How to compose and send an email using Gmail.

Get your mail on your mobile phone at https://www.google.com/a/pnittest.hofstra.edu using your phone’s web browser.
1. Select the **Compose Mail** link located above your Gmail folders list.
2. Select the "Subject:" text box.
3. Type the subject of the email.
4. Click inside the "To:" box.
5. Type recipients email address.
6. To send your email to multiple recipients, separate each address by a comma.
7. Click inside the composition window.
8. Type the body of your email.
9. Click the **Send** button to email your message!