Your Name

(516) 463-0000 – youremail@pride.hofstra.edu

123 Hofstra Street, Hempstead, New York 11549

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| --- | --- | --- |
| Education |  | **Hofstra University**: Hempstead, NY, Anticipated graduation May, 2016Bachelor of Arts, Major, MinorOverall GPA: 3.1 Major GPA: 3.5Put notes here regarding dean’s list or awards |
| RELEVANTExperience |  | Job or internship 1: Company Name (Hempstead, NY), 2014 – present * Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities
* More details
* More details
* More details

Job or internship 2: Company Name (Hempstead, NY), 2014 – present * Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities
* More details
* More details
* More details

Job or internship 3: Company Name (Hempstead, NY), 2014 – present * Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities
* More details
* More details
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| ACTIVITIES AND VOLUNTEERING |  | **COOL PROJECT 1**: Some Great Organization, 2013* Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities
* More details

**COOL PROJECT 2**: Some Great Organization, 2013* Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities

**COOL PROJECT 3**: Some Great Organization, 2013* Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities

**COOL PROJECT 4**: Some Great Organization, 2013* Begin each bullet with a skills-based action verb
* Be sure to quantify your accomplishments, not just describe tasks and responsibilities
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| Skills |  | Language, technology or other appropriate skills |
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