

Flyer Posting Policy

The following is the policy regarding advertising with flyers/posters in the residence halls. Residential Life, Student Activities, and the Student Government Association designed this policy. This policy will be effective on Wednesday, February 06, 2002. Violations of this policy will result in fines through the Office of Student Activities and possible judicial action.

1. The Office of Student Activities will approve all posters and flyers from the clubs and organizations before distribution. The Office of Student Activities will stamp out those materials acceptable for posting.
2. Organization members will count out and label the approved materials according to the following distribution list:

Alliance: 12	Bill of Rights: 12	Constitution: 14
Enterprise: 14	Estabrook: 14	VanderPoel: 14
New Complex: 5	Colonial West: 15	Colonial East: 15
Nassau: 7	Suffolk: 7	Neth North: 14
Neth South: 12	Twin Oaks: 7	Liberty: 10
Total: 180		

3. All approved materials must be sorted and placed in the Residence Hall boxes at the back of Residential Life by noon on Fridays.
4. Assistant Directors of Residential Life, or designee, will pick up the flyers/posters on Friday afternoon between noon and 5p.m. and place them in the Resident Assistant mailboxes in each building/complex.
5. Residential Life staff members will remove all flyers/posters from the week prior and update the bulletin boards/tack strips with all new material no earlier than Sunday evenings beginning at 8p.m. but no later than Tuesday at noon.
6. All posters/flyers will be removed each week. All unauthorized flyers/posters will be removed daily.
7. Please note that due to the overwhelming amount of flyers/posters, we will post *one* flyer/poster per floor. We *cannot* accommodate mass distributions through student mailboxes.

We kindly request your adherence to this policy. For any clarifications, please contact the Office of Residential Life at (516) 463-6930.