



AUDIO

Assigned kit No

AUDIO Equipment Request

CONTACT INFORMATION

LAST NAME:

FIRST NAME:

TELEPHONE:

EMAIL ADDRESS:

CLASS: PROFESSOR:

CHECK-OUT

Date out: Time out: : AM PM

Day of week S M T W R F S

CHECK-IN

Date in: Time in: : AM PM

Day of week S M T W R F S

EQUIPMENT REQUESTED

- Zoom Recorder Rm 202 Audio Kit
- Zoom Pole Rm 141 Mic Kit*
- Sound Kit Rm 141 Cable Kit*
- G3 Wireless Mic Kit

*Professor's Permission Required

OFFICE USE ONLY

EXTENSION Approved by:

Date in: Time in:

Approved Prepared Check Out

Check In

(S M T W R F S)

○ AM ○ PM

Zoom Recorder Kit No

- OUT IN ZOOM Recorder w/neck strap
- Travel Case (clear)
- RE-50 Microphone
- A/C Power Supply
- Pistol Grip
- XLR Cable
- SD Card
- SD Card Reader
- USB Mini Cable
- Headphones
- 2 Windscreens (RE-50 & Zoom)

Zoom Pole No

- OUT IN K-Tek Zoom Pole
- Gold Adapter

Sound Kit Kit No

- OUT IN Shotgun Mic
- Windscreen
- Softie
- Softie Brush
- Boom Pole w/Shock Mount
- Pistol Grip w/Shock Mount
- 2 XLR Cables (1 combo)
- Headphones

G3 Wireless Mic Kit No

- OUT IN Wireless Receiver
- Wireless Mic Transmitter
- Wireless Plug-On Transmitter (#1-2 only)
- Lav Microphone
- Lav Mic Clip
- Lav Windscreens
- XLR-Mini Cable
- Mini Cable
- 4 Extra AA Batteries

Room 202 Audio Kit

- OUT IN Sennheiser MKH 416 Microphones (3)
- Mic Clips (4): 3 with mics + 1 extra
- Windscreens (3)
- Headphones w/bag (2)
- XLR Cables (3)
- 1/4" Cable (1)
- 1/4" to 1/8" adapters (2)
- Pop Filters (2)

Room 141 Microphone Kit (Permission Req.)

- OUT IN AT2035 Cardioid Mic
- Shure SM7B Mics w/windscreens (2)
- Beyerdynamic Handheld Mic w/bag
- Shock Mount w/bag
- AKG C214 Microphone w/hard case
- AKG C214 Windscreens
- AKG C214 Shock Mount
- Additional Windscreens (3) & Adapters (3)

Rm 141 Cable Kit (Permission Req.)

- OUT IN XLR Cables (6)
- 1/4" Cables (4)

I, the above named individual, hereby affirm with my signature that I have received all the equipment marked out, and understand that I shall be bound by all the rules and regulations of the Equipment Room, Lawrence Herbert School of Communication and Hofstra University.

X

Download/Save this form to your computer, complete and Email your completed request form to: ER@hofstra.edu