



Hofstra University

New Member Packet

Revised: August 22, 2011

Hofstra Leaders Have Pride

PRIDE PRINCIPLES

Personal/Social Responsibility

During college, Hofstra students will develop and demonstrate the skills needed to steer their own personal, academic, and career paths and to take full ownership of their decisions, in and out of the classroom. They will engage in a process of self-discovery, and develop interpersonal and intrapersonal competence. They will develop their intellectual curiosity, and learn to engage in informed and responsible risk taking. Students who have developed personal and social responsibility are reflective and have a clear sense of purpose, and are cognizant about how their actions impact others. They maintain a healthy balance of autonomy and interdependence, responsibly manage their personal affairs, and use their time wisely.

Respect for Self and Others

Hofstra students will show respect for all individuals they encounter on and off campus, as well as demonstrating self-respect. They will become effective, appropriate self-advocates who display emotional maturity in their interactions with others. Recognizing their own strengths and abilities and seeking help as needed, they will learn the components of a healthy lifestyle and positive health decisions in order to sustain their physical and psychological well being.

Integrity, Ethics and Leadership

Hofstra students will demonstrate integrity and ethical behavior in all aspects of their lives, in and out of the classroom. They will continually work to understand themselves and the world around them, improve their collaborative skills, and work to become effective, principled leaders.

Diversity and Community

Hofstra students will appreciate the unique perspective of each individual based on his or her diverse experiences, while also respecting the responsibility to the broader community. They will demonstrate the awareness, knowledge and skills necessary to effectively engage with a diverse community. They will develop into good global citizens, as well as showing a commitment to service to one's own community.

Expression and Free Exchange

Hofstra students understand and demonstrate the importance of respectful free expression and exchange for learning. Participation in these practices leads to the development of critical and integrative thinking, and the ability to apply knowledge across different contexts. Through dialogue and engagement, students clarify their sense of purpose, including their academic and career goals, as well as learn effective decision making, communication, and technological skills.

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Hofstra University

New Member Packet Check List

Group Name: _____

All the following pieces of information must be completed and submitted to the Office of Student Leadership and Activities for formal written approval one week in advance of starting any new member activities.

- Sorority/Fraternity Information Sheet See page 13
- Prospective Member List See page 15
- Finalized New Membership Roster See page 17
- Sorority/Fraternity Individual Contracts See page 23
(Please pick up contracts in the Office of Student Leadership and Activities.)
- Campus Advisor Verification Form See page 24
- National Verification Form See page 25
- Chapter Verification Form See page 26
- Calendar of Activities See page 27
- The above information has been approved and the above named organization can start the New Member Education Process on _____

Assistant Director _____

President _____

New Member Educator _____

-
- List of all New Brothers/Sisters (Name, ID#, Phone #, Address) Please Print Clearly
(Please submit by _____)

The Goal of Fraternity and Sorority Organizations

Fraternity and sorority organizations provide a milieu of intellectual achievement, awareness of social responsibility, social and personal development, and respect for human diversity. They also offer a rich and rewarding experience for those who choose to affiliate. Through the goal statement, the men and women in these organizations reaffirm that the purpose of fraternity and sorority life at Hofstra University is to support, maintain, and encourage the following:

A. Intellectual Awareness

Fraternities and sororities create an atmosphere that encourages its membership to broaden their intellectual horizons and sharpen academic skills. While collectively supporting the norm of academic excellence, these organizations provide an environment conducive to the free exchange of ideas among its members. In addition, fraternity and sorority organizations help members pursue scholarship and academic achievements by providing tutorial assistance when needed and by rewarding superior academic achievement.

B. Social / Personal Responsibilities

Fraternities and sororities provide opportunities for members to learn the meaning and practice of social responsibility. Fraternity and sorority life involves the collective commitments of group living in which individuals learn their own behavior has consequences for each member of the group as well as for the group as a whole. Through participation, individuals have opportunities to develop skills relating to leadership and fiscal management. Participation in various campus, community, and philanthropic activities fosters the individual's lifelong commitment to service and personal development.

C. Equal Opportunity

Fraternities and sororities provide opportunities for individuals to learn to respect the rights, values, and beliefs of others. Students from diverse cultural, religious, and socioeconomic backgrounds are encouraged to participate in the Greek system. Activities and programs designed to promote understanding and acceptance of diverse populations are a critical part of the fraternity and sorority experience.

In accordance with the mission statement in the Hofstra University Inter-Fraternity Sorority Council Constitution, the fraternities and sororities at Hofstra University will offer equal opportunity individual participation regardless of race, color, religion, national origin, physical handicap, age, or sex.

A Good New Member Education Process.....

...Provides lasting friendships and mutual support of fellow fraternity and sorority members.

...Teaches leadership, self-government, and democracy.

...Allows you to become part of an identifiable group without losing your own individuality.

...Values diversity and inclusion. There is unity within variety.

... Encourages scholastic development by providing a conducive study atmosphere, recognizing achievement, and acknowledging academic honors.

...Teaches team work and facilitates positive group dynamics; indispensable tools in professional settings.

...Exposes you to broad social experiences, both within and outside of the Greek community.

HOFSTRA UNIVERSITY

GUIDELINES FOR NEW

MEMBERSHIP ACTIVITIES

The Office of Student Leadership and Activities reserves the right to approve, reject, or modify any of the new member policy guidelines and activities, at any time. The following are guidelines that govern new membership programs at Hofstra University. Please read them carefully.

National Organizations. All new membership programs must be approved in writing and verified by the national office and Office of Student Leadership and Activities. A letter approving all activity must be received on national office letterhead at least one week prior to the date officially approved by the New Member Education Process at Hofstra University.

Local Organizations. For local groups, new member programs are authorized by the group's alumni representative and the Office of Student Leadership and Activities. A letter approving all New Member Activity must be received at least one week prior to the date officially approved by the New Member Education Process at Hofstra University.

Guidelines

I. Paperwork

- a. This packet must be completed in its entirety and approved in writing by the Office of Student Leadership and Activities, at least one week prior to starting new member activities.
- b. Failure to file this packet with the Office of Student Leadership and Activities will result in immediate suspension of activities followed by a "failure to comply" citation through the Office of Community Standards.
- c. Any violations of this membership packet will result in a minimum sanction of a \$300 fine up to a maximum sanction revoking the organization's Hofstra charter. Letters will be sent to the national/local organization (where applicable) notifying them of the violation. Individual members of the group may also be charged independently and may be suspended from school if such action is warranted. Additional sanctions may also apply.
- d. When members are initiated, a formal notice must be sent to the appropriate council(s) with the initiated members' names and the date the initiation took place. All new member rosters must be submitted to the Office of Student Leadership and Activities and the appropriate councils within two days following the initiation.
- e. Any requests, concerns, changes, or modifications of initial new member activities must be submitted, reviewed, and approved in writing by the Office of Student Leadership and Activities five days prior to the event.
- f. This packet must be completed and everything written on all forms must be accurate and factual.

II. Eligibility of Participation

- a. First year students are not permitted to become new members during their first semester at Hofstra.
- b. Individuals who are not listed as new members in the membership packet may not participate in the new member education process.
- c. All potential or prospective new members must be in good academic standing, they must have an overall GPA of at least 2.3 and must be a registered full-time undergraduate student as defined, and verified by the University

- d. Individuals who are on academic probation may not participate in new member programs/activities. If any unauthorized participation occurs, the organization will be required to pay a fine of \$500 for each new member on academic probation and/or additional sanctioning.

III. Scheduling and Participation in Activities

- a. All new members must attend and participate in all educational programs sponsored by the Office of Student Leadership and Activities.
- b. All new member activities and initiation must be completed by the Office of Student Leadership and Activities deadline. No hold-over will be permitted.
- c. The new member period and activities (formal or informal) shall not exceed six (6) weeks for fraternities and four (4) weeks for sororities. Unless the Office of Student Leadership and Activities reserves the right to consider modifications to this period under extenuating circumstances.
- d. All new members must be given a minimum of 25 study hours per week for the purpose of studying, and other academic requirements. This does not include scheduled class time.
- e. When classes are in on weekdays when classes are in session, new member activities may only occur between the hours of 9 a.m. and 11 p.m. On Fridays and Saturdays intake may only occur between 10 a.m. and midnight.
- f. Free time must be allowed daily from 5p.m.-8 p.m. In the event that a potential new member has class during that time, they must be allocated another 3 hours per day.
- g. "Pre," "post," and underground new member activities will not be permitted.
- h. No new member activities are permitted during religious or school holidays, breaks, recesses or vacations unless approved in writing by the Office of the Student Leadership and Activities.
- i. New members involved in athletic teams, spirit support groups (Cheerleaders, Twirlers, Pep Band, Dance Team), clubs, and/or organizations will be allotted free time for meetings, games and practices (excluding initiation ceremonies).
- j. The events approved on your calendar of activities may not conflict with any Council Activities (IFSC, ALFSA, IFC, or Panhell).
- k. ALL NEW MEMBERS ACTIVITIES MUST TAKE PLACE ON CAMPUS.

IV. Hazing

Hazing, as defined by Hofstra University, generally includes any actions or situations that occurs for the purpose of initiation, affiliation, or continued membership, (whether recognized or not) that:

- a. Endangers mental/ physical health, or involves the forced or encouraged consumption of liquor, drugs, food, beverages, or other substances.
- b. Causes or may cause mental, physical, or emotional intimidation, harm, or danger.
- c. Involves mistreatment by playing stunts or practicing abusive, humiliating, repetitive, or ridiculous tricks that subject an individual to personal indignity.
- d. Requires an individual to perform unnecessary, disagreeable, or difficult acts that are harassing in nature, and/or creates an environment of ridicule or criticism.

The above actions are considered hazing both on or off-campus, and with or without the consent of involved individuals.

*****Please refer to Rules and Regulations of Hofstra University and New York State Law Regarding Hazing which can be found on Code of Community Standards.*****

V. Drugs and Alcohol

- a. No current or new member shall consume or be under the influence of alcohol or drugs at any time during the new membership activities or events.
- b. No Bid Day activities may include alcohol, regardless of whether they are held on or off campus.

VI. Involvement with Groups at Other Colleges/ Universities

- a. New members from other campuses **are not permitted** on Hofstra's campus to participate in new member activities with a Hofstra fraternity or sorority.
- b. Students from other campuses may not pledge or intake Hofstra students as new members.
- c. Fraternities or sororities from other institutions may not conduct any new member activities on Hofstra University's campus.
- d. Hofstra students may not be involved with any new member process/activities at other institutions. .

VII. Additional Rules

- a. All current and potential new members of the organization must read and abide by the contents of this packet.
- b. Honorary members must be approved in writing by the Office of Student Leadership and Activities. Approvals will be granted in extenuating circumstances only.
- c. Organizations may not inform a new member they have been initiated and subsequently inform them otherwise.
- d. No new member activities are permitted in the residence halls. Also no sleepovers may be held on or off campus
- e. Groups that are not recognized by the Office of Student Leadership and Activities or their National Headquarters are not permitted to recruit/intake students from Hofstra University. Non-recognized groups that conduct underground formal/informal activity of any Hofstra student(s) will not be permitted to petition for recognition for a minimum of four years. Recognized groups that assist underground groups will jeopardize their charter.
- f. Reverse new membership activities with organization members will not be permitted.
- g. The establishment of new member headquarters, either on or off campus, is not permitted.

Office of Student Leadership and Activities

Anti-Hazing Guidelines

Hazing, as defined by Hofstra University, generally includes any actions or situations that occurs for the purpose of initiation, affiliation, or continued membership, (whether recognized or not) that:

- a. Endangers mental/ physical health, or involves the forced or encouraged consumption of liquor, drugs, food, beverages, or other substances.
- b. Causes or may cause mental, physical, or emotional intimidation, harm, or danger.
- c. Involves mistreatment by playing stunts or practicing abusive, humiliating, repetitive, or ridiculous tricks that subject an individual to personal indignity.
- d. Requires an individual to perform unnecessary, disagreeable, or difficult acts that are harassing in nature, and/or creates an environment of ridicule or criticism.

The above actions are considered hazing both on or off-campus, and with or without the consent of involved individuals.

Examples of Hazing

The following outlines examples of behaviors (voluntary or involuntary) that can be defined as “hazing” and will be addressed by the University. While this list isn’t comprehensive, it is intended to help organizations understand the broad scope of hazing behavior. Please be aware the ALL forms of hazing are taken seriously and not tolerated by the University

Subtle Hazing

Subtle hazing is behavior emphasizes a power imbalance between new members/rookies and other members of the group. This is called “subtle hazing” because these actions/activities are often accepted as “harmless” or meaningless. Subtle hazing typically involves activities or attitudes that breach standards of mutual respect and place new members/rookies on the receiving end of ridicule, embarrassment, and/or humiliation tactics.

Some examples of subtle hazing include:

- Deception
- Assigning demerits
- Silence periods with implied threats for violation
- Deprivation of privileges granted to current members
- Assigning new members/ rookies duties not required by others
- Social isolation
- Line-ups, drills, or tests on meaningless information
- Name calling
- Requiring new members/ rookies to refer to current members by titles (e.g. Mr./ Miss)
- Requiring items to always be in a new member’s possession
- Requiring new members/ rookies to dress identically
- Probate, Neophyte Show, Surfacing, Showcasing, etc., is not allowed on campus or off campus.
- Absolutely no competitive singing.

Harassment Hazing

Harassment hazing is behavior that causes emotional anguish or physical discomfort in order to make new members/rookies feel like part of the group. Harassment hazing confuses, frustrates, and causes undue stress for new members/rookies.

Some examples of harassment hazing include:

- Verbal or written abuse
- Threats or implied threats
- Asking new members/ rookies to wear abnormal, unusual, humiliating attire
- Requiring excessive or unusual physical activities/exercise
- Performing unusual or abnormal acts/skits that are degrading, crude, and/or humiliating
- Personal servitude
- Sleep deprivation; required group sleepovers
- Deprivation of a normal schedule of hygiene
- Being expected to harass others

Violent Hazing

Violent hazing is behavior that has potential to cause physical, emotional, or psychological harm. Some

examples of violent hazing include:

- Forced or coerced alcohol/ drug consumption
- Beating, paddling or forms of assault
- Branding or burning
- Water intoxication
- Requiring public nudity, lewd behavior, or other acts that are contrary to an individual's personal, moral, or religious beliefs
- Expecting illegal activity
- Bondage
- Abduction/ kidnapping
- Exposure to extreme temperature
- Confinement within a small area

(UMaine Peer Education Program <http://www.umaine.edu/peered/hazing.htm>)

Accordingly, the University will not condone any form of hazing whether it occurs within a recognized campus organization, or through membership in an unrecognized organization. As outlined in the Code of Community Standards, any student, faculty member, staff member, visitor, licensee or invitee who engages in hazing may be removed from the campus and, where appropriate, shall be subject to suspension, expulsion or other disciplinary action.

The University reserves the right to take disciplinary action, as outlined in the Code of Community Standards for Organizations, against any organization that authorizes hazing or members of those organizations (whether acting individually or in concert) who engage in any form of hazing.

Are We Hazing?

In reviewing all aspects of your New Member Education Process, if you cannot answer yes to all these questions and aspects of new member education activities violate policies outlined in this document, then you may be hazing.

1. Will this activity achieve one or more of the aims of the fraternity/sorority?
2. Would you be willing to describe the details of every activity to your chapter advisor?
3. Would you be willing to perform this activity in front of a Hofstra University administrator?
4. Would you be prepared to go to court to defend the merit of this activity?
5. Would you be willing to share a written description of the activity for the other chapters to use?

(KAΘ Fraternity, Inc.)

Sorority/Fraternity Information Sheet

Name of Organization: _____

Filing Date: _____

Current Number of Members: _____

NEW MEMBERSHIP EDUCATION DATES:

START _____ END _____

Time period: must not exceed six (6) weeks for fraternities or (4) weeks for sororities unless written approval is granted by the assistant director of the Office of Student Leadership and Activities (OSLA). All membership activities must be completed by the date posted by OSLA.

CONTACTS

President: _____ **Membership Educator:** _____

Address: _____ Address: _____

Phone#: _____ Phone #: _____

E-Mail: _____ Email: _____

Faculty Advisor: _____ **National Advisor:** _____

Address: _____ Address: _____

Phone#: _____ Phone #: _____

E-Mail: _____ Email: _____

SEMESTER INTAKE INFORMATION

Number of Potential New Members: _____

Number of bids given: _____

Number of bids accepted: _____

1st Meeting _____

3rd Meeting _____

2nd Meeting _____

4th Meeting _____

Prospective Member List

Attach additional sheets if necessary

1. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

2. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

3. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

4. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

5. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

6. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

7. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

8. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

9. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

10. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

11. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

12. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

13. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

14. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

15. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

16. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

17. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

18. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

19. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

20. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

21. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

22. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

23. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

24. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

25. Name _____ 700# _____

Cell Phone _____ E-Mail _____ Class Standing _____

Finalized New Membership Roster

****EACH PORTION MUST BE FILLED IN COMPLETELY BY NEW MEMBER****

By signing this form, I am affirming that I have read and clearly understand the information outlined on Hofstra University New Member Packet and all regulations regarding hazing. Furthermore, we agree to not deviate from the activities listed in this membership packet, under any circumstance. We also agree that we will not allow anyone to violate or abuse our individual or group rights. Should any violation occur, we agree to contact Public Safety, the Office of Student Leadership and Activities, and/or the Dean of Students office and we may be held responsible if we do not report any such violations that we witness. My signature below indicates that I have read the rules and regulations outlined in this packet and agree to abide by them.

Please Print Clearly

1. Name _____ **700#** _____

Cell Phone _____ **E-Mail** _____

Home Address _____

Hofstra Address _____ **Class Standing** _____

Signature _____

2. Name _____ **700#** _____

Cell Phone _____ **E-Mail** _____

Home Address _____

Hofstra Address _____ **Class Standing** _____

Signature _____

3. Name _____ **700#** _____

Cell Phone _____ **E-Mail** _____

Home Address _____

Hofstra Address _____ **Class Standing** _____

Signature _____

Finalized New Membership Roster

4. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

5. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

6. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

7. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

Finalized New Membership Roster

8. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

9. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

10. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

11. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

Finalized New Membership Roster

12. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

13. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

14. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

15. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

Finalized New Membership Roster

16. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

17. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

18. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____

19. Name _____ 700# _____

Cell Phone _____ E-Mail _____

Home Address _____

Hofstra Address _____ Class Standing _____

Signature _____



Sorority/Fraternity Individual Contract

Name of Organization

Organization's Mission Statement

In addition to our goals, we understand Hofstra University's stand against hazing. Specifically, we know that, Hofstra University defines hazing as follows:

“Hazing has been defined as generally including, among other things:

- A. Any action or situation which recklessly or intentionally endangers mental or physical health or involves the forced consumption of liquor, drugs, food, beverage or other substances for the purpose of initiation into or affiliation with any organization.
- B. Any other act or series of acts which cause or are likely to cause mental or physical harm or danger.
- C. Mistreatment by playing stunts or practicing abusive, humiliating or abusive tricks that subject an individual to personal indignity, humiliation or ridicule.
- D. Harassment by enacting unnecessary, disagreeable or difficult work by banter, ridicule or criticism.

Some examples of such activities include:

- abnormal or unusual dress holding the wearer to ridicule, e.g. extraordinary headgear, costumes, underwear, body painting.
- performing unusual or abnormal acts e.g., dancing on tables, standing at attention, standing on window sills, etc.
- excessive or unusual physical exercise, e.g., crawling, duckwalk, pushups, situps, skipping, hopping, squatting, etc.
- verbal harassment or abuse, e.g. yelling, making demeaning remarks, etc.”

I, _____, as a **current member** of **Name of Organization**, agree to the definition of hazing as described above and confirm that I have read and understand the Hofstra University New Member Packet and regulations of Hofstra University and New York State Laws regarding hazing. Furthermore, I agree that under no conditions will I deviate in any way from the activities prescribed in this membership packet. I understand that any violation or deviation will result in judicial action against the group and/or individual students within the group. Lastly, I have read and will abide by all policies issued my organization's national headquarters regarding hazing and/or new member activities.

Current Member: _____ Signature: _____

Hofstra ID: _____ Phone Number: _____

We certify that the member above as met all of these requirements to participate in the new membership activities.

President: _____ Signature: _____

New Member Educator: _____ Signature: _____

Office Use Only

Date Submitted: _____

Campus Advisor Verification Form

(Please note that the campus advisor is a Hofstra University faculty or staff member.)

The new member activity program has been outlined, discussed, and approved in writing by the Office of Student Leadership and Activities, at least one week prior to the start of new member activities. I have met with representatives of the chapter. I understand that Hofstra University does not support any activity, on or off campus, at any point during the recruitment, bid distribution, or induction period that violates any guidelines in the New Member Packet and the Code of Community Standards for Hofstra University organizations. I understand that the chapter's leadership and national headquarters must also submit a signed verification form.

As the campus advisor, I have reviewed, am knowledgeable of and have approved all new membership activities.

CAMPUS ADVISOR

Name of Organization

Name (print)

Phone Number

E-Mail Address

Signature/ Date

*** For any questions please contact the Office of Student Leadership and Activities.**

This form needs to be executed and approved by the organization's national headquarters before submitting the Chapter Verification Form. This form can be faxed, emailed, or mailed to the Office of Student Leadership and Activities.

NATIONAL VERIFICATION FORM

(Must be photocopied onto National letterhead and filled out completely)

The new member activity program has been outlined, discussed, and approved in writing by the Office of Student Leadership and Activities, at least one week prior to the start of new member activities. I have discussed the program with representatives of our organization's chapter. Furthermore, I have read and shared all of the New Member Packet information with the respective headquarter staff members of my organization. My organization agrees to comply with all new member guidelines, University regulations, and the New York State Law. I understand that Hofstra University does not support any activity, on or off campus, at any point during the recruitment, bid distribution, or induction period that violates any guidelines in the New Member Packet and the Code of Community Standards for Hofstra University organizations. I understand that the chapter's leadership and campus advisor must also submit a signed verification form. Lastly, I understand that if the national chapter status changes from this point forward, we must submit a formal written notice to the Office of Student Leadership and Activities at Hofstra University.

As the designated national representative, I have reviewed, am knowledgeable of and have approved all new member activities.

NATIONAL REPRESENTATIVE

Name (print)

Phone Number

E-Mail Address

Signature/ Date

Chapter Verification Form

The new member activity program has been outlined, discussed, and approved in writing by the Office of Student Leadership and Activities, at least one week prior to the start of new member activities. I have discussed the program with representatives of our chapter. Furthermore, I have read and shared all of the New Member Packet information with ALL members of my organization in addition to the individuals selected as new members. My organization agrees to comply with all new member guidelines, University regulations. I understand that Hofstra University does not support any activity, on or off campus, at any point during the recruitment, bid distribution, or induction period that violates any guidelines in the New Member Packet and the Code of Community Standards for Hofstra University Organizations. I understand that our national headquarters and campus advisor must also submit a signed verification form. Lastly, I understand that if our national chapter status changes from this point forward, we must submit a formal written notice to the Office of Student Leadership and Activities at Hofstra University.

As President, Vice-President, and Membership Educator of _____, my signature below affirms that I accept any and all responsibility for our Chapter's activities.

PRESIDENT

Name (print)

Signature/Date

VICE PRESIDENT

Name (print)

Signature/Date

NEW MEMBERSHIP EDUCATOR

Name (print)

Signature/Date

ASSISTANT DIRECTOR OF STUDENT LEADERSHIP and ACTIVITIES

Name (print)

Signature/Date

Calendar of Activities

Name of Organization _____

- By signing this, our organization _____, fully understands what each and every event on the previous pages entails.
- Also, I agree that none of our activities involves in ANY forms of hazing as outlined in the New Member Education Packet.
- Lastly, our organization is following the guidelines set forth by Hofstra University and our national/local guidelines in regards to the new member education process.
- We have included all of our events, and we have not excluded any event, from our New Member Education Process.

President

Print Name: _____

Signature: _____

Date: _____

Vice President

Print Name: _____

Signature: _____

Date: _____

New Member Educator

Print Name: _____

Signature: _____

Date: _____

Assistant New Member Educator (if applicable)

Print Name: _____

Signature: _____

Date: _____

