

- 1) Visit My.Hofstra.edu and login to the portal with your Network ID and Password.
- 2) Click the Faculty tab and click Hofstra Online in the left navigation menu to open the SITE MAP of all options.
- 3) Click Faculty Detail Schedule.



### NAVIGATION TIP

Use the Quick Links in the left menu to move directly to the listed options.

Click SHOW DETAILS for all options.

The screenshot shows the My.Hofstra.edu PORTAL interface. The 'Faculty' tab is selected in the top navigation bar. In the left-hand navigation menu, 'Hofstra Online' is highlighted, and a sub-menu is expanded showing various options. 'Faculty Detail Schedule' is highlighted in red. The main content area shows a 'Site Map' with a 'Show Details' button and a list of services under 'Faculty Services' and 'Personal Services'. 'Faculty Detail Schedule' is also highlighted in red in this list.

- 4) Select a term and click Submit.

Select a Term:

- Spring Semester 2011
- January Session 2011
- Medical School Fall 2010
- Paralegal Fall 2010
- Fall Semester 2010
- Summer Session III 2010
- Summer Session II 2010
- Summer Session I 2010

RELEASE: 8.1

- 5) A full listing of each course and attributes appears

The screenshot shows the 'Faculty Detail Schedule' page. The breadcrumb trail is 'Home > Faculty Services > Faculty Detail Schedule'. The course information is as follows:

<b>(HP) WESTERN CIVILIZATN 2 - 24500 - HIST 012 - 03</b>	
<b>Status:</b>	Active
<b>Available for Registration:</b>	Oct 18, 2010 - Feb 01, 2011
<b>College:</b>	HCLAS
<b>Department:</b>	History
<b>Part of Term:</b>	1
<b>Course Credits:</b>	3.000
<b>Campus:</b>	Main Campus
<b>Override:</b>	No
<b>Syllabus:</b>	<a href="#">Add</a>
<b>Rosters:</b>	<a href="#">Classlist</a>
<b>Office Hours:</b>	<a href="#">Add</a>

Patricia M. Voll  
Spring Semester 2011  
Aug 23, 2011 04:35 pm  
[PRINT](#)

## Followed by Enrollment Counts and Scheduled Meeting times

### Enrollment Counts

	Maximum	Actual	Remaining
Enrollment:	35	33	2
Cross List:	0	0	0

### Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	9:35 am - 11:00 am	TR	BRESLIN HALL 0013	Jan 26, 2011 - May 01, 2011	Lecture	Patricia M. Voll (P)  , Maria L. Fixell 

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6) To choose another option, follow the breadcrumbs at the top

 | [Home](#) > [Faculty Services](#) > [Faculty Detail Schedule](#)

or choose “Return to Previous” or any link at the bottom

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