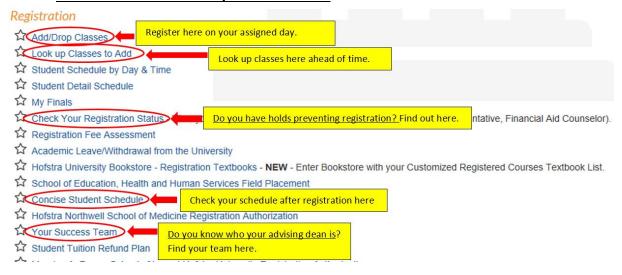
PREPARING FOR REGISTRATION

1. <u>Check out the Academic Calendar</u> and the main page of your student portal for your registration date based on class standing:

https://www.hofstra.edu/studentaffairs/studentservices/academicrecords/acdrec_calendars.html

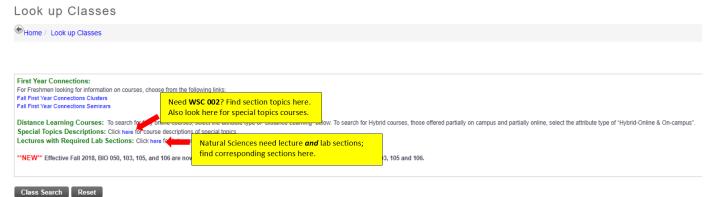
2. Get familiar with the portal screens:



3. Make sure your AP, IB, and/or transfer credits are posted and the credits are counting:
On the portal: Student Services – Student Records - Academic Transcript

Your transfer credit should be posted first, with the number of credits assigned. If you don't see them, the grade is "TU", or they have "0" credits assigned, Admissions may not have received your scores or final transcript. Contact the Office of Admissions: (516) 463-6700

- 4. Read your Degree Works Audit: Portal Apps Icon . Degree Works app
- 5. See your faculty advisor: If you have a major declared.
- 6. <u>See your advising dean:</u> Make an appointment with your advising dean through the Student Success Connect app or call 516-463-6770 for assistance.
- 7. Search for classes: Read the top of the "Look up Classes to Add" page for key links:



- 8. Make your plan: Create a mock schedule and have back up classes and CRN's ready to go!
- 9. Read your Degree Works Audit again after registration to make sure your classes appear where you expect them to.

