

- 1) Visit My.Hofstra.edu and login to the portal with your Network ID and Password.
- 2) Click the Faculty tab and click Hofstra Online in the left navigation menu to open the SITE MAP of all options.
- 3) Click Student Advisement Information.



NAVIGATION TIP

Use the Quick Links in the left menu to move directly to the listed options.

Click SHOW DETAILS for all options.

The Student Advisement and Faculty Services menus will appear in block format.

- 4) When using the Student Advisement Information options, begin by choosing ID selection first.

Home > Faculty Services > Student Menu

Student Advisement Information	Term Selection	Course Reference Number (CRN) Selection	Look-up Classes
<ul style="list-style-type: none"> ID Selection Advisor-Advisee List DARS-View a Degree Audit FERPA Release Registration-History Schedule-Concise 	<ul style="list-style-type: none"> Academic Transcript Alternate Pin Detailed Class Information Information and Registration Status Registration-Overrides Schedule-Week at a Glance 	<ul style="list-style-type: none"> Address and Phones DARS-Run a Degree Audit E-mail Address Registration-Active Schedule 	
Faculty Detail Schedule	Faculty Schedule by Day and Time	Faculty Final Exams Schedule	Full Class Roster
Brief Class Roster	Custom or Photo Roster	Last Date of Attendance (LDA) Roster	Final Grades (Main Campus)
Incomplete Grades Summary	LAW Electronic Gradebook	Office Hours	View active assignments
REACH Roster	Faculty Load Report	Faculty grade summary test	TEST - Change of Grade

- 5) You will be prompted to select a semester

Select a Term:

- Spring Semester 2011
- Spring Semester 2011
- January Session 2011
- Medical School Fall 2010
- Paralegal Fall 2010
- Fall Semester 2010
- Summer Session III 2010
- Summer Session II 2010
- Summer Session I 2010

RELEASE: 8.1

6) If you have not already chosen a student, you will be promptly to do so by entering an ID or first/last name or partial name using % for all.

7) Select the Student from the drop down menu and click submit.

You may be asked to verify the student's name and click Submit again.

8) Select Academic Transcript under the Student Advisement information menu.

Here is an example of a student's transcript.

Links move to Transfer Credit, Institution Credit, Transcript Totals or Courses in Progress.

Student major, minor and degree information is listed first.

TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-

0904-0506: Advanced Placement

Subject	Course	Title	Grade	Credit Hours	Quality Points	R	
MATH	061	(MC)BASIC CALC W/ APPLICATIONS	TR	4.000	0.00		
PHYS	001A	(NS) ELEMENTARY PHYSICS	TR	3.000	0.00		
PHYS	001B	(NS) ELEM PHYSICS LAB	TR	1.000	0.00		
PHYS	002A	(NS) ELEMENTARY PHYSICS	TR	3.000	0.00		
PHYS	002B	(NS) ELEM PHYS LAB	TR	1.000	0.00		
		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:		12.000	12.000	12.000	0.000	0.00	0.00

Followed by any Transfer Credit information

Institution Credit

INSTITUTION CREDIT -Top-

Term: Fall Semester 2006

College: Zarb School of Business

Major: Accounting

Additional Standing: Dean's List

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
CSC	014	UG	(MC) DISCRETE STRUCTURES CSC I	A	3.000	12.00	I
CSC	015	UG	(MC) FUNDAMENTALS OF CMP SCI I	A	3.000	12.00	I
CSC	015	UG	(MC) FUNDAMENTALS OF CMP SCI I	A	1.000	4.00	I
ECO	001	UG	PRINC ECONOMICS I	B	3.000	9.00	I
ENGL	001	UG	COMPOSITION	B+	3.000	9.90	I
PSC	001	UG	(BH) AMERICAN POLITICS	B	3.000	9.00	I
Term Totals (Undergraduate)							

Term: Fall Semester 2010

College: Zarb School of Business

Major: Accounting (152 hour program)

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
CHIN	003	UG	INTERMEDIATE CHINESE	I	3.000	0.00	
FIN	123	UG	MONEY & FINANCIAL INSTNS	A-	3.000	11.10	I
FIN	150	UG	COMM BANK ADM,PLCY & PRCDR	A	3.000	12.00	I
FIN	160	UG	CORPORATE FINANCIAL POLICY	A-	3.000	11.10	I
PESP	021	UG	SCUBA-BASIC DIV TECH	A	2.000	8.00	I
PESP	121	UG	SCUBA CERTIFICATION	A	2.000	8.00	I
Term Totals (Undergraduate)							

and a Transcript Record for each semester in which the student attended.

Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	16.000	13.000	13.000	50.20	3.86

Notice that below each semester you will find the GPA for that term

The Total GPA is listed after the last attended semester.

TRANSCRIPT TOTALS (UNDERGRADUATE) -Top-

Level Comments:

Catalog yr. changed to 200809 per N. White-- Dual major approval BBA ACCT152/FIN per C. Johnson-- Placed SPAN003 HS language - Spanish

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	148.000	145.000	145.000	144.000	517.80	3.59
Total Transfer:	12.000	12.000	12.000	0.000	0.00	0.00
Overall:	160.000	157.000	157.000	144.000	517.80	3.59

COURSES IN PROGRESS -Top-

Term: Spring Semester 2011

College: Zarb School of Business

Major: Accounting (152 hour program)

Subject	Course	Level	Title	Credit Hours
FA	045	UG	(CP) BEGINNING PAINTING	3.000
FIN	163	UG	FINANCIAL MODELING	3.000
FIN	165	UG	PRINCIPLES INTL FINANCIAL MGT	3.000
FIN	175	UG	REAL ESTATE FINANCE	3.000
PESP	047	UG	BALLROOM DANCING	2.000

And finally Courses in Progress for current or future terms.

Unofficial Transcript

To view a transcript for a different student, click the ID Selection link at the bottom of the page.

ID Selection