



HOFSTRA UNIVERSITY

OFFICE OF ACADEMIC RECORDS

207 Memorial Hall
126 Hofstra University
Hempstead, New York 11549-1260

DUAL-DEGREE WAIVER/SUBSTITUTION FORM

Undergraduate students (UG) not enrolled in a dual-degree program, who wish to take graduate courses must use the general Waiver/Substitution Form.

- Undergraduate students must be admitted or conditionally accepted into the graduate program before being eligible to take any graduate-level courses as part of undergraduate dual-degree program.
- The number of courses allowed to be waived/substituted is limited to the number of credits specified by the dual-degree requirements. Specific dual-degree requirements can be found in the Bulletins.
- This form must be submitted prior to or at the time of registration for graduate courses. The form must be signed by the appropriate Chair/Program Director of the dual-degree program, who will submit the form to the Office of Academic Records/Registrar.

Date: _____ Name: _____
Last First

Student Id: _____ Admit Type: Direct Entry Continuing Student/Transfer

UG Degree Program: _____ Anticipated UG Degree Conferral Date: _____

Grad Degree Program: _____ Anticipated Grad Degree Matriculation Term: _____

Registration of First Graduate Coursework: Term: _____ Year: _____

Substitute _____ for _____
Graduate Course UG Course/Requirement

Substitute _____ for _____
Graduate Course UG Course/Requirement

Substitute _____ for _____
Graduate Course UG Course/Requirement

Substitute _____ for _____
Graduate Course UG Course/Requirement

Substitute _____ for _____
Graduate Course UG Course/Requirement

Substitute _____ for _____
Graduate Course UG Course/Requirement

Chair/Program Director Name Chair/Program Director Signature Date

This form must be printed and submitted to the Office of Academic Records/Registrar for processing.

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|---|-----------|-------|
| For use by Office of Academic Records/Registrar only: | | |
| _____ | _____ | _____ |
| Processed by | Signature | Date |