



Title IV Authorization Form for Students

Instructions:

1. Please **print** the information in the enclosed box.
2. Please check either one, two or all boxes below.
3. Please sign and date as indicated below.
4. Please return form to:

VIA MAIL:

**Student Financial Services and Registrar Suite
206 Memorial Hall
126 Hofstra University
Hempstead, NY 11549-1260**

VIA FAX:

(516) 463-4936

VIA E-MAIL:

studentfinancialservices@hofstra.edu

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<i>(Please Print) Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
<i>Hofstra ID#</i>		

FOR STUDENTS

I, _____, authorize Hofstra University to make use of any excess
(Please Print) First Name Last Name

Title IV fund credit balances due for the following purposes:

- To pay outstanding prior year institutional charges.
- To pay other educational institutional charges, such as parking tickets, lab fees, late fees, etc.
- To hold to pay institutional charges for a future term.

I understand that this authorization is voluntary and will remain valid through subsequent award years. I further understand that I can modify or rescind this authorization (please see the Title IV Rescindment Form online at **hofstra.edu/titleIVrescind**). Any modification or rescindment will become effective as of the date the form is received by the University.

(Student's signature)

(Date)

Please see reverse for answers to frequently asked questions.

Title IV Authorization Form

Frequently Asked Questions:

▶ **To what types of financial aid does this Title IV Authorization pertain?**

Pell Grants; ACG and SMART Grants; Stafford, Perkins, Parent PLUS; FSEOG and TEACH. It does not pertain to scholarships, University grants, TAP, or other aid.

▶ **Does the form need to be signed each semester?**

No. The Authorization Form remains in effect while you are a Hofstra University student (including breaks in enrollment). It may be rescinded at any time (please see the Title IV Rescindment Form online at hofstra.edu/titleIVrescind).

▶ **What is the purpose of the Authorization Form?**

Hofstra University, in compliance with federal regulations, must obtain voluntary permission from the student (or parent if a Parent PLUS loan) to apply federal financial aid proceeds to pay for charges related to a prior term, future term or charges other than tuition, fees, room and board on the student's account.

▶ **Will signing the Authorization Form help me?**

Yes. By signing the form, any excess financial aid (either student or Parent PLUS) will be permitted to be applied to prior, future or certain miscellaneous charges on your student account. This will also help prevent an "account hold" for unpaid charges, which would block you from registering for future semesters, obtaining grades and receiving transcripts.

▶ **Must the Authorization Form be signed in order to have Title IV funds applied to library fines and other fees?**

Yes. The Authorization Form must be signed to authorize the University to utilize Title IV funds to cover parking tickets, fines for overdue library books, replacement ID cards, and other miscellaneous charges.

▶ **If I do not sign the form, will my financial aid be delayed?**

No. However, you are responsible for making payment to cover any unpaid charges, and that payment must be made by the applicable deadline date.

▶ **I signed the form, but still received a refund check from Hofstra. Why?**

Federal regulations require that Hofstra University return the funds at the end of the loan period (for loans) or the end of the payment period (for other FSA programs) in the award year for which they were given in excess of all the items you authorized us to pay.

▶ **I still have questions - who can I talk to?**

Office of Student Financial Services: (516) 463-8000