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FINAL EXAMS and other news...

Before we all start to get excited about the upcoming holiday season, Services for Students with Disabilities (SSD) would like to remind faculty about our procedures for final exams. Final exams for Students with Disabilities will be held from Monday December 13th to Friday December 17th in room 245 Library. (2nd floor Axinn Library) Please be on the lookout for those Sign Me Up forms because the earlier our students sign up for final exams the better.

Students who may need a scribe for final exams or students who will utilize assistive technology software will be taking their exams in Memorial Hall or Roosevelt Hall.

If a student with a disability does not approach you with a Sign Me Up form, please do not worry. It is the student's responsibility to sign up for exams with accommodations.

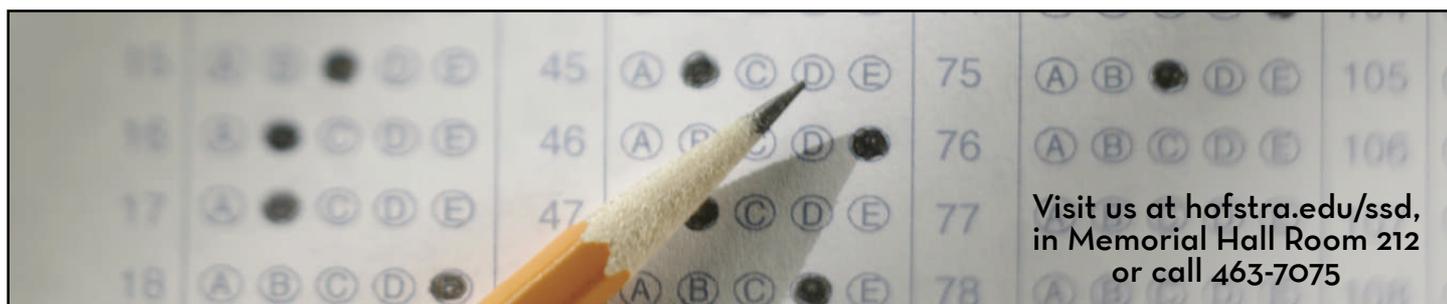
*Please note that the last day of classes for undergraduates, December 8th is the last day to sign up for exams with accommodations.

We would like to welcome out new Assistant Director/ Lead Learning Specialist to our SSD team, Deborah A. Hancock. She has been with us for only a couple of weeks and it already feels like it's been much longer.

Congratulations to our inductees into Hofstra's newest Delta Alpha Pi Honor Society Chapter for Students with Disabilities. Our staff has been working diligently to

make this new project a reality for our excellent students. In the Spring semester our department will be continuing the re-design of SSD's webpage, specifically expanding faculty resources. We would much appreciate any feedback or suggestions from faculty as to what kind of information might be most useful to you. SSD is also currently conducting a survey of the students registered with the office in an effort to improve our programs and services. Services for Students with Disabilities will be seeking similar feedback from faculty in the near future.

SSD would like to wish everyone a happy and healthy holiday season!



Testing Accomodations: Fast Facts

Testing Sign Up forms are available

- in Roosevelt 301
- in Memorial 212
- on our webpage on the Hofstra site

Testing Sign Up forms are

- Due to the testing lab 5 days before the exam
- The responsibility of the student
- Submitted to professor for review and signature

Exams can be sent to SSD testing lab

- email: ssd@hofstra.edu
- Faxed to 463-7070 or 463-5172
- Dropped off at Roosevelt Hall (301) or Memorial Hall (212)