

GRADUATE TUITION AND FEES

Hofstra University reserves the right to alter its policy and schedule of charges without prior notice. The privileges of the University are available to students only upon completion of registration and the payment of all tuition and fees. Students may not register for a new semester until all prior financial obligations have been satisfied and paid. The University shall withhold diplomas, certificates, and transcripts until all financial obligations have been met.

Tuition and fees are payable by check or money order submitted either by mail or in person at the Office of Student Accounts, in the Student Administrative Complex of Memorial Hall. Checks and money orders shall be drawn to the order of Hofstra University for all amounts due. In addition, for your convenience, payments may be made by credit card, MasterCard and Visa only, through the University Web site, by fax (516-463-4847), by mail or in person. Payments shall be applied first to past-due balances and then to current charges.

Listed below are the charges for 2004-05, which were in place at the time of this bulletin's publication. Hofstra University reserves the right to alter this schedule and other fees without notice. The current tuition and fee rates will be available on the University's Web site, www.hofstra.edu, prior to the start of each term.

Graduate Fees	Description if applicable	Amount
Application Fee	Payable upon application for admission to the University - non-refundable (including International Students)	\$ 60*
Tuition	For 200 and above level courses, per credit hour** For 200 and above level courses taken by graduate business students, per credit hour	\$650 \$675
Tuition Deposit	Payable upon acceptance to the University See specific Doctoral/Master's Programs	\$250
University Fees, per semester	Students registering for 12 or more credit hours Students registering for 8-11 credit hours Students registering for 1-7 credit hours Maintaining Matriculation	\$300 \$165 \$ 78 \$105
Health Center Fee, per semester	Students registering for 12 or more credit hours Students registering for 8-11 credit hours Students registering for 1-7 credit hours	\$ 50 \$ 35 \$ 32
Technology Fees, per semester	Students registering for 12 or more credit hours Students registering for 8-11 credit hours Students registering for 1-7 credit hours	\$100 \$ 60 \$ 35
Activity Fee, per semester		\$ 10
Late Filing Fee for Application for Graduation	Filing after October 1 for December graduates; March 1 for May graduates; June 15 for Summer I; July 15 for Summer Session II and August 15 for Summer Session III for August Graduates.	\$ 25

Program Change Fee	After the first week of the regular semester or after the first three days of a January/summer session	\$ 25
Credit by Examination*	Per .5 credit	\$100
	Per 1 credit	\$150
	Per 2 credits	\$250
	Per 3 credits	\$350
	Each additional credit	\$100
Prior Learning*	Up to 3 credits per assessment in one department	\$350
	For each additional credit in the same assessment in the same department	\$100
Binding Fee	For Thesis and Dissertation Master's Essay (number of copies may vary; Students should consult their Graduate Program Director)	\$ 45
	(1st book \$45 plus \$20 per letter for Spine Stamping. Each additional book: \$25 plus \$10 per letter for Spine Stamping.)	
	Doctoral Dissertations – see specific program	\$124
Diploma or Certificate Replacement	Once a student has graduated from Hofstra, a replacement diploma or certificate with a name other than the name shown on the original diploma or certificate will be ordered upon request if the student can provide proper documentation that he/she was legally entitled to use the proposed name change on or before the date of graduation.	\$ 35
Transcript Fee	Official Transcripts, no charge Student Copy	\$ 5
	Upon written application to the Office of Academic Records and the payment of the above fee for each Student Copy ordered, the University will furnish transcripts of each student's scholastic record. (A student in good standing may receive a transcript required by the armed forces without charge.) No transcript may be issued for a student who is in arrears. Official transcripts are not given to students or mailed to private addresses, but are mailed directly to institutions or persons considering the applicant for admission or for employment. NOTE: during peak periods, particularly at the end of each semester and each summer session, there may be a two-week delay. Transcripts are processed in the order in which applications are received at the Office of Academic Records.	
Course Description Fee (copy per page)	Requests for course descriptions processed through the Office of Academic Records upon written request and payment of the appropriate fee amount.	\$ 2
Fee for Uncollected Check Returned by Bank		\$ 25

** Excluding graduate business students

* Nonrefundable

Resident Student Fees: per person	For further information and a schedule of current rates, please call the Residential Life Office at 516-463-6929.		
NOTE: The deadline for filing a housing application is May 1.			
Residence Hall Fees, per person		Per Semester	Annual
	Super Single	\$4,950	\$9,900
	Suite Single	\$3,950	\$7,900
	Single	\$3,700	\$7,400
	Suite Lounge	\$3,600	\$7,200
	Apartment	\$3,275	\$6,550
	Suite without lounge	\$3,025	\$6,050
	Tower Double	\$2,950	\$5,900
	Suite Triple	\$2,850	\$5,700
	Tower Triple	\$2,575	\$5,150
	Tower Quad	\$2,425	\$4,850
Board, (for residence students, per term; optional)	Plan 1	\$ 495	\$ 990
	Plan 2	\$ 985	\$1,970
	Plan 3	\$1,050	\$2,100
	Plan 4	\$1,195	\$2,390
	Plan 5	\$1,350	\$2,700
	Plan 6	\$1,550	\$3,100
Student Accident and Sickness Insurance Fee, per term (2003-04 rates subject to revision August 2004)		\$ 53	\$ 106
Organization of Resident Student Activity Fee, per term		\$ 5	\$ 10
Room Damage Deposit, paid once per year			\$ 300

PAYMENT POLICY

Tuition and fees are due and payable by August 3 for the fall semester and January 4 for the spring semester. Students will be billed in July for the fall semester and in December for the spring semester. Students are responsible for all charges regardless of billing, and may access their student account through the Hofstra Web site. Students are required to notify the Office of Academic Records of any change in billing address, and/or update their billing address through the web. All payments must be made in accordance with prevailing University policy. Students should consult with the *Class Schedule* and the University Web site for current policy.

DEFERRED PAYMENT PLAN

Students may defer up to 50% of total current term charges, less pending approved financial aid, to a maximum of \$2,500 for undergraduate and graduate students. Any amounts deferred must be paid in full by October 15 for the fall, and March 15 for the spring. Students must complete a Deferred Payment Agreement, available through the Office of Student Accounts, or through the Hofstra Online Information System. The completed agreement, along with a nonrefundable fee of 2% of the amount deferred (a minimum fee of \$50) and the balance due must be submitted to the Office of Student Accounts.

MONTHLY PAYMENT PLAN, CURRENTLY ADMINISTERED BY TUITIONPAY

Students preferring to pay annual tuition and fees on a monthly basis may do so through a service provided by Hofstra University through an outside organization, currently TuitionPay. The plan provides for monthly installments for the academic year. Information is available by contacting the Office of Student Accounts. Students may also contact TuitionPay directly through their Web site www.tuitionpay.com.

LATE PAYMENT FEES

Tuition and fees are due and payable by August 3 for the fall semester and January 4 for the spring semester. For new students accepted and registered after the established payment dates, payments are due at registration. Failure to make payments on time will result in the assessment of late payment fees. Moreover, students with balances due will not be permitted to register, receive a transcript, or receive a diploma or certificate. Federal and state regulations, along with University policy, preclude the use of current financial aid for the payment of past due charges.

Fall Semester

Payments after August 3	\$ 50
Payments after September 15	<i>additional</i> \$ 100
Payments after October 15	<i>additional</i> \$ 100

Payments after term ends will be subject to interest at the rate of 1% per month of the outstanding balance due.

Spring Semester

Payments after January 4	\$ 50
Payments after February 15	<i>additional</i> \$ 100
Payments after March 15	<i>additional</i> \$ 100

Payments after term ends will be subject to interest at the rate of 1% per month of the outstanding balance due.

LATE REGISTRATION FEES

(See current *Class Schedule* for specific registration dates)

Continuing students are expected to register during the scheduled registration periods, which are outlined in the *Class Schedule* and on the University's Web site for each term. Students wishing to register after the appointed periods are subject to Late Registration Fees.

All Graduate Students: For registration, after the first week of classes (additional fee), per term \$250

REFUND POLICY

(Law School students should consult the Dean's Office for the Law School policy on refunds.)

The University shall refund student payments, other than Title IV aid, in accordance with the following schedule. Please note that the University fee is non-refundable. Students must apply for all eligible refunds in writing. An application for refund is available in the Office of Student Accounts or on the University Web site.

Students wishing to withdraw from the University must meet with an adviser in the Office of Academic Advisement, 101 Memorial Hall. All official withdrawals must be certified by the Office of Academic Advisement prior to the processing of refunds.

Date of Withdrawal	Refund of tuition & fees (less non-refundable fees)
Prior to 1st day of classes	100%
1st week of classes	100%
2nd week of classes	75%
3rd week of classes	50%
4th week of classes	25%
Thereafter	0%

The refund policy associated with housing and meal plans is available from the Office of Residential Life.

Students are required to withdraw from classes in accordance with established policy. Students may not withdraw from classes or the University without official notification. Non-attendance from classes does not constitute withdrawal. Students remain fully responsible for all financial obligations, subject to the refund schedule above.

Note: Non-attendance of classes does not classify as official withdrawal, and does not relieve the student of his or her financial obligation, or entitle the student to a refund.

TITLE IV REFUND POLICY

When students withdraw from the University and have received, or would be eligible to receive, Title IV financial aid, federal regulations require a calculation to determine the amount of federal aid earned vs. unearned. The amount earned is determined by the number of days attended during the semester or term and the amount(s) disbursed or that could be disbursed.

After the amount of earned vs. unearned is determined (based on the federally prescribed formula) the required funds will be returned to the source. Students will be responsible for all financial obligations. Failure to return any financial aid required may result in a loss of future eligibility.

REFUND DISTRIBUTION—AS REQUIRED BY REGULATION

- Unsubsidized Stafford Loan
- Subsidized Stafford Loan
- Federal Perkins Loan
- Other Title IV aid

Sample worksheets are available in the Financial Aid Office.