



Agenda of the Senate

Hofstra University Student Government Association
Tuesday, March 3, 2009



At 6:00 P.M.
Greenhouse, Student Center

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- I. Call to Order
 - II. Quorum Call
 - III. Pass General Senate Minutes [2]
 - IV. Pass Cabinet Minutes [6]
 - V. Executive Session
 - VI. Old Business
 - a. Proposal: Class Councils- Senator J. Wells [8]
 - VII. New Business
 - a. Reinstatements
 - b. Election of New Senators
 - c. New Clubs & Organizations
 - VIII. Executive Board Reports
 - a. President P. DiSilvio
 - b. Vice President J. Berry [11]
 - c. Comptroller K. Legnetti
 - d. Secretary S. Caruso
 - IX. Committee Reports
 - a. Academic Affairs T. GreenPope [12]
 - b. Appropriations N. Shokrianpour
 - c. Club Affairs A. Lucci [13] *Club Congress [14]*
 - d. Fundraising B. Marquis [16]
 - e. Public Relations T. Kim
 - f. Rules A. Mellis
 - g. Spirit L. Pleiman
 - h. Student Services A. Kowal [18] *Monthly Report [17]*
 - X. For Good of the Order
 - XI. Announcements
 - XII. Lottery for SGA Judges in Cooking Contest
 - XIII. Snap Cup
 - XIV. Adjournment

General Senate Meeting
February 24th, 2009

- I. Call to order
 - a. The meeting is called to order at 6:14 pm.
- II. Quorum Call
- III. Pass General Senate Minutes
 - a. Senator B. Weitzberg moves to pass the minutes.
 - b. OCS Representative S. Jaffe seconds.
 - c. Vote passes.
- IV. Pass Cabinet Minutes
 - a. Senator J. Silverman moves to pass the minutes.
 - b. OCS Representative S. Jaffe seconds.
 - c. Vote passes.
- V. Special Business
 - a. Swearing in of IFSC Representative M. Shulansky
 - i. IFSC Representative M. Shulansky introduces himself to the senate.
 - ii. Vice President J. Berry entertains a motion to vote.
 - iii. Senator B. Weitzberg moves to vote.
 - iv. OCS Representative S. Jaffe seconds.
 - v. Senate enters into executive session.
 - vi. Senate exists executive session.
 - vii. Senator J. Wells moves to table Class Councils.
 - viii. Senator B. Weitzberg seconds.
 - ix. Vote
 1. 29 for
 2. 2 against
 3. 1 abstention
 4. Vote passes
- VI. New Business
 - a. Election of New Senators
 - i. Delegate R. Dueck introduces himself to the senate.
 - ii. Delegate C. Scungio introduces herself to the senate.
 - iii. Delegate Y. Douglas introduces herself to the senate.
 - iv. Delegate K. Smith introduces himself to the senate.
 - v. Delegate J. Grady introduces himself to the senate.
 - vi. Delegate A. Zelinski introduces himself to the senate.
 - vii. Delegate F. Pirzada introduces himself to the senate
 - viii. Public Relations Chair T. Kim asks why do you want to join SGA.
 - ix. Delegate F. Pirzada have an issue with some of the rules, would be more involved.
 - x. Alex saw a pamphlet during orientation, thought it would be
 - xi. Delegate J. Grady states that he sees himself running for public office.
 - xii. Delegate K. Smith states that he wasn't involved in high school, want to get more involved.
 - xiii. Delegate Y. Douglas states that she wants to get more involved and is a good liaison between SGA and faculty.
 - xiv. Delegate C. Scungio states that she wants to get involved and am excited to be apart of it.
 - xv. Senator R. Dueck states that he wants to get involved and want to get things done.
 - xvi. Senator R. Doublebower asks you are aware of the time commitments and you have to dedicate yourself to it.

- xvii. Senator B. Weitzberg states a point of inquiry: is Delegate J. Grady still eligible.
 - 1. Vice President J. Berry answers no.
- xviii. Vice President J. Berry warns Senator K. Cordero not to talk.
- xix. Senator R. Doublebower states that she encountered Delegate Senator R. Dueck once, she thinks that he knows what he wants and he is going to tell you what he wants. He is going to bring his point of view and she thinks that he would be an excellent addition.
- xx. Senator E. Zanfardino states that Delegate C. Scungio is one of her very close friends, she is energetic, responsible and dedicated and would make a wonderful addition.
- xxi. Senator A. Shaaya states that Delegate Y. Douglas is a close friend of hers and she has been anxious to get involved. She already has plans for some changes.
- xxii. Senator K. Chlosta states that she is speaking for Delegate K. Smith, he has been sitting in the gallery for months. He comes because he wants to get involved and see what SGA is all about. He is a very hard working.
- xxiii. Senator L. Miedreich states that Delegate A. Zelinski came to Rules and is very energetic.
- xxiv. Senator J. Wells states that Delegate F. Pirzada wants to join for all the right reasons to get involved and make a difference.
- xxv. Vote on Delegates
 - 1. Vote passes.
- b. New Clubs Organizations
 - i. Rules Chair A. Mellis moves to suspend the rules to hear the new clubs organizations until after executive board reports.
 - ii. Vote passes.
- c. Resolution: Human Resources—Vice President J. Berry & Fundraising Chair B. Marquis
 - i. Fundraising Chair B. Marquis states that there is an article in the Chronicle that Human Resources will be looking into reinstating an old rule that states that students will only be able to hold one job. Students who hold two jobs on campus have those jobs for a reason. This also affects RAs who would not be able to have another job.
 - ii. Senator R. Doublebower asks has anyone been actually affected by this.
 - 1. Fundraising Chair B. Marquis answers yes in the Chronicle, the old policy is stated. They are cracking down on this.
 - iii. Senator C. Fuscarino states a point of inquiry: the person with two jobs you still can't go over 25 hours.
 - 1. Fundraising Chair B. Marquis answers correct.
 - iv. Vice President J. Berry entertains a motion to vote.
 - v. Senator R. Doublebower moves to vote.
 - vi. Academic Affairs Chair T. GreenPope seconds that emotion.
 - vii. Vote passes.

VII. Executive Board Reports

- a. Vice President
 - i. Vice President J. Berry gives his report.
 - 1. Had a Board of Trustees meeting today.
 - 2. University is undergoing Middle States accreditation as well as NCAA.
 - ii. Senator B. Weitzberg moves to limit all committee reports to a minute.
 - iii. OCS Representative S. Jaffe seconds.
 - iv. Vote passes.
 - v. Vice President J. Berry continues his report.
 - 1. Medical school is being redesigned.
 - 2. Endowment is down
 - 3. Tomorrow is the Class 2010 Color will be unveiled.
 - 4. Heading the committee for long term planning.

VIII. New Clubs

- a. Bangra
 - i. Rules Chair A. Mellis states club purpose.
 - ii. Club Representative explains club purpose.
 - iii. Senator B. Weitzberg moves to vote.
 - iv. OCS Representative S. Jaffe seconds.
 - v. Vote passes.
 - b. Walt Disney College Programming
 - i. Rules Chair A. Mellis states club purpose.
 - ii. Club Representative explains club purpose.
 - iii. OCS Representative S. Jaffe asks what is your favorite ride.
 - 1. Club Representative answers Space Tours.
 - iv. Senator C. Fuscarino asks do other college campuses have similar programs.
 - 1. Club Representative they do.
 - v. Academic Affairs Chair T. GreenPope asks do they actually need to become a club to do what they want to do.
 - 1. Rules Chair A. Mellis answers we have done that before with Apple and Hofstra Guaranteed Internship
 - vi. Senator R. Doublebower asks did they discuss if they would be getting funding from Disney.
 - 1. Rules Chair A. Mellis answers that he believes the answer was no.
 - 2. Senator K. Tompkins answers that the representative in the club are not being paid, but she does not think they would be requesting funds from us.
 - vii. Student Services Chair A. Kowal asks does their purpose conflict with anything on campus.
 - 1. Rules Chair A. Mellis answers no.
 - viii. Senator R. Doublebower moves to vote.
 - ix. Senator B. Weitzberg seconds.
 - x. Vote passes.
 - c. Hofstra's Runners Club
 - i. Rules Chair A. Mellis states club purpose.
 - ii. Club representative explains club purpose.
 - iii. Senator J. Wells asks how do you define a meeting.
 - 1. Club representative if you show up to practice.
 - iv. Senator S. Erickson asks do you plan on competing.
 - 1. Club representative answers if people were interested in competing, we would look into it.
 - v. Student Services Chair A. Kowal asks how does this one fit in with the other fitness clubs on campus.
 - 1. Rules Chair A. Mellis answers that their purpose did not conflict and this is geared to those who show interest in running.
 - vi. Senator S. Erickson asks would this be classified as a sports club or just a club.
 - 1. Rules Chair A. Mellis answers technically just a club.
 - vii. Student Services Chair A. Kowal moves to vote.
 - viii. Senator B. Weitzberg seconds.
 - ix. Vote passes.
 - d. Helping Hands
 - i. Rules Chair A. Mellis states club purpose.
 - ii. Senator R. Doublebower moves to vote.
 - iii. OCS Representative S. Jaffe seconds.
 - iv. Vote passes.
- IX. Committee Reports
- i. Student Services
 - 1. Student Services Chair A. Kowal gives her report.
 - a. We have an IFSC Representative, be nice and welcoming.
 - ii. Spirit

1. Spirit Chair L. Pleiman gives her report.
 - a. Tomorrow voting on the money we'll be giving to the men's basketball game trip.
 - iii. Rules
 1. Rules Chair A. Mellis gives his report.
 - a. Explains to minutes
 - b. Moves to pass.
 2. Senator B. Weitzberg seconds.
 3. Vote passes.
 - iv. Fundraising
 1. Senator B. Weitzberg gives the Fundraising report.
 - a. Had to postpone date auction until March 12th.
 - v. Club Affairs
 1. Club Affairs Chair A. Lucci gives his report.
 - a. Didn't hold a meeting last week.
 - b. Gave Masquerade and Spectrum a shared cubicle.
 - c. Taking care of the office space problem.
 - d. Club Congress is Thursday.
 - vi. Appropriations
 1. Senator K. Perez gives the Appropriations report.
 - a. Explains the minutes.
 2. Senator R. Doublebower moves to vote.
 3. Senator B. Weitzberg seconds.
 4. Vote passes.
 - vii. Academic Affairs
 1. Academic Affairs Chair T. GreenPope gives his report.
 - a. Forgot to submit the minutes and received and absence.
 - b. Meeting is Thursday.
- X. For Good of the Order
- a. Senator L. Miedreich states that if you are on a committee, go to the committee, you are assigned to it. We got majorly hurt in Rules because certain senators don't feel the need to show up to a meeting and sit in an office where the meeting isn't located.
 - b. Academic Affairs Chair T. GreenPope states that everyone did a really good job tonight and everyone kept their cool. He is amazed at how many people are still here.
 - c. Spirit Chair L. Pleiman states show up to your committee meetings.
 - d. Club Affairs Chair A. Lucci states that he watches a lot of Law and Order, have to admit to being a little bit like Sam Waterson.
 - e. Club Information Chair J. Adonailo states big props to everyone for still being here.
 - f. Vice President J. Berry states that tonight's meeting that happened in executive session, nothing is to be discussed. Please be at Club Congress. Office hours, please do them and sign in. Thank you for tonight's meeting.
- XI. Announcements
- a. Senator B. Weitzberg states come to Hofstra's Hottest Man competition. We're good to go for soccer.
 - b. Senator R. Doublebower states that College Democrats meeting is tomorrow. Please go to the auction.
 - c. Spirit Chair L. Pleiman states that this week is the second to last picture taking for the yearbook.
- XII. Adjournment
- a. Vice President J. Berry entertains a motion to adjourn.
 - b. Senator B. Weitzberg moves to adjourn.
 - c. OCS Representative S. Jaffe seconds.
 - d. The meeting is adjourned at 10:11pm.

Cabinet Minutes
February 25th, 2009

- I. Call to Order
 - a. The meeting is called to order at 8:10.

- II. President
 - a. President P. DiSilvio gives his report.
 - i. The budget was corrected and fixed.
 - ii. Thinking of doing a Sinterklaas like thing for Battle of the Castles.
 - iii. Had meeting with Judicial Panel, went well. Trying to get them to the point where they are fully functioning body.
 - iv. All of the rides have been approved for Music Fest.
 - v. Talked to 20 clubs last night at Unity
 - vi. Went to Board of Trustees, the endowment is down but enrollment is up. January enrollment was up as well. The Med school is on schedule. They are expecting to be accredited by 2010. Going to be challenged by the faculty in a wiffle ball game.

- III. Vice President
 - a. Vice President J. Berry gives his report.
 - i. We are getting new coaches.
 - ii. Spoke to President Rabinowitz yesterday, the Board of Trustees passed the student activities' fee.
 - iii. Junior Class color is green.
 - iv. Spoke to Public Relations Chair T. Kim about getting more decorations for the office, going to use the pennants.
 - v. Going to be working with the J Panel for a long term planning committee.
 - vi. Going to be discussing the agenda.

- IV. Academic Affairs
 - a. Academic Affairs Chair T. GreenPope gives his report.
 - i. Working on Book Drives for Better Lives. Collect books and they will send us scanners to see if they will accept them. They'll give us a dollar for each book.
 - ii. Going to talk about getting the price of books down.

- V. Appropriations
 - a. Appropriations Chair N. Shokrianpour gives her report.
 - i. Have \$2,000 left from last semester, haven't cut into this semesters budget yet.
 - ii. Club Congress should be about 45 minutes.
 - iii. The dates for taking budgets are on the door.

- VI. Club Affairs
 - a. Club Affairs Chair A. Lucci gives his report.
 - i. Working on office space.
 - ii. Committee will be going to Club Congress.

- VII. Public Relations
 - a. Public Relations Chair T. Kim gives her report.
 - i. Formal is May 8th.
 - ii. Invitations will be out in mid-March.
 - iii. Made a board for what is SGA.
 - iv. Will be emailing senate this weekend about.

- VIII. Spirit
 - a. Spirit Chair L. Pleiman gives her report.
 - i. Yay corn.
 - ii. Voting for the men's basketball tournament.

iii. We're going to start doing shirts that are more catered to Hofstra.

IX. Student Services

- a. Student Services Chair A. Kowal gives her report.
 - i. Administration Dinner is going to be March 18th.
 - ii. Have a meeting with Eisa and Matt Quinn
 - iii. Don't know when the Recycling Drive is going to be this semester.

X. Rules

- a. Rules Chair A. Mellis gives his report to "A Milli."
 - i. Have 151 clubs.
 - ii. Chris Botti will be emailing all clubs to remind them to send in club information.

XI. Agenda

- a. President P. DiSilvio states that the Judicial Panel is going to have to present the case.
- b. Vice President J. Berry states that it will go under new business.
- c. Vice President J. Berry states that there are six new people coming up for one position. Reinstatements need to be moved to the top.
- d. Vice President J. Berry states that monthly reports are due this week.
- e. Vote on moving reinstatements to the top of the agenda for this week only.
 - i. 6 for
 - ii. 0 against
 - iii. 0 abstentions
 - iv. Vote passes.
- f. Academic Affairs Chair T. GreenPope moves to adjourn.
- g. Vice President J. Berry seconds.
- h. Student Services Chair A. Kowal thirds.
- i. The meeting is adjourned at 9:26 pm.

301 Class Councils

301.1 It shall be the responsibility of the Student Government Association Class Council of Hofstra University and its members to promote the unity of its class through the coordination of various events and functions.

301.2 Every class shall have councils consisting of members of that graduating year who will work together to unify programming and events on campus.

301.3 There shall be equal representation from each class at full class council meetings.

301.4 Every class shall elect a President, Vice President, Secretary, Treasurer, and Public Relations Officer.

301.5 The positions for the senior class will be held for a lifetime.

302 Officers

302.1 General Membership – Any member of a class, as defined by the year in which they entered Hofstra, may serve as a general member of the class council.

A. GPA Requirement – To be a general member of the Student Government Association Class Council one must be in good academic standing with a GPA no lower than a 2.0.

B. Membership – A student will be considered to have joined as a general member after attending two meetings of the class council.

302.2 President – The President shall serve as the Chief executive officer of their respective Class Council.

A. GPA Requirement – To be President of a Student Government Association Class Council one must be in good academic standing with a GPA no lower than a 2.5.

B. Additional Requirement - The President of a class cannot serve as a member of the SGA cabinet in any capacity or as a SGA Justice.

C. Meetings – The President of each class shall serve as the Chair of their own executive board meetings.

1. Class Council Full Meetings – The President of the senior class shall serve as the chair of the full meeting of all class councils

D. Events - The President shall be responsible for organizing at least one class event per semester.

E. Alumni House - The President shall be in open communication with the Alumni House.

F. Delegation of Authority – The President of a class may carry out or delegate to any member of their class council all duties not vested in any specific group or individual.

G. Oath – The oath of all Presidents, to be administered by the SGA Chief Justice, shall be as follows “I (name), hereby pledge to uphold the Constitution, By-Laws, and Policy Series of the Student Government Association, to fulfill the duties of President as outlined, and to defend and serve the Class of (year)”.

302.3 Vice President

A. GPA Requirement – To be Vice President of a Student Government Association Class Council one must be in good academic standing with a GPA no lower than a 2.5.

B. Additional Requirement - The Vice President of a class cannot serve as a member of the SGA cabinet in any capacity or as a SGA Justice.

C. Class Council Coordination – The Vice President of each class shall be responsible for remaining in contact with the other class council Vice Presidents and coordinating events.

D. Presidential Vacancy – In the event that a class council cannot or will not perform their duties or has been removed or resigned the Vice President of said council shall become President.

E. Oath - The oath of all Vice Presidents, to be administered by the SGA Chief Justice, shall be as follows “I (name), hereby pledge to uphold the Constitution, By-Laws, and Policy Series of the Student Government Association, to fulfill the duties of vice President as outlined, and to defend and serve the Class of (year)”.

302.4 Secretary

A. GPA Requirement – To be Secretary of a Student Government Association Class Council one must be in good academic standing with a GPA no lower than a 2.5.

B. Additional Requirement - The Secretary of a class cannot serve as a member of the SGA cabinet in any capacity or as a SGA Justice.

C. Minutes – The class Secretary shall be responsible for taking minutes at all meetings and presenting them at full class council meetings.

D. Monthly News Letter - The secretary shall be responsible for making a monthly newsletter informing the class of upcoming important events.

302.5 Treasurer

A. GPA Requirement – To be Treasurer of a Student Government Association Class Council one must be in good academic standing with a GPA no lower than a 2.5.

B. Additional Requirement - The Treasurer of a class cannot serve as a member of the SGA cabinet in any capacity or as a SGA Justice.

C. Budget – The Treasurer of each class shall be responsible for submitting a budget to the SGA President at the end of each academic year before budget weekend so that it may be included in the SGA budget proposal.

D. Fundraising – It shall be the responsibility of the Treasurer to plan and monitor all fundraising efforts the club shall undertake.

1. Fundraising Coordination - The Treasurer shall coordinate all fundraising efforts with the Fundraising Chair of the SGA Senate.

302.6 Public Relations

A. GPA Requirement – To be the Public Relations Officer of a Student Government Association Class Council one must be in good academic standing with a GPA no lower than a 2.5.

B. Additional Requirement - The Public Relations officer of a class cannot serve as a member of the SGA cabinet in any capacity or as a SGA Justice.

C. Advertising – The Public Relations officer shall be responsible for advertising class events and meetings.

D. Web Site – The Public Relations Officer shall also be responsible for updating the web site for their class.

E. Press Releases – The Public Relations officer shall be responsible for writing press releases for the Chronicle.

303 Executive Board

302.1 Composition: The executive board shall be made up of the President, Vice President, Secretary, Treasurer, and Public Relations officer the duties of which are outlined above.

304 Election of Class Officers

304.1 President and Vice President – The President and Vice President of each class council must be elected by means of a general election to be held concurrently with the SGA Presidential and Vice Presidential election and shall be subject to the same rules and regulations as outlined in the SGA policy series to be overseen by the SGA Election Commission.

A. First Year Exception – When first created the offices of President and Vice President shall be elected by the members of their class in a special election held at a meeting to be overseen by the SGA Senate Rules committee.

B. Freshmen Provision – The election of President and Vice President of a class council shall take place at a special election to be held at a meeting to be overseen and coordinated by the SGA Senate Rules committee no later than the first week of October.

304.2 Treasurer, Secretary, and Public Relations Officer – The offices of Treasurer, Secretary, and Public Relations Officer shall be elected at a meeting of the class council immediately after the election of the new President and Vice President to be overseen by a member of the SGA Senate Rules committee.

305 Meetings

305.1 Executive Board Meetings – Each individual Class Council executive board must meet once a week.

305.2 Class Council Meetings – Each individual Class Council executive board and general membership must meet on a bi-weekly basis.

305.3 Full Class Council Meetings – The officers of all class councils must be at least once a month to discuss projects, plans, and coordinate events.

306 Events

306.1 Philanthropy – Every year all class councils shall join together and hold a campus wide philanthropy event.

306.2 Social - Each class shall hold one social event per semester only open to the members of the class.

Respectfully Submitted:

Peter F. DiSilvio
President

Jared Berry
Vice-President

Tyler GreenPope
Academic Affairs Chair

James Wells
Senator

Hofstra University Student Government Association

REPORT OF THE VICE PRESIDENT

February 24, 2009

SENATE MEMBERSHIP – 60 Senators (61 cap), 6 Delegates

RESIGNATIONS

COLLAGE

Collage E-board has been chosen; currently working on establishing the first meeting in mid-March for planning.

SGA PLANNING COMMITTEE

Vice President Jared Berry, *Chair*

Senator Dan Lebo

Respectfully Submitted,



Jared Berry

Vice President

Hofstra University Student Government Association

Academic Affairs

Excused:

Carlos Martinez
Alex Zelinski

Attendance:

Tyler GreenPope
Jonathan Grady-Delegate
Franky Vivacqua-Senator
Tj Samson-Senator
Kendall Smith-Senator
Matt Romano-Senator

Hammer study break
Book drive
Book store letter
Finals study break

Door by lib

Teacher evals
Online teacher evals

Matt going SUS

Test file drive

Email about vision

Club Affairs Minutes
Wednesday, February 25, 2009

Call to order: 9:35 pm

Attendance:

Chair Anthony Lucci

Senator Tor Vullo

Senator Dan Lebo

Senator Sam Erickson

Senator Christian Fuscarino

Senator Kenny Perez (visiting)

Senator Yaneke Douglas

Senator Michael Brandt

Late:

Senator Yulong Cui

Club Congress

Tomorrow! 6pm

Christian will assist with set-up

Topic: budget planning with the Appropriations committee

25% budget fine for not going.

Vision Statement

The Club Affairs Committee shall serve as an intermediary between student organizations and Hofstra University.

Club Olympics

Decided on 4 events: one athletic, one team building, one academic, & the obstacle course

We need to get in contact with Brian Coughlin about the obstacle course

Athletic Event: Volleyball

Academic Event: Jeopardy, with a buzzer system

20 buzzer system- Tor will look into it

Anthony the quiz master will take care of the questions

Team Building Event: Scavenger Hunt

Tor & Sam will come up with a list.

Final Event: Obstacle course

Relay of sorts.

Scoring!

The number of teams present and competing will determine the points

The final event will be curved and worth more points.

Publicizing: Media Blitz!

Hofcast, Announcement at Club Congress, Email all clubs, Table with sign-up list

Table dates: March 11th & March 18th from 10am-4pm.

Logo:

Torch with club logos in the background?

Everyone is to come up with one, due next week.

Adjourned: 10:33pm

Respectfully Submitted By,
Anthony Lucci
Club Affairs Chairman

Club Congress Minutes
February 26th, 2009

- I. Club Congress is called to order at 6:36 pm.
 - a. Fundraising Chair B. Marquis introduces Comptroller K. Legnetti and Appropriations Chair N. Shokrianpour.
 - b. Fundraising Chair B. Marquis states that he is going to be talking about budget weekend and what we can and can't fund for.
 - c. Fundraising Chair B. Marquis gives his presentation.
 - i. Setting up your budget proposal will determine how much your club will get for the next year.
 - ii. What can SGA fund for:
 1. Need three different sources for items over \$500.
 2. Formals: can't fund for more than 50% of the catering hall and 50% of transportation.
 3. Comptroller K. Legnetti states that if you have a formal with another club, the two clubs can each pay for 50%.
 4. The organization must provide a quote for formals.
 5. Conferences: can fund for up to four executive board members of the club. Can only fund for three conferences per year.
 6. Club representative asks if that counts for games as well
 - a. Fundraising Chair B. Marquis answers yes.
 7. Homecoming: clubs may use up to \$350.
 8. Clothing: can fund for \$250, can't be personalized.
 9. Decorations: we do not fund for decorations.
 10. Club Representative asks if clothing counts for uniforms.
 - a. Comptroller K. Legnetti answers for sports clubs it needs to stay on campus.
 11. Prizes: not permitted unless they are for fundraising purposes.
 12. Subscriptions must be endorsed to the name of the club and must have an office to deliver it to.
 13. Tipping: not tipping with SGA funds.
 14. DJs use income if is an off campus DJ.
 - iii. Tips for Budget Proposal
 1. Include only what you need.
 2. Three sentences for events.
 3. Would like to see how you fundraise.
 4. Please provide documentation.
 5. Comptroller K. Legnetti states please do not inflate your numbers.
 6. Give us a break down of costs.
 7. Please don't use the word "miscellaneous," please be specific.
 - iv. Things to Include
 1. Front Page: Club name and club contact with email.
 2. Page numbers
 3. Give total number of active members and if you pay dues.
 - v. Documentation
 1. Hotels: Three quotes
 2. Conferences: location, date, and registration forms.
 3. Office supplies: must have an office or storage space.
 4. Items of \$500 must have 3 quotes.
 5. Speakers/Artists: must have a quote.
 - d. Comptroller K. Legnetti speaks about encumbrances
 - i. An encumbrance is when funds are allocated for specific purposes; these funds must be used by a date specified by the appropriations committee. If funds are not used that are absorbed back into the SGA budget.
 - ii. It is imperative that you are aware of the encumbrances and are planning for when the dates are coming up.
 - iii. Club representative asks if SGA will fund for other catering places.

1. Fundraising Chair B. Marquis answers only if it is multi-cultural food that Lackmann does not provide.
 - iv. Fundraising Chair B. Marquis states if you're a senior, teach the people in the club how to do a budget proposal so that they know.
 - e. Fundraising Chair B. Marquis states we are collecting budgets on a first come first serve basis, with the exception of sports clubs. If you are in the auction you will also receive preference.
 - f. Fundraising Chair B. Marquis states when handing in your budget, you must get a receipt. Make sure you got a receipt.
 - g. Fundraising Chair B. Marquis states March 16th is the first day to hand in your budgets.
 - h. Fundraising Chair B. Marquis states April 3rd is the last day to hand in your budgets.
 - i. Fundraising Chair B. Marquis states we will not be accepting budgets after April 15th.
 - j. Fundraising Chair B. Marquis states April 17th -20th is when you will be informed of your budgets.
 - k. Comptroller K. Legnetti states April 21st is the opportunity to appeal at SGA meeting.
 - l. Club representative asks how they can go half and half with another club.
 - i. Appropriations Chair N. Shokrianpour answers just explain that in your budget proposal.
 - m. Comptroller K. Legnetti starts on that Tuesday, if you miss your time slot, we're sorry but we're not seeing you.
 - n. Club representative for gas money, do I have to budget for that.
 - i. Fundraising Chair B. Marquis states we can't budget for that, you have to bring receipts to Appropriations.
 - o. Club representative asks when the time slots are going to be given.
 - i. Appropriations Chair N. Shokrianpour answers they will be given in the order of the budget proposals.
- II. Music Fest Presentation
- a. President P. DiSilvio states that Music Fest will be May 2nd. There will be lots of free food. We're looking to get more organizations involved. Last year we had over 2,500 people come. Will help you get your name out to alumni to help fundraise. It's a great networking tool. We will be teaming up with the ONE campaign. Legal has approved rides. Your club can sponsor a table to raise awareness and raise money.
- III. Club Discussion
- a. Fundraising Chair B. Marquis asks for questions and complaints.
 - b. Club representative says that food is too expensive.
 - c. Club representative states can't find parking.
 - d. Club representative states swipe access to the clubs still doesn't work.
 - e. Club representative states HAMA swipe access.
 - f. Club representative states Hofstra USA needs revamping
 - g. Club representative states more storage for clubs.
 - h. Club representative states Event management always screws up on us.
 - i. Club representative states sports clubs could use access to the PFC.
 - j. Fundraising Chair B. Marquis states that Student Services Chair A. Kowal holds Administration Dinners, attend those dinners if you want to ask any questions.
 - k. Club representative states have classes in H Dome it's really hard for us to get anything to eat.
- IV. Announcements
- a. Senator C. Fuscarino states that the Pride Network is having Guess the Straight Guy.
 - b. Spirit Chair L. Pleiman state that she is the editor of the yearbook, going to be trying to get club photos in the yearbook, please respond to the yearbook.
 - c. Comptroller K. Legnetti states that going to be buying something for the class of 2013 with the Senior's Class Challenge.
 - d. Club Congress ends at 7:36 pm.

FUNDRAISING COMMITTEE
February 26, 2009

In attendance:

Brian Marquis
Samantha Rashid
Ralph Dweck
Mike Gluck
Hiba Qazi
Cait Scungio

Excused:

Brent Weitzberg
Robin Doublebower

Not Excused:

Daniela Brown

Visiting:

Luke M.

1. Meeting was in the Club Congress
 - a. ***See club congress minutes
2. Auction is March 12th @ 6PM
3. Thinking of vision statement

**STUDENT SERVICES MONTHLY REPORT
FEBRUARY 2009**

WEDNESDAY- 6:00 PM – SGA OFFICE

Committee Members:

*Chairwoman Ashley Kowal
OCS Representative Sam Jaffe
RSA Representative Steven Aikens
IFSC Representative Mike Shulansky
Senator Nick Schweers
Senator Nitsan Ayali
Senator Andrew Lerner*

Committee Email:

Hofstra.students@gmail.com

Senator/Club Representatives:

Brent, Kayleigh, Andrew, Brian, Kathryn, Frankie, Lukas, Jared, Christian, Shantai, Samantha, Nitsan, Nick, and myself have all been given several clubs to contact so that we can start to open up lines of communication between SGA and the clubs.

Student Affairs- University Senate:

We are exploring the options of an off-campus student conduct code.

Relay For Life:

An SGA team has been formed. Please fundraise! Relay will be April 18, mark your calendars!

Student Employment:

With the passage of the resolution, the committee will be looking into why students will not be able to hold two on-campus jobs starting next semester.

Meetings:

Met with Rich Wolcott to discuss new Event Management procedures, as well as the new scheduling computer that has been placed in their office for students to use. Met with Vice President Johnson and Dom Lavin to discuss the new bus schedule, tower revamps, and campus renovations.

Administration Dinners:

Our next dinner will be March 18 with Residential Programs. They will be answering questions regarding the housing selection process.

HOFSTRA UNIVERSITY
Student Government Association
IN THE YEAR TWO THOUSAND AND NINE

Student Services Meeting Minutes

WEDNESDAY, FEBRUARY 25, 2009

Called to Order: 6:03 PM

In Attendance:

Chairwoman Ashley Kowal
RSA Representative Steve Aikens
OCS Representative Sam Jaffe
IFSC Representative Mike Shulansky
Senator Andrew Lerner
Senator Nick Schweers
Senator Nitsan Ayali
Delegate Edward Sitt

Unexcused Absence

Delegate John Campbell
Delegate Jonathan Grady
Delegate Perna Mittal

Relay For Life-

April 18- Please begin to Fundraise!

Senator/Club Representatives-

Clubs have been divided up among the Senators. Please contact your club this week.

Lackmann-

Meeting with Eisa and Matthew Friday, February 27- Complaints to bring:
More employees at the Omelet Station, Organic Grill, Café on the Quad, and Hofstra Deli
Have The Lion's Den open with Kate and Willy's
More dinner options at the Omelet Pan station
Change the Bits 'N Bytes sauces; improve the frozen lettuce; have more cashiers working
More options at Maui Tacos
Clean pizza cutters between orders
Fix ice dispensers in the Student Center

Student Employment-

Looking into the resolution that was passed last Senate

Library-

Tyler has emailed Dean Rubey of the Library for a meeting to discuss the library hours

Administration Dinners-

Next dinner March 18 with Residential Programs to answer questions about the Housing Process.

Special Project-

Details to come later

Adjourned: 6:25 PM