

APPLICATION FOR SPRING 2011 SEMESTER
DEPARTMENT OF PUBLIC SAFETY
RESIDENT SAFETY PROGRAM

Spring Semester 2011 Resident Safety Work Schedule: January 24, 2011 @ 1600 – May 20, 2011 @ 2400 (inclusive). Please Note: Resident Safety Employees are responsible for holidays and days classes are not in session.

Name: _____ **Student ID#:** _____

Home Address: _____ **Cell:** _____

Residence Hall Address: _____ **Extension:** _____

Hofstra Email address: _____

Please indicate the buildings, times and days of the week that you would prefer to work during the Spring 2011 semester. Please remember that we CANNOT guarantee you these hours. However, the sooner you get your application in, the better your chance is of getting the hours you request. We will try to accommodate you as best as we can, but shifts are assigned based on seniority, prior record and date of receipt. Please remember that you cannot sign up for a shift within a half hour before or after another obligation.

Please select additional hours for us to choose from and indicate the total number of hours you would like to work on the line below. In other words, if you want to work 12 hours next semester, give us 24 to choose from, and write “12 total hours” on the line below. This will increase your chance of getting the amount of hours you request. Mark your primary choices with a * so we know to assign those shifts first, if possible. Please use the back if you need more space.

Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____
Building: _____	Hours: _____	Days: _____

Total amount of hours you would like to work per week during the Spring 2011 semester: _____

ARE YOU AN INTERNATIONAL STUDENT? (Proper paperwork must be filled out) Yes ___ No ___
DO YOU HAVE ANOTHER JOB ON CAMPUS? Yes ___ No ___
DO YOU HAVE FEDERAL WORK STUDY? Yes ___ No ___

*If you are interested in applying for a Team Leader or Resident Safety Shift Coordinator position, please contact the office at
463-6612, Monday - Friday, 0900-1700.*

**Upon Completion, this form should be returned to:
Hofstra University - Department of Public Safety- Resident Safety Program
109 Hofstra Information Center - Hempstead, NY 11549**