DIRECTIONS: Meadowbrook Parkway to exit M4 – Hempstead Turnpike. Proceed west on Hempstead Turnpike to the third traffic light; turn right onto North Campus (just before the second pedestrian bridge that crosses Hempstead Turnpike). The Student Center is on your left; parking is just beyond the Student Center.
DR. STEVEN KUSSIN
WORKSHOP PRESENTER

Dr. Steven Kussin is an adjunct professor in Hofstra's School of Communication. He was a high school principal for 21 years and has also been an adjunct professor in the Department of Educational Leadership and Administration at Long Island University-C.W. Post Campus. At New York University he included a session on school scheduling in his course concerning the “principalship.” Soon after, the department chairperson asked him to develop a semester-long course dealing with precisely that subject. This course has been offered since 1976 as an elective for urban and suburban educators on the NYU Washington Square and L.I.U.-C.W. Post campuses. In addition, the course has been taught on an in-service basis and as a workshop for individual school districts, where he has worked as a consultant in resolving scheduling and other administrative problems.

Dr. Kussin earned a bachelor's degree from Cornell University, a master's degree from Brooklyn College, and a doctorate from New York University. He began his career in education as an English teacher in the New York City school system. From the classroom he moved to the position of assistant program chairman in charge of school scheduling. He left the city to become assistant principal at Mamaroneck High School in southern Westchester County. He retired after 10 years as principal of Lawrence High School. Dr. Kussin is currently a part-time news writer at radio station 1010 WINS. In addition, he serves as a consultant on scheduling matters in a number of school districts.

Dr. Kussin firmly believes that for too long the master schedule building process has been a deep, dark secret. Too often those responsible for building the master schedule were told not to come out until the process was complete. Instead, he believes that the entire process should “come out of the closet” — with anyone and everyone affected by the master schedule to at least be made aware of what the building process entails. In the past, this ignorance has caused needless anxiety and dissonance, simply because people did not understand how the schedule was developed, built and used. To reduce this uneasiness and educate those affected by the schedule, Dr. Kussin has reduced the entire master schedule building process to a “generic” 12-month, 10-step model, which will work for any school of any size. Although this workshop is geared for high school personnel, elementary and middle school personnel are welcome to attend. Dr. Kussin’s methodical, step-by-step procedure will be shared with participants in this one-day, hands-on workshop.

WORKSHOP FEE AND INFORMATION

The workshop fee of $95 includes morning refreshments and a buffet lunch at noon, which will be held on the North Campus, in the Plaza Rooms of the Sondra and David S. Mack Student Center. Please bring a pocket calculator and several colored pens or pencils. The workshop will start promptly, so please allow time for traffic and parking.