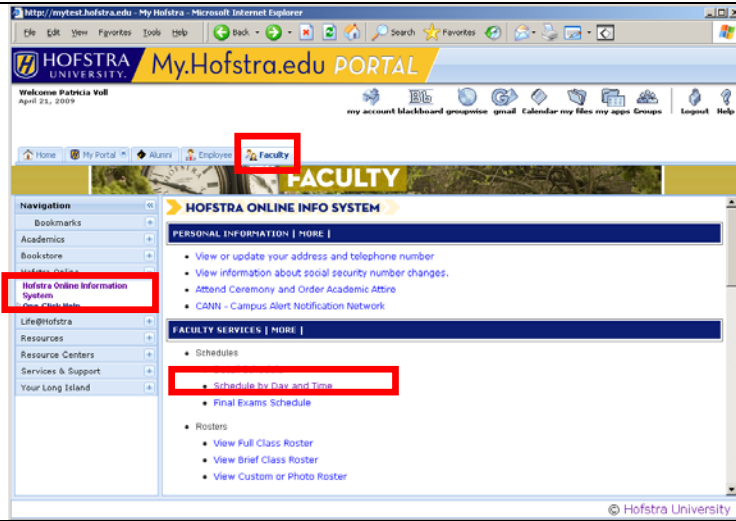


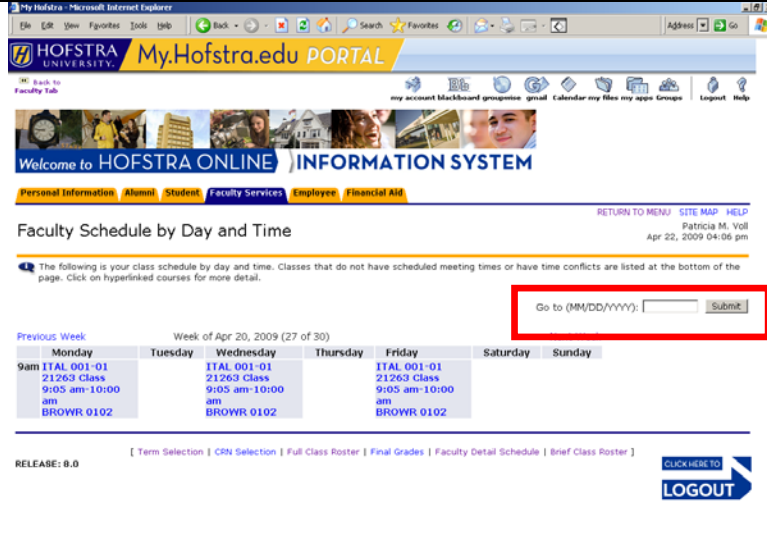
## VIEW A SCHEDULE BY DAY AND TIME

### Form/Function



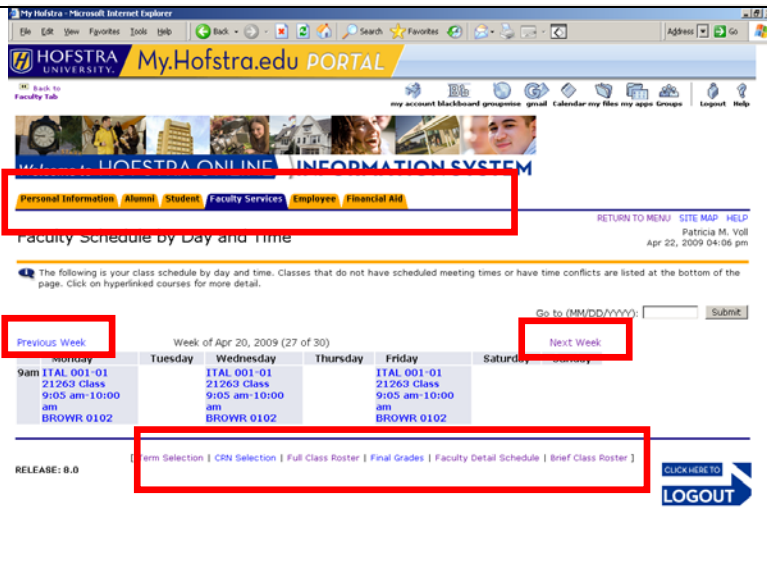
### Process and Procedure

- 1) After login to the My.Hofstra.edu portal, click the Faculty Tab and open the **Hofstra Online** category in the left navigation pane. Click HOFSTRA ONLINE INFORMATION SYSTEM and select the **Schedule by Day and Time** option.



- 2) A schedule for the current semester or the last semester you taught at Hofstra will appear.

To display a different semester, enter a date within the first **FULL** week of scheduled classes in the **GO TO MMDDYYYY** box and click **SUBMIT**.



- 3) You can also move to the previous or next weeks by clicking on the links provided.

**Note:** This schedule is a representation of the average week's schedule within a given semester. **It is not a calendar of events or holidays at HOFSTRA.**

**Check the Bulletin for more information.**

Click the links at the bottom of the page, to choose another option, or click the Tabs at the top to move to another menu.