

RIDER A TO GUEST LECTURER CONTRACT-Nonresident Aliens

This Rider must be completed for all guest lecturers who are non-resident aliens and who are receiving honoraria. In order to be paid, non-resident aliens will also be required to complete a payment form from the Payroll Department.

Name: \_\_\_\_\_  
Country of Citizenship: \_\_\_\_\_ Country of Legal Residence: \_\_\_\_\_  
Address in Home Country: \_\_\_\_\_  
\_\_\_\_\_

**US Visa Status** (circle): B-1    B-2    WT/WB (visa waiver)  
Other (specify) \_\_\_\_\_ (may not be eligible to receive honorarium depending on visa status; contact Human Resources)

Guest Lecturer must certify the accuracy of all of the following statements in order to be awarded an honorarium:

1. Guest Lecturer is a non-resident alien who has been admitted to the United States and who is visiting the United States temporarily for business or temporarily for pleasure;
2. Guest Lecturer is receiving an honorarium from Hofstra University for usual academic activities;
3. Guest Lecturer's academic activities at Hofstra will not last more than 9 days;
4. Guest Lecturer activities at Hofstra are within the time frame of Guest Lecturer's visa;
5. Guest Lecturer has not accepted payment or expenses from more than 5 institutions or organizations in the previous 6-month period; and
6. Guest Lecturer represents that s/he is (a) in full compliance with applicable United States immigration laws and regulations and (b) eligible to receive this honorarium.

Certified by:

Guest Lecturer:

Department Faculty Member, Chair or Dean:

\_\_\_\_\_  
Signature  
Print name:  
Date:

\_\_\_\_\_  
Signature  
Print name:  
Date: