

Continuing Student Housing Application*

Part IV: Credit Card Authorization for \$300 Housing Deposit

Student Name: _____

Hofstra ID #: _____ Entering Semester: _____

Initial: _____ I authorize Hofstra University to charge my credit card in the amount of \$300 for the Housing Deposit.
Please charge my: MasterCard Visa

Card Number: _____

Cardholder's Name: _____ Expiration Date: _____

Cardholder's Signature: _____ Date: _____

For Office Use Only

Date Received in Residential Programs: _____ Application Type: Home

Residential Programs Application Date: _____ House

Meal Only

Other _____

Application Status: Active Pending Admission Deposit Date: _____

JW Other _____

Method of Payment: Personal Check Credit Card Money Order

Amount: \$ _____ Zone: _____

Assignment Designations/Room Change History

Date	Hall Code	Room Number	Type	Initial

Notes: _____

*The housing application is available online at hofstra.edu/reslife.

The Office of Residential Programs is pleased that you are choosing campus housing for the upcoming academic year. Living on campus is a great way to study, meet new people, enjoy the company of friends, and experience the diversity of the Hofstra University student body.

Application Process

To best meet your needs, we ask that you apply for housing as soon as you have accepted your admission to Hofstra and paid your \$250 tuition deposit. Please return the Continuing Student Housing Application, along with your \$300 housing deposit, in the Residential Programs reply envelope provided. (The \$300 fee is held as a residence hall breakage deposit and is not deducted from your housing bill.) All students receive room assignments from the Office of Residential Programs beginning in mid-June for fall semester admittance or mid-January for spring semester admittance. The Office of Residential Programs makes every effort to accommodate, but cannot guarantee, requests for housing or housing preference. The Continuing Student Housing Application is an agreement between you and the Hofstra University Office of Residential Programs on the terms and conditions of housing accommodations. When space becomes limited, the University reserves the right to assign housing based upon geographic distance from the University as well as date of application.

If you have any questions regarding your room assignment or the completion of the Continuing Student Housing Application, please contact the Office of Residential Programs at (516) 463-6930, 9 a.m. to 5 p.m., Monday through Friday, or e-mail us at reslife@hofstra.edu. You may also visit hofstra.edu/reslife.

Instructions for Completing the Continuing Student Housing Application

Part I: Applicant Information

- **Semester** – Check whether you are applying for the fall or spring semester, and indicate the specific academic year the application is to be effective.
- **Gender** – Indicate whether you are male or female.
- **Date of Birth** – Clearly print your date of birth using two-digit numbers (e.g., 09/01/09 for September 1, 2009).
- **Name** – Clearly print your last name, first name and middle name.
- **Hofstra ID Number** – Clearly print your nine-digit Hofstra student ID number.
- **Street Address** – Clearly print your permanent home mailing address, city, state, country and ZIP code.
- **Home Phone Number** – Clearly print your 10-digit home phone number, including area code.
- **Cell Phone Number** – Clearly print your 10-digit cellular phone number, including area code.
- **E-mail Address** – Clearly print your current e-mail address. **Please note: Once you have received your Hofstra e-mail address (on or about May 1), we will communicate with you through your Hofstra e-mail account exclusively and regularly.**

Part II: Assignment Criteria

- **Room Preference** – Check all types of rooms you would prefer, and indicate your preference order of each choice in the space provided. (Rank “1” for your first choice, Rank “6” for your last choice.) Note: Single rooms are generally not available for students living at Hofstra for the first time.
- **Special Floor/Building Preference** – Check the type of floor or building you prefer to reside in, or indicate that you have no special floor or building preference. NOTE: You must register with Hofstra’s Services for Students with Disabilities (SSD) to preference an “Accessible Room” and to ensure that your specific needs are met. You may reach SSD at (516) 463-7075.
- **Study Habits** – Check the box indicating the environment that is most conducive to your study habits.
- **Study Hours** – Check the box that indicates the time period in which you typically study.
- **Student Status** – Check the box to indicate your student status.
- **Specific Roommate Request** – (Optional) Clearly print a specific individual’s name and identification number with whom you would like to share a room. **Please note: Roommate requests must be mutual, and applications and deposits from both parties must be submitted in the same envelope prior to May 1 and cannot be guaranteed. Generally, until the Office of Residential Programs has completed all room assignments, individual room change/roommate requests cannot be accommodated.**

Part III: Declarations

- **Student’s Signature/Date** – Clearly sign your full name and print the date the application was completed using two-digit numbers (e.g., 09/01/09 for September 1, 2009).

Please mail your completed Continuing Student Housing Application and a \$300 housing deposit/breakage deposit (which is not deducted from your housing bill) in the enclosed Residential Programs envelope. The \$300 deposit can be paid in the form of a check or money order (payable to Hofstra University), or by completing the Credit Card Authorization Form (Part IV on the Continuing Student Housing Application). **Please note: This is a separate application process from the Admission Acceptance/Tuition Deposit. Your housing application and deposit will not be considered “active” until your tuition deposit has been received by the University.**

(RETAIN THIS PAGE OF THE APPLICATION FOR YOUR RECORDS.)

