



TITLE IV AUTHORIZATION FORM- FOR STUDENTS

Instructions:

1. Please print the information in the enclosed Box
2. Please check either one, two or all boxes below
3. Please sign and date as indicated below
4. Please return form to:

VIA MAIL:
 Office of Student Accounts
 Hofstra University
 126 Hofstra University, 205 Memorial Hall
 Hempstead, NY 11549

VIA FAX:
 516.463.4847

_____	_____	_____	700-_____
Last Name	First Name	Middle Initial	Student ID#

For Students

I, _____ authorize Hofstra University to make use of any excess Title IV fund credit balances for the following purposes:

- To pay outstanding prior year institutional charges
- To pay other educational institutional charges, such as parking fees, lab fees, late fees, etc
- To hold to pay institutional charges for a future term

I understand that this authorization is voluntary and will remain valid through subsequent award years. I further understand that I can modify or rescind this authorization (Please see the Title IV Rescindment Form). Any modification or rescindment will become effective as of the date the form is received by the University.

(Student's signature)

(Date)

Please see reverse for answers to frequently asked questions....



TITLE IV AUTHORIZATION FORM- FOR PARENTS

Instructions:

1. Please print the information in the enclosed Box
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4. Please return form to:

VIA MAIL:
 Office of Student Accounts
 Hofstra University
 126 Hofstra University, 205 Memorial Hall
 Hempstead, NY 11549

VIA FAX:
 516.463.4847

Student's Last Name	Student's First Name	Middle Initial	700-	Student ID#
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For Parents of Undergraduate Students

I, _____ authorize Hofstra University to
 (Print Parent First Name Parent Last Name)

make use of any excess Title IV fund credit balances due to the Parent PLUS loan for the above mentioned student in order:

- To pay outstanding prior year institutional charges
- To pay other educational institutional charges, such as parking fees, lab fees, late fees, etc
- To hold to pay institutional charges for a future term

I understand that this authorization will remain valid through subsequent award years. I further understand that I can modify or rescind this authorization (Please see the Title IV Rescindment Form). Any modification or rescindment will become effective as of the date the form is received by the University.

 (Parent's signature - PLUS Loan Borrower)

 (Date)

Please see reverse for answers to frequently asked questions....

Frequently Asked Questions: the Title IV Authorization Form

- To what types of financial aid does the Title IV Authorization pertain?
Pell Grants, ACG and SMART Grants, Stafford, Perkins, Parent PLUS and Grad PLUS loans and SEOG. It does not include scholarships, university grants, TAP, or other aid.
- Does the form need to be signed each semester?
No, the authorization form remains in effect while you are a Hofstra University student (including breaks in enrollment). It may be rescinded at any time(See Title IV Rescind Form).
- What is the purpose of the Authorization Form?
Hofstra University, in compliance with federal regulations, must obtain the voluntary permission from the student (or Parent if a Parent PLUS loan) to apply Federal financial aid proceeds to pay for charges related to a prior term, future term or charges other than tuition, fees, room and board on the student's account.
- Will signing the Authorization Form help me?
Yes. By signing the form, any excess financial aid (either student or Parent PLUS) will be permitted to be applied to prior, future or certain miscellaneous charges on your student account. Importantly, this will help prevent an "account hold" for unpaid charges, which would block you from registering for future semesters, obtaining grades and receiving transcripts.
- Must the Authorization Form be signed in order to have Title IV funds applied to library fines and other fees?
Yes. The Authorization Form also must be signed to authorize the University to utilize Title IV funds to cover traffic tickets, and fines for overdue library books, replacement ID cards, and other miscellaneous charges.
- If I do not sign the form, will my financial aid be delayed?
No. However, you are responsible for making payment to cover any unpaid charges, and that payment must be paid by the applicable deadline date.
- I signed the form, but still received a refund check from Hofstra. Why was that?
Federal regulations require that Hofstra University return the funds at the end of the loan period (for loans) or the end of the payment period (for other FSA programs) in the award year for which they were awarded in excess of all the items you authorized us to pay.
- I still have questions – who can I talk to?
Office of Financial Aid- 516-463-8000
Office of Student Accounts- 516-463-6680