

# STUDENT GOVERNMENT ASSOCIATION

 HOFSTRA UNIVERSITY

CELEBRATES ITS 80<sup>TH</sup> SENATE  
1935 - 2015

## **Agenda of the 80<sup>th</sup> Senate** Hofstra University Student Government Association March 3, 2016 Green House, David S. Mack Student Center

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### Call to Order

- I. Quorum Call
- II. Approval of Senate Minutes from February 25, 2016
- III. Approval of the Cabinet Minutes from March 2, 2016
- IV. New Business
  - A. SGA Recognition Hearing for Help to Others for Life
  - B. S.A.2016.80.001
  - C. Mid-Semester Reports
    - i. President—A. Guarino
    - ii. Comptroller—G. Senderowicz
    - iii. Appropriations—E. Casey
    - iv. Club Relations—L. Solis
    - v. Public Relations—W. Shepherd
    - vi. Rules—N. Mishkin
    - vii. Spirit—S. Harris
    - viii. Student Services— R. Cinquemani
- V. Executive Board Reports
  - A. President—A. Guarino
  - B. Vice President—D. Gallagher
  - C. Comptroller—G. Senderowicz
  - D. Secretary—A. Goldstein
- VI. Committee Chair Reports
  - A. Appropriations—E. Casey
  - B. Club Relations—L. Solis
  - C. Public Relations—W. Shepherd
  - D. Rules—N. Mishkin
  - E. Spirit—S. Harris
  - F. Student Services— R. Cinquemani
- VII. For the Good of the Order
- VIII. Announcements
- IX. Snap Cup

### Adjournment

# STUDENT GOVERNMENT ASSOCIATION

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CELEBRATES ITS 80<sup>TH</sup> SENATE  
1935 - 2015

## Minutes of the 80<sup>th</sup> Senate Hofstra University Student Government Association February 25, 2016 Greenhouse, David S. Mack Student Center

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This meeting was called to order at 18:16 on Thursday, February 25<sup>th</sup>, 2016.

### I. Quorum Call

- A. President Guarino
- B. Vice President Gallagher
- C. Secretary Goldstein
- D. Comptroller Senderowicz
- E. Chairperson Casey
- F. Chairperson Solis
- G. Chairperson Mishkin
- H. Chairperson Cinquemani
- I. Chairperson Shepherd
- J. Senator Bekios
- K. Senator Craig
- L. Senator Durand
- M. Senator Esteban
- N. Senator Gardner
- O. Senator Kutsch
- P. Senator Markakis
- Q. Senator Martin
- R. Senator Normandin
- S. Senator Tacconnelli
- T. Senator Tadbiri
- U. Senator Valerio
- V. Senator Wright

- i. Quorum is set at nineteen (19)

### II. Approval of Senate Minutes from February 11, 2016

- A. Motion to Pass Senate Minutes from 02/11/2016
  - i. Motion seconded
  - ii. Motion passed

### III. Approval of the Cabinet Minutes from February 24, 2016

- A. Motion to Pass Cabinet Minutes from 2/24/2016
  - i. Motion seconded
  - ii. Motion passed

### IV. Old Business

- A. Approval of the Public Relations Minutes from February 8<sup>th</sup>, 2016
  - i. Motion to pass Public Relations Minutes from 02/08/2016
    - 1. Motion seconded
    - 2. Motion passed

### V. Special Business

- A. Approval of the new Student Government Association Constitution and Bylaws, 2016
  - i. Introduction by Rules Chair N. Mishkin

1. Much gratitude is given to the variety of senators who have assisted in the process of creating a strong, foundational document.
  2. All implicit, procedural, or easily changeable pieces of information has been moved to the Policy Series, to uphold the strength of the Constitution.
  3. As a new series of policies, the Constitutional Convention will notably now take place upon a vote of unanimity minus one vote when needed, unlike the typical quarter-annual conventional structure.
  4. Phrase SA delineates Senatorial Action; this will be of a direct note to the Senators. Footnotes will also be included, and are unlikely to be amended, but will also serve a helping purpose during this event.
- ii. Motions to Pass the New 2016 Constitution
    1. Motion seconded to pass the new Constitution
    2. Voting statistics:
      - a. Comptroller Senderowicz: Yea
      - b. Chairperson Casey: Yea
      - c. Chairperson Solis: Yea
      - d. Chairperson Mishkin: Yea
      - e. Chairperson Cinquemani: Yea
      - f. Chairperson Shepherd: Yea
      - g. Senator Bekios: Yea
      - h. Senator Craig: Yea
      - i. Senator Durand: Yea
      - j. Senator Esteban: Yea
      - k. Senator Gardner: Yea
      - l. Senator Kutsch: Yea
      - m. Senator Markakis: Yea
      - n. Senator Martin: Yea
      - o. Senator Normandin: Yea
      - p. Senator Tacconnelli: Yea
      - q. Senator Tadbiri: Yea
      - r. Senator Valerio: Yea
      - s. Senator Wright: Yea
        - i. With a unanimous vote, the Constitution of Student Government Association has been passed.
- B. Approval of the Student Government Association Policy Series and Procedures, 2016**
- i. Motion to Amend Club Relations Category D: Club Leader Training
    1. Motion seconded
    2. Motion objected
      - a. Speaker One in Favor of Motion:
        - i. Would like for club leader training to be mandatory in lieu of Club Congress, to uphold positive sentiments and display a trickle-down precedent of leadership for future leaders.
      - b. Speaker One Opposed to Motion:
        - i. Club Leadership Training should be subject to the discretion of the chair, due to year-by-year specificities that may lead to a lack of need for the meeting.
      - c. Speaker Two in Favor of Motion:
        - i. Due to the differences within Club Relations Chairs, this mandatory nature will allow for less willing Chairs of the future to uphold this relationship; training is efficient means to manage clubs.
      - d. Speaker Two Opposed to Motion:
        - i. Since Chairs will be elected with the utmost confidence, trust should be given to these chairs to act in their own discretion.
    3. Vote to pass amendment:
      - a. With a vote of 15:3:1, the motion to amend has been passed. This section shall now read, "... once an academic year." in place of "... at the discretion of the Chair."
  - ii. Motion to amend amendment, where "... once a year." will be changed to "... at least once a year."
    1. Motion seconded
    2. Motion objected
      - a. Speaker One in Favor of Motion:
        - i. To assist clubs to the fullest, Chairs should be allowed to host these events as much as they deem fitting.
      - b. Speaker One Opposed to Motion:





- a. Upcoming dates: Final balance for banquet will be \$65. This amount will be due on April 4<sup>th</sup>, 2016.
- b. Questions for SGA on the Corner have been further discussed, and ultimately edited.
- c. SGA will be sending 10 members to the 20<sup>th</sup> annual Hofstra University Gala. These 10 members will now be voted on throughout the Senate.
- F. Vice President—D. Gallagher
  - a. There will be an upcoming meeting with the Board of Trustees, where many standing issues will be addressed.
  - b. Analytic research is being done in regard to the concept of creating a smoking ban on the academic side of campus. This will be used for future pursuits for this initiative. A variety of other series of research is also occurring throughout various divisions of Student Affairs.
  - c. The parameters that specify a “withdrawn” class are still being actively discussed to further assist the student body.
  - d. Plans in the making to create a presentation and addendum to write and bring forth legislation for the Senate.
  - e. Investigation with Alpha Phi Omega has been inactive as of lately, but is soon to fully begin.
- G. Comptroller—G. Senderowicz – N/A
  - a. IRCB meeting tomorrow, 26 February.
- H. Secretary— A. Goldstein- N/A
  - a. Introduction as new Secretary of Student Government Association
- VII. Committee Chair Reports**
  - A. Appropriations—E. Casey
    - i. Motion to Pass Appropriations Minutes from 2/23/16
      - 1. Motion seconded
      - 2. Motion passed
  - B. Club Relations—L. Solis
    - i. Motion to Pass Club Relations Minutes from 02/22/16
      - 1. Motion seconded
      - 2. Motion passed
  - C. Public Relations—W. Shepherd
    - i. Motion to Pass Public Relations Minutes from 02/22/16
      - 1. Motion seconded
      - 2. Motion passed
  - D. Rules—N. Mishkin
    - i. Motion to Pass Rules Minutes from 02/22/16
      - 1. Motion seconded
      - 2. Motion passed
  - E. Spirit— M. Wright, in lieu of S. Harris
    - i. Motion to Pass Spirit Minutes from 02/22/16
      - 1. Motion seconded
      - 2. Motion passed
  - F. Student Services— R. Cinquemani
    - i. Motion to Pass Student Services Minutes from 02/23/16
      - 1. Motion seconded
      - 2. Motion passed
- VIII. For the Good of the Order**
- IX. Announcements**
- X. Snap Cup**

This meeting has been adjourned at 22:05 on the same day, the 25<sup>th</sup> of February, 2016.

Hofstra University's  
Student Government Association  
Cabinet Meeting  
March 2, 2016

Center for Student Collaboration Conference Room

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- I. Reflection and Gratitude Journal
- II. Presidential updates
  - a. Upcoming Dates
    - i. CAA Tournament! March 4<sup>th</sup> – 7<sup>th</sup>, 2016
      - 1. Madison Wright will be SGA representative on trip – SGA will be sending 13 students (9 via bus and 4 via car)
    - ii. March 5<sup>th</sup>, 2016: Rutgers Leadership Conference
      - 1. Attending: Dana Craig, Max Kutsch, David Durand, Abby Normandin, Mana Tadbiri, Ashlyn Gardner
    - iii. Budget Review Event March 9<sup>th</sup>, 6:00pm-9:00pm -in front of Center for Student Collaboration
    - iv. SGA @ the Corner March 9<sup>th</sup> – 11<sup>th</sup>, 2016
      - 1. Sign up to table will be passed around senate (need personal laptops for March 9<sup>th</sup>)
    - v. Face Time with SGA March 9<sup>th</sup>, 2016
      - 1. Signed up: Janet Narain, Madison Wright, Jimmy Markakis
    - vi. Library Task Force Update Meeting March 9<sup>th</sup>, 2016 1:00pm-2:30pm
      - 1. Sign up will be passed around senate for people who would like to attend
    - vii. Budgets are due for Budget Weekend (Budgets for Fall 2016) March 16<sup>th</sup>, 2016 by 11:59pm to [SGA\\_Budgets@pride.hofstra.edu](mailto:SGA_Budgets@pride.hofstra.edu)
    - viii. Face Time with SGA March 16<sup>th</sup>, 2016
      - 1. Signed up: Club Relations Committee
    - ix. Open House Sunday March 20<sup>th</sup>, 2016 12:00pm-2:00pm SC Main Dining Room
      - 1. Signed up: Sabrina Bekios, Sarah Esteban, David Durand
    - x. Master Plan Update Presentation with Consultants from Sasaki March 21<sup>st</sup>, 12:00-1:30pm, 10<sup>th</sup> floor Axinn Library
    - xi. SGA INFO SESSIONS (anyone who wants to run for election) March 21<sup>st</sup> and 22<sup>nd</sup> 6:00pm-7:30pm
    - xii. Face Time with SGA April 6<sup>th</sup>, 2016
      - 1. Signed up: Dana Craig, Silvia Monroy
    - xiii. Budget Appeals Meeting April 7<sup>th</sup>, 2016
    - xiv. Election packets are due to OSLE by 5:00pm April 8<sup>th</sup>, 2016
    - xv. Presidential Round Table/ SGA President Open Door April 11<sup>th</sup>, 6:00pm  
Location TBD
    - xvi. Face time with SGA April 13<sup>th</sup>, 2016

1. No one is signed up, this table can be used for anyone to campaign
  - xvii. Open House Saturday April 16<sup>th</sup>, 2016, 12:00pm-2:00pm SC Main Dining Room
    1. Signed up: Lola Solis, Janet Narain
  - xviii. Relay for Life April 16<sup>th</sup>, 2016
    1. [http://main.acsevents.org/site/TR?fr\\_id=72930&pg=teamlist](http://main.acsevents.org/site/TR?fr_id=72930&pg=teamlist)
  - xix. Town Hall April 13<sup>th</sup>, 2016 during common hour
  - xx. Voting for SGA April 20<sup>th</sup> and 21<sup>st</sup> 9:00pm-5:00pm
  - xxi. Elections Bash/Last Senate/Turn Over April 21<sup>st</sup>, 2016
  - xxii. SGA Banquet April 22<sup>nd</sup>, 2016
  - xxiii. Open House Sunday April 24<sup>th</sup>, 2016 11:00am-1:00pm, SC Main Dining Room
    1. Max Kutsch, Natalie Mishkin, Abby Normandin, Whitney Shepherd
  - xxiv. Chair Positions Elections for 81<sup>st</sup> Senate: April 28<sup>th</sup>, 2016
  - xxv. Gala May 5<sup>th</sup>, 2016
    1. Attending: President Guarino, Vice President Gallagher, Comptroller Senderowicz, Appropriations Chair Casey, Club Relations Chair Solis, Public Relations Chair Shepherd, Rules Chair Mishkin, Spirit Chair Harris, Student Services Chair Cinquemani, Senator A. Normandin
- b. Social Chair Updates
    - i. Banquet Planning: Ticket Price is \$65/person, \$20 deposit is past due and the remainder of the ticket must be paid in full before April 1<sup>st</sup>, 2016.
    - ii. Paper Plate Award
      1. A nomination was sent in for someone on cabinet
      2. Other nominations?
  - c. Food Pantry Proposal
    - i. Passed along to Student Affairs and will be going to the President's Cabinet soon- proposal to have it located in Center for Student Collaboration
  - d. SGA Progress Meeting with VP of Student Affairs, W. Houston, and Dean of Students S. Pertuz (See Attached Report)
  - e. SGA Report to the Board of Trustees March 1<sup>st</sup>, 2016
    - i. Next Board of Trustees Meeting is June 2016
- III. Vice President Updates
    - a. Drive for Initiatives
      - i. Extending library hours
      - ii. Commuters experiencing campus living
  - IV. SGA at the Corner Questions (See Attached)
  - V. Matters at Hand (Committees)
  - VI. For good of the order

# THE CONSTITUTION OF H<sub>2</sub>O<sub>4</sub>Li

## PREAMBLE:

Under Article 1, Section 2, of the Student Government Association (SGA) Constitution the following organization is hereby granted approval to function as student organization for the best interest of the University community. It is the duty of this student organization to follow the Student Government Association's Constitution and Policy Series. Membership in this organization is open to all full-time undergraduate students without regard to race, color, religion, sex, sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status ("protected status") in the conduct and operation of its educational programs and activities, including admission and employment.

## ARTICLE I: NAME

- I. The name of this organization shall be Help to Others for Life.
- II. The name of this organization shall be colloquially known as H<sub>2</sub>O<sub>4</sub>Li.

## ARTICLE II: PURPOSE

- I. The purpose of this organization shall be to make a huge difference inside the Hofstra community. It will strive to be as transparent as possible, seeking to meet important needs and missions throughout the community through self-funding. Its profits shall be raised by recycling bottles, cans, and glasses in order to give back to others. The most prominent example is to purchase meal vouchers for students who have come to the end of their meal plans, in the last two (2) months of each semester.
- II. It shall be the goal of H<sub>2</sub>O<sub>4</sub>Li to use the club's funds to help satisfy students' needs in the Hofstra Community with the help of OSLE.

## ARTICLE III: CLUB ADVISOR

- I. The Club Advisor for this organization shall be a non-student Hofstra University employee.
- II. The advisor shall be approved by a 60% vote of the active members in this organization.
- III. The duties of the Club Advisor shall be the following:
  - A. Mentor and advise this organization on how best to fulfill its purpose
  - B. Hold members and officers of this organization accountable
  - C. Serve as a resource for all members and officers

## ARTICLE IV: MEMBERSHIP

- I. Any full-time undergraduate student at Hofstra University may become a member.
- II. Status of Members:
  - A. Members shall be recognized as active after attending two (2) activities (hunts and runs).
  - B. Members who miss more than two (2) consecutive meetings shall be considered inactive.
  - C. An inactive member may be reinstated to active membership by attending three (3) activities in one (1) semester (hunts and runs).

D. Only active members shall be allowed to vote at regular meetings.

## ARTICLE V: DUTIES OF OFFICERS AND THEIR ELECTIONS

I. The titles of the officers and their duties shall be to:

A. President

1. Preside at full meetings of the club.
2. Assist Treasurer in keeping tabs of finances (separate record book of expenses/profit)
3. Represent the club where such representation is required, requested, or deemed appropriate and/or acceptable.
4. Carry out or delegate all duties not specifically vested in any other officer of the club.
5. Assist Secretary in ensuring that the member roster is active and complete by updating GetInvolvedHU
6. Lead hunts and runs

B. Vice President

1. Assume the duty of the President in the event of a resignation, removal or in the event that the President cannot for any reason fulfill his/her duties.
2. Act as temporary chairperson, in the event that a chairperson of any committee is unable to fulfill his/her duties, until a new one is appointed.
3. Lead hunts and runs.
4. Performs all other tasks delegated by the President

C. Secretary

1. Schedule club meetings, hunts, runs, and all other club events.
2. Maintain a permanent file of all agendas and meeting handouts.
3. Keep attendance at all club meetings and events.
4. Ensure that the member roster is active and complete by updating GetInvolvedHU
5. Lead hunts and runs.
6. Perform all other tasks as delegated by the President.

D. Treasurer

1. Keep track of all records concerning club funds (separate record book of expenses/profits).
2. Lead hunts and runs.
3. Perform all other tasks as delegated by the President.

E. Public Relations Chair

1. Design and maintain club social media sites
2. Photograph and take videos of club activities for transparency and advertising purposes only.
3. Lead hunt and runs
4. Facilitate advertisement with OSLE.
5. Perform all tasks as delegated by the President.

II. Elections

A. Elections shall be held during the spring semester.

- B. The presiding officer shall take nominations from the floor. Any active member may nominate himself/herself.
- C. There shall be a closed ballot; election of a candidate to a position shall be constituted by a simple majority of the active members present and voting.
  - 1. If any one (1) candidate does not obtain a 60% majority, the two (2) individuals with the highest number of votes will participate in a runoff election.
  - 2. If there is a tie in the percentage of votes cast in the first election, all of the candidates will reintroduce themselves and proceed with another election until there is either a clear majority or two (2) individuals with the highest number of votes.
- D. All ballots shall be cast in person. No voting by proxy will be permitted at any election. However, if any active member cannot attend the elections, he/she may hand in a signed, written ballot to the advisor before the election.
- E. The order of elections shall start with the President. After the President is elected, the Vice President shall be elected, followed by the Secretary, Treasurer, and Public Relations Chair.
- F. Elected officials shall take office at the start of the next semester.

#### ARTICLE VI: MEETINGS

- I. Meetings shall be held at least once every other week while classes are in session. The exact time and date shall be determined by a common agreement of the members.
- II. Special Meetings
  - A. If one-third (1/3) of the members present a petition in writing to the President, the President is required to call a special meeting within 48 hours.
  - B. During a special meeting, no removal of officers shall take place.
  - C. A quorum of the majority of the active members shall be required for any business actions at a meeting.

#### ARTICLE VII: REMOVAL OF OFFICERS

- I. If it is determined that an officer is not fulfilling the duties required of that office, or is violating the rules/procedures of the club, that officer shall be removed in the following manner:
  - A. A concerned member shall collect and bring charges against the officer.
  - B. Said member shall send a letter to the officer notifying him/her of the date of the impeachment vote.
  - C. He/she/they shall present his/her/their findings to club.
  - D. The officer shall have a chance to rebut the charges.
  - E. After all procedures have been carried out, a two-third (2/3) vote of all active members is required to remove the officer.
- II. A member of Student Government Association's Rules Committee shall be present for impeachment proceedings to occur.

#### ARTICLE IX: METHOD OF AMENDMENT

- I. Proposed amendments to this constitution shall be presented at any regular meeting and shall be ratified by a required quorum of the active members present and voting at the following meeting.

- II. Any amendments made to this constitution shall be presented to and approved by the Student Government Association's Rules Committee before going into effect.

#### ARTICLE X: FUNDRAISING

- I. This club is intended to be entirely self-funded. The plan for accomplishing this is as follows:
  - A. Hunts: The club shall collect recyclable materials, such as plastic bottles, cans, and glass bottles from buildings around campus.
  - B. Runs: The club shall take these materials to recycling facilities in nearby stores, in order to receive money for recycling the bottles and cans as is in accordance with the New York State Bottle Bill.
- II. All the funds and receipts from these Runs shall go to the Treasurer who shall give the funds and receipts to OSLE.
  - A. The OSLE shall hold the funds until an opportunity presents itself for H204Li to aid OSLE and the Office of Student Affairs in this organization's efforts to help students.

#### ARTICLE XI: LOGISTICS

- I. Equipment
  - A. Gloves: All Members are to wear latex gloves when "hunting" and "running" to prevent any contact with any gross/harmful substances.
  - B. Bags: Small plastic and paper bags may be used to collect a small number of material, but all material will be stored in 8-30-gallon plastic garbage bags.
  - C. Place of storage: All collected items and equipment shall be stored.

#### ARTICLE XII: MEMBER AGREEMENT

- I. Any materials collected by a member outside of the club shall not be recycled while he/she is on a run.
- II. Any material a member collects during a hunt shall be the property of the club.
- III. Any violation of these rules can result in suspension and or termination from the club.

Hofstra University  
Student Government Association  
*Two Thousand and Sixteen*

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S.A.2016.80.001

Spring 2016 Questions for Student Government Association at the Corner

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1. What is your expected graduation year?
  - a. 2016
  - b. 2017
  - c. 2018
  - d. 2019
  
2. Would you be in support of expanding the current smoking ban at Hofstra University to North Campus (residential side), making Hofstra a completely smoke-free campus?
  
2. Do you support stricter enforcement of the current smoking ban on South Campus (academic side), such as an increase in summons (i.e. fines)?
  
3. Are you currently a smoker of tobacco products?
  
4. Would you utilize a bike share program on just North Campus (residential side)?
  - a. Drop Down menu to select, "Are you a Resident or a Commuter?"
  
5. If library hours were extended until 12 am (midnight) from Friday through Sunday, would you utilize them?

Respectfully submitted,

The 80<sup>th</sup> Senate Cabinet

## Mid - Semester Report of the President

February 3<sup>rd</sup>, 2016

During the Spring 2016, the Student Government Association has placed a great emphasis on efficiency and effectiveness. They have focused attention on the following areas:

1. Creating a Humble and Professional Organization to Represent the Students
3. Supporting Diversity
4. Sexual Assault Awareness
5. SGA's Image on Campus & Transparency (Includes redesigning of SGA website)
6. Streamlining Communication between Students and SGA as well as Students Administration
7. Enhancing Spirit on Campus and Within the Entire Community

### Vision

The undergraduate student body elected Alyson Guarino & Damian Gallagher in support of the following vision:

*"To give every student an equal opportunity to attain an excellent education, achieve his or her fullest potential through discovering their value and purpose and to instill a feeling of pride within every member of the Hofstra community."*

### Structure/ Membership

The Student Government Association, which is structured to pursue work through 6 committees, and a Judicial Panel. Each of those committees/branches is expected to maintain the duties of the constitution, but they have each gone above and beyond to offer more for the student body.

The Student Government Association is made up of 35 Undergraduate Students of which 22 can vote around the Senate Table. The remaining members make up the executive board (3 members), the Judicial Panel (6 members) and the PR Associates (4 members).

### SGA Monthly Snapshot

**The monthly Snapshots below include things that SGA has been present at/ intends to be present at**

SGA is in session for the Spring 2016 semester for 11 weeks (1 of which is the first meeting of the 81<sup>st</sup> senate). To date, SGA has been in session for 5 weeks and has 6 full weeks remaining.

### January

1/27/16: Spring Involvement Fair

1/29-1/30: Constitutional Convention

### February

2/10/16: Face Time with SGA Tabling/ Valentines day Event

2/12/16: Constitutional Convention

2/17/16: Constitutional Convention  
2/19/16: Club Congress  
2/20/16: Student Leadership Conference  
2/22/16: Multi Cultural Club Round Table Discussion  
2/24/16: Open Cabinet  
2/24/16: Provost Diversity Talk Back  
2/28/16: Open House Event  
2/29/16: Multi Cultural Club Round Table Discussion

***Upcoming:***

March

3/1/16: Board of Trustees Meeting  
3/2/16: Face Time with SGA Tabling  
3/4-3/7: CAA Tournament (SGA sending 13 students)  
3/7/16: Multi Cultural Club Round Table Discussion  
3/9/16: Food Committee Meeting  
3/9/16: Face Time with SGA Tabling  
3/9/16: SGA @ The corner  
3/9/16: Budget Review Event  
3/9/16: Library Task Force Meeting  
3/14/16: Multi Cultural Club Round Table Discussion  
3/16/16: Face Time with SGA Tabling

3/18-3/20/16: Budget Weekend

3/20/16: Open House Event

3/21/16: Master Planning Update Meeting

3/21 & 3/22/16: Information Sessions (anyone who wants to join SGA)

April

4/4/16: Multi Cultural Club Round Table Discussion

4/6/16: Face Time with SGA Tabling

4/6/16: Food committee Meeting

4/7/16: Budget Appeals

4/11/16: Presidential Round Table

4/11/16: Multi Cultural Club Round Table Discussion

4/13/16: Face Time with SGA Tabling

4/13/16: Town Hall

4/16/16: Open House Event

4/16/16: Relay for Life

4/18/16: Multi Cultural Club Round Table Discussion

4/20 & 4/21: Voting online for SGA representatives 81<sup>st</sup> senate

4/22/16: SGA End of the Year Banquet

4/24/16: Open House Event

4/25/16: Multi Cultural Club Round Table Discussion

May

5/4/16: Food committee Meeting

5/5/16: Gala

### Student Appreciation Week Results

Last Semester (Fall 2015) The Student Government Association collected 1,038 polls during Student Appreciation Week. This impressive result was due to the effort and dedication of every member of the Student Government Association. The results of these polls fuel initiatives that SGA works on throughout the school year and the results of those initiatives are what lead to a better campus, increased school spirit, and building a feeling of general community.

A comprehensive report with the results will be released in the near future. The overview of results is as follows:

→67% of the 1,038 undergraduates Hofstra students that were polled believe to improve their experience at Hofstra, a change must occur in one of the following categories:

-Food

-Parking

-Events/Spirit

-Library/Study Space

-Residence Halls

→42% of the Students polled are unhappy with their dining experience but believe it can be improved if prices are lowered, additional food options are provided, or the hours of operation were extended.

SGA is in the process of setting up meetings with various individuals to pass along the information to the appropriate people.

### Drive for Initiatives

Last semester (Fall 2015) Vice President Damian Gallagher launched a “Drive for Initiatives”.

The Student Government Association is encouraging each individual senator to take the lead on an initiative that they are passionate about, and to lead the project from beginning to end. As of Spring 2016, two initiatives are still in the research phase.

1. “Extending Library Hours” Initiative has been initiated through Senator David Durand
2. “Emergency Housing for Commuting Students” has been initiated through Senator Jonathan Valerio

### Constitutional Convention

SGA’s Rules committee spent over 30 hours over the dates January 29<sup>th</sup>&30<sup>th</sup>, February 12<sup>th</sup> and February 17<sup>th</sup>, for the Constitutional Convention. SGA’s Constitution and Policy Series was passed through senate on February 25<sup>th</sup>, 2016. There will be no more scheduled constitutional conventions unless called to order by the senate at large.

### Internal Structure

During the Fall 2015 semester, Cabinet transitioned over from the traditional “updates at cabinet” to a more streamlined process of updating via Google Docs. The beginning of the Spring 2016 semester presented difficulties with setting the document up. All issues have been resolved and the shared document is being used. Next semester, if this is something that the new administration chooses to use – I would recommend setting it up after the chairs are elected before the summer begins to avoid any technical difficulties.

Internal Communication – Every Sunday night, I sent an e-mail out called “President Weekly Updates for the week of X” to the entire organization, in an attempt to keep everyone on the same page.

### The Student Government Association’s Commitment To The Future

The 2015-2016 members of the Student Government Association intend to advocate and represent the undergraduate student body to the best of their ability.

The Student Government Association aims to develop humble leaders.

The Student Government Association wants every member of the Hofstra pride to be proud that they will some day be a graduate of Hofstra University.

The members of the Student Government are open to feedback, and will continue to do their best to remain humble, professional, and true advocates for the undergraduate student body.

Respectfully Submitted,

Alyson Guarino

President of Student Government Association

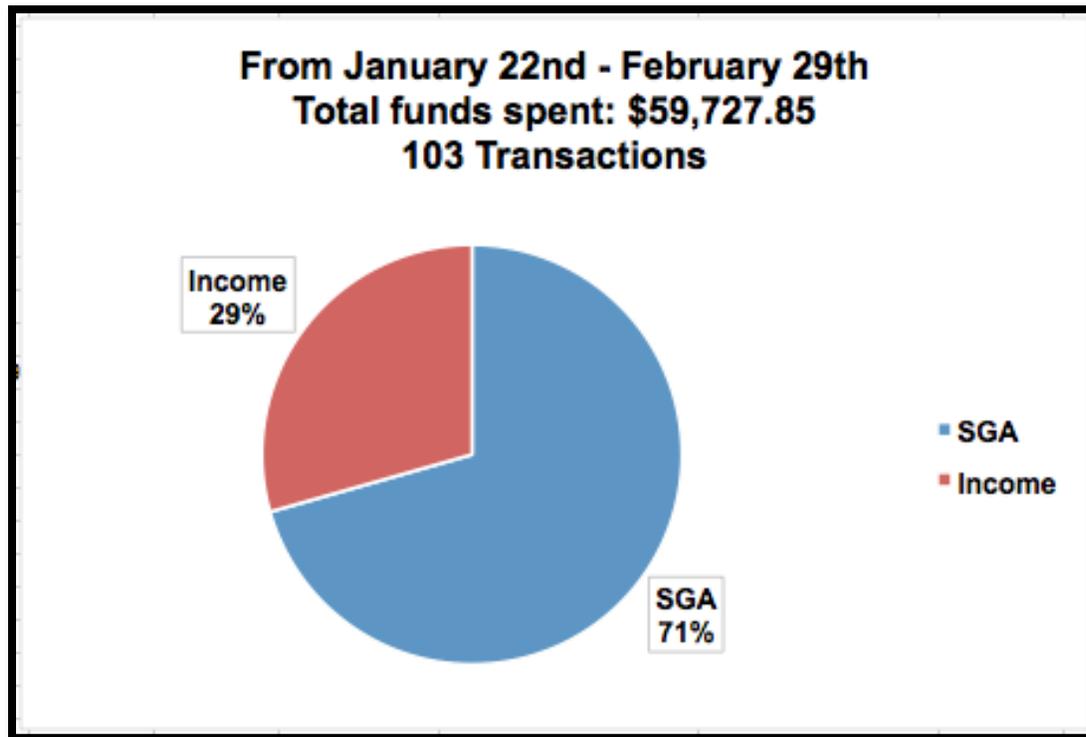
Fall 2015- Spring 2016



## Mid-semester Report of the Comptroller

March 2nd, 2015

### Summary of Transactions January 22nd – February 29<sup>th</sup>, 2016



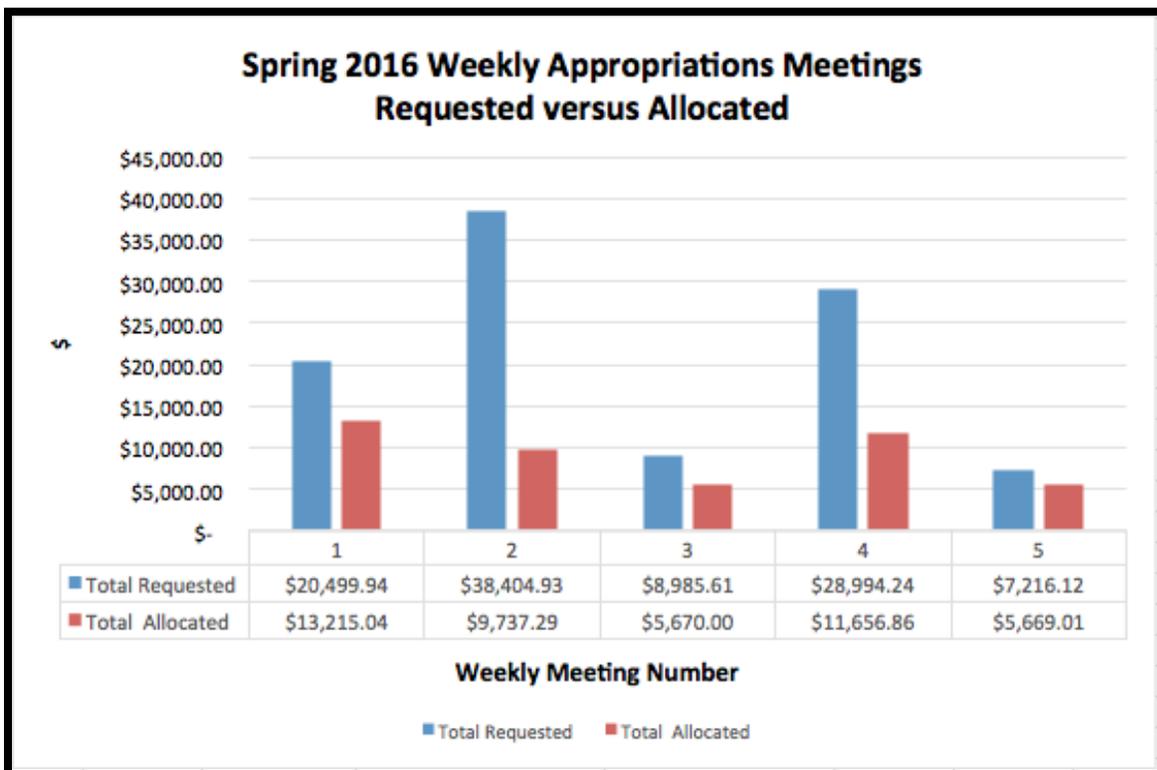
### Breakdown of Transactions per Club Category:

Club Category	SGA Spent	Income Spent
Academic Organizations	\$413.17	\$0.00
Inter-Fraternity Sorority Coun	\$0.00	\$4,542.20
Media Organizations	\$2,000.00	\$1,200.00
Multicultural Frat/Sor Council	\$0.00	\$1,125.82
Multicultural Organizations	\$11,570.08	\$1,006.66
Panhellenic Association	\$0.00	\$87.53
Performance Organizations	\$1,013.25	\$72.03
Politically/Socially Active	\$2,501.14	\$759.03
Pre-Professional Organizations	\$4,760.00	\$7,261.45
Religious Organizations	\$575.00	\$147.33
Social Organizations	\$14,630.31	\$419.75
Club Sports	\$4,704.90	\$938.20
<b>Grand Total</b>	<b>\$42,167.85</b>	<b>\$17,560.00</b>

## Breakdown of Transactions per Line Item:

Line item category	SGA Spent	Income Spent
Apparel	\$0.00	\$312.00
Conference/ Membership Fees	\$1,340.00	\$0.00
Food- Campus Dining	\$3,034.24	\$2,487.40
Hotels	\$400.00	\$1,315.60
Performer/ Speaker	\$11,840.31	\$1,090.31
Supplies for Event	\$9,960.93	\$107.98
Supplies/Expense/Administrative	\$2,428.73	\$10,869.71
Media	\$4,340.00	\$1,152.00
Misc	\$3,232.58	\$225.00
Travel reimbursement	\$2,111.06	\$0.00
Food- Outside Vendor	\$375.00	\$0.00
Tournament fee	\$1,855.00	\$0.00
Coach fee	\$1,250.00	\$0.00
<b>Grand Total</b>	<b>\$42,167.85</b>	<b>\$17,560.00</b>

## Summary of Weekly Meetings January 22nd - February 29<sup>th</sup>



Total requested Spring 2016 Weekly Meetings as of 3/2/16: \$104,100.84

Total allocated Spring 2016 Weekly Meetings 3/2/16: \$45,948.20

Left to allocate during Spring 2016 Weekly Meetings 3/2/16: \$24,330.99

**8th and last meeting: Tuesday, April 5th, 2016**

**All completed undergraduate reimbursement paperwork is due Friday, April 29th, 2016 at 5PM (move under)**

Spring 2016 Progress:

I. IRCB

- a. 24 clubs chosen to be audited
- b. Auditors have met with 20 out of 24 clubs
- c. 4 out of 24 have spent their funds as of 2/27/16
- d. Mid-semester check-in emails were due March 1, 2016 with Budget Review, Budget Weekend, and last day for paperwork deadline
- e. Last meeting of the semester will be held Friday, April 8<sup>th</sup>, 2016

II. Comptroller Database

- a. Successfully implemented!
- b. Resolved issues
  - i. Consolidation and tracking of all line items in order to monitor if each line item allocated has been overdrawn
  - ii. Reallocations not being accounted for in the database
    1. There is now a form I can submit and it will be easier for the Associate Directors to track down an expense rather than an email
- c. Future issues to address
  - i. Associate Directors need to start using the line item drop down list when they enter transactions into the database
    1. If not, I cannot have accurate reporting and I need to go in and change every transaction in the report spreadsheet manually

III. Paperwork Deadline

- a. Will send out first mass notification email by March 23rd, 2016
- b. All completed undergraduate reimbursement paperwork is due **Friday, April 29th, 2016 at 5PM**
- c. Three clubs did not update on GetInvolvedHU and their funds were frozen. However, IRCB members met with them earlier and the semester and their account has been unfrozen.

Respectfully Submitted,

Comptroller Senderowicz

Appropriations Mid Semester Report  
Spring 2016

**MEETING 1: January 26, 2016**

<b>Club Name</b>	<b>Club Category</b>	<b>Requested</b>	<b>Allocated</b>	<b>Total % Allo.</b>
Chabad at Hofstra	Religious	\$8,426.00	\$3,626.00	
Hofstra Marketing Association	Pre-Professional	\$1,100.00	\$1,100.00	
Club Baseball	Club Sport	\$6,710.35	\$5,535.35	
Men's Lacrosse	Club Sport	\$3,587.29	\$2,457.39	
Campus Feminist Collective	Politically/Social	\$676.30	\$496.30	
<b>Total</b>		<b>\$20,499.94</b>	<b>\$13,215.04</b>	<b>64.46%</b>

**MEETING 2: February 2, 2016**

<b>Club Name</b>	<b>Club Category</b>	<b>Requested</b>	<b>Allocated</b>	<b>Total % Allo.</b>
ALPFA	Pre-Professional	\$3,035.35	\$2,400.00	
Hofstra Chronicle	Performance	\$953.00	\$537.64	
Entertainment Unlimited	Social	\$29,289.51	\$4,000.00	
Financial Management Assoc.	Pre-Professional	\$641.85	\$495.85	
Rock Climbing Club	Club Sport	\$4,485.22	\$2,303.80	
<b>Total</b>		<b>\$38,404.93</b>	<b>\$9,737.29</b>	<b>25.35%</b>

**MEETING 3: February 9, 2016**

<b>Club Name</b>	<b>Club Category</b>	<b>Requested</b>	<b>Allocated</b>	<b>Total % Allo.</b>
Chabad	Religious	\$4,350.00	\$2,750.00	
African Student Association	Multi-Cultural	\$3,386.11	\$1,690.00	
Hofstra Powerlifting	Club Sport	\$589.50	\$570.00	
Club Tennis	Club Sport	\$660.00	\$660.00	
<b>Total</b>		<b>\$8,985.61</b>	<b>\$5,670.00</b>	<b>63.10%</b>

**MEETING 4: February 23, 2016**

<b>Club Name</b>	<b>Club Category</b>	<b>Requested</b>	<b>Allocated</b>	<b>Total % Allo.</b>
Club Baseball	Club Sport	\$2,278.43	\$1,757.28	
Hofstra Concerts	Social	\$5,000.00	\$4,500.00	
Entertainment Unlimited	Social	\$19,816.23	\$3,500.00	
Nippon Culture Society	Multi-Cultural	\$239.16	\$239.16	
Rock Climbing Club	Religious	\$1,660.42	\$1,660.42	
<b>Total</b>		<b>\$28,994.24</b>	<b>\$11,656.86</b>	<b>40.20%</b>

**MEETING 5: March 1, 2016**

Club Name	Club Category	Requested	Allocated	Total % Allo.
Democrats of Hofstra Univ.	Politically/Social	\$293.64	\$293.64	
Ice Hockey	Club Sport	\$1,250.00	\$1,250.00	
MAPS	Academic	\$430.00	\$430.00	
Pride Productions	Media	\$2,199.00	\$2,199.00	
Women's Ultimate Frisbee	Club Sports	\$1,543.48	\$1,496.37	
<b>Total</b>		<b>\$7,216.12</b>	<b>\$5,669.01</b>	<b>78.56%</b>

Meeting	Requested	Allocated	% Allo.
Meeting 1	\$20,499.94	\$13,215.04	64.46%
Meeting 2	\$38,404.93	\$9,737.29	25.35%
Meeting 3	\$8,985.61	\$5,670.00	63.10%
Meeting 4	\$28,994.24	\$11,656.86	40.20%
Meeting 5	\$7,216.12	\$5,669.01	78.56%
<b>Total</b>	<b>\$ 104,100.84</b>	<b>\$45,948.20</b>	<b>44.14%</b>

#### Completed Initiatives

- Treasurer's Training (February 3, 2016)
  - 11 clubs attended

#### Future Initiatives

- Budget Review Event Wednesday, March 9, 2016 6:00pm to 9:00pm
- Working with REC and Intramural to define a sports tier system
- Revamping the policy series by categories to better accommodate clubs' needs
- Chairwoman Casey will be sending out future emails to SGA members indicating when her open office hours will be held.

#### Summary

- The Appropriations Committee has successfully held five meetings where they allocated funds to various clubs and organizations
- So far, the committee has seen twenty-four (24) clubs; four (4) of which were not unique and seen twice.
- We have allocated a total \$45,948.20 so far this semester.

Respectfully Submitted,

Erin Casey  
Appropriations Chairwoman

Club Relations Mid-Semester Report  
Tuesday, March 1<sup>st</sup> 2016

- A. Club Congress
  - a. Setup: Three breakout Sessions with Public Relations Chair, Appropriations Chair and Comptroller, Rules Chair, and Club Relations Chair. Students would choose 3 out of the 4 to attend.
  - b. Turnout-32 Students.
  - c. Future Changes-Leadership training for club E-board's, including more interaction with Chairs and Students.
- B. Club Storage Space
  - a. Created application and working with Karl to send it out to students through GetInvolvedHU. Students must print out application and place in my mailbox before deadline (TBA).
  - b. My committee and I are meeting informally on Tuesday, March 1<sup>st</sup> to view club storage space and take measurements.
- C. Club Check-Ins
  - a. Divided up the all of the club categories between committee members.
  - b. We are going to send out an email to the clubs just to check in and make sure they do not have any questions or concerns.
    - i. If there is a pressing matter or they do have questions, they can meet with committee member or myself to discuss issue.
  - c. We are emailing and not meeting with clubs at first because the feedback from last time was that it seemed as though we were spying on them, but we still want to break barriers that may hinder a club from reaching out to us first.
- D. Office Hour Posting Legislation
  - a. All of the committee believes clubs should have office hours posted.
  - b. Once Vice President Gallagher gives a brief explanation on how to create legislation, we will proceed with creating legislation as a committee and bring it to Senate.
- E. E-Board Training
  - a. We hope to complete a mini packet outlining how to have a successful e-board and a successful club (these will not be requirements, but suggestions and tips for clubs, as they can run their meetings/organization how they wish).
  - b. Also hope to organize and coordinate Leadership training by the end of the semester, so that come fall 2016, we just need to deal with the logistics i.e. planning and reserving rooms, setting a date.

Respectfully submitted,  
Lola Solis  
Club Relations Chair

# Public Relations Spring 2016 Mid Semester Report

February 29, 2016

- Strengths: social media, flyer design
- Opportunities: social media, “Face time”, SGA wrap up, interaction with clubs, PR Associates
- Threats: committee communication

## Completed→

### Media Outreach:

- i. Admitted Student Day Tabling
- ii. Total Facebook reach (2 months) – 6,023 reach (i.e.: views)
  - a. January – 343 target reach
  - b. February – 5,680 target reach

### Social Media Campaigns:

- Facebook: 1,260 likes
  - Instagram: 289 followers
  - Twitter: 641 followers
- i. Happy Holidays (New Year & Valentines Day) – 1,755 target reach
  - ii. Men’s Basketball Promotions – 1,425 target reach
  - iii. Club Congress – 1,792 target reach

## In Progress→

- Website renovations (bios and updated documents)
- Info graphics **\*rolling\***(survey completed, compiling data)
- “SGA @ the corner promotions” (flyers, possible giveaways)
- SGA internal communications brainstorm
- Increasing approach/response to “FaceTime” with SGA, Wednesdays Common Hour

Respectfully submitted,

Whitney Shepherd  
Public Relations Chairwoman

## **Rules Mid-Semester Report- March 2, 2016**

- I. Clubs
  - a. Hofstra Critics came for SGA recognition
    - i. Passed
  - b. Club Softball
    - i. Passed
  - c. H204Li came for SGA recognition
    - i. Coming to Senate March 3, 2016
  - d. The Roosevelt Institute came to update club constitution
    - i. Passed
- II. Senatorial Action
  - a. Resolution to Investigate Alpha Phi Omega passed
  - b. S.A.2016.80.001 Spring 2016 Referendum Questions for Student Government Association at the Corner coming to Senate March 3, 2016
- III. Constitutional Audits: 205 constitutions were audited
  - a. 49 clubs are no longer active
  - b. 156 clubs are active
    - i. 99 clubs require follow up
      - 1. 17 clubs have less than 15 members
      - 2. 7 clubs have not updated their constitution since 2011- 2012
      - 3. 48 clubs need to update their preamble
- IV. Constitutional Convention
  - a. Convention was held January 29, 2016, January 30, 2016, February 12, 2016, February 17, 2016
  - b. Constitution and Policy Series were passed by SGA February 25,2016

Respectfully submitted,  
Natalie Mishkin  
Rules Chairwoman

# Mid Year Report

Fall 2015- Spring 2016

## Student Government Association: Spirit Committee (Sarah Harris)

Fall Festival	<ul style="list-style-type: none"> <li>➤ Successful Fall Festival Collaboration: Habitat for Humanity, Danceworks and Omega Phi Chi Sorority</li> <li>Improvements for next semester</li> <li>- Spirit Committee Funding for the flatbeds</li> </ul>
Pride Unleashed Week November 9 <sup>th</sup> -13 <sup>th</sup>	<ul style="list-style-type: none"> <li>➤ Successful week of events</li> <li>➤ Increased Attendance at game</li> <li>➤ Handed out tickets and gave free rally towels</li> <li>➤ 11/9: Trivia Wing Night</li> <li>➤ 11/10: Social Media Day</li> <li>➤ 11/11: Common Hour Pep Rally</li> <li>➤ 11/12 Ice Cream Social</li> </ul>
Hofstra Celebrates for the Holidays  Window painting November 30 <sup>th</sup> - December 2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>➤ Collaborating with Phi Alpha Delta and Pride Pals</li> <li>➤ Holiday theme: Diwali</li> <li>➤ Successful event</li> </ul>
Athletic Achievements	<ul style="list-style-type: none"> <li>➤ Midnight Madness: October 22<sup>nd</sup></li> <li>- Social Media campaign #themadnessiscoming was successful</li> <li>- Increased Basketball Player involvement in advertisement</li> <li>- Increased Turnout in Students</li> <li>➤ Sports Game Calendar</li> </ul>
Research/Research Phase	<ul style="list-style-type: none"> <li>➤ Color Run</li> <li>- Working with IFSC and Together We Rise</li> <li>- April 30<sup>th</sup>- May 1<sup>st</sup> 2016</li> <li>- Proceeds go to two charities</li> <li>➤ Pride Rock</li> </ul>
Next Year Initiatives	<ul style="list-style-type: none"> <li>➤ Club Showcase</li> <li>➤ CAA Video</li> <li>➤ Selfie Challenge</li> </ul>

Respectfully Submitted,  
Sarah Harris  
Spirit Chairwomen  
Student Government Association

Student Services  
Mid-Semester Report  
March 1<sup>st</sup>, 2016

**On Going Initiatives**

- Digital Portfolios
- Food Committee Meetings
- New York Times Subscription
- Spring Provost Scholar Reception
- SGA at the Corner

**In Progress Initiatives**

- Bookstore preferences for buying books- Senator Normandin
- Fixing the laundry application- Senator Gardner
- Green Dining Hall Alternatives- Senator Esteban
- Commuter Student Emergency Housing- Senator Valerio
- Extending Library Hours- Senator Durand
- Reslife Housing Initiative for Open communication- Chairperson Cinquemani

**Initiatives on Hold**

- Bike Share Program
- Extending Fitness Center Hours
- Honors College Brochure
- Changes to Honor Roll
- Beach Shuttle
- Universal Remote
- Public Safety STEP UP Program
- Filtration Stations in C-Square
- All Access ATMs

Respectfully Submitted,  
Rita Cinquemani  
Student Services Chair

**February 29<sup>th</sup>, 2016 SGA Progress Meeting with VP of Student Affairs, W. Houston, and Dean  
of Students S. Pertuz 9:30am-10:30am**

**Executive Summary:** This SGA Progress meeting was the second of the Spring 2016 semester. This meeting included conversation around Student Appreciation Week Data Results, Diversity Talks, and the American College Health Survey.

**Immediate Action Required:**

SGA President, A. Guarino:

1. Reach out to SGA's PR to explain that we are looking to create 3-4 more Info Graphs with follow up for each category of the top responses
2. Reach out to Residence Life (Beth McGuire and Novia Ramsey) as well as RSA's President Josie Dituri and Vice President Zach Vampola to provide info on the Residential Feedback from Student Appreciation Week
3. Reach out to Joe Barkwill with Plant & Facilities to provide results. Also to set up a meeting once a semester to touch base – Houston and Sofia are both willing to sit in that meeting if we would like.
4. Reach out to Michael Ogazon to schedule a meeting to talk about the feedback from the survey

SGA Vice President, D. Gallagher:

1. Follow up with VP of Admissions to let her know that we are posting Student Appreciation Week Result Flyers in the residence halls, and also to explain how Pride Guides can answer any questions about it.
2. Speak at senate about the link that is coming out and since this is a chance for Hofstra students to really be heard, he will follow up with PR to see if we can do a campaign around “I did it – did you?” in an attempt to increase the amount of people who take the survey.

Next SGA Progress meeting is scheduled for: March 21<sup>st</sup>, 2016 9:00am

**Notes:**

I. Student Appreciation Week Data Results

**Background:** Fall 2015 SGA Polled 1,038 students during a weeklong Student Appreciation week. The results of the data have been processed.

**Discussion:**

→An Info graph was created and we are having them printed and put up in Residence Halls. VP Houston mentioned us reaching out to the VP of Admissions to warn her that they will be posted in Residence Halls – in order to give the Pride guides enough information about how to answer questions If a potential incoming student has a question. For example, telling the Pride Guides to frame the info graph as “Isn’t it cool that our Student Government Association is interacting with our students?” or “We’re transparent about what our students are thinking

and saying” ... or something along the lines of framing it in a positive light that it’s even an option for students to have statistics about satisfaction.

→Big Student Appreciation Week Feedback Topics:

**Issue:** Commuting Students want more enforcement with Public safety for Residential students who are parking in commuting parking areas as well as more commuter specific parking

**Solution Ideas:** Can we do a campaign about Residential Students being more mindful about parking?

**Issue:** Changes in Food on Campus to be healthier, more options, and better quality

**Solution Ideas:** Bring specific ideas to the food committee meetings. The current dining contract expires Spring 2017 and a new one will come into effect Fall 2017. The contract we enter into will be for 5 or 10 years. This is the time to bring up specific changes we would like to see so they can be included in the Request for Proposals process that is coming up. We can put in things like “hours that are Xam-Xpm” or “30% of options to be organic”, etc. If specific things are not put in the request for proposal – we’re not going to get them. Michael Ogazon is the contact person for this.

**Outcome/ Follow up Required:**

-SGA Vice President, D. Gallagher, will follow up with VP of Admissions to let her know that we are posting them in the residence halls, and to explain how Pride Guides can answer any questions about it.

-SGA President, A. Guarino, will reach out to PR to explain that we are looking to create 3-4 more Info Graphs with follow up for each category of the top responses

-SGA President, A. Guarino, will reach out to Residence Life (Beth McGuire and Novia Ramsey) as well as RSA's President and Vice President to provide info on the Residential Feedback from Student Appreciation Week

-SGA President, A. Guarino, will reach out to Joe Barkwill with Plant & Facilities to provide results. Also to set up a meeting once a semester to touch base – Houston and Sofia are both willing to sit in that meeting if we would like.

-SGA President, A. Guarino will reach out to Michael Ogazon to schedule a meeting to talk about the feedback from the survey

-SGA President, A. Guarino will reach out to Student Services Committee to give feedback about dining feedback to bring to Food Committee Meetings

## II. Diversity Talks

**Background:** Student Affairs has been working on creating a more diverse environment and opening up conversations focused around diversity and campus community.

**Discussion:** The Diversity Talk back with the provost last week was a success. There were over 100 students who attended. There is a big push to diversify faculty on campus. Is there anyway Student Affairs can create a campaign about the diversity talks, so that students can have a better understanding about the conversations and changes that are happening? Dean Pertuz liked that idea and will bring it up to Colin Sullivan.

## III. American College Health Survey

**Background:** Hofstra is sending out a very Comprehensive survey on student’s mental and physical health to figure out if Hofstra is providing the services students need.

**Discussion:** Hofstra gave out this survey 4 years ago but hasn’t since. This is a really great time to get a better understanding of the total health – mental and physical – of the student body. The purpose is to make sure the services provided at Hofstra are appropriate. “The more we know, the more we can provide”. The survey is to help figure out what it is students need. The survey is given through a third party so no one can track the responses back to any individual student. Each survey link is unique so that the company knows who took the survey and who didn’t. The survey will be sent out to every single Hofstra student, undergrad and grad and reminders will also be sent out periodically if the student hasn’t submitted it yet. The survey opens March 1<sup>st</sup> and is open until Spring break. The results will be released next semester.

**Outcome/ Follow up Required:** SGA Vice President, D. Gallagher, will speak at senate about the link that is coming out and since this is a chance for Hofstra students to rally be heard, he will follow up with PR to see if we can do a campaign around “I did it – did you?” in an attempt to increase the amount of people who take the survey.

## VI. Lower Level Bookstore Renovations

**Discussion:** There are no updates regarding ratskeller renovations. Student Affairs is waiting on something from the Vice President for Facilities and Operations, Joseph Barkwill. There were plans to bring in a designer to get a better idea of possible changes to be made.

## February 29<sup>th</sup>, 2016 SGA Progress Meeting

with Associate Director of OSLE and SGA advisor, Karl Koepfel

10:45am – 12:00pm

**Executive Summary:** This SGA Progress meeting was the third of the Spring 2016 semester. This meeting included a discussion with the Title IX Coordinator, Lara Nochomivitz, as well as discussions surrounding rescheduling the presidential round table, CAA coordination, and SGA @ the corner questions.

### **Immediate Action Required:**

#### **SGA Advisor K. Koepfel:**

1. Reserve a room for the Presidential Round Table Event Monday April 11<sup>th</sup> at 6:00pm
2. Attempt to reserve Uclub conference room for Thursday April 14<sup>th</sup> 6:00pm-10:00pm
3. Confirm with Athletics we are able to send 9 students on the bus to the CAA tournament.

#### **President A. Guarino**

1. Send Karl Questions that pass through senate 3/3/16 to put on GHU

Next SGA Progress meeting is scheduled for: Monday March 21<sup>st</sup>, 2016 10:30am

### **Notes:**

## I. Meeting with Title IX Coordinator, Lara Nochomovitz

**Discussion:** Lara is creating online modules that break into sections for students to review before the in person trainings. Graduate students that are not attending an in person training will complete the module which will be in 4 20 minute sections. The undergrads who are not completing the in training person will also complete those sections, but if they are attending an in person training – the module will be smaller sections so that it doesn't take as much time. SGA feedback to her was not to make the undergraduate module longer than 15 minutes, and to make it interactive. Lara is also creating a satisfaction survey that will go out after each training. It's on Us Hofstra to know what to do flyers have been posted in all of the residence halls. Lara is working on a resource guide booklet to give to students (including the student bill of rights, as well as information on legal, medical and mental health, etc.) Lara wants to include something in the orientation folders for new students. Lara had a training with public safety back in January and is working with them to train them on how to respond if they are called to a scene in the case of sexual assault.

## II. Presidential Round Table (Follow up from SGA progress meeting with Student Affairs)

**Background:** K. Koepfel, Associate Director of OSLE and SGA advisor, is pursuing an initiative to provide an opportunity for face time between the SGA President and Vice President with Hofstra Club Presidents.

**Discussion:** This event was originally scheduled for Monday February 22<sup>nd</sup>, 2016 from 5:30-6:30 but has been rescheduled to April 11<sup>th</sup> 6:00pm. Location TBD

**Outcome/ Follow up Required:** Karl will reserve a room for this event. Looking at room 218?

### III. Re-locating Senate on April 14<sup>th</sup>

**Outcome/ Follow up Required:** Karl will see if we can reserve the University Club conference room for senate April 14<sup>th</sup> (because another event needs the greenhouse).

### IV. SGA @ The Corner

**Discussion:** The poll will be created on GHU and will require authentication so that students can't take it more than once and they need to sign in in order to take it.

**Outcome/ Follow up Required:** President A. Guarino will send Karl the questions to create the survey after senate when the questions are passed (3/3/16).

### V. CAA tournament

**Discussion:** There was an issue securing a bus for SGA to send students to the CAA's but there is an opportunity to send 9 students on a bus with athletics.

**Outcome/ Follow up Required:** SGA Advisor K. Koeppel will confirm we are able to send students using Athletics bus.

## IRCB Minutes

February 26, 2016

Center for Student Collaboration SC 242

- I. Attendance
  - a. Meeting called to order at 1:05 PM
  - b. Present: Lola Solis, Janet Narain, Mana Tadbiri, Sandy Le, David Durand, Sam Jean Louis, Sabrina Bekios
  - c. Absent (excused): Kelly Mizuno
- II. Meeting updates
  - a. Lola
    - i. Hofstra Economics Association
      1. Haven't heard back
    - ii. Accounting Society
      1. Really liked the tracker idea
      2. Sent most updated copy of treasurer packet
    - iii. Alpha Phi Alpha
      1. Haven't heard back
      2. Primary contact changed – will keep me updated
  - b. Janet
    - i. Men's Ultimate Frisbee
      1. New treasurer – Liam Doogue
      2. Had no knowledge of funds – gave them "Steps to Reimbursement" sheet
    - ii. Hofstra eSports
      1. Had no knowledge of how to use funds – gave them "Steps to Reimbursement" sheet
    - iii. Men's Rugby
      1. Haven't heard back
  - c. Mana
    - i. Habitat for Humanity
      1. Reached out to me about reallocations
    - ii. Roosevelt Institute
      1. Inquired about reallocations
    - iii. Give Hope
      1. New treasurer
      2. How to deposit money/give to charity?
        - a. Please have them reach out to Karl, their OSLE contact person. They can deposit the money with him and once that goes through, they can pick the charity of their choice and Karl will assist with the paperwork
  - d. Sandy
    - i. Commuter Student Association
      1. President will forward her emails to the Treasurer
    - ii. South Asian Student Association (SASA)
      1. Why are they not going to use funding for their upcoming event? That was the only event they were funded for.
        - a. No reason why

- iii. Buddhism Club
  - 1. Can we buy items that we were not allocated for?
    - a. They can't purchase items from Amazon that they were not allocated unless they were talking about the fundraising supplies– please ask them to reach out to me if they want to reallocate funds
- e. David
  - i. Shooting Club
    - 1. They want to come to Appropriations
      - a. Please let them know that the sign up for Appropriations meetings are Wednesdays at 9AM on the main page of GetInvolvedHU
    - 2. What does club leader mean by inactive? REC center standards?
      - a. Not enough members
  - ii. ACDA
    - 1. New treasurer
  - iii. Hofstra Historians
    - 1. They can't get a spot on Appropriations? But what do they need to request from Appropriations?
      - a. Ask her to reach out Erin and explain her problem
      - b. Want to go to a conference
- f. Sam
  - i. Yoga Club
    - 1. Meeting Monday at 8:30
  - ii. HUSPJ
    - 1. Registered on GetInvolvedHU but no contact information is provided – I need to reach out to Karl and ask what OSLE considers at “active” club – registration, roster, etc.
  - iii. Hofstra MAPS
    - 1. Sent them the treasurer tracker
    - 2. Thought the funds roll over to the next semester and are concerned they will roll back a lot
      - a. They should reach out to me if they want to request a reallocation
  - iv. Hellenic Society
    - 1. Sent them the treasurer tracker and most updated copy of the treasurer packet
    - 2. Sent them the “Steps to Reimbursement” sheet
    - 3. I will try to find Gillian Atkinson's real email and get back to you as soon as possible – if Hellenic needs to meet with her immediately, please go to OSLE and ask for Gillian, they will show Hellenic to her office
- g. Sabrina
  - i. She's the First
    - 1. No finance tab on GIHU
      - a. Please reach out to your advisor, Karl Koeppel, who can fix this for you
  - ii. UNICEF
    - 1. No answer after 2 emails
  - iii. Nippon Culture Society
    - 1. No answer after 2 emails

- h. Kelly
  - i. HUSAM
    - 1. They should reach out to me if they want funds reallocated
  - ii. Sustainability Studies
    - 1. Sent them "Steps to Reimbursement" sheet
  - iii. HUABJ
    - 1. Sent them "Steps to Reimbursement" sheet
- III. Follow up Email – **please have it sent out by Tuesday, March 1<sup>st</sup>, 2016**
  - a. Once you have met with a club, please follow up with them and ask how they are doing - I will send out a mid-semester template including the important dates like Budget Review, Budget Weekend, and last day for paperwork
  - b. Do they need help with reimbursements?
    - i. Send them the "Steps to Reimbursement" sheet if you haven't already
  - c. Do they need to reallocate any funds?
    - i. Please have them reach out to me at [SGA\\_Comptroller@pride.hofstra.edu](mailto:SGA_Comptroller@pride.hofstra.edu)
  - d. If a club has not responded after two emails, please let me know and I will look into it
- IV. Questions?
- V. I will be sending the mid-semester templates by tonight or tomorrow morning
- VI. Our next meeting will be **Friday, April 8<sup>th</sup>, 2016**
- VII. Meeting adjourned at 1:50 PM

Respectfully submitted,

Comptroller Senderowicz

# Appropriations Minutes

S16 Weekly Meeting 5

3/1/2016

**Meeting Commenced 6:15 PM**

## Attendance

**Absent Abby Normandin**

**Attended Jimmy Markakis**

**Max Kutsch**

**David Durand**

**Comptroller Senderowicz**

**Chair Casey**

## Democrats of Hofstra University

Requested: **\$293.64**

Food for Pizza and Politics, Presidential Cutout for Recruitment

Allocated: **\$293.64**

Presidential Cutout for Recruitment

\$49.99

\$49.99

Food for Pizza and Politics

\$243.65

\$243.65

## Ice Hockey

Requested: **\$2,750.00**

Coach fee

Allocated: **\$1,250.00**

Coach fee

\$2,750.00

\$1,250.00

## Minority Association of Prehealth Students

Requested: **\$430.00**

Table Runner, T-shirts

Allocated: **\$430.00**

Table Runner

\$180.00

\$180.00

T-shirts

\$250.00

\$250.00

## Pride Productions

Requested: **\$2,199.00**

Channel Digital Mixer

Allocated: **\$2,199.00**

Channel Digital Mixer

\$2,199.00

\$2,199.00

**Women's Ultimate Frisbee**

Requested:           **\$1,543.48**

Tournament fees, Travel to tournaments

Allocated:           **\$1,496.37**

Travel to tournaments	\$1,318.48	\$1,271.37
Tournament fees	\$225.00	\$225.00

**Meeting Adjourned            8:30 PM**

**Total Requested            \$7,216.12**

**Total Allocated            \$5,669.01**

**Percent Allocated            78.56%**

Respectfully Submitted,  
Appropriations Chair Erin Casey

## Club Relations Minutes

February 29<sup>th</sup>, 2016

Meeting Commenced: 6:04

Attendance: Sabrina Bekios, Ben Martin, Mana Tadbiri, Rita Cinquemani

1. Club Check Ins
  - a. Divided up categories between committee members to send email and possibly set up meetings if necessary
  - b. Ben-Media, performance
  - c. Sabrina- Faith Based Organizations / Honorary Organizations, Social/General Interest
  - d. Rita-Club Sports, Service
  - e. Lola- Intercultural, Politically/socially active
  - f. Mana- Academic, Pre-Professional
2. Club Storage Space
  - a. Met informally on Tuesday, March 1<sup>st</sup> to view storage space
  - b. Measured room (13 ft. by 12 ft.)
  - c. We viewed lockers on a couple different websites.
  - d. Application is going to be sent out March 2<sup>nd</sup>, 2016 via GetInvolvedHU
    - i. Students have until March 11<sup>th</sup> to place in Club Relations mailbox.

Meeting adjourned: 6:37

Respectfully submitted,

Lola Solis

Club Relations Chair

# Public Relations Minutes

February 29, 2016

Attendance: Whitney S., Victoria K., Ashlyn G., Danielle B., Sandy L., and Sam Jean-Louis

Absent: Dana C.

Meeting commenced: 6:56 PM

## 1) Special Business

- a. IT'S A LEAP YEAR!!!!!!
- b. New committee time – 7:00pm
- c. Contact twitter winner! Set up pizza order!
- d. Mid semester report
- e. PR promotions chain of action info sheet:
  - 1 month in advance: Contact PR for flyer design  
→ 1 week to make changes and edits, finalize
  - 2 weeks out: Put in residence halls (committee chair)
  - 2 weeks out: social media blast (PR)
  - 1 week out: countdown when necessary (PR)

## 2) Current Projects

- a. **SGA Election Campaign ideas**
  - i. Sign at voting booth
  - ii. "I voted" stickers/buttons/lollipops
  - iii. Student Center Banner
  - iv. "Grab A Treat Meet & Greet" (working with OSLE)
- b. **Website Renovations Updates:**
  - i. Typing up bios: Ashlyn (Calibri 11)
- c. **Social media campaigns**
  - i. CAA count up (March 4-7): Sam
  - ii. Facetime w/ SGA flyer (every Wednesday during common hour): Danny/  
Victoria
  - iii. Election countdown (find out dates, times, work with election committee and report back): Sandy

Meeting adjourned: 7:36 PM

Respectfully submitted,

Whitney Shepherd

Public Relations Chairwoman

## **Rules Meeting**

February 29, 2016

Attendance: Chairperson Mishkin, Abby Normandin, Silvia Monroy

Meeting Commenced: 6:30 pm

1. Actuarial Science Club came for SGA recognition
  - a. Used an old version of constitution template
  - b. Coming back next Monday, March 7
2. H204Li came for SGA recognition (held meeting on Friday, February 26)
  - a. Passed 2-0
3. SGA at the Corner questions
  - a. Passed 2-0

Meeting Adjourned: 7:35 pm

Respectfully submitted,  
Natalie Mishkin  
Rules Chairwoman

Spirit Minutes  
March 1st 2016

Attendance: Chairwomen Harris, Senator Stengel, Senator Narain, Senator Wright  
Excused: Senator Tacconelli

Meeting commenced: 6:30pm

**I. Committee Initiatives**

- A. Katrina: Sexual Assault Run: The purpose of the Title IX awareness walk is to get everyone aware of what title IX is and to help protect people from experiencing sexual assault. The goal for the walk would take place either at the end of April or the beginning of May right before finals week. During this time, it would be warm outside and we want to try to have the run at night because that is when sexual assaults take place. We want to make people aware of the total amount of times a sexual assault will happen in the course of a year. This should make people aware that they need to have full control over their body. The goal is to partner with its on us and any other organization that will be willing to help.
  - 1. Meet with cabinet next week
  - 2. Collaboration with other organization, Contact SASS
  - 3. April 24<sup>th</sup> or April 17<sup>th</sup>
  - 4. Located from Breslin to Hofusa
- B. Greg Club Flea Market
  - 1. Meeting with Chrissy from athletics on Thursday
- C. Handing out coffee and quotes for finals week
- D. Janet: Club Showcase
- E. Hold off till next semester
- F. Supporting Lacrosse Team
  - 1. Another common hour pep rally
- G. SGA should compete with other sports team
  - 1. Greg will talk to Chrissy about this at their meeting

**II. Color Run**

- A. Reviewed Proposal

**III. Pride rock**

- A. Review over profile
- B. Look up aspirant schools

**IV. Colonial Athletics Association (CAA)**

- A. Colonial Athletics Association (CAA)
- B. March 4-7, 2016 at the Royal Farms Arena in Baltimore, Maryland
- C. SGA is sponsoring 9 student tickets
- D. It will cost \$30 to go to the baltimore
- E. Leaving the student center at 5pm
- F. Book your own Hotel
- G. Bring a video camera

Meeting Adjourned at 7:00pm

Respectfully,

Sarah Harris

Spirit Chairwoman

Student Government Association

Student Services  
Minutes  
March 1st, 2016

Attendance: Vice President Gallagher, Senator Valerio, Senator Gardner, Senator Normandin  
Visitors: Allyson Gieger, Sarah Harris  
Absent: Senator Esteban (excused), Chairperson Cinquemani

Meeting Commenced: 5:10 PM

- I. Senator Progress Updates/Portfolios
  - a. Senator Normandin
    - i. Bookstore preferences for buying books
      1. Will discuss the viability of adding an on hold option that will automatically send students an email asking if they want a new version or to cancel the order.
      2. Is in the process of scheduling a meeting with Steve from the bookstore and Chairperson Cinquemani to see if this initiative is viable.
        - a. Make sure to CC Vice President Gallagher on emails corresponding with Chairperson Cinquemani and Steve.
  - b. Senator Gardner
    - i. Fixing laundry application
      1. Is in the process of creating portfolio and scheduling meeting times with Vice President Gallagher.
  - c. Senator Esteban
    - i. Green Dining Hall Alternatives
      1. Is working with Allyson Gieger.
      2. Is in the process of researching green alternatives present at similar universities and other institutions that have contracts with Compass.
  - d. Senator Valerio
    - i. Commuter Student Emergency Housing
      1. Is currently conducting research on Ryerson University on their policies regarding a similar Emergency Housing process.
        - a. In this has been calculating this initiative's funds in terms of the university, including deposit fees, clean up fees, reservation fees, and an SGA fee. Senator Valerio has these exact numbers in his portfolio.
      2. Has not yet contacted Ryerson University.
      3. Did you draft an email to contact student affairs officials from other universities with similar programs?
  - e. Senator Durand
    - i. Extending Library Hours
      1. Current library hours are not posted and there are errors with the website
      2. Collected data on 2/26 and 2/27.
      3. Will collect data on 3/4 and 3/5, as well as 3/11 and 3/12.
      4. He is looking into attending the Library Task Force Open Forum on March 9, 2016 from 1:00 - 2:30 pm on the 10<sup>th</sup> floor of the library.
- II. Ongoing Committee Wide Initiatives

- a. Food Committee Meetings:
  - i. 4/6/2016- Senators still needed.
- b. Spring Provost Scholar Reception
  - i. Contacted Suzanne Pike to schedule a meeting on February 27<sup>th</sup>.
  - ii. Waiting for her reply.
- c. New York Times Subscription
  - i. Met with Karl on February 26<sup>th</sup> and contacted the New York Times representative to answer some questions regarding the collection sites and online passes.
    - 1. We only get 105 online passes, so Chairperson Cinquemani is going to reach out to the Public Relations Committee to advertise the free daily access.
  - ii. In the process of scheduling a meeting with the representative and Karl.
  - iii. Chairperson Cinquemani is looking into splitting costs with other departments, such as the Political Science Department, Honors College, Student Affairs, etc. She is possibly looking into contacting U-Senate and getting newspaper copies for faculty included in the current contract, in order to split costs in half.
  - iv. Is anyone interested in helping with this initiative?
- d. SGA at the Corner
  - i. Questions were brought to the Rules Committee on February 29<sup>th</sup>.
  - ii. SGA at the corner will take place March 9<sup>th</sup>-March 11<sup>th</sup>.

Meeting Adjourned: 5:25 PM

Respectfully Submitted,

Damian P. Gallagher  
Vice President  
Student Service Chair Pro Tempore