Zarb Graduate Business Career Services
Fall 2006 M.B.A./M.S. Programs
(Advance registration for all events is required; please call The Career Center at 516-463-6060)

(CC-Career Center, SC-Student Center, UC-University Club)

M.B.A./M.S. New Student Orientation

Seminars/Workshops
• Aug. 30, Wednesday, 6:00-8:00pm
New Part Time Students, CV Star
• Aug. 31, Thursday, 9:00-2:00pm
New Full Time Students, CV Starr
• Sept. 13, Wednesday, 11:30-12:30 Makeup Session, CC

M.B.A/M.S. Resume Preparation

Resume Writing & Corporate Correspondence Workshops
• Sept. 8, Friday 12:00-1:00pm, CC
• Sept. 14, Thursday, 12:00-1:00pm, CC
• Nov. 6, Monday, 12:00-1:00pm, CC
• Dec. 4, Monday, 12:00-1:00pm, CC

Resume Critiques
• Sept. 18, Monday, 10:00-12:00pm, SC, Career Center Staff 2:00-4:00pm, SC, Guest Employers
• Sept. 27, Wednesday, 10:00-12:00pm, CC 2:00-5:00pm, CC

M.B.A./M.S. Zarb Resume Book 06-07 (Deadlines for Dec.06, May/Aug.07 Graduates)

• Graduates must submit final approved resume for Zarb Resume Book by October 2006.
• Pre-requisite: Attendance at Resume Writing Workshop and Resume Critique for approval
• Call 516-463-6060 to have “M.B.A./M.S. Resume Writing Manual” mailed or pick up at Reception
• Submit resume via e-mail for approval to: graduatebusinesscareerservices@hofstra.edu

M.B.A./M.S. Networking for Job Search and Career Success

Networking: Work a Job Fair, M.B.A/M.S. Alumni Career Network and Strategies Workshops
• Sept. 18, Monday, 3:00-4:30pm, SC, Plaza Room
• Sept. 21, Thursday, 12:00-1:00pm, CC
“Connect to Your Career through Alumni”
• Oct. 17, Tuesday, 11:00-12:00pm, CC

Hofstra Career Week

• Sept. 18, Monday - Sept. 22, Friday
See: www.hofstra.edu/career

Hofstra Job Fair

• Sept. 20, Wednesday, 11:00am-3:30pm, SC Hofstra Job/Internship Fair

M.B.A./M.S. Corporate Visits

• Sept. 22, Friday, 1:30-3:00pm
Keyspan, Long Island
Transportation: Call:516-463-6060 (CC)
Sponsor: International M.B.A./M.S. Association
• Oct. 13, Friday, 2:00pm NYC
NYSE-New York Stock Exchange, NYC
Transportation: Call: TBA e-mail: Sponsor: HIBA
• Nov. 17, Friday afternoon
Morgan Stanley, NYC
Transportation: Call: TBA e-mail: Sponsor: HIBA
M.B.A. /M.S. PrideRecruiting On/Off Campus Interview Program
(open to Dec06, May/Aug07 Graduates & Accounting Majors)

Orientations
• Sept. 13, Wednesday, 6:00-7:30pm, CC
• Sept. 15, Friday, 12:00-1:00pm, CC

Deadlines
• Sept. 30, Saturday, 11:30pm, Resume Submissions Due
• Oct. 4 - Oct. 10, Employer Decisions
• Oct. 12, Thursday, 12:01am, Sign-ups for Interviews
• Oct. 14, Saturday, 12:01am, Alternates Sign-up
• Oct. 15, Sunday, 11:30pm, Sign-ups End
• Oct. 17, Tuesday, CC
On Campus Recruitment Interviews Begin
(Reminder: PrideRecruiting Orientation and Interview Strategies Workshops completed by October 11th)

M.B.A. /M.S. Interviewing Strategies
• Oct. 6, Friday, 12:00-1:00pm, CC
• Oct. 11, Wednesday, 6:00-8:00pm, (Employer Panel)
• Dec. 1, Friday, 12:00-1:00pm, CC

M.B.A. /M.S. Job/Internships Search Techniques
• Nov. 1, Wednesday 6:00-8:00pm, CC
• Nov. 9, Thursday, 3:30-4:30pm, CC
• Nov. 15, Wednesday 6:00-8:00pm, BDC 246
“Internship Search/ 2nd Year Student Panel”

Professional Conferences
• Sept. 26 - Oct. 1, Atlanta, GA
NBMBAA 28th National Conference
(www.nbmbaa.org)
• Oct. 17, Tuesday, New York City
Women for Hire
(www.womenforhire.com)
• Oct. 26- Oct. 28, Cincinnati, OH
National Society Hispanic M.B.A. Conference
(www.nshmba.org)
• Nov. 2 – Nov. 5, Orlando, FL
Global M.B.A./M.S. Employment Conference
(www.careerconferences.com/gimba06/international)
• Nov. 3 - Nov.4, St. Louis, MO
NAWMBA National Conference
(www.mbachome.com)

Hofstra’s M.B.A./M.S. Toastmaster’s International Chapter Meetings
Open to Zarb M.B.A./M.S. Students and Zarb M.B.A./M.S. Alumni
(for information contact e-mail: Michael.P.Devlin@hofstra.edu)
• Sept. 15, Friday, 6:00-8:00pm, UC
• Sept. 27, Wednesday, 6:00-8:00pm, UC
• Oct. 18, Wednesday, 6:00-8:00pm, UC
• Oct. 27, Friday, 6:00-8:00pm, UC
• Nov. 10, Friday, 6:00-8:00pm, UC
• Nov. 29, Wednesday, 6:00-8:00pm, UC
• Dec. 13, Wednesday, 6:00-8:00pm, UC
Zarb Graduate Business Career Services
Fall 2006 M.B.A. /M.S. Special Events

• September 6, Wednesday, 6:00-8:00pm, BDC 246
  M.B.A./M.S. Welcome Reception and Student Club Membership Drive

• September 13, Wednesday, 11:00-2:00pm, The Career Center
  Career Center Open House/BBQ

• September 19, Tuesday, 12:00-1:30pm, The Career Center
  Career Week: “Careers in Investment Banking”

• September 20, Wednesday, 6:00-8:00pm, Axinn Library, 10th Floor
  Career Week: “Careers in Marketing Panel”

• September 21, Thursday, 12:00-1:00pm, The Career Center
  Career Week: “Connect to Your Career thru M.B.A./M.S. Alumni”

• September 21, Thursday, 5:00-6:00pm, The Career Center
  Career Week: North Shore Healthcare Systems Administrative Fellowship Information Session

• September 22, Friday, 10:00-2:00pm, The Career Center
  Career Week: “U.S. Job Search for International Students” – Immigration Attorney

• September 22, Friday, 1:30-3:00pm, Keyspan, Long Island, NY
  Career Week: Keyspan corporate visit
  Sponsor: International M.B.A./M.S. Association
  Transportation: Call: 516-463-6060 (CC)

• October 4, Wednesday, 6:00-8:00pm, LIA Headquarters, Melville, NY
  Long Island Association/M.B.A. Networking Night
  Speaker: TBA
  Transportation: Call: 516-463-6060

• October 7, Saturday
  Homecoming Football Game and Alumni Events
  (see www.hofstra.edu)

• October 18, Wednesday, 6:00-8:00pm, BDC 246
  Professional Etiquette Seminar/Businesswear Fashion
  Sponsors: NAWMBA
  Registration: Call: 516-463-6060
• October 25, Wednesday, 6:00-8:00pm, UC
EXECUTIVE SPEAKER SERIES
Speaker: Salvatore Sodano – New Dean Zarb School of Business
Topic: The Value of the Zarb M.B.A.! Making your Zarb M.B.A. Count
Networking: Zarb M.B.A. /M.S. Students & Zarb M.B.A. /M.S. Alumni
Sponsors: Graduate Business Career Services & TBA
Registration: Call: 516-463-6060

• November 2, Thursday, 6:00-8:00pm, LIA Headquarters, Melville, NY
Long Island Association/M.B.A. Networking Night
Speaker: TBA
Transportation: Call: 516-463-6060

• November 15, Wednesday, 6:00-8:00pm, BDC 246
M.B.A./M.S. Internship Panel
Registration: Call: 516-463-6060

• November 30, Thursday, 12:00-1:30pm, The Career Center
“Secret Service and Federal Job Search and Resume Tips Seminar”
Registration: Call 516-463-6060

• December 6, Wednesday, 6:00-8:00pm, University Club
EXECUTIVE SPEAKER SERIES
Speaker: James P. Campbell, President and Chief Executive Officer, GE Consumer & Industrial
Topic: GE Business Case Study
Networking: Zarb M.B.A. /M.S. Students & Zarb M.B.A. /M.S. Alumni
Sponsors: Graduate Business Career Services & TBA
Registration: Call 516-463-6060

• December 8, Friday, 8:00pm, Location TBA
M.B.A./M.S. Semi-Formal
Sponsors: International M.B.A. /M.S. Association
Transportation: TBA
Registration: Call: 516-463-6060  E-mail: harsimran_mn1@yahoo.com

• December 13, Wednesday, 6:00-8:00pm, University Club
M.B.A./M.S. Holiday/Toastmaster’s International Party
Registration: Call 516-463-6060
Zarb Graduate Business Career Services
Fall 2006 Regional Job Fairs

East Hartford Career Fair
Monday, September 11, 2006
11:00 AM - 2:00 PM
Sheraton Hartford Hotel
100 East River Drive
East Hartford, CT 06108
Get Directions or Call (860) 528-9703
http://www.nationalcareerfairs.com/?p=career_fair_details&id=671

Stamford Career Fair
Tuesday, September 12, 2006
11:00 AM - 2:00 PM
Holiday Inn Select Stamford
700 Main St.
Stamford, CT 06901
Get Directions or Call 203-358-8400
http://www.nationalcareerfairs.com/?p=career_fair_details&id=716

New Jersey South- Cherry Hill Career Fair
Monday, September 18, 2006
11:00 AM - 2:00 PM
Holiday Inn Cherry Hill
Rt. 70
Cherry Hill, NJ 08002
Get Directions or Call 856-663-5300
http://www.nationalcareerfairs.com/?p=career_fair_details&id=849

Boston Career Fair
Monday, October 2, 2006
11:00 AM - 2:00 PM
Radisson Hotel Boston
200 Stuart St
Boston, MA 02116
Get Directions or Call 617-482-1800
http://www.nationalcareerfairs.com/?p=career_fair_details&id=834

Philadelphia Career Fair
Tuesday, October 3, 2006
11:00 AM - 2:00 PM
HOLIDAY INN CITY LINE
4100 PRESIDENTIAL BLVD
PHILADELPHIA, PA 19131
Get Directions or Call 215-477-0200
http://www.nationalcareerfairs.com/?p=career_fair_details&id=918

New York Career Fair
Thursday, October 5, 2006
11:00 AM - 3:00 PM
Holiday Inn Martinique On Broadway Hotel
49 WEST 32ND STREET
New York, NY 10001
Get Directions or Call 212-736-3800
http://www.nationalcareerfairs.com/?p=career_fair_details&id=678

**Long Island Career Fair**
Friday, October 6, 2006
11:00 AM - 2:00 PM
Hilton Long Island/Huntington
598 Broad Hollow Road
Melville, NY 11747
Get Directions or Call 631-845-1000
http://www.nationalcareerfairs.com/?p=career_fair_details&id=672

**New Jersey North- Newark Career Fair**
Tuesday, October 10, 2006
11:00 AM - 2:00 PM
Hilton Newark Penn Station
Gateway Center - Raymond Blvd
NEWARK, NJ 07102
Get Directions or Call 973-622-5000
http://www.nationalcareerfairs.com/?p=career_fair_details&id=694

**New Jersey Central- Edison Career Fair**
Wednesday, October 11, 2006
11:00 AM - 2:00 PM
Holiday Inn- Edison
3050 WOODBRIDGE AVENUE
EDISON, NJ 08837
Get Directions or Call 732-661-1000
http://www.nationalcareerfairs.com/?p=career_fair_details&id=646

**Stamford Career Fair**
Tuesday, November 14, 2006
11:00 AM - 2:00 PM
Holiday Inn Select Stamford
700 Main St.
Stamford, CT 06901
Get Directions or Call 203-358-8400
http://www.nationalcareerfairs.com/?p=career_fair_details&id=717