

**MEDIA RATE SHEET/PURCHASE ORDER**  
**Commission on Presidential Debates**  
**October 15, 2008 Debate at Hofstra University**

This media rate sheet/purchase order is issued pursuant to the 2008 Presidential Debate at Hofstra University on October 15, 2008. Upon approval by an authorized representative, the party listed below agrees to reimburse Hofstra University for the reasonable costs of the rental of products, services and/or other items described herein below.

Acceptance of this order by Hofstra University does not constitute authorization for debate site access. Debate credentialing is handled by the Commission on Presidential Debates. If debate credentials are not granted, this order will be cancelled.

The on-line site will be available through October 13, 2008. Any orders not placed at that time must be placed onsite at Hofstra University and will be subject to availability. Special telecommunications orders must be placed through Verizon before October 1 to ensure that the service will be available upon your arrival onsite.

To order by phone or for information, assistance or other pricing, please call (516) 463-6818.

Company/Org. Name \_\_\_\_\_

Debate Site Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Order Contact Name \_\_\_\_\_

E-mail Address \_\_\_\_\_

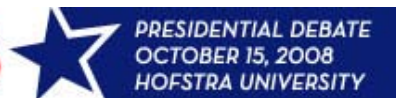


You may order from the following options:

- Network/Affiliate Set Ups
- Furnishings
- Office Equipment
- Communications
- Other options and vendors

Company/Org. Name: \_\_\_\_\_

**debate '08**



#	NETWORK/AFFILIATE SET UP	\$ per item	item subtotal
	Network Setup includes 50' X 70' exterior space to fit one network production tractor-trailer truck and one work trailer. Includes one 200 amp 3-phase and one 100 amp service.	\$3,500.00	
	Additional truck setup (parking/100 amp service electrical) Space depends on availability	\$600.00	
	Affiliate - Trailer (Satellite Truck) parking/electrical hookup for 100 amp service	\$1,000.00	
	Network camera platform (inside the debate hall) 18' X 12' X 7' high with stairs and handrail and 3-20 amp circuits (limit one per approved network)	\$6,000.00	
	Exterior live stand up position, outside debate hall, 6' X 8', electric only (20 amp), slots with risers	\$350.00	
	Spin Alley Interview Space 6' X 8' inside the media filing center with electrical service (20 amp)	\$400.00	

#	Options:	\$ per item	item subtotal
	Additional 20 amp service	\$175.00	
	Additional 100 amp service	\$600.00	
	Additional 200 amp 3 phase	\$1,250.00	
		Subtotal	

For telephone service, cable TV and/or Internet connectivity (wireless, broadband or ISDN), see Communications.

#	OFFICE EQUIPMENT	\$ per item	item subtotal
	Laptop Computer with MS Office (MS Office, with Color DeskJet)	\$250.00	
	Laser Printer (supplies included)	\$550.00	
	Ink-jet printer (supplies included)	\$215.00	
	High Speed Fax Machine (phone line, supplies included)	\$710.00	
	Surge suppressor outlet strip	\$15.00	
	High Speed Copier* (45cpm, 5000 copies, paper inc.) * Multi-function use available, additional charges will apply	\$1,650.00	
	HP LaserJet 4345 Printer (includes 3 reams of paper)	\$870.00	
		Subtotal	

Company/Org. Name: \_\_\_\_\_



#	FURNISHINGS	\$ per item	item subtotal
	4' x 24" Tables - Skirted	\$44.00	
	6' x 24" Tables - Skirted	\$47.00	
	8' x 24" Tables - Skirted	\$51.50	
	Cocktail Table	\$46.50	
	Padded Folding Chairs	\$11.00	
	Padded Stacking Chair (no arms)	\$17.50	
	Folding Chair	\$9.00	
	Secretarial Chairs - No Arms	\$98.00	
	Executive Desk Chairs - With Arms	\$165.00	
	High Stool Chair with Back - No Arms	\$56.00	
	Soft Chair (overstuffed)	\$325.00	
	2-drawer metal filing cabinet	\$97.00	
	4-drawer metal filing cabinet	\$117.00	
	Desk	\$252.50	
	Couch (3 seat)	\$335.00	
	Mini Refrigerator	\$150.00	
	Mirrors	\$26.00	
	TV Monitor (32" HD)	\$565.00	
	TV stand	\$257.50	
	Decorative Plant	\$52.50	
	4' X 8' platform	\$100.00	
Subtotal			

#	COMMUNICATIONS	\$ per item	item subtotal
	Telephone, Wireless & Wired High-Speed Internet Connection Package • High-Speed Wired Ethernet (100Mbps, requires a patch cable) • Wireless access (802.11b/g/n) • Telephone includes 800, local service	\$650.00	
	Telephone and Local Service (800, local service only, long distance by telephone card)	\$400.00	
	High-Speed Wired Ethernet (100Mbps, requires a patch cable)	\$325.00	
	Secure Wireless Internet Connection in all areas except debate floor (802.11b/g/n)	\$200.00	
	Cable TV drop	\$250.00	
	Long distance phone card (100 minutes)	\$10.00	
	Patch Cable	\$15.00	
Subtotal			

DSL orders must be placed by October 1. All other telecommunications needs, including DSL, ISDN, T1 or DS3 lines, will be provided directly by Verizon. For questions, pricelists or service, please call Verizon at the dedicated Hofstra debate line: 888 584 4004 or send email to: [hofstradebate@verizon.com](mailto:hofstradebate@verizon.com)

For TV broadcast circuit: [RADIOVIDEO@VERIZON.COM](mailto:RADIOVIDEO@VERIZON.COM)

Company/Org. Name: \_\_\_\_\_



**RECOMMENDED VENDORS FOR SPECIALIZED SERVICES**

Security services may be obtained through Building Star Security Corporation (<http://www.buildingstar.com/division/event/index.html>), contact Mario Doyle 212 710 7880

Additional catering may be obtained through Lackmann Catering Services, contact Lackmann at [dinmtc@hofstra.edu](mailto:dinmtc@hofstra.edu) or (516) 463-5395. General information available at <http://www.hofstra.catertrax.com>

Tents may be obtained through Ace Canvas and Tent (<http://www.acecanvasandtent.com/index.html>), contact Vinny Cardillo (631)981-9705

While media is welcomed to bring whatever equipment they deem necessary, including office furniture for their work trailers, Hofstra University cannot allow onsite delivery by vendors not provided through Hofstra University. All onsite needs must be fulfilled through the vendors provided here or on this rate card.

**OTHER ITEMS/SERVICES AND NOTES ON ORDERS**

Please describe any other services you may require. We will provide you with an estimate for services, if possible, within 7 - 10 business days of your request. Please also provide all notes/requirements in this section, what locations you will need telecommunications services, furniture, etc., especially if you have multiple locations on site.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ORDERING/BILLING INFORMATION**

Credit cards will be charged at the time of the request. We will accept MasterCard, VISA, Discover and American Express. If for some reason this order cannot be completely filled, a refund will be issued.

Method of Payment  
Credit Card (MC, Visa, Amex) # \_\_\_\_\_ Exp Date \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date \_\_\_\_\_

Name (Please Print) \_\_\_\_\_