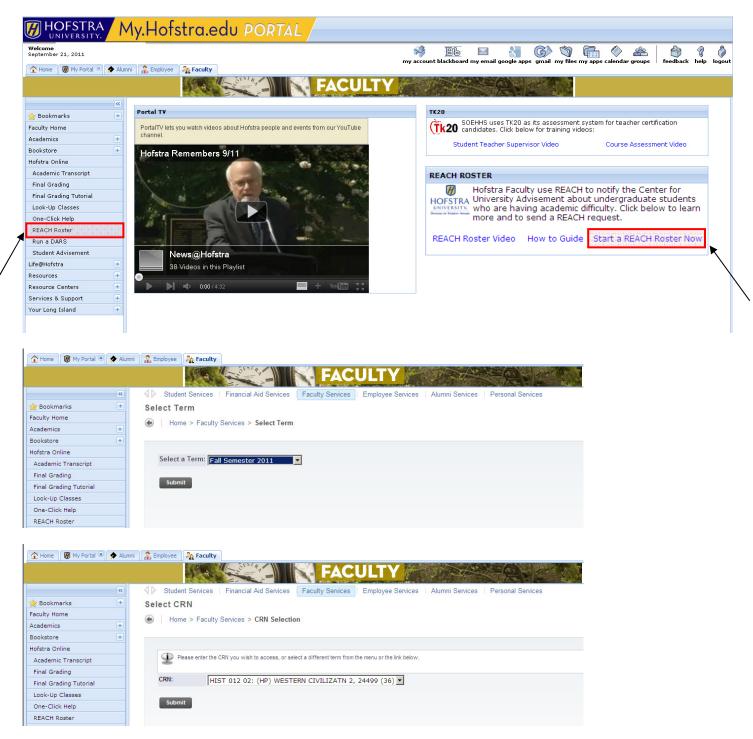
REACH

You will find the REACH Roster in the portal on the left hand navigation bar. It is within the options below Hofstra Online. You will also be able to start a REACH by selecting the REACH ROSTER channel on the right side. Once you select an option select a term and the appropriate course.



Find the student you want to refer and select "Add REACH" on the right side of the list.

REACH Roster - Request for Early Assistance and Coordinating Help

Spring Semester 2011 Sep 21, 2011 04:05 pm

REACH - Request for Early Assistance and Coordinating Help

Tou may use the "Add REACH" below to contact a student s Center for University Advisement assigned dean about any concern you have regarding the student's academic performance in your course. Once you click on the "Add REACH" Advisement icon next to the student s name, you will be prompted to provide specific information about the student s academic performance. REACH Advisement will store this information and the student sassigned advisement dean will follow-up with the student. The advisement dean will also provide you with updates as to the resolution of your REACH concerns.

You may also view previously entered REACH for each student.

The information you provide Advisement using REACH regarding a student's attendance in your course this term may be shared with other campus offices for compliance with Federal law governing financial aid.

Please realize that you are still responsible for submitting LDA (Last Day of Attendance) rosters to the Office of Academic Records.

REACH DOES NOT REPLACE, but is an addition to the existing LDA (Last Day of Attendance) roster process.

Course Information

(HP) WESTERN CIVILIZATN 2 - HIST 012 02

CRN: 24499

Duration: Jan 26, 2011 - May 20, 2011

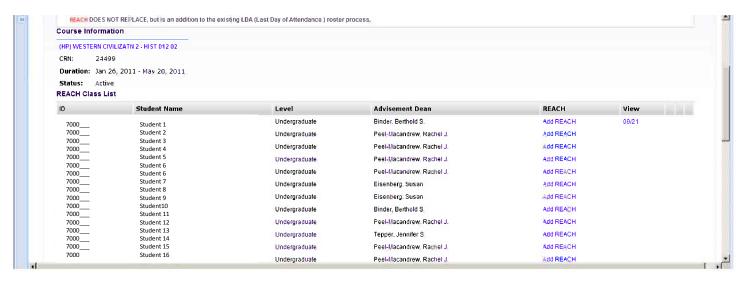
REACH Class List

ID	Student Name	Level	Advisement Dean	REACH	View
7000	Student 1	Undergraduate	Binder, Berthold S.	Add REACH	
7000	Student 2	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000	Student 3	-			
7000	Student 4	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000	Student 5	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000	Student 6 Student 6	Undersonderste	Deal Massadawa Deabal I	Add DEACH	
7000	Student 6 Student 7	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000 7000	Student 7 Student 8	Undergraduate	Eisenberg, Susan	Add REACH	
7000	Student 9	Undersonderste	Fire-trans Owner	Add REACH	
7000	Student 9 Student 10	Undergraduate	Eisenberg, Susan	Add REACH	
7000	Student 11	Undergraduate	Binder, Berthold S.	Add REACH	
7000	Student 12	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000	Student 13	Ondergraduate	reel-Macandlew, Racher J.	Add REACH	
7000	Student 14	Undergraduate	Tepper, Jennifer S.	Add REACH	
7000	Student 15	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000	Student 16	Olidelgladdate	1 obi-wacandiow, Nacios 5.		
7000	Student 17	Undergraduate	Peel-Macandrew, Rachel J.	Add REACH	
7000	Student 18	Undergraduate	Miller, Ellen C.	Add REACH	
7000	Student 19	5./dergraduate	minor, Enter o	Add REAGI	
		Undergraduate	Lieberman, Iris A.	Add REACH	

The REACH form will ask you to provide information regarding the concern, such as type and level of concern. You will also be asked to provide recommendations. There is a section below for comments. You can determine whether or not you want the comments shared with the student. Advisement Deans will be letting the student know that a referral has been made and discuss the appropriate issues but will not share the comments if you click on **DO NOT SHARE**.

Jennifer Boscarino-Green **REACH - Request for Early Assistance and Coordinating Help** Sep 21, 2011 03:20 PRINT | EXIT 🔻 Please complete the following form. The information that you provide will be sent to the student's Center for University Advisement dean so that we may follow up with the student appropriately. (If this is an urgent matter please call the Advisement office directly at 516.463.6770 or 516.463.7222.) REACH Student Information Ferm 201102 CRN 24499 Advisement Dean Johnson, Claudine M. **REACH Questions** CONCERN 1. I am seeking assistance because my student : (CHECK ALL THAT APPLY) is missing classes has stopped attending is missing assignments is failing the course is disruptive in class ☐ has expressed financial difficulties other concern (please specify) I have concerns about this student's well-being : ○ YES ⑥ NO I have already spoken to the student about this concern: O YES
NO Please rate your level of concern (from 1- mildly concerned to 4- extremely concerned) , REQUIRED 6 1- mildly concerned ○ 2- moderately concerned ○ 3- very concerned ○ 4- extremely concerned RECOMMENDATION 2. I would recommend the following resources for the student : (CHECK ALL THAT APPLY) University Tutorial Program Departmental Tutorial Services ☐ Student Financial Services □ Student Counseling Services □ Career Center other recommendation (please specify) ACTION 3. Please advise the student to : (CHECK ALL THAT APPLY) contact me immediately start attending classes seek a tutor contact the peer teacher other action (please specify) 4. I suggest that he/she withdraw from the class: O YES
NO COMMENT Please update if needed : REQUIRED $oldsymbol{\circ}$ **OK to share** these comments with the student $oldsymbol{\circ}$ **DO NOT share** these comments with the student COMMENTS (limited to 4000 characters): A PLEASE REVIEW ENTRIES BEFORE SUBMITTING. Submit

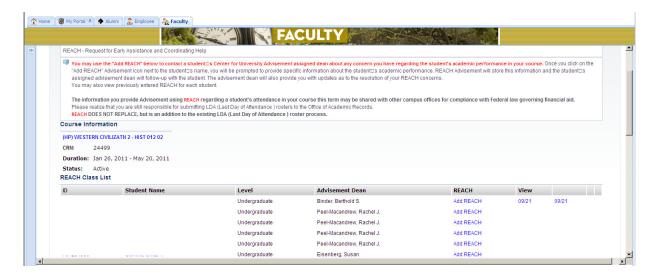
Once you have completed and submit the request you will be brought back to the initial page. You can review the submission by selecting the date under **VIEW**.



This form will provide a summary of the information submitted on a specific date. As you submit additional REACH requests for the same student you will be able to view by date.

REACH - Complete

Name	ID	Term	201102	CRN	24499	CREATE DATE	09/21/2011	STATUS	CREATED
Advisement Dean Binder, Berth	old S.								
Advisement Dean Comment	No comment at this ti	me, please	check aga	in.					
REACH Questions									
CONCERN									
1. I am seeking assistance because m	y student : (CHECK ALL	THAT APPLY)						
is missing classes		has stop	ped attend	ling					
is missing assignments		is failing	the course	е					
is disruptive in class		is consid	ering with	drawing	g from th	ne university			
has expressed financial diff	ficulties								
other concern (please spec	cify)								
I have concerns about this student's v	well-being: NO								
I have already spoken to the student a	about this concern: YE	S							
Please rate your level of concern (from	m 1- mildly concerned to	4- extremely	concerned) ,	REQUIR	RED 🍍				
2- moderately concerned									
RECOMMENDATIO	N								
2. I would recommend the following re	esources for the student :	(CHECK ALL	. THAT APPI	LY)					
the University Tutorial Prog	gram	☐ Depa	rtment Tu	torial S	ervices				
the Writing Center		Stude	ent Financi	ial Serv	ices				
the Math Lab		Stude	ent Counse	eling Se	ervices				
Career Center									
other recommendation (ple	ease specify)								
ACTION									
3. Please advise the students to : (CH	ECK ALL THAT APPLY)								
contact me immediately		☐ start	attending	classes	:				
hand in late assignments		seek	tutor						
contact the peer teacher									
other action (please specify	y)								
4. I suggest that he/she withdraw fron	n the class :	NO							
COMMENT									
COMMENTS (limited to 4000 characte	rs):								
OK to share these comme	nts with the student								



You may also refer back to this form to view the STATUS of your request. Once the Advisement Dean has received the referral and attempted to contact the student the status will change to **in progress** and eventually to **complete**. The Advisement Dean may also submit comments for you to see on this page.

