

HOFSTRA UNIVERSITY
Guest Lecturer Contract

Date of Agreement: _____
Hofstra University
Department or Sponsor: _____
Guest Lecturer(s): _____
Check Payable to: _____
(must be individual or full corporate name)
Address: _____
Social Security or
Tax I.D. Number: _____
Booking Agent (if applicable) _____
Service to be Provided: _____
(hereinafter "Services")
Date of Event: _____
Time / Duration of Event: _____
Location: _____
Compensation: _____

1. University shall pay the Guest Lecturer by University check promptly following the satisfactory performance/completion of the event.
2. Guest Lecturer has the right to control and direct the means, manner and method by which the Services are performed and shall furnish all materials to perform the Services. Guest Lecturer acknowledges and represents that the relationship of Guest Lecturer to University is that of an independent contractor, and nothing in this Agreement shall be construed as making Guest Lecturer an employee of University or to empower Guest Lecturer to bind or obligate University in any way or as creating any other relationship. Guest Lecturer shall comply with all laws and assume all risks incident to its status as an independent contractor. Guest Lecturer covenants and agrees to pay all applicable taxes, licenses and fees, and such insurance as is necessary for Guest Lecturer's protection in connection with Services performed under this Agreement; no such taxes or fees shall be withheld or paid by University on behalf of Guest Lecturer. No worker's compensation insurance shall be obtained by University covering Guest Lecturer nor shall Guest Lecturer be entitled to any benefits provided by the University to its employees.
3. Guest Lecturer on behalf of itself, its agents, and employees, agrees to indemnify and hold harmless University, its trustees, directors, employees, representatives, and agents from and against (a) all claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from the work herein performed, caused in whole or in part by a negligent act or omission of the Guest Lecturer, any subcontractor, or anyone directly employed by any of them, regardless of whether or not it is caused in part by a party indemnified hereunder; (b) Guest Lecturer's failure to perform any of its obligations under this Agreement; and (c) any and all taxes or contributions, including, without limitation, penalties and interest, referenced in paragraph 2.
4. University reserves the right to cancel this Agreement up to seven (7) days prior to scheduled date or if the services are not rendered as per the date(s) and time(s) agreed upon above.
5. Riders and technical requirements may be attached to this Agreement and will become part of the Agreement when signed by the parties.
6. Guest Lecturer represents that no trustee, officer, employee or any other person affiliated with Hofstra University and having involvement with this Agreement (1) is affiliated with the Guest Lecturer and (2) received, was promised, or will receive anything of value in connection with this Agreement or performance thereof.

HOFSTRA UNIVERSITY

GUEST LECTURER

Signed By: _____

Signed By: _____

Name: Catherine Hennessy
Vice President for Financial

Name: _____

Title: Affairs and Treasurer

Title: _____

Date: _____

Date: _____