

HOFSTRA UNIVERSITY
Single Engagement Contract

Date of Agreement: _____
Responsible Contracting Party (must be individual or full corporate name): _____

Hofstra University Department or Sponsor: _____

Artist(s)/Performer(s): _____

Check Payable to (Payee must be same as Contracting Party): _____

Address: _____

Social Security or Tax I.D. Number of Payee: _____ Payee Telephone: _____

Booking Agent (if applicable) _____

Service to be provided: _____

Date of Event : _____ Type of Event: _____

Location: _____

Amount: _____

Time of Engagement: _____

Number of Sets: _____ Length of Sets: _____

1. University shall pay the Contracting Party by University check promptly following the satisfactory performance/completion of the event.
2. Contracting Party on behalf of itself, its agents, and employees, agrees to indemnify and hold harmless University, its trustees, directors, employees, representatives, and agents from and against all claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from the work herein performed, caused in whole or in part by a negligent act or omission of the Contracting Party, any subcontractor, or anyone directly employed by any of them, regardless of whether or not it is caused in part by a party indemnified hereunder.
3. If the Contracting Party or any artist, performer, friends, road crew, agents or anyone else associated with the Contracting Party, damages any Hofstra University property in any way, Hofstra University reserves the right to withhold payment and/or deduct an amount equivalent to the damages incurred.
4. It is understood that in the event that the Contracting Party cancels the appearance or fails to appear as required, then the Contracting Party is liable to indemnify and pay to the University any and all costs and expenses reasonably incurred by the University for sales, advertising and operation in the preparation and staging of the event. If the artist(s)/performer(s) fail(s) to appear at least forty-five (45) minutes prior to the time stated above for the commencement of the program, unless detained for reason beyond their control, then the University has the option to announce cancellation of the program and/or provide an alternative program without payment to the Contracting Party.
5. University reserves the right to cancel this event up to seven (7) days prior to the scheduled date.
6. Riders and technical requirements may be attached to this contract and will become part of the contract when signed by the parties.
7. Contracting Party represents that no trustee, officer, employee or any other person affiliated with Hofstra University and having involvement with this contract (1) is affiliated with the Contracting Party, and (2) received, was promised, or will receive anything of value in connection with this contract or performance thereof.

HOFSTRA UNIVERSITY

By: _____

Print Name: Catherine Hennessy

Vice President for Financial

Title: Affairs and Treasurer

Date: _____

CONTRACTING PARTY

By: _____

Print Name: _____

Title: _____

Date: _____