



JRNL / PR / VR

Assigned kit No

Journalism/PR/VR Equipment Request

CONTACT INFORMATION

LAST NAME:

FIRST NAME:

TELEPHONE:

EMAIL ADDRESS:

CLASS: PROFESSOR:

CHECK-OUT

Date out: Time out: : AM PM

Day of week S M T W R F S

CHECK-IN

Date in: Time in: : AM PM

Day of week S M T W R F S

EQUIPMENT REQUESTED

JRNL/PR ONLY:

- Mobile Gimbal
- Osmo Pocket Camera
- Bluetooth Phone Lav Mic
- Wired Phone Lav Mic
- OR Add USB-C Adapter
- Phone Lens Clip
- Selfie Stick Tripod
- WebCam
- Axler Camera Slider (JRNL only)
- Monopod
- Samsung Gear 360 Kit (VR only)
- Oculus Go Kit (VR only)
- Quest 2 Kit (VR only)

OFFICE USE ONLY

EXTENSION Approved by:

Date in: Time in: AM PM

Approved	Check Out
Prepared	Check In

(S M T W R F S)

Mobile Gimbal (JRNL/PR) No.....

OUT IN

- Osmo Mobile SE Smartphone Gimbal
- Magnetic Phone Clamp
- Grip Tripod
- USB-C to USB-A cable
- Instruction Card

Osmo Pocket Camera (JRNL) No.....

OUT IN

- Osmo Pocket Gimbal w/sliding cover
- USB-C adapter
- Lightning Smartphone adapter
- Charging cable
- 64GB SD card (Osmo 1 & 2 only)
- 128GB SD card (Osmo 3 & 4 only)

Bluetooth Phone Lav Mic (JRNL/PR) No.....

OUT IN

- MoveMic Wireless Bluetooth Mic
- Windscreen w/clip
- Black case w/inserts for mics
- USB-C cable
- Instruction Card
- Velvet Pouch

Wired Phone Lav Mic (JRNL) No.....

OUT IN

- Lav Mic (wired)
- Mic Clip & LR44 battery
- Windscreen

OPTIONAL ADD-ON:

- USB-C Adapter
- Lightning Adapter

Phone Lens Clip (JRNL) No.....

OUT IN

- Olloclip Clip
- Removable Lens
- Lens Cap
- Rubber Shoe

Phone Tripod (JRNL) No.....

OUT IN

- Phone Tripod w/bag (CELL1-CELL9)
- Phone Clip Mount

Selfie Stick Tripod (JRNL) No.....

OUT IN

- Selfie Stick Tripod (SS1-SS2)

WebCam No.....

OUT IN

- WebCam w/USB connector
- Velvet Pouch

Axler Camera Slider (JRNL) No.....

OUT IN

- Axler 30" Camera Slider
- Base Plate w/screw
- 3mm Allen Key

Samsung Gear 360 Kit No.....

OUT IN

- Samsung Gear 360 Camera
- 64GB Micro SD Card
- USB Cable

Monopod (for Samsung) No.....

OUT IN

- Sirui P-204S Monopod
- Base Plate
- Base Plate Screw
- Monopod Strap
- Monopod Case

Oculus Go Kit No.....

OUT IN

- Oculus Go VR Headset
- Hand Controller w/Strap
- Power Adapter
- Micro USB Cable
- Eyeglass Spacer

Quest 2 Kit No.....

OUT IN

- Quest 2 VR Headset
- 2 Hand Controllers w/straps
- Silicone Face Protector
- USB-C Cable
- AC Adapter

I, the above named individual, hereby affirm with my signature that I have received all the equipment marked out, and understand that I shall be bound by all the rules and regulations of the Equipment Room, Lawrence Herbert School of Communication and Hofstra University.

X