

# Tuition and Fees

The Tuition and Fee Policy pertaining to undergraduate students is outlined below. Hofstra University reserves the right to alter the policy and schedule of charges without prior notice.

The privileges of the University are available to students only upon completion of registration and the payment of all tuition and fees. Students may not register for a new semester until all prior financial obligations have been satisfied and paid. The University shall withhold diplomas, certificates, and transcripts until all financial obligations have been met.

Tuition and fees are payable by check or money order submitted either by mail or in person at the Office of Student Accounts, in the Student Administrative Complex of Memorial Hall. Checks and money orders shall be drawn to the order of Hofstra University for all amounts due. In addition, for your convenience, payments may be made by credit card, MasterCard and Visa only, through the University Web site, by fax to (516) 463-4847, via mail or in person. All payments shall be applied first to past-due balances, and then to current charges.

The University's refund policy is summarized on page 32, "Withdrawal from the University."

The current estimate of books and supplies, which shall vary based on course selection, is \$900 per semester.

Listed below are the charges for 2004-2005, which were in place at the time of this Bulletin's publication. Current tuition and fee rates will be available on the University's Web site, [www.hofstra.edu](http://www.hofstra.edu), prior to the start of each term. Hofstra University reserves the right to alter this schedule and other fees without notice.

## Undergraduate First Year Freshman/New Transfers Tuition

	2004-05	
	<u>Per Semester</u>	<u>Annual</u>
<b>Tuition and Fees, Full-Time</b> (12-17 credits)		
Tuition & University Fees (1)	\$9,950	\$19,900
Student Activity Fee	56	112
<b>Tuition and Fees, Part-Time</b>		
Tuition, per credit hour	\$615	
University Fees		
1-7 credit hours/semester	78	
8-11 credit hours/semester	165	
Health Fees		
1- 7 credit hours/semester	32	
8-11 credit hours/semester	35	

## Technology Fees

1-7 credit hours/semester	\$35
8-11 credit hours/semester	60
<b>Student Activity Fee</b>	<b>\$10</b>

## New College First Year Freshman/New Transfers Tuition

For additional information please refer to the current *Class Schedule*, or contact the Dean's Office at (516) 463-5820.

	2004-05	
	<u>Per Semester</u>	<u>Annual</u>
<b>Tuition and Fees, Full-Time</b> (12-20 credits)		
Tuition & University Fees (1)	\$10,450	\$20,900
Student Activity Fee	56	112

## University Studies First-Year Freshman/New Transfers Tuition

For additional information please refer to the current *Class Schedule*, or contact the Dean's Office at (516) 463-5820.

	2004-05	
	<u>Per Semester</u>	<u>Annual</u>
<b>Tuition and Fees, Full-Time</b> (12-20 credits)		
Tuition & University Fees (1)	See Class Schedule	\$22,600
Student Activity Fee	56	112

(1) Included in University Fees for all full-time undergraduate students are the following:

	2004-05	
	<u>Per Semester</u>	<u>Annual</u>
<b>University Fees:</b>		
University Fee, nonrefundable	\$292	\$584
Health Center Fee	53	106
Technology Fee	100	200

## Program for Academic Learning Skills (PALS) Tuition

For additional information please refer to the current *Class Schedule*, or contact the Dean's Office at (516) 463-5820.

**Resident Student Fees**

For further information and a schedule of current rates, please call the Residential Life Office at (516) 463-6929.

	2004-05	
	<u>Per Semester</u>	<u>Annual</u>
<b>Residence Hall Fees, per person</b>		
Super Single	\$4,950	\$9,900
Suite Single	3,950	7,900
Single	3,700	7,400
Suite Lounge	3,600	7,200
Apartment	3,275	6,550
Suite without lounge	3,025	6,050
Suite-Triple	2,850	5,700
Tower Double	2,950	5,900
Tower Triple	2,575	5,150
Tower Quad	2,425	4,850
<b>Board, mandatory for resident students for freshman year, per term:</b>		
Plan 1 (not available to freshmen)	\$ 495	\$ 990
Plan 2 (not available to freshmen)	985	1,970
Plan 3 (not available to freshmen)	1,050	2,100
Plan 4	1,195	2,390
Plan 5	1,350	2,700
Plan 6	1,550	3,100
<b>Student Accident and Sickness</b>		
Insurance Fee, per term		
(2003-04 rates, subject to change)	\$ 53	\$ 106
<b>Organization of Resident Student</b>		
Activity Fee, per term	\$ 5	\$ 10
Room Damage Deposit, paid yearly		\$ 300

**Payment Policy**

Tuition and fees are due and payable by August 3 for the fall semester and January 4 for the spring semester. Students will be billed in July for the fall semester and in December for the spring semester. Students are responsible for all charges regardless of billing, and may access their student account through the Hofstra Web site, [www.hofstra.edu](http://www.hofstra.edu). Students are required to notify the Office of Academic Records of any change in billing address, and/or update their billing address through the Web. All payments must be made in accordance with prevailing University policy. Students should consult the *Class Schedule* and the University Web site for current policy.

Tuition and fees are due and payable in full at the time of registration for new students accepted and registered after the established payment dates.

**Deferred Payment Plan**

Students may defer up to 50% of total current term charges, less pending approved financial aid, to a maximum of \$2,500 for undergraduate and graduate students. Any amounts deferred must be paid in full by October 15 for the fall, and March 15 for the spring. Students must complete a Deferred

Payment Agreement, available through the Office of Student Accounts, or through the Hofstra Online Information System. The completed agreement, along with a nonrefundable fee of 2% of the amount deferred (a minimum fee of \$50) and the balance due must be submitted to the Office of Student Accounts.

**Monthly Payment Plan, currently administered by TuitionPay**

Students preferring to pay annual tuition and fees on a monthly basis may do so through a service provided by Hofstra University through an outside organization, currently TuitionPay. The plan provides for monthly installments for the academic year. Information is available by contacting the Office of Student Accounts. Students may also contact TuitionPay directly through their Web site [www.tuitionpay.com](http://www.tuitionpay.com).

**Late Payment Fees**

Tuition and fees are due and payable by August 3 for the fall semester and January 4 for the spring semester. For new students accepted and registered after the established payment dates, payments are due at registration. Failure to make payments on time will result in the assessment of late payment fees. Moreover, students with balances due will not be permitted to register, receive a transcript, or receive a diploma or certificate. Federal and state regulations, along with University policy, preclude the use of current financial aid for the payment of past due charges.

**Fall Semester**

Payments after August 3	\$ 50
Payments after September 15	<i>additional</i> \$ 100
Payments after October 15	<i>additional</i> \$ 100

*Payments after term ends will be subject to interest at the rate of 1% per month of the outstanding balance due.*

**Spring Semester**

Payments after January 4	\$ 50
Payments after February 15	<i>additional</i> \$ 100
Payments after March 15	<i>additional</i> \$ 100

*Payments after term ends will be subject to interest at the rate of 1% per month of the outstanding balance due.*

**Late Registration Fees**

(See current *Class Schedule* for specific registration dates.)

Continuing students are expected to register during the scheduled registration periods, which are outlined in the *Class Schedule* and on the University's Web site for each term. Students wishing to register after the appointed periods are subject to late registration fees.

**Continuing Students:**

For registrations after bills are due, per term \$ 100

**All students:**

For registrations after the first week of classes, per term \$ 250

**Other Fees and Charges**

<b>Application Fee, non-refundable</b>	\$ 40	
Payable with application for admission to the University		
<b>Application Fee—International Students, non-refundable</b>	75	
Payable with application for admission to the University		
<b>Tuition Deposit</b>	250	
Payable upon acceptance to the University		
<b>Maintaining Matriculation Fee, per semester</b>	105	
<b>Credit by Examination*, per credit</b>	100	
For 1 credit	150	
For 2 credits	250	
For 3 credits	350	
Each additional credit	100	
<b>Prior Learning*</b>		
Up to 3 credits per assessment in one department	350	
For each additional credit in the same assessment, in the same department	100	
<b>Auditing Fee</b>		
See page 62.		
<b>Senior Citizen's Discount</b>	50 percent tuition discount	
<b>Late Filing Fee for Application for Graduation</b>		
Fee for late filing of application for graduation in accordance with the schedule below:		
Graduation Date	Application Received After	Fee
May	October 1	\$ 25
	March 1	50
August (no ceremony)	March 1	25
	August 15	50
December	May 1	25
	October 1	50
<b>Program Change Fee</b>	\$ 25	
After the first week of the fall/spring terms, and after the first three days of the January X/Summer Sessions. See page 72.		
<b>Private Instruction Fee</b>		
Courses P 1-22	\$ 410	
P 101C-122C	210	
P 101D – 102D, 122D	210	
<b>Diploma or Certificate Replacement</b>	\$ 35	

Once a student has graduated from Hofstra, a replacement diploma or certificate with a name other than the name shown on the original diploma or certificate will be ordered upon request if the student can provide proper documentation that he/she was legally entitled to use the proposed name change on or before the date of graduation.

**Transcript Fee**

Official Transcripts, no additional charge beyond University Fee	
Student Copy	\$ 5
Upon written application to the Office of Academic Records and the payment of the above fee for each student copy ordered, the University will furnish transcripts of each student's scholastic record. (A student in good standing may receive a transcript required by the armed forces without charge.) No transcript may be issued for a student who is in arrears. Official transcripts are not given to students or mailed to private addresses, but are mailed directly to institutions or persons considering the applicant for admission or for employment. note: during peak periods, particularly at the end of each semester and each summer session, there may be a two-week delay. Transcripts are processed in the order in which applications are received at the Office of Academic Records.	
<b>Course Description Fee, copy per page</b>	\$ 2
Requests for course descriptions are processed through the Office of Academic Records upon written request and payment of the appropriate fee amount.	
<b>Fee for Uncollected Check Returned by Bank</b>	\$ 25

**Withdrawal From the University**

**University Refund Policy for Undergraduate and Graduate Students**

The University shall refund student payments, other than Title IV aid, in accordance with the following schedule. Please note that the University fee is non-refundable. Students must apply for all eligible refunds in writing. An application for refund is available in the Office of Student Accounts or on the University Web site.

Students wishing to withdraw from the University must meet with an adviser in the Office of Academic Advisement, 101 Memorial Hall. All official withdrawals must be certified by the Office of Academic Advisement prior to the processing of refunds.

<u>Date of Withdrawal</u>	<u>Refund of Tuition &amp; Fees (less non-refundable fees)</u>
Prior to 1st day of classes	100%
1st week of classes	100%
2nd week of classes	75%
3rd week of classes	50%
4th week of classes	25%
Thereafter	0%

The refund policy associated with housing and meal plans is available from the Office of Residential Life.

\* Fees for Credit by Examination and Prior Learning are non-refundable.

Students are required to withdraw from classes in accordance with established policy. Students may not withdraw from classes or the University without official notification. Non-attendance from classes does not constitute withdrawal. Students remain fully responsible for all financial obligations, subject to the refund schedule above.

*Note:* Non-attendance of classes does not constitute an official withdrawal, and does not relieve the student of his or her financial obligation, or entitle the student to a refund.

#### **Title IV Refund Policy for Undergraduate and Graduate Students**

Students who withdraw from the University and have received, or were eligible to receive, funds from the Federal Pell Grant, Federal SEOG, Federal Perkins Loan, Federal Family Education Loan Program (Unsubsidized, Subsidized and/or PLUS), are subject to federal regulations relating to the Return of Title IV aid, and to the University's refund policy for all other payments. The amount of refundable institutional charges shall follow the University's refund schedule detailed above.

Upon official withdrawal from the University, the University shall compute the amount of Title IV aid that has been earned by the student, and the amount that must be

returned to the program(s). This federal formula considers the date of withdrawal, the form of aid, and the amount of aid credited to the student or previously refunded to the student.

Unearned financial aid dollars, which must be returned to the federal aid programs, may create a balance owed by the student to the University. Students remain responsible for all such financial obligations.

In addition to the amount of federal aid that the University must return, students receiving federal aid directly from Hofstra or otherwise toward other educational costs, including off-campus living expenses, may be required to repay a portion of those funds to the federal programs. Failure to return the aid to the federal aid programs may result in loss of eligibility for additional financial aid assistance.

Federal aid funds to be returned are distributed to the programs in the following order:

- Unsubsidized Federal Stafford Loans
- Subsidized Federal Stafford Loans
- Federal Perkins Loans
- Federal PLUS Loans
- Federal Pell Grant
- Federal SEOG
- Other Title IV Programs

Sample worksheets are available in the Financial Aid Office.