra University. Fraternities and sororities and their members are still subject to the Guide to Pride and other Hofstra policies. In the event that the policies for an inter/national organization or council differ from the University, the University policy will take priority.

# **PRIDE Values**

It is expected that recognized fraternities and sororities will embody the Hofstra PRIDE Values. Hofstra students have many guides, teachers, and mentors throughout their time on campus, all of whom work toward helping students reach their goals. While each organization and student has unique goals, we strive to help all members develop a wide range of skills and competencies. Hofstra organizations are expected to help their members become strong Hofstra alumni living with purpose and Hofstra PRIDE by demonstrating the following values.

## **Perseverance**

Students are lifelong learners with a sense of purpose, striving for excellence by continuously expanding their knowledge and competencies.

## **Responsibility**

Students demonstrate integrity and ethical behavior in all aspects of their lives. They take responsibility for and make informed decisions about their personal well-being - - physically, emotionally, and intellectually - - and actively participate in fostering a safe and healthy community.

## **Innovation**

Students think critically about the world around them to better understand themselves, improve their problem solving and collaboration skills, and to become creative, effective, and principled leaders.

## **Diversity**

Students build strong and positive relationships, actively engage in a variety of communities, and work collaboratively towards shared values that embrace diversity and inclusivity.

## **Empowerment**

Students learn how to be effective self-advocates and to skillfully communicate their thoughts, feelings, and needs.

# **Governance Model**

The relationship between the fraternity and sorority community and Hofstra University is the responsibility of the Fraternity and Sorority Life (FSL) staff in the Office of Student Leadership and Engagement (OSLE). The professional staff in OSLE provide guidance, leadership, management and supervision for Fraternity and Sorority Life's governing councils and chapters through one on one meetings, chapter assessments, leadership development retreats and national conferences. The staff also lead and communicate a strategic vision and future direction of fraternity and sorority life consistent with the mission, vision, and Pride Values of Hofstra University. In addition to advising council executive board members and chapter leadership the FSL Staff serves as a liaison between the community and the university. There is currently one full-time professional and one graduate assistant dedicated to fraternity and sorority life.

## **Student Leadership & Engagement**

### **Fraternity & Sorority Life**

244 Student Center

[osle@hofstra.edu](mailto:osle@hofstra.edu)

[greeklife@hofstra.edu](mailto:greeklife@hofstra.edu)

516-463-6914

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Graduate Assistant for Fraternity & Sorority Life

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# Governing Councils

Hofstra has four governing councils that operate under the guidance of the Fraternity and Sorority Life staff to provide direction for the fraternity and sorority community. All chapters are required to maintain membership in a governing council to remain in good standing with the University.

## College Panhellenic Council (CPH/Panhel)

The College Panhellenic Council is the programming and governing body of five National Panhellenic Conference (NPC) sororities and one local sorority. Every woman who joins one of these organizations becomes a member of the College Panhellenic Council. The council consists of a delegate from each chapter and seven executive board officers. The council meets every other week to foster the spirit of friendliness, cooperation, and goodwill and promote scholarship among the member organizations.

<b>President:</b>	Rachel Katz	Phi Sigma Sigma	<a href="mailto:Panhellenic@pride.hofstra.edu">Panhellenic@pride.hofstra.edu</a>
<b>Staff Advisor:</b>	Paul Ferrante	Tau Kappa Epsilon	<a href="mailto:paul.ferrante@hofstra.edu">paul.ferrante@hofstra.edu</a>

## Interfraternity Council (IFC)

The Interfraternity Council is the programming and governing body of the eight North-American Interfraternity Conference (NIC) and one non-NIC affiliated fraternity at Hofstra. Every member who joins one of these organizations is a member of the IFC. The IFC consists of a delegate from each organization and six executive board officers. The IFC meets to promote mutual cooperation between the member organizations and Hofstra University as well as to promote the interests of its member organizations.

<b>President:</b>	Luke Hopta	Phi Delta Theta	<a href="mailto:ifc@pride.hofstra.edu">ifc@pride.hofstra.edu</a>
<b>Staff Advisor:</b>	Severino Randazzo	Sigma Phi Epsilon	<a href="mailto:severino.randazzo@hofstra.edu">severino.randazzo@hofstra.edu</a>

## Multicultural Fraternity and Sorority Council (MFSC)

The Multicultural Fraternity & Sorority Council (MFSC) is a cohort of culturally based fraternities and five sororities. Every member who joins these organizations is a member of the MFSC. The cohort holds roundtables consisting of a delegate from each organization and the staff advisor. The council meets to maintain unity amongst member organizations and promote excellence in academics, career, and personal growth.

<b>Staff Advisor:</b>	Paul Ferrante	Tau Kappa Epsilon	<a href="mailto:paul.ferrante@hofstra.edu">paul.ferrante@hofstra.edu</a>
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## Professional Fraternity Council (PFC)

The Professional Fraternity Council (PFC) is the programming and governing body of six co-ed fraternities each focused on a professional field such as business, pre-law, pre-med, and more. Every member who joins one of these organizations is a member of PFC. The council consists of a delegate from each organization and four executive board officers. The council meets to promote and enhance professional fraternities on campus by serving as cooperative forum for sharing ideas and information.

<b>President:</b>	Anthony Falleo	Phi Alpha Delta	<a href="mailto:pfc@pride.hofstra.edu">pfc@pride.hofstra.edu</a>
<b>Staff Advisor:</b>	Taylor Maultz	Sigma Delta Tau	<a href="mailto:taylor.l.maultz@hofstra.edu">taylor.l.maultz@hofstra.edu</a>

# Recognized Chapters

## Interfraternity Council (IFC)

Greek Letters	Organization Name	Chapter Designation
ΑΕΠ	Alpha Epsilon Pi	Hofstra Colony
ΦΔΘ	Phi Delta Theta	NY Kappa
ΦΚΘ	Phi Kappa Theta	NY Alpha Omega
ΠΚΑ	Pi Kappa Alpha	Lambda Pi
ΠΛΦ	Pi Lambda Phi	NY Alpha Tau Colony
ΣΑΕ	Sigma Alpha Epsilon	NY Chi
ΤΕΦ	Tau Epsilon Phi	Sigma Alpha Sigma

## College Panhellenic Association (CPH)

Greek Letters	Organization Name	Chapter Designation
ΑΕΦ	Alpha Epsilon Phi	Phi Upsilon
ΑΦ	Alpha Phi	Theta Mu
ΑΘΒ	Alpha Theta Beta	Alpha
ΔΓ	Delta Gamma	Eta Nu
ΔΦΕ	Delta Phi Epsilon	Epsilon Rho
ΦΣΣ	Phi Sigma Sigma	Epsilon Kappa

## Multicultural Fraternity & Sorority Council (MFSC)

Greek Letters	Organization Name	Chapter Designation
AKA	Alpha Kappa Alpha Sorority, Inc.	Kappa Phi
ΔΦΩ	Delta Phi Omega Sorority, Inc.	Colony
ΔΣΘ	Delta Sigma Theta Sorority, Inc.	Xi Gamma

## Professional Fraternity Council (PFC)

Greek Letters	Organization Name	Chapter Designation
AKΨ	Alpha Kappa Psi	Mu Psi
ΑΦΩ	Alpha Phi Omega	Alpha Eta Tau
ΦΑΔ	Phi Alpha Delta	Hofstra University
ΦΔΕ	Phi Delta Epsilon	NY Iota
ΘΤ	Theta Tau	Omega Beta



# **Rules & Policy Hierarchy**

The Office of Student Leadership and Engagement (OSLE) is responsible for supporting and managing student clubs and organizations at Hofstra University. All student clubs and organizations, including national, regional, and local organizations that have chapters at Hofstra, are allowed to operate at the will of the University. Expectations and guidelines for all recognized student groups at Hofstra are publicized at [www.hofstra.edu/oslepolices](http://www.hofstra.edu/oslepolices). These documents provide information about creating new student clubs and organizations, registering student clubs and organizations, accessing University resources, and other relevant policies and procedures. Student groups and organizations may also be subject to specific policies and constitutions governing particular student organizations and fraternity and sorority affairs. The Dean of Students may suspend or withdraw a group's recognition and permission to operate at the University, when a student club or organization fails to meet expectations; to comply with guidelines, policies, procedures, or constitutions; or adhere to the Code of Conduct.

Within seven (7) calendar days of receiving the notice of suspension or withdrawal of recognition, the club or organization may submit a written appeal of the Dean of Students' decision to the Vice President for Student Affairs, setting forth in detail the reasons the club or organization believes its recognition should be restored. The decision of the Vice President for Student Affairs is final.

In addition to Hofstra and FSL requirements and policies, each chapter must adhere to the rules and policies of their respective governing council and inter/national governing organization. The hierarchy of policies, guidelines, and expectations shall be the following:

1. Hofstra
2. OSLE/Fraternity & Sorority Life
3. Inter/national Governing Organization
4. National Headquarters
5. Campus Governing Council
6. Chapter

Failure to abide by any of these entities' rules and policies may result in charges being brought up against the chapter from the proper entity.

# **Requirements for Good Standing**

## **Academics**

OSLE expects fraternities and sororities to promote the academic achievement of its members. Each chapter must develop, implement, and maintain a written, comprehensive academic policy. The program should include the following items:

- A minimum GPA requirement for potential and initiated members
- A process or program that holds accountable and supports members who fall below the required GPA.

Chapters are expected to maintain a minimum semester GPA of 2.75. If a chapter's semester GPA falls below 2.75 for two consecutive semesters the president must meet with the Assistant Director for Fraternity & Sorority Life to discuss potential improvement plans and/or a change in the chapter's status. If after four consecutive semesters the chapter fails to meet the required chapter GPA, University recognition may be withdrawn.

## **Advisors**

All recognized chapters are required to have a minimum of two advisors:

- Campus advisor - A Hofstra faculty or staff member
- Alumni advisor - An initiated member of the national organization

Both advisors must formally agree to work with the chapter through the appropriate Advisor Agreement Form. The advisor agreement form outlines the responsibilities of an advisor and must be on file with OSLE. Additional advisors are welcome and should also sign the appropriate advisor agreement.

Fraternity & sorority chapter advisors may advise no more than two chapters and can only hold one advisor position per organization. Advisors may not be a current Hofstra undergraduate or graduate student and must be two or more years removed from their undergraduate degree.

## **Finances**

All chapters and councils have a student organization account with the university. Any money raised or collected by students on-campus or at Hofstra-sanction events for a recognized student organization are required to be deposited into Hofstra accounts.

Hofstra discourages the use of off-campus accounts and no off-campus accounts can use the name Hofstra University or any derivative of the name. No University funds can be provided to a student organization with the intent of it being deposited into an off-campus account.

## **Governing Councils**

As a requirement for recognition, all chapters must maintain membership in one of Hofstra's governing councils. Failure to maintain membership could result in University recognition being suspended or revoked.

## **Insurance**

All fraternities and sororities are required by Hofstra University to provide a Certificate of Insurance evidencing the following:

- General Liability Insurance for bodily injury and property damage with a minimum of \$1,000,000 in Combined Single Limit.
- The General Liability insurance must include Host Liquor Liability.

- The General Liability insurance policy must name “Hofstra University” as an additional insured and the certificate must state that the insurance coverage is primary over other collectible insurance.

All certificates of insurance must have a thirty (30) days’ notice of any change or cancellation of the policy terms. Any such notice should be sent to OSLE at the address indicated below. In addition, policies should be updated within fourteen (14) days prior of the expiration date of the existing policy.

Certificates of Insurance and any questions are best directed to:

Attention: Fraternity and Sorority Life  
Student Leadership and Engagement  
244 Mack Student Center  
200 Hofstra Blvd  
Hempstead, NY 11549

The above specified limits are required minimums only. The insurance requirements are strictly enforced. Failure to comply may result in immediate revocation of the chapter’s recognition by the University.

## **Inter/National Headquarters**

The Office of Student Leadership and Engagement at Hofstra University will not expand, recognize, or reinstate any organization not affiliated with an inter/national headquarters. Should a local organization currently recognized by Hofstra University lose recognition they will be ineligible for reinstatement.

## **Minimum Membership**

Hofstra values a strong Fraternity & Sorority community as a constructive element of campus life. The University recognizes that the community must have sufficient membership numbers so as to provide membership opportunities for every student who has a desire and the means to join.

Recognized chapters must be able to show substantial evidence of the organization’s ability to contribute to the fraternity and sorority community. Chapters are expected to meet expectations with respect to academic success, community service, campus involvement, and support of community wide and council programs.

Hofstra has established a minimum membership number as a way to ensure healthy groups and community dynamics. These standards exist for all recognized chapters regardless of governing council. To ensure that recognized fraternities and sororities possess the ability to meet performance expectations and for the continued health of the fraternity and sorority community and its individual members, this membership standard and procedure have been established.

All recognized fraternities and sororities are required to have a minimum of fifteen (15) active, full-time undergraduate student members (initiates or new members) on the roster at all times to maintain recognition and good standing. The chapters governed by the Multicultural Fraternity & Sorority Council (MFSC) are exempt from this rule. Chapters governed by MFSC are required to have a minimum of five (5) active, full-time undergraduate student members (initiates or new members) on the roster at all times to maintain recognition and good standing.

### **Process**

- All chapters will be required to review and update their rosters at the start and end of each semester by the posted deadline.
- If a chapter graduates or loses all of its undergraduate membership, the chapter will lose their university recognition.
  - Chapters that lose recognition may have a one year probationary period to gain membership, if failed, chapters may then ask to reapply three years from the date its recognition was revoked.

## Appeal

Chapters notified that University recognition has been withdrawn due to not meeting the minimum membership requirement may submit a written appeal to the Director of Student Leadership & Engagement within seven days of notification. The Director in consultation with the Assistant Director for Fraternity & Sorority Life and Dean of Students Office will review the request to determine if granting the appeal is appropriate. A decision will be made within two weeks of receipt of the letter. Chapters are granted one opportunity to appeal.

## Unrecognized Groups

Recognized fraternities and sororities are expected to abide by the Unrecognized Groups Policy found in the Hofstra University Guide to Pride. A fraternity or sorority found to be supporting a group not currently recognized by Hofstra University may have charges brought up against the chapter from the proper entity.

When a chapter loses recognition, any initiated members, or students who have been participating in the education process and have not yet been initiated, will be ineligible for membership in recognized organizations for the remainder of their time at Hofstra University.

## Philanthropy, Service, & Awareness

Community service, philanthropy, and awareness are core values shared by most fraternities and sororities and important components of the fraternity and sorority experience. Though all three give back to the community the methods used are different. Full definitions and examples of each are available in the [Philanthropy, Service, & Awareness Guidelines](#).

## Recruitment and Education of Members

All organizational growth has three stages:

1. **Recruitment:** The first stage, where an organization is identifying undergraduate students who could potentially be future members. These students are commonly referred to as "Potential New Members," "PNMs," or "Interests."
2. **Education:** The second stage, where an organization has identified undergraduate students to be future members of the organization, checked their eligibility with OSLE, and started a formal education process. At this stage students are commonly referred to as "New Members" or "Candidates."
3. **Initiation:** The final stage comes at the conclusion of the formal education process where the potential future members are initiated through a ceremony and are now active members of the organization.

## Recruitment

### Events

In addition to Hofstra University policies, the following rules and regulations apply to all Hofstra recognized fraternities and sororities regardless of governing council affiliation. **This list is not all-inclusive.** Chapters should familiarize themselves with the Guide To Pride, New York State Law, and their own inter/national policies related to recruitment and education.

- Recruitment activities cannot involve alcohol and/or drugs.
- All activities and events must take place on campus or at an approved off-campus business.
  - No activities may take place at a personal residence.
- All activities start no earlier than 8:00 AM and end no later than 12:00 AM (midnight).

- In addition, the schedule should leave adequate time for studying and not interfere with students' academic requirements.
- All chapters must follow the recruitment or intake requirements put in place by their inter/national headquarters.
- All potential future members being considered by the chapter must have their eligibility checked and approved by OSLE.
- A list of students who have been selected to participate in the education stage must be submitted to OSLE by the posted deadline.

## Eligibility

Students may only begin the education stage if the following requirements are met:

- Full time (12 credit hours or more) Hofstra undergraduate students
- Have completed one full semester (12 credit hours or more) at Hofstra University\*
- Minimum of a 2.500 cumulative GPA
- Be in good standing with Hofstra University and the Office of Community Standards

\*A transfer student is eligible if they are entering Hofstra with a 2.500 cumulative GPA and a minimum of 12 credits.

Eligibility will only be checked for those submitted via the Hofstra FSL Eligibility Check Form. Students may not begin education before their eligibility is checked or if they do not meet the above requirements.

Students may be a member of a PFC organization *and* either a CPH, IFC, or MFSC organization. However, students may only join one organization per semester.

## Calendar

Each chapter's recruitment schedule must be submitted and approved by OSLE via the Hofstra FSL Recruitment Calendar Approval Form

- Calendar should be reviewed by the campus advisor prior to submission.
- Any changes to the calendars must be discussed and approved by OSLE at least 48 business hours in advance.

OSLE will review the information provided and inform the listed contact prior to the start of recruitment with questions, concerns, or approval. Recruitment may not begin if the recruitment calendar has not been approved by OSLE.

## Education

In addition to Hofstra University policies, the following rules and regulations apply to all Hofstra recognized fraternities and sororities regardless of governing council affiliation. **This list is not all-inclusive.** Chapters should familiarize themselves with the Hofstra Guide To Pride, New York State Law, and their own inter/national policies related to recruitment and education.

- Each chapter will abide by the Hofstra Hazing Policy and is responsible for upholding zero tolerance for hazing.
- Programs may not last longer than eight (8) weeks and must be completed by the posted deadline.
- Education activities cannot involve alcohol and/or drugs.
- All activities and events must take place on campus or at an approved off-campus business.
  - No activities may take place at a personal residence.
- All activities start no earlier than 8:00 AM and end no later than 12:00 AM (midnight).
  - In addition, the schedule should leave adequate time for studying and not interfere with students' academic requirements.
- For organizations with organized study hours, flexibility must be given to those individuals who need to study alone. Only academic coursework may be completed during organized study hours (no fraternity/sorority business or activities).
- All chapters must follow their own inter/national education or intake programs.
- All students who cease participating in a chapter's education program must take part in an exit interview with a member of the FSL staff and complete a Membership Disaffiliation Form in person.
- All students must be initiated as full members of the organization by the posted deadline.

## Calendar

Each chapter's education programs must be submitted and approved by OSLE via the Hofstra FSL Education Calendar Approval Form

- Calendar should be reviewed by the campus advisor prior to submission.
- Any changes to the calendars must be discussed and approved by OSLE at least 72 business hours (Monday – Friday; 9:00 AM to 5:00 PM) in advance.

OSLE will review the information provided and inform the listed contact prior to the start of education with questions, concerns, or approval. Education may not begin if the education calendar has not been approved by OSLE.

## Reporting An Education Class to OSLE

All chapters must submit a list of names of those individuals who will be participating in the education process via the Hofstra FSL Education Participants List Submission Form by the posted deadline.

# MFSC Presentations

It is understood that new member presentations are an integral part of the multicultural fraternity and sorority experience. Hofstra recognizes that participation in this tradition can have a significant impact on the creation of community and sense of pride within the organizations who traditionally participate. In an effort to provide guidance that will enable the successful and positive continuation of the tradition of new member presentations, OSLE has established the following guidelines to ensure the success of planning a new member presentation at Hofstra:

- All new member presentations must be coordinated with the Assistant Director for Fraternity & Sorority Life.
- All organizations hosting new member presentations must submit written approval from a national or regional representative allowing the activity to take place.
- New member presentations must take place on the Hofstra campus.
- Presentations may begin no later than 10:00 p.m. and last no longer than 2 hours.
- A staff member and/or Campus Advisor MUST be in attendance at all new member presentations. It is the responsibility of the presenting organization to coordinate with OSLE to schedule a staff member to be present. Please note that significant notice may be needed in order to coordinate schedules.
- No alcoholic beverages or drugs are permitted at the event.
- Participation in the show must be truly optional for new members. Any pressure or coercion to participate in the show will not be permitted.
- No hazing, as defined by the group's inter/national organization, the university and the State of New York, may occur prior to, during, or after the show. Physical or psychological abuse of any kind will not be tolerated.
- Rehearsals may start no earlier than 8:00 AM and end no later than 12:00 AM (midnight).
- All shows must respect new members, members, alumni, other organizations, and the university.
  - Under no circumstances will degrading or negative sentiment towards another chapter or another chapter's members be permitted. This type of behavior includes mocking signature steps or calls.
  - Under no circumstances will profanity, racism, sexual innuendos, obscene gestures or hate towards another culture, gender, or identity be permitted.
- Disruptions by others attending organizations will not be tolerated. This includes, but is not limited to: walking through the presenters' show, talking over the presenting organization, etc.

# Auxiliary Groups & Sweethearts

## Auxiliary Groups

Hofstra does not recognize nor condone the creation and sustaining of fraternal auxiliary organizations (commonly referred to as “Big Brothers” or “Little Sisters”). These organizations have been prohibited by all inter/national organizations for the following reasons:

- Title IX exemption for fraternities and sororities
- Legal issues associated with insurance coverage

Auxiliary groups are not the same as joining a fraternity or sorority and should not be considered or treated as such. These groups do not follow the processes outlined, approved, and required by the national organization or university. Social fraternities and sororities are exempt from Title IX which allows them to exist as single sex organizations. Little Brother/Little Sister groups have blurred those lines and caused national organizations to ban them outright. All NPC organizations adhere to the Unanimous Agreements that prohibit their chapters from partaking in this practice. NIC organizations also prohibit their chapters from having these types of organizations. Below are the associated links for each group:

- NPC - <https://www.npcwomen.org/resources/pdf/Unanimous%20Agreements.pdf>
  - Section X (page 37 of Unanimous Agreements)
- NIC - <http://www.nicstandards.com/fraternity-members/why-standards>

The only method for joining a fraternity or sorority is through the recruitment, education, and initiation process approved by the national headquarters and Hofstra University.

## Sweethearts

Hofstra recognizes the significance and important role a chapter sweetheart plays in our organizations and encourages all organizations that are permitted by their inter/national headquarters to have them. While Hofstra does support chapter's having sweethearts, their inclusion in recruitment and/or education stages is strictly prohibited. Recruitment and education are intended to be a members only process and potentially can interfere with a fraternity or sorority Title IX exemption.

# Letters With PRIDE

Letters With PRIDE (LWP) is an initiative at Hofstra University to create successful college and community-centered fraternity and sorority chapters. Hofstra utilizes the following program as a way to assess the current status of the chapter & community, create strategic plans, and recognize and reward chapters for their hard work and contributions.

The purpose of Letters With PRIDE is the following:

1. Provide assessment opportunities for active members on chapter operations and disseminate to Hofstra University
2. Develop professional development opportunities for chapter leadership
3. Collaborate and create strategic plans to support and sustain chapter excellence
4. Identify excelling chapters for recognition through respective councils

Letters With PRIDE has been designed to provide the Office of Student Leadership and Engagement with progress reports at the end of each semester and assessment presentations annually in the spring semester. Presentations will be scored based upon a rubric. In addition, each organization also submit an annual report through Canvas to provide specific information for data collection.

LWP comprises four main areas of engagement along with questions and requirements related to various fields of chapter operations. Chapters are required to meet the overall requirements as a minimum for chapter recognition. In addition, all chapters should work towards meeting the four areas of engagement and development; this will vary depending on the chapter and their programming outline. Each chapter will be required to submit a semesterly report that is branded to the chapter identity and provide assessment data. The Office of Student Leadership and Engagement will be responsible for information related to academic performance and meeting attendance data. Other data should be provided by the chapter using various forms on the Hofstra Fraternity and Sorority Life website and/or GetInvovled HU.

## Directions for a Successful Accreditation:

Letters With Pride challenges organizations to think more broadly about the organization while providing certain development opportunities for chapter leaders. Organizations will be required to present their accreditation in the months of April or May and submit an annual report through Canvas in May for grading. All Letters With Pride outcomes will be provided through Canvas and chapter leaders will receive an email upon completion of their submission and grading.

## Presentation Process

All organizations will schedule a one (1) hour time slot throughout the month of April or May with the Assistant Director of Fraternity and Sorority Life and a panel (chosen by the Assistant Director). Organizations will develop a branded powerpoint to reflect the chapter and values and provide an overview of the academic year. Presentations should not be longer than 30 minutes and shorter than 15 minutes. Upon successful completion of the presentation, the chapter will meet with the Assistant Director afterwards to review and discuss organization progress.

### **Items to include in the powerpoint**

- Develop a S.W.O.T Analysis (Strengths, Weaknesses, Opportunities, and Threats) on the chapter.
- Discuss three goals that were set from the academic year and assess how or if you met them.
- Set three goals for the upcoming academic year and explain the organization's vision moving forward.
- Provide overviews and data on the following four areas of Letters With Pride:
  - Co-Curricular Readiness & Leadership
  - Community Engagement
  - Wellness and Safety
  - Retention and Belonging
- Answer the question of how the organization contributes to the overall Hofstra Community.



## Annual Report Overview

The annual report is an opportunity for organizations to provide highlights and use data to support their claims for accreditation. Each annual report should be a branded outline and promote the mission and values of the organization. Annual reports will be uploaded into the Fraternity and Sorority Life Canvas page for the organization by May 15, 2023. The Assistant Director of Fraternity and Sorority Life, along with two additional reviewers chosen by the Assistant Director, will review and provide feedback through Canvas.

- **Items to include in the Annual Report**
  - Organization's Mission & Values
  - Chapter Highlights
    - Traditional Programming
    - Recognition & Accomplishment
  - Chapter Executive Board (Fall & Spring)
  - Community Impact
    - Overall Chapter Service Hours and average per member
    - Total Philanthropic dollars raised and average per member
    - Philanthropic Organizations donated to
  - Membership data
    - Total Membership
    - Total New Members (Fall & Spring)
    - Graduating Members (Fall & Spring)
  - Academic Data
    - Total Number of Members on the Dean's or Provost's List (Fall Semester)

All successful presentations and annual reports will provide assessment and communicate the work the chapter has done throughout the academic year. Each organization will submit their presentation and annual reports to the Fraternity and Sorority Life Canvas page under their respective organizations for a total grading.

### Rankings:

1. **Diamond Chapter** (Max: 32 points; Min: 24 points)
  - a. A chapter that exceeds the expectations, tells a story of the chapter through branding and assessment, and communicates well with the Hofstra Community
2. **Sapphire Chapter** (Max: 23 points; Min: 15 points)
  - a. A chapter that meets the expectations for LWP and has a clear image of the chapter operations and is supportive of the Hofstra Community.
3. **Garnet Chapter** (Max: 14 points; Min: 8 points)
  - a. A chapter that fell short or did not meet the expectations for LWP. Information is missing, programs were not held or provided, and reports or presentations were not branded.

Chapter who do not meet the expectations will be required to conduct the following probationary items to maintain active status of the chapter:

1. Meet with the Fraternity and Sorority Life staff on a bi-weekly basis;
2. Develop a plan-of-action for the upcoming academic year, due by August 15th;
3. Set three priorities/goals for the upcoming semester which will be assessed by the FSL Staff; due by August 15th

### Appeal:

If a chapter wishes to appeal their score, they may submit a written appeal to the Executive Director for Student Leadership & Engagement **within seven days of receiving their LWP Score**. In order to appeal, one or more of the following conditions must be met:

- Procedural rights of the chapter have been violated

- The chapter has been improperly scored due to bias or human error

The Executive Director, in consultation with the Assistant Director for Fraternity & Sorority Life, will review the request for appeal. A decision will be made within two weeks of receipt of the letter. Chapters are granted one opportunity to appeal.

## **Forms & Documents**

### **Policies**

[Hofstra Guide To Pride](#)

[FSL Expansion Policy](#)

### **Forms**

All forms can now be found at [Hofstra.edu/GreekLife](https://hofstra.edu/GreekLife)

### **How To**

[Complete the FERPA Student Release Online](#)

[Make An Appointment with FSL Staff](#)

[Update Your Roster](#)

# On Campus Resources

[Campus Recreation](#)

[Career Center](#)

[Center for Academic Excellence](#)

[Center for University Advising \(CUA\)](#)

[Commuting Student Services and Community Outreach](#)

[Dean of Students Office](#)

[Intercultural Engagement & Inclusion \(IEI\)](#)

[Interfaith Center](#)

[Office of Community Standards](#)

[Office of Student Leadership & Engagement \(OSLE\)](#)

[Parent and Family Programs](#)

[Public Safety](#)

[Residence Life](#)

[Student Access Services](#)

[Student Advocacy & Prevention Awareness \(SAPA\)](#)

[Student Health and Counseling Center \(SHACC\)](#)

[Student Success Collaborative](#)

[Title IX Office for Student Issues](#)

# Types of Organizations

## **International**

Organizations who have various chapters at different universities in two or more countries. International organizations are conceptually the same as national organizations in all other aspects

## **National**

Organizations who have various chapters at different universities in a single country. Each chapter is given a chapter designation by their national councils. National organizations have a ritual ceremony used throughout the organization

## **Local**

An organization that is exclusive to Hofstra University and is the only chapter of said organization. Local organizations do not have the oversight of a national or international organization and often use alumni boards as advisors. Any local fraternal organizations at Hofstra have been grandfathered into the community. No new local fraternities or sororities will be permitted.

## **Social**

Organizations whose primary purposes are often stated as the development of character or leadership ability. These organizations do not have a specific professional or occupational focus.

## **Multicultural**

An organization that has a special interest in a cultural or cultural identity, whose primary purposes are often stated as the development of character, leadership, and service. These organizations do not have a specific professional or occupational focus.

## **Pre-Professional**

Organizations whose primary purpose is to promote the interests of a particular profession and whose membership is restricted to students in that particular field of professional education or study.

## **Unrecognized**

An organization that is no longer recognized by Hofstra University for any reason.

# Glossary of Terms

**Active:** a formal initiated member of a fraternity or sorority

**Affiliation:** The fraternity or sorority to which an individual belongs

**Alumnae:** a sorority member who has graduated from college (plural: alumnae)

**Alumnus:** a fraternity member who has graduated from college (plural: alumni)

**Badge (pin):** the insignia that designates your fraternity or sorority

**Bid:** a formal invitation to join a fraternity or sorority

**Bid Matching:** A system for matching the choice of potential new members with the choice of the chapter (CPH)

**Big Brother/Big Sister:** An active member assigned to be the personal mentor for a new member.

**Brother:** a term used when referring to other members of a fraternity

**Call/Chant:** A vocal sound used by members of cultural based fraternities and sororities to acknowledge one another

**Chapter:** name for the local organization of a national fraternity/sorority

**Chapter Advisor:** An alumnus/alumnae or faculty/staff member who serves in an advisory role to provide guidance to the organization.

**Colony:** A newly formed affiliate of a national organization that has not yet received its charter. The members of a colony are referred to as "founders."

**Crossed:** The actual date of initiation into a cultural fraternity or sorority.

**DOS:** Dean of Students

**DSA:** Division of Student Affairs

**Dues:** Membership and other fees paid to the local chapter of the fraternity or sorority

**FIPG:** Fraternity Information and Programming Group, a group of large inter/national fraternity that have grouped together to form a uniform risk management policy.

**Formal Recruitment:** the recruitment process for CPH sororities which takes place during the beginning of the spring semester.

**Fraternity:** The name that applies to men's Greek letter organizations and is characterized by a ritual, pin, and a strong bond of sisterhood and/or brotherhood.

**FSL:** Fraternity & Sorority Life

**Informational:** A meeting held by a chapter for prospective members who are seeking more information about the organization. An informational is typically the first step in the Membership Intake Process for MFSC Organizations.

*Updated: 03/06/2024*

**Initiation:** the traditional ritual, which brings the new member into full membership

**Intake/Membership Intake :** The membership recruitment and induction process culturally based fraternities and sororities

**Inter/national Organization:** A common way to refer to the larger fraternity or sorority with a chapter on a college campus. For the business center of these organizations Headquarters, Central Office, or Executive Office is appropriate.

**Legacy:** a prospective member who has a family member in the same fraternity or sorority

**Line:** individuals going through the Membership Intake Process of a MFSC organization.

**Membership Intake:** Intake is the process by which many MFSC organizations take in new members. This process begins with an information meeting or formal rush and concludes with initiation. Each organization does membership intake on their own schedule and not necessarily every semester.

**National Panhellenic Conference (NPC):** The national group of 26 women's sororities in North America and the Umbrella Organization for the Panhellenic Council. Representatives from each national sorority meet regularly to advocate for sororities, make common agreements about how Panhellenic sororities should function, and provide resources to collegiate and alumnae members.

**National Pan-Hellenic Council (NPHC):** Refers to the national coordinating body for 9 historically African-American fraternities and sororities commonly referred to as the Divine 9. Hofstra has 4 of these national organizations and they are members of the Hofstra Multicultural Fraternity & Sorority Council (MFSC)

**Neophyte:** A newly initiated member of a cultural fraternity or sorority

**New Member:** a member who has not been initiated (Some organizations use other terms such as ASSOCIATE, CANDIDATE, OR LINE BROTHER/SISTER) - One who has been accepted as a probationary member of a sorority or fraternity but has not yet been initiated. Collectively, the New Members who join the same semester are called the NEW MEMBER CLASS OR LINE.

**New Member Education Process:** The time period in which candidates for active membership (or new members) learn about the organization and participate in brotherhood/sisterhood activities.

**New Member Pin:** a pin that designates a new member of a fraternity or sorority

**New Member Presentation:** a show where newly initiated members of MFSC organizations introduce themselves to the community and highlight what they have learned about the organization during their intake process.

**New Member Recruitment:** the continual process of recruiting members for a fraternity or sorority (usually CPH, IFC, and PFC)

**NGLA:** Northeast Greek Leadership Association. NGLA holds an annual leadership conference for fraternity and sorority members in the Northeast region of the United States.

**North-American Interfraternity Conference (NIC):** The national trade organization of 75 men's fraternities in North America and the umbrella organization for the Interfraternity Council. Unlike the other umbrella groups this group does not have any governing authority over its members. National representatives meet regularly to advocate for the fraternal experience, and make common agreements about minimum standards for member organizations.

**OSLE:** Office of Student Leadership & Engagement

**Philanthropy:** the chapter's specific charitable organization(s) that they donate money to.

**Potential New Member (PNM):** a term for men or women being recruited by a fraternity or sorority; anyone not affiliated with a fraternity or sorority is a PNM

**Prophyte:** A member of an MFSC organization who has been in the organization long enough to initiate a new line of members.

**Quota:** The number of new members that CPH sororities may accept during formal recruitment. This is determined by CPH based on the number of PNMs participating in formal recruitment and is not determined until after the Preference Round.

**Recruitment (sometimes called RUSH):** the action of finding new people to join an organization

**Recruitment Counselor:** a disaffiliated member of an organization who assists potential members through the recruitment process (only in CPH sororities).

**Ritual:** the traditional ceremonies of a chapter, which are usually secret

**Signs:** a unique display expressed by hand symbols. *Please do:* Enjoy the viewing of various signs. *Please don't:* imitate an organization's sign. It is a sign of disrespect.

**Sister:** a term used when referring to other members of a sorority

**Snap Bidding:** An option available to CPH sororities that did not receive quota. This occurs during Formal Recruitment, after bid matching, but before bid day.

**Soror:** the term used to refer to a sister of the sorority.

**Sorority:** The name that applies to women's Greek letter organizations and is characterized by a ritual, pin, and a strong bond of sisterhood and/or brotherhood.

**Stepping:** A performance involving dance, marching and traditional culture of a cultural organization.

**Stroll:** Organizational members move together in a line expressing pride for their organization. In this line, members may express their pride through use of their organization's call, sign or historical information, ritual/custom dances, etc. All of this is done through movements that are unique to a particular organization. *Please Do:* Enjoy watching, as each organization has a unique way and style of strolling. *Please Don't:* imitate the stroll or cut in between members of the line. That is considered a sign of disrespect.

**Stroll/Step Show:** A line dance done by members of cultural fraternities or sororities (usually at a party or step show)

**Total:** The allowable chapter size determined by CPH. Chapters under this number are allowed to participate in informal recruitment.

**Yard:** A term used by NPHC groups to indicate that campus.