

Office of Certification and Educational Support Services
School of Education, Health and Human Services
129 Hagedorn Hall
(516) 463-5747 / Fax (516) 463-6503

NOTICE TO STUDENTS:

- All course evaluation requests must be accompanied by photocopies of bulletin course descriptions and transcripts.
- For final acceptance, students must provide college credits on the official transcript from an accredited institution and photocopies of the signed Course Approval/Evaluation Request Form

Student Name: _____
 Student ID#: _____ Email: _____
 Address: _____
 City/Town: _____
 Phone: _____ Fax: _____
 Date: _____ Accredited Institution: Yes ___ No ___

COURSE/EVALUATION REQUEST FORM:

Category to be Fulfilled	Course to be Evaluated	College/University	Approved	Denied
Artistic Expression/ Humanities				
Communication				
Information Retrieval				
Concepts in History/ Social Science				
Language other than English				
Scientific Processes				
Mathematical Processes				
Literature, Analysis & Written Expression				
Economics				
Philosophy/Ethics				
Political Science				
Foundations of Education				
Literacy Studies				
Special Education				
Human Development/Child Development				
Research Methods/Statistics				
OTHER:				

Comments:

**NOTE: The form is not valid unless signed by the Office of Certification & Educational Support Services
 School of Education, Health & Human Services
 Hofstra University, 129 Hagedorn Hall,
 Tel:(516) 463-5747
 Fax:(516)463- 6503**

Signature: Faculty Advisor **Date**

Signature: Transcript Evaluator **Date**