

Academic Organization

Instructional Areas

The academic units of the University are organized into the Hofstra College of Liberal Arts and Sciences, the Zarb School of Business, the School of Communication, and the School of Education and Allied Human Services, each with undergraduate and graduate courses. For School of Law, see page 119; New College, see page 83; School for University Studies, see page 120.

UNIVERSITY COLLEGE FOR CONTINUING EDUCATION

In service to the community, University College offers programs and courses on a noncredit basis.

HOFSTRA COLLEGE OF LIBERAL ARTS AND SCIENCES

DIVISION OF THE HUMANITIES

Comparative Literature and Languages

- Arabic
- Chinese
- Comparative Literature
- English Language Program
- German
- Greek
- Hebrew
- Italian
- Japanese
- Jewish Studies
- Latin
- Linguistics
- Literature in Translation
- Modern Greek
- Russian

Drama and Dance

- Theater Arts

English

- Creative Writing and Literature
- English and American Literature
- Publishing Studies and Literature

Fine Arts, Art History and Humanities

- Ceramics
- Design
- Painting
- Photography
- Sculpture/Jewelry

French

Music

Spanish

- Ibero-American Studies

DIVISION OF THE NATURAL SCIENCES, MATHEMATICS, ENGINEERING AND COMPUTER SCIENCE

Biology

- Aquaculture/Mariculture
- Human Cytogenetics

Chemistry

- Biochemistry
- Natural Science

Computer Science

Engineering

- Electrical Engineering
- Engineering Science
- Industrial Engineering
- Mechanical Engineering
- Technology and Public Policy

Geology

- Environmental Resources

Mathematics

- Applied Mathematics

Physics

- Astronomy
- Meteorology

DIVISION OF THE SOCIAL SCIENCES

Economics

- Applied Economics
- Geography

History

- American
- European
- Public*

Philosophy

Political Science

Psychology

- Applied Research and Evaluation*
- Clinical and School
- Industrial/Organizational
- School-Community Psychology for the Working Psychologist*

- School-Community Psychology

Sociology and Anthropology

Speech-Language-Hearing Sciences

- Audiology
- Speech-Language Pathology

ADDITIONAL AREAS

Africana Studies

American Studies

Asian Studies

International Affairs

*Applications not accepted in 1998-99.

Italian Studies
 Liberal Arts
 Liberal Arts Colloquia
 Military Science
 Philosophy of Science
 Religious Studies
 Women's Studies

NEW COLLEGE

A small, interdisciplinary liberal arts college where students study for the Bachelor of Arts degree in humanities, natural sciences, social sciences, creative studies or interdisciplinary studies. Students have opportunities for individual study on campus and internship projects off campus as well as classroom course work and study abroad. The College offers a graduate program in interdisciplinary studies. Students have access to all University resources.

COMPLEMENTARY AND ANCILLARY PROGRAMS

Master of Arts Program
 Off-Campus Education
 University Without Walls

FRANK G. ZARB SCHOOL OF BUSINESS

Accounting and Business Law
 Banking and Finance
 Business Computer Information Systems and Quantitative Methods
 Management and General Business
 Marketing and International Business

SCHOOL OF COMMUNICATION

Audio/Video/Film
 Journalism and Mass Media Studies
 Speech Communication and Rhetorical Studies

SCHOOL OF EDUCATION AND ALLIED HUMAN SERVICES

Administration and Policy Studies
 Educational Administration
 Educational Studies Program
 Foundations of Education
 Reading
 Reading, Language, and Cognition
 Reading and Special Education
 Writing
 Counseling, Research, Special Education, and Rehabilitation
 Counseling
 Creative Arts Therapy
 Gerontology
 Marriage and Family Therapy
 Rehabilitation Counseling
 Research
 Program Evaluation
 Special Education

Curriculum and Teaching
 Elementary Education
 Bilingual
 Early Childhood
 Mathematics, Science, and Technology
 Secondary Education
 Art (K-12)
 Bilingual
 Business
 English
 Foreign Languages
 Mathematics
 Music (K-12)
 Science
 Secretarial and Office Subjects
 Social Studies
 Speech Communication
 Teaching of English as a Second Language (TESL)
 Health Studies, Sport Sciences, and Physical Education
 Athletic Training
 Community Health
 Exercise Specialist
 Health Administration
 Health Education
 Managed Care
 School and Community Health Education
 School Health Education
 Teaching of Physical Education

SCHOOL OF LAW

A three-year program of study for full-time students of law leading to the degree of Juris Doctor.

SCHOOL FOR UNIVERSITY STUDIES

The Freshman Division provides special services and an unique first year collegiate curriculum for high school graduates requesting or requiring a structured approach to a university undergraduate education.

University Advisement

The University recognizes that it has an advisement responsibility from the time a student expresses an interest in enrolling until the time of graduation. It has, therefore, established the Office of University Advisement, responsible for various advisement functions and services. For full details, see page 14.

Full-Time Study

Hofstra University has a full-time undergraduate student body of 7,000 students usually attending classes between the hours of 8 a.m. and 4 p.m., Monday through Friday. Some part-time undergraduates and graduates also attend during these hours. The regular day program is organized into two fifteen-week semesters.

The average full-time student (registered for 12 or more semester hours) completes all course work for the degree in four academic years. The student registers for 15 to 17

semester hours, consisting of five or six courses, during each regular spring and fall semester.

Part-Time Study

Hofstra University encourages the enrollment of undergraduate part-time students who vary greatly in age and educational objectives. Primarily, these students are older than the typical full-time day undergraduates, have major responsibilities outside the University, have had gaps between their high school graduation and attending college, or between attending one college and another. They attend college on a part-time basis and attend in the evening. There are, however, many variations to these patterns, and individual needs—such as the needs of those who must attend during the day—can be accommodated. All regular degree requirements and academic standards of the University apply to part-time students.

Part-time students with no previous college credits generally require six to eight years to complete all requirements for bachelor's degrees. They usually enroll in two or three courses, totaling 6 to 9 semester hours of credit, each semester. Although part-time study is intended primarily for students who plan to earn degrees, enrollment is open to students who wish to further their education in specific areas if they meet admission and course requirements.

Requests for information or course schedules for evening programs should be directed to the Office of Admissions. Semester schedules include pertinent information on admission and registration procedures. The Office is open Monday through Thursday, 8:30 a.m. to 8 p.m.; Friday, 9 a.m. to 5 p.m. throughout the year for assistance with academic questions.

January Session

The emphasis of this mini-semester (a three-week session starting the first week in January) is on diversity—there are beginning, advanced and graduate courses, and courses of general interest; courses earning up to three credits; day, evening and weekend courses; on-campus and off-campus courses and courses which involve travel.

Students attending this session may not earn more than three semester hours of credit or four semester hours of credit if offered on that basis.

Students may attend the January Session on one of four bases:

1. as former or continuing students in good standing;
2. as students who are attending the University for the first time;
3. as visiting students from other accredited colleges or universities provided they are enrolled and are in good standing at those institutions (visiting students expecting to transfer credits earned during the January Session to another college should get advance official

approval from that institution for course work to be taken);

4. high school graduates interested in taking a course.

Information on registration, tuition and fees, course offerings, schedules, etc., can be found in the January Session Schedule, which is available upon request from the Admissions Office.

Summer Sessions

The University offers a full program of day and evening undergraduate and graduate courses during two separate five-week academic sessions each summer. Day and evening classes usually meet Monday through Thursday.

No undergraduate or graduate student may enroll in one summer session for more than 6 semester hours, or if 3 and 4 credit hours courses—7 semester hours. Exceptions to the above may be granted when special circumstances and the student's special capacities for the work permit. Written approval is required of the dean of the academic unit of the major or proposed major field of study.

Students may obtain credit on their Hofstra records for courses taken in the summer session at another accredited institution if the courses have been approved in advance by the appropriate department and the Office of Financial and Academic Records, and are in accordance with the Advanced Standing Policy and the Graduate Transfer Regulations set forth in the Hofstra *Bulletin*.

Visiting students are permitted to attend Hofstra University summer session(s) provided they are enrolled at another accredited college or university. Students expecting to transfer summer credits to another institution should get advance official approval of their selection of courses from that college. A special application blank for visiting students can be found in the *Summer Sessions Bulletin*, which is available in the Admissions Office. On request, an official transcript of all credits earned is forwarded to each visiting student's college after the summer sessions. There is no fee for an official transcript sent to a third party; for a student copy, \$3 per transcript.

Details of the course offerings and schedules, as well as information about residence halls, may be obtained by inquiring at the Admissions Office.

University College for Continuing Education

Hofstra University's Continuing Education program makes available to the Long Island and surrounding communities, a broad range of workshops, seminars, conferences, lectures, events, and courses in the arts, business, entrepreneurship, computer science, engineering, humanities, sciences, legal studies, test review, sports and recreation. These noncredit programs are oriented to diverse audiences: adult and youth, professional and general, experienced and novices, indeed all those inter-

ested in learning more about their world, their society, and themselves.

Listed below are some of the major programs being offered throughout the year. Detailed brochures on all curricula are available in the University College Office. For additional information, telephone (516) 463-5993 or write to University College, Hofstra University, Hempstead, NY 11549.

DIVISION OF PROFESSIONAL DEVELOPMENT

ALLIED HEALTH encompasses several programs for professionals seeking training, basic and more advanced, in their field of expertise. In some cases, registrants earn a certificate, license renewal, or continuing education units applicable to their professional association. Courses of study include the Deaf Studies Certificate Program, certification courses for nurses, the Medical Massage Therapy Conference, and the Personal Trainer Fitness Instructor Program.

CENTER FOR BUSINESS STUDIES offers courses, seminars, conferences, workshops and certificate programs in areas such as insurance, real estate, financial planning, pensions, direct marketing, credit management, purchasing management, management, nonprofit management, small business, entrepreneurship, employee benefits, appraising, travel agent training, career development facilitation, and other business education fields.

Several insurance programs are offered in cooperation with professional societies amongst them: preparation courses for the CLU (Chartered Life Underwriter) designation and ChFC (Chartered Financial Consultant) designation are offered; preparation courses for the CPCU (Chartered Property and Casualty Underwriter), ARM (Associate in Risk Management), and AIC (Associate in Claims) designations. Insurance Brokers and Agents Qualifying Course, and the Health Insurance Agents Training Course are offered to meet New York State requirements as well as continuing education credits for insurance licensers approved by New York State.

Real estate programs are offered to meet New York State licensing requirements for real estate appraisers.

CEBS PROGRAM (Certified Employee Benefit Specialist) is designed for those active in the field and interested in earning the professional designation.

UNDERGRADUATE CERTIFICATE PROGRAMS are fast-track, 18 credit programs of study which allow college graduates with a bachelor's degree in any major to develop significant expertise in a new field, thus enabling them to begin or move along a new career path. Additionally, graduates may be able to use these courses to fulfill some prerequisites toward an M.B.A. program. Courses in these programs are taught by Zarb School of Business faculty.

ACCOUNTING CERTIFICATE PROGRAM (ACP) enables college graduates to become accountants, usually for either public accounting or industry; and they will meet some of the

State requirements for taking the CPA examination. Participants in this program learn the basic concepts, techniques, and skills required to understand and practice accounting.

FINANCE CERTIFICATE PROGRAM (FCP) offers three concentrations all of which enable graduates to be eligible for positions with brokerage houses, corporations, government agencies, not-for-profit institutions, insurance firms, and investment banks. Graduates may also be able to use these courses to fulfill the prerequisites for admittance to the CFA examination.

GENERAL MANAGEMENT CERTIFICATE PROGRAM (GMCP) enables graduates to advance their careers by developing high-level competencies as managers. Individuals who have recently assumed responsibility for coordinating the work of others, as well as those preparing for promotion to supervisory positions, will benefit from the GMCP.

HUMAN RESOURCES MANAGEMENT CERTIFICATE PROGRAM (HRMCP) offers individuals the opportunity to pursue a career in the field of human resources management. Graduates of the program become eligible for positions in a variety of business entities including corporations, not-for-profit institutions, and government agencies in both domestic and international markets.

INTERNATIONAL BUSINESS CERTIFICATE PROGRAM (IBCP) prepares graduates to work at a variety of exciting positions such as international financial managers, import/export managers, foreign subsidiary managers, international human resources managers, international trade managers, and others depending on prior experience and education.

MARKETING CERTIFICATE PROGRAM (MCP) offers two concentrations for college graduates. One concentration focuses on marketing management that prepares students for positions in a variety of settings, such as direct marketing, international marketing, retail management, and marketing research. The other focuses on marketing media with emphasis on television and print advertising.

ADVANCED GRADUATE CERTIFICATE IN BUSINESS PROGRAMS (AGCP) enable individuals who already possess graduate degrees in business to either refocus their careers or update and expand upon specific business skill sets. Individuals who possess professional degrees in other areas, e.g., medicine or law, may also find these programs of interest as an expedient means of achieving expertise in a particular business function. All courses are taught by Zarb School of Business faculty. Each of the following programs consist of six graduate-level courses for a total of 18 credits (exclusive of prerequisites in some programs): Accounting Information Systems, Banking, Business Computer Information Systems, Corporate Accounting and Taxation, Corporate Finance, General Management, Hu-

man Resources Management, International Business, Investment Management, Marketing, Taxation

COMPUTER STUDIES

COMPUTER SCIENCE CAREER RETRAINING PROGRAM offers college graduates the opportunity to receive training equivalent to the core curriculum in computer science. This fast-track, evening program, is designed for those who want to add significant computer knowledge to their databank of specialties or who want careers as computer scientists. Additionally, graduates seeking a Hofstra M.A. or M.S. in Computer Science will find the program satisfies all prerequisite courses.

CERTIFICATE IN SYSTEMS ANALYSIS AND DESIGN PROGRAM (CSAD) is a one-year 19 credit program which prepares college graduates for career opportunities in systems analysis and information resources management. Students learn to analyze business needs and procedures in order to design a system of computer-based tools to simplify business functions and improve productivity.

MICROCOMPUTER APPLICATIONS consists of evening, day, and weekend hands-on instruction in the most popular applications and programming languages including Windows, Excel, Word, Powerpoint, C,C++, Java, Visual Basic and the newest networking and Internet tools. These courses aid the computer user to keep pace with the latest trends in technology.

NON-CREDIT COMPUTER CERTIFICATE PROGRAMS are specifically designed to meet a variety of needs for new computer users. The three programs are:

1. Certificate in Business Uses of the Computer
2. Certificate in Desktop Publishing
3. Personal Computer Proficiency Certificate Program

ENGINEERING STUDIES is designed to meet the needs of engineers and the technical community in government, industry, and private practice through a Professional Engineering Review Program.

CENTER FOR ENTREPRENEURSHIP DEVELOPMENT provides a comprehensive package of services to meet all business needs. The Center offers: an Entrepreneurship Certificate Program, a 51-hour skills training program which prepares new entrepreneurs to start their own business, individual business consulting services, retraining programs for dislocated and unemployed workers, and various advanced training workshops.

PARALEGAL STUDIES CERTIFICATE PROGRAM is a four-month day, or eight-month evening program which prepares college graduates to career opportunities in law firms, corporations, banks, insurance companies, government agencies, and the courts. Students may also participate in an optional internship program designed as a practical application of and supplement to their classroom training.

LEGAL NURSE CONSULTANT CERTIFICATE PROGRAM is a six-month day, or nine-month evening program which prepares registered nurses who possess current nursing li-

censes and three or more years of clinical experience to being legal consulting careers. An emerging profession, career opportunities range from working independently to supporting hospitals to providing expertise to law firms. Students may also participate in an internship program designed as a practical application of and supplement to their classroom training.

DIVISION OF CONTINUING EDUCATION

LIBERAL ARTS STUDIES spans a wide range of interests—from the traditional arts and sciences to recreation, the outdoors, fitness, travel (both local and international), professional development, and more. Courses are designed for those with a desire to learn for the sheer pleasure of learning, as well as to gain a deeper understanding of the people, places, and events which surround them. In some cases, particularly when it comes to courses in communications and visual arts, students may acquire a specific skill. As participants in liberal arts courses firmly adhere to a philosophy that successful people never stop learning, new programs in this area are constantly being developed.

SUMMER WRITERS' CONFERENCE offers both beginning and published writers the opportunity to study with a faculty of noted writers in five genres: poetry, fiction, nonfiction, writing for children, and screenwriting/playwriting. These two-week intensive workshops are held in July alongside a series of guest appearances by agents, editors, writers, and others from the world of publishing.

SUNDAYS AT HOFSTRA is a series of lecture/presentations held on eight or nine Sunday afternoons each semester in such areas as archaeology, art history, literature, self-awareness, personal finances, and many others. Classes usually begin at 1:30 p.m., but there is opportunity beforehand for students from each class to meet over coffee to discuss the latest news in their field of study.

TEST REVIEW programs are for those heading to college, graduate school, or medical school where test scores play a critical role in the admissions process. University College has brought two leading test preparation programs to the Hofstra campus to offer courses in PSAT, SAT, LSAT, GRE, GMAT, NTE/LAST, and MCAT review. The Cambridge TestPrep Program has developed a strong, critically acclaimed program which specializes in shorter, more cost-effective formats. The Princeton Review, on the other hand, offers longer courses with many more practice test sessions and unmatched, verified score improvements. For further information about the Princeton Review program, call (516) 271-3400.

PROFESSIONALS AND EXECUTIVES IN RETIREMENT, a self-directed, learner-centered daytime campus program, is designed for individuals in or approaching retirement who wish to utilize their leisure time in stimulating and creative ways. PEIR members actively explore their personal interests and larger concerns through lectures, panels, and informal discussion on diverse topics such as contemporary affairs, literature, social, advocacy, and the arts.

DIVISION OF YOUTH PROGRAMS

SATURDAY CLASSES FOR YOUNG PEOPLE for ages 3 to 18 years, are offered throughout the academic year. Classes meet the exploratory and artistic needs of children of all intellectual and experiential levels, and, in general, programs strive to balance academic learning with physical and recreational skills. Science, literature computer studies, drama, and fine arts, are but a few examples of these enrichment courses. Swimming, prereading, tennis, reading/mathematics tutorial, modeling, Kung Fu, writing, prelaw, and cartooning are others. Also, a number of adult classes for the parents of young people runs concurrently with the children's programs.

SUMMER CAMPS offer specialties in aquatics, athletics for beginners, baseball, basketball, computer studies, creative writing, dance, fine arts, mathematics, reading, science, soccer, tennis, golf, foreign language, and theater arts for children 5 to 14. The full program is six weeks, running throughout July to the second week in August. Campers may register for two, four, or six-week sessions and may participate in as many as three specializations during a six-week session. Campers spend half of each day participating in their area of specialization, and the other half in planned recreational activities centering around Hofstra's athletic fields and Olympic-sized pool. Additionally, a special end-of-season one-week program is offered for youngsters who wish to engage in a fully recreational camp experience.

SUMMER PROGRAM offers courses from May 15 through August 31 for both learning and leisure. Courses and trips are scheduled during the day, evening, and weekends. Details of course offerings, schedules, and copies of the Summer *Bulletin* may be obtained by calling University College at (516) 463-5993.

Alumni Relations

Alumni Relations, located in Alumni House in the Hofstra Stadium plaza, is the main communication link between Hofstra University and its more than 85,000 alumni.

Volunteers have mobilized regionally as well as nationally. Regional alumni chapters have been established in Atlanta, Boston, Northern California, Southern California, Mid-Atlantic (Maryland, Virginia, Washington, D.C.), mid-Hudson Valley (NY), North Carolina Triangle Region, and South Florida. Alumni throughout the nation are actively involved in assisting the University Admissions Office in the important area of student recruitment through the Hofstra Alumni Recruitment Team (HART) program.

Charter groups include Alpha Theta Beta Alumnae, Black and Hispanic Alumni, Booster Alumni, *Chronicle* Alumni, Delta Chi Delta Alumnae, Delta Phi Epsilon Alumnae, Epsilon Sigma Alumni, Frank G. Zarb School of Business Alumni, The Gray Wig, Hofstra Concerts Alumni, Law School Alumni, Phi Epsilon Alumnae, Hofstra Pride Club, Radio Alumni, Rehabilitation Counseling Alumni, Tau Chi Rho/Sigma Sigma Sigma Alumnae, Wreath & Foil Alumnae.

There is a myriad of activities, services, and special events for Hofstra alumni—all coordinated by the Office of Alumni Relations. Events such as Homecoming, reunions, senior class sendoffs and alumni receptions serve as opportunities to meet fellow alumni and friends of the University. In addition to many special events, other services to alumni include use of campus facilities, arrangements for alumni to audit undergraduate classes (contact the University Advisement Office), a reduced rate for alumni to enroll in noncredit courses through the University College for Continuing Education, and many other benefits and privileges.

Children and grandchildren of Hofstra alumni who are enrolled at Hofstra are eligible to apply for the Adelaide H. Sternfeld/Alumni Organization Endowed Scholarship.

The Hofstra University Alumni Organization is the vehicle for volunteers to get involved on behalf of their *alma mater*. A variety of committees enable alumni to direct their energies in the specific areas of their interest.

For information on alumni activities and services contact the Office of Alumni Relations at (516) 463-6636 or visit Alumni House.

Facilities and Services

STUDENT SERVICES AND FACILITIES

ADVISEMENT SERVICES: Hofstra University recognizes that it has a responsibility for the good of the whole student and so, through the University Advisement Services, provides academic, personal, career and placement counseling through its Center for Academic Advisement which includes the Office of Academic Advisement, Center for Part-time Studies, Office of Student Academic Support, Counseling Services (Health Care), Career Center, and Office of Freshman Advancement. Offices are open daily from 9 a.m. to 8 p.m. and for selected offices during the fall and spring semesters, Monday through Thursday, until 7:30 p.m.

The Center for University Advisement is located in Davison Hall. Through the Office of Academic Advisement, it provides academic advisement to new and prospective transfer students, and all undergraduate students who have not declared their majors. The Office of Student Academic Support provides assistance to students with disabilities, student athletes, and tutorial services to all students. The Center for Part-Time Studies provides comprehensive academic support for the University's part-time undergraduate students, graduate nonmatriculated students, University College for Continuing Education certificate students as well as visiting students.

Preprofessional Advisement is available for students contemplating preprofessional training in medicine, dentistry, nursing, optometry, osteopathy, podiatry, veterinary medicine, and other health-related professions. Students should register immediately with the Office of Academic Advisement and meet with the premedical adviser to discuss choice of major and requirements necessary for entering the various schools. The Office of Academic Advisement is the official liaison between the University and the medical school. See page 311.

Students interested in law receive advice on law school admissions process, the requirements for entering the various schools and the LSAT from the prelaw adviser in the Office of Academic Advisement. See page 310.

AMBASSADOR PROGRAM: a student-volunteer program designed to introduce prospective students to the campus and to answer questions about college life at Hofstra from the student's perspective. An Ambassador tour can easily be arranged and includes attending classes, meeting faculty and other students. If desired, an overnight stay in one of the residence halls can also be arranged. The office is located in The Office of Admissions, room 141.

BOOKSTORE: located in the Student Center, provides a wide variety of merchandise and services. Items carried include textbooks, trade books, clothing, gifts, sundries,

supplies, newspapers and magazines, candy and greeting cards. A full service post office/student check cashing service and dry cleaning are also available. Open Monday through Thursday, 9 a.m. to 8 p.m.; Friday, 9 a.m. to 5 p.m., and Saturday, 10 a.m. to 4 p.m.

THE CAREER CENTER, located in a new facility on the Southeast campus, assists students in making career decisions and exploring employment opportunities. Career planning services are provided to all undergraduates, graduate students, and alumni aimed at helping them to select their career objectives, effectively communicate their goals and plan their job search campaigns or graduate school applications. Services include individual career advisement, employment interview programs and workshops on resume preparation, interview skills and employer research as well as career forums featuring alumni speakers and other invited guests.

On-Campus Recruitment: each year employers are invited to The Career Center to interview graduating students. Qualified students are given the opportunity to meet with these employers to explore employment opportunities. A list of participating employers is available upon request. Registration for on-campus recruitment includes computerized assistance in resume preparation and electronic resume referral. The annual University-Wide Job Fair provides opportunity for career exploration and summer job hunting for freshmen, sophomores, and juniors as well as last-minute job search for seniors.

Job Referral Services: students and alumni are welcome to visit The Career Center to review position announcements received by The Center. Job notices from both regional and national employers are made available through a weekly newsletter to registered graduating students and alumni. The Career Center maintains an electronic database of registered students, including electronically stored individual resumes. For selected employment notices, The Career Center transmits matching resumes to employers immediately. Special career forums which bring M.B.A. alumni executives back to campus to share career insights, supplement the On-Campus Recruitment Program and the employment referral services.

Internship, Part-time, Summer, and Temporary Job Postings: The Career Center receives throughout the year and promptly posts very extensive notices of off-campus opportunities for undergraduates. Internship notices are posted at the Career Center. Part-time, summer, and temporary postings may be viewed either on the second floor bulletin boards in the Student Center or at the Career Center.

Education Career Services: students and alumni seeking teaching and/or administrative positions in education may take advantage of the Professional Credential Registry to assist in their job searches. Qualified candidates are encouraged to participate in the School District On-Campus Recruiting Program held on campus each spring. In addition, job opportunity notices are mailed to registered candidates throughout the year. Workshops offered during the practicum semester provide job search advice as well as detailed information about the aforementioned services.

M.B.A. Career Services: M.B.A. students are encouraged to visit The Career Center early in their academic programs to discuss career strategies and the job search. Graduating M.B.A. students may submit their resumes for inclusion in the annual M.B.A. Resume Book that is mailed to hundreds of regional and national employers. Resumes of all graduating students registered with M.B.A. Career Services also are available for employer review through the World Wide Web. Registration in the On-Campus Recruitment Program makes possible electronic resume referral from a database of stored resumes. Internet job posting services linked to the Hofstra Home Page provide hundreds of notices of professional opportunities annually. A national E-mail job matching service provides an additional job search resource.

Career Library: An extensive collection of materials helpful to the job seeker is made available to students and alumni, including employer directories, print and electronic job listings, informative guides to a wide variety of fields, job search guides, and employer information files. Employer files include annual reports, position descriptions, recruiting brochures and electronic resources. In addition several computers are made available for student use to assist them in learning how to explore job postings and career reference materials via the Internet. The "career services" section of the Hofstra University Home Page constitutes an electronic extension of the Career Library making direct access available from home, university computer laboratory, or dormitory room to job postings, employer information, and other career development materials. Students may access Career Library materials at The Career Center during office hours, Monday through Friday, 9 to 5 p.m., plus extended hours to 8 p.m. on one evening per week. For individual appointments or for additional information, call (516) 463-6060 or visit The Career Center.

CAREER COUNSELING CENTER: students may seek vocational or educational counseling for a variety of reasons: they may wonder what major field to select; they may wish to consider careers that are appropriate following graduation, or they may want to explore their suitability for graduate study. Following the initial counseling session, tests of vocational interests, aptitude and other relevant measures are usually given. Additional counseling interviews explore the test results and help plan future educational and vocational decisions.

Career Information Library: for information about career fields and programs of study, the Career Counseling Center maintains an up-to-date collection of college and professional school bulletins, occupational books and pamphlets, and microfiche listings of job openings from every state throughout the nation. This material covers a wide range of information on careers, such as salaries, job requirements, duties performed, etc. Any student of the University may use this material during office hours, Monday through Friday, 9 a.m. to 5 p.m.; Tuesday evening until 8 p.m. For appointments and additional information, call (516) 463-6788 or come to Room 120, Saltzman Community Service Center.

CENTER FOR PART-TIME STUDIES was created to meet the needs of part-time undergraduate and nonmatriculated graduate students. Academic advisement, career search support, and information resources is provided to all current and prospective part-time undergraduate students who are in attendance or who anticipate attending the University. Office hours are Monday through Thursday, 9 a.m. to 8 p.m., and Friday 9 a.m. to 5 p.m. Located in room 105 Memorial Hall.

CHAPLAINS: spiritual guidance and counseling are provided by Catholic, Jewish, Muslim, and Protestant chaplains who have offices in the Student Center.

Other services include opportunities for worship, retreats, interfaith events, seminars on topics of faith and ethics, and volunteer opportunities in local agencies.

CHILD CARE INSTITUTE: the Lindner-Goldberg Child Care Institute in the Saltzman Community Services Center serves children from 8 weeks to 5 years of age. In cooperation with the School of Education, and other academic departments, the program offers a nurturing curriculum for young children. The Institute is open to all members of the Hofstra Family as well as to the outside community, Monday through Friday, 7:30 a.m. to 5:30 p.m. For additional information regarding fees, schedules and enrollment, call (516) 463-5194.

THE DEAN OF STUDENTS OFFICE, located in Room 240 Student Center, serves as coordinator for many student-related programs, Chaplains, Freshman Advancement, Health Services, International Students, Residential Life, Student Activities and Recreation/Intramurals. Student disciplinary matters are also referred to this office. The staff coordinates the judicial process to assure that fair and equitable solutions are reached.

The Dean of Students Office provides a variety of social and educational programs designed to assist students' growth and development. Any questions, problems, or suggestions regarding any facet of student life may be discussed with the Dean. The Dean of Students Office is ready to assist you with any problems and/or direct you to someone who can help.

GEORGE DEMPSTER HALL FOR COMMUNICATIONS: located west of the Roosevelt Quad, is the home of the School of Communication, with departments of *Audio/Video/Film, Journalism and Mass Media Studies,* and *Speech Communica-*

tion and Rhetorical Studies. It also houses a highly sophisticated television production/post-production facility with two broadcast-quality studios and control rooms; two advanced on-line video edit suites; two Avid non-linear digital editing systems and several cuts-only video work stations. Two satellite dishes with C/Ku capability are available, one dish providing special news feeds for the electronic journalism room, which also has access to *Associated Press* and *Dow Jones* services. In addition, the facility is capable of feeding student-produced programming to the entire campus on our own cable channels. Also located here is the University's radio station (WRHU-FM/88.7), audio production studios, a film/video screening room, film editing rooms, a computer laboratory, a speech performance studio, and a large dance studio.

FOOD SERVICES: five restaurants are available to the Hofstra community on the North Campus. The Student Center Main Dining Rooms and Cafe, serving breakfast, lunch and dinner, are open from 7:30 a.m. to 7:00 p.m., Monday through Friday; Saturday and Sunday hours are from 11 a.m. to 2 p.m. for brunch and 4:30 to 7 p.m. for dinner. The Rathskeller, also housed in the Student Center, is open Monday through Thursday, 11 a.m. to 7:30 p.m., and until 3 p.m. on Friday. Sbarro's Italian Eatery is open 12 noon to 2 a.m. daily.

The Netherlands, serving lunch and dinner, is open Monday through Thursday, from 11 a.m. to 7 p.m., and 3 p.m. on Friday.

For additional eating facilities on the North Campus, see Hofstra USA entertainment center.

On the South Campus, Bits 'N Bytes in Memorial Hall, is open from 7:30 a.m. to 9 p.m., Monday through Thursday and until 3 p.m. on Friday.

The Deli is located south of McEwen Hall and is open Monday through Thursday from 7:30 a.m. to 9 p.m.; Friday, 7:30 a.m. to 5 p.m.; Saturday, 8 a.m. to 3 p.m. and on Sunday, 10 a.m. to 2 p.m.

FRESHMAN ADVANCEMENT provides ongoing support services for new students. Beginning with the New Student Orientation program, the office works to provide services designed to aid in a smooth transition from high school to college. The office assists with any concern related to a student's first year experience. As a central resource for new students, the office often acts as a liaison with other areas of Campus Life such as Admissions, Residential Life, Financial and Academic Records, Student Activities, University Advisement and academic areas. Services include programming to accommodate adjustment issues, counseling, academic concerns, and referral.

Programs designed to assist first-year students include the *First Year Impressions*, a newsletter specifically for new students and the Horizons program, a seminar series hosted in conjunction with Residential Life but open to all students.

In addition, any first year student who may need to leave the University is required to complete an exit interview with a Dean in the Office of Freshman Advancement.

The Office of Freshman Advancement has been designed to accommodate all new students and provide the resources necessary for a successful collegiate experience. We welcome first-year students and encourage students to stop by the office and utilize our services. The office is located in 200 Davison Hall and Deans are available to meet with students on an appointment or walk-in basis.

Students can reach the Office by calling (516) 463-6320.

HEALTH CENTER: confidential medical care is provided to Hofstra students at the Hofstra University Health Center. *Health Services:* all students are required to provide a physician's medical history and physical examination which includes the New York State required proof of immunization against measles (two injections), mumps and German measles. Care in the seven-bed medical facility is available. Physicians are available on a daily basis and hours are posted. The gynecology clinic is conducted weekly without charge to the student. Nurses are available for emergencies and a physician is on call at all times. If hospital care is necessary, transportation to a local hospital is provided by public safety.

Medical treatment or evaluation is not part of a student's Hofstra record.

During the summer months, the Health Center is open Monday through Friday from 9 a.m. to 5 p.m. Located on the North Campus: (516) 463-6745.

HOFSTRA USA, a casual meeting place for the Hofstra community, provides recreation, dining and dancing, a gameroom, concert facility and a theater. Kate and Willy's pub style restaurant serves lunch, Monday through Friday, 11 to 3 p.m., and dinner, 4:30 to 7:30 p.m. seven days a week. Dutch Treats, a deli/grocery store is open seven days a week; Sunday through Thursday, 11 a.m. to 11 p.m.; Friday and Saturday, 11 a.m. to midnight. The Lion's Den serves dinner Monday through Friday, 4:30 to 7:30 p.m., and is available for on and off-campus catering events. Located on the North Campus, north of Enterprise Hall.

INTERCOLLEGIATE ATHLETICS: Hofstra's athletic programs are competitive on the national level. In recent years, enthusiasm about and involvement in the athletic program at Hofstra have continued to grow. Within the program there are opportunities for all men and women athletes to compete in well-financed, quality Division I programs. The available facilities include the Physical Fitness Center on the North Campus for indoor sports such as basketball, volleyball and wrestling. Hofstra's Stadium, located on the South Campus, has facilities for outdoor sports such as football, field hockey, lacrosse and soccer.

The Hofstra Swim Center is located in the south wing of the Physical Fitness Center. The indoor Olympic-sized pool is available for all swimming activities.

The University sponsors eight teams for women: basketball, cross-country, volleyball, softball, tennis, soccer, field hockey and lacrosse and nine teams for men: football,

basketball, wrestling, lacrosse, soccer, baseball, tennis, golf (coeducational) and cross-country.

To be eligible for intercollegiate competition, a continuing student must have earned a minimum of 24 semester hours of credit in the preceding academic year. This minimum shall not include grades of F, W, NCr or INC. A first year student entering from high school must meet the core curriculum standards as required by NCAA regulations.

Students, faculty and staff are admitted free to all regular season athletic events.

INTERNATIONAL STUDENTS: this office is concerned with all aspects of the international student's life at Hofstra: academic, social, cultural, legal and financial. It is located in 243 Student Center.

The office tries to help each international student reach his or her educational objective by giving assistance before arrival and throughout the student's stay. The office provides an orientation program that introduces new students to Hofstra, to registration procedures, the English Language Program, academic policies, housing, health services and social activities. The director also provides information on United States immigration regulations and acts as liaison with United States and foreign governmental and educational organizations.

All students are encouraged to join the Organization of International Students which sponsors social and cultural events which are of interest to the entire Hofstra community.

INTERNATIONAL STUDY: study abroad is one of the most effective ways of learning about our world. Hofstra students have many opportunities to earn credits while studying in other countries. Undergraduate students can choose from a number of programs which have been developed over the years by the College of Liberal Arts and Sciences, New College, the Zarb School of Business, and the School of Communication.

A brief description of Hofstra programs is listed below; all Hofstra undergraduates who meet the specific prerequisites of any program are eligible and welcome to apply. Information on these programs is available in the International Students' Office, 243 Student Center, or from the individual Dean's Office, indicated below.

Students who want to pursue programs not listed below can be advised by the International Students Office about available programs elsewhere. To be eligible to receive credit towards a bachelor's degree, students must have courses approved in advance on the Permission To Enroll at Another Institution Form, available from the International Students Office or the Deans' Offices.

Hofstra College of Liberal Arts and Sciences: Dean's Office, 2nd floor, Heger Hall.

Each summer, Hofstra offers language and literature/culture programs in Nice and Madrid. Both programs involve a month of classes, Monday through Friday, which earns the student six credits of French or Spanish, plus a ten-day period of unstructured travel. Students reside with

local families during their studies, thereby profiting from an invaluable experience of daily language learning. Multiple cultural excursions round out both programs.

The summer program in Italy and China differs from those in France and Spain: students travel to several cities, thus learning first-hand about the whole country. Cultural excursions as well as language instruction also fill out this program. Housing is provided in hotels or student accommodations.

January programs are offered in London and Venice. The London program concentrates on contemporary British theater. Students are housed in hotels and meet with a Hofstra professor over a three-week period to study current plays. They then see those plays performed on the stage; discussion of the performances forms an important element of the course work. Three credits in English can be earned in this program.

The three-week Venice program gives students the opportunity to earn three credits in one of the following disciplines: comparative literature, art history and architecture, or Italian. Classes meet Monday through Thursday mornings. Side trips to Florence, Padova, Burano, Murano, Torcello and cultural tours around Venice supplement classroom work. Students can enjoy weekend travel to Rome, Bologna, Milan, Verona and other Italian cities.

In addition, a tropical marine biology program is offered in Jamaica, West Indies. For a description of our facility, see Marine Laboratory listed below.

New College: Off-Campus Education Office, 2nd floor, Roosevelt Hall. The Off-Campus Education Program is an academic option open to Hofstra University students that affords undergraduates the opportunity to design and execute full or part-time field projects as interns or apprentices for academic credit.

Through *Educational Programmes Abroad*, students have the opportunity to attend semester length courses while participating in internships in London, Bonn, Cologne, Paris, Madrid, or in the offices of British Members of Parliament. Academic courses in the liberal arts and internships are available in many areas: advertising, business studies, education, health care, law, medical research, museum and art galleries, pressure groups and politics, retail, social sciences, theater and town planning.

Through the *Institute of European Studies* and the *Institute of Asian Studies*, students may earn credits by studying, living and working for a semester or an entire academic year at one of the IES/IAS centers. These centers are located in a number of cities in the following countries: Great Britain, Spain, Italy, France, Austria, Germany, Ukraine and Russia, as well as in Australia, China, Taiwan, Japan and Singapore.

Select New College students at Hofstra University are eligible to study for one semester or an academic year at Oxford University. Students will enjoy all the main privileges of studying at an Oxford College and participating in English university life.

Frank G. Zarb School of Business: Dean's Office, 3rd floor, Weller Hall. Hofstra-Erasmus University Joint International Summer Program in Rotterdam, The Netherlands. Every summer, Hofstra University's AACSB accredited Zarb School of Business offers Hofstra students the opportunity to study international marketing and principles of international financial management at Erasmus University. Emphasis is placed on the multicultural context of the program, since fifty percent of each class includes students from The Netherlands and other countries. In addition, classes meet on Mondays, Tuesdays and Wednesdays, which allows students to take advantage of travel opportunities on long weekends.

The Zarb School of Business also offers a summer program in Korea providing students with an opportunity to study international business at Hong-Ik University, Seoul, Korea. Classes are taught in English by Hofstra faculty three days a week, allowing ample time for students to study and travel. This program also includes lectures by guest speakers from government and business and on-site plant tours.

School of Communication: Dean's Office, 3rd floor, Dempster Hall. The School offers a January program to Israel. The Israel program, jointly offered with New College and in cooperation with the Overseas Student Program of Tel Aviv University, is a unique opportunity for students to learn about and experience this fascinating country while earning one to four credits. This three-week, interdisciplinary course focuses on Israel's media, politics, history, art and diverse cultures. Students live primarily on a kibbutz near Tel Aviv with additional stays in Jerusalem and Tiberias. They attend classes with Hofstra professors and guest lecturers at Tel Aviv University and elsewhere. They also travel throughout the country by private bus, enjoying privately-guided field trips while participating in various cultural events.

Law School: Dean's Office, 2nd floor, Law School. Study abroad opportunities also exist for students at the Hofstra Law School. The Law School holds a summer law program at the University of Nice in Nice, France. Special rules govern these programs for law students. The Law School's programs are open to law students and law graduates. Graduate students in other disciplines may also be eligible. Interested students should inquire at the Law School through the Dean's Office.

MARINE LABORATORY: Hofstra's own facility, located on the north coast of the West Indian island of Jamaica, consists of a fleet of boats, a two-story laboratory building and its own hotel, beach and dive shop.

All students, regardless of major, are eligible to enroll in tropical marine biology courses. Undergraduate and graduate courses are taught in July.

Courses other than biology, such as location photography offered by the Fine Arts Department, and solar energy offered by the Engineering Department, have also used the facility. The laboratory is available for internships, individual projects and graduate research.

For information, contact Professor Kaplan in the Biology Department.

PARKING PRIVILEGES are available to all vehicles registered with the Department of Public Safety. Only by prompt registering of vehicles (including changes in state license plate numbers when necessary), the proper display of the University parking permit, and the adherence to all parking regulations, will these privileges be assured. There is no fee for parking permits. Copies of campus vehicle regulations and parking permits may be obtained at the Department of Public Safety at the Information Center, 24 hours a day, seven days a week.

PHED (Program for the Higher Education of the Disabled) and **PALS** (Program for Academic Learning Skills): serve the community of individuals with disabilities on the Hofstra campus by 1) providing appropriate support services to eligible students (such as registration assistance, reader/writer/attendant care referrals, interpreters, counseling, wheelchair repair and equipment loan, TDD services, test administration and liaison with sponsoring agencies, books on tape); 2) fostering independent skills necessary for survival at Hofstra and beyond; and 3) work toward the elimination of architectural and attitudinal barriers. For further information for students with physical disabilities, contact the Director of PHED in the Office of Student Academic Support. For students with learning disabilities, contact the Director of PALS, component of the Freshman Division, School for University Studies. Please see page 452 for the statement of compliance with appropriate Federal and State regulations.

RECREATION AND INTRAMURAL PROGRAMS: provide students, staff and faculty with opportunities to develop leisure interests through a wide variety of activities designed to complement academic pursuits. Instruction is available in a number of organized activities.

The program organizes competition in individual and team sports, which are open to all persons in the Hofstra community. There are outdoor recreation programs in camping, canoeing and backpacking. A valid I.D. card is necessary in order to participate in the programs and to use the facilities. A monthly calendar of events is available. The new recreation facility is located on the North Campus, east of Colonial Square.

Facilities

Aerobic room	Swim Center
Athletic fields	Tennis courts
Badminton courts (7)	(11 outdoor,
Basketball	2 indoor)
(10 indoor, 2 outdoor)	Volleyball courts
Dance studio	(8 indoor)
Indoor track (1/10 mile)	Weight-training room
Jogging course	
(outdoor)	

Competition

Badminton	STXball lacrosse
Basketball	Table tennis
Billiards	Tennis
European Team	Touch football
Handball	Ultimate frisbee
Floor hockey	Volleyball
Free-throw contest	Water basketball
Soccer (indoor and outddor)	Water polo
Softball	Water volleyball
	Wiffleball
	Wrestling

Activities

Aerobic dance	Physical conditioning
General exercise	with weights
Isshinryu karate	Slimnastics
Modern dance	Swinnastics

Special Events

Camping	Tournaments: badmin-
Hiking	ton, corecreational
Joy/walk-a-thon (10k)	volleyball, Sunshine
	Tennis, wrestling
	Turkey trot (5k)
	Whitewater rafting trip

Sport Clubs

Athletic Trainers	Karate
Bodybuilding	Rugby (men/women)
Crew	Ski
Danceworks	Trailblazers
Equestrian	Weightlifting
Ice hockey	Wrestling

RESIDENTIAL LIFE: Hofstra offers living accommodations for approximately 4,000 students in six high-rise residence halls, two 6-story suite-type buildings, two low-rise suite-type complexes, a residential complex for freshmen as well as graduate students, and an apartment complex. There are many diverse residential options including single, double, and triple rooms; various types of suites; and apartments. Resident students may opt to live in special housing areas. These areas include quiet floors, smoke-free floors, a single sex residence hall for women, and a building for international students. See page 26 for residence rates.

Additional facilities in each residence hall include modern laundry facilities, state-of-the-art vending machines, kitchenettes, lounges and study areas. Some residence halls are equipped with recreational equipment including pool tables, ping pong tables, or video games. Upgrades in technology will now allow all students direct access to the Internet, including World Wide Web, E-mail, and news services from their residence hall room. Both cable and telephone services have been recently upgraded to provide optimum service to resident students.

The residence life program promotes community development in each residence hall/complex. Each floor

has a live-in resident assistant who is available as a resource and initiates activities and programs on the floor. These programs, facilitated on a regular basis, assist students in many areas including social, educational, and recreational.

The Resident Student Association (RSA) is governed by the resident students themselves. RSA manages a budget, organizes a wide range of social and cultural events throughout the year, and serves as advocate for the rights and concerns of resident students in matters involving the University.

For information on housing, write to the Residential Life Office located in 244 Student Center or call (516) 463-6930.

STUDENT ACTIVITIES: the Office of Student Activities is responsible for supervising and coordinating the cocurricular efforts of the student body. At Hofstra, we are dedicated to the education of students outside of the classroom as well as academically. It is through the Student Activities forum that students learn, practice and sharpen the real life skills that are required for success in today's world. Among the myriad of functions performed by the Student Activities Office are supervision of the Student Government Association, clubs, fraternities and sororities, and spirit support groups. New Student Orientation, fall and spring weekends and many other programs also fall under the auspices of Student Activities.

All student club and organization activities must be cleared through this office, which oversees the budgeting of student government funds. Policies, procedures and constitutions for clubs and organizations are available here. All questions about existing or proposed clubs should be directed to this office, located in 242 Student Center, ext. 6914.

There are more than 100 active student clubs at Hofstra. These clubs represent interests in the areas of culture, creative arts, sports and more. If a student has a particular interest that is not represented, a club may be created. All that is required is ten members and approval from the Student Government Association. Below is a list of clubs that are currently active at Hofstra:

Cultural Clubs

African Caribbean Society	Hofstra Christian Fellowship
African Peoples Organization	Hofstra Organization of Latin Americans
Asian-American Organization	Islamic Club
Croatian Youth of Hofstra	Newman Club
French Club (FRAIS)	Nirvana
Hellenic Society	Organization of International Students
Hillel	Protestant Community
	Shakespeare Club
	Spanish Club
	Unity

Creative Arts Clubs

Arts Alliance	Masquerade
Cinema Club	Musical Theater
Composer's Ensemble	Musical Entertainers and Spectators Society
Danceworks	Radio Theater
Hofstra Gospel Ensemble	Players
Imani Dance Ensemble	Spectrum Players

Media

Alternative Television	Nonsense Society of Professional Journalists
The Chronicle Font	WRHU* (Radio)
HTV* (Hofstra Television)	
Nexus	

Preprofessional Clubs

Accounting Society	History Club
African and Latino Students Interested in Communication	Hofstra Prelaw Society
AIIESEC International Business Society	Hofstra Tax Society
American Chemical Society	Institute of Management Accountants
Association of Preprofessional Health Oriented Students	Legion of Low Brass Marketing Club
Athletic Trainers Club	National Association for Black Accountants
BCIS Club	National Society for Black Engineers
Computer Science Club	Psychology Club
Economics Club	Rube Goldberg Club
Educational Society	Society for the Advancement of Management
English Club	Sociology Club
Financial Management Association	Thurgood Marshall Prelaw Society
Geology Club	Women in Business

Politically/Socially Active Clubs

Amnesty International	Philosophy Club
Gay and Lesbian Alliance	Political Affairs Committee
Green Future	Political Science Club
Inter-Fraternity Council	Right to Life
Inter-Fraternity/Sorority Council	Speakers Corner
Panhellenic Association	Young Democrats
	Young Republicans

Service Clubs

Biosphere	Organization of Commuter Students
Circle K	Student Government Association
Entertainment Unlimited	Student Judiciary Board*
TLC Link	Students for Non-Alcoholic Programming
Hofstra Concerts	

Spirit Support Clubs

Cheerleaders*	Pep Band*
Hofstra Twirling Corps*	Screaming Dutchmen
Kickline/Dance Team*	Booster Club*

Fraternities

Alpha Epsilon Pi	Pershing Rifles
Alpha Kappa Psi (coed)	Phi Iota Alpha
Alpha Phi Alpha	Sigma Alpha Mu
Crown and Lance	Sigma Phi Epsilon
Delta Sigma Phi	Sigma Pi
Epsilon Sigma	Tau Epsilon Phi
Kappa Sigma	Tau Kappa Epsilon
Malik Sigma Psi	Zeta Beta Tau
Manchester House	

Sororities

Alpha Epsilon Phi	Phi Epsilon
Alpha Kappa Alpha	Phi Sigma Sigma
Alpha Phi	Sigma Delta Tau
Alpha Theta Beta	Sigma Gamma Rho
Delta Chi Delta	Sigma Iota Alpha
Delta Phi Epsilon	Sigma Sigma Sigma

STUDENT CENTER: provides the facilities within which the cultural aspects of our academic-social community can develop. It is the focal point of campus community life. Here commuter and resident students meet for meals, socializing, and the business and pleasure of student government, publications, clubs, hobbies and a wide variety of special events.

In addition to dining halls, meeting rooms, the Rathskeller, Service Desk, Bookstore, Student Center Theater, a full service travel agency, a beauty parlor and several congenial lounge areas, the Center houses the following offices: Dean of Students, Director of Student Activities, Office of Residential Life, Office of International Students, Placement, Counseling, Facilities Management, Conference Services, Scheduling, and the Chaplains Offices.

See Food Services and Hofstra USA entertainment center, page 16.

OFFICE OF STUDENT EMPLOYMENT: Students who are interested in working on campus while attending classes can take advantage of the large number of part-time jobs that are available throughout the University. The Office of

*Not funded by the Student Government Association.

Student Employment located in Room 260 Student Center maintains job information for undergraduate and graduate students.

To apply for an on-campus job, the student should obtain approval from the Office of Financial and Academic Records before visiting the Office of Student Employment for referral to a job. In addition, a number of offices on campus employ undergraduate or graduate assistants in positions that are not financial need-based. A listing of these positions is also available at the Office of Student Employment.

For information regarding off-campus part-time employment or internships, please see the description for the Career Center.

SWIM CENTER: the indoor Olympic-sized pool, occupies the South wing of the Physical Fitness Center. It includes four diving boards, two moveable bulkheads, which can divide the pool for separate activities and complete support facilities: locker rooms, showers, bleachers and offices. The pool also includes an underwater observation window, the most technologically advanced electronic timing system and accessibility for the handicapped. A complete range of recreational, instructional and competitive aquatic activities are available.

UNIVERSITY CLUB, located in David S. Mack Hall, is a private membership club for members of the Hofstra community (faculty, staff, graduate students, alumni, friends and trustees). The Club offers excellent food, attractive and comfortable meeting and dining facilities as well as special events. The Club is also available on a contract basis for private social functions and business meetings. Located near the entrance to the North Campus.

UNIVERSITY TECHNICAL SERVICES, located in Butler Annex, is a division of Campus Life responsible for coordinating and approving, for standardization, the purchases of audio-visual and electronic equipment and the maintenance and repair of audio-visual equipment in use by both academic and non-academic departments. The unit installs and repairs all security systems on campus and the interfacing of fire alarm systems to the Hofstra Information Center monitoring station. It designs, installs and repairs audio and video systems throughout the Hofstra community.

EDUCATIONAL SERVICES

CERTIFICATION OFFICE: advises undergraduate and graduate students regarding the latest New York State certification requirements for teachers, school counselors, school psychologists and school administrators. This office, part of the School of Education and Allied Human Services, is located in Mason Hall, room 214.

COMPUTER SERVICES: The University Computing Center provides computing services to all sectors of the Hofstra community. The Center's staff is committed to providing professional support for all computing activities on campus.

The Center, located in McEwen Hall, houses an IBM 9121 mainframe, and DEC VAX 4600, 4705A, 6440 mini-computers. These systems provide central computing resources for teaching and research including electronic mail, and Internet services, and databases. The systems also support the Axinn Library online catalog which includes boolean search capabilities. Accounts on these systems are available to all Hofstra students and faculty members.

The IBM 9121 supports the VM/ESA 1.2 operating environment. The VAXs are organized into a VAX Cluster running the VMS 6.1 operating system. These systems are accessible from the 1,000 PCs and terminals in the computing laboratories and from faculty offices through a growing campus network.

Academic Computing manages five computer laboratories conveniently located around the campus. Four laboratories, which are staffed by trained assistants, are available to all students for completing class assignments and for personal enhancement. A fifth laboratory is not staffed but is open 24 hours a day. For convenience, all software is available on the campus network and selectable from menus. The laboratory located in Memorial Hall, contains high-end PCs for general use as well as for instructional use. A new Gallon Wing laboratory contains Power Macintoshes. A third laboratory, located in Calkins Hall, houses the Apple Macintosh computers. This laboratory also contains a multimedia laboratory with Silicon Graphics 3D and Macintosh multimedia workstations for student use. The new multimedia laboratory in McEwen Hall contains state-of-the-art hardware and software. Another facility, located in McEwen Hall, contains high-end PCs and Macintosh computers for faculty use. Several other specialized computer laboratories are located in departmental facilities, including Power Macintosh and Silicon Graphics Labs.

Academic Computing maintains a large collection of programs for student and faculty use. User guides to all the major programs and systems are available to students unfamiliar with these programs. All the major programming languages including C, C++, FORTRAN, COBOL, and Pascal, are supported. Word processing programs such as WordPerfect and MS Word; spreadsheets including Lotus and Excel; databases including dBase, Paradox and Oracle are examples of supported programs.

A wide variety of multimedia, desktop publishing and presentation graphics applications such as Adobe PhotoShop and Premier, Macromind Director, Power Point and Quark XPress are also available.

Computer personnel also provide training and assistance to students and faculty on a regular basis. Computer training seminars are also regularly scheduled.

LANGUAGE LABORATORY: offers a variety of opportunities and resources to students of foreign languages, English as a Second Language (ESL) and students enrolled in Hofstra's speech program.

Fifty audio monitoring stations are available for both placement tests and required laboratory work. Hofstra television, original version of foreign films and live foreign

broadcasts are available in 18 audio, video and computer stations. A 32-seat instructional classroom, equipped with audio and overhead video monitors, is available for foreign language and ESL students. Computer-assisted instruction can be obtained through multi-media (CD-ROM: IBM and Macintosh) computer stations and software in the laboratory. Classrooms are available for both group work and tutoring sessions. Located in the Learning Technology Center, 213 Memorial Hall.

LIBRARIES: Comprised of four libraries and a number of individual collections, the Hofstra University Libraries are found in three locations on campus. The Joan and Donald E. Axinn Library, the Harold E. Yuker Reference Library, and West Campus Library are located on two sites. The Law Library is located in the Seryl and Charles Kushner Hall of the Law School. The University Libraries have a total collection of approximately 1.4 million volumes as well as resources in nonprint media. The holdings of the Libraries can be searched through LEXICAT, the online public catalog.

The Libraries participate in a network of approximately 24,000 libraries online to the OCLC, Inc. computer database which contains bibliographic and cataloging information about the holdings of member libraries and provides excellent research and interlibrary loan data.

The Joan and Donald E. Axinn Library's collections total approximately 900,000 volumes. The circulating collection, cataloged according to the Library of Congress classification, is housed on seven open stack floors. The Periodicals collection is in closed stacks, from which service is provided. The building also provides student study areas, conference rooms and faculty studies.

The Harold E. Yuker Reference Library, located within the Axinn Library, contains a comprehensive reference collection of over 40,000 volumes. The Reference Library also provides access to the most current resources in electronic technology, available through a Local Area Network of 35 workstations and through standalone PCs. Among the many databases and indexes available are: *Historical Abstracts*, *ERIC*, *Doctoral Dissertations*, *Readers Guide* and *Medline*. Full text access is available for *Newsday*, *Laser Disclosure* (annual reports and 10K's) and *Business Periodicals Ondisc*. Additional services include interlibrary loan and document delivery.

The Wydler Government Depository, located within the Axinn Library, includes 200,000 items in hardcopy and microform, and 60,000 maps. The Curriculum Materials Center provides a variety of print and non-print materials to students from the School of Education. Both of these are in open stacks on the ground floor.

Media Services, located on the main floor of the Axinn Library's east wing, provides faculty and students with audiovisual services to support classroom instruction. The collection of approximately 4,000 non-print items, can be searched through LEXICAT. In-house facilities for the use of these materials include four screening rooms, carrels for individual viewing and listening, and both Macintosh and PC-platform workstations for the use of CD-ROMS. A full range of audiovisual equipment can be

delivered to most classrooms. Production services include overhead transparency and 35mm slide production, audio and video taping and, subject to copyright restrictions, audio and video editing and duplication.

The West Campus Library houses the University Archives and Special Collections: The University Archives maintains historical noncirculating records of Hofstra University. Official publications, audio and video tapes, and papers of selected members of the Hofstra community are available for research use within the Archives. The Archives maintains its own indexes, guides, and shelflists to the collection.

Special Collections is a repository for research materials—books, manuscripts, newspapers, maps and photographs—which are organized in collections, rather than as individual titles. It is the focus of the particular collection, rather than the subject matter of the individual items, which gives the collection its identity. A collection may represent the historic development of a field of study, a geographic area, or a genre of literature. Notable among the collections are: the Art of the Book Collection, the Twentieth-Century Literature Collection, the Long Island Studies Collections, the Nila Banton Smith Historical Collection in Reading, and the Nila Banton Smith Historical Collection in Reading, and the Weingrow Collection of Avant-Garde Art and Literature. Due to the nature of the holdings, items in Special Collections do not circulate.

The Long Island Studies Institute, established in 1985, is a cooperative endeavor of Hofstra University and Nassau County to foster the study of Long Island history. Two major research collections on the study of Nassau County, Long Island and New York State are located in the Special Collections Department on the University's West Campus, 619 Fulton Avenue, Hempstead. These collections—the Nassau County Museum collection and Hofstra University's James N. MacLean American Legion Memorial collection—are available to historians, librarians, teachers and the general public, as well as to Hofstra students and faculty. Together, they offer a rich repository of books, photographs, newspapers, maps, census records, genealogies, government documents, manuscripts and audiovisual materials.

MARRIAGE AND FAMILY THERAPY CLINIC: provides clinical services to individuals, couples, and families who are experiencing any type of relationship problem. The Marriage and Family Therapy model is one of empowerment that encourages persons to develop effective ways of achieving fulfilling and satisfying relationship reactions.

The Clinic provides low cost fees to enable all members of the Long Island Community to participate in the Clinic services.

The Clinic is open Monday through Friday, 9 a.m. to 9 p.m., and Saturday, 9 a.m. to 4 p.m. The Marriage and Family Clinic is located in the Saltzman Community Services Center.

PSYCHOLOGICAL EVALUATION AND RESEARCH CENTER: offers diagnostic, counseling and therapy services to chil-

dren, adolescents, adults and families exhibiting a wide variety of problems related to learning, job performance, personal adjustment, stress and family harmony. The Center is staffed by supervising psychologists and graduate students in the clinical and school psychology and school/community psychology doctoral programs.

Low cost fees enable the center to provide important psychological services to the Long Island community.

The Center is open Monday through Friday from 8:30 a.m. to 9 p.m.; Saturday from 8:30 a.m. to 4 p.m. and is located in the Saltzman Community Services Center.

READING/COMMUNICATIONS RESOURCE CENTER: maintained by the Reading Program as part of its graduate program as well as a university and community resource. The Center was established as a satellite of the Educational Retrieval and Information Center (ERIC) by the national government. It has expanded into a resource which has a small circulating collection of research materials related to reading, linguistics and cognitive psychology as well as a large reference unit. Users may find research material in reading dated as far back as 1893.

The Center is open to the public Monday through Thursday, 9 to 5 p.m. and Friday, 9 to 4 p.m. It is staffed by doctoral students and faculty from the Reading Department and is located in 102E Mason Hall.

READING/WRITING LEARNING CENTER: located in the Saltzman Community Services Center, provides individual evaluations of reading/writing ability, individual and group instruction, secondary reading/writing study skills, and preparation for the verbal section of the Scholastic Aptitude Test (SAT). Services are provided directly by certified reading specialists for children, adolescents and adults. Graduate students serve as interns at the center to fulfill practica requirements.

SPECIAL EDUCATION AND REHABILITATION CENTER: an administrative unit within the areas of Special Education and Rehabilitation Counseling, is concerned with research and special projects in rehabilitation counseling and in the education of children and adults with disabilities. Center activities include short term training institutes, consultations with schools and agencies in the community, research and demonstration projects.

SPEECH-LANGUAGE-HEARING CENTER: provides diagnostic, therapeutic, counseling and referral services to children, adolescents and adults exhibiting a wide range of speech, language communicative disorders. Comprehensive audiological evaluation, hearing-aid evaluation and aural rehabilitation programs are offered.

The services of the Center are available to Hofstra students, faculty, staff and to the community at large. Referrals by self, faculty or other professionals are accepted. The Center is staffed by certified professionals who provide direct supervision to graduate students fulfilling practica requirements.

The Center, located in the Saltzman Community Services Center, is open Monday through Thursday, 9 to 5

p.m.; Friday, 9 to 4 p.m.; some evenings until 8 p.m. and Saturday mornings.

The Speech-Language-Hearing Center is fully accredited by the Professional Services Board of the American Speech-Language-Hearing Association.

CULTURAL RESOURCES

THE HOFSTRA CULTURAL CENTER (HCC) is an umbrella organization which includes a Conference and Symposia Program, a Theater Program, a Music Program, the Hofstra Museum, the Long Island Studies Institute and the publications of the scholarly journals *George Sand Studies* and *Twentieth-Century Literature* as well as the proceedings of the Hofstra Cultural Center conferences. The activities of each of these units augment the offerings of the academic departments of the University.

The Conference and Symposia Program develops educational programs related to the cultural and interdisciplinary experience of American and international students, faculty, staff and alumni; plans and coordinates conferences in the fields of the humanities, business, law and the sciences to promote the University as an international arena of scholarly thought and to foster Long Island as a cultural entity. The Center has won international recognition for its Women Writers' Conferences and for its Presidential Conference Series, which started in 1982 with the Franklin D. Roosevelt Centennial Conference, continued thereafter, with conferences on Harry S. Truman, Dwight D. Eisenhower, John F. Kennedy, Lyndon Baines Johnson, Richard Nixon, Gerald R. Ford, Jimmy Carter, Ronald Reagan, and George Bush.

The Theater Program of the Hofstra Cultural Center includes *Hofstra Mid-Season*. Founded in 1985, it offers a series of dramatic performances during the fall and spring semesters, often designed to augment conferences organized under the auspices of the Conference and Symposia Program. Casts include students, faculty, members of the administration, alumni as well as performers from the local community. The Theater Program also includes *Hofstra USA Productions*, founded in 1983.

The Music Program of the Hofstra Cultural Center includes *The International Concert Series* and special musical events in conjunction with conferences and symposia. The Hofstra Cultural Center arranges concerts on campus and has developed exciting working relationships with the Consulates of Austria, Germany, Italy, The Netherlands and many other countries. Musicians from these countries perform on campus as part of the International Concert Series.

The Conference and Symposia Program, the Theater Program and the Music Program maintain offices in the Student Center.

The Hofstra Museum includes five dedicated indoor exhibition spaces and the outdoor sculpture on Hofstra's north and south campus areas. It has been honored with accreditation by the American Association of Museums for maintaining the highest standards in Hofstra's continuing effort for excellence in art and artistic endeavors.

The Hofstra Museum collection of more than 4,000 objects is one of the most valuable at a university in the greater New York area and contains major works of art, specializing in modern European and American painting, sculpture, photographs and prints as well as Asian, Oceanic, African and Pre-Columbian art. The Museum is responsible for over 45 pieces of outdoor sculpture in various locations throughout the 238 acre campus. Walking tour maps can be found in the galleries. The Museum coordinates about 16 exhibitions annually and provides occasional special lectures and accompanying programs. Where possible, the Museum coordinates exhibitions to support conferences conducted by the Conference and Symposia Program.

The dedicated exhibition areas of the Hofstra Museum include the Emily Lowe Gallery; the David Filderman Gallery; the Rochelle and Irwin A. Lowenfeld Conference and Exhibition Hall; Student Study Room, 9th floor, Axinn Library; and Bits 'N Bytes Cafeteria.

David Filderman Gallery (Axinn Library, 9th floor) presents exhibitions often related to University conferences, seminars, lectures and courses. Exhibitions contain works from the Axinn Library, from holdings of other institutions and individuals and from the Museum's permanent collections. Hours: Monday through Friday, 9 to 5 p.m.; Tuesday, 5 to 9 p.m.; Saturday and Sunday, 1 to 5 p.m.

Emily Lowe Gallery (Lowe Hall) offers a wide variety of programs in the visual arts which deal with contemporary and historical issues. Each academic year, major temporary exhibitions serve the educational programs of the University. The Gallery also houses the permanent art collection. Hours: Tuesday, 10 to 9 p.m.; Wednesday, Thursday, Friday, 10 to 5 p.m.; and during exhibitions, the Gallery is open on Saturday and Sunday, 1 to 5 p.m. Summer hours, when exhibits are being held (June-August): Monday through Thursday, 10 to 4 p.m. The main offices of the museum are housed in Emily Lowe Gallery; Office hours are Monday through Friday, 9 to 5 p.m.

Rochelle and Irwin A. Lowenfeld Conference and Exhibition Hall, 10th floor, Axinn Library, houses exhibitions from the University's art collection and other sources. Hours: Monday through Friday, 10 to 5 p.m.; Tuesday, 5 to 9 p.m.; Saturday, Sunday, 1 to 5 p.m.

The Long Island Studies Institute, in addition to its research collections, sponsors workshops, meetings, conferences and publications pertaining to Long Island and its heritage. Through its programs, the Institute complements various Long Island Studies courses offered by the University through the History Department, New College and University College for Continuing Education.

Twentieth-Century Literature is a scholarly and critical journal entering its forty-first year of publication. It is published four times a year and includes articles on all aspects of modern and contemporary literature, including articles in English on writers in other languages. Edited at Hofstra, the journal publishes the works of scholars throughout the United States and abroad. Each year the *Andrew J. Kappel*

Twentieth-Century Literature prize of \$500 is awarded for the outstanding essay submitted to the journal.

INSTITUTE OF THE ARTS: provides broad cultural programs for the benefit of University and community audiences. The Institute supports interdisciplinary programs that relate to and serve the creative and performing arts.

MUSICAL ORGANIZATIONS: all musically qualified students are invited to join the music organizations on campus: University Concert Band, Symphonic Wind Ensemble, Orchestra, Mixed Chorus, Collegium Musicum, Opera Theater, Jazz Ensemble, New Music Ensemble, Flute Ensemble, String Ensemble, Brass Ensemble, Percussion Ensemble and the Chamber Singers. Details regarding auditions, rehearsal schedules, etc., are available from the Music Department. Semester-hour credit is optional and available up to a maximum of 6 semester hours on a Pass/D+/D/Fail basis. (See page 57.) Credit for Collegium Musicum, Opera Theater, Jazz Ensemble, Flute Ensemble, String Ensemble, Brass Ensemble, Percussion Ensemble and the Chamber Singers is earned through Music 20, *Ensemble*.

MUSIC LISTENING ROOM: a collection of approximately 4,000 cataloged recordings available for listening in 103 Emily Lowe Hall, Monday through Thursday, 9 a.m. to 8 p.m.; Friday, 9 to 5 p.m., and Saturday and Sunday, 11 to 4 p.m.

RADIO: WRHU-FM, Radio Hofstra University, broadcasts 30 miles in all directions to much of Long Island and New York City as well as to parts of Connecticut and New Jersey. WRHU's federally licensed frequency is 88.7 MHz, FM and the station's power is 470 watts, circular polarization. The station is on the air 21 hours a day, 365 days a year and reaches a potential audience of three to four million people. WRHU broadcasts a special information program "Hofstra's Morning Wake-up Call," 7 to 9 a.m., Monday through Friday, targeted primarily for the University's students, staff, faculty, and alumni.

With the exception of the general manager, an operations coordinator and the chief engineer, employed either full or part time and certain community volunteer specialty show producers, the station is student-staffed and operated. WRHU is an integral part of the School of Communication and the station's new digital quality broadcast facility is also used for academic work and professional recording projects, for which qualified students can receive stipends. The station offers free non-credit classes in audio-engineering, announcing and production to interested students. Regular work at WRHU is recommended as one of the most effective methods of learning the business of radio broadcasting and audio production since it offers a practicum not generally available in regular academic classroom learning. WRHU has an operating staff of approximately 100 people.

The WRHU Radio Alumni also offer station participants financial and job-related assistance through The Jeffrey C. Kraus Radio Scholarship Fund.

Tuition and Fees

Tuition and other fees are payable as specified below. Checks and money orders should be drawn to the order of Hofstra University for the exact amount of the tuition and fee payment. The privileges of the University are not available to the student until completion of registration and the payment of all fees, tuition and penalties due at that time. Hofstra's policy does not permit a student to register for a subsequent semester if the student is in arrears for a prior semester. For remission policy, refer to page 59, "Withdrawal from the University."

An estimated cost of books and supplies is listed at the end of this section.

Hofstra University reserves the right to alter this schedule of charges and other fees without notice.

Listed below are the rates for the **1997-98** academic year. Current information may be obtained by calling the Office of Student Accounts (516) 463-6828.

1. APPLICATION FEE	
Payable upon application for admission to the University	\$ 40.
(nonrefundable)	
2. TUITION DEPOSIT	
Undergraduate	\$ 250.
See Procedure for Admission, page 50.	
Doctoral	250.
See Procedure for Admission Governing Doctoral Programs, page 73.	
3. UNIVERSITY FEE, per semester	
Students registering for 12 or more credit hours	\$ 275.
Students registering for more than 6 and fewer than 12 credit hours	143.
Students registering for 6 or fewer credit hours	72.
Maintaining Matriculation	72.
See Final Semester Registration, Off-Campus Study, page 62.	
4. HEALTH CENTER FEE, per semester	
Students registering for 12 or more credit hours	\$ 46.
Students registering for less than 12 credit hours	\$ 29.
5. TUITION, per semester, payable at registration	
Full time (12-17 credit hours):	
For undergraduate and 100-level courses	\$ 6,395.
Part time: per credit hour for undergraduate and 100-level courses	420.
For 200 and above level courses, per credit hour	442.
New College	6,770.
School for University Studies:	
Freshman Division, first semester	\$ 8,005.
second semester	6,770.
Program for Academic Learning	
Skills (PALS), first semester	10,440.
second semester	9,170.
6. CREDIT BY EXAMINATION*per ½ credit	\$ 85.
per 1 credit	135.
per 2 credits	230.
per 3 credits	330.
Each additional credit	95.
7. PRIOR LEARNING*	
Up to 3 credits per assessment in one department	\$ 330.
For each additional credit in the same assessment in the same department	95.
8. AUDITING FEE	
See page 46.	
9. SENIOR CITIZENS receive a 50 percent tuition discount. See page 46.	
10. ACTIVITY FEE, per semester, payable at registration	
For full-time day undergraduate students (12 or more credit hours)	\$ 56.
For graduate students, part-time day undergraduate students (1 to 11 credit hours), and all evening undergraduate students	10.
11. LATE REGISTRATION FEE	\$ 250.
For students who fail to register within the first three weeks of a regular semester or after the first week of the January or a summer session or a mini-course or after two weeks for a 10-11 week trimester, but attend classes with the intention of registering late in the term. Permission of the Office of Financial and Academic Records is required.	
12. LATE FILING FEE FOR APPLICATION FOR GRADUATION.	\$ 25.
Filing after October 1 for December graduates; March 1 for May graduates; June 15 for Summer Session I, and July 15 for Summer Session II for August graduates.	
13. PROGRAM CHANGE FEE	\$ 25.
After the first week of the regular semester or after the first three days of a summer session. See page 59.	

*Fees for Credit by Examination and Prior Learning are nonrefundable.

14. PRIVATE INSTRUCTION FEE	
Courses P 1-22	\$ 400.
101C-122C	200.
101D-120D, 122D	200.

15. BINDING FEE FOR INDIVIDUAL MASTER'S ESSAY (two copies retained by the University).	
	\$ 23.*
*Number of required copies may vary; students should consult their major department or dean's office.	
NOTE: if the student requests additional copies bound, the cost is \$11.50 per copy. (Students must supply all copies to be bound.) For time of payment, see page 73.	

16. DIPLOMA OR CERTIFICATE REPLACEMENT	
	\$ 30.
Once a student has graduated from Hofstra, a replacement diploma or certificate with a name other than the name shown on the original diploma or certificate will be ordered upon request if the student can provide proper documentation that he/she was legally entitled to use the proposed name change on or before the date of graduation.	

17. RESIDENCE HALL FEES: per person, per semester	
Towers:	
Triple Occupancy	\$ 1,930.
Double Occupancy	2,170.
Single Occupancy	2,640.
Super Single Occupancy.	3,370.
Suites	2,605.
Single Occupancy.	2,665.
Double Occupancy.	2,215.
Super Single Occupancy.	3,455.
Twin Oaks (2,3,4,5-person apartments)	
7 Manor Avenue.	2,385.
21 Manor Avenue.	2,385.
Board, mandatory for residence students for freshman year, per semester:	
Full cash bank (not available to freshmen at this time)	495.
Full cash bank (not available to freshmen at this time)	985.
Full cash bank (not available to freshmen at this time)	1,050.
Full cash bank	1,195.

Full cash bank.	1,350.
Insurance Fee	53.
Organization of Resident Students	
Activity Fee, per semester	5.
Breakage Deposit	100.
(Payable each academic year and refundable at the end of each academic year, less breakage charge and arrears, if any.)	
Consult the Residential Life Office for detailed information on all residence fees. (516) 463-6929.	

18. TRANSCRIPT FEE	
Official Transcripts, no charge	
Student Copy	\$ 3.
Upon written application to the Office of Financial and Academic Records and the payment of the above fee for each student copy ordered, the University will furnish transcripts of each student's scholastic record. (A student in good standing may receive a transcript required by the armed forces without charge.) No transcript may be issued for a student who is in arrears. Official transcripts are not given to students or mailed to private addresses, but are mailed directly to institutions or persons considering the applicant for admission or for employment.	
NOTE: during peak periods, particularly at the end of each semester and each summer session, there may be a two-week delay. Transcripts are processed in the order in which applications are received at the Office of Financial and Academic Records.	

19. COURSE DESCRIPTION FEE, copy per page . . \$ 2.	
Requests for course descriptions are processed through the Office of Financial and Academic Records upon written request and payment of the appropriate fee amount.	

20. FEE FOR UNCOLLECTED CHECK RETURNED BY BANK	
One percent of amount of check returned, minimum fee \$10.	

21. BOOKS AND SUPPLIES	
Estimated expenses for books and supplies required for a full load of courses per semester are approximately \$500.	

Financial Aid, Honors and Awards

Office: 202 Memorial Hall
Telephone: (516) 463-6680

Hofstra makes financial aid available to many students in the form of scholarships, grants, loans and jobs. Like other universities which subscribe to the policies of the Federal Student Aid Programs, we believe that eligibility for scholarship aid should depend on the student's achievement and promise, but that the amount of such aid should depend on the relative financial need of the student and his or her family.

Prospective new full-time freshmen and full-time undergraduate students in good standing are eligible to apply for awards ranging in value up to full tuition. These one-year renewable awards are granted on the basis of academic quality, personal merit, need and, in some cases, proficiency in a specialized area.

Students have the responsibility to plan ahead, anticipate all costs, budget all resources, and request aid for the entire academic period. Anticipated costs include not only tuition and fees but a reasonable cost estimate for books and supplies, transportation, room and board where applicable, and personal expenses. Budgeted resources should include assistance from parents, student savings, summer earnings, term-time earnings, Federal and State aid, and scholarships from community civic organizations.

The Scholarship and Student Aid Committee will determine the amount and combinations of aid for which the student is eligible after applying all "outside" awards. The University reserves the right to modify the amount of the award at any time on the basis of outside awards.

APPLICATION AND REAPPLICATION PROCEDURES

FRESHMEN

Applicants for financial aid should refer to the instructions in the Admissions Application and/or Financial Aid Brochure that relate to financial aid. All aid applicants must complete The Free Application for Federal Student Aid. On the Free Federal Form, federal methodology will determine eligibility for the Federal Pell Grant, Federal SEOG, Federal Perkins Loan, Federal Work Study, and the Federal Family Education Loan programs.

New York State residents should also complete a TAP application in order to be considered for the New York State Tuition Assistance Program (TAP) grants.

Requests for financial assistance will not influence a candidate's consideration for admission in any way. Financial aid decisions will be made after the student has been

accepted, and the student will be informed by mail. Please note that March 1 is the priority deadline for freshmen awards.

TRANSFER STUDENTS

All transfer students must complete The Free Application for Federal Student Aid (FAFSA). Academic achievement and financial need will be considered. Completed applications must be in the Office of Financial and Academic Records by May 1 for the fall semester and December 15 for the spring semester. Federal regulations also require all transfer students to submit a financial aid transcript from each college previously attended, even if no aid was received.

GRADUATE AND PROFESSIONAL STUDENTS

Graduate and professional students must complete The Free Application for Federal Student Aid (FAFSA). Applications are available at the Office of Financial and Academic Records. Federal regulations also require all graduate students to submit a financial aid transcript from each college previously attended, even if no aid was received.

CONTINUING STUDENTS

Recipients of financial aid must reapply each year. To receive consideration for renewal of financial aid, full-time students must successfully complete at least 24 semester hours each academic year with a minimum of 18 hours in which a letter grade is assigned until senior standing (88 hours) has been attained.

The necessary grade-point average for renewal of a scholarship is listed in the description of that scholarship. The University reserves the right to change renewal criteria. Eligible entering freshmen may renew their scholarships for a maximum of six semesters; eligible sophomore transfers may renew for a maximum of four semesters; junior transfers for a maximum of two semesters.

- a. A complete application for renewal of undergraduate and graduate financial aid consists of the Free Application for Federal Student Aid (FAFSA) to be completed by the parents and students. Upon request, a signed copy of the parents and/or student's Federal Income Tax return may be required.
- b. Renewal applications will be mailed by the U.S. Department of Education to continuing students who filed the FAFSA for the previous academic year before September 1. All other students can pick up a FAFSA after January 1 at the Student Administrative Complex. The University reserves the right to deny FAFSAs not completed in accordance with federal deadlines.

- c. Students who are residents of New York State can also apply for the New York State Tuition Assistance Program (TAP) by completing a TAP application and mailing it to Albany, New York. Students must complete a FAFSA and list Hofstra University (Code 002732) in order to receive a TAP application. The University will mail TAP applications to continuing students who are residents of New York State when the State makes them available to the University.

Undergraduate Scholarships

FULL-TIME STUDENTS

Academic Scholarships and Activity Grants are applied toward tuition only and do not apply to such costs as University fees, living expenses, tutorials, credit by examination or specified off-campus programs.

These scholarships are awarded annually to cover eight semesters for entering freshmen, six semesters for sophomore transfers, four semesters for junior transfers and two semesters for senior transfers and may not be applied to summer session attendance except as specifically authorized by the Scholarship and Student Aid Committee.

Generally, a student is eligible for only one scholarship awarded by Hofstra University.

DISTINGUISHED ACADEMIC SCHOLAR PROGRAM

A limited number of full-tuition scholarships are available to students with outstanding academic achievement, regardless of financial need. All applicants with superior high school records and standardized test scores are considered. The admissions application deadline for consideration of this scholarship is February 15. Students not selected for one of Hofstra's full-tuition scholarships may still qualify for one of the awards listed below.

PHI BETA KAPPA SCHOLARSHIP

Phi Beta Kappa Scholarships are awarded to incoming freshmen who are ranked number one in their high school class.

These scholarships may be renewed by the scholars who meet the renewal criteria listed at the end of this section.

MEMORIAL HONORS SCHOLARSHIPS

Memorial Scholarships were established to honor the thirty-eight former Hofstra University students who died in military service during World War II. The scholarships are awarded to entering freshmen who are in the top 30 percent of their graduating class and who have attained a score of 1380 or above on the Scholastic Aptitude Test (ACT equivalent of 31).

These scholarships may be renewed by recipients who meet the renewal criteria listed at the end of this section.

PRESIDENTIAL SCHOLARSHIPS

Presidential Scholarships are awarded to entering freshmen who are in the top 20 percent of their graduating

class and who have attained a score of 1270 or above on the Scholastic Aptitude test (ACT equivalent of 27).

These scholarships may be renewed by recipients who meet the renewal criteria listed at the end of this section.

HOFSTRA RECOGNITION SCHOLARSHIPS

Hofstra Recognition Scholarships are awarded to entering freshmen who are in the top 10 percent of their graduating class and who have attained a score of 1070-1269 on the Scholastic Aptitude Test (ACT equivalent of 23).

These scholarships may be renewed by recipients who meet the renewal criteria listed at the end of this section.

UPPERCLASS SCHOLARSHIPS

Upperclass Scholarships are awarded to enrolled students on the basis of superior academic records and financial need.

These scholarships may be renewed by recipients who meet the renewal criteria listed at the end of this section.

ASSISTANCE GRANTS

Assistance Grants are awarded to entering students and are an example of Hofstra University's commitment toward meeting a student's financial need. A student must demonstrate financial need and academic preparation to be considered for this grant. Some examples of students who have received these grants in the past are: students who do not meet the criteria for one of the University's guaranteed scholarships, out-of-state students who cannot use their home state grant money in New York State, and students whose families have recently suffered financial setback.

The grants may be renewed by recipients who meet the renewal criteria listed at the end of this section.

CONCERNED FACULTY GRANTS

Concerned Faculty Grants are awarded to financially disadvantaged students who are academically qualified for admission to Hofstra. They may be renewed provided the student meets the renewal criteria listed at the end of this section.

ACTIVITY GRANTS

Activity Grants are awarded in recognition of demonstrated ability in art, athletics, drama, music, or dance.

A condition of each grant requires that a recipient actively participate in an established program in his/her specialization at Hofstra. Each applicant should write or call the appropriate department chairperson *before* January 15 to review program standards and any requirements for an interview or audition.

These grants may be awarded or renewed upon the recommendation of the department provided that the student meets the renewal criteria listed at the end of this section.

THE MIDDLE INCOME GRANT

Recognizing the growing difficulty of middle income families in financing quality higher education for their

children, Hofstra University has established a Middle Income Grant. The grant, which is applicable to accepted new freshmen within the middle income bracket, offers a grant ranging from \$500 to \$1,000 each regular academic year, independent of other Hofstra University financial aid, providing adjusted gross (see Federal Income Tax Return) income remains within the middle income range and the student continues on a full-time basis. The middle income bracket is defined as an Adjusted Gross Income of \$18,000 to \$35,000. Renewal criteria is listed at the end of this section.

ACADEMIC HONORS TRANSFER SCHOLARSHIPS

Academic Honors Transfer Scholarships may be awarded to incoming transfer students who have completed 24 credits at previous accredited institution(s).

These scholarships may be renewed by recipients who meet the renewal criteria listed below.

TRANSFER ASSISTANCE GRANTS

Transfer Assistance Grants may be awarded to incoming transfer students who have completed 24 credits at previous accredited institution(s) and have a 3.0 cumulative grade-point average and demonstrate financial need. These awards may be renewed by recipients who meet the renewal criteria listed at the end of this section.

PART-TIME STUDENTS

ACADEMIC HONORS TRANSFER SCHOLARSHIPS may be awarded to incoming part-time students who have completed 24 credits at previous accredited institution(s). These scholarships may be renewed by recipients who meet the appropriate renewal criteria. Students must take a minimum of six credits each semester.

TRANSFER ASSISTANCE GRANTS may be awarded to incoming part-time transfer students who have completed 24 credits at previous accredited institution(s). These awards are based upon grade-point average and financial need.

Students must take a minimum of six credits each semester.

RENEWAL CRITERIA

1. **ACADEMIC SCHOLARSHIPS** may be renewed if the recipient maintains the following minimum academic averages: 3.0 cumulative grade-point average at the end of the freshman year, 3.1 at the end of the sophomore year, 3.2 at the end of the junior year. The grade-point average for renewal is based on grades earned only at Hofstra University.
2. **ASSISTANCE GRANTS AND MIDDLE INCOME GRANTS** may be renewed if the student maintains a 2.0 cumulative grade-point average.
3. **Activity Grants** may be renewed if the student maintains a 2.0 cumulative grade-point average. Students whose Activity Grants are not renewed because their cumulative grade-point average drops below 2.0 may appeal to the Academic Records Committee through their department chair or the Assistant Athletic Director of Academic Enhancement and Advisement.
 4. Recipients must successfully complete 24 semester hours each academic year at Hofstra with a minimum of 18 hours of letter grades other than P.
 5. Scholarships and grants are awarded to students with junior standing for a maximum of two years, to students with sophomore standing for a maximum of three years and to students with freshman standing for a maximum of four years.
 6. With the exception of Activity Grants (see #3 above), students whose scholarships and grants are not renewed because their cumulative grade point average falls below the minimum required, may appeal in writing to the Director of Financial Aid through the chairperson of their major department (students who have not declared a major appeal through the Office of Academic Advisement). In general, reinstatement of aid would be based on documented extraordinary circumstances. (See University Probation Standards, page 58.)

Graduate Students

Fellowships and scholarships are awarded to qualified full-time and part-time graduate students based on academic excellence and demonstrated need. Contact specific graduate department for scholarship consideration.

SENIOR CITIZENS TUITION DISCOUNT, see page 46.

Grants and Loans

FEDERAL PROGRAMS

Eligibility for these programs is determined by completing the Free Application for Federal Student Aid (FAFSA).

Federal PELL Grants ranging from \$400 to \$2,700 a year are awarded to undergraduate students demonstrating need. The amount of the grant is based on income and assets (home is not used as an asset), and size of family.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS are intended for students with great financial need who are Pell Grant recipients and have been accepted for admission or who are already enrolled and are in good standing. They are awarded through the Office of Financial and Academic Records from funds provided by the Federal Government and are subject to change based on availability.

FEDERAL PERKINS LOAN PROGRAM (formerly National Direct Student Loan): a student studying full time may borrow a maximum of \$3,000 per year or no more than \$15,000 for four years. No repayments are made while the student is still in school. Repayment begins six or nine (if borrower received first Federal Perkins Loan after July 1, 1987) months after graduation or termination of school attendance. During the repayment period, the student is charged five percent interest on the unpaid balance of the loan principal. Payments may be deferred or cancelled under circumstances described in the Promissory Note. Borrowers may take as long as 10 years to repay. Funds for these loans are provided to the University by the Federal Government. The number of loans available is limited by the amount of money allocated by the government and students' willingness to meet their repayment obligations.

To provide loans to the greatest number of students, Hofstra has set a maximum of \$1,500 per year, per loan.

FEDERAL WORK STUDY: various jobs are available for students who demonstrate financial need. Funds for these jobs are allocated to the University by the Federal Government.

Jobs are available during the regular academic year and for the summer. Entering students can apply for on-campus jobs for the summer **prior** to their initial year at Hofstra.

Federal Work Study positions can provide valuable experience relative to a chosen career or assistance in determining a career. For example: accounting majors can work for county comptroller or finance departments; premedical students, for hospitals; prelaw students, for consumer affairs or legally related nonprofit agencies; education students, for schools or day-care centers and communications majors can work in educational TV and municipal cultural affairs agencies.

If Federal Work Study is listed as a form of financial aid on your award notification, you may report to the Office of Student Employment, 260 Student Center.

FEDERAL PROGRESS STANDARDS

Students must maintain satisfactory academic progress for renewal of funds under the Federal Work Study, Federal Perkins Loan Program, Federal Supplemental Educational Opportunity Grant, Federal Pell Grant or Federal Stafford Loan.

Students not meeting these guidelines will not be renewed for additional assistance. The appeal process is handled by the Academic Records Committee.

The following charts are used by the University to determine eligibility.

UNDERGRADUATE: FULL-TIME

At The End of This Academic Year	1st	2nd	3rd	4th	5th	6th	7th	8th
Student Must Have Accrued This Many Credits	9	18	33	51	69	87	105	124

UNDERGRADUATE: PART-TIME

At The End of This Academic Year	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
Student Must Have Accrued This Many Credits	6	12	21	30	39	51	63	75	87	99	111	124

In addition, students must achieve a specified grade-point average at the end of each academic year. Undergraduate requirements are:

Hours Attempted less than 25	Cumulative Grade-Point Average
25-57	1.5
58-87	1.7
88+	1.9
	2.0

MASTERS: FULL AND PART-TIME

At The End of This Academic Year	1st	2nd	3rd	4th	5th
Student Must Have Accrued This Many Credits	6	15	24	33	60

NOTE: if a student has not accumulated the appropriate number of credits at the end of year 5, the University very often will extend this limit. If this extension is granted, the student would be allowed to continue studying and to continue participating in Title IV Programs.

DOCTORAL: FULL AND PART-TIME

At The End of This Academic Year	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
Student Must Have Accrued This Many Credits	6	12	21	30	39	51	63	75	87	105

All Masters' level students must maintain a 2.9 cumulative grade-point average while doctoral level students must maintain a 2.5 cumulative grade-point average to receive federal funds.

MILITARY SCIENCE awards in the amount of \$16,000 plus \$150 cash per month spending money, plus \$225 per semester for books are available to qualified students. Students must participate in ROTC programs leading to a commission in the United States Army. For further information write or call Hofstra University Army ROTC, Hempstead, New York 11549, (516) 463-5648.

UNITED STATES BUREAU OF INDIAN AFFAIRS AID TO NATIVE AMERICANS AWARDS are available to undergraduate students, and based on available funds to graduate students, who are at least one-fourth American Indian, Eskimo, or Aleut and are enrolled members of a tribe, band, or group recognized by the Bureau of Indian Affairs. For further information contact the Bureau of Indian Affairs Office, Federal Building, Room 523, 100 South Clinton Street, Syracuse, N.Y. 13260.

STATE GRANTS

New York State Tuition Assistance Program: these grants are awarded by the State of New York to state residents who are in full-time attendance at colleges or universities in the State of New York. Application and renewal are

made by completing a TAP Application and a Free Application for Federal Student Aid. Students must file a FAFSA and list Hofstra University (Code 002732) to receive a TAP application.

Students must maintain satisfactory academic progress and program pursuit for renewal of their TAP Award.

Satisfactory academic progress is measured by accrual of a specified number of credits each semester and achievement of a certain grade-point average. The following charts are used by the University to determine satisfactory academic progress.

FOR BACCALAUREATE DEGREES

Before Being Certified For This Payment	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
Student Must Have Accrued At Least This Many Credits	0	3	9	18	30	45	60	75	90	105
With At Least This Grade-Point Average	0	.5	.75	1.0	2.0	2.0	2.0	2.0	2.0	2.0

Noncredit remedial instruction may be counted toward a full-time academic load. The number of credits in this chart refers to work (credit-bearing) completed toward the degree.

ALL GRADUATE LEVEL PROGRAMS

Before Being Certified For This Payment	1st	2nd	3rd	4th	5th	6th	7th	8th
Student Must Have Accrued At Least This Many Credits	0	6	12	21	30	45	60	75
With At Least This Grade-Point Average	0	2.10	2.30	2.5	2.75	3.00	3.00	3.00

Program pursuit requires the student receive a passing or failing grade in a certain percentage of the full-time minimum course load of 12 credits. During the first year of study, a student must secure a passing or failing grade in a minimum of 6 credits per semester, (50 percent of the minimum full-time course load); during the second year, 9 credits per semester (75 percent of the full-time course load); and during the third and fourth years, 12 credits per semester (100 percent of the minimum full-time course load). Grades of W, NCr and permanent INC are not acceptable in meeting the pursuit requirement.

A one-time waiver is available for students who fail these standards due to unforeseen circumstances. Examples of unforeseen circumstances are severe medical problems or change of major field of study. Further information about the waiver is available from the University Advisement Office.

STATE AID TO NATIVE AMERICANS: awards for full- and part-time study are available to members of the native American tribes located on reservations within New York

State. For application forms and further information write to Native American Education Unit, New York State Education Dept., 471 Education Building Annex, Albany, New York 12234.

REGENTS AWARDS FOR CHILDREN OF DECEASED AND DISABLED VETERANS: a special application may be obtained from and filed with the New York State Higher Education Services Corporation, Albany, New York 12255. Documentary evidence to establish eligibility is required with the application. Any high school counselor can provide assistance with this.

The applicant must be the child of a veteran who died, or who has a current disability of 50 percent or more, or who had such disability at the time of death as the result of U.S. military service during one of the following periods:

- December 7, 1941-December 31, 1946
- June 27, 1950-January 31, 1955
- October 1, 1961-May 7, 1975

and a legal resident of New York State. Legal residence in New York State on the part of the parent is also required at the time of entry into military service, or, if the parent died as a result of military service, at the time of death.

The amount awarded is \$450 per year, for up to five years, depending on the normal length of the program of study of full-time attendance in an approved post-secondary school in New York State.

REGENTS AWARDS FOR CHILDREN OF DECEASED POLICE OFFICERS OR FIREFIGHTERS: the awards provide a \$450 grant per year, for up to five years, to children of police officers or firefighters who served in New York State and died after June 30, 1982 as a result of injuries sustained in the line of duty. A special application may be obtained from and must be filed with the New York State Higher Education Services Corporation, Albany, New York 12255.

The student must be matriculated and enrolled full time in an approved postsecondary educational program in New York State.

NEW YORK STATE AID FOR PART-TIME STUDY (APTS): awards up to \$2,000 per year are available for undergraduate students registered for 6 to 11 credits per semester. Applications are available in the Student Administrative Complex, second floor, Memorial Hall.

OTHER STATE GRANTS: many states have state scholarship grants that are available for use both in and out-of-state colleges and universities. Consult your local high school guidance counselor for further information.

FEDERAL FAMILY EDUCATION LOAN PROGRAM

FEDERAL STAFFORD LOAN: There are two kinds of Stafford Loans—subsidized and unsubsidized. If you have need as determined by Federal Needs Analysis, you may receive the subsidized loan where the government pays the interest while you are in college. If not, you can choose to pay the interest while you are in school or to defer the payment until you complete your studies.

Students will automatically receive a Stafford Loan application from the guarantor if they are eligible for this loan. Follow all instructions carefully when completing the application. Freshmen may borrow up to \$2,625 per class year; sophomores may borrow up to \$3,500 per class year; juniors and seniors may borrow up to \$5,500 per class year; undergraduate maximum is \$23,000. Graduate students may borrow a maximum of \$8,500 per class year, up to a total of \$65,000 including any loans for undergraduate study. Federal Stafford Loans carry a variable interest rate not exceeding 8.25 percent.

Although the loan may be repaid at any time, monthly payments must be made to the bank or other lender beginning six months after graduation or termination of study. Before applying for a loan, all students must complete the Free Application for Federal Student Aid (FAFSA). Once your processed FAFSA data is received, we will arrange to have a loan application sent with the school section completed in advance. You would then need to carefully complete the borrower section and forward the loan application per the instructions. We have a preferred lender list available listing banks that can best serve our students.

FEDERAL PLUS (Parent Loans for Undergraduate Students) program makes funds available through participating banks and other lenders to parents of dependent students enrolled in, or admitted to, an approved college or university who do not have an adverse credit history.

Student eligibility criteria are comparable to those for the Federal Stafford Loans, except that Federal PLUS loans require no financial need test.

An insurance premium and an origination fee is due when the loan check is issued. The loan amount is disbursed in two payments and is made copayable to the parent and Hofstra University. The Student Accounts Office will forward the check to the parent for endorsement. The maximum loan is the cost of attendance minus any financial aid for each financially dependent student. Federal PLUS loans carry a variable interest rate not exceeding 9 percent. Repayment must begin sixty days after the loan is disbursed.

Applications are available through Hofstra as well as participating lending institutions, however, parents may receive a preprinted loan application for new students or continuing students whose parents have borrowed in previous terms.

FEDERAL UNSUBSIDIZED STAFFORD LOANS are also available for graduate students and self-supporting undergraduate students, although under certain circumstances, a college financial aid administrator can approve a Federal Unsubsidized Stafford Loan for a dependent undergraduate.

An insurance premium and an origination fee is due when the loan check is issued. The loan amount is disbursed in two annual payments, copayable to the student and the institution. The maximum loan is \$4,000

per year for first and second year, and \$5,000 per year for remaining years of undergraduate study. Graduate students may borrow up to \$10,000 per year up to a total of \$23,000.

Federal Unsubsidized Stafford Loans carry a variable interest rate not exceeding 8.25 percent. While the borrower is enrolled full time, principal payments on the loan may be deferred. However, interest payments must be made during enrollment or capitalized (added to principal). Repayment of both principal and interest begins when the borrower leaves school or enrolls for less than full-time study.

Application procedure is similar to the subsidized Stafford.

LOANS AWARDED BY HOFSTRA

EMERGENCY SHORT TERM LOANS: not to exceed \$100 for personal expenses, are available to full-time students in good academic standing who can justify the emergency nature of their request. Students should contact the Office of Financial and Academic Records. Such a loan may not be used to pay for tuition and fees or books. A student with an outstanding obligation to the University usually will not receive this loan. Each interest-free loan is repayable within one month.

This program is partially funded by gifts in memory of Harold Goldberg '76.

LONG TERM TUITION LOANS

HELP LOANS: available in amounts up to \$3,000 for those seniors and juniors who have exhausted all other sources of financial aid.

TUDOR FOUNDATION LOANS: interest free while student is in attendance. To be repaid starting 12 months after termination of attendance, in installments at four percent interest.

Other Sources of Aid

OFFICE OF VOCATIONAL REHABILITATION: this office provides funds for educational purposes to people who have physical or mental disabilities which are handicaps to employment. Contact your local Office of Vocational Rehabilitation, whose telephone number can be located in your telephone directory under State Agencies.

VETERANS GI BILL BENEFITS: funds for educational purposes are available to veterans of the Armed Forces. Contact the Veteran's Representative at Hofstra (516) 463-6838 for individual information.

PRIVATE AGENCIES such as religious organizations, unions, foundations and social, civic and cultural groups may make awards to students. Consult your guidance counselor. Check any organization in which you or your parents participate.

Donor Scholarships

DISTINGUISHED ACADEMIC SCHOLAR PROGRAM

Full-tuition scholarships are available to students with outstanding academic achievement, regardless of financial need. All applicants with superior high school records and standardized test scores are considered.

ARTHUR N. ABBEY ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

ROBERT B. BETTS ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP FOR A PHYSICALLY CHALLENGED STUDENT

ROBERT B. BETTS ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP FOR A MINORITY OR FEMALE STUDENT

BERTRAM D. BRETTSCHEIDER ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN LAW

BERTRAM D. BRETTSCHEIDER ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN NEW COLLEGE

BARBARA AND MAURICE A. DEANE ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN THE SCHOOL OF LAW

NELSON DeMILLE ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN ENGLISH

DOROTHY AND ADOLPH ECKHARDT ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

FLEET BANK ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIPS

ALLAN T. GITTLESON ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIPS

COMMISSIONER MONICA GOLLUB MEMORIAL ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN LAW

LEO A. GUTHART ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN INTERNATIONAL BUSINESS IN THE FRANK G. ZARB SCHOOL OF BUSINESS

PROVOST SANFORD S. HAMMER ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

JOSEPH A. AND NANCY GITTLESON IANNOTTI ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

HOFSTRA HEALTH DOME DISTINGUISHED ACADEMIC SCHOLARSHIP

LAW SCHOOL ALUMNI ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

GEORGE AND ANN M. MALLOUK ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

JOHN J. REGAN MEMORIAL ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

ARNOLD A. SALTZMAN ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

LAWRENCE C. SCHOEN ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN THE SCHOOL OF LAW in memory of Howard H. Born

MARLENE MEISELMAN SCHOEN ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP in memory of Howard H. Born

LIBBY AND JOSEPH SHAPIRO ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

MARJORIE STRUNK SHUART ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

PRESIDENT JAMES M. SHUART ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

TAMBRANDS ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

JULIA VANE MEMORIAL ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN GRADUATE PSYCHOLOGY

HENRY VISCARDI, JR. ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

CLIFFORD R. WEIDBERG ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

EUGENE M. WYPYSKI MEMORIAL ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

HAROLD E. YUKER ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP IN GRADUATE PSYCHOLOGY

ZIEGLER MEMORIAL ENDOWED DISTINGUISHED ACADEMIC SCHOLARSHIP

UNDERGRADUATE SCHOLARSHIPS

Donor scholarships have been created by the alumni and friends of Hofstra University. These scholarships are awarded according to various criteria established by the donor and the Scholarship and Student Aid Committee of the University. Recipients are selected by the Committee, unless otherwise noted.

These scholarships are administered by the Office of Financial and Academic Records of Hofstra University. Generally, a student is eligible for only one scholarship awarded by the University. Renewal of donor scholarships and awards may vary with the conditions established for that particular award.

ARTHUR N. ABBEY SCHOLARSHIP IN THE FRANK G. ZARB SCHOOL OF BUSINESS: preference will be given to minority students with demonstrated economic need as well as scholastic achievement or potential. Awarded upon the recommendation of the Dean of the Zarb School of Business and the Office of Financial and Academic Records.

FRANK W. ABRAMS ENDOWED SCHOLARSHIPS: awarded annually to qualified students selected on the basis of academic excellence and financial need.

JOHN CRANFORD ADAMS ENDOWED SCHOLARSHIP: the most prestigious scholarship award of the year is presented to outstanding full-time students who have completed at least 58 semester hours; 50 must be in residence. This scholarship, established by the Hofstra Alumni Association to honor President Emeritus John Cranford Adams, may be renewed. Each recipient is named a John Cranford Adams Scholar.

LOUISE AND JOEL ADAMS ENDOWED SCHOLARSHIP: awarded to a student planning a premed course of study or studying in the biological sciences. Selection is made on the basis of demonstrated economic need as well as scholastic achievement and potential. Recommendation by the Office of Financial Aid.

NATALIE I. ALLON ENDOWED SCHOLARSHIP: awarded each year to qualified deserving undergraduate students majoring in sociology. Recipients are selected on the basis of academic excellence and financial need. Recommendations are by the Sociology Department to the Scholarship and Student Aid Committee.

ALPHA PSI OMEGA HONORARY FRATERNITY ENDOWED SCHOLARSHIP: varying amounts are awarded annually to drama majors selected by graduating seniors of Alpha Psi Omega.

ALPHA THETA BETA ALUMNAE ENDOWED SCHOLARSHIP: awarded to a qualified undergraduate student who has completed three semesters as an active sister of the Sorority and is based on academic achievement and participation in extracurricular activities.

JOSEPH G. ASTMAN ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated financial need and academic achievement.

EDNA T. AND HENRY BANG ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student selected on the basis of academic excellence and financial need.

BENGT BARBACCIA ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified junior or senior lacrosse athlete, selected on the basis of active community service, leadership capacity, overall athletic and scholastic accomplishments and demonstrated economic need as well as scholastic achievement of potential. Recommendation by the Head Lacrosse Coach to the Office of Financial and Academic Records.

DONALD NELSON BARNES ENDOWED MEMORIAL SCHOLARSHIP: awarded annually to one or more deserving students upon the recommendation of the Chairman of the Drama Department to the Office of Financial and Academic Records.

CARYL J. BENJAMIN ENDOWED SCHOLARSHIP: awarded to a deserving student, residing in the Village of Hempstead, selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation by the Office of Financial and Academic Records.

DONALD BENJAMIN FRESHMAN DIVISION OF THE SCHOOL FOR UNIVERSITY STUDIES ENDOWMENT FUND: students are recommended to the Dean of the School for University Studies by the Director of the Freshman Division after consultation with the faculty and the Office of Financial and Academic Records. The recipients of these annual awards are selected on the basis of scholastic potential and financial need.

EUGENE BENNETT NOAH ENDOWED SCHOLARSHIP: awarded annually to one or more deserving students on the basis of demonstrated financial need as well as scholastic achievement or potential. Recommendation of the Office of Financial and Academic Records.

BARRY E. BERG SCHOLARSHIP: granted to a qualified accounting student in the Frank G. Zarb School of Business, selected on the basis of scholastic achievement or potential as well as economic need.

HERMAN A. BERLINER ENDOWED SCHOLARSHIP: awarded to one or more students selected on the basis of demonstrated economic need as well as academic achievement. Preference given to student(s) from Hawaii. Awarded by the Office of Financial and Academic Records.

MARVIN I. BERNSTEIN ENDOWED COMMUNICATION SCHOLARSHIP: awarded to a qualified student in the School of Communication, Department of Journalism, selected on the basis of demonstrated economic need as well as scholastic achievement of potential.

Recommendation by the Office of Financial and Academic Records in consultation with the Dean of the School of Communication.

IRENE AND RALPH BETTUM ENDOWED SCHOLARSHIP AT THE FRANK G. ZARB SCHOOL OF BUSINESS: awarded to a qualified student selected on the basis of academic excellence and financial need.

BOGART'S/PRINCE FAMILY ENDOWED SCHOLARSHIP: awarded to a qualified student athlete, selected on the basis of overall athletic and scholastic accomplishments and demonstrated financial need. Recommendation by the Athletic Department to the Office of Financial and Academic Records.

BON WIT INN, INC. SCHOLARSHIP: granted to a qualified student residing in Long Island, selected on the basis of demonstrated financial need as well as academic achievement and potential. Recommendation by the Office of Financial and Academic Records.

BOOSTER ALUMNI ENDOWED SPIRIT SCHOLARSHIP: awarded to one or more qualified junior or senior students selected on the basis of scholastic achievement or potential, financial need and school spirit.

S. TAPPER BRAGG, II, ENDOWED MEMORIAL SCHOLARSHIP FOR THE PHYSICALLY CHALLENGED: awarded to a qualified physically challenged student selected on the basis of demonstrated need as well as scholastic achievement or potential. Recommendation made by the Office of Financial and Academic Records.

DR. EBEN BREED ENDOWED SCHOLARSHIP: awards in various amounts are made to qualified students selected on the basis of academic excellence and financial need.

JOHN W. BRENNAN ENDOWED SCHOLARSHIP: awarded to a qualified physically disabled student(s) selected on the basis of academic achievement or potential and demonstrated financial need.

KENNETH BRODLIEB ENDOWED SCHOLARSHIP: awarded to one or more economically disadvantaged student(s) selected on the basis of demonstrated scholastic achievement or potential. Recommendation by the Office of Financial and Academic Records.

LOU BRONZO ENDOWED BASEBALL SCHOLARSHIP: awarded annually to a deserving baseball player who has been selected on the basis of academic achievement or potential and financial need. Recommendations are made by the Office of Financial and Academic Records and the Director of Athletics.

BUSINESS SCHOOL EMERITI FACULTY ENDOWED SCHOLARSHIPS: annual awards in varying amounts to continuing business students based on service to the School, scholarship and financial need. The award honors emeriti faculty of the Frank G. Zarb School of Business.

PRESIDENT CALKINS ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic achievement and financial need.

CARMANGELO JOSEPH CAPASSO MEMORIAL SCHOLARSHIP: awarded to one or more qualified students selected on the basis of academic excellence and financial need.

STEPHEN B. CARLIN AND WALTER W. RUDOLPH ENDOWED MEMORIAL SCHOLARSHIP: granted to qualified incoming freshmen who are offsprings of Vietnam War veterans. Selection is based on scholastic average, participation in athletics and other extracurricular activities, and financial need. Applicants for and recipients of this scholarship must be undergraduate students and residents of the greater New York metropolitan area.

CHEERLEADING SCHOLARSHIP: award granted to a veteran member of the Cheerleading team who has contributed to the

program unselfishly and consistently. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

CHEERLEADING ENDOWED SCHOLARSHIP: awarded to one or more member(s) of the Cheerleading team who has been a member a minimum of two years, showing leadership and athletic skills which are exemplary, and is respected by peers. A minimum aggregate grade point average of 2.5 is required. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

CHRONICLE ENDOWED SCHOLARSHIP: granted to one or more student(s) who as exemplified the spirit and bond that can only be discovered through association with print media students. Student(s) must have served for a minimum of one year in a leadership or significant capacity of the publication and viewed as a respected and admired leader by the student staff. A minimum aggregate grade point average of 2.5 is required. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

JANET CHURCHILL MEMORIAL SCHOLARSHIP: awards of \$1,000 each will be granted to two qualified students selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Selection is made by the Office of Financial and Academic Records.

CHRISTOPHER V. CIANCIULLI MEMORIAL ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation made by the Office of Financial and Academic Records.

PETER B. CLARK ENDOWED MEMORIAL MUSIC SCHOLARSHIP: awarded to a qualified first-year music student on the basis of demonstrated economic need as well as scholastic achievement or potential. The award may be renewed annually by recipients maintaining scholarly standards. Selection is made by the Office of Financial and Academic Records.

DOROTHEA S. CLARKE ENDOWED SCHOLARSHIP: awarded each year to a qualified student or students in the Master of Science in Education in Reading and Special Education Program. Recipients are selected on the basis of demonstrated economic need as well as scholastic potential.

CLASS OF 1949 ENDOWED SCHOLARSHIP: awarded to a qualified freshman selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation made by the Office of Financial and Academic Records.

CLASS OF 1951 "CONTINUING THE TRADITION" SCHOLARSHIP: awarded to a qualified student or students each of whom must be a grandchild of a member of the class of 1951. Selection made by a committee of class members and the Office of Financial Aid.

GEORGE COHEN ENDOWED SCHOLARSHIP: awarded to a qualified student or students selected on the basis of demonstrated economic need and scholastic achievement or potential.

MORRIS COHEN ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student selected on the basis of scholastic achievement or potential and financial need.

JAMES AND MARY CONDON ENDOWED MEMORIAL SCHOLARSHIP: granted to a qualified student athlete selected on the basis of overall athletic and scholastic accomplishments and demonstrated financial need. Recommendation by the Athletic Department to the Office of Financial and Academic Records.

EUGENE B. CONNOLLY ENDOWED SCHOLARSHIP: awarded to one or more deserving students selected on the basis of demonstrated

economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

CONSOLIDATED FREIGHTWAYS ROSALIE GIANNONE ENDOWED MEMORIAL SCHOLARSHIP: awarded annually to a full-time, upper-class, physically disabled student who is pursuing a career working with the physically disabled. The award is based upon academic excellence and financial need.

FRANCIS FORD COPPOLA SCHOLARSHIP: awarded to a current active member of the Spectrum Players who has contributed to Spectrum Players in some capacity which embodies the qualities of leadership and dedication and hard work for the organization. The recipient must have contributed to both the fall and spring productions from the previous year. A minimum aggregate grade point average of 2.0 is required. The five members of the Spectrum Board will not be considered for the scholarship; Alumni are exempt from consideration. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

CORPORATE DEVELOPMENT COUNCIL ENDOWED SCHOLARSHIP: awarded annually to students on the basis of academic achievement and financial need.

CORVA FAMILY ENDOWED SCHOLARSHIP: awarded to a qualified student(s), selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation by the Office of Financial and Academic Records.

KATHY AND CHRISTOPHER CORVA ENDOWED SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of demonstrated economic need as well as scholastic achievement.

LEE AND BOB DALL SCHOLARSHIP: awarded to one or more deserving students selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation is made by the Office of Financial and Academic Records.

DANTE FOUNDATION SCHOLARSHIP: awarded to a graduate of a high school located in Nassau or Suffolk Counties and must be a resident of either county. One or both parents of student must be of Italian ancestry. Recipient must demonstrate financial need.

DAVID DATLOF ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student selected on the basis of academic achievement and financial need.

DELTA CHI DELTA SORORITY ALUMNAE ENDOWED SCHOLARSHIP: awarded to an undergraduate Delta Chi Delta sorority sister based on financial need and sorority participation. Eligibility requirements include membership in Delta Chi Delta, a minimum of four semesters at Hofstra, and a grade-point-average of 2.5. Selection made by the Office of Financial and Academic Records upon the recommendation of Delta Chi Delta Alumnae.

PEGGY DEUTSCH ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified full or part-time student(s) residing on Long Island recommended by the Director of the Mental Health Association of Nassau County, Inc., a similar Long Island mental health agency, or individual physician providing mental health care. The student(s) must have completed at least one year of college work with a cumulative 2.8 grade point average. Recommendations made in consultation with the Donor and the Office of Financial and Academic Records. Recipients should demonstrate economic need.

GAIL DOBERT MEMORIAL SCHOLARSHIP: awarded to an upper-class woman majoring in political science or international affairs. Selected on the basis of demonstrated economic need and scholastic achievement. Recommendation by the Office of Financial and Academic Records.

DONOR MEMORIAL ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic

need as well as scholastic achievement or potential. Recommendation made by the Office of Financial and Academic Records.

Harry Busch Scholarship
 Howard Drucker Scholarship
 Samuel Eskin Scholarship
 Alan Faber Scholarship
 J. Vincent Fagan Scholarship
 Lorraine White Godfrey and
 Patricia O'Keefe Godfrey Scholarship
 J. O. Keller Scholarship
 Ray Miller Scholarship
 Harmon Newell Scholarship
 Charles Walter Paul Scholarship
 Bruce Pfeffer Scholarship
 Dick Schwarzaelder Scholarship
 Jeffrey Sheets Scholarship

J. JOSEPH DONOVAN MEMORIAL SCHOLARSHIP: granted to one or more full-time undergraduate student(s) active in the NEXUS student publication. The recipient(s) is to show outstanding service to the publication and the potential for exemplary service in the future while maintaining a minimum aggregate grade point average of 2.5. The student(s) must demonstrate the ability, leadership and creativity to improve the delivery of services of the NEXUS publication. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

CHARLES G. DRAYTON ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic excellence and financial need.

THE JAMES J. DUFFY ENDOWED SCHOLARSHIP: awarded to a male or female student athlete who is a Long Island high school graduate and who will participate in intercollegiate athletics at Hofstra. Entering freshmen and upper-class undergraduates are eligible for this scholarship. Candidates must demonstrate their potential for outstanding academic achievement, show evidence of personal qualities leading to effective citizenship, and participate in cocurricular and community service activities. A selection committee reviews individual candidates and renewal of this scholarship is based upon present criteria.

CHARLES R. DYON, JR. U.S. MARINE CORPS ENDOWED SCHOLARSHIP: awarded to honorably discharged marines, their sons, daughters or grandchildren selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

EAB ENDOWED SCHOLARSHIPS IN THE FRANK G. ZARB SCHOOL OF BUSINESS: awarded to one or more deserving students participating in the summer exchange program with Erasmus University or to students in the Zarb School of Business who are participating in other recognized study programs in The Netherlands. Recommendation made by the Dean of the Zarb School of Business and the Coordinator of the Erasmus Program in cooperation with the Office of Financial and Academic Records.

ANITA ELLIS ENDOWED SCHOLARSHIP: awarded to one or more deserving student(s) who has served in a leadership capacity in fraternity/sorority affairs for a minimum of one year and maintains a minimum grade-point-average of 2.4. The student(s) must be active in his/her organization and/or fraternal government. Graduating seniors are not eligible. The student(s) are selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

JAMES W. ELLIS, JR. ENDOWED SCHOLARSHIP: awarded to one or more returning student(s) who is suffering from cancer or who has a parent that is suffering or has died of cancer. If no student(s) meets this criteria, the scholarship is then awarded to

one or more members of the fraternity or sorority community. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

EPSILON SIGMA ENDOWED SCHOLARSHIP: awarded to an active Epsilon Sigma member, either as an undergraduate or as an alumnus, for a period of one year. The recipient should have maintained a 2.7 grade-point average during his/her studies at Hofstra and be an active participant in extra-curricular activities. Recommendations are made by the Scholarship Committee.

GUNNAR ESIASON ENDOWED SCHOLARSHIP: awarded annually to one or more deserving full-time undergraduate student(s) whose service and commitment to the prevention and cure of cystic fibrosis is exemplary or a student who has the disease or who has a family member stricken with the disease. If no student(s) satisfies the criteria, a member of the Phi Sigma Sigma Sorority whose national philanthropy is cystic fibrosis, would become eligible. An application is required. Selection is made by a committee from the Office of Student Activities who will notify the Office of Financial and Academic Records.

WEEB EWBANK ENDOWED SCHOLARSHIP: awarded to one or two academically qualified scholar-athletes who demonstrate outstanding athletic ability, exceptional qualities of sportsmanship, participation in cocurricular activities and financial need. Recommendations are made by the Director of Athletics.

FACULTY MEMORIAL ENDOWED SCHOLARSHIPS: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation made by the Office of Financial and Academic Records.

Charles Calitri Scholarship
 William H. Childs Scholarship

THE GRAY WIG JIM FELLMAN ENDOWED SCHOLARSHIP: awarded to a qualified student majoring in music selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records in consultation with Gray Wig.

DAVID AND ESTHER FILDERMAN ENDOWED SCHOLARSHIP IN PHILOSOPHY: this annual award is competitive and based upon academic excellence in philosophy and financial need. The recipient is selected by the Department of Philosophy in conference with the Scholarship and Student Aid Committee.

FLORENCE FLEGENHEIMER ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of scholastic achievement or potential and financial need.

IRA FLESCH ENDOWED MEMORIAL SCHOLARSHIP: established in memory of Ira Flesch, a former trustee of Hofstra University, an annual award to qualified students selected on the basis of academic excellence and financial need.

MILTON M. GARDNER ENDOWED SCHOLARSHIP: awarded to a qualified student or students selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

KATHLEEN GERLA ENDOWED SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

JOSEPH GIACALONE ENDOWED MEMORIAL SCHOLARSHIP: established to honor Joseph Giacalone, an award is presented to a third-year student majoring in economics, engineering, regional planning or business and who demonstrates financial need, academic excellence and a commitment to furthering the economic well-being of Long Island.

ALLAN GITTLESON ENDOWED SCHOLARSHIP FUND: up to full tuition awarded annually to children of employees of the Allan Manufacturing Company and/or its affiliated companies or to qualified residents of Long Island with cocurricular and civic activities. Candidates must apply through the Allan Manufacturing Company and be recommended by them to the Undergraduate Admissions Office.

GOING GREEK ENDOWED SCHOLARSHIP: awarded to an active junior member of the Greek community at Hofstra University. Selection based on demonstrated economic need as well as scholastic achievement or potential and active participation in University activities. An application as well as an essay must be submitted.

BERNARD GOLD ENDOWED MEMORIAL SCHOLARSHIP: awarded to a deserving student majoring in special education upon the recommendation of the Hofstra Financial and Academic Records Office. Preference will be given to a qualified Hispanic or African-American student majoring in special education who will be selected on the basis of demonstrated financial need as well as academic achievement and potential.

LIONEL M. GOLDBERG/ALEXANDER & ALEXANDER ENDOWED SCHOLARSHIP IN THE FRANK G. ZARB SCHOOL OF BUSINESS: awarded in the spring of each year to a business student who is completing the sophomore year in the business program, is in good standing, and displays an interest in the insurance field. Recommendation made by the Office of Financial and Academic Records.

MATTHEW CHAPPELL-HERMAN GOLDBERG ENDOWED MEMORIAL FUND: awarded annually to undergraduate students majoring in psychology. Recommendations are made by the Faculty Committee of the Undergraduate Program.

EUGENE AND JUDY GOLDMAN ENDOWED SCHOLARSHIP: awarded to a qualified student or students selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

KERMIT GORDON AND MORTON BEROZA DIRECTORS OF INTER-COUNTY WHOLESALERS ASSOCIATION ENDOWED SCHOLARSHIP: awarded to a qualified student based on scholastic achievement and financial need.

GRAY WIG ENDOWED SCHOLARSHIP: awarded to a qualified technical drama student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records in consultation with Gray Wig.

GRUMMAN CORPORATION ENDOWED SCHOLARSHIP: awarded to a qualified engineering or computer science student(s) selected on the basis of academic achievement or potential and demonstrated financial need.

STEVE GUTMAN ENDOWED SCHOLARSHIP: awarded to a qualified student or students selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

DEAN ULRIC HAYNES, JR. ENDOWED ZARB SCHOOL OF BUSINESS SCHOLARSHIP: awarded to a qualified School of Business student on the basis of demonstrated economic need as well as scholastic achievement or potential. Selection is made by the Office of Financial and Academic Records.

WILLIAM RANDOLPH HEARST NOAH ENDOWED SCHOLARSHIP: awarded to a participant in the NOAH Program selected on the basis of superior academic achievement, financial need, and departmental recommendation.

HELLENIC SOCIETY SCHOLARSHIP: awarded to a qualified freshman of Greek descent selected on the basis of demonstrated

economic need as well as scholastic achievement or potential. Students receiving a full scholarship from any other source or a partial scholarship exceeding 50% of their annual tuition are ineligible. Applicants must be enrolled for at least twelve (12) semester hours. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

HEMPSTEAD ELKS ENDOWED MEMORIAL SCHOLARSHIP: one, up to full-tuition and fees award made annually to a qualified graduate of one of the following high schools: H. Frank Carey, Carle Place, Chaminade, W. Tresper Clarke, East Meadow, Garden City, Hempstead, Mineola, St. Paul's, Uniondale, Westbury, West Hempstead.

HEMPSTEAD FOR HOFSTRA COMMITTEE SCHOLARSHIPS: annual awards in various amounts are made to residents of the Village of Hempstead who are accepted to Hofstra University. Selection is based on academic achievement and financial need.

WILBUR F. BRESLIN SCHOLARSHIP
 CARL C. BURNETT FUNERAL HOME, INC., SCHOLARSHIP
 JOHN J. CONEFREY, JR. SCHOLARSHIP
 ROLAND H. DAVIS ENDOWED SCHOLARSHIP
 FLEET BANK SCHOLARSHIP
 HARDING AND MOORE SCHOLARSHIP
 HEMPSTEAD LIMOUSINE AND TOP HAT SCHOLARSHIP
 HEMPSTEAD UNIONDALE ROTARY CLUB SCHOLARSHIP
 HUB AUTO CARE/ANNIE MASSEY SCHOLARSHIP
 ABRAHAM AND MOLLY JANVEY ENDOWED SCHOLARSHIP
 BRUCE AND CARYL JANVEY SCHOLARSHIP
 PHILIP AND BEATRICE JANVEY ENDOWED SCHOLARSHIP
 TORK JOHANSEN ENDOWED MEMORIAL SCHOLARSHIP
 KONRAD PROSTHETICS & ORTHOTICS INC. SCHOLARSHIP
 BERNARD AND ROBERTA MARCUS SCHOLARSHIP
 NASSAU GLASS CORP. SCHOLARSHIP
 J. PIRINEA & COZZOLINO CPA'S, P.C. SCHOLARSHIP
 PIRINEA, COZZOLINO & KELLY CPA'S, P.C. SCHOLARSHIP
 SARAH B. PRESS ENDOWED SCHOLARSHIP
 LOUISA AND JERRY RUGG SCHOLARSHIP
 SAUL G. AND ETHEL P. SHAPIRO ENDOWED SCHOLARSHIP
 WILHELM AND JOLANDA STAUBER SCHOLARSHIP
 UNITED PARCEL SERVICE SCHOLARSHIP
 GERALD G. WRIGHT ENDOWED SCHOLARSHIP

PAUL HERMANSEN ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student or students with economic need, someone who would not be able to continue his or her education at Hofstra University without assistance. Recommendation by Office of Financial and Academic Records.

JOHN STEVEN HERNANDEZ MEMORIAL SCHOLARSHIP: awarded to a deserving student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

ELAINE R. HIRSH ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated need as well as scholastic achievement. Recommendation is made by the Office of Financial and Academic Records.

DOROTHY HOAG ENDOWED MEMORIAL SCHOLARSHIPS: awarded to students on the basis of demonstrated economic need as well as scholastic achievement or potential, with particular attention to students in the fields of music and/or women's athletics. Recommendation is made by the Office of Financial and Academic Records.

HOFSTRA CULTURAL CENTER JUDAIC STUDIES SCHOLARSHIP: awards a \$500 stipend each semester to a qualified student or students selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

HOFSTRA UNIVERSITY EMPLOYEES ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic achievement and financial need.

KENNETH A. HUTCHESON ENDOWED SCHOLARSHIP: awarded to one or more deserving students selected on the basis of demonstrated economic need, scholastic achievement or potential. Recommendation is made by the Office of Financial and Academic Records.

GEORGE A. JONES SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

ELLIOTT S. KAHN ENDOWED SCHOLARSHIP: awarded to a qualified student who is an active member of the basketball team, upon the recommendation of the basketball coach to the Scholarship and Student Aid Committee.

ROBERT KATZ ENDOWED SCHOLARSHIP: awarded to a qualified Zarb School of Business student selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

FLORENCE AND ROBERT KAUFMAN SCHOLARSHIP: awarded to one or more qualified student(s) selected on the basis of scholastic achievement or potential as well as financial need. Awarded by the Office of Financial and Academic Records.

LAINIE KAZAN ENDOWED SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of academic excellence and demonstrated economic need.

BARRY ANDREW KEARSLEY ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified freshman majoring in drama based on the following criteria: the recipient is a stage management major or has a strong interest in stage management; or a design-tech student; or an acting major who has demonstrated an exceptional contribution in the area of design-tech. This award may be renewed for the same recipient for a period of four years.

STANLEY J. KENDRICK ENDOWED MEMORIAL SCHOLARSHIP: awarded to qualified students who demonstrate financial need, outstanding qualities of perseverance, and academic dedication and effort in physics.

STEPHEN KEREKES ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student majoring in the field of English selected on the basis of academic achievement or potential and demonstrated financial need.

KICKLINE ENDOWED SCHOLARSHIP: awarded to a member of the Kickline team who has been a member a minimum of two years, shows leadership and dance skills which are exemplary, and is well respected by peers. A minimum aggregate grade point average of 2.5 is required. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

KICKLINE SCHOLARSHIP: awarded to a veteran member of the Kickline team who has contributed to the program unselfishly and consistently. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

LEE KOPPELMAN ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of scholastic achievement or potential and financial need.

KPMG PEAT MARWICK ENDOWED SCHOLARSHIP IN THE FRANK G. ZARB SCHOOL OF BUSINESS: awarded annually to one or more

deserving students upon the recommendation of the Dean of the Zarb School of Business in consultation with the Office of Financial and Academic Records.

JEFFREY C. KRAUS ENDOWED RADIO SCHOLARSHIP: awarded each spring to two students based upon their demonstrated talent in and commitment to radio. A minimum grade-point average of 2.5 is required. Scholarship application deadline is March 15th of each year. Selection is made by the Hofstra Radio Alumni Association's Scholarship Awards Committee.

EMILY AND CHARLES W. KUHN'S ENDOWED SCHOLARSHIPS: up to one-half tuition awarded to male and female students annually. Students are selected on the basis of high academic standing and general all-around ability.

WILLIAM LAWRENCE ENDOWED SCHOLARSHIP: awarded annually to qualified students to be selected by the Scholarship Committee upon the recommendation of the Dean of Hofstra College of Liberal Arts and Sciences and/or the recommendation of the Chairperson and full-time faculty members of the Music Department.

GEORGE MORTON LEVY ENDOWED SCHOLARSHIP: up to full tuition and fees scholarships awarded to qualified children of former employees of Roosevelt Raceway, Inc., or to qualified students who are residents of Long Island. Noteworthy records in curricular and noncurricular areas are part of the criteria.

MATTHEW VIZZA LICHTEN MEMORIAL SCHOLARSHIP: awarded to one or more deserving students selected on the basis of economic need. Preference is given to adopted Korean-American student(s). Awarded by the Office of Financial and Academic Records.

RUTH LIEBSON ENDOWED MEMORIAL SCHOLARSHIP IN THE DRAMATIC ARTS: awarded to a deserving student based on seriousness of commitment to an acting career, financial need and a demonstrated capability in the dramatic arts. Selection is made by the Chairperson of the Drama Department and a committee of his/her choice.

LIFE-LINE WORLDWIDE SERVICES, INC. SCHOLARSHIP: awarded to a qualified student who exhibits entrepreneurial initiative through classes and/or life experiences. Awarded by the Dean of the Frank G. Zarb School of Business in consultation with the Office of Financial and Academic Records.

SORGI T. AND MARGARET BENIZZI LIOTTI ENDOWED SCHOLARSHIP: awarded to a qualified political science major with preference given to a student of Italian-American descent, selected on the basis of demonstrated economic need as well as scholastic achievement or potential. The recipient must maintain a minimum grade-point average of 3.0 overall, and a minimum grade-point average of 3.0 in his or her major. First preference will be given to an active participant in the R.O.T.C. program.

LONG ISLAND SAVINGS BANK ENDOWED SCHOLARSHIP: awarded to a qualified undergraduate student(s) residing in Nassau, Suffolk, and/or Queens counties, majoring in business, selected on the basis of scholastic achievement or potential as well as demonstrated economic need. Recommendation by the Office of Financial and Academic Records.

DORIS LOWE SCHOLARSHIP FOR RETURNING WOMEN: awarded to a deserving student over the age of 40 who has come to Hofstra's College of Liberal Arts and Sciences to complete her undergraduate degree. Selection is made by the Office of Financial and Academic Records.

KAREN L. AND CHARLES B. LUTZ SCHOLARSHIP: awarded to a qualified student or students selected on the basis of scholastic achievement or potential regardless of economic need.

AMELIA H. AND RAYMOND H. MALONE ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need. Recommendation is made by the Office of Financial and Academic Records.

MANPOWER ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

JOSEPH M. MARGIOTTA ENDOWED FOOTBALL SCHOLARSHIP: awarded to a qualified football player who meets all the scholastic and financial criteria of the University. Recommendations are made by the Director of Athletics in consultation with the Financial and Academic Records Office.

MATHEMATICS DEPARTMENT ENDOWED SCHOLARSHIP: awarded to a qualified freshman mathematics major selected on the basis of academic achievement or potential. Recommendation by a Mathematics Department committee.

MATHEMATICS TUTORING CENTER SCHOLARSHIP: awarded to one or more outstanding mathematic tutors upon the recommendation of the Coordinator of the Mathematics Tutoring Center at Hofstra in consultation with the Department of Mathematics who will notify the Office of Financial and Academic Records.

M.B.A. ALUMNI ENDOWED SCHOLARSHIP: awarded to a qualified M.B.A. student selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

LILLIAN MCCADDEN ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of scholastic achievement and demonstrated financial need.

BERNARD J. MCKENNA ENDOWED SCHOLARSHIP: awarded to one or more deserving students selected on the basis of demonstrated financial need and academic excellence.

MARY MCKNIGHT-TAYLOR SCHOLARSHIP: awarded to a qualified student selected on the basis of scholastic achievement or potential as well as financial need. Awarded by the Office of Financial and Academic Records.

JOHN MEEHAN ENDOWED ATHLETIC SCHOLARSHIP: awarded to a qualified athlete selected on the basis of academic achievement or potential and financial need.

MEENAN OIL COMPANY ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

CHARLES J. MEIXEL ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic excellence and financial need. First preference may be given to a student in New College.

THE MEMORIAL ENDOWED SCHOLARSHIP FUND: dedicated to the men and women who gave their lives in the service of their country. Recipients must be full-time, undergraduate students who demonstrate academic excellence and financial need.

MARLENE AND JAY MENDELSON SCHOLARSHIP: awarded to two qualified students (male and female) who by perseverance and dedication overcame adversity to attain academic excellence at the end of their freshman year. Selected on the basis of demonstrated financial need as well as academic achievement and potential. Recommendation by the Office of Financial and Academic Records.

LEONARD D. MEYERS ENDOWED MEMORIAL SCHOLARSHIP FUND: awarded to a student majoring in music or music education.

Selection is made by the Music Department in conjunction with the Office of Financial and Academic Records.

THE HONORABLE JOSEPH N. MONDELLO ENDOWED SCHOLARSHIP: awarded to a Long Island high school graduate and a resident of Levittown in recognition of academic achievement and participation in cocurricular and community activities. Recommendations are made to the Office of Financial and Academic Records by the Mondello Scholarship Committee.

JOSEPH AND MARY ANN MONTICCILOLO ENDOWED SCHOLARSHIP: awarded to one or more deserving student(s), selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Preference given to a student of Italian descent or to a physically challenged student. Recommendation by the Office of Financial and Academic Records.

MURLEY-HENDERSON ENDOWED SCIENCE SCHOLARSHIP: awarded to one or more deserving student(s) whose field of study or concentration is in the field of science, consisting of either physics, chemistry, biology, geology, engineering, or mathematics as well as demonstrated high academic standing and financial need. Recommendation by the Office of Financial and Academic Records.

DONALD H. MURPHY ENDOWED MEMORIAL SCHOLARSHIP: in memory of the late Donald H. Murphy, Associate Professor of Engineering Science, an annual scholarship has been established to recognize excellence in the Engineering Department. Awarded in the spring of each year to an international student completing his/her junior year of the engineering program. The student must be in good academic standing and must have made a contribution to the Engineering Department and/or the international student community.

NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS (NSPE) SCHOLARSHIPS: one-half tuition scholarship is awarded annually by NSPE and sponsored by Hofstra to a student graduating in the top 20 percent of his/her high school class and having a 1200+ score on the SAT. Students should apply directly to the National Society of Professional Engineers, 1420 King Street, Alexandria, Virginia 22314. Renewal is based on Hofstra scholarship criteria.

NEW COLLEGE ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student recommended by the Dean of New College. Selection is based on academic excellence and demonstrated financial need.

NEWSDAY MARCHING BAND FESTIVAL SCHOLARSHIP: awarded to a qualified student(s) selected in an audition of musical ability and who demonstrate economic need as well as scholastic achievement or potential. Recommendation by the Music Department who notifies the Office of Financial and Academic Records.

NEWSDAY SCHOLARSHIP: awarded to a qualified minority student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation by the Office of Financial and Academic Records.

NOAH ENDOWED SCHOLARSHIP: awarded to a participant in the NOAH program on the basis of superior academic achievement, financial need, and departmental recommendation.

MARCUS C. OLD ENDOWED MEMORIAL SCHOLARSHIP: awarded each year to a worthy student or students holding senior status and majoring in biology. Recommendations are made by the biology faculty through the Chairperson of the Biology Department.

WILLIAM OLSTEN ENDOWED SCHOLARSHIP: restricted to a junior or senior enrolled in the Frank G. Zarb School of Business

who will pursue an M.B.A. degree. Awarded on the basis of academic achievement, financial need and demonstrated leadership quality.

ORDER SONS OF ITALY IN AMERICA ENDOWED SCHOLARSHIP: awarded to a qualified student of Italian descent selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

THE GRAY WIG ALBERT L. "TANK" PASSUELLO ENDOWED SCHOLARSHIP: awarded to a qualified student majoring in drama selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records in consultation with Gray Wig.

PEP BAND ENDOWED SCHOLARSHIP: awarded to a member of the Pep Band who has been a member a minimum of two (2) years, maintaining a minimum aggregate grade point average of 2.5, shows leadership and musical skills which are exemplary, and is well respected by his/her peers. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

GREGORY P. PETERSON ENDOWED SCHOLARSHIP: awarded to a qualified student or students selected on the basis of demonstrated economic needs as well as scholastic achievement or potential.

SYLVIA AND VALENTINE PICCIRILLI ENDOWED STRING SCHOLARSHIP: awarded annually to two string instrument students who are members of the Hofstra University Symphony Orchestra upon the recommendation of the Conductor. Students need not be music majors. Awards defray the cost of private string study during the fall and spring semesters for recipients.

THOMAS T. PIERCE ENDOWED MEMORIAL SCHOLARSHIP: an annual award given to a qualified student selected on the basis of academic excellence and participation in cocurricular and community activities. Financial need is also a consideration.

SYLVIA PINES MEMORIAL SCHOLARSHIP: awarded to an upperclass woman who has taken the first course towards a mathematics major or minor and who intends a professional career in mathematics or science. Awarded by the Mathematics Department chairperson.

WILLIAM J. PLANDER ENDOWED MEMORIAL SCHOLARSHIP: established in recognition of the singular dedication and achievement in the Uniondale community of the late William J. Plander. Candidates must demonstrate, through superior academic and athletic performance, the potential for outstanding achievement at Hofstra and evidence of personal qualities leading to effective citizenship. Selection is made by the Office of Financial and Academic Records, the Departments of Health, Physical Education and Recreation and Intercollegiate Athletics, and the Plander family.

MARVIN PRICE ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic excellence and financial need.

RICHARD AND EDITH PROSKAUER ENDOWED MEMORIAL SCHOLARSHIP: awarded to qualified students majoring in fine arts.

READER'S DIGEST FOUNDATION ENDOWED SCHOLARSHIP FUND: an endowed scholarship awarded annually to students for academic excellence. Demonstrated financial need is part of the criteria.

DR. AND MRS. ANTHONY REIDLINGER ENDOWED ACADEMIC SCHOLARSHIP: awarded to a qualified junior or senior undergraduate student or students majoring in chemistry or natural science

on the basis of scholastic achievement and demonstrated financial need. Awarded by the Office of Financial and Academic Records with the advice of the faculty.

REPUBLIC AVIATION ENDOWED SCHOLARSHIP FUND: an annual award to children of former employees of the Republic Aviation Corporation, regardless of place of residence, and other students who reside in Nassau and Suffolk counties. Recipients are selected on the basis of academic achievement, extracurricular activities and financial need.

THE GRAY WIG JANET FRASER ROSANO ENDOWED SCHOLARSHIP: awarded to a qualified student majoring in drama or music selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records in consultation with Gray Wig.

WILLIAM ROSENCRANS ENDOWED MUSIC SCHOLARSHIP: awarded to a qualified student(s) majoring in music, preferably a vocal major, selected on the basis of scholastic achievement or potential as well as demonstrated economic need.

STEPHEN P. SALZMAN ENDOWED SCHOLARSHIP: awarded to qualified tuba or euphonium players majoring in music or music education selected on the basis of musical ability, demonstrated economic need as well as scholastic achievement. If no student is available under these criteria, preference will be given to a student(s) enrolled in the School for University Studies.

SAVE OUR SCHOLARSHIPS (S.O.S.): annual awards in various amounts are awarded to qualified students selected on the basis of academic excellence and financial need.

CERTILMAN BALIN ADLER & HYMAN, LLP SCHOLARSHIP
CHICAGO TITLE INSURANCE COMPANY SCHOLARSHIP
COCA-COLA BOTTLING COMPANY OF NEW YORK SCHOLARSHIP
CUTLER'S LIGHTING, INC. SCHOLARSHIP
DELTA FUNDING CORPORATION SCHOLARSHIP
J.M. DENNIS CONSTRUCTION Co., CORP. SCHOLARSHIP
EAST MEADOW CHAMBER OF COMMERCE SCHOLARSHIP
FREDERICK AND LIDA ECKHARDT MEMORIAL SCHOLARSHIP
FREDERICK R. AND ELIZABETH ECKHARDT AND FAMILY SCHOLARSHIP
MICHAEL AND LINDA GREENSEID SCHOLARSHIP
AMY AND HORACE HAGEDORN SCHOLARSHIP
MARGARET A. HOFELLER MEMORIAL SCHOLARSHIP IN THE SOCIAL SCIENCES AT NEW COLLEGE
JMS ARCHITECT & PLANNER P.C./COMPLIANCE REPORTS OF AMERICA SCHOLARSHIP
RUTHE AND HAROLD KLEIN SCHOLARSHIP
SIDNEY KREPS ORGANIZATIONAL COMMUNICATION SCHOLARSHIP
LANE REALTY SCHOLARSHIP
MADELYN LEIBOWITZ SCHOLARSHIP
BRUCE AND DORIS LISTER SCHOLARSHIP
VINCENT E. LYNCH SCHOLARSHIP
GERALDINE MCGANN SCHOLARSHIP
THE NATIONAL BIRCHWOOD CORPORATION SCHOLARSHIP
PRUDENTIAL SECURITIES, INC. SCHOLARSHIP
KENNETH C. RISCICA SCHOLARSHIP
ROOSEVELT FIELD SCHOLARSHIP
CAROLYN SANCHEZ-WOYCICK SCHOLARSHIP
LAWRENCE SMOLEV MEMORIAL ENDOWED SCHOLARSHIP
JERRY AND EMILY SPIEGEL FOUNDATION SCHOLARSHIP

DAVID SCHECTOR ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student on the basis of demonstrated economic need as well as scholastic achievement or potential.

SCREAMING DUTCHMEN BOOSTER CLUB ENDOWED SCHOLARSHIP: awarded to a member of the Screaming Dutchmen Booster Club

who has served at least one year of active membership in the club plus a minimum cumulative grade-point average of 2.8. A scholarship committee, made up of five graduating Screaming Dutchmen seniors, will narrow the applicants to five through an anonymously entered essay answering the following question: What does Hofstra Spirit mean to you, and how has your involvement in the Screaming Dutchmen Booster Club reflected this? The five semi-finalists will be interviewed by a joint committee of the Screaming Dutchmen Booster Club Scholarship Committee and members of the Hofstra University Booster Alumni.

MILTON H. SEELEY ENDOWED MEMORIAL SCHOLARSHIP: established in recognition of the late Mr. Seeley's outstanding achievements, both as a Hofstra student and a dedicated alumnus. Sons and daughters of Hofstra University alumni are eligible. Academic excellence in high school, potential for continued achievement at Hofstra, and personal qualities leading to effective citizenship are the major criteria. Preference is given to candidates who will be participating in varsity-level sports at Hofstra. The scholarship may be renewed annually by recipients maintaining scholarly standards.

EVA AND BENJAMIN SHAPIRO MEMORIAL SCHOLARSHIP: awarded to one or more deserving student(s) who are residents of Long Island areas served by the Commander Oil Corporation and who have demonstrated academic achievement. Awarded by the Office of Financial and Academic Records.

WILLIAM S. SHIVER ENDOWED MEMORIAL SCHOLARSHIP FOR MINORITY STUDENTS: this award provides partial financial assistance to minority students for the Summer in Nice Program in France. Candidates must have completed French 3. Award is based on merit and need.

JAMES M. SHUART ENDOWED ACADEMIC SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of scholastic achievement or potential as well as economic need. Recommendation by the Office of Financial and Academic Records.

JAMES M. SHUART ENDOWED FOOTBALL SCHOLARSHIP: awarded to a football player who meets all the scholastic and financial criteria of the University. Recommendations are made by the Director of Athletics in consultation with the Financial and Academic Records Office.

MARJORIE STRUNK SHUART ENDOWED WOMEN'S ATHLETIC SCHOLARSHIP: awarded to one or more qualified women athletes who meet all the scholastic and financial criteria of the University. Recommendations are made by the Director of Athletics in consultation with the Office of Financial and Academic Records.

ALAN M. SIEGEL ENDOWED SCHOLARSHIP: awarded to a qualified student(s) from the field of sports and athletics selected on the basis of academic achievement or potential and financial need.

JACK SKODNEK ENDOWED SCHOLARSHIP: awarded annually to two or more qualified students in need of financial assistance.

SCOTT SKODNEK ENDOWED SCHOLARSHIP: an annual award divided equally between two qualified students selected on the basis of academic excellence and financial need.

TERENCE E. SMOLEV ENDOWED SCHOLARSHIP: awarded to a qualified student or students selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

ARTHUR AND HONEY SORIN ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic excellence and financial need.

THE SPARBERG-BRAUN FAMILY ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated

financial need as well as scholastic achievement. Recommendation by the Natural Science faculty of the Chemistry Department in consultation with the Office of Financial and Academic Records.

SPECIAL CHALLENGE ENDOWED SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Preference will be given to minority students. Recommendation by the Office of Financial and Academic Records.

SPECTRUM PLAYERS ENDOWED SCHOLARSHIP: awarded to a current, active member of the Spectrum Players who has contributed to Spectrum Players in the both the fall and spring productions from the previous year, showing leadership qualities and is admired and respected by his/her peers and is committed to the betterment and advancement of the organization. A minimum aggregate grade point average of 2.5 is required. Selected by a committee from the Office of Student Activities to the Office of Financial and Academic Records.

ARTHUR STEIN MEMORIAL SCHOLARSHIP: awarded to a student who is a member of Beta Alpha Psi. Recipient will be chosen by the Accounting Department in consultation with the Stein family. Awarded on the basis of academic excellence and co-curricular involvement. Financial need is not a criterion.

ADELAIDE H. STERNFELD ALUMNI ORGANIZATION ENDOWED SCHOLARSHIP: two scholarships are awarded to undergraduate children or grandchildren of Hofstra Alumni. One scholarship amount is allocated on the basis of financial need; the second scholarship is awarded on the basis of scholastic achievement and outstanding participation in extracurricular activities.

FRANCES STERRETT MEMORIAL SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

EDNA LITTMAN STORCH ENDOWED MEMORIAL SCHOLARSHIP: established in memory of Edna Littman Storch by her family. An annual award ranging upward from a minimum of \$100 based on demonstrated need to a student entering the field of elementary education and recommended to the Scholarship and Student Aid Committee.

SUNRISE LAURELTON LODGE #1069 F. & A.M. ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic excellence and financial need.

SEYMOUR AND ARLENE TANKLEFF ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of academic achievement and financial need.

DONALD TATTENBAUM ENDOWED MEMORIAL SCHOLARSHIP IN THE FRANK G. ZARB SCHOOL OF BUSINESS: awarded to one or more qualified undergraduate students selected on the basis of demonstrated economic need as well as scholastic achievement or potential and whose parents are hourly paid employees of Pergament, Inc. The student(s) must also intend to study in the Frank G. Zarb School of Business. Recommendation by the Dean of the Frank G. Zarb School of Business and the Office of Financial and Academic Records.

GIA TERRELL ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of demonstrated economic need as well as demonstrated activity in promoting the independence and abilities of students with disabilities. Recommendations are made by the Coordinator of the Program for the Disabled.

THE HONORABLE ARTHUR WELLESLEY THOMPSON ENDOWED MEMORIAL SCHOLARSHIP: awarded to a deserving communica-

tions student selected on the basis of demonstrated financial need as well as academic achievement and potential. Preference is given to a resident of Freeport, Long Island. Awarded by the Office of Financial and Academic Records.

CYNTHIA EARL TODDINGS ENDOWED SCHOLARSHIP: awarded annually to a music student, preferably an instrumentalist, revealing unusual musical ability, academic excellence and financial need.

TRUSTEE MEMORIAL ENDOWED SCHOLARSHIPS

These scholarships were established to honor deceased members of the Board of Trustees:

Trustee George H. Hauser
Trustee Emil R. Heger
Trustee Arthur E. Newton
Trustee Alicia Patterson
Trustee LeRoy J. Weed
Trustee Rudolph Zinsser

Upon the recommendation of the chairperson of the department, annual awards of at least \$500 each are made to students with the highest cumulative average entering the senior year with at least 50 hours completed at Hofstra in each of the following areas:

- one award to a major in the Frank G. Zarb School of Business (Trustee Heger)
- one award to a major in the Division of Natural Sciences, Mathematics and Engineering (Trustee Hauser)
- two awards to majors in the Division of the Humanities (Trustees Weed and Zinsser)
- two awards to majors in the Division of the Social Sciences (Trustees Newton and Patterson).

JACK TUREEN ENDOWED MEMORIAL SCHOLARSHIP: awarded to a qualified student(s) selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendations are made by the Speech-Language-Hearing Sciences department in consultation with the Financial and Academic Records Office.

VAN PEEBLES ENDOWED SCHOLARSHIP FOR FILM STUDIES: awarded to one or more deserving student(s) majoring in film studies selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

GLORIA AND BERNARD VINSON ENDOWED SCHOLARSHIP IN MEMORY OF THEODORE WALTER PUSINELLI: awarded to a qualified student or students from among three Hicksville High School students who will be attending Hofstra University the following fall. Selected on the basis of demonstrated economic need and scholastic achievement or potential.

LAWRENCE J. WALDMAN ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

AZELLE WALTCHER ENDOWED SCHOLARSHIP: An award of \$1,000 will be granted to an outstanding mathematics major who has completed his/her junior year. The recipient must have completed at least two full-time years at Hofstra prior to the start of his/her senior year and must have completed one semester of at least two advanced courses in mathematics required of the major. The award is based on demonstrated achievement. Selection is made by the mathematics faculty.

RITA AND STAN WEINSTEIN ENDOWED SCHOLARSHIP: awarded to a qualified student selected on the basis of demonstrated economic need as well as scholastic achievement or potential.

DEAN ARTHUR DUDLEY WHITMAN ENDOWED MEMORIAL SCHOLARSHIP: awarded to one or more deserving student(s) selected on

the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

FRANCIS FROST WOOD MEMORIAL ENDOWED SCHOLARSHIP/NEWSDAY INTERNSHIP: awarded to a deserving junior major in communications on the basis of demonstrated scholastic achievement and interest in community relations/public affairs. The recipient will be required to serve a six week internship in the public affairs/community relations department at *Newsday*. Priority will be given to a scholarship candidate who has been a long-term resident of Nassau and/or Suffolk counties (6 years or more). Recommendation made by the Office of Financial and Academic Records subject to *Newsday's* approval.

THE WREATH AND FOIL ALUMNAE SCHOLARSHIP: awarded to the female issue member of Wreath and Foil Sorority Alumnae who has completed two semesters as an active member of Phi Sigma Sigma, Epsilon Kappa Chapter. Should there be no candidate meeting this criteria, the award will be made to a sister who has completed two semesters as an active member of the sorority. Selection based upon active involvement in the sorority, participation in other extracurricular activities, community service, and scholastic achievement. Selection made by a committee of active members, including those on the Scholarship Committee of Wreath and Foil Alumnae.

YULETIDE GREETINGS ENDOWED AWARDS: awarded to an undergraduate and graduate student. Selection is made by the Scholarship and Student Aid Committee and the Graduate Committee. This award is not renewable.

DINA A. ZANELLO SCHOLARSHIP: awarded on the basis of scholastic achievement or potential as well as economic need. Recommendation by the Office of Financial and Academic Records.

FRANK G. ZARB SCHOOL OF BUSINESS ALUMNI ASSOCIATION ENDOWED SCHOLARSHIP: awarded to a qualified School of Business student selected on the basis of demonstrated financial need as well as academic achievement and potential. Recommendation by the Dean of the Frank G. Zarb School of Business to the Office of Financial and Academic Records.

FRANK G. ZARB SCHOOL OF BUSINESS ENDOWED SCHOLARSHIP: awarded to a qualified School of Business student(s) selected on the basis of scholastic achievement or potential as well as demonstrated economic need. Recommendation by the Dean of the Frank G. Zarb School of Business to the Office of Financial and Academic Records.

PATRICIA KOSTER ZARB ENDOWED SCHOLARSHIP: awarded to a qualified freshman student with economic need and scholastic achievement or potential, a high school GPA of B or better, and who has demonstrated qualities of leadership, ethical behavior, compassion and respectful treatment of others, and three letters of recommendation from teachers and/or community leaders. Recommendation made by Mrs. Patricia K. Zarb.

GRADUATE SCHOLARSHIPS

PAUL BERNON ENDOWED MEMORIAL SCHOLARSHIP: an annual award to a qualified graduate student in the Zarb School of Business selected on the basis of academic excellence and financial need.

JOYCE A. BLOOM GRADUATE PSYCHOLOGY FOR RETURNING WOMEN SCHOLARSHIP: awarded to a female student in the first year of the graduate psychology program, who is returning to school after an absence of at least five years in order to raise a family and who has at least one child under the age of 15 living at home. Selection is made by the Office of Financial and Academic Records on the basis of financial need as well as scholastic achievement or potential.

BRODLIEB ENDOWED SCHOLARSHIP: awarded by the School of Business to a full-time MBA student who has completed one year of study toward the degree and has achieved academic excellence.

EGEL-GRAY ENDOWED MEMORIAL SCHOLARSHIP: awarded annually to a student majoring in special education who has completed one semester of study at the graduate level. The award is based on academic excellence and outstanding contribution to the community upon the recommendation of the Special Education area.

RICK ELKOW MEMORIAL SCHOLARSHIP: awarded to a deserving student in the Industrial/Organizational Psychology Program selected on the basis of demonstrated financial need as well as academic achievement or potential. Recommendation made by the Office of Financial and Academic Records and the faculty/staff of the Industrial/Organizational Psychology Program with the requirement that the recipient has successfully completed the qualifying examination administered by the Program.

ARNOLD HOROWITZ ENDOWED MEMORIAL FUND: awarded annually to assist students enrolled in the doctoral programs in psychology. Recommendations are made by the Faculty Committee of the Graduate Programs.

RAY HORTON ENDOWED SCHOLARSHIP: awarded to a doctoral student(s) in reading. Recipient(s) selected on the basis of academic achievement or potential and financial need.

SYLVIA MARTIN ENDOWED MEMORIAL SCHOLARSHIP IN SPEECH-LANGUAGE-HEARING SCIENCES: awarded to a qualified graduate student(s) in the Speech-Language-Hearing Sciences program, selected on the basis of demonstrated economic need as well as scholastic achievement (minimum grade point average of 3.0 or better). The qualified student(s) present documentation specifying a disability and show evidence of satisfactory behavior and professionalism in clinical practice. Recommendation of the Office of Financial and Academic Records and Speech-Language-Hearing Sciences Department in consultation with the Donor.

SYLVIA MARTIN MEMORIAL SCHOLARSHIP IN SPEECH-LANGUAGE-HEARING SCIENCES: awarded to a qualified graduate student(s) in the Speech-Language-Hearing Sciences program, selected on the basis of demonstrated economic need as well as scholastic achievement (minimum grade point average of 3.0 or better). The qualified student(s) present documentation specifying a disability and show evidence of satisfactory behavior and professionalism in clinical practice. Recommendation of the Office of Financial and Academic Records and Speech-Language-Hearing Sciences Department in consultation with the Donor.

NASSAU PSYCHOLOGICAL SERVICES INSTITUTE FELLOWSHIP: awarded every other year to a qualified student in the doctoral program in psychology. The recipient will be named The Nassau Psychological Services Institute Fellow.

DOROTHY AND SIDNEY J. RAUCH ENDOWED SCHOLARSHIP: granted to a qualified graduate student or students selected on the basis of demonstrated economic need as well as scholastic achievement. Recommendation is made by the Reading Department and the Office of Financial and Academic Records.

SCHLOSS SCHOLARSHIP: established in memory of Mervin Livingston and his parents, Lillian and Hyman Schloss. Awarded in accordance with the policy of the Office of Financial and Academic Records.

SINCLAIR CHARITABLE TRUST ENDOWED SCHOLARSHIP: awarded to a financially disadvantaged student in the M.B.A. degree program. Awarded by the Office of Financial and Academic Records.

RHODA TARTAK ENDOWED MEMORIAL SCHOLARSHIP: awarded to a student enrolled in the doctoral program for working school

psychologists, based upon academic excellence and financial need. Selection is made from recommendations by the Scholarship Committee of the Graduate Psychology Department to the Scholarship and Student Aid Committee.

JOHN DEWEY VAN BUREN ENDOWED SCHOLARSHIP: awarded to a qualified graduate student majoring in Counseling. Selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Recommendation is made by the program coordinator with other faculty based on faculty recommendations and the Office of Financial and Academic Records.

ROBERT J. VANE ENDOWED MEMORIAL SCHOLARSHIP: awarded annually to assist students in the doctoral program in Clinical and School Psychology. Recommendations are made by the faculty of the program.

Honors, Prizes and Awards

A number of special prizes and awards are presented annually to Hofstra students by organizations, friends of the University and members of the University community, and are partially listed below. These prizes and awards are in addition to the regular forms of financial aid available to students.

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN MERIT AWARD: awarded to a graduating senior woman based on high character, academic standing, and leadership. Potential recipients meet with the American Association of University Women Awards Committee for an interview before final selection is made.

THE BANK OF NEW YORK AWARD: restricted to the Accounting Department and awarded in accordance with the policy of the Office of Financial and Academic Records.

ANGELA M. BENNETT MEMORIAL FUND: awards of up to \$500 to female students who are active participants in student activities and student government.

BIOLOGY CLUB AWARD: a plaque is awarded to an undergraduate student who has shown outstanding achievement and participation in the Biology Club and the Biology Department. Established in 1978 by Kenneth Granet.

LILO AND PETER BUEHRLE AWARD: maximum award of \$500 will be granted annually to two (2) or more qualified students who have demonstrated excellence in either advanced German language or in research on Germanic literatures or culture. Recommendation made by the German Department.

HAROLD E. CLEARMAN ENDOWED MEMORIAL AWARD: awarded to a physics major with meritorious performance in coursework, along with an outstanding individual research project, as judged by the Physics Department.

COLUMBIA SOCIETY OF REAL ESTATE APPRAISERS, INC. SCHOLARSHIP: awards to one or more students in the Center for Business Studies who have completed a real estate course. Award is based on merit and need. Recipients are chosen by the Center for Business Studies.

CONCEPTS UNLIMITED SALES & MARKETING, INC. FRATERNAL/SORORAL COMMUNITY AWARD: to one or more candidates who are full-time students at Hofstra University and a member of a recognized fraternity or sorority. Additional criteria: service to the fraternity or sorority of which the applicant is a member; service to the University and community; creative and diligence displayed in accomplishing tasks; financial need and scholarship and academic performance. Selected by a committee from the Office of Student Activities who notifies the Office of Financial and Academic Records.

SERGE A. EMERY MEMORIAL PRIZE: varying amounts are awarded annually to upperclass students who excel in Russian and who are members of the Russian Club.

CHARLES C. FALABELLA AWARD: sponsored by the Long Island Industrial Relations Research Association. A cash prize is awarded to acknowledge outstanding academic achievement in the field of industrial and labor relations.

FRENCH CLUB SUMMER IN NICE SCHOLARSHIPS: each year, several scholarships of varying amounts are granted to Hofstra students. Awards are made on the basis of grades in French, overall grade-point average, need, service to the French Club and to the University community. Students do not have to be French majors or minors. Selection is made by a committee of French faculty, French Club officers and former scholarship winners. Scholarship must be used during the year of the award.

FRENCH DEPARTMENT FACULTY AWARD: a book or medal is presented to a senior undergraduate student for excellence in French. The selection is made by the French faculty.

FRENCH POETRY CONTEST AWARDS: sponsored each spring by the Hofstra Department of French, the American Association of Teachers of French and the French Cultural Services. Bronze medals are awarded to first place contestants in the following four categories: college reading, high school reading, junior high school reading and original poems. Book prizes are awarded to second and third place winners and certificates of honorable mention are awarded to some other contestants.

FRESHMAN ENGLISH PRIZE: a prize of \$100 is awarded each spring to a second-semester freshman enrolled in English 2 for the best research paper.

GERMAN BOOK PRIZES: awarded to the best first year, second year and third year students, and to the member of the German Club who has contributed most to the success of the Club. An average of 3.0 is required. The books are supplied by the New York German Consulate.

DEAN FRANK D. GIFFORD AWARD (The University Club of Long Island): once every three years, \$1000 is awarded to a worthy student who is currently enrolled at the undergraduate or graduate level and who is recommended by the Provost and Dean of Faculties, Dean of Students or other qualified official. Financial need is considered.

GIRL SCOUT GOLD AWARD SCHOLARSHIP: awarded to a freshman or transfer student who has received the Girl Scout Award within three years of application to the University and who must be in the top ten percent of her high school graduating class and have attained a score of at least 1070 on the SAT's (ACT equivalent of 23). If a transfer student, the student must have completed 24 credits in a previously accredited institution(s) and earned a 3.5 cumulative average or better at all previously attended schools. Preference will be given to a Girl Scout Gold Award recipient from Long Island, New York.

HAZEL AWARD: awarded to a student who has excelled, and is considered outstanding and dedicated in the areas of playwriting, directing, and acting during the current year. If no student fulfills these requirements, the committee is to consider any student who has excelled in three various areas of the theater, including designing, producing, and stage management. Selected by a committee from the Office of Student Activities who notifies the Office of Financial and Academic Records.

HISTORY DEPARTMENT AWARD: awarded to a deserving Greek and Roman history student selected on the basis of demonstrated economic need as well as scholastic achievement or potential. Awarded by the Office of Financial and Academic Records.

INTER-SORORITY COUNCIL AWARD: a gold Hofstra seal charm is awarded annually to the junior sorority woman with the highest academic average in the middle of her junior year.

ITALIAN CLUB AWARD: a book award is given to an undergraduate student for excellence in Italian and a desire to continue in the field. Selection is made by the Italian Club and the faculty adviser upon recommendation of the Italian faculty.

ITALIAN LANGUAGE SCHOLARSHIP: upon the recommendation of the Italian Faculty Committee, an annual award is made to a student who excels in the study of the Italian language.

KAPPA MU EPSILON AWARD: a book is given annually to the freshman with the best performance in freshman mathematics.

HOWARD AND TINA KASSINOVE RESEARCH PRIZES FOR DOCTORAL STUDENTS IN CLINICAL AND SCHOOL PSYCHOLOGY: two \$500 awards granted to Ph.D. or Psy.D. students in clinical or school psychology for meritorious publications in professional psychology or presentations at national or international conferences. Recommendation is made by Professor Howard Kassinove in conjunction with the Directors of the Ph.D. and Psy.D. programs.

SIBILLA E. KENNEDY MEMORIAL AWARD: an annual award is made to a deserving student(s) for excellence in Natural Science 11 or 12 on the basis of scholastic achievement or potential, upon the recommendation of the Chemistry Department.

ERIC KERTZNER MEMORIAL AWARD: a maximum award of \$500 will be granted each year to a qualified student selected on the basis of demonstrated economic need. This award may not be used in conjunction with any athletic scholarship. Recommendation made by the Office of Financial and Academic Records.

ADELE LEONARD ENDOWED PRIZE FOR EXCELLENCE IN LINGUISTICS: in memory of Adele Leonard, the Director of the Nassau County Civil Service Commission for 26 years. This prize is awarded to a student for excellence in linguistics, in particular for innovative approaches to the analysis of language as judged by the Hofstra College of Liberal Arts and Sciences linguistics faculty.

RHODA PINSLEY LEVIN ENDOWED MEMORIAL AWARD IN MUSICAL PERFORMANCE: awarded for musical performance by the Music Department.

LONG ISLAND SANITATION OFFICIALS ASSOCIATION ENGINEERING AWARD: two \$500 grants are awarded annually to deserving junior or senior civil environmental or mechanical engineering majors who are residents of Nassau or Suffolk County. Recipients must live in a community that is a member of the LISOA. Final selections are made by the Executive Committee of the Long Island Sanitation Officials Association, Inc. upon the recommendation of the Department of Engineering.

IRVING AND INA MARKOWITZ PRIZE IN ASIAN HISTORY: a prize of \$200 made through the Department of History and awarded for outstanding performance in Asian History.

MOLES STUDENT ENGINEER AWARD: \$100 and a certificate of award are presented to a junior or senior engineering student annually whose academic achievement and enthusiastic application shows outstanding promise of personal development leading to a career in construction engineering and management.

JAMES A. MOORE MEMORIAL FUND: awarded to the physics major with the highest quality performance excelling in course work, individual research and service to the physics community as judged by the whole department.

NASSAU ACADEMY OF MEDICINE PARAMEDICAL PROJECTS FUND FOR NURSING ENDOWED SCHOLARSHIPS: awarded to prenursing students or female students interested in medicine. Selection is made by the Scholarship and Student Aid Committee upon recommendation of the Premedical Advisory Committee.

NASSAU ACADEMY OF MEDICINE ENDOWED SCHOLARSHIP: awarded to a premedical student for his junior and senior years. Selection is made by the Scholarship and Student Aid Committee upon recommendation of the Premedical Advisory Committee.

HARMON NEWELL ENDOWED SCHOLARSHIP: established in memory of Mr. Newell, a faculty member in the marketing/management area. Awards are made to a senior student and a graduate student in the field of marketing or management with the highest cumulative average. These awards are presented by the Frank G. Zarb School of Business.

WILLIAM OBER MEMORIAL AWARD: this award has been established in memory of William Ober, a former Hofstra student. \$150 is awarded annually to a student in his junior year upon the recommendation of the Political Science or Philosophy Department.

LOYAL F. OLLMANN MEMORIAL PRIZE IN MATHEMATICS: established in memory of Professor Loyal F. Ollmann, Chairman of the Department of Mathematics from 1941 to 1965. An annual award of \$100 is presented to an outstanding undergraduate mathematics major at the time of his/her graduation upon the recommendation of the Department of Mathematics.

ROBERT L. PAYTON PRIZES IN HISTORY: two \$200 prizes awarded, one for the outstanding senior history major, the other for outstanding achievement in a history seminar.

WALTER AND HAZEL PETERSEN ATHLETIC AWARD: awards of \$100 each to students in good academic standing who have participated in intercollegiate athletics and who have been recommended by both the Director of Intercollegiate Athletics and the Dean of Students Office.

H. ALAN ROBINSON OUTSTANDING DOCTORAL DISSERTATION AWARD: annual award of up to \$1000 to honor the highest quality of scholarly research and excellence of presentation in dissertations submitted by doctoral candidates at Hofstra University. An appointed faculty committee will make the selection.

HERBERT D. ROSENBAUM/PI SIGMA ALPHA ENDOWED POLITICAL SCIENCE AWARD: awarded to a political science major who has written the best paper during the academic year as determined by the Political Science Department.

DONALD M. ROWE MERIT AWARD FOR PERFORMING EXCELLENCE AS A PIANO ACCOMPANIST: an honorarium of \$250 granted annually to a music or music education major, which if possible, is presented in conjunction with the awardee's senior recital. Selection is made by the faculty of the Music Department.

RUSSIAN CLUB BOOK AWARD: presented to an undergraduate student for excellence in Russian. Selection is made by the Russian Club and faculty adviser upon recommendation of the Russian faculty.

ISIDORE AND HELEN SACKS MEMORIAL AWARDS: four awards given annually to students of at least junior standing who have achieved distinction in each of the following areas: Spanish, English, Judaic Studies and Music. In the event that the respective departments do not have any qualified students for this annual award, the amount not used will be devoted to promoting a recital, reading or performance in the musical or dramatic field.

NANCY P. SCHNADER POETRY AWARD: in conjunction with the Academy of American Poets Award Program, \$100 is awarded annually for the prize poem or group of poems selected by a committee of judges set up by the English Department.

EUGENE SCHNEIDER FICTION AWARD: \$100 awarded annually for the best work of fiction done by a student recommended by a committee of judges set up by the English Department.

JAMES M. SHUART SPECIAL AWARD IN FRENCH STUDIES: awarded upon the recommendation of the French Department and the

Hofstra University Office of Financial and Academic Records to an entering freshman majoring in French.

SIGMA DELTA PI BOOK PRIZE: presented to senior majors in Spanish for excellence in Spanish; this requires a 3.8 average in Spanish and a 3.5 cumulative average. Selection is made by the faculty members of the Hofstra Chapter of Sigma Delta Pi, national honorary Spanish society.

SIGMA PI—STEPHEN MCSLOY CREWS MEMORIAL AWARD: \$250 awarded annually to a student majoring in speech who is recommended by the Department of Speech-Language-Hearing Sciences, who has high academic achievement and demonstrated financial need. Also, students attending the Speech-Language-Hearing Center may receive awards in various amounts upon the recommendation of the Director of the Speech-Language-Hearing Center.

SPANISH CLUB BOOK AWARD: presented to an undergraduate for excellence in Spanish. Selection is made by the Spanish Club and faculty adviser upon recommendation of the Spanish faculty.

SPANISH LANGUAGE SCHOLARSHIP: upon the recommendation of the Spanish Faculty Committee, an annual award is made to a student who excels in the study of the Spanish language.

RUSSELL STABLER AWARD: awarded to a deserving student involved in summer field work off campus in either biology or music as well as academic achievement. Recommendation by the Music and Biology Departments.

STUDY ABROAD AWARD: awarded to a qualified minority student selected on the basis of scholastic achievement or potential and who may not otherwise be able to afford overseas study. Recommendation is made by the Committee on International Education.

THE DONALD H. SWINNEY AWARD: awarded to one or more deserving drama students upon the recommendation of the Drama Department and the Office of Financial and Academic Records.

BETTY WEED AWARD: awards of \$500 each are presented annually to the outstanding junior man and woman selected by the Student Affairs Committee.

WHO'S WHO AMONG STUDENTS IN AMERICAN UNIVERSITIES AND COLLEGES: this national recognition award is given to seniors who have made an outstanding contribution to cocurricular activities. Students are selected by the Office of the Dean of Students.

THE WOMEN'S CLUB OF HOFSTRA UNIVERSITY FRESHMAN AWARD: established in 1951, a monetary award is presented to an outstanding female student with the highest cumulative average at the end of her freshman year.

THE WOMEN'S CLUB OF HOFSTRA UNIVERSITY JUNIOR AWARD: established in 1951, a monetary award is presented to an outstanding female student with the highest cumulative average at the end of her junior year.

HAROLD E. YUKER ENDOWED RESEARCH AWARD: awarded to a qualified second year graduate student(s) in psychology selected on the basis of financial need and first-year grade-point average. Selection(s) is made upon the recommendation of the Office of Financial Aid and Academic Records after consultation with the chairperson of the Psychology Department.

HAROLD E. YUKER ENDOWED RESEARCH AWARD: tuition remission of \$500 will be granted to a Ph.D. student in clinical or school psychology for meritorious publications in professional psychology or presentations at national or international conferences. Recommendation by the Director of the Ph.D. program in conjunction with the Chairperson of the Psychology Department.

General University Information

POLICY ON ACADEMIC HONESTY*

A University is a community of faculty and students dedicated to the acquisition and transmission of knowledge. Every individual in this community has an obligation to uphold its intellectual standards, which alone make learning and education worthwhile. It is the responsibility of the faculty to try to communicate both knowledge and respect for knowledge. It is equally the responsibility of the student to respect knowledge for its own sake. Only thus does the student prove himself/ herself deserving of a university education. A student is not an empty receptacle into which the faculty pour knowledge: the student's role in education is an active one, and the student bears the responsibility for his/her work. Whoever refuses this responsibility is unworthy of a university education. A student who steals work or cheats in any way is refusing the responsibility that is his/hers and so forfeits the right to remain a member of the academic community unless he/she is willing and able to recognize the seriousness of his/her offense and demonstrates such recognition by no further violation of academic propriety. Hofstra would rather educate than cut off the offender. It recognizes that one instance of cheating may not be a sign of an incorrigibly corrupt person; but it will not tolerate dishonesty, and it will not offer the privileges of the community to the chronic cheater.

The student must avoid not only cheating, but the very appearance of cheating. He/she must be responsibly aware that certain actions in an examination leave him/her open to the accusation of cheating. The instructor is authorized to question the student on the basis of suspicious appearance. Anyone who helps another person to cheat on an examination is considered guilty of cheating.

Plagiarism in any form, either from published works or unpublished papers of other students, is cheating. Using a ghost-writer is cheating. The student is responsible for acknowledging explicitly in his/her papers all sources consulted and used. The proper procedure for such acknowledgement is outlined in the College Style Sheet available in the Bookstore, or in style manuals approved by specific departments. Ignorance of the rules is no excuse. If a student is in doubt about the propriety of a particular academic procedure, he/she should consult one of his/her instructors or the Dean of Students for appropriate guidance. Organizations or individuals who make a practice of collecting papers for resubmission will be considered guilty of fostering plagiarism and subject to the penalties imposed on the plagiarist.

CHANGE OF ADDRESS

Students must report a change of their home or local address to the Office of Financial and Academic Records to a Student Account Representative immediately.

CHANGE OF MAJOR/MINOR/SPECIALIZATION/CONCENTRATION/DEGREE

In order to facilitate orientation and advisement of a student to his or her new major, students must report any change in their major, minor, specialization, concentration, or degree on the official Change of Study form to the Office of Financial and Academic Records. Any change requires a signature from the new department indicating that the student has notified the new department and has been made aware of all requirements. Students are not required to obtain a signature from the program or major they are leaving.

AUDITING POLICY

The privilege of auditing courses is not available to students currently enrolled at Hofstra or at other institutions of higher education. Additionally, students admitted to professional schools *may not* audit Hofstra courses in preparation for their enrollment at those institutions.

Auditing of undergraduate courses is made available to individuals not enrolled in any institution of higher education as a service to enrich their knowledge in a particular area, upon payment of 50 percent of the regular part-time undergraduate tuition.

During the spring and fall semester, the auditor shall have the option of converting the courses from a non-credit to credit basis at any time prior to the end of the third week of classes or the first week of a summer session. Permission of the instructor, payment of adjusted tuition and fees, and meeting of all University admissions conditions are required prior to such conversions.

For admission to undergraduate courses, apply to the University Advisement Office.

It is not normally the policy to permit either Hofstra or non-Hofstra students to audit graduate courses. In extraordinary circumstances, however, permission may be granted. Admission will be through the University Advisement Office.

SENIOR CITIZENS TUITION DISCOUNT

To encourage their participation and extend the benefits of its community service program, Hofstra University provides for a 50 percent tuition discount for senior citizens registered in credit courses on campus.

To be eligible for this discount, a registrant must be at least 60 years of age. The age qualification is to be verified by presentation, at registration, of a senior citizen's identification card issued by the Nassau County Department of Senior Citizens Affairs or a town, city or village Office for the Aging.

*Adopted from UCLA's *Position on Cheating*.

VISITING STUDENTS

Permission to Attend from Other Colleges

Students enrolled in an accredited college or university wishing to attend Hofstra during any session are required to submit written approval by the appropriate officials from their home institution certifying their good academic standing. Materials are to be submitted to the Office of Financial and Academic Records either prior to or at the end of registration. Students visiting Hofstra accept full responsibility for University tuition, fees and other applicable charges in effect at Hofstra for the session or semester of attendance.

Visiting undergraduate students shall not be permitted to enroll in graduate courses at Hofstra.

Some Definitions

THE ACADEMIC CALENDAR

Highlights of the calendar for the 1998-99 academic year appear on the inside front and inside back covers of this publication. The program of regular semesters (for New College Calendar, see inside front and back covers) is based on the 4 × 4 calendar with fall classes beginning on August 31 and concluding on December 23. All spring semester classes begin January 27 and end May 22. The January Session, the period between semesters, can be used as a holiday, for independent or group study programs or for special educationally related projects. Credit courses are offered during this session. For information, consult the Admissions Office.

SEMESTER HOUR

Semester hour is the term used to describe the number of credits received by the student for successfully completing a specific course. The definition of semester hour is "one one-hour period of participation in class per week, or a minimum of two hours of laboratory or studio work per week for one semester, or the equivalent."

It should be noted that the semester-hour credit given a course is not necessarily equal to the actual number of hours spent in the class. This applies particularly to courses in the sciences and fine arts, where laboratory or studio sessions are scheduled in addition to regular class lectures.

Most courses are given credit of between two and four semester hours; a full-time student normally registers for 15 or 17 semester hours, consisting of five or six courses for each semester, chosen with the aid of a faculty adviser. No student may register for over 18 semester hours without special permission of the major adviser and the dean of the academic unit.

Part-time evening students are advised to limit their program to nine semester hours in the spring and fall semesters except by special permission. For Summer Session enrollment, see page 10.

In the case of full-year courses (those bearing hyphenated numbers in the department listings) both semesters of the course must be satisfactorily completed before semester hour credit can be received for either semester.

Since all courses are not offered every semester, students should consult the *Class Schedule* for specific offerings before registering for their programs.

ELECTIVE

An elective is a course students choose to take either because of their special interest in it, because it helps to satisfy their intellectual curiosity or because it complements their college degree requirements. An elective course may be outside of a student's field or discipline, or it may have a direct relationship to his/her degree program. Limits are placed on the number of elective credits students can earn, and students must consult with a faculty adviser when planning a program of study.

COMMON HOUR

To facilitate student and faculty participation in extra-curricular and cocurricular events, the schedule of undergraduate day classes leaves open a common hour on Wednesdays from 11:15 a.m. to 12:40 p.m.

FULL-TIME UNDERGRADUATE STATUS

Undergraduate students are considered full time if they are registered for a minimum of 12 semester hours per semester. Off-Campus Education courses and credits are counted in the 12 semester hours.

Education students are considered as full-time students if they are enrolled in student teaching plus one additional required course, where appropriate.

University Without Walls students are considered full time according to the criteria specified in the specific program guidelines.

MATRICULATED STUDENT

A student who has successfully satisfied all admission requirements and has been officially accepted into a degree program at the University.

STUDENT RETENTION RATES

Over 91 percent of full-time freshmen who enroll in the fall semester also enroll for the following spring semester. Similarly 80 percent of full-time freshmen enrolled in the spring semester return for the following semester.

STUDENT GRADUATION RATES

Sixty-three percent of both new full-time freshmen and 74 percent of new transfer students who entered Hofstra in the fall of 1991, graduated by 1997.

STUDY TIME

Each student should schedule study time for each week equal to *at least twice* the number of hours spent in class.

CLASS SCHEDULES

Classes at Hofstra begin at 8 a.m. each day, Monday through Friday. Classes are usually scheduled for meetings on Monday, Wednesday and Friday with fifty-five minute periods, or on Tuesday and Thursday with eighty-five minute periods. Laboratory sessions are scheduled separately from the regular lecture hours for a course.

Evening classes are normally scheduled on a Monday-Wednesday and Tuesday-Thursday combination. However, some 200-level and 2-semester hour courses meet once weekly as do courses scheduled on Saturday.

LIBERAL ARTS

A liberal arts course is designed to help students grasp the range of possibilities for shaping their lives with particular reference to the formulation of their thoughts, sensibilities and notions of meaning. Such courses concern themselves with questions of basic human values and with the ways of understanding the character and organization of reality. They focus upon the various approaches to self-examination and the inquiry into the outside world of nature and society.

It is an underlying assumption of all liberal arts courses that we must make ourselves aware of, and evaluate, the ends toward which we apply our intellectual efforts and develop our feelings. Liberal arts courses stress the development of clarity of expression, power of discovery and creative imagination. Techniques of communication and the applications of theory to practice are crucial objectives of education, but courses which emphasize skills as pre-professional training are not considered liberal arts courses.

All courses in the Hofstra College of Liberal Arts and Sciences, New College of Hofstra University, and the School of Communication are liberal arts courses unless otherwise indicated. All courses in the Zarb School of Business, School of Education and the Reading Center are *not* for liberal arts credit unless otherwise noted. The following lists the courses that are *exceptions* to the general rules just stated:

DIVISION OF THE HUMANITIES—all are liberal arts courses *except*:

Art History 168
Drama 5, 13, 14, 15, 16, 17, 18, 19, 20, 23, 24, 55, 155, 156
English 170, 174, 178, 178A, 178B, 178C, 178D
Music 30, 31 through 38A, 39A, 107, 108, 172, 173, 174, 175, 190, 191, 101C-122C, 101D-120D, 122D

DIVISION OF THE NATURAL SCIENCES, MATHEMATICS, ENGINEERING AND COMPUTER SCIENCE—all are liberal arts courses *except*:

Biochemistry 173, 182, 183
Biology 139
Chemistry 111, 173, 182, 183, 192
Computer Science 4, 163
Engineering 1, 32B, 34, 134, 136, 140, 143E, 143F, 144, 146, 160, 169, 170, 180, 183, 199
Geology 18, 20, 104, 120, 131

DIVISION OF THE SOCIAL SCIENCES—all are liberal arts courses *except*:

Psychology 179, 188
Speech-Language-Hearing Sciences 104, 138, 139

MILITARY SCIENCE—all are liberal arts courses *except*: 1A, 1B, 2A, 2B

SCHOOL OF COMMUNICATION—all are liberal arts courses *except*:

Audio/Video/Film 14, 21, 24, 26, 40, 41, 44, 64, 65, A-Z, 66, 84, 91, 94, 100, 104, 106, 134, 144, 145, 161, 164 & 165, 167

Journalism 15, 16, 56, 76

SCHOOL OF EDUCATION—the *only* liberal arts courses are: Foundations of Education 111, 127, 131

Health Studies, Sport Sciences, and Physical Education 159

Reading 12.

SPECIAL PROJECT COURSES are *not* for liberal arts credit.

CURRICULUM EVALUATION

In its attempt to provide students with the best possible education, Hofstra University engages in a continuing program of self-evaluation. As part of this evaluation, it is necessary from time to time to require that students participate in surveys or testing programs. The purpose of such programs is to provide general data for University use, *not* to evaluate any particular student. Individual results, will, in no case, become part of the student's records.

The Course Numbering System

This *Bulletin* lists all the courses offered by the University in its programs.

Courses numbered from 1 to 199 are for *undergraduates only*. All courses below the 200 level do not carry graduate credit.

Courses numbered 200 and above are for *graduate* credit with the exception that courses taken by students in the New College University Without Walls program are strictly on the undergraduate level, and 200 and above level business courses are open only to matriculated M.B.A. students. 2000-level courses are graduate courses offered in conjunction with 100-level courses, for which graduate students are expected to fulfill substantially enhanced requirements. (See page 72 for details.)

Course numbers may be separated by a comma, hyphen or ampersand. For example:

Course 1, 2 indicates that either course may be elected for credit independently of the other.

Course 1-2 indicates that course 1 must be completed before course 2 is taken, and that no credit toward a Hofstra degree is given for a hyphenated course until both semesters of work are satisfactorily completed.

Course 1 & 2 indicates that course 1 may be elected for credit without course 2, but course 2 may not be taken until course 1 has been satisfactorily completed.

Course numbers with A through Z designations usually indicate that as individual subjects are selected, each is assigned a letter and added to the course number. The course may be taken any number of times as long as there is a different letter designation each time it is taken.

The University reserves the right to withdraw any scheduled course without notice.

AVAILABILITY OF RECORDS

TO PARENTS AND STUDENTS

The University complies with all provisions of Public Law 93-380 (Privacy Rights of Parents and Students—disclosure law). Students may make an appointment in the University Advisement Office to inspect any record included in the terms of the Law.

TO OTHERS

In compliance with the Family Education Rights & Privacy Act (Buckley Amendment), this statement reflects Hofstra University's policy.

The following directory information may be released by telephone: a) student's dates of attendance; b) date of graduation and degree earned. Other kinds of directory information, such as a student's address, telephone listing, major field of study, awards received, and the most recent previous education agency or previous institution attended, will be released only in response to a written

request. Hofstra reserves the right to refuse the above information if the reason for the request is not considered to be a sufficient need to know.

Information regarding the student's record: grades, courses, GPA, social security number and other personal information will not be released without the student's written consent.

THE SOLOMON AMENDMENT

In accordance with the Solomon Amendment, the University will make accessible to the Secretary of Defense, directory information including each student's name, address, telephone listing, date and place of birth, level of education, academic major, degrees received and the educational institution the student was most recently enrolled in. However, the University will not provide direct information for specific students who formally request that such information be withheld from third parties.

Undergraduate Admission

Office: Admissions Center, Bernon Hall
 Telephone: (516) 463-6700; 1-800-HOFSTRA
 E-mail: HOFSTRA@hofstra.edu
 Hours: Monday through Thursday, 8:30 a.m.-8 p.m.;
 Friday, 8:30 a.m.-5 p.m.

Freshman Admission

Application for admission should be made by February 15 for entrance in the fall semester and by December 15 for entrance in the spring semester. Applications received after these dates, however, may be considered. Applicants for the part-time or evening program, see page 10.

Hofstra University accepts the Common Application in lieu of its own form and gives equal consideration to both. Students may obtain copies of the Common Applications from their high school guidance counselors.

Applicants who clearly meet or exceed the University's admission requirements are notified on a rolling admission basis and generally receive decisions within four weeks after receipt of a completed application.

Prospective undergraduate students who plan to apply for scholarships or other financial aid should have their admission and financial aid Free Application for Federal Student Aid (FAFSA) submitted by February 15 for fall applicants, December 15 for spring applicants.

Full-Time Study

STUDENTS REGISTERING FOR 12 OR MORE SEMESTER HOURS PER SEMESTER

The basic requirements are graduation from an approved secondary school, guidance counselor's recommendation and the completion of the Scholastic Assessment Tests or the American College Test. The previous record, personal qualities, recommendation of the guidance counselor, and the Scholastic Assessment Tests (SAT) or American College Test (ACT) are important factors in evaluating the applicant. Every program of study presupposes adequate ability in various disciplines. At the same time, concerned more with the individual student than with abstractions, Hofstra recognizes that an inflexible standard may not accommodate all desirable applicants. Therefore, there are two sets of criteria for admission:

1. The applicant will present a minimum of sixteen academic units: four of English, two of a language, two of mathematics, one of laboratory science, three of history and social studies, and four of electives in academic subjects. In addition to these units, applicants planning to enter a specialized field should present other appropriate preparatory courses. Engineering students are expected to present four

years of mathematics, one year of chemistry and one year of physics.

2. The applicant not offering the prescribed units will be given careful consideration by the Admissions Committee to determine from achievements and from assessment of abilities and maturity the probability of success in the chosen program. Students admitted under these conditions may be required to make up, without degree credit, courses needed as prerequisites.

EARLY ADMISSION

Qualified high school juniors can be admitted to Hofstra based on their achievement in high school courses, test results and academic data, the recommendation of guidance counselors, and an interview to determine their maturity level and ability to cope with both the academic and social aspects of college life.

EARLY DECISION

Well-qualified students for whom Hofstra is their first choice, must submit their application and all supporting material by December 1. Students will be informed of the admissions decision within two weeks of receipt of materials.

In order to apply under Hofstra's Early Decision Program, students must sign the Early Decision Agreement stating that if accepted early, all other applications will be withdrawn and the student will attend Hofstra University. Students contemplating Early Decision are encouraged to have an interview.

ADVANCED PLACEMENT

High school seniors who are admitted to the freshman class and have achieved above-average scores on the College Board tests for Advanced Placement may be granted college credit by having the test scores submitted to the Office of Admissions for consideration.

CREDIT BY EXAMINATION

Undergraduate students with clearly developed strengths may seek to earn course credit toward their degrees by taking special examinations. They must obtain the approval of both the Prior-Learning Coordinator and the academic chairperson of the department in which the course is given. Credits that may be obtained are restricted by the following conditions:

1. No more than 12 semester hours may be earned under this program (except for full-time New College students who may apply up to 32 semester hours) toward the completion of degree requirements.
2. A grade of C- or better in the examination is

necessary for credit to be granted. (Credit may only be earned for a course offered at Hofstra and must be recorded with a letter grade.)

3. A student may not take Credit by Examination in an elementary course in a department once he/she has received credit from an advanced course in that specific area in that department.
4. Students are not permitted to apply for credit by examination for a course in which they have previously enrolled on a credit or noncredit basis unless they receive permission of the appropriate academic chairperson and the appropriate academic dean.
5. Proficiency in a foreign language required of degree candidates may not be acquired through this program or through CLEP.
6. Credits earned under this program may be considered credits taken in residence at Hofstra.
7. Credits earned do not count in the determination of a student's full-time or part-time status.

In addition, a student may earn up to 30 semester hours of course credit by taking standard written examinations such as the College-Level Equivalency Program (CLEP) or the New York State College Proficiency Examinations (NYSCPE). For credit to be granted, however, the student must receive an above average score, must have taken the examination *prior* to the start of the junior year and must file the written approval of his/her major department with the Prior-Learning Coordinator.

The *total* semester hours earned under the Credit by Examination, Credit for Prior Learning and other written standardized testing programs may *not* exceed 60 credits.

Students may obtain further details and application forms from the Office of Prior Learning, HCLAS Dean's Office. There is a fee for taking these examinations, see page 25.

CREDIT FOR PRIOR LEARNING

This program is intended primarily for persons 25 years of age and older. It permits students to seek undergraduate credit for college-level knowledge that has been acquired in nontraditional ways. An interested student should first apply to the Coordinator of the Prior-Learning Program, HCLAS Dean's Office. If the Coordinator approves the application, the appropriate department(s) will be requested to assess the student's knowledge. The method of assessment may be decided by department policy or may be determined after consultation with the student.

Credits which may be earned in this program are restricted by the following conditions:

1. Credit is awarded for particular courses or elective areas of study offered at Hofstra; credit is not awarded for life experience in general.
2. Prior-learning credit is normally granted with the Pass grade. If a letter grade is necessary to meet graduation requirements, or if the student wishes to apply this credit toward major requirements, special permission of the department in which the course is given and the approval of the appropriate academic dean must be obtained.

3. Credits earned in the Prior-Learning Program may not exceed 50 percent of the required number of major credits, may not exceed 50 percent of the required number of minor credits and may not exceed a total of 60 credits in a baccalaureate degree. The total allowed for an associate degree is 30 credits. On the average, however, six credits have been awarded.
4. Prior-learning credits granted in other institutions may not be transferred to Hofstra except in cases where a formal agreement exists between Hofstra and the other institution.
5. Credit will be entered on the student's record only after a minimum of 18 semester hours with at least a 2.0 average in residency at Hofstra have been completed. These 18 credits may not be counted toward a student's last 30 semester hours in a degree program.
6. Credits earned under this program may not be considered credits taken in residence at Hofstra.

The *total* semester hours earned under Credit by Examination, Credit for Prior Learning and other written standardized testing programs may *not* exceed 60 credits. There is a fee for earning credits in this program, see page 25.

ARMY COOPERATIVE EDUCATION PROGRAM

Students who meet Hofstra's admission requirements can be admitted to the University before they enlist in the Army. The University Advisement Office, working with the Military Science Department, provides the student with counseling on Army courses that may be applied to his or her college program of study. Appropriate college credits earned while in the Service are transferred to Hofstra. Upon discharge from the Army, the student enters Hofstra with advanced standing.

PROCEDURE FOR ADMISSION

1. Write or call the Office of Admissions, Bernon Hall (516) 463-6700, for application forms.
2. Admission interviews not required, unless requested by the Office of Admissions. The applicant should write or call for an appointment.
3. Applicants must take the Scholastic Assessment Tests as administered by the College Entrance Examination Board* or the American College Test† at one of the times specified and have the scores sent directly to Hofstra University.

* The College Entrance Examination Board (address: Box 592, Princeton, New Jersey 08540) will send free of charge to any school or individual a copy of its *Bulletin of Information—College Board Admissions Tests*, which contains full data concerning application to take the test, fees and examination centers. This information is also available at the candidate's high school guidance office.

† Information on the American College Test may be received by writing to: Registration Department, American College Testing Program, P.O. Box 414, Iowa City, Iowa 52240.

4. For advisement purposes, students are urged to submit the College Entrance Examination Board English Achievement Test scores.

Applicants for mathematics, engineering and science programs are urged to submit the College Entrance Examination Board Mathematics I Achievement Test scores.

5. Upon notification of acceptance by the University and before planning a program of study, the student must return the Candidate Reply Form with the tuition deposit of \$250 in check or money order payable to Hofstra University. When registering for the semester for which the student has been admitted, the deposit will be credited toward tuition.
6. The tuition deposit (except for Early Decision candidates) is refundable if the Dean of Admissions receives written notification of withdrawal on or before January 15 (for spring applicants), or before June 1 (for fall applicants) of the year for which the student has been accepted.
7. Resident applicants should mail the Residence Hall Application to the Director of Residential Life with the \$100 room reservation fee at the same time that the Candidate Reply Form and the tuition deposit are sent to the Director of Undergraduate Admissions. This fee will be deducted from the total residence hall fees for the semester. Refunds are given within the limitations stated in the Residence Halls License Agreement.
8. Each student is responsible for meeting all requirements and stipulations set forth by the Admissions Committee at the time of admission and in the Hofstra University *Bulletin* in force at the time of initial enrollment.

SPECIAL ADMISSIONS

NEW OPPORTUNITIES AT HOFSTRA (NOAH)

Students whose high school records have not proven adequate for admission to Hofstra but who have ability and meet the qualifications may apply to the New Opportunities at Hofstra (NOAH) program. See page 301.

SCHOOL FOR UNIVERSITY STUDIES

Students with above-average ability who have not achieved their potential in high school will be considered for admission into the Freshman Division. See page 120.

Students who have been diagnosed as learning disabled and show above-average intellectual ability may be considered for admission into the PALS program. See page 121.

SUPERIOR HIGH SCHOOL STUDENTS

Superior high school students are invited to take one or two courses at Hofstra while in their senior year. Basic requirements for admission are: top 20 percent of their class, a combined score of 1000 or better in the College Entrance Examination Board Scholastic Assessment Tests, and a recommendation from the high school principal or guidance counselor. These courses may be taken during the fall or spring semesters or summer sessions.

Additional information may be obtained by writing or calling the Office of Admissions at (516) 463-6700.

Part-Time Study

Students are admitted only as undergraduate part-time students qualified to study for degrees. However, enrollment is open to students who wish to study only in specific areas if they meet admissions and course requirements. Applications are made to the Office of Admissions.

The following categories of students are not normally admitted to study:

1. students not in good standing or dropped from their previous college;
2. students dropped from Hofstra University;
3. students refused admission as full-time candidates;
4. students who do not have a high school diploma or the equivalent.

Transfer Admission

FULL-TIME STUDY

Students who wish to transfer from other colleges to the full-time program at Hofstra will normally be considered primarily on the basis of prior college work. Transfer applicants with less than 24 credits of college work are normally expected to meet the University's standards for freshman admission and will be required to submit high school transcripts and SAT or ACT scores.

Transfer applicants must ask their previous college (or colleges) to forward an official transcript of their college record(s) to the Dean of Admissions at Hofstra. Failure to list on the application form all institutions of higher learning attended is considered cause for dismissal from the University. Students interested in teacher education need to also apply to the Department of Curriculum and Teaching for admission. See page 170.

Credits earned at junior and community colleges (i.e., institutions not offering a baccalaureate degree) are limited for graduation credit to 64 semester hours with the following exceptions:

- engineering science programs, 69 credits
- business administration programs, 65 credits.

NOTE: switching schools and/or majors may entail loss of credit.

For students transferring into the B.S. in Education-Teaching of Secretarial and Office Subjects, see page 341.

PART-TIME STUDY

Transfer students applying for admission to part-time study must have official transcripts of their records from *all* previous institutions attended sent to the Office of Admissions. An interview with an adviser may be required. No more than 64 semester hours may be transferred from junior or community colleges with the following exceptions:

- engineering programs, 69 credits
- business administration programs, 65 credits

NOTE: switching schools and/or majors may entail loss of credit.

A grade-point average of at least 2.0 for all course work attempted at all other fully-accredited institutions, or

special permission, is required for consideration for admission. During the student's first semester in attendance, the Admissions Office will officially review and post all transfer credit to the student's permanent academic record.

TRANSFER CREDIT (ADVANCED STANDING) POLICY

1. Transfer credit (advanced standing) will be granted for appropriate courses completed at previous institutions of higher learning in accordance with the ratings contained in the current *Report of Credit Given by Educational Institutions* of the American Association of Collegiate Registrars and Admissions Officers.
 - a. Appropriate courses completed with a minimum grade of C– or the equivalent at fully-accredited institutions are transferable. Grades attained at another institution are not recorded on the Hofstra record and are not included in the grade-point average to meet graduation requirements.
 - b. Upon completion of at least 30 semester hours at a fully-accredited institution, transfer credit will be granted for appropriate courses with D and D+ grades for a total of 9 semester hours providing the student has a final cumulative grade-point average of 3.0 or better at this previous institution.
 - c. Course credit: appropriate courses completed at fully-accredited institutions with a grade of D or the equivalent will be considered for course credit without semester hour value. These may not apply toward the total number of credits needed for graduation.
 - d. Appropriate courses completed with a minimum grade of B– or the equivalent at partially-accredited institutions are transferable.
 - e. C– grades will be acceptable for transfer credit from partially-accredited schools provided that a student has a grade-point average of 3.2 or better and has completed at least 30 credits at that institution.
 - f. An “appropriate” course is one which might logically be a part of the course of study offered at Hofstra University.
 - g. An inappropriate course is one which would not be found in the Hofstra curriculum. The following is a partial list of typical inappropriate courses: theology courses in denominational colleges, manual training, television repair, building construction and embalming.
 - h. The semester hours of transfer credit (advanced standing) allowed a transfer will not necessarily apply to the major selected by the student.
 - i. A maximum of 64 semester hours is transferrable from a junior or community college with the following exceptions:
 - engineering programs, 69 credits
 - business administration programs, 65 credits.
 - j. A maximum of 8 credits in physical education skills courses may be applied toward graduation require-

ments. However, credit for the same numbered skills course taken *more than twice* will not be applicable toward graduation.

- k. The amount of transfer credit per course shall not exceed the amount of semester hour credit allowed at the credit granting institution.
 - l. Credits earned at institutions on quarter or term systems shall be prorated with the semester system.
- NOTE: switching schools and/or majors may entail loss of credit.
2. As many as 30 elective credits graded on a pass/fail basis from another accredited institution may be transferred to Hofstra.

Students transferring to Hofstra with more than 30 credits graded on a pass/fail basis must have the approval of the Undergraduate Academic Affairs Committee. For these students, courses graded pass/fail shall not exceed fifty percent of the total credit hours required for the degree.
3. Upon request, subject to approval, college credit may be granted for military, Vista and Peace Corps service by applying for credit for prior learning.
4. A maximum of 30 credits will be granted for above-average scores achieved in CLEP, AP and NYSCPE. Transfer credit (Advanced standing) is not granted for the following: experience, work, professional schools (law, dentistry, etc.), correspondence courses, military service schools, College Entrance Examination Achievement Tests, and the college level G.E.D.
5. Candidates wishing admission with transfer credit (advanced standing) on the basis of nontraditionally acquired prior learning should consult the Office of Prior Learning, HCLAS Dean's Office for information on assessment procedures. Credit granted through such assessment will be formally recorded only after a minimum of 18 semester hours of credit with a minimum 2.0 average have been completed in residence at Hofstra.

COMPLETION OF BACCALAUREATE DEGREES—RESIDENCE REQUIREMENT

Transfer students who expect to earn Hofstra degrees must meet the University residency requirements. At least 15 semester hours in the major field of study and the last 30 hours (the 15 hours need not be included within the last 30 hours) must be completed at Hofstra for the Bachelor of Arts, Bachelor of Business Administration, Bachelor of Science and Bachelor of Engineering.

The Bachelor of Arts and certain other bachelor's programs in Hofstra College of Liberal Arts and Sciences also require at least three semester hours in residence, not necessarily within the last 30 hours, of core course work toward each divisional core course requirement. (For core courses, see page 78; for the B.A., B.F.A. and some of the B.S. programs also require core courses, including advanced standing regulations specific to it, see pages 75-79; for other bachelor's degree programs, see Index and alphabetical listings.)

For the B.B.A. core course requirements, see page 97.

For the Bachelor of Science in Education, the last 30 semester hours must be completed at Hofstra, and the specialization (education) residency requirement, which includes student teaching, is as follows:

- art: at least 24 hours
- music: at least 24 hours
- physical education: at least 15 hours
- secretarial and office subjects: at least 21 hours

The Bachelor of Fine Arts normally requires the last 6 semesters of full-time study be taken at Hofstra.

Readmission

Students who have registered for the semester immediately preceding the one in which they wish to return, but who have withdrawn from all courses during that semester, need not apply for readmission and may register with the continuing students.

Students who attend non-AACSB accredited institutions after interrupting their studies at Hofstra, may be able to receive credit for up to 12 semester hours of business courses upon the successful completion of credit-by-examination tests.

Students who have interrupted their studies at Hofstra University and wish to return to Hofstra must apply for readmission at the Office of Financial and Academic Records, second floor, Memorial Hall. Applications should be made well in advance of the beginning of the semester.

NOTE: any student who attended another institution after interrupting his/her studies at Hofstra and was academically dismissed from that institution, must submit a written appeal for readmission to the Academic Records Committee. The appeal is processed through the University Advisement Office.

Students who attend two-year institutions after interrupting their studies at Hofstra may lose transfer credit upon readmission to Hofstra if the total credits earned at Hofstra and the other institution exceed 58, junior standing.

Undergraduate students who have no record of attendance at Hofstra for a period of 15 months or more must follow the requirements set forth in the *Bulletin* in effect when they are readmitted.

STUDENTS ORIGINALLY ENROLLED IN SPECIAL PROGRAMS

Students originally enrolled in special programs (such as NOAH, the School for University Studies, the English Language Program) who have left the program and who are seeking readmission to the University shall be readmitted by action of the Academic Records Committee *only* after consulting with the special unit to which they were originally admitted.

INACTIVE GRADES

For readmission after an absence from the University for at least five years, the student may elect, by writing to the University Advisement Office, to have all previously earned grades treated in the same manner as transfer grades for purposes of readmission and graduation, but not for purposes of academic honors and graduating class rank. In that case, the student will have to meet the same requirements as apply to all other students. In addition, in order to graduate, students must complete at least 15 semester hours in residence with letter grades other than P with a grade-point average of 2.0 or better. (Refer to specific programs for requirements.)

Undergraduate Programs

(HEGIS 002732)

Associate in Applied Science Program

The School of Education and Allied Human Services offers a program leading to the degree of Associate in Applied Science, specialization in Elementary Education. See page 186.

Bachelor's Programs

Hofstra University offers the degrees of Bachelor of Arts, Bachelor of Business Administration, Bachelor of Engineering, Bachelor of Fine Arts, Bachelor of Science and Bachelor of Science in Education.

Students who have not decided on a field of specialization (major) when they enter as freshmen will be advised on programming by the University Advisement Office. Students will choose their field of specialization, usually by the end of either the freshman or sophomore year, and apply to the chairperson of the department of specialization for permission and aid in planning a course of study for the junior and senior years.

For students interested in teaching in elementary and secondary schools, see Undergraduate Preprofessional Programs, page 112. Students who think they may wish to pursue a preprofessional program other than education (premedical, prelaw, etc.) should consult with the preprofessional adviser in the University Advisement Office early in their college career.

Evening students will normally choose their major field after completing 12 semester hours. They will be given an appointment with a divisional adviser at the University Advisement Office.

DUAL MAJORS AND DUAL DEGREES

It may be possible for a student to complete two majors as part of one degree, and in rare instances it may be possible for a student to complete two undergraduate degrees simultaneously. Students interested in either of these options must register with the University Advisement Office where they will be advised and given specific information on dual major or dual degree requirements.

SECOND BACHELOR'S DEGREE

Students who already hold a bachelor's degree may earn a second one by satisfying the following requirements:

1. The student must apply and be accepted in a program of study toward a second degree by the Office of Admissions;

2. the work for a second degree must be completed in a major or program distinctly different from the one in the first degree;
3. the work in the major area of concentration must be completed in accordance with the requirements listed in the applicable *General Bulletin*;
4. all university and degree requirements not met on admission must be completed;
5. at least 30 credits over and above any used to satisfy the first bachelor's degree must be completed at Hofstra. A minimum of 15 of these 30 credits must be in the new major field of concentration;
6. a cumulative grade-point average of at least 2.0 must be earned in the courses taken at Hofstra for the second degree.

DEGREES AND MAJOR FIELDS

Programs are listed under the major department or area. For information on all teaching fields (e.g., elementary or secondary), see page 112.

BACHELOR OF ARTS

Africana Studies
 American Studies
 Anthropology
 Art History
 Asian Studies
 Audio/Video/Film
 Biology
 Chemistry
 Classics
 Comparative Literature
 Computer Science
 Dance
 Drama
 Economics
 Elementary Education*
 Engineering Science
 English
 Fine Arts
 French
 Geography
 Geology
 German
 Greek
 Hebrew
 History
 Ibero-American Studies
 Italian

*Dual enrollment is required.

Jewish Studies
 Journalism and Mass Media Studies
 Latin
 Liberal Arts
 Mathematics
 Music
 Philosophy
 Physics
 Political Science
 Psychology
 Russian
 Secondary Education**
 Sociology
 Spanish
 Speech Communication and Rhetorical Studies
 Speech-Language Pathology

BACHELOR OF ENGINEERING

Engineering Science

BACHELOR OF FINE ARTS

Theater Arts

BACHELOR OF SCIENCE

Applied Economics
 Applied Physics
 Athletic Training
 Audio/Video/Film
 Biochemistry
 Biology
 Chemistry
 Community Health
 Computer Science
 Computer Science and Mathematics
 Environmental Resources
 Electrical Engineering
 Exercise Specialist
 Fine Arts
 Geology
 Industrial Engineering
 Mathematics
 Mechanical Engineering
 Music
 School and Community Health Education
 School Health Education

BACHELOR OF BUSINESS ADMINISTRATION

Accounting (leading to CPA certification)
 Banking and Finance
 Business Computer Information Systems
 International Business
 Management
 Marketing

BACHELOR OF SCIENCE IN EDUCATION

Art Education
 Music Education
 Physical Education
 Secretarial and Office Subjects

Undergraduate Grades

Hofstra uses an alphabetical system of grades to describe the quality of the student's work. The University reserves the right to change this system at any time. The implementation of a new system, however, will not occur for approximately one year after the change has been made and the students have been officially notified. The revised system, when printed in the *General Bulletin*, applies uniformly to all students regardless of their initial date of entry. Alphabetical grades are further divided into plus and minus levels. These letter grades, which include plus and minus where applicable, are explained below. Final grades are reported only from the Office of Financial and Academic Records.

A—Indicates that the student's academic performance in achieving the objectives of the course was *of honors level*.

B—Indicates that the student's academic performance in achieving the objectives of the course was distinctly above that required by the course.

C—Indicates that the student's academic performance achieved the objectives of the course.

D—Indicates that the student's academic performance on the objectives of the course was less than required by the course but was still sufficient to permit the student to receive full credit. This grade is not acceptable for major or minor credit unless approved by the chairperson of the major department. The course may be repeated for a higher grade but semester hour credit is given only once.

P—Passing, not counted in determining cumulative grade-point average. Courses passed with a P grade are counted, however, in the total number of credits accumulated for graduation. P is equivalent to C- or better (except at New College where P is equal to C or better). If in the opinion of the instructor the student's work has not earned a C-, then a D or an F will be awarded.

The P grade will be assigned for passing work in courses which are graded only on a Pass/D+/D/Fail basis and to courses taken under the Pass/D+/D/Fail option. (See Pass/D+/D/Fail Option.)

Pr—Progress. Used normally to report the first semester's satisfactory work in two-semester individually supervised courses, normally for seniors. This grade may be assigned only in courses previously approved for this purpose by the Undergraduate Academic Affairs Committee. Course credit toward graduation is granted.

NOTE: UWW courses and CHEM 151 may use the Pr grade.

F—Indicates that the student's overall academic performance failed to satisfy the objectives of the course. No semester hour credit is received for courses with an F grade. Students will not be given credit for full-year courses unless both semesters of such courses are satisfactorily completed. Passing the first semester of a year course but failing the second, the student need repeat only the second semester.

INC and NCr: a student unable to complete a course may, with the permission of the instructor, receive one of the following grades:

INC—The instructor will permit the student to complete and submit the missing work *no later than the third week* of the following semester. Degree candidates, see Application for Graduation, page 62, for degree requirements completion deadlines.

All undergraduate students may accumulate up to nine credits of INC grades without penalty. Past this nine-credit limit, all subsequent INC grades not made up convert to F's at the end of the semester following the one in which they were assigned. INC's that are made up are not counted against the nine-credit limit.

NA—If the column for a student's grade on the roster is left blank by the instructor because that student has not attended the class, and if "has not attended" is written in the "comments" section of the roster, the student will be assigned a grade of "NA" by the Office of Financial and Academic Records. That grade will have no numerical value and will not be figured into the student's grade point average.

NCr—*New College only*: if the instructor's evaluation will not allow the student to take an INC because of past performance in the course, the grade given will be either an NCr or an F. An NCr may not be changed to a letter grade, a W or INC and is not counted to computing the student's grade-point average.

Students should take careful note of the effects of the NCr and INC grades on their standing in the University. See Dismissal, page 58.

W—The student has withdrawn from the course and so notified the Office of Financial and Academic Records in writing prior to the last day of the tenth week of the semester. For courses shorter than 15 weeks, the student has sole discretion to withdraw for the first 2/3 of the course; after 2/3 of the course has been completed, and any time before the last day of class, the student must have the instructor's approval.

If a student withdraws from a course during the first three weeks of the semester; the first week of a summer session; the first three days of the January X Session; the first two weeks of a 10-11 week trimester or the first week of a mini-course, there shall be no record of course(s) on the permanent record. However, the statement "Complete Withdrawal from the

University" shall be entered on the permanent record of any student who completely withdraws from the University within the time frame indicated above. PASS/D+/D/FAIL OPTION (P or D+ or D or F): a student may elect courses on a Pass/D+/D/Fail basis during the first five weeks of the semester under the following conditions:

English 1-2, core courses, and those courses required in the major field and any other course specified by course title or number as required for the major may not be taken Pass/D+/D/Fail. (This does not apply to courses given only on this basis.) All other courses may be taken on a Pass/D+/D/Fail basis.

The Pass/D+/D/Fail option is not available for core courses, except for courses given only on that basis. However, upon completion of all core courses required for their degree, students may seek the permission of the dean of their college to enroll in core courses on a Pass/D+/D/Fail basis. (Core courses are those designated on pages 78 and 79 of this *Bulletin*.)

Departments and/or degrees that are restricted by professional accreditation may, as required, exempt additional courses from the Pass/D+/D/Fail option. In no case may the total number of Pass/D+/D/Fail credits exceed 30 semester hours, nor may any credit for Pass/D+/D/Fail courses be used toward an academic minor, except for those courses given only on this basis.

In HCLAS, and in the School of Communication, the Pass/D+/D/Fail option is restricted to 15 credits.

Students on academic probation may not elect an optional P/D+/D/Fail grade.

Students should obtain necessary forms from the Office of Financial and Academic Records and seek faculty advisement on possible effects of Pass/D+/D/Fail grades.

A student transferring to Hofstra with more than 30 credits graded on a Pass/D+/D/Fail basis must have the approval of the Undergraduate Academic Affairs Committee. For these students, courses graded on this basis shall not exceed fifty percent of the total credit hours required for the degree.

(The foregoing does not apply to New College courses.)

For courses shorter than 15 weeks, the student has the sole discretion to elect the Pass/D+/D/Fail option for the first 1/3 of the course.

D+ and D and F grades assigned to students who have elected the Pass/D+/D/Fail option *are* included in determining the student's cumulative grade-point average.

CUMULATIVE GRADE-POINT AVERAGE

The grade-point average is the index of academic performance used to determine whether the student will be permitted to continue at the University and/or graduate.

The alphabetical grades, including plus (+) and minus (-), have the following grade-point values:

A = 4.0	C+ = 2.3
A- = 3.7	C = 2.0
B+ = 3.3	C- = 1.7
B = 3.0	D+ = 1.3
B- = 2.7	D = 1.0

F—0 (Only one F grade in any one course will be included in the cumulative grade-point average.)

To determine cumulative grade-point average, multiply the number of semester hours of each grade earned by the grade-point value for that grade. Then total the products and divide by the total number of semester hours attempted.

To graduate, a student must complete the number of hours required for the particular degree with a cumulative grade-point average of 2.0 (including F's).

D+ and D and F grades assigned to students who have elected the Pass/D+/D/Fail option *are* included in determining the student's cumulative grade-point average.

UNIVERSITY TUTORIAL PROGRAM (UTP)

The University Tutorial Program is a unit of the Office of Student Academic Support designed to provide at no cost, academic assistance and other support services to Hofstra students experiencing academic difficulty.

Tutorial services, individual and group, are the focus of the program. Students may request tutorial assistance in any course(s) in which they are having difficulty at any point in the semester. The number of sessions of tutoring is determined on the basis of the student's need. Counseling is available to help determine the cause of problems.

Instructional services such as developmental courses and special instruction in reading, English composition and mathematics are coordinated with the appropriate program.

Students requiring assistance and/or additional information may contact the Office of Student Academic Support located in 202 Davison Hall or call (516) 463-3500.

UNIVERSITY PROBATION STANDARDS—UNDERGRADUATE

1. A full-time or part-time student will be placed on probation at the end of any semester in which his or her cumulative grade-point average is less than 2.0 but above the University's minimum retention standards.
2. All students placed on probation will receive a letter from the Office of Financial and Academic Records informing them of their probationary status and warning that they must raise their grade-point average to 2.0 or above. The letter will explain the consequences of failing to raise the grade-point average to 2.0 or above.
3. Students placed on probation will be required to meet with an adviser in the Advisement Office as soon as possible to discuss their standing. When they meet with

the adviser, they will be informed of the support services available and the average they must achieve to raise their grade-point average to at least 2.0. Students will also be reminded that if their grade-point average drops further, they are in danger of being dismissed from the University.

4. Students who fail to meet with an adviser in the Advisement Office will not be allowed to register subsequently until they do.
5. Students will be on academic probation as long as their cumulative grade-point average remains below 2.0 and is above the University's minimum retention standards. They will continue to be subject to all the requirements of students on academic probation.
6. After completing 88 semester hours, students whose cumulative grade-point average is below 2.0 for two subsequent consecutive regular semesters will be dismissed from the University. Students who have been dropped may appeal to the Academic Records Committee only through the Office of University Advisement.
7. A full-time student on academic probation may carry no more than 15 semester hours (16 if the student is taking one or more four-credit courses). A part-time student on academic probation may carry no more than 6 semester hours (7 if the student is taking a 4-credit course, or 8 if the student is enrolled in New College).
8. Students on academic probation may not elect an optional Pass/D+/D/Fail grade.
9. When appropriate, students admitted to the University through a special academic program will be exempted from these probation criteria until they are released from the program.

DISMISSAL

Students will be dropped from the rolls of the University after two semesters attendance if they have:

- attempted less than 25 hours and have a cumulative grade-point average below 1.3;
- attempted 25-57 hours and have a cumulative grade-point average below 1.5;
- attempted 58-87 hours and have a cumulative grade-point average below 1.7;
- attempted 88 or more hours and have a cumulative grade-point average below 1.9.

Students will be dropped because of poor scholarship only in May except in special cases (such as the recommendation of the Office of University Advisement, Office of Financial and Academic Records or other responsible adviser). However, students may be dropped at any time, whether currently on probation or not, when they show insufficient probability of meeting graduation requirements. All special cases will be acted upon by the Academic Records Committee. For New College dismissal standards, see *New College Addendum*.

Students who have been dropped may appeal to the Academic Records Committee only through the Office of

University Advisement. After the student speaks with a representative of the Advisement Office, the Committee will review the appeal. The Committee will consider a report of the interview, the student's total academic record, and a letter stating reasons the student believes the appeal merits consideration.

CHANGE OF PROGRAM

Students will be permitted to make program changes in accordance with the procedures set forth in the published *Class Schedule*.

ATTENDANCE

Although it is the student's responsibility to attend classes, each department establishes its own policy concerning student absences from class. If for some reason a student will be absent for one continuous week or longer, it is advisable to inform each instructor. For New College attendance standards, see *New College Addendum*.

PERMISSION TO ATTEND OTHER COLLEGES

During fall and spring semesters, current students may not take courses at other educational institutions within reasonable commuting distance of the campus if the same course is being offered at Hofstra.

Hofstra students wishing to attend another accredited institution as visiting students must have courses approved in advance by the appropriate adviser and the Office of Financial and Academic Records. Students pursuing Hofstra degree programs that have *core course* requirements should be aware that such requirements cannot be fulfilled by transfer credit for work undertaken elsewhere after their matriculation at Hofstra. The necessary forms can be obtained at The Student Administrative Complex, Memorial Hall. Transfer credit will be granted in accordance with the Advanced Standing Policy set forth in this *Bulletin*. See page 53.

Students with junior or senior standing (58 or more hours) are not permitted to enroll for courses at junior or community colleges offering two-year terminal programs. (See Advanced Standing Policy for complete requirements.)

CLASS STANDING

An undergraduate student credited with 24 semester hours will be ranked as a sophomore; with 58 semester hours, a junior; and 88 semester hours, a senior. Students will be ranked at the beginning of each regular fall and spring semester.

GRADUATE COURSES TAKEN BY UNDERGRADUATES

1. In appropriate cases, undergraduate students within 24 semester hours of graduation may be permitted to enroll in graduate courses for undergraduate credit. Written permission of the adviser and the appropriate deans is required and should be obtained on the substitution/waiver form. Credit earned in this way will

count only toward undergraduate degrees.

2. To meet unusual cases, an undergraduate student within 24 semester hours of completing requirements for the baccalaureate degree may earn a maximum of 9 hours of graduate credit. Written permission from the appropriate dean's office must be obtained on the substitution/waiver form.
3. Visiting undergraduate students shall not be permitted to enroll in graduate courses at Hofstra.

REPEATED COURSE

A student may repeat a completed course, regardless of grade, for a better understanding of the subject only with the approval of the major adviser. Such a course will be listed as a Repeated Course, for which a final grade will be given. Both grades will appear on the student's record, and both grades will count in determining the cumulative grade-point average; but semester hour credit toward graduation will be given only once. The number of semester hours repeated is counted in determining the number of semester hours attempted. Degree credit is granted for the same course numbered physical education skills courses only twice.

WITHDRAWAL FROM A COURSE

Students should secure the appropriate forms from the Student Administrative Complex and return the forms to that office after notifying the instructor of the course from which they are withdrawing. See W Grade, page 57 and Refund Policy below. Applications for withdrawal must be submitted in writing either in person or by mail.

A student withdrawing without official notification may not have any remission of tuition and shall automatically receive a grade of F.

WITHDRAWAL FROM THE UNIVERSITY

Should students wish to withdraw from the University during a semester or summer session, they should first secure the appropriate forms at the Student Administrative Complex and complete the withdrawal by the last day of classes prior to the start of the designated final examination period. During the January Session and the Summer Sessions, the designated period is the last day of classes. *No student may withdraw from the University during the final examination period.*

A student withdrawing in person should see an adviser in the University Advisement Office. Students unable to apply for withdrawal in person may send a letter addressed to the Office of Financial and Academic Records, postmarked by the last day of classes. If the student does not plan to register for the following semester an official Leave of Absence form must be filed through the University Advisement Office. (See under Grade W, page 57.)

A student withdrawing without official notification may not have any remission of tuition and shall automatically receive a grade of F in all courses.

NOTE: see above for "Withdrawal from a Course."

REFUND POLICY FOR UNDERGRADUATE AND GRADUATE STUDENTS

(Law School students should consult their Dean's Office for the Law School policy on refunds.)

Schedule A. Non-Federal Title IV Recipients and withdrawal from other than all scheduled courses.

Upon receipt of withdrawal applications prior to the end of the first week of classes, the University will refund all tuition and fees paid in excess of \$275 for full-time students, \$137 for students who are enrolled for more than 6 and fewer than 12 credits, and \$82 for students enrolled for 6 or fewer credits. Thereafter, the attendance charge policy is in effect and refunds will be made as follows:

	<i>Tuition</i>	<i>University Fee</i>	<i>Activity Fee</i>	<i>Health Center Fee</i>
2nd week	75%	75%*	100%	100%
3rd week	50%	50%*	0	0
4th week	25%	25%*	0	0
5th week	0	0	0	0

*The minimum part-time university fees of \$82 are non-refundable throughout the semester.

Students enrolled in a course that is canceled by the University must contact a representative in the Student Administrative Complex (located on the second floor of Memorial Hall, (516) 463-6680) before any applicable refund of tuition and other fees can be processed.

Schedule B. Recipients of Federal Title IV Funds.

Complete Withdrawal from all courses.

Complete withdrawal through:

the first week of the semester	100%
the second week of the semester	90%
the third week of the semester	50%
the eighth week of the semester	25%

No refund after the eighth week of the semester. Based upon a 15 week semester.

Example:

Facts:

- ... The student is a continuing undergraduate in his/her third academic year.
- ... The student withdraws at the end of the fifth week of the 15 week semester.
- ... The student was charged \$6,000 for tuition and fees for the semester. Federal loans and grants awarded and applied to student's account for the semester totalled \$4,000. The student paid the balance of \$2,000.

Refund Result:

- ... One-third of the semester has expired when the student withdrew; the refund will therefore be \$1,500 ($25\% \times \$6,000$).
- ... The total \$1,500 will be refunded to the federal programs.

Schedule C. Complete withdrawal from all courses during the first semester in attendance at Hofstra University and recipient of Federal Title IV Funds.

Complete withdrawal through:

the first week of the semester	100%
the second week of the semester	80%
the third week of the semester	80%
the fourth week of the semester	70%
the fifth week of the semester	60%
the sixth week of the semester	60%
the seventh week of the semester	50%
the eighth week of the semester	40%
the ninth week of the semester	40%

The prorata refund calculation does not apply for any student whose date of withdrawal is after the 60% point in the semester (usually the ninth week). Based upon a 15 week semester.

Example:

Facts:

- ... The student is in his/her first semester of his/her academic year.
- ... The student withdraws at the end of the sixth week of the 15 week semester which represents 40% of the semester.
- ... The student was charged \$9,000 for tuition and fees for the semester. Federal loan and grants awarded and applied to student's account for the semester totalled \$3,000. The balance of \$6,000 was paid by the student.

Refund Result:

- ... 40% of the semester has expired when the student withdrew; the refund will therefore be \$5,400 ($60\% \times \$9,000$).
- ... The first \$3,000 of the \$5,400 is refunded to the federal programs; \$2,400 is refunded to the student.

Refund Distribution—Prescribed by Federal Law and Regulation

Total Refund:

1. Federal SLS Loan
2. Unsubsidized Federal Stafford Loan
3. Subsidized Federal Stafford Loan
4. Federal PLUS Loan
5. Unsubsidized Federal Direct Stafford Loan
6. Subsidized Federal Direct Stafford Loan
7. Federal Direct PLUS Loan
8. Federal Perkins Loan
9. Federal Pell Grant
10. FSEOG
11. Other Title IV Aid Programs
12. Other Federal, state, private, or institutional aid
13. The student

*The minimum part-time University fees of \$82 are non-refundable throughout the semester.

EXCLUSION FROM THE UNIVERSITY

When students make application for entrance to Hofstra University, they understand and agree that the University reserves the right to exclude any student at any time for conduct or academic standing regarded by the University as undesirable, without assigning any further reason. It is understood and agreed that the University, or any of its officers or faculty, shall not be liable in any way for such exclusion.

To insure the protection of each individual's rights, procedures for appeal are provided by the University to assure the student fair treatment in cases of disciplinary action.

BULLETIN OF FIRST REGISTRATION

Undergraduate students are expected to satisfy those requirements specified in the *Bulletin* of their year of first registration at the University. Students who have no record of attendance at Hofstra University for a period of 15 months or more must follow the requirements set forth in the *Bulletin* in effect when they are readmitted. Any student, however, may elect *once* during his or her undergraduate studies, to follow all the requirements specified in a subsequent *Bulletin*, provided the Office of Financial and Academic Records is notified prior to the semester of graduation. No exceptions regarding the requirements set forth in any *Bulletin* may be made by the students or by the faculty without the written approval of the dean of the academic unit or of the Provost. This policy refers to academic requirements such as degree and major requirements. Other procedures and policies, such as the grading system, may be changed through the University's governance process. However, students will be notified (by placing notices in our student newspapers and by any other methods and media applicable) of any significant change at least a year in advance of its implementation.

UNIVERSITY DEGREE REQUIREMENTS

To obtain a degree, each student successfully completes the following three distinct sets of requirements:

- I. The general University requirements, which must be fulfilled by all students working for a baccalaureate degree:
 - A. The completion of the total number of semester hours and the specific degree requirements as specified by the major or school;
 - B. The completion of the number of semester hours in liberal arts courses as required by the major or school;
 - C. At least a 2.0 cumulative grade-point average in work completed at Hofstra;
 - D. Demonstration of the ability to write English with clarity and precision. This requirement may be met, under the direction of the English Department, according to the following procedures:
 1. The satisfactory completion of English 1-2, which includes the Writing Proficiency Test.

Passing this test is a requirement for graduation.

The Writing Proficiency Test is administered when English 1 is completed. All students who do not pass the test are required to take English 2A concurrently with English 2 to receive individualized tutoring; they must re-take the Writing Proficiency Test at the end of English 2A. Students who fail English 2A must enroll in English 4 and retake the Writing Proficiency Test when it is next administered at the beginning of the course. If the test is passed this time, the student may withdraw from English 4; if the test is not passed, the student must complete English 4, retake and pass the Writing Proficiency Test in order to receive credit and fulfill the writing requirement for graduation.

2. English 1-2, whether taken at Hofstra or at any other institution, must be completed with a minimum grade of C- in each course. These courses may not be taken on a Pass/D+/D/Fail basis.
3. Students entering Hofstra with no credit in composition must, under advisement, register for English 1-2 or the appropriate course immediately and continue until the ENGL 1-2 requirement is completed. Exception: students with outstanding ability in English (SAT Verbal scores of 590 or above and high school grades of 90 or above in each semester of high school English) may qualify for exemption from English 1-2 if they demonstrate exceptional ability in the English Department's Exemption Test before the end of their first semester at Hofstra. Students who pass Hofstra's Exemption Test are not required to take the Writing Proficiency Test.
4. Students entering Hofstra with full credit for English 1-2 must, during their first semester at Hofstra, take the Hofstra Writing Proficiency Test. Students who do not pass the test are required to complete English 4 and retake and pass the Writing Proficiency Test.

New College students follow the procedures stated in the *New College Writing Program and Style Manual*.

- NOTE:** transfer students may receive credit for English 1-2 on the basis of equivalent courses taken at other institutions. See page 52 for the criteria for accepting transfer credit.
5. Students entering New College or transferring into it from another Hofstra program or another college or university must satisfy the First and Second Aspects of the New College Writing Requirement. See *New College Addendum*.
 6. The following is for students who transfer from New College to another school/college of the University:

- a) Students who were placed in and successfully completed CSWA 018 have fulfilled the Expository Writing Requirement (the First Aspect—WS 001) and have completed the equivalent of English 1.
 - b) Students who have successfully completed WSB 001, WSB 002 or WSG 002 register for English 2 and 2A and the Proficiency Test. When they have successfully completed these, they will receive credit for English 1 and 2.
 - c) Students who fulfilled the Scholarly Writing Requirement (the Second Aspect—WS 002A and WS 002B) have completed the equivalent of English 2.
 - d) Students who have not completed the Scholarly Writing requirement register for English 2.
7. Students entering with partial credit for English 1-2 (fewer than four semester hours of Advanced Placement, CLEP or transfer credit, see page 53) must complete the requirement and pass the Writing Proficiency Test within two semesters after admission.
- E. A minimum of 6 semester hours each in humanities, natural science/mathematics and social science. Many particular degree programs require that some or all of the courses in these required areas be core courses; core courses may not be taken on a Pass/D+/D/Fail basis, except for courses given only on that basis. (For the Pass/D+/D/Fail option, see page 57; for core courses, see page 78.)
- F. A maximum of 8 credits of physical education skills courses may be applied toward the total number of required degree credits for nonphysical education majors.
- II. In introductory work in any particular subject, the student must have a 2.0 grade-point average (unless a higher average is required by the department).
- III. Only grades of C- or better in subjects required in the specialization will count toward the total semester hour credit needed for completion of that specialization unless approved in writing by the chairperson of the major department.

The program of each student must be approved in advance at each registration period by the faculty counselor or major adviser.

Students are advised that permission from the Office of Financial and Academic Records is required for any attendance at another institution while the student is enrolled in a degree program at Hofstra.

MAINTAINING MATRICULATION

FINAL SEMESTER REGISTRATION

Students who have been granted permission to complete final semester graduation requirements while not attend-

ing classes will pay the normal \$72 Maintaining Matriculation Fee and file a registration card during the regular registration period for their final semester.

OFF-CAMPUS STUDY

This fee applies to each Fall or Spring semester of study by a student at another institution, either within the United States or elsewhere.

APPLICATION FOR GRADUATION

Every candidate for graduation must file an application for graduation in the Office of Financial and Academic Records by October 1 for December graduates and March 1 for May graduates. August candidates must file by June 15 for Summer Session I, and July 15 for Summer Session II. There is a fee for late filing. See Tuition and Fees.

All requirements applicable toward the degree must be completed and on record in the Office of Financial and Academic Records by the end of the first week of June for May degrees, the end of the first week of January for December degrees, the end of the first week of September for August degrees.

A degree can only be awarded to a student who has maintained a satisfactory record of conduct and has paid all University fees.

COMMENCEMENT

Commencement programs are conducted twice each year, in December and in May. Summer candidates are invited to the December exercises and are listed in that program. Information regarding programs is automatically mailed to candidates about six weeks before commencement.

Academic Honors

DEAN'S LIST

To qualify for the Dean's List, a student must meet the following requirements:

1. as a freshman (at least 12 credits per semester), complete a semester with a 3.3 GPA;
2. after the freshman year, have a 3.4 GPA for the semester (at least 12 credits per semester);
3. a full-time student must complete at least 12 hours per *semester* in letter grades other than P and with no grades of INC;
4. a part-time student must complete at least 12 hours over his or her two most recent semesters in attendance, must earn letter grades other than P with no grade of INC, must have a GPA of 3.3 up to 24 credits total and 3.4 thereafter, and must not have been a full-time student during the period under consideration;
5. only courses taken in residence at Hofstra may be used to satisfy the requirements for Dean's List.

PROVOST'S SCHOLARS

Students who achieve a 4.0 average and complete at least 12 semester hours of A grades in a given semester will be

designated Provost's Scholars and will be invited to attend special lectures and discussions. Only courses taken in residence at Hofstra may be used to satisfy the requirements for Provost's Scholar.

**DEAN'S LIST AND PROVOST'S SCHOLARS
ELIGIBILITY FOR STUDENTS ENROLLED IN
MANDATORY PASS/D+/D/FAIL COURSES**

ELIGIBILITY REQUIREMENTS

Students enrolled in *mandatory* P/D+/D/F courses in any given semester are eligible for the Dean's List or designation as Provost's Scholars if they meet the following criteria:

1. Students must attain the GPA required for the Dean's List or Provost's Scholars in the qualifying semester;
2. at least 3 credits in that semester must be completed in residence at Hofstra for a letter grade;
3. students may not elect the P/D+/D/F option for any other course in that semester.

GRADE-POINT AVERAGE (GPA) CALCULATIONS

The GPA of the immediately preceding full semester(s), excluding Summer and January sessions, will be used in place of the mandatory P/D+/D/F course(s) according to the following criteria:

1. For students taking 6 or fewer mandatory P/D+/D/F credits, the GPA of at least the last 12 credits taken for a letter grade will be substituted;
2. for students taking more than 6 mandatory P/D+/D/F credits, the GPA of the last 24 credits taken for a letter grade will be substituted;
3. optional or mandatory P/D+/D/F credits may not be applied toward the required total;
4. any outstanding Incompletes received within the period being evaluated, will disqualify students as candidates for the Dean's List or Provost's Scholars until the Incomplete is removed.

UNIVERSITY HONORS PROGRAM (UHP)

Associate Professor Waysek, *Coordinator*

The University Honors Program is designed to give qualified students an opportunity to develop their sensibilities and to use their intellectual capabilities more fully by participating in a sequence of special seminars. The sequence is constructed to let these students engage in individual inquiry within a disciplined framework and be responsible to a significant degree for their own contribution to the class. The curriculum is organized to enable the students to look philosophically and introspectively at major statements on the human condition, at critical problems of their own society, and at the basic principles of organization of the major families of disciplines.

Freshman students will be selected on the basis of their first semester records, faculty recommendations and personal interviews. It is expected that students accepted into the program will have attained a 3.6 cumulative average. Transfer students will be expected to meet the same requirements. Students wishing to be considered for admission may apply to the Provost's Office. With permission of the Coordinator of University Honors Program,

students not in the program may be enrolled in individual University Honors courses.

All Honors courses, which are interdisciplinary in nature, are taught by faculty specifically chosen for the program. These courses may be used to fulfill some of the general University requirements.

Students are expected to complete a minimum of 20, and usually no more than 23 University Honors credits. In addition to the courses, students will be required to participate in special monthly seminars as well as in activities off campus.

Candidates must maintain a 3.6 cumulative grade-point average to complete the program successfully and receive University Honors on their diplomas. Students who do not maintain a 3.6 average will receive recognition on the transcript of participation in the program, but University Honors will not be designated.

PROGRAM

FRESHMAN YEAR 3 s.h.
9. *Freshman Seminar* (optional)
An introduction to the problems inherent in learning, understanding, aesthetic sensibility and critical judgment. Topics to be announced each year.

SOPHOMORE YEAR
10# & 11. *Studies in the Human Condition* 4 s.h. each
An examination of the western cultural tradition with emphasis on its philosophical, literary and historical foundations.

JUNIOR YEAR
20, 21. *Electives* 3 s.h. each
The courses will focus upon the individual's relationship to the world around him/her.

SENIOR YEAR
101-102. *Senior Colloquium and Theses* 3 s.h. each
Students will participate in a seminar in which they will draw upon the material gathered and the thought processes learned in the program. Their work will culminate in Honors Theses, which will be presented to the members of the senior colloquium. With the approval of the student's major department and the Coordinator of the Honors Program, the Honors Thesis may be the same the student writes for Departmental Honors.

UNIVERSITY HONORS SEMINARS (UHS)

These seminars, dealing with a variety of topics, changing from year to year, will be broad in their focus and will not center on any single period in history or any one school of thought. They are designed for seniors who will be selected on the basis of a 3.6 grade-point average, the recommendation of three faculty members and an interview with the coordinating committee. Consideration will also be given to students in their junior year who have done distinguished work. Qualified students may apply in the Provost's Office. Upon successful completion of the course, a student will earn 3 credits in liberal arts. Seminars will be graded on a Pass/D+/D/Fail basis.

#Core course

1, 2. *Seminar* 3 s.h. each
The following are examples of seminars that have been offered.

Comparative Civilizations 3 s.h.
The distinctive characteristics of western civilization seen in comparative terms with two nonwestern civilizations. To avoid the "survey" approach, two or three major thinkers' views on the similarities and the individuality of each will be studied through these thinkers' treatments of the historical "career" of each civilization.

Bioethics 3 s.h.
An examination of the legal and medical complications of such controversial issues as euthanasia, patient autonomy, allocation of scarce medical resources, human experimentation. Classroom discussions consider particular legal cases and their outcomes as well as larger, less resolvable problems.

DEAN'S SCHOLARS

Seniors in the Hofstra College of Liberal Arts and Sciences who are nominated by their major department on the basis of their intellectual vitality and academic excellence, meet in a non-credit program of periodic special seminars and discussions under the auspices of the College. The Associate Dean for Academic Affairs in HCLAS is the adviser.

DEPARTMENTAL HONORS PROGRAM

Departmental Honors will be granted to bachelor's degree candidates who: 1) complete their courses of study with distinctive scholarship; 2) choose one of the departmental honors programs offered and successfully fulfill special requirements supplementing the general degree requirements. The major department will recommend the conferring of departmental honors.

DEGREES OF HONORS

There are two degrees of honors: High Honors and Honors. The degree of honors bestowed upon a graduating student will be based on: 1) achievement in the honors thesis or in the honors seminar, and 2) grades in departmental courses.

ELIGIBILITY REQUIREMENTS

Students entering Hofstra in the fall of 1983 or after, must meet the following requirements:

1. A minimum of 60 semester hours must be completed in residence at Hofstra including at least 15 hours in the student's major field;
2. A cumulative grade-point average of at least 3.4;
3. A minimum grade-point average of 3.5 in the major field of study.

PROCEDURE

The Office of Financial and Academic Records will prepare and send to the appropriate department the names of all eligible students before the end of their sixth semester. These students will be informed of their eligibility by the departmental chairperson and of the nature, purposes and procedures of the program.

Students will undertake a major piece of research, not necessarily original, resulting in an honors thesis, to be completed during their eighth semester under the super-

vision of a designated member of the department. Weekly conferences between student and adviser are set as a minimum requirement. Students will defend their thesis before their adviser and two other members of the department. This oral examination will constitute the basis for the evaluation of the student and the determination of honors.

BACCALAUREATE DEGREES WITH DISTINCTION

Degrees of distinction are conferred upon candidates for the Bachelor of Arts, Bachelor of Engineering, Bachelor of Fine Arts, Bachelor of Business Administration, Bachelor of Science and Bachelor of Science in Education who have completed at least 82 hours in residence at Hofstra. Candidates with fewer than 82 hours but at least 60 hours in residence at Hofstra who are qualified in terms of their record at the University and in terms of their cumulative record, which shall include work completed at other institutions and at Hofstra, may be graduated with distinction.

These earned distinctions are recognized at the Honors Convocation held during the spring commencement exercises. The Hofstra Teacher of the Year Award is also presented during this ceremony.

Averages for the levels of distinction are:

summa cum laude: 3.9
magna cum laude: 3.8
cum laude: 3.6

HONOR ORGANIZATIONS

Honor organizations sponsor events which include lectures, seminars, workshops, social events, open meetings, department activities, group discussions, field trips, exhibitions and demonstrations. For transfer-student requirements and additional information, contact the society adviser.

ALPHA EPSILON DELTA, the international premedical honor society open to students seeking a career in the health professions. Requirements for membership include a cumulative average of 3.0 and a science grade-point average of 3.0 after completion of at least three semesters at Hofstra. Transfer students, with at least one year completed prior to attendance at Hofstra, must complete at least one semester in residence. E. DaVolio, *Adviser*.

ALPHA EPSILON RHO, a national communications honor society open to qualifying communication students. Members must meet the following requirements: a University grade-point average of 3.0, a 3.3 grade-point average in School of Communication courses related to television, radio, or film; at least 50 hours of School of Communication service in television, radio or film production; membership in the Hofstra Chapter of the National Broadcasting Society for at least one year; nomination by the chapter adviser. Instructor Hillebrand, *Adviser*.

ALPHA KAPPA DELTA, a national sociology honor society recognizing outstanding students. To be eligible for consideration, students must have at least a 3.0 grade point average in sociology courses (with at least 15 s.h. in sociology taken at Hofstra) and a 3.0 cumulative grade point average. Associate Professor Albert, *Adviser*.

ALPHA MU ALPHA is the national honor society in marketing. Students are selected on the basis of academic performance. Professor Evans, *Adviser*.

ALPHA PSI OMEGA, a national drama honor organization whose membership is based on scholarship and the accumulation of a satisfactory number of points by service in dramatic activities. The Hofstra chapter has maintained a number of scholarships through operation of a concession during events held in the Playhouse and is the only student honor organization to maintain an endowment fund. D. McGuire, *Adviser*.

ALPHA SIGMA LAMBDA, a national honor society open to part-time students who have completed 30 hours in residence, 15 hours outside of their major field, and have achieved a 3.2 cumulative average. L.J. Wenchell, *Adviser*.

BETA ALPHA PSI, a national honorary accounting society is open to students who achieve a 3.4 grade-point average in accounting courses and an overall 3.2 cumulative average. The society publishes a journal, *Horizons*, assists in tax preparation for senior citizens and minority groups and offers free tutoring. Our Delta Pi Chapter is the only chapter on the Island. Only schools accredited by the American Assembly of Collegiate Schools of Business are granted chapters. A number of cash scholarships are awarded to its members, made possible by the major accounting firms in recognition of superior status as an operating chapter by the national office. Assistant Professor Marsicovetere, *Adviser*.

BETA BETA BETA, a national biology honor society open to students with a 3.4 grade-point average in biology and a 3.1 cumulative average. Active (full), associate and graduate member status available. Assistant Professor Morrissey, *Adviser*.

BETA GAMMA SIGMA is the only commerce honor society recognized nationally by the American Assembly of Collegiate Schools of Business. Chapters are permitted only in schools which have been accredited by this Assembly. To be considered for membership by the School of Business Dean's Office, students, as seniors, must have compiled a minimum cumulative average in the highest ten percent of their class; junior students must be in the top seven percent of their class. Assistant Professor Lally, *Adviser*.

ENGLISH HONOR SOCIETY, a University society open to junior and senior English majors who have completed at least 12 semester hours of upper-level courses with at least a 3.5 average. Associate Professor Janssen, *Adviser*.

ETA SIGMA GAMMA, Gamma Pi Chapter, a national honor society in health education, is open to undergraduate and graduate health education majors who meet the following requirements: undergraduate: juniors or seniors with at least 15 credits in health (taken at Hofstra) and a minimum major g.p.a. of 3.3 and a cumulative of 3.2. Graduate: at least 12 credits in health and a minimum g.p.a. of 3.3. The society's objectives are the promotion of teaching, research, and service in and for the health education discipline. Eta Sigma Gamma publishes two semiannual journals: *The Health Educator*, and *The Eta Sigma Gamma Monograph Series*. Assistant Professor Schwartz, *Adviser*.

GOLDEN KEY NATIONAL HONOR SOCIETY, a nonprofit academic honors organization founded for the purpose of recognizing and encouraging scholastic achievement among students from all academic fields. Life-time membership is by invitation only and is limited to no more than the top 15 percent of the juniors and seniors enrolled at the University. Part-time as well as full-time students qualify; transfer students are eligible when they have established 30 credits at Hofstra. Associate Professor Seagull, *Adviser*.

KAPPA DELTA PI, Theta Beta Chapter, an international education honor society open to undergraduate and graduate students. Undergraduate students must have an average of 3.5 or above in the field of education and a cumulative average of 3.2 or above. Graduate students require a 3.5 average. Members receive the *Kappa Delta Pi Record*, *The Educational Forum* and other publications. Professor Grossman, *Adviser*.

KAPPA MU EPSILON, a national mathematics honor organization open to students who, by their senior year, have attained a 3.4 grade-point average in major level mathematics courses as well as 3.3 cumulative. Open to sophomores and juniors who meet more stringent requirements. The organization sponsors events of interest to students of the mathematical sciences. Associate Professor Michaels, *Adviser*.

LAMBDA ALPHA, a national collegiate honor society open to anthropology majors with a minimum 3.0 grade-point average in anthropology courses (with at least 15 s.h. in anthropology taken at Hofstra), and a 3.0 cumulative average. Assistant Professor Varisco, *Adviser*.

OMICRON DELTA EPSILON, an international economics honor society open to economics majors who are juniors or seniors. The requirements are at least 15 credits in economics taken at Hofstra including ECO 130 and 132; a 3.5 grade-point average in economics and a 3.0 cumulative average. The society publishes *The American Economist*, a semi-annual journal. Assistant Professor Kozlov, *Adviser*.

PHI ALPHA THETA, an international history honor society open to undergraduate students in any academic major.

The requirements are a grade-point average of a minimum 3.1 in at least 12 hours of history courses and a cumulative average of 3.0. The society publishes the *Historian*. Professor D'Innocenzo, *Adviser*.

PHI BETA KAPPA, a national honor society recognizing students with outstanding academic performance in the liberal arts and high moral character. Students must have completed at least 90 credits in liberal arts courses, have a broad background outside the division of the major, have no more than 15 credits in Pass/D+/D/Fail grades and have fulfilled the B.A. language requirement. Students will normally have included at least a semester each of philosophy, mathematics and natural science and a year of literature (comparative literature, English literature, foreign language literature or literature in translation). Professor Fuchs, *Chapter President*; Associate Professor Waysek, *Adviser and Secretary*.

PHI ETA SIGMA, a national honor society open to all full-time freshmen achieving a minimum 3.5 average during either the first or second semester of study here at Hofstra. Invitations for life-time membership are sent to students after the second semester of study. Members meet fellow students from all academic disciplines and join them in promoting academic excellence. Members may be eligible for both local and national scholarships. Assistant Dean Erich H. Berendt, *Adviser*.

PI DELTA PHI, a national French honor society, recognizes excellence in the study of language, literature and civilization. It honors as regular members those students, normally majors, who have taken a minimum of one French course numbered 140 and above. These students must have achieved at least a 3.0 grade point average in French and a 2.8 cumulative average. It also honors as special members, students, normally minors, who have eighteen hours in French numbered 4 and above, including at least one literature course in French. Students are invited to join by the French faculty acting through the adviser and president of the society. Rosalba Barth, *Chapter President*; Associate Professor Schwab, *Adviser*.

PI GAMMA MU, an international social science honor society to reward interest and achievement in the college study of the social sciences. Pi Gamma Mu endeavors to inspire social service to humanity and life interest in the study of human association. It seeks also a synthesis of all branches of social science into a philosophy of human society and human welfare.

A junior, senior, or graduate student with an overall grade point average of 3.3 or better with at least 20 semester hours combined in the social sciences and a grade-point average of 3.3 in the social sciences is eligible. For additional information, for example about qualifying social science disciplines, please consult the New College Dean's Office.

PI KAPPA LAMBDA, a national music honor society recognizing academic excellence and demonstrated musicianship, open (by invitation) to music majors in the top ten percent of the junior class and the top 20 percent of the senior class. Professor Hettrick, *Adviser*.

PI SIGMA ALPHA, a national political science honor society open to junior and senior students of high academic achievement who show promise in the field of political science. Professor Feldman, *Adviser*.

PSI CHI, a national psychology honor society open to students who have completed nine hours of psychology credit, and at least 45 hours overall, and have achieved the following grade-point averages: a 3.0 cumulative average, and a 3.3 grade-point average in psychology courses. Assistant Professor Cox, *Adviser*.

SIGMA DELTA PI, a national Spanish honor society recognizing students who have attained excellence in the study of the language and who have made contributions to the Hispanic world. Students are invited to join by the faculty of the Spanish Department and officers of the society. Professor DaSilva and Professor McNair, *Advisers*.

SIGMA PI, a speech honor society open to matriculated speech majors or speech minors who have attended Hofstra University for at least one semester. Applicants must have completed 12 semester hours in speech courses and have attained a minimum overall grade-point average of 3.2 or have a minimum overall grade-point average of 3.0 and a minimum 3.3 average in speech courses. The organization raises funds for the Hofstra University Speech-Language-Hearing Center, sponsors related events and coordinates a variety of social activities.

SIGMA PI SIGMA, a national physics honor society open to Hofstra students who have completed 18 hours of physics courses with a 3.5 grade-point average. Students must also be in the upper-third of their graduating class. Assistant Professor Garuthara, *Adviser*.

SOCIETY FOR COLLEGIATE JOURNALISTS, Pi Delta Epsilon chapter, a national honor society recognizing meritorious work on campus media. Students interested in applying must have worked in a recognized media for one year and have a cumulative 2.5 grade-point average. Selection to this honor society is based on application and recommendation of current members. Edward Lynch, *Adviser*.

UPSILON PI EPSILON, the international computer science honor society open to all undergraduate computer science majors who have achieved cumulative and major grade-point averages of at least 3.3, and have earned a minimum of 64 credits, 24 of which are in residence and a minimum of 18 computer science credits. Assistant Professor Salizkiy, *Adviser*.

Graduate Admission and Programs

Office of Admissions, Bernon Hall
 Telephone: (516) 463-6700; 1-800-HOFSTRA
 E-mail: HOFSTRA@hofstra.edu
 Hours: Monday through Thursday, 8:30 a.m.-8 p.m.;
 Friday, 8:30 a.m.-5 p.m.

Admission

Applicants for matriculated or nonmatriculated study are required to present evidence of a baccalaureate or master's degree from a fully-accredited institution when they apply for admission.

Admittance to graduate study at Hofstra is obtained through requirements both general, for the University, and specific, for the various programs and degrees offered. Students should also carefully check individual programs.

FULL- AND HALF-TIME GRADUATE STUDENT STATUS

Graduate students are considered full time if they are registered for a minimum of 12 semester hours or enrolled for student teaching plus one additional required course, and half time if they are registered for a minimum of six semester hours, but less than 12 semester hours per semester or summer session.

Nonclassroom activities that constitute an integral part of the student's program (e.g., independent study, internships, thesis/dissertation research, graduate assistantships, preparation for language qualifying examinations, etc.), but for which no credit may be allowed, may be considered as contributing toward verification of full time or part-time status. Petitions for consideration of such activities for full or part-time status may be submitted for approval or disapproval to the unit dean by the student and his or her program adviser. The student must be registered for class or maintaining matriculation.

DEGREE STUDY

Applicants for graduate *matriculation* (approved study leading to an advanced degree, certificate or professional diploma) should submit a completed application with all required documents to the Office of Admissions on or before the deadline date established for the program in which the student wishes to matriculate. Complete information regarding deadlines, admission requirements and submission of standardized test scores may be obtained in the Office of Admissions.

All applicants for graduate matriculation must submit official transcripts of all previous study, both undergraduate and graduate, from fully-accredited institutions.

Applicants who fail to submit their applications in time may be admitted as nonmatriculated graduate students if they wish to register for no more than 12 semester hours

of course work, which in some cases may be prerequisite to matriculation or creditable to degree requirements upon subsequent matriculation. This option is not available for students seeking admission in either the M.B.A.; School/Community Psychology or the Clinical/School Psychology programs. M.B.A. prerequisite and business graduate courses are open only to matriculated M.B.A. students. Only courses numbered 200 and above are credited toward graduate programs.

The completed application will be reviewed by the Office of Admissions and the appropriate department for a decision. The applicant will receive official notification of the decision from this Office.

BULLETIN OF FIRST MATRICULATION

Graduate students are expected to satisfy those requirements specified in the *Bulletin* of their first matriculation in their graduate program at the University, as designated in the letter of acceptance from the Office of Admissions. Students who have no record of attendance at Hofstra University for a period of 15 months or more must follow the requirements set forth in the *Bulletin* in effect when they are readmitted. Any student, however, may elect *once* during his or her graduate studies to follow all the requirements specified in a subsequent *Bulletin*, provided the Office of Financial and Academic Records is notified prior to the semester of graduation. No exceptions regarding the requirements set forth in any *Bulletin* may be made by the students or by the faculty without the written approval of the dean of the academic unit.

NOTE: for specific requirements, see individual department for graduate program.

NONMATRICULATED STUDY

Applicants who wish to take individual courses may study on a nonmatriculated basis for a maximum of 12 semester hours. Applicants for nonmatriculated study are required to present evidence of a baccalaureate or master's degree from a fully-accredited institution when they apply for admission.

Permission to take courses as a nonmatriculated student does not constitute acceptance to a degree program. Nonmatriculated students are encouraged to matriculate in order to obtain the advisement and registration benefits accorded matriculated students. Matriculation imposes no obligation to complete a stipulated amount of work each semester, but entails careful examination and evaluation of previous academic accomplishments, usually within the ultimate goal of acceptance into a degree, certificate or diploma program. Students who matriculate may apply credit earned in a nonmatriculated status in courses numbered 200 or above toward a degree provided these courses fulfill requirements and are completed within the time limit set for the degree. M.B.A. business

graduate courses are open only to matriculated M.B.A. students.

SPECIAL NONDEGREE ADMISSION

Students with special needs and meeting University admission requirements may exceed the 12-semester hour limit set for nonmatriculants by entering either a degree/diploma/certificate program or by entering the category of special nondegree student. Special nondegree admission enables the student to go beyond the normal 12-credit limit for nondegree study and take advantage of all University services normally limited to those students seeking a degree. M.B.A. prerequisite and graduate business courses are open only to matriculated M.B.A. students. All courses below the 200 level do not carry graduate credit. Complete information may be obtained in the Office of Admissions or the University Advisement Office.

GRADUATE CREDIT BY EXAMINATION

Graduate students with a strong background in a particular field may attempt to earn course credit toward their degree by taking a special examination. They must obtain prior approval from the Prior-Learning Coordinator, the academic chairperson of the department in which the course is given, the graduate program director and the appropriate academic dean. Credits that may be earned are restricted by the following conditions:

1. No more than three semester hours earned under this program may be applied toward the master's degree; no more than six semester hours earned under this program may be applied toward the doctorate.
2. A grade of at least B- in the examination is necessary for graduate credit to be granted. A grade of C- or better is necessary for undergraduate courses needed to make up deficiencies. No Pass grade is acceptable except for mandatory P/F courses.
3. Credit for an introductory course in a department may not be earned in this program once an advanced course in that department has been completed.
4. Students are not permitted to apply for credit by examination for a course in which they have previously enrolled at Hofstra on a credit or noncredit basis unless they receive permission of the appropriate academic chairperson and the appropriate academic dean.
5. Credits earned do not count in the determination of a student's full-time or part-time status.
6. Credits earned under this program may be considered credits taken in residence at Hofstra.
7. In the Zarb School of Business, matriculated graduate students may use credit by examination only to fulfill 201-level courses. A grade of B- or better is necessary for satisfactory completion of a credit by examination; the grade will be used to calculate academic standing. Students may take as many 201-level courses on a credit by examination basis as they feel appropriate.

Students may obtain further details and application forms from the Office of Prior Learning, HCLAS Dean's Office. There is a fee for taking these examinations, see page 25.

TRANSFER OF CREDIT

Graduate transfer credit from another accredited institution may be accepted by Hofstra, subject to the following conditions:

1. Graduate transfer credit is limited by the University to insure a minimum of 24 semester hours taken in residence. See individual master's program listed under the major department for specific transfer regulations.
2. No credit will be given for courses graded less than B- or the equivalent.
3. Graduate students transferring to Hofstra must apply for credit for courses taken at another institution at the time of application for matriculation into the program. The course work to be transferred must be academically relevant to the program of study entered. This credit must be evaluated by the chairperson of the student's major department or graduate area on an official form issued by the Office of Admissions. Transfer credit must be incorporated into the student's plan of study on the Graduate Student Advisement Record early in the student's program.
4. Students attending Hofstra may obtain credit for courses taken at another accredited institution if the courses have been approved in advance by the appropriate department, school or college and have been recorded by the Office of Financial and Academic Records and are in accordance with the Advanced Standing Policy.

Readmission

Master's and doctoral students who have no record of attendance at Hofstra for a period of 15 months or more after the last completed semester, including summer sessions, must follow the requirements set forth in the *Bulletin* in effect when they are readmitted. Students who are maintaining matriculation are considered to be in attendance.

Master's Programs

Hofstra University offers the degrees of Master of Arts, Master of Business Administration, Master of Science, Master of Science in Education and Master of Professional Studies.

Major fields are listed below. Programs are listed under the major department.

MASTER OF ARTS

- Applied Linguistics (TESL)
- Applied Mathematics
- Audiology
- Bilingualism
- Biology

Comparative Literature*
 Computer Science
 Creative Arts Therapy (Department of Counseling,
 Research, Special Education, and Rehabilitation)
 English
 French*
 Health Administration (MHAE)
 History*
 Humanities
 Interdisciplinary Studies
 Marriage and Family Therapy
 Natural Science*
 Psychology
 Industrial/Organizational Psychology
 Clinical and School Psychology—(awarded only as
 a component of the doctoral program)
 Reading, Language, and Cognition
 Spanish*
 Speech-Language Pathology

MASTER OF BUSINESS ADMINISTRATION

Accounting
 Banking and Finance
 Business Computer Information Systems
 International Business
 Management
 Marketing
 Taxation

MASTER OF BUSINESS ADMINISTRATION/JURIS DOCTOR

MASTER OF ARTS: EDUCATION

Early Childhood Education
 Elementary Education
 Mathematics, Science, and Technology
 Reading, Language, and Cognition
 Secondary Education
 Special Education
 Teaching of Writing

MASTER OF SCIENCE

Accounting
 Accounting and Taxation
 Accounting Information Systems
 Applied Mathematics
 Computer Science
 Gerontology
 Health Education (MHAE) (Department of Health
 Studies, Sport Sciences, and Physical Education)
 Human Cytogenetics (Biology)
 Physical Education (MSPE)
 School-Community Psychology
 Taxation

MASTER OF SCIENCE IN EDUCATION

Bilingual Elementary Education
 Bilingual Secondary Education
 Counseling
 Early Childhood Education PreK-6
 Early Childhood Special Education

Educational Administration
 Elementary Education PreK-6
 Foundations of Education
 Program Evaluation (Department of Counseling,
 Research, Special Education, and Rehabilitation)
 Reading
 Reading and Special Education
 Rehabilitation Counseling
 Secondary Education
 Special Education
 Special Education and Art Therapy
 Special Education Bilingual Extension
 Teaching of English as a Second Language (TESL)

MASTER OF PROFESSIONAL STUDIES

Special Education

Advanced Study Programs

The following programs are designed to provide advanced study for those who hold a master's degree.

POST-MASTER'S DEGREE STUDY

Family Therapy
 Sex Counseling

CERTIFICATE OF ADVANCED STUDY

Counseling
 Educational Administration
 Foundations of Education

PROFESSIONAL DIPLOMA PROGRAMS

Counseling
 Managed Care
 Marriage and Family Therapy
 Educational Administration
 Reading
 Special Education

GRADUATE CERTIFICATE PROGRAMS

The Department of Counseling, Research, Special Education, and Rehabilitation offers Advanced Certificates in Consultation in Special Education, Deaf Education, Early Childhood Special Education, Postsecondary Transition Specialist, School Counselor Bilingual Extension, and Special Education Assessment and Diagnosis, see page 363; Curriculum and Teaching offers an Advanced Certificate in Middle School Extension, grades 5-6, see page 347; and Middle School Extension, grades 7-9, see page 191; History offers an Advanced Certificate in Public History*, see page 258; Reading offers an Advanced Certificate in The Teaching of Writing, see page 378.

Doctoral programs appear on page 73.

*Applications not accepted in 1998-99.

Graduate Grades

Hofstra uses an alphabetical system of grades, including plus (+) and minus (-), to describe the quality of the student's work. Final grades are reported only from the Office of Financial and Academic Records.

A—Exceptional

B—Superior

C—Satisfactory

D—Not creditable for a graduate degree at Hofstra. However, the course credit is counted as credits earned, and the D grade is included in determining the cumulative grade-point average.

F—Failure

P/F—Pass/Fail option may be exercised in certain courses designated by the individual department. The total number of graduate credits under this option, applicable to the degree sought, must not exceed three semester hours for the master's degree and six semester hours for the doctoral degree. This limit is exclusive of mandatory Pass/ Fail courses. P is equivalent to C- or better.

I—Incomplete. Incomplete work must be completed and submitted to the instructor for a passing or failing grade by the end of one calendar year from the close of the semester or session in which the course was taken. After this deadline, the only way a graduate student can receive credit for the course is to reregister for and pass the course (original incomplete remains on record).

In extenuating circumstances, extensions may be made by the instructor with the approval of the graduate director, chairperson of the department and the dean. Degree, Certificate or Diploma candidates, see Application for Graduation, page 73 for the degree, certificate and diploma requirements completion deadlines.

W—Withdrawn (without credit). If a student withdraws from a course during the first three weeks of the semester, there shall be no record of this on the transcript.

CR—Credit (indicates the satisfactory completion of the master's essay or problem)

NC—No credit (indicates the unsuccessful termination of any 250 or 300 course)

Pr—Progress (used chiefly to report on 301, the first semester's work on the master's essay or problem)

CUMULATIVE GRADE-POINT AVERAGE

The alphabetical grades, including plus (+) and minus (-), have the following grade-point values:

A = 4.0	C+ = 2.3
A- = 3.7	C = 2.0
B+ = 3.3	C- = 1.7
B = 3.0	D+ = 1.3
B- = 2.7	D = 1.0

F—0 (only one F grade in any one course will be included in the cumulative grade-point average)

To determine cumulative grade-point average, multiply the number of semester hours of each grade earned by the grade-point value for that grade. Then total the products and divide by the total number of semester hours attempted.

DISMISSAL FROM GRADUATE PROGRAMS

1. The chairperson (director or coordinator) of every graduate program must notify a student of his/her dismissal from that program in writing. The notification should state the reasons for the dismissal and be as explicit as possible. A copy of the letter should be sent to the appropriate dean, to the Provost and to the Office of Financial and Academic Records. The letter should indicate the appeal procedures specified below.
2. The first appeal is at the departmental level. In the Zarb School of Business, the first appeal is to the Graduate Committee on Appeals. The Committee will consist of the chairperson of each of the departments of the School of Business offering course work in the M.B.A. program.
3. The second appeal is at the decanal level. Each school or college should prepare a written statement specifying appeals procedures to be followed. This statement should be appended to the letter described above.
4. If the student is not satisfied with the outcome of the first and second appeals, a third appeal may be made to the Provost's Office. The third appeal must be based either on procedural grounds or on the claim that the departmental decision was arbitrary, capricious or biased. The third appeal should be in the form of a letter that details the specific basis for the appeal. Pertinent documents should be appended to the letter.
5. Subsequent to the submission of the letter, the Provost will arrange a meeting with the student to discuss the case and attempt to achieve a resolution.
6. In the event that a resolution is not achieved, the Provost will designate a three-person committee to review the case. The committee will consist of a member of the Provost's staff, the Chairperson of the Senate Graduate Committee or an alternate designated by that Committee, and a faculty member of the department involved. All material pertaining to the case will be submitted to that Committee. The affected student can request an appearance before this Committee and can submit additional materials.
7. The Committee will make a recommendation to the Provost. The Provost will make a decision based on the information supplied by the Committee. This decision will be final.
8. Since the Law School has its own procedures for dismissal, this does not apply to their students.

MASTER'S DEGREES WITH DISTINCTION

The University will confer the master's degree with distinction on students who have attained a minimum grade-

point average of 3.75 with at least 80 percent of the credits for the degree earned at Hofstra.

HONOR ORGANIZATIONS

Honor organizations sponsor events which include lectures, seminars, workshops, social events, open meetings and group discussions. For additional information, contact the society adviser.

ALPHA MU ALPHA is the national honor society in marketing. Students are selected on the basis of academic performance. Professor Evans, *Adviser*.

BETA ALPHA PSI is the national honorary accounting fraternity. Superior scholarship, and promise of future success in the accounting profession are essential requirements for election to Delta Pi Chapter. Assistant Professor Marsicovetere, *Adviser*.

BETA GAMMA SIGMA is the only commerce honor society recognized nationally by the American Assembly of Collegiate Schools of Business. Chapters are permitted only in schools which have been accredited by this Assembly. To be considered for membership by the Zarb School of Business Dean's Office, students must have compiled a minimum cumulative average in the top 20 percent of their graduating class. Assistant Professor Lally, *Adviser*.

KAPPA DELTA PI, a national education honor society open to students who have completed 18 graduate credits in the field with a 3.5 grade-point average and a 3.3 cumulative average. The society publishes the *Kappa Delta Pi Record*, *The Educational Forum* and other publications. Professor Grossman, *Adviser*.

PHI DELTA KAPPA, an international professional education honor society open to students with noteworthy academic performance, leadership and service in the field. It publishes a monthly magazine, *Phi Delta Kappan*, as well as a series of publications on current topics. The society sponsors and supervises trips to foreign countries. Adjunct Assistant Professors Bonuso and Newman, *Advisers*.

SIGMA DELTA PI, a national Spanish honor society recognizing students who have attained excellence in the study of the language and who have made contributions to the Hispanic world. Students are invited to join by the faculty of the Spanish Department and officers of the society. Professors McNair and Da Silva, *Advisers*.

UPSILON PI EPSILON, the international computer science honor society, open to all graduate computer science majors who have achieved cumulative and major grade-point averages of at least 3.5, and have earned a minimum of 18 credits, 9 of which are in residence. Assistant Professor Salizkiy, *Adviser*.

Basic Regulations Governing Graduate Programs

All graduate students will be governed by the regulations and requirements specified in the University *Bulletin* in effect at the time of first graduate program matriculation at Hofstra. Refer to the major area for specific requirements.

1. Students who wish to study for graduate degrees, certificates or diplomas should apply to the Office of Admissions for acceptance in their major programs before commencing graduate study. Until they have been accepted in their major area, they have no assurance that any credits they receive will apply toward their degree. Nonmatriculated students must make application for acceptance in their major area before they have completed 12 semester hours at the University unless they have written approval from the appropriate graduate coordinator or adviser to continue their studies on a nonmatriculated basis.
2. Grading in graduate courses includes the categories A, B, C, D, F and P/F. Alphabetical grades are further divided into plus and minus levels. (See the Graduate Grading System, page 70.) No credit will be allowed toward graduate degrees for D grades. Graduate students may repeat courses in which they receive D grades.
3. An Incomplete grade will be given at the discretion of the instructor in a graduate course only under unusual circumstances. Incomplete work must be completed and submitted to the instructor for a passing or a failing grade by the end of one calendar year from the close of the semester or session in which the course was taken.
4. Students who wish to withdraw from a course must secure the appropriate forms at the Office of Financial and Academic Records, complete and return those forms to that Office by the last day of classes prior to the start of the designated final examination period. The Office of Financial and Academic Records shall inform the instructor of this withdrawal. The student may withdraw without the approval or agreement of the instructor. The student withdraws from the course with a grade of W. If a student has accumulated 12 or more semester hours of W grades in one academic year, the Office of Financial and Academic Records will notify the dean of the school in which the student is a major.
5. All credits applied toward the master's degree must be earned within the period of five years starting from the date of completion of the first course applicable to the degree. Exceptions will be made for any period of intervening military service.
6. As a condition for graduation, the master's candidate must successfully complete a comprehensive or lan-

guage examination requirement or a substantive equivalent in the major area of study, as determined by the Senate Graduate Academic Affairs Committee. This grade must be reported by the major department to the Office of Financial and Academic Records no later than December 1, May 1, or August 1 in the semester in which the degree in question will be granted. No advanced degree will be conferred upon a candidate who fails this examination more than once. A request for a review of a comprehensive examination must be made within one (1) year of the date the examination was taken. The examination is offered twice during the year, in October and March. (Exception: Psychology, see Degree Requirements for each program.) Exact dates are determined at the beginning of each semester. *It is the student's responsibility to be informed of the time and place of the examination.*

7. No graduate credit will be granted for courses numbered below 200 in the Hofstra system with the exception of the Hofstra College of Liberal Arts and Sciences.
8. In Hofstra College of Liberal Arts and Sciences, a graduate student, with the permission of his/her graduate adviser, chairperson of the department in which the course is offered, and course instructor, may take up to *two* 2000-level courses (not to exceed 8 s.h.). 2000-level courses are graduate courses offered in conjunction with 100-level courses, for which graduate students are expected to fulfill substantially enhanced requirements. No student, however may enroll in a 2000-level course if he/she received undergraduate credit for the equivalent undergraduate course.
9. No credit will be allowed for courses taken at another school while enrolled in a degree program at Hofstra unless they are relevant to the student's program of study and are approved in advance on an official form available in the Office of Financial and Academic Records. See Permission to Attend Other Colleges, page 59.
10. Courses numbered 251 and 252 should be devoted to independent readings under the direction of a faculty member assigned to the graduate student applying for such credits. A maximum of six semester hours of credit may be earned toward a graduate degree in 251 and 252 courses.
11. A graduate student who has not completed the work in courses 301 and 302 must maintain matriculation each subsequent semester until the requirements of the course have been completed. This will require paying a matriculation fee if the student is not enrolled in one or more regular credit courses.
12. Whenever matriculated graduate students wish to transfer candidacy from one major area to another, they must initiate their request on an official form which is available at the Office of Admissions.
13. The academic standing of all graduate students will be reviewed at the end of each fall and spring semester. It is necessary for graduate students to earn a cumulative 3.0 grade-point average or better as required by specific programs to be considered in good standing and for graduation. Students who fail to maintain a minimum 3.0 grade-point average will have their status reviewed by the coordinator of their graduate program and the chairperson of the department. Any student presenting a grade-point average of less than 3.0 at the end of the semester will be placed on academic probation.* Students who have accumulated 25 percent or more of total attempted semester hours in INC's which have stood longer than the time allowed for completion, W's and NC's, may be placed on probation after due consideration by the program coordinator and the department chairperson. Students enrolled in courses for two consecutive probationary periods and who have not raised their grade-point average to the required 3.0 or better by the conclusion of the second probationary period are subject to dismissal. A graduate student with especially serious academic deficiencies is subject to immediate dismissal when such deficiencies make it apparent that the student's continuation in the program will not result in his or her successful completion of the program. Dismissed students may petition for readmission no sooner than the following academic year. However, they may be readmitted only under special circumstances and after a careful review of their case by either the chairperson or dean and the faculty of their major area. **"Academic probation" means that a student failing to meet the required grade-point average is under formal notification by the University that he or she may be dropped officially from the program of matriculation if the required average is not attained within the limits stipulated by the University.
14. Graduate students clearly guilty of academic dishonesty will be assigned an F grade in the course in question by their instructor. Should an instructor feel that mitigating circumstances warrant or call for more drastic action, the case may be referred to the Provost via the chairperson of the department offering the course. The Provost will establish a committee of at least three faculty members, including the chairperson of the department in question, to review the case and make recommendations for action. All infractions are to be reported to the chairperson of the department concerned who will then inform the Provost.
15. Students studying for master's degrees must complete at least 24 semester hours of their course work (not including elementary school student teaching) in residence at Hofstra.

GRADUATE REFUND POLICY— TUITION AND FEES

Same as undergraduate policy, see page 60.

MASTER'S ESSAY OR THESIS

Unless departmental arrangements specify otherwise, after the essay has been approved, it must be typed in final form. The original and a duplicate copy, after being signed by both the adviser and the department chairperson, are submitted to the major department or graduate area for binding. Both copies must be submitted no later than the last day of classes of the semester or summer session when the degree is expected to be conferred. Copies are bound in prescribed form. See Tuition and Fees, page 26. If time of payment for binding is not indicated in the course description, students should consult their major department or graduate area. The bound original is filed in the Axinn Library and a duplicate copy in the office of the department which supervised the essay. (For exceptions to the essay requirement, see departmental programs.)

Part-time students should arrange to take not more than three semester hours of course work in addition to 301 or 302 in each of the semesters during which they are writing their essays. All subjects must be approved by the chairperson of the department in which the work is to be done.

APPLICATION FOR GRADUATION

Candidates for graduation must file an application for graduation in the Office of Financial and Academic Records not later than October 1 for December graduates and March 1 for May graduates. August candidates must file by June 15 for Summer Session I, and July 15 for Summer Session II. There is a fee for late filing. See Tuition and Fees.

All requirements applicable toward a degree, certificate or diploma must be completed and on record in the Office of Financial and Academic Records by the end of the first week of June for May degrees, the end of the first week of January for December degrees, and the end of the first week of September for August degrees.

FINAL SEMESTER REGISTRATION

Students who have been granted permission to complete final semester requirements and maintain matriculation while not attending classes must pay the \$72 Maintaining Matriculation Fee and file a registration card during the regular registration period for their final semester or session. This applies equally to students who are completing their work for the master's essay although not currently enrolled for the 301-302 courses.

OFF-CAMPUS STUDY

This fee applies to each Fall or Spring semester of study by a student at another institution, either within the United States or elsewhere.

COMMENCEMENT

For commencement information, see page 62.

Doctoral Programs

See applicable regulations listed under Basic Regulations Governing Graduate Programs, page 71.

Doctoral degrees are offered by the University in the fields listed below. Programs are described under the major department.

DOCTOR OF EDUCATION

Educational Administration
Reading, Language, and Cognition; and
Reading, Language, and Cognition/Bilingual/
Bicultural

DOCTOR OF PHILOSOPHY

Applied Research and Evaluation in
Psychology*
Clinical and School Psychology
Reading, Language, and Cognition; and
Reading, Language, and Cognition/Bilingual/
Bicultural
School-Community Psychology for
the Working Psychologist*

DOCTOR OF PSYCHOLOGY

School-Community Psychology

POSTDOCTORAL PROGRAM

Respecialization in Clinical and/or
School Psychology

JURIS DOCTOR

(See *School of Law Bulletin*.)

Basic Regulations Governing Doctoral Programs

I. ADMISSION

- An acceptable baccalaureate degree from an accredited institution is required for admission to courses in a doctoral program unless extraordinary circumstances prevail.
- In addition to other screening procedures, some form of broad area and/or aptitude examination such as the MAT or GRE is required for admission as a *matriculated doctoral student*.
- Adequate evidence of the students' ability to do quality doctoral work must be obtained, at a point in their studies to be determined by each program, before they are accepted as a *doctoral candidate*.
- A nonrefundable tuition deposit of \$250 is required of all which the accepted full-time doctoral students. When registering for the semester for which the student has been admitted, the deposit will be credited toward tuition.

*Applications not accepted in 1998-99.

II. DEGREE REQUIREMENTS

a) Residency

1. The minimum residence requirement is defined as 30 semester hours within a period of two consecutive years (which may include three summers).
2. A residence plan of study specifying the activities and alternative means of using the residency time allotment must be submitted by the candidate and approved by the adviser and the department chairperson prior to the start of formal residency. The department chairperson and adviser may stipulate the terms of the plan in granting approval.
3. At least half of the course work required for the doctorate must be taken at Hofstra during the ten-year period preceding the conferral of the degree.

b) Time limitation

1. The above restrictions also set a limit of ten years from admission as a *matriculated doctoral student* to the completion of all degree requirements.
2. After the student has been accepted as a *doctoral candidate*, all credit applied toward the doctoral degree must be earned within a period of five years preceding the granting of the degree.
3. A student who has been accepted for a doctoral program but has not taken at least one course within one year after acceptance must make reapplication for admission to the doctoral program through the Office of Admissions.

c) Tool requirements

1. Ph.D. candidates must generally satisfy two tool requirements: examinations in two foreign languages, or one in a foreign language and one in a tool subject such as statistics or computer problems, as determined by the department. The exception to the above is in the Ph.D. program in Clinical and School Psychology where a foreign language is not required. A candidate may satisfy the statistics requirement either by passing a competency examination or by successfully completing course work as determined by the department recommending the degree. Such course work is subject to the same time limitation set for courses in section b)1. Courses taken to prepare for such examinations may not be part of the number of credits required for the degree.
2. Ed.D. candidates will be required to satisfy only the tool requirement in statistics.

d) Academic Standing

The academic standing of all graduate students will be reviewed each year. It is necessary for graduate students to earn a 3.0 grade-point aver-

age or better, as required by the program, to be considered in good standing. Students who have failed to maintain a 2.5 grade-point average or better, as required by the program, will be dropped immediately. Those who have failed to maintain a 3.0 grade-point average or better, as required by the program, will have their status reviewed by the chairperson of their major program and the appropriate dean. If the chairperson or dean feels they have failed to demonstrate adequate competence in their major area, they will be dropped from the University. These students may petition for readmission no sooner than the following academic year. They may be readmitted, however, only under special circumstances after a careful review of their case by either the chairperson or dean and the faculty of their major area.

e) All doctoral candidates must take a doctoral comprehensive examination.

f) Doctoral candidates must write a dissertation under the guidance of a sponsoring committee consisting of three full-time faculty members holding an earned doctorate, the selection of whom shall be approved by the candidate's departmental chairperson. Two of the three members of the sponsoring committee must approve the dissertation. The dissertation must then be defended orally before a committee, appointed by the departmental chairperson, of a minimum of five faculty members, at least one of whom should be from another department. The sponsoring committee will be part of the defense committee. Three of the five members of the defense committee must approve the dissertation. Course work may not be substituted for the dissertation.

g) All work on the dissertation, including data analysis, is to be done by the student under the advisement of her/his committee. If another person is consulted for help, the student must obtain permission. Not obtaining permission for outside help with the research is cause for dismissal from the program.

h) Doctoral candidates offering transfer credits must complete at Hofstra a minimum of half the total course work required for the doctorate. If the candidate holds a master's degree from Hofstra, the completion of 54 semester hours (credits earned toward a master's degree may be included) of course work is required for the doctorate in residence. In other cases, a minimum of 45 semester hours must be completed at Hofstra.

Within the framework of the above requirements each autonomous area of the University may develop its own programs.

Hofstra College of Liberal Arts and Sciences

Students should consult the *Class Schedule* for specific offerings before registering for their programs.

Office: Second Floor, Heger Hall. Telephone: (516) 463-5412
Bernard J. Firestone, *Interim Dean*
Barbara Bohannon, *Associate Dean*
Jeanne Fuchs, *Associate Dean*
Barry N. Nass, *Acting Associate Dean*

The Hofstra College of Liberal Arts and Sciences is made up of the Division of the Humanities; the Division of the Natural Sciences, Mathematics, Engineering and Computer Science; and the Division of the Social Sciences. In addition, Military Science is under the supervision of the College.

For the College Academic Organization, see below; for the University Academic Organization, see page 8.

DIVISION OF THE HUMANITIES

The Division of the Humanities has three related objectives that apply to every student who takes courses within this area: first, to improve the habits and skills of communication; second, to develop the capacities of logic, sensibility, imagination, and receptivity within the fields of experience common to all educated persons; third, to provide specialized vocational training that conforms to the preceding objectives and to departmental subject matters.

The following areas and departments make up this division:

Comparative Literature and Languages
Arabic
Chinese
Comparative Literature
English Language Program
German
Greek
Hebrew
Italian
Italian Studies
Japanese
Jewish Studies
Latin
Linguistics
Literature in Translation
Modern Greek
Russian
Drama and Dance
English
Fine Arts, Art History and Humanities
French
Music
Spanish

DIVISION OF THE NATURAL SCIENCES, MATHEMATICS, ENGINEERING AND COMPUTER SCIENCE

The Division of Natural Sciences, Mathematics, Engineering and Computer Science prepares students for careers in the sciences and for professional schools; gives students professional training in engineering; and offers courses to foster an understanding of science and mathematics to students outside the sciences.

The following areas and departments make up this division:

Biology
Chemistry
Biochemistry
Natural Science
Computer Science
Engineering
Electrical
Engineering Science
Industrial
Mechanical
Technology and Public Policy
Geology
Environmental Resources
Mathematics
Physics
Astronomy
Meteorology

DIVISION OF THE SOCIAL SCIENCES

The Division of the Social Sciences aims to provide its students with a coherent interpretation of human behavior. Reliable social-scientific knowledge is attained by careful examination, comparison and testing of rational, communicable hypotheses. Comprehension of this process leads to the student's own discovery of the historical and philosophical development, sociopsychological structure, economic operations, and political organizations of the cultural environment that molds behavior of a socialized individual.

The following areas and departments make up this division:

Economics
Geography
History
Philosophy
Political Science
International Affairs
Psychology
Sociology and Anthropology
Speech-Language-Hearing Sciences

ADDITIONAL AREAS

Africana Studies
 American Studies
 Asian Studies
 Liberal Arts
 Liberal Arts Colloquia
 Military Science
 Philosophy of Science
 Religious Studies
 Women's Studies

The Hofstra College of Liberal Arts and Sciences offers undergraduate programs leading to the degrees of Bachelor of Arts, Bachelor of Engineering, Bachelor of Fine Arts and Bachelor of Science (see page 55). Programs in teacher education are offered jointly with the School of Education through dual enrollment (see page 112). The College offers graduate programs leading to the degrees of Master of Arts, Master of Science, Doctor of Psychology, and Doctor of Philosophy. Programs are described individually under the major area.

Core Courses

A number of Hofstra University bachelor's degree programs include core courses among their general degree requirements. Core courses are courses, given by particular academic departments in Hofstra College of Liberal Arts and Sciences, that have met special standards set by the faculty. These standards require that each course be highly suitable for teaching the liberal arts knowledge and skills that are fundamental to understanding our diverse cultural traditions.

There are seven categories of core courses, two for each of the three broad regions of learning that are identified with the three academic divisions: Humanities, Natural Sciences and Mathematics/Computer Science, Social Sciences and one for the study of cultures which are neither European in character nor whose thought is expressed primarily in European languages (Cross-Cultural). Humanities core courses focus either on Appreciation and Analysis (including but not limited to the study of literature) or on Creative Participation. Social sciences core courses comprise a Behavioral Social Sciences and a History and Philosophy category. In the remaining division core courses are allocated to either a Natural Sciences or a Mathematics/Computer Science category. Cross-Cultural core courses are drawn from the humanities and from the social sciences.

The class schedule published for each semester distinguishes core courses from the other courses scheduled, by affixing a distinctive symbol (#) to each core course's listing, and also provides a separate consolidated tabulation of that semester's core course offerings grouped in divisional and subdivisional categories.

The Pass/D+/D/Fail option is not available for core courses. (See page 57 for exception.)

Subject to additions that are listed in the official class schedule, see page 78 for the approved core courses in

the seven categories, two for each division and one for the Cross-Cultural category. Unless otherwise specified, all are three semester hours. For course descriptions, consult the alphabetical departmental listings.

Undergraduate Programs**BACHELOR OF ARTS**

The candidate for the B.A. degree pursues studies that have elements both of breadth and of depth. The element of breadth is made up of inquiry, required and voluntary, that ranges widely over the arts and sciences, with a basis laid in the core courses students have chosen in specified areas. Insofar as such broadening studies are general requirements for the degree, students are encouraged, beyond the fulfillment of minimal requirements, to explore various fields as their developing interests lead them. The element of depth in the B.A. program is mainly to be found in the field of specialization or academic major, chosen by the student from one of the fields listed below, after a year or two of college work. For the major, each academic department defines the special pattern of required and suggested study that suits its discipline.

Africana Studies	Geology
American Studies	German
Anthropology	Hebrew
Art History	History
Asian Studies	Ibero-American Studies
Biology	Italian
Chemistry	Jewish Studies
Classics	Liberal Arts
Comparative Literature	Mathematics
Computer Science	Music
Dance	Philosophy
Drama	Physics
Economics	Political Science
Elementary Education**	Psychology
Engineering Science	Russian
English	Secondary Education†
Fine Arts	Sociology
French	Spanish
Geography	Speech-Language Pathology

In addition to a major, a student may choose a second field of lesser specialization, an academic minor. Minors are generally available in departments and programs that offer majors. Like the major, a completed minor field will be listed on the student's record. The requirement for the optional minor in the College of Liberal Arts and Sciences is the successful completion of 18 semester hours of courses with at least six hours in residence in one program. Only courses acceptable for the major may be applied toward the minor, and only with grades of C- or better. Pass/D+/D/Fail credit will be given toward an academic minor for courses offered only on this basis. For an optional minor in the Zarb School of Business, see page 99; for the School of Communication, see page 108;

**Dual enrollment required, see page 112.

†Dual major available.

for School of Education and Allied Human Services minors, see page 112; for interdisciplinary minors, see page 265. Refer to the department of minor specialization for specific requirements and to page 57 for Pass/D+/D/Fail option.

Each academic department has faculty advisers for its student majors and minors. There are also special advisers for students who are interested in professional and pre-professional programs of medicine, dentistry, veterinary medicine, law (see page 311) and education (page 112). These specializations usually call for the student to follow the B.A. program, using the options within it in appropriate ways. Such is the case, for example, for most students who plan to become secondary or elementary school teachers. Students should consult their preprofessional advisers early in their college work and remain in touch with them thereafter.

Beyond the general B.A. requirements listed below and the particular requirements of their majors, B.A. candidates have at least 30 semester hours of free choice, and often much more, out of the total of 124. A student may choose, as his/her experience indicates, to use the free electives to advance a preprofessional plan, to develop an academic minor, or simply to range widely over subjects of interest. A student may not count more than 45 semester hours within a single major discipline toward the 124 credits for the B.A. without special permission from the appropriate academic dean, except that this limit shall be 48 semester hours for those students qualifying and electing to undertake departmental honors courses. Where the major department requires more than 124 semester hours for the degree, the excess over 124 may include required work in the department additional to this 45/48 hour maximum.

Candidates for graduation with the degree of Bachelor of Arts must fulfill the following requirements:

1. The successful completion of at least 124 semester hours and a cumulative grade-point average of 2.0 in work completed at Hofstra.
2. At least 94 semester hours (93 hours for the B.A. specialization in Elementary Education and a liberal arts major) of the total must be in liberal arts. Beyond this minimum, the student may elect either nonliberal arts courses or additional liberal arts courses. See page 112.
3. There are three requirements that must ordinarily be completed in residence at Hofstra: 15 semester hours in the major field of specialization, at least three semester hours in core course work toward each divisional core course requirement, and the last 30 semester hours. The 15 semester hours in the major and the resident core course requirement need not be included within the last 30 hours.
4. The fulfillment of the following six general requirements for the B.A.:

NOTE: requirements listed below may include options whereby a student may offer courses in one discipline (e.g., literature in translation) toward several different requirements. No student

may use any *one* course to fulfill more than one general requirement. A single course, however, may be used to satisfy both a general degree requirement and a requirement that is specific to a chosen major or minor.

- A. Nine semester hours of core courses in the humanities (see page 78). The nine semester hours must include three from the Creative Participation category and six from the Appreciation and Analysis category, including at least three semester hours of literature. No more than six semester hours of transfer or other advanced standing credit may be applied toward this requirement.
- B. Nine semester hours of core courses in natural sciences and mathematics/computer science (see page 78). At least three semester hours must be chosen from each category. No more than six semester hours of transfer or other advanced standing credit may be applied toward this requirement.
- C. Nine semester hours of core courses in the social sciences (see page 79). The nine semester hours must include three from the Behavioral Social Sciences category and three from the History and Philosophy category. No more than six semester hours of transfer or other advanced standing credit may be applied toward this requirement.
- D. Three semester hours of core course credit in the Cross-Cultural category (see page 79). Three semester hours of transfer or advanced standing credit may be applied to this requirement.
- E. Satisfactory completion of ENGL 1-2. Students entering Hofstra with full credit for English 1-2 must, during their first semester at Hofstra, take the Hofstra Writing Proficiency Test. Students who do not pass the test are required to complete English 4 and retake and pass the Hofstra Writing Proficiency Test.
- F. Completion of level 4 of a foreign language, placement above level 4, or completion of the special language option.

- 1) A student who continues the study of a foreign language begun in high school must take the language placement test (administered by the Language Laboratory) to determine placement in the proper level. No student shall receive credit toward graduation for any course below his or her level of placement in that language.

For students continuing the same language studied in high school, successful completion of level 4 of that language will satisfy the foreign language requirement. Students who transfer college credit in a foreign language should continue in the next level which follows that in which they have received credit. If continuing the same language as studied in high school, the foreign language requirement can only be satisfied by completing level 4; if these credits are in a language different from that studied in high school,

*While these general requirements are deliberately held to a minimum, circumstances can arise in which a student may reasonably wish to seek given educational goals by different curricular means. In such a case, the student may apply to the Office of the Dean, Hofstra College of Liberal Arts and Sciences, for a variance.

CORE COURSES
HUMANITIES DIVISION
APPRECIATION AND ANALYSIS CORE COURSES:*

AH	3. <i>Gods and Kings</i> 4. <i>Religion, Rulers and Rebellion</i> 5,6. <i>Form in the Art-Work I,II</i> (3 s.h. each) 7. <i>American Art I</i> 8. <i>American Art II</i> 74. <i>Contemporary Art</i> 101. <i>Ancient Art</i>	ENGL	139. <i>The African Novel</i> 141. <i>African American Literature II</i> 143. <i>American Literature I</i> 145A. <i>American Fiction, 1900-1950</i> 153. <i>The Romantic Age</i> 157. <i>The Age of Dickens</i> 167. <i>Post-Colonial Literature of South Asia</i>
AM ST	1. <i>Creating America's Culture</i>	FRLT	41. <i>Me, Myself, and I: Autobiographical Expressions from the French</i> 42. <i>Heroines Exotic and Erotic: Romantic Women in 19th-Century French Narrative Prose</i> 43. <i>Decolonizing the Mind: Contemporary Literature from Africa, Southeast Asia, and the Caribbean</i> 46. <i>Sex, Gender and Love in 20th-Century French Prose</i> 47. <i>French Literature and the World of Music</i> 48. <i>The Knightly Heritage in French Literature</i> 49. <i>Irony in Modern French Literature</i>
**AVF	10. <i>Introduction to Film & Television Study</i>	JW ST	10. <i>The Bible: Ancient and Modern Perspectives</i> 30. <i>Literature of the Holocaust</i>
CLIT	39. <i>Mythologies and Literature of the Ancient World</i> 40. <i>Literature of the Emerging Europe</i> 53. <i>Faust Theme</i> 54. <i>The Oedipus Theme</i> 75. <i>Women Writers in the Romantic Tradition</i> 190. <i>World Literature and the Anatomy of Cultural Difference</i>	LIT	89. <i>Beauty & Sadness in Japanese Literature & Culture</i> 90. <i>Modern Arabic Literature</i>
DNCE	127. <i>Dance Appreciation</i>	MUS	3. <i>Music Appreciation</i> 130. <i>Symphonic Literature</i> 135. <i>Introduction to Electronic Music</i>
DRAM	1. <i>Theater Appreciation I</i> 173,174. <i>History of the Drama I,II</i> (3 s.h. each) 175,176. <i>Modern Drama I,II</i> (3 s.h. each)	SPLT	51. <i>Don Quixote and the Modern Novel</i> 52. <i>Interpreting the Hispanic Legacy</i> 57. <i>Gender and Culture: Women Through the Lens of Spanish Female Writers</i>
ENGL	40. <i>Source Studies</i> 41,42. <i>English Literature I,II</i> (3 s.h. each) 43,44. <i>Western Literature I,II</i> (3 s.h. each) 51. <i>The American Literary Identity</i> 52. <i>The American Experience in Context</i> 107. <i>Canterbury Tales</i> 115. <i>Shakespeare: The Earlier Plays and Sonnets</i> 121. <i>Studies in the Novel I</i> 129. <i>The 18th Century</i>	UHP	10. <i>Studies in the Human Condition</i> (4 s.h.)
		WST	1. <i>Introduction to Women's Studies</i>

*Each course listed in this category is a literature course, except for AH 3, 4, 5, 6, 7, 8, 74, 101, AVF 10, DNCE 127, DRAM 1, MUS 3, 130 and 135, WST 1. **AVF 10 offered in the School of Communication.

CREATIVE PARTICIPATION CORE COURSES:

DNCE	11M,12M. <i>Modern Dance I,II</i> (2½ s.h. each) 13,14. <i>Modern Dance III,IV</i> (2 s.h. each) 11A-14A. <i>Modern Dance IA-IVA</i> (2 s.h. each) 15M,16M. <i>Ballet I,II</i> (2½ s.h. each) 17. <i>Ballet III</i> (2 s.h.) 15A-17A. <i>Ballet IA-III A</i> (2 s.h. each)	FA	8. <i>Art Concepts and Experiences</i> 9. <i>Art Studio: Sculpture</i>
DRAM	59A. <i>Acting Workshop</i> 78. <i>Theater Design Fundamentals: Methods and Materials</i> 157. <i>Choreography for the Theater</i>	MUS	1. <i>Introduction to Music</i> 20. <i>Ensemble</i> (½ s.h.) 21. <i>University Band</i> (½ s.h.) 22. <i>University Symphony Orchestra</i> (½ s.h.) 23. <i>University Mixed Chorus</i> (½ s.h.) 24. <i>University Wind Ensemble</i> (½ s.h.) P 1-22. <i>Private Instruction</i> (1 s.h. each)
ENGL	133. <i>Workshop: General Creative Writing</i>	**SPCM	1. <i>Oral Communication</i> 7. <i>Public Speaking</i>

NATURAL SCIENCES, MATHEMATICS/COMPUTER SCIENCE DIVISION
NATURAL SCIENCES CORE COURSES:

ASTR	11. <i>The Solar System</i> 12. <i>Stars and Galaxies</i>	NSC	11. <i>The Physical Sciences</i> 12. <i>Energy and Atoms</i>
BIO	1 & 2. <i>General Biology I,II</i> (4 s.h. each) 3. <i>Biology in Society</i> 4. <i>Human Biology</i>	PHYS	1A. with 1B. <i>Elementary Physics with Laboratory</i> (4 s.h. total) 2A. with 2B. <i>Elementary Physics with Laboratory</i> (4 s.h. total) 4. <i>Conceptual Physics</i> 5. <i>Light</i> 6. <i>Acoustics, Music and Speech</i>
CHEM	1. <i>Atoms, Molecules and Genes</i> 3A. with 3B. <i>General and Inorganic Chemistry I, with Laboratory</i> (4 s.h. total) 4A. with 4B. <i>General and Inorganic Chemistry II, with Laboratory</i> (4 s.h. total)		11A. with 11B. <i>General Physics with Laboratory</i> (5 s.h. total) 12A. with 12B. <i>General Physics with Laboratory</i> (5 s.h. total)
GEOL	1C. <i>Physical Geological Science</i> 2C. <i>Historical Geological Science</i> 3. <i>Astrogeology—Planetary Science</i> 5. <i>Environmental Geology and Natural Hazards</i> 6. <i>Introduction to Dinosaurs and the Mesozoic World</i>	TPP	1. <i>Introduction to Environmental Systems</i>

**SPCM 1, 7 offered in the School of Communication.

NOTE: The Pass/D+/D/Fail option is not available for core courses. (See page 57 for exception.)

CORE COURSES

(continued)

MATHEMATICS/COMPUTER SCIENCE CORE COURSES:

CSC	5. <i>Overview of Computer Science</i> 15. <i>Fundamentals of Computer Science I</i> 16. <i>Fundamentals of Computer Science II</i>	MATH	12. <i>Mathematical Excursions</i> 15. <i>Elementary Set Theory, Logic and Probability</i> 16. <i>Explorations in Mathematics</i>
MATH	9. <i>Linear Mathematics and Matrices</i> 10. <i>Basic Calculus</i> 10E. <i>Basic Calculus with Applications</i> (4 s.h.)		19. <i>Analytical Geometry and Calculus I</i> (4 s.h.) 20. <i>Analytical Geometry and Calculus II</i> (4 s.h.) 29. <i>Analytical Geometry and Calculus III</i> (4 s.h.)

SOCIAL SCIENCES DIVISION

BEHAVIORAL SOCIAL SCIENCES CORE COURSES:

ANTH	1. <i>Human Evolution in Philosophical Perspective</i> 3. <i>The Primitive World and its Transformations</i> 4. <i>The Human Condition in Ethnographic Perspective</i> 107. <i>Development, Conservation, and Indigenous Peoples in Applied Anthropology</i> 137. <i>Race and Ethnicity: an Anthropological Perspective</i>	PSC	1. <i>American Politics</i> 110. <i>African Politics</i> 144. <i>Asian Politics and Government</i>
ECO	7. <i>Explorations of Current Economic Issues</i> 10. <i>Economics, Environment and Community</i>	PSY	7. <i>Fundamental Perspectives in Psychology</i>
GEOG	3. <i>Geographic Systems: An Introduction to Topical Geography</i> 102. <i>Population, Resources and Environment</i> 140. <i>Geography of Latin America</i> 145. <i>Geography of Africa</i>	SOC	4. <i>Contemporary Society</i> 18. <i>Social Theory and Social Issues</i> 34. <i>Ethnicity and Minority Group Relations</i> 134. <i>Race Relations in the United States</i>
		SPCH	9. <i>Approaches to the Speech, Language, & Hearing Sciences</i>
		WST	1. <i>Introduction to Women's Studies</i>

HISTORY AND PHILOSOPHY CORE COURSES:

HIST	11. <i>Western Civilization I</i> 12. <i>Western Civilization II</i> 13. <i>American Civilization I</i> 14C. <i>American Civilization II</i> 29. <i>American Lives in Historical Perspective</i> 105. <i>Ancient Egyptians, Hebrews and Greeks</i> 162C. <i>Protest and Reform in American History</i>	PHI	10. <i>Introduction to Philosophy</i> 14. <i>Introduction to Ethics I</i> 20. <i>Social and Political Philosophy</i> 120. <i>Philosophy of Law</i> 161. <i>Philosophy of Science</i> 163. <i>Philosophy of Religion</i>
		RELI	12. <i>Introduction to Western Religious Traditions</i> 100. <i>Modern Religious Thought</i>

CROSS-CULTURAL CORE COURSES:

ANTH	4. <i>The Human Condition in Ethnographic Perspective</i> 32. <i>Women and Development</i> 106. <i>Peoples and Cultures of the Middle East and North Africa</i> 107. <i>Development, Conservation, and Indigenous Peoples in Applied Anthropology</i> 113. <i>Archaeology of Civilization of the New World</i> 116. <i>Religion in Cross-Cultural Perspective</i>	LING	71. <i>Language and Society in Africa, Asia and Latin America</i>
ENGL	139. <i>The African Novel</i> 150. <i>Native American Literature</i> 167. <i>Post-Colonial Literature of South Asia</i>	LIT	89. <i>Beauty & Sadness in Japanese Literature & Culture</i> 90. <i>Modern Arabic Literature</i>
FRLT	43. <i>Decolonizing the Mind: Contemporary Literature from Africa, Southeast Asia, and the Caribbean</i>	PHI	17. <i>Introduction to Eastern Philosophy</i> 102. <i>Mysticism and the Spiritual Quest</i> 103. <i>Life, Death and Immortality</i>
GEOG	145. <i>Geography of Africa</i>	PSC	110. <i>African Politics</i> 144. <i>Asian Politics and Government</i>
HIST	71. <i>China and Japan to 1800</i> 72C. <i>China and Japan Since 1800</i> 117A. <i>History of Africa to 1800</i> 173. <i>Modern China</i>	RELI	15. <i>Introduction to Eastern Religious Traditions</i> 50. <i>Islam</i> 75. <i>Mysticism and the Spiritual Quest</i> 80. <i>Life, Death and Immortality</i> 85. <i>Comparative Religious Ethics</i>
		SOC	32. <i>Women and Development</i>

NOTE: The Pass/D+/D/Fail option is not available for core courses. (See page 57 for exception.)

they may continue to level 4, or the Special Language Option (see below) may apply. International students may satisfy this requirement either by completing ELP 36 or by placing out of the requirement by taking the placement examination in their native language.

2) A student who does not wish to continue the study of a foreign language studied in high school may—by filing a Special Language Option Form—take levels 1 and 2 of a foreign language not previously studied and six semester hours chosen from the following:

levels 3 and/or 4 of that language;
 levels 1 and/or 2 of any other foreign language
 not previously studied;
 literature in translation;
 comparative literature;
 linguistics;
 Jewish Studies, excluding JW ST 15, 16.

Students who wish to use option 2 should file the Special Language Option Form with the Advisement Office. If the student's high school transcript is not on file, the student must supply one in order to complete the process.

5. The fulfillment of major requirements as listed in the *Bulletin* under the department of specialization.

TRANSFER CREDIT AND CORE COURSE REQUIREMENTS

Students who have taken any one or some combination of courses in the Humanities, Natural Science/Mathematics, Social Science and/or Cross-Cultural areas before coming to Hofstra, may be able to use those courses (excluding English composition and foreign language courses below level 20, BIO 50, and MATH 3A, 3B, 4A, 4B and 8) to partially meet the core requirements. Nevertheless, the following minimum requirements remain.

1. Students who transfer to Hofstra with fewer than 58 credits must take at least three semester hours *in each of these* core categories: a) Humanities Appreciation and Analysis (if fewer than three semester hours of transfer credit (advanced standing credit) are allocated to English literature or foreign literature, the Appreciation and Analysis requirement must be met by literature core course work), b) Humanities Creative Participation, c) Science, d) Mathematics, e) Behavioral Social Sciences and f) History and Philosophy.
2. Students who transfer to Hofstra with more than 58 credits must take at least three semester hours *in each of these* core categories: a) Humanities Appreciation and Analysis or Humanities Creative Participation (if fewer than three semester hours of transfer credit (advanced standing credit) is allocated to English literature or foreign literature, the Humanities requirement must be met by literature core course work), b) Science or Mathematics, c) Behavioral Social Sciences or History and Philosophy.
3. Any transfer student who has taken a Cross-Cultural course prior to coming to Hofstra, may use that course to wholly satisfy the Cross-Cultural core requirement.
4. Credits that Hofstra students earn as visiting students elsewhere may not be used to meet or to reduce core course requirements.

BACHELOR OF ENGINEERING

The Hofstra College of Liberal Arts and Sciences offers a day and evening program leading to the degree of Bachelor of Engineering with a specialization in Engineering Science. An important objective of this curriculum is to provide a broad and liberating education as well as depth and competence in the engineering field.

Candidates for graduation must fulfill the following requirements:

1. The successful completion of the required semester hours for the major and a cumulative grade-point average of 2.0 in work completed at Hofstra.
2. The liberal arts requirement for the specialization.
3. There are two requirements that must ordinarily be completed in residence at Hofstra. See specific program for these requirements.
4. The fulfillment of the following general requirements for the B.E.
 - a) Satisfactory completion of ENGL 1-2 (see University Degree Requirements, page 61).
 - b) Humanities
 - c) Social sciences
5. The major and additional requirements as listed under the field of study.

BACHELOR OF FINE ARTS

The Hofstra College of Liberal Arts and Sciences offers the degree of Bachelor of Fine Arts in Theater Arts.

Candidates for graduation with the B.F.A. degree in theater arts must fulfill the following requirements:

1. The successful completion of at least 132 semester hours and a cumulative grade-point average of 2.0 in work completed at Hofstra.
2. At least 62 semester hours of the total must be in liberal arts.
3. Candidates normally spend the last six semesters of full-time study in residence at Hofstra.
4. The fulfillment of the six general B.A. requirements.
5. Demonstration of proficiency satisfactory to the drama faculty as determined by the following: annual screening of majors, a senior project and a comprehensive examination.
6. The major requirements as listed under the Department of Drama.

BACHELOR OF SCIENCE

The Hofstra College of Liberal Arts and Sciences offers programs leading to the degree of Bachelor of Science in the fields of specialization listed below. The objective of these curricula is to provide a broad and liberating education as well as depth and competence in a given area of knowledge. Thus, liberal arts courses (see page 48) are required in each program.

A student seeking a B.S. degree may earn a minor under the same guidelines as for the B.A. degree (see page 76). Refer to the department of minor specialization for specific requirements.

Applied Economics
 Applied Physics
 Biochemistry
 Biology
 Chemistry
 Computer Science
 Computer Science and Mathematics
 Environmental Resources

Electrical Engineering
 Fine Arts
 Geology
 Industrial Engineering
 Mathematics
 Mechanical Engineering
 Music

Candidates for graduation must fulfill the following requirements (see specific program for details):

1. The successful completion of the required semester hours for the major and a cumulative grade-point average of 2.0 in work completed at Hofstra.
2. The liberal arts requirement for the specialization.
3. There are certain requirements that must ordinarily be completed in residence at Hofstra. See specific program for these requirements.
4. The fulfillment of the following four general requirements for the B.S.
 - a) Satisfactory completion of ENGL 1-2 (See University Degree Requirements, page 61)
 - b) Humanities (at least 6 s.h.)
 - c) Natural science/Mathematics (at least 6 s.h.)
 - d) Social science (at least 6 s.h.)

Some programs require the completion of core courses offered in the Hofstra College of Liberal Arts and Sciences. Please refer to specific program for details.

5. The major and additional requirements as listed under the field of study.

INTERNATIONAL EDUCATION

Hofstra College of Liberal Arts and Sciences regularly offers opportunities to study abroad. Each summer, Hofstra faculty conduct language and literature/culture programs in Nice, Madrid, Italy and China. In addition, a tropical marine biology program is offered in July in Jamaica, West Indies, and a theater program is offered in London during the January session. For further information, please refer to International Study, page 17.

OFF-CAMPUS EDUCATION

New College offers an opportunity for students in the Hofstra College of Liberal Arts and Sciences to propose off-campus projects for academic credit and to participate in study-abroad programs for academic credit coadministered by Educational Programs Abroad, the Institute for European Studies and Friends World College. Information is available from the Dean of New College. See page 84.

ALL COURSES IN THE COLLEGE OF LIBERAL ARTS AND SCIENCES ARE OFFERED FOR LIBERAL ARTS CREDIT UNLESS OTHERWISE NOTED. See page 48.

Graduate Programs

MASTER OF ARTS

Applied Linguistics (TESL)
 Applied Mathematics

Audiology
 Bilingualism
 Biology
 Comparative Literature*
 Computer Science
 English
 French*
 History*
 Humanities
 Natural Science*
 Psychology
 Industrial/Organizational Psychology
 Clinical and School Psychology—(awarded only as a component of the doctoral programs)
 Spanish*
 Speech-Language Pathology

MASTER OF SCIENCE

Applied Mathematics
 Computer Science
 Human Cytogenetics (Biology)
 School-Community Psychology

The programs are described individually in the major area. All candidates for the Master of Arts or the Master of Science degree, regardless of their field of specialization, must complete the following requirements:

1. At least 24 semester hours, including the master's essay, must be completed at Hofstra University. (Refer to the departmental programs for exceptions to this requirement.)
2. All credits must be taken in courses numbered 200 and above.
3. In some degree programs, the candidate must demonstrate competence to the satisfaction of the major department in a tool area such as foreign language or statistics. Competence must be shown by passing an examination. Arrangements for the examination are made through the individual departments.
4. The candidate for the degree of Master of Arts or Master of Science may be required to write a master's essay or thesis on a subject relating to the field of specialization during enrollment in courses numbered 301-302 in the major department, or, while maintaining matriculation, upon completion of these courses.

For the Master of Arts or the Master of Science, each semester of courses 301-302 carries three semester hours of credit toward the total semester hour requirement for the degree. The normal tuition rate applies to these courses.

Exceptions to the above requirements, unless specified in this *Bulletin*, require official approval on an official waiver form.

See complete graduate information, page 67.

*Applications not accepted in 1998-99.

DOCTORAL PROGRAMS

The Hofstra College of Liberal Arts and Sciences offers the following doctoral programs:

DOCTOR OF PHILOSOPHY

Applied Research and Evaluation in Psychology*
Clinical and School Psychology
School-Community Psychology for the Working Psychologist*

DOCTOR OF PSYCHOLOGY

School-Community Psychology
(see page 314)

Concentrations in doctoral programs offered in cooperation with other areas in the University:

DOCTOR OF EDUCATION

Reading, Language, and Cognition: Bilingual/Bicultural concentration (see page 328)

DOCTOR OF PHILOSOPHY

Reading, Language, and Cognition: Bilingual/Bicultural concentration (see page 329)

See complete doctoral information, page 73

POSTDOCTORAL PROGRAM

Respecialization in Clinical and/or School Psychology
(see page 316)

ACADEMIC CHAIRS AND DISTINGUISHED PROFESSORSHIPS

For information, see page 400.

THE JOHN CRANFORD ADAMS CHAIR IN THE HUMANITIES is held by Dr. Lopate, Professor of English.

THE JOSEPH G. ASTMAN DISTINGUISHED PROFESSORSHIP IN THE HUMANITIES.

THE DONALD E. AXINN DISTINGUISHED PROFESSORSHIP IN ECOLOGY AND CONSERVATION AT HOFSTRA.

THE ROBERT P. HOLSTON DISTINGUISHED PROFESSORSHIP IN THE LIBERAL ARTS AND SCIENCES.

THE JEAN NERKEN DISTINGUISHED PROFESSORSHIP IN ENGINEERING.

THE DR. MERVIN LIVINGSTON SCHLOSS DISTINGUISHED PROFESSORSHIP FOR THE STUDY OF ATTITUDES TOWARD PERSONS WITH DISABILITIES.

THE AUGUSTUS B. WELLER CHAIR IN ECONOMICS is held by Dr. Irwin L. Kellner.

New College of Hofstra

Office: 205 Roosevelt Hall. Telephone: (516) 463-5820
 David C. Christman, *Dean*
 Heather E. Johnson, *Senior Assistant Dean and Master of Arts Program Administrator*
 Jessica Anderson, *Administrative Associate and University Without Walls Administrator*
 Rene Giminiani-Caputo, *Senior Administrative Associate*

PROLOGUE

New College of Hofstra University is no longer new in age. It was founded in 1959 as Hofstra's "collegium," a coming-together of master teachers and apprentice students dedicated to intellectual inquiry within the liberal arts and to their social applications. Historically, the first New College was founded at Oxford, England, over six hundred years ago during the medieval period for masters and apprentices interested in achieving intellectual emancipation from the constraints of that time and place. In the 20th century, Hofstra's New College continues to employ the individualized apprenticeship model created at Oxford.

New College is one of the colleges at Hofstra University offering both a bachelor and master of arts degree to students sharing its commitment to the intellectual and practical dimensions of the liberal arts. It assists its students in achieving their liberal arts goals through a curriculum more *individualized* in response to student needs and interests, more *flexible* in structure and more *varied* in modes of learning.

HOFSTRA AND THE LIBERAL ARTS

Since its foundation in 1935, Hofstra University has had a firm and central commitment to the liberal arts.

The liberal arts are those studies which expand horizons and sharpen intellectual skills. They invite us to clarify our values and apply them appropriately in new situations. They make us aware of our common humanity.

The liberal arts do not prepare for specific careers; they prepare for all careers. When business and industry seek employees with college degrees, they seek people with keen and supple minds, the capacity for clear and precise expression and a broad awareness of human accomplishments and possibilities. Professional schools, too, seek not the trained apprentice but the educated person. Such people learn and adapt quickly; such people are productive.

The liberal arts prepare for recreation and responsibility as well as for work. They provide opportunities to develop sensibilities and to refine notions of goodness, beauty and truth. In short, they open ways for us to achieve our full, human potential.

Students should consult the *Class Schedule* for specific offerings before registering for their programs.

NEW COLLEGE, 1960

In 1959, with support from the Ford Foundation, Hofstra founded New College to develop new ways to achieve traditional liberal arts goals. New College has pioneered in the development of off-campus education, intensive eight-week courses, individual student projects and cross-disciplinary approaches to fundamental human questions.

In 1965, New College became Hofstra's second, degree-granting liberal arts college. Thus, Hofstra is one of the few universities in the country whose commitment to the liberal arts is so firm that it offers two routes to the B.A. degree: a traditional one at the Hofstra College of Liberal Arts and Sciences (HCLAS) and a nontraditional one at New College.

NEW COLLEGE TODAY

New College is small by design. Classes are small; friendships form easily. New College offers its students all the advantages of a large, metropolitan university—including, for example, Hofstra's superb 1,360,000 volume libraries (Axinn and Law)—along with the closeness of a small, liberal arts college.

New College students may enroll in courses at any other undergraduate school/college within Hofstra University, just as students from any other undergraduate school/college within the University may enroll in New College courses. In addition to New College's own full-time faculty, professors from other academic units at Hofstra and from the metropolitan community regularly teach courses at the College.

At New College, the faculty and academic fields are organized into four areas—Creative Studies, Humanities, Natural Sciences and Social Sciences. Students at New College do not select a traditional departmental major; they concentrate in an area. *Creative Studies* center on the making of concrete re-creations of aspects of the human experience. The *Humanities* concern themselves with imaginative representations and thoughtful interpretations of the human experience. The *Natural Sciences* describe and analyze phenomena in the physical universe. The *Social Sciences* describe and analyze aspects of the human experience.

Students who wish to develop an undergraduate program of studies which explores some topic from a variety of disciplinary perspectives may concentrate in a fifth area, *Interdisciplinary Studies*.

This organization of the traditional academic disciplines into areas greatly increases communication among professors of the different disciplines and gives undergraduate education at New College a distinctively inter-

disciplinary character. Faculty and students are always alert to connections between their own and other disciplines.

One of the principal differences, then, between New College and most liberal arts colleges is that New College fosters interdisciplinary breadth and discourages unnecessary or premature over-specialization.

ADMISSION TO THE BACHELOR OF ARTS PROGRAM

New College welcomes students with a serious commitment to the educational rigor of its Bachelor of Arts program. Although admissions requirements for undergraduates at New College are the same as the requirements for undergraduates at the University, the College especially welcomes both freshmen and transfer applicants with these qualifications and credentials:

1. previous academic performance in a liberal arts area or areas at an above average level, as demonstrated by high school class standing or transfer student status;
2. strong aptitude for a full utilization of liberal arts resources at New College, as shown by standardized test scores (SAT or ACT) above the national average;
3. serious motivation for academic work within the liberal arts and an interest in New College, as demonstrated through an admissions interview or through a written statement of purpose.

Applicants should demonstrate strength in at least two of the three guidelines listed above to assure a positive response to their applications.

Early decision and early admission are possible at New College just as they are available to applicants for admission to other University programs. For current information about undergraduate admission, please contact the Dean of University Admissions.

Transfer Students

Students entering New College and transferring credits will be classified as follows:

- freshman transfer students: 3-24 transfer credits
- sophomore transfer students: 25-57 transfer credits
- junior transfer students: 58-87 transfer credits
- senior transfer students: 88 or more transfer credits.

All transfer students must satisfy all the general and area graduation requirements for New College including the New College Writing Requirement.

Students must complete their last two full-time semesters under the supervision of a New College faculty adviser in order to be recommended for the Bachelor of Arts degree from Hofstra University through New College.

ACADEMIC CALENDAR

New College uses the intensive four-credit course as its characteristic offering. The traditional 15-week semester is divided into two halves or sessions. In each seven-and-a-half week session, courses meet four days a week, 95 minutes a day, or 6 hours and 20 minutes a week. Most

Wednesdays are class-free days for intensive reading, writing, study and research.

Most students enroll for two, four-credit courses a session, or 16 credits (four courses) a semester.

This academic calendar allows students to concentrate their attention and energies on two courses per session instead of spreading their efforts over four or five courses throughout a semester. The calendar also adds variety to the student's intellectual life: midway through a semester, when other students are taking midterm examinations, New College students are beginning new work.

Since certain subject matter is more appropriate for semester-length exposure, some semester-length courses as well as an array of two-credit special seminars are offered.

MODES OF LEARNING

New College offers its students several modes of learning.

1. **Course work:** these are standard classroom lectures and seminars.
2. **Individual Projects:** a student with a particular academic interest registers with a faculty member who can nurture that interest. The two agree on what work will be done, when, what the bases for evaluation will be and how many credits the work will represent, normally from one to three. During the term of an individual project, normally a session, the student and faculty supervisor meet regularly.
3. **Off-Campus Education:** students pursue an educational or preprofessional goal for academic credit at sites such as hospitals, law offices, public service agencies, galleries, theaters, broadcasting studios, legislatures, scientific laboratories or in study abroad. The Off-Campus Education Program is supervised by a New College faculty committee. Carefully prepared proposals are submitted to the committee for consideration during the semester prior to the proposed off-campus project. Clearly stated learning objectives, a good fit between those objectives and off-campus site activities, and student preparation for work at the site are the principal criteria used by the committee when evaluating proposals. A faculty member keeps in close touch with each student involved in a project.

A learning report is required at the conclusion of all projects. The Basic Learning Report is a written, reflective statement of what and how the student learned. A scholarly research paper relating to, or drawn from, the student's off-campus activities is frequently required.

NEW COLLEGE AREAS

Creative Studies disciplines are:

- Dance Arts
- Fine Arts
- Theater Arts
- Writing Arts

Humanities disciplines are:

Art History
Cultural Anthropology
Dramatic Literature
Literature
Philosophy

Interdisciplinary Studies: theme or problem-centered programs designed by the individual student in consultation with a faculty adviser. In addition, Interdisciplinary Studies includes programs in:

American Civilization	Family Studies
Cognitive Sciences	Human Development
Communication and Society	International Studies
	Women's Studies

Natural Science disciplines are:

Biology	The Physical Sciences
Chemistry	(Astronomy, Geology, Physics)
Mathematics	

Social Science disciplines are:

Economics	Psychology
History	Sociology
Linguistics	Social Anthropology
Political Philosophy	
Political Science	

In addition to completing a concentration in one of these areas, students may complete an Elective Focus in a secondary area or discipline under the direct supervision of a New College Area Coordinator or designate. Also, as a complement to any of the above Area programs, New College offers an Elective Focus in elementary education which leads to provisional certification as an elementary teacher in New York State. For further information on New College foci, please see the sections on New College Areas.

NEW COLLEGE EDUCATIONAL RESOURCES

Students are encouraged to take full advantage of the educational resources available to them as members of the Hofstra University community. Equal to its commitment to the liberal arts is New College's commitment to serve individual students through advisement, access to University resources, and a unique calendar and tuition policy. The New College Writing Program is also a resource for the development of communication skills.

ADVISEMENT

All institutions of higher education offer forms of advisement and counseling. New College intends its academic advisement to be as close and informed as only a small college's can be, but augmented by the College's presence within Hofstra University. Students are initially assigned a New College faculty adviser, but may choose a different adviser as their academic interests become more defined. With few exceptions, New College faculty offices

and records are located within the New College building, thus facilitating student access to advisers for conference, registration and general information about the College, the University and programs of study.

UNIVERSITY RESOURCES

As members of the Hofstra University community, New College students have full access to University resources. These include undergraduate courses at the Hofstra College of Liberal Arts and Sciences (HCLAS) and the Schools of Business, Communication, and Education; opportunities for student-initiated projects supervised by faculty other than New College faculty; full use of the University's excellent library, computer facilities, swimming pool and music listening rooms; and the full range of student services provided through the Dean of Students Office, Residential Life Office, the Hofstra University Health Center and the Office of Financial and Academic Records.

TUITION

The tuition policy of New College supports its flexible, individualized programs of study and its various modes of learning. Students registering as full-time (a minimum of 12 semester hours attempted per semester) are billed a fixed tuition amount. This entitles the student to register for 12 to 20 hours for that semester. Students must secure the permission of the Dean of New College to register for more than 18 hours a semester and must pay per credit for credits in excess of 20. Those registering for fewer than 12 semester hours will be billed at the University's part-time, per credit rate. This tuition policy provides New College students with a wide range of educational choices within a fixed tuition amount. See Tuition and Fees, page 25.

THE NEW COLLEGE WRITING PROGRAM

Expository Writing

The New College Writing Program is designed to help all students write as well as they possibly can. Expository writing—writing that explains, analyzes, clarifies—is central to many of the courses at the College. Several of these courses have been chosen to introduce the Writing Program and to help students develop their writing skills.

An Introduction to the Liberal Arts, the fall semester freshman course, is the first course in this series. The spring freshman writing workshops and the writing intensive discipline—courses for juniors and seniors follow. In each of these courses, students are given the opportunity to write an exit essay which is evaluated by the instructors of these courses and members of the New College Writing Committee. These evaluations (which are described below) enable students to monitor their development as writers. When students have satisfactorily completed these courses and written exit essays that are given satisfactory evaluation, they have fulfilled the expository writing component of the New College Writing Program.

Students who have difficulties completing this part of the Writing program can receive additional help from the

faculty. They may be advised to register in one or more New College courses emphasizing writing or to sign up for tutorial work under the supervision of a faculty member.

Transfers to New College

Students who transfer to New College after earning 30 credits elsewhere are required to take a writing intensive course and to write a satisfactory Exit Essay (an essay that is given a #5 evaluation) in order to complete the expository writing requirement. They may, of course, also choose to register for a writing workshop.

Scholarly Writing

Students normally demonstrate their ability to locate, use, interpret, and document appropriate library and other sources through satisfactorily written research papers submitted to the New College faculty. When two New College faculty members agree that a student has demonstrated such scholarly ability through the submission of two different papers, the student will have satisfied this requirement, and this accomplishment is noted on the student's official record.

Students begin learning research skills in their Freshman Seminars. They are given opportunities to write research papers in their Sophomore and Junior Seminars and in many advanced courses. A course in Library Research is also offered occasionally.

Procedure

1. At the completion of a New College course in which a library research paper is required, the New College faculty member lists (on the Grade Summary Sheet) those students whose writing has satisfied this requirement. If a paper is submitted late, it is the student's responsibility to ask the faculty member to inform the New College Writing Coordinator if the paper meets the standard for scholarly writing;
2. Library papers written for courses given outside of New College or for courses given within New College by part-time faculty may be considered for this requirement after they have been evaluated by the instructors of these courses. Students should submit these papers to the New College Area Coordinator whose concentration (Humanities, Social Sciences, Natural Sciences, Creative Studies) is closest to the subject matter of the paper. The Coordinator assigns the paper to a member of the New College faculty who determines whether it meets this requirement;
3. In a course for which no library paper is required, students may request that the instructor assign a library paper as part of, or in addition to, regular class assignments. The instructor will decide whether or not such a paper is useful in that particular course.

Students normally satisfy the scholarly aspect of the standard as they progress towards meeting all requirements for the Bachelor of Arts degree at New College. A student may not undertake work on a Senior Project until this requirement has been satisfied.

STUDENT STATUS

Students not making satisfactory progress towards meeting either aspect of the Writing Standard, or who fall below the requisite level after satisfying either aspect, are subject to a change of student status from "good academic standing" to "probation" and/or continuance with "restrictions on registration." Students with probationary status are not recommended for the award of the Bachelor of Arts degree by the faculty and Dean of New College.

SCHOLARSHIPS AND FINANCIAL AID

Hofstra University offers financial awards based on academic quality, personal merit, need, and in some cases, proficiency in a special area. Students seeking financial aid should consult the Office of Financial and Academic Records. See page 27 of this *Bulletin*.

GENERAL REQUIREMENTS FOR GRADUATION

- I. Successful completion of a minimum of 120 semester hours: 40 s.h. of area requirements, 40 s.h. of College requirements and 40 s.h. of electives. At least 90 of these 120 s.h. must be in the liberal arts. No more than 40 semester hours may be taken in a single discipline.
 - A. Successful and sequential completion of 40 s.h. of courses required by one of the five New College areas (Creative Studies, Humanities, Interdisciplinary Studies, Natural Sciences, Social Sciences). See requirements under specific area.
 - B. Successful and timely completion of 40 s.h. of College requirements:

	<i>Sem. Hrs.</i>
1) <i>Introduction to the Liberal Arts</i> (freshman year) (ISB 1)	4
2) <i>Main Ideas in the Western Tradition</i> (sophomore year) (ISA 1)	4
3) <i>Area Seminar</i> (junior or senior year)	4
4) two courses in a second area	8
5) two courses in a third area	8
6) two courses in a fourth area	8
7) one course in Quantitative Thinking	4
	<hr style="width: 10%; margin: 0 auto;"/> 40

Students in Interdisciplinary Studies must satisfactorily complete a minimum of 8 s.h. each in Creative Studies, Humanities, Natural Sciences and Social Sciences in addition to the one Quantitative Thinking (QT) course.

Transfer students entering with fewer than two full-time semesters of academic work in the liberal arts must enroll and complete ISB 1, *Introduction to the Liberal Arts*, or its equivalent.

Transfer students entering with two or more full-time semesters of academic work in the liberal arts need not take ISB 1, *Introduction to the Liberal Arts*. They may, however, elect to take it.

Transfer students entering with fewer than three full-time semesters of work in the liberal arts must complete ISA 1, *The Western Tradition*.

Transfer students entering with at least three full-time semesters of completed work in the liberal arts may elect to take ISA 1. However, students who do not complete this course must complete a one-semester hour Individual Project to accompany the required upper-level area seminar. This project must deal with the intellectual antecedents (prior to 1825 C.E.) of the student's area or disciplinary interests. All students are expected to satisfactorily complete the Upper Level Seminar in their area.

- C. Successful completion of 40 s.h. of elective work approved by the student's adviser. See *Elective Studies*, page 93.
- II. Students must satisfy the New College Writing Standard. It is expected that they will satisfy the first aspect by the end of the sophomore year and will maintain that standard subsequently. The second aspect of the Writing Standard must be satisfactorily completed before registering for the Senior Project.
- III. Each student must remain in good academic standing while enrolled at New College.

ACADEMIC STANDING

The New College faculty and/or the Dean of New College reserve the right to review student records periodically for successful and timely progress toward satisfaction of College and area requirements and to make recommendations to the University about student status. A decision is made for each student in terms of one of the following categories:

- retention in good standing
- retention on academic probation
- restrictions on registration
- dismissal

Data used to determine student status include:

- Completion ratio: ratio of credits successfully completed to credits attempted;
- Number of deferred evaluations (Pr's) and Incomplete (INC's) outstanding;
- Grade-point average (GPA);
- Timely and orderly satisfaction of both College and area requirements.

For New College Dean's List eligibility, see the New College *Addendum* to this *General Bulletin*.

CREATIVE STUDIES AREA REQUIREMENTS

Professor Götz, *Coordinator*

Creative Studies at New College serve students with an interest in and commitment to the study and practice, within a liberal arts context, of fine arts, theater arts, the writing arts or dance arts. Students define and develop personal talent while considering the creative process, the tradition of their artistic field and the human context of their own creativity.

In addition to satisfying the general requirements for graduation from New College, Creative Studies students must also satisfy the following minimum area requirements:

- I. 40 s.h. in Creative Studies distributed as follows:
- a. 12 s.h. of faculty-offered studio or workshop courses or seminars;
 - b. 12 s.h. of student-initiated projects;
 - c. 8 s.h. in the study of the tradition of the student's artistic field;
 - d. 4 s.h. in the study of the creative process selected from such courses as *Creativity, Psychology and Art, Play Analysis, Performance as Cultural Criticism* and *Aesthetics and the Environment*.
 - e. 4 s.h. Senior Project, creative or scholarly, as a culminating demonstration of proficiency in Creative Studies.
 - 1) Scholarly projects must be consistent with the Humanities area guidelines for Senior Projects.
 - 2) Creative projects must be accompanied by a written scholarly report on the project's purpose and a critical assessment of the result(s).
- II. Upper-Level Seminar (College requirement): 4 s.h. This requirement is intended to help the student assess the impact on the arts of developments since 1825. The course helps the student refine research and writing skills. Creative Studies students may satisfy this requirement in one of the two ways:
- 1) complete the Creative Studies Upper-Level Seminar, or, with the Coordinator's permission, the Humanities Upper-Level Seminar;
 - 2) with adviser's approval, complete a 4 s.h. Individual Project, either tracing the impact of ideas and/or events in the past 150 years on the student's creative field, or analyzing the antecedents and consequences of a significant development in that field.

Students desiring a focus in dance arts, fine arts, theater arts or writing arts must also satisfy the following specific requirements.

Creative Studies with a Dance Arts Focus
Professor Götz, *Adviser*

Requirements

- I. 40 semester hours including the following:
- a. 2 s.h. of *Modern Dance*
 - b. 2 s.h. of *Ballet*
 - c. 20 s.h. in additional courses and/or workshops in modern dance, ballet and/or jazz
NOTE: When engaged in performance, students must participate in technical or crew work as required. Credit will be awarded through Individual Projects according to the amount and quality of student work.
 - d. 2 s.h. in choreography or dance composition
 - e. 6 s.h. in courses or projects in the history of dance
 - f. 4 s.h. in the study of the creative process, selected from such courses as *Creativity, Psychology of Art*, philosophy of art, or aesthetics
 - g. 4 s.h. of Senior Project, scholarly or creative (see general Creative Studies Area requirements above).
- II. Upper-Level Seminar (College requirement), 4 s.h.

It is recommended that students enrolled in the optional Dance Arts Focus within Creative Studies take BIO 103, *Human Anatomy and Physiology I*, in partial fulfillment of their Natural Science requirements at New College, and HSPE 106, *Kinesiology*, as an elective.

Creative Studies with a Fine Arts Focus
Professor Gordon, *Adviser*

Requirements

- I. 40 semester hours including the following:
 - a. 12 s.h. in basic courses to include the areas of *Two-Dimensional Design*, *Three-Dimensional Design* and *Drawing*;
 - b. 12 s.h. in studio work taken in either seminar or individual project modes;
 - c. 12 s.h. in art history and/or aesthetics;
 - d. 4 s.h. of Senior Project as a culminating demonstration of proficiency in Fine Arts.
- II. Corequisites: 16 s.h. in studio work taken in either seminar or individual project modes, including one course in art history and/or aesthetics.
- III. Upper-Level Seminar (College requirement), 4 s.h.

All requirements are to be chosen in consultation with the fine arts adviser.

Creative Studies with a Theater Arts Focus
Instructor Romano, *Adviser*

Requirements

- I. 40 semester hours including the following:
 - a. 8 s.h. of theater workshop courses;
 - b. 16 s.h. of theater arts projects. After satisfactory completion of *Theater Workshops I and II* or their equivalents, and with the approval of the theater arts adviser, academic credit may be received for work with an approved theater, on or off campus. Students normally satisfy this requirement through work on New College Theater Group productions;
 - c. 12 s.h. in courses or projects in theater history or dramatic literature, including one course in aesthetics or criticism;
 - d. 4 s.h. Senior Project.
- II. Upper-Level Seminar (College requirement), 4 s.h.

Creative Studies with a Writing Arts Focus

Associate Professors Ben-Merre, Christman, C. Sobel; Assistant Professor Friedlander, *Advisers*

- I. 40 semester hours including the following:
 - a. 8 s.h. of writing arts courses chosen from such offerings as: *Playwriting*, *Poetry Workshop*, *Short Story Workshop*, *The Craft of the Poet*, *The Essay*, *Works in Progress*;
 - b. 16 s.h. of Individual Projects in writing or additional writing courses which may include 8 credits in an apprenticeship mode, either off campus or as a peer teacher for a member of the writing faculty. The character and timing of these projects should be carefully considered with the student's writing arts adviser;
 - c. 8 s.h. of courses in various periods and genres of literature;
 - d. 4 s.h. of aesthetics, creativity or literary theory, or an equivalent approved by the student's adviser;
 - e. 4 s.h. Senior Project.
- II. Upper-Level Seminar (College requirement), 4 s.h.

HUMANITIES AREA REQUIREMENTS

Professor Götz, *Coordinator*

The Humanities at New College are: art history, cultural anthropology, literature, dramatic literature and philosophy.

In addition to satisfying the general requirements for graduation from New College, Humanities students must meet these minimum area requirements:

- I. 40 s.h. in the Humanities
 - a. 16 s.h. of four basic courses in three different Humanities disciplines;
 - b. 20 s.h. of advanced courses as specified in a. below;
 - c. 4 s.h. Senior Project.
Of the 40 s.h. in Humanities, at least 12 s.h. must be in pre-20th century literature, dramatic literature or philosophy.
- II. Humanities Programs
 - a. Area and Discipline Focus: the 20 s.h. in advanced courses may be taken in a single discipline, thus constituting a Discipline Focus, or in two or more Humanities disciplines, thus constituting an Area Focus.
 - b. Elective Focus: students may also choose to have an Elective Focus of not less than 20 s.h. in a Discipline or Area outside of the Humanities.
- III. Upper-Level Seminar: 4 s.h.

All juniors in the Humanities are required by New College to take a 4-credit Upper-Level seminar.

This course complements the sophomore seminar (*Main Ideas in the Western Tradition*) which ends with the Romantic movement through study of some of the significant figures, movements and events in the humanities from about 1820 to the middle of the 20th century. The course tries to rationalize recent transformations in the modern mind as reflected in a selection of literature, drama, music, philosophy, cultural anthropology and art history of the West. Selection depends upon the instructor.

A library research paper will be required of all students which will prepare them to undertake the Senior Project.

- IV. Senior Project: students in the Humanities area normally complete this 4 s.h. requirement during the last semester of their senior year in accordance with guidelines issued by the Humanities faculty.

The Senior Project is a culmination of work within the Humanities and consists of a senior paper of about 15-20 pages written on a topic mutually acceptable to both student and faculty. Starting from a single discipline, it will embrace one or more other disciplines in its approach and articulate the student's own perspective, his or her own sense of the world.

A creative project is acceptable, but must be accompanied by an expository essay analyzing its purpose(s) and appraising its relationship to contemporary art.

Courses applicable to the above requirements:

Most Humanities courses offered in HCLAS *may*, with the permission of the New College Humanities faculty, be used to satisfy these basic requirements, with the following exceptions:

- a. English courses which *may not* be used: ENGL 1-2, 2A, 4, 5, 30, 133, 134, 134A, 135, 136A, 136B, 136C, 136D, 170, 171, 172, 173, 174, 175, 176, 177, 177A, 178, 178A, 178B, 178C.

- b. Foreign language courses level 4 or below *may not* be used.
- c. School of Communication courses *may not* be used except for: AVF 10, 137A, 137B, 139, 157, 158, 177.
- d. Speech Communication and Rhetorical Studies courses *may not* be used except for SPCM 21, 33, 53, 109, 121, 128.

INTERDISCIPLINARY STUDIES AREA REQUIREMENTS

Professor Götz, *Coordinator*

In addition to satisfying all general requirements for graduation from New College, Interdisciplinary Studies students must design, with their advisers, an individual Interdisciplinary Studies Program which employs two or more disciplines from different areas and explores some discrete topic, theme or problem.

Students and advisers should design Interdisciplinary Programs during the second semester of the sophomore year and submit them in writing to the Area Coordinator for approval. An individual program design should include a statement of its focus and specify 40 s.h. of study including a 4 s.h. Senior Project as the culminating work in the program. No more than 16 of these 40 s.h. may be in basic or general courses or projects. New College and other University liberal arts courses may be used in the design of Interdisciplinary Programs. Through their total B.A. programs, Interdisciplinary Studies students must satisfactorily complete a minimum of 8 s.h. each in Creative Studies, Humanities, Natural Sciences and Social Sciences in addition to 4 s.h. of Quantitative Thinking (QT) courses.

A 4 s.h. Upper-Level Interdisciplinary Studies area seminar must be completed as required by New College. This requirement is intended to help the student assess the impact on his/her interdisciplinary focus of developments since, roughly, 1825, and to help the student refine research and writing skills. Interdisciplinary Studies students may satisfy this requirement in one of several ways.

- 1) A student with a Human Development Focus may take the *Special Seminar in Human Development* or arrange with his/her adviser for an appropriate alternative.
- 2) A student with an International Studies Focus may take the *Upper Level Seminar in International Studies* or arrange with his/her adviser for an appropriate alternative.
- 3) With the approval of the adviser and the Interdisciplinary Studies Coordinator, a student may select an appropriate upper-level seminar in the Humanities, Social Sciences, Natural Sciences or program focus within Interdisciplinary Studies.
- 4) With the approval of the adviser and Area Coordinator, a student may complete a 4 s.h. Individual Project either tracing the impact of ideas and/or events in the past 150 years on the student's focal concern, or analyzing the antecedents and consequences of a significant development directly related to that concern.

Each student's program must culminate in a Senior Project, normally a research paper, in which at least two disciplines from two different areas are actively employed. Of necessity, then, Interdisciplinary Studies Senior

Projects must have at least two faculty sponsors: a faculty supervisor from the primary discipline and a consultant or consultants from the other discipline(s).

In addition to individual, student-designed Interdisciplinary Studies Programs, New College offers seven specific programs within Interdisciplinary Studies.

American Civilization Focus

Professor Naylor, *Adviser*

American Civilization is the study of the culture of the United States from such interdisciplinary perspectives as history, political science, literature, economics, philosophy, sociology and art history.

In addition to satisfying the general requirements for graduation from New College, American Civilization students must design, with the adviser for this focus, a program of 40 s.h. of studies, at least 20 s.h. of which are in advanced courses or projects including a 4 s.h. Senior Project. This program design must be submitted to the Area Coordinator for approval by the end of the sophomore year.

Guidelines

- 1) At least 8 s.h. in Humanities selected from such courses as
Self & Society in American Short Fiction
Masculinity & Femininity in American Fiction
American Philosophy
American Art
- 2) At least 12 s.h. in at least two different Social Science disciplines selected from such courses as
History
American Family: Past & Present
America in the 20th Century
American History: 1865-1914
Generations: Families in 20th-Century America
Herstory: Women in American Culture
History of American Education
Immigration & the Ethnic Experience
Political Science
American Government
American Political Ideas
American Constitution
American Political Parties
Congress & the Presidency
Other Social Science courses
Great Depression of the 30's
Archaeology of the New World
Criminal Justice System & Its Psychology
- 3) At least 8 s.h. in advanced topics such as
Seminar: Walt Whitman
Seminar: Ernest Hemingway
Seminar: Eugene O'Neill
Seminar: Wallace Stevens
American Business History
 American Studies 145, 146 (HCLAS)
- 4) At least 8 s.h. in other courses which illustrate some aspect of American Civilization;
- 5) 4 s.h. Senior Project as culmination of the student's work in American Civilization.

Cognitive Science Focus

Associate Professor C. Sobel, *Adviser*

The Cognitive Sciences Program is concerned with an understanding of such phenomena as problem solving, language acquisition, mental representation, memory,

and the more general consideration of information processing by both humans and machines. It draws mainly upon the disciplines of philosophy, linguistics, psychology, mathematics, computer science and neuroscience. From a concentration in this area, students acquire experience in quantitative methodologies and techniques as well as in humanistic and philosophical thinking.

In addition to satisfying the general requirements for graduation from New College, students must design, with the adviser for this focus, a program of 40 s.h., at least 20 of which are in advanced courses or projects including a 4 s.h. Senior Project. These 40 s.h. are augmented by the 4 s.h. Upper-Level Integrative Seminar, taken in partial satisfaction of College graduation requirements. This program design must be submitted for approval by the Program Adviser by the end of the student's sophomore year.

Guidelines

- 1) 8 s.h. of integrative courses within the Cognitive Sciences Focus, as follows:

The Nature of Intelligence (Introductory)

Upper-Level Seminar in Cognitive Science (in partial satisfaction of College requirements)

Senior Project in Cognitive Science

The Senior Project should be an integrative work within the cognitive sciences involving at least two of the disciplines comprising the field. It may, for example, consist of an Artificial Intelligence Program that sheds light on a specific human ability, such as language. A project of this sort would involve computer science, linguistics and psychology, or address the definition of thought processes within the fields of philosophy, psychology and computer science—how they intersect, diverge, conflict and/or reinforce each other.

- 2) 32 s.h. including at least one basic course in each of three different disciplines, approved by the Program Adviser, as follows:

Computer Science	Neuroscience
Linguistics	Philosophy
Mathematics	Psychology

Examples of relevant New College and HCLAS courses are:

<i>Introduction to Philosophy</i>	<i>Physiological Psychology</i>
<i>Introduction to Logic</i>	<i>Perception & Cognition</i>
<i>Introduction to Language</i>	<i>Introduction to Computers</i>
<i>Mathematical Linguistics</i>	<i>Artificial Intelligence</i>
<i>Natural Languages vs. Programming Languages</i>	<i>Data Structures</i>
<i>Developmental Psycholinguistics</i>	<i>Discrete Mathematics</i>
<i>Fundamentals of Psychology</i>	<i>Logic in Mathematics</i>
<i>Learning Theory & Behavior Modification</i>	<i>Introduction to Neurology</i>
	<i>Introduction to Animal Behavior</i>

Communication and Society Focus

Professor Götz, Adviser

Communication and Society provides students with the opportunity to study communication history, theory and practice within a broad, liberal arts context. The program is offered in cooperation with the School of Communication.

In addition to satisfying the general requirements for graduation from New College, students must design, with the Focus adviser, a program of 40 s.h. of studies, at least

20 s.h. of which are in advanced courses or projects including a 4 s.h. Senior Project. This program design must be submitted for approval to the Area Coordinator by the end of the sophomore year.

Guidelines

- 1) 9 s.h. in School of Communication courses:
 - a. SCO 2, *Mass Media: History & Development*, 3 s.h.;
 - b. MASS 11, *Mass Communications in Contemporary Society*, 3 s.h.;
 - c. MASS 101, *Understanding Global Media & News Systems*, 3 s.h. or MASS 104, *Media and the Law*, 3 s.h.
- 2) 27 s.h. of courses in a variety of disciplines relating to communication and society.
- 3) 4 s.h. Senior Project: may be creative or scholarly. If creative, it must be accompanied by a written, scholarly report of the project's purpose, the means used to achieve that purpose and a critical assessment of the result(s).

NOTE: many communication production courses are not for liberal arts credit. See page 105 for courses and page 48 for liberal arts listings. New College students may not take more than 30 hours of nonliberal arts courses.

Family Studies Focus

Instructor Mason-Egan, Adviser

The Family Studies Program is concerned with the interdisciplinary study of the family. The focus is multifaceted and allows the student to look at the family from historical, psychological, sociological, anthropological, and literary perspectives. The program includes a basic core of psychology courses along with the advanced focus of the family. The program is designed to give the student a good foundation for graduate study in the fields of psychology, counseling, social work and human services.

In addition to satisfying the general requirements for graduation from New College, students must design with their adviser a program of 40 s.h. of study, at least 20 s.h. of which must be advanced courses or independent projects, including a 4 s.h. Senior Project. These 40 s.h. are augmented by the 4 s.h. Upper Level Seminar in Human Development, normally taken in the student's junior year in partial satisfaction of college graduation requirements.

Fieldwork Component

After the sophomore year, the student is required to register for a 4 s.h. class: *Frameworks for Studying Families*. This class is experiential in nature with a field placement component as well as class time dealing with theoretical frameworks for studying families. Those students who want more experience are encouraged to register for an experiential learning project through Off-Campus Education, such as an internship or study abroad, which can be done anytime after the sophomore year.

The following courses are offered at New College and HCLAS and are relevant to the Family Studies Focus:

Psychology Courses

Human Sexuality
Psychology of Women
Psychotherapy for Children

Youth and Identity
The Troubled Child
 Upper Level Seminar in
 Human Development

Sociology/Psychology Courses With a Family Focus

<i>Dysfunctional Families</i>	<i>Intimate Human Behavior</i>
<i>Marriage and the Family (SOC 36)</i>	<i>Organizations: Theory and Reality</i>
<i>Child Rearing in a Contemporary Society</i>	<i>Introduction to Sociology</i>
<i>Introduction to Social Work</i>	<i>Sociology of Sex Roles (SOC 160)</i>
<i>Modern American Family</i>	<i>Social Institutions (SOC 102)</i>
<i>Social Problems (SOC 103)</i>	
<i>New Household: New Housing</i>	

Communication Courses

Interpersonal Communication (SCO 3)
Gender and Intercultural Issues in Communication (SPCM 53)
Nonverbal Communication in Human Interaction (SPCM 33)
Human Communication *Language of Discrimination*

Anthropology and Philosophy Courses

<i>Cross-Cultural Socialization</i>	<i>Human Values</i>
<i>Moral Development</i>	<i>Human Nature</i>
<i>Social Anthropology</i>	<i>Introduction to Cultural Anthropology</i>

History Courses With a Family Focus

American Family: Past and Present
Generations: Families in 20th-Century America
Roots: Your Family and American History

Literature Courses

Self and Society: American Short Fiction
American Children: Fact and Fiction

In order to satisfy the Quantitative Thinking component of the college requirement for graduation, it is required that the student register for Research Methods. This serves a dual purpose: New College graduation requirement and as an admission requirement for graduate school.

Human Development Focus
 Professor Grossman, *Adviser*

The Human Development Program is concerned with growth and continuity over the human life span with particular focus on the early years. Students are educated in observation, theory and intervention strategies with application in the fields of medicine, nursing, teaching, research and mental health as well as parenting.

In addition to satisfying the general requirements for graduation from New College, a student must design, with the adviser for this focus, a program of 40 s.h. of studies. At least 20 s.h. of these credits must be in advanced courses or projects. In addition, the program must include a 4 s.h. Special Seminar in Human Development (taken during the junior year, in partial satisfaction of College graduation requirements) and a 4 s.h. Senior Project. This program design must be submitted for approval to the Area Coordinator by the end of the sophomore year.

The following New College courses are particularly relevant to the theme of human development. Students may select from these and other courses offered at New College or at the University in the design of individual programs:

<i>Child Development</i>	<i>The Troubled Child</i>
<i>Methods of Child Study</i>	<i>Psychotherapy for Children</i>

Psychology of Women
Society & Personality
Public Opinion & Propaganda
Concepts of Happiness
Death & Dying
Human Sexuality
Youth & Identity
Psychology of Play & Imagination
Child Rearing in Contemporary Society

Psychology of Personality
Mental Retardation
Children's Literature
Development of Political Systems
Family & Kinship
Biological Anthropology
Intimate Human Behavior
Cross-Cultural Socialization

International Studies Focus

Associate Professor Longmire, *Adviser*

The International Studies Focus provides an interdisciplinary approach to global issues drawing on disciplines within the Social Sciences such as history, linguistics, political science, economics, sociology, psychology as well as those in the Humanities and Creative Studies, such as philosophy, anthropology, art history and literature.

In addition to satisfying the general requirements for graduation from New College, students in the International Studies Focus must design, with the Focus Adviser, a program of 40 semester hours, at least 20 of which are in advanced courses or projects, including a 4 s.h. Senior Project. Within the 40 s.h. of the Focus, students are also required to complete *Introduction to International Studies*, a four-credit course in which the historical, philosophical and methodological orientations of the Focus are presented. These 40 s.h. are augmented by a 4 s.h. Upper-Level Seminar emphasizing International Studies, taken in partial satisfaction of College graduation requirements.

A student's program design must be submitted to the Focus Adviser by the end of the student's sophomore year.

Requirements

40 semester hours as follows: (at least 22 of these 40 credits must emphasize or include the non-Western cultural experience)

- a. 4 s.h., *Introduction to International Studies*; Upper-Level Seminar (in *International Studies*), in partial satisfaction of College requirements;
- b. 4 s.h. Senior Project or Thesis (in *International Studies*);
- c. 32 s.h. of courses and projects approved by the Focus Adviser including at least one course in each of four different disciplines which have a comparative or international dimension.

Students in the International Studies Focus are also strongly encouraged to undertake the following projects:

1. Acquire competence in at least one foreign language;
2. study abroad which can be arranged independently or through Off-Campus Education;
3. participate in internships at international organizations and other appropriate forums dealing with global issues.

New College courses which can be used to fulfill International Studies requirements include:

Humanities and Creative Studies

<i>Comparative Ethics</i>	<i>Modern European</i>
<i>Constructed Languages & Interlinguistics</i>	<i>Comparative Literature</i>
<i>Comparative Religion: Mysticism</i>	<i>Three Philosophical Novels</i>
<i>Novels of Empire</i>	<i>Religion & Philosophy of India</i>
<i>Myths & Legends</i>	<i>Archaeology of the New World</i>
	<i>History & Architecture: The Western Tradition</i>

Social Sciences

<i>Contemporary Economic Problems</i>	<i>Human Rights</i>
<i>Latin America: Peoples & Culture</i>	<i>The Colonial Experience</i>
<i>Marx & Twentieth-Century Marxism</i>	<i>Islamic Resurgence</i>
<i>Politics & the Third World</i>	<i>African Contributions to Western Civilization</i>
<i>Technology in the Twentieth Century</i>	<i>Issues in International Relations</i>
<i>Women in the Third World</i>	<i>Law & World Organization</i>
<i>Environment & Society</i>	<i>The Search for a Postmodern Politic</i>
	<i>Cross-Cultural Socialization</i>
	<i>Law & Society in Japan</i>

Women's Studies Focus

Associate Professor Longmire, Adviser

The Women's Studies Program provides interdisciplinary perspectives on women's roles and issues.

In addition to satisfying the general requirements for graduation from New College, students must develop, with the adviser for this focus, a program of 40 s.h. of studies with a minimum of 6 s.h. each in Humanities and Social Sciences. Of the 40 s.h., at least 20 s.h. must be in advanced courses or projects including a 4 s.h. culminating Senior Project. This program design must be submitted for approval to the Area Coordinator by the end of the sophomore year.

The following have been designated as Women's Studies courses.

Courses offered at New College include:

HAHG	11. <i>Women Artists</i> , 4 s.h.
HPG	6. <i>Educational Controversies</i> , 4 s.h.
ISWB	1. <i>Introduction to Women's Studies</i> , 4 s.h.
SGG	5. <i>Language of Discrimination</i> , 4 s.h.
60E.	<i>Women in the Third World</i> , 2 s.h.
SHG	5. <i>Herstory: Women in American Culture</i> , 4 s.h.
SPG	4. <i>Psychology of Women</i> , 4 s.h.
SPS	60F. <i>Ecofeminism</i> , 2 s.h.

Courses offered at HCLAS include:

ANTH	32. <i>Women & Development</i> , 3 s.h.
	145. <i>Women & Men in Anthropological Perspective</i> , 3 s.h.
CLIT	75. <i>Women Writers in the Romantic Tradition</i> , 3 s.h.
ENGL	124A. <i>The Woman Writer in America</i> , 3 s.h.
	182, 192, 196-198, A-Z. <i>Readings in Literature or Special Studies</i> , 3 s.h. each
FRLT	42. <i>Heroines Exotic & Erotic: Romantic Women in 19th-Century French Narrative Prose</i> , 3 s.h.

	46. <i>Sex, Gender & Love in 20th-Century French Prose</i> , 3 s.h.
	60. <i>Modern French Feminist Thought</i> , 3 s.h.
HIST	6C. <i>History of Changing Sex Roles: Changing Societies</i> , 1 s.h.
	149. <i>Women in America</i> , 3 s.h. (Credit towards minor given for this course or SHG 5, not both.)
JW ST	101. <i>Special Topics in Jewish Studies</i> , 3 s.h.
PHI	167. <i>Philosophy of Feminism</i> , 3 s.h.
PSY	126. <i>Psychology of Women</i> , 3 s.h. (Credit towards minor given for this course or SPG 4, not both.)
SOC	32. <i>Women & Development</i> , 3 s.h. (Credit towards minor given for this course or SGG 60E, not both.)
	36. <i>Marriage & the Family</i> , 3 s.h.
	140. <i>Social Inequality</i> , 3 s.h.
	160. <i>Sociology of Sex Roles</i> , 3 s.h.
SPLT	57. <i>Gender & Culture: Women Through the Lens of Spanish Female Writers</i> , 3 s.h.
SPCM	53. <i>Gender & Intercultural Issues in Communication</i> , 3 s.h.
WST	1. <i>Introduction to Women's Studies</i> , 3 s.h.
	198. <i>Independent Study in Women's Studies</i> , 3 s.h.

NATURAL SCIENCE AREA REQUIREMENTS

Professor Rosen, Coordinator

In addition to satisfying all general requirements for graduation from New College, Natural Science students must also satisfy the following area requirements:

I. 40 s.h. in the Natural Sciences distributed as follows:

- 16 s.h. in four basic courses in at least three of the following science disciplines: biology, chemistry, geology, physics and mathematics. Basic courses are introductory courses, without prerequisite, designed for majors in science. In mathematics, courses numbered 19 and below are considered basic. For students in the premedical elective focus (see below), biology (HCLAS BIO 1 & 2), *General and Inorganic Chemistry* (New College NCB 1 or HCLAS CHEM 3A, 3B) and PHYS 1A and 1B are required.
- 20 s.h. of advanced courses: may be in a single discipline, in which case the student will have completed a discipline focus, or in two or more Natural Sciences, in which case the student will have completed an area focus.

For students in the premedical elective focus, the five advanced courses should be taken from among the following HCLAS courses: BIO 23, 24, 124, 135, 136, 137, 143, 144, 150, 191; CHEM 105, 109, 131A & 132A, 131B & 132B, 141-142, 147, 162, 163, 173, 175, 180.

NOTE: if advanced courses are in biology, CHEM 131A-132A must be taken. If advanced courses are in chemistry, two additional biology courses must be taken.

- 4 s.h. Senior Project (see below): students with an area or discipline focus normally complete this requirement during the last semester of their senior year, although they are encouraged to begin work well in advance of that semester.

Senior Project: with the assistance of a Natural Science faculty member, students choose a research topic in their field of interest. Before the research is undertaken, a proposal with a preliminary bibliography must be submitted to the Area Coordinator and approved. The final product is a paper using the standard science writing format.

II. Senior Science Seminar (College requirement), 4 s.h. Required of all Natural Science majors, this course is offered by a member of the Area's faculty. The focus is

on some of the major questions that have defined the nature and direction of modern science through the 20th century. Problems or major historical figures from several of the disciplines of the sciences are used as the basis for student research and discussion.

The course helps the student refine research and writing skills in preparation for the Senior Research Project.

Elective Focus

Any New College student may also complete an Elective Focus (20 s.h. of basic and advanced courses) in one or more sciences depending on career goals. A program of courses (which may include 8 s.h. of second area courses) to be taken is developed with the advice of a Natural Science faculty member and approved by the Area Coordinator. Please consult with the Natural Science Area Coordinator for possible Elective Focus options.

Natural Science with a Premedical Focus

This 20 s.h. elective focus is designed for students interested in pursuing careers in medical or allied health disciplines (medicine, dentistry, osteopathy, chiropractic, physical therapy, veterinary medicine, nursing, etc.). The requirements are designed to facilitate graduate school admission in these fields. In addition to satisfying all general requirements for graduation from New College and area requirements for the Natural Sciences, students may also complete this elective focus under advisement and subject to the approval of the Area Coordinator.

The program must include the following courses:

- MATH 19 or 6 s.h. of mathematics electives (or New College equivalents)
- Basic Statistics (S 91)
- CSC 5 or ISGG 1
- PHYS 2A, 2B (PHYS 1A & 1B are prerequisites)
- CHEM 131A & 132A, 131B & 132B

SOCIAL SCIENCE AREA REQUIREMENTS

Professor Cohn, *Coordinator*

Credit toward the Social Sciences is given for those courses which are concerned with theoretical or conceptual considerations in the following disciplines: social anthropology, economics, history, linguistics, political science, psychology (undergraduate only) and sociology. Upon petition by the student, courses in communications, social philosophy and about religion may be included. Courses which emphasize technical or vocational skills will not count towards fulfillment of Social Science requirements. They may, of course, be taken as electives, after discussion with a Social Science adviser.

In addition to satisfying all general requirements for graduation from New College, students in the Social Sciences must satisfy the following requirements:

- I. 40 s.h. in the Social Sciences including the following:
 - a. 16 s.h. of basic courses including at least one 4 s.h. course in three different Social Science disciplines;
 - b. 20 s.h. of advanced courses which may be in a single discipline, thus constituting a discipline focus, or in from two to four Social Science disciplines, thus constituting an

area focus. These advanced courses must include *Research Methods*, 4 s.h.: ordinarily, this course is taken in the junior year. It addresses matters of research design and reports in most, if not all, of the Social Science disciplines.

- c. 4 s.h. Senior Project: students normally complete this requirement during their last semester as seniors, in accordance with guidelines issued by the Social Science faculty.

II. Upper-Level Seminar (College requirement), 4 s.h. This course surveys post-Napoleonic political, economic and social conditions and intellectual and scientific climates, including significant figures involved in the development of the Social Sciences.

Students are expected to read both primary works by, and secondary works about, the individuals to be studied and to participate in class discussions. Each student writes a term essay about some aspect of his/her discipline and prepares an acceptable Senior Project proposal.

Elective Focus

Any New College student may also complete an Elective Focus (20 s.h.) of basic and advanced courses in one or more of the Social Sciences. A program of courses (which may include 8 s.h. of second area courses) to be taken is developed with the advice of a Social Science faculty member and approved by the Area Coordinator. Please consult with the Social Science Area Coordinator for possible Elective Focus options.

Social Science with a Prelegal Focus

Students may elect a sequence of courses designed to provide them with the skills and general knowledge suitable for undertaking the study of law. These courses, taken with the guidance of the New College prelegal adviser, include work in the social sciences, humanities and natural sciences and research writing and communication skills.

Specifically, students ordinarily complete a discipline focus in political science courses consisting of *American Politics*, *The Constitution*, *American Political Theory* and an elective political science course. In addition, students must complete one course each in basic economics, psychology and American history. The following are also recommended: *Law and the American Legal Process*, *Logic*, *Ethics*, *Statistics*, *The Essay* and *Environmental Science*.

NOTE: these recommendations are fully consistent with both the New College distribution requirements and the Social Science area requirements, all of which must be satisfied by students pursuing this elective focus.

ELECTIVE STUDIES

One-third (40 s.h.) of a New College student's Bachelor of Arts program consists of elective studies. Elective studies complement College requirements, which are intended to assure breadth of learning, and area requirements, which are intended to assure concentration of learning. These courses or projects are selected in consultation with the student's faculty adviser and are the part of the student's academic program where interests and curiosi-

ties are investigated purely for their own sake and for intellectual pleasure. The only limitations on the selection of elective studies and projects are:

- 1) that a student take no more than 40 s.h. of work in a single discipline, and
- 2) that a student take no more than 30 s.h. in nonliberal arts courses. All New College courses are liberal arts courses. HCLAS courses are for liberal arts credit unless they note: "No liberal arts credit." Courses in the Schools of Business, Communication, and Education are *not* for liberal arts credit unless otherwise noted.

Elective Focus

Occasionally, students use an elective focus to further career goals. A student may combine a nonrequired elective focus with an area concentration. For example, students with an interest in preparing for professional training in law or medicine may choose to use some of their elective work for preprofessional purposes. Details of the premedical and prelaw elective Foci appear on page 93.

Elementary Education/Child Study Focus

Professor Götz, *Coordinator and Adviser*

Students with a special interest in elementary education or child study at New College have the opportunity to complete a sequence of elective work which leads either to provisional certification as elementary school teachers or to a liberal arts focus in child study and education. *All students electing this focus must complete the requirements for graduation of one of the New College areas.*

The Education/Child Study Focus stresses field experience for its students as well as knowledge of theories of child behavior and development, the philosophic foundations of education and socialization, and the content areas and curricula of the elementary school. The program requires the demonstration of skills critical to effective teaching and understanding of children, to interacting sensitively and flexibly with learners and peers, to organizing the social environment of children and the classroom, and to analyzing the verbal behavior of teachers and learners.

Since this program has a strong liberal arts core, its students are expected to develop insights into their own and other's professional growth and development.

Students in this elective program of study may satisfy their Senior Project requirement through work on a topic reflecting their interest in child study and/or education if this work is consistent with the requirements of their area or discipline focus.

Requirements

I. Elective Child Study Focus

In addition to satisfying all general requirements for graduation from New College, students in the Elective Education/Child Study Focus must also satisfy the following:

- 1) Completion of the graduation requirements for one of the five New College areas (Creative Studies, Humanities, Interdisciplinary Studies, Natural Sciences, Social Sciences);
- 2) Successful completion of 20 s.h. including:
 - a. 4 s.h. of *Socialization* or its equivalent, chosen from among New College Social Science offerings;
 - b. 2 s.h. of *Children's Literature*;
 - c. 4 s.h. of *Philosophy of Education, Educational Controversies* or *History of American Education*;
 - d. 4 s.h. of *Children and their Needs, The Troubled Child, Psychotherapy for Children, or Children and their Schools.*

II. Elective Elementary Education Focus

In addition to satisfying all general requirements for graduation from New College, students in the Elective Elementary Education Focus must also satisfy the following:

- 1) Completion of the graduation requirements for one of the five New College areas (Creative Studies, Humanities, Interdisciplinary Studies, Natural Sciences, Social Sciences);
- 2) Maintenance of a grade-point average (GPA) of 2.5;
- 3) Successful completion of the Elementary Education program as outlined on page 186 of this *General Bulletin*.

- NOTE:**
- 1) The New College requirement of 90 s.h. in the liberal arts must be fulfilled. The minimum number of semester hours to graduate from New College may therefore rise to more than 120 for students satisfying the dual New College/School of Education degree and certification requirements.
 - 2) New York State requires completion of one year of college-level study of a language other than English or the equivalent. While there is no language requirement for graduation at New College, students seeking provisional certification in Education must complete this State requirement.

SPECIAL DEGREE-GRANTING PROGRAMS

UNIVERSITY WITHOUT WALLS

Jessica Anderson, *Administrator*

University Without Walls at New College is a competency-based, liberal arts Bachelor of Arts or Bachelor of Science program for able adults who can spend only limited time on campus, but whose life situations provide opportunity for full- or part-time learning.

Students work with advisers to structure individual programs of study which are pursued at home, on the job, in the community, through travel and in the classroom and library. UWW individual curricula, based on students' past experiences, allow advisers to assist students to design liberal arts programs of personal interest. One of four principal modes of learning is contractual—an agreement between the student, the faculty supervisor and, ultimately, the program's core faculty—which shapes the student's academic and intellectual work for a specific period. *UWW does not count credit or time as measures of student progress toward the baccalaureate degree.* Instead, UWW students work toward the development and demonstration of those abilities and competencies which, traditionally, have characterized the liberally educated person.

Individuals interested in the University Without Walls approach to the baccalaureate degree must present admissions credentials similar to those required of all applicants to New College's undergraduate, degree-granting programs. In addition, because of the special student audience served by UWW, students must demonstrate a need for the "external" and individualized nature of UWW learning contracts through an on-campus interview and through an essay showing, in part, why their personal and professional commitments prevent their easy access to an on-campus, undergraduate program.

Students enrolled in projects extending legitimately beyond eight weeks will be awarded the grade of Pr (Progress) as long as they are working within the stipulated limits of their contract, and they will not be assessed any additional matriculation maintenance fee. They will be considered enrolled during any semester subsequent to the assignment of the Pr grade.

For additional information, consult the University Without Walls *Addendum*.

MASTER OF ARTS: INTERDISCIPLINARY STUDIES

Senior Assistant Dean Johnson, *Administrator*

Many capable and seriously motivated individuals cannot undertake graduate study because of commitments and responsibilities which preclude regular classroom attendance. Similarly, many individuals may wish to pursue the graduate study of interdisciplinary topics or themes which do not easily fit into traditional discipline and divisional master's programs. The New College Master of Arts Program provides these students with an opportunity to continue their formal education through an interdisciplinary, individualized mode of study at the graduate level. For program, see page 264.

For off-campus education programs abroad, see International Study, *New College*, page 17.

ACADEMIC DISTINGUISHED PROFESSORSHIP

For information, see page 402.

THE LAWRENCE STESSIN DISTINGUISHED PROFESSORSHIP IN BUSINESS HISTORY is held by Dr. Robert Sobel, Professor and Teaching Fellow in New College.

Frank G. Zarb School of Business

Students should consult the *Class Schedule* for specific offerings before registering for their programs.

Office: Third Floor, Weller Hall. Telephone: (516) 463-5678
Fax: (516) 463-5268

Ralph S. Polimeni, *Dean*
Debra R. Comer, *Associate Dean for Faculty Development*
Robert E. Brockway, *Special Assistant to the Dean*
Susan M. McTiernan, *Senior Assistant Dean for Graduate Programs and Special Adviser to the Dean*
Patricia E. Green, *Senior Assistant Dean for Undergraduate Programs*
Rose Anne Manfredi, *Senior Assistant Dean for Administration, Curriculum and Personnel*

The Frank G. Zarb School of Business offers day and evening undergraduate and graduate study leading to the Bachelor of Business Administration and the Master of Business Administration degrees, as well as minors in business subjects.

During the summer, the School of Business offers Hofstra students the opportunity to study at Erasmus University in Rotterdam, The Netherlands, and at Hong-Ik University in Seoul, South Korea. For further information, contact the Dean's Office, Frank G. Zarb School of Business. (See *International Study*, page 18.)

The following departments comprise the School:

Accounting and Business Law
Banking and Finance
Business Computer Information Systems and Quantitative Methods
Management and General Business
Marketing and International Business

Statement of Mission

The Frank G. Zarb School of Business at Hofstra University has a strong regional reputation as a school which provides a quality education to future business leaders. The School offers an in-depth education within a framework that includes a major field of specialization and a focus on decision making and management in a culturally, politically, socially, and demographically diverse environment. A major objective of the curricula is to provide students with a perspective on the integration of the functional areas of business, while maximizing the use of analytical skills and knowledge for decision making in a contemporary global business environment.

Through an academic organization designed to encourage close student/faculty interaction, students are provided with easy access to faculty who are primarily concerned with excellence in teaching and are strongly committed to making intellectual contributions. A major concern of the Zarb faculty is service to the School and to the business community.

Within a University dedicated to the liberal arts as the foundation of education, the Zarb School is committed to developing in its undergraduate students an appreciation

for liberal arts. The importance of life-long learning and a sense of the social and ethical responsibility for the well-being of the environment, the welfare of customers, employees, and communities in a diverse global workplace are emphasized for all students in the Zarb School.

Vision: Building on its strong regional reputation as a leading school of business, the Frank G. Zarb School of Business at Hofstra University is committed to expanding its national and international reputation for excellence.

Educational Philosophy: The Zarb School of Business is committed to maintaining and increasing the quality of its educational programs through:

1. Viewing the Mission Statement as a living document to be reviewed regularly and revised as warranted.
2. Assessing its programs on a continuing basis by communicating with all of the School's stakeholders: business organizations, students, faculty, administrators, alumni, and others. Assessment will rely on evaluative procedures as may be appropriate and practical.
3. Providing an environment of fellowship among faculty, students, and administrators which encourages collegiality and interaction through which a diversity of contributions are welcomed. Student advisement is an important component of this close association among faculty, students, and administrators.
4. Maintaining as its priority the recognition and reward of faculty achievements in teaching excellence. Recognizing and rewarding intellectual contributions is deemed critical. A balance among basic scholarship, applied scholarship, and instructional development is essential. Encouraging and recognizing University and community service is emphasized as well.
5. Developing in both undergraduate and graduate students a sense of the special responsibilities incumbent upon them as future business leaders by stressing the value of ethical behavior and diversity in all of its forms in the global workplace.
6. Promoting and encouraging the professional and personal development of students through sponsorship of a broad variety of student organizations providing students with opportunities for formal and informal interaction with business practitioners and organizations. The School utilizes its proximity to Manhattan to better implement these interactions.
7. Seeking active linkages with local, national, and international business organizations, agencies, and other appropriate partners to provide service to a variety of communities and constituents, and to afford opportunities to others to benefit from participation in Hofstra's academic community.

Educational Objectives: At both the baccalaureate and master's level, the Frank G. Zarb School of Business is committed to promoting quality teaching that requires rigor, relevance, and a thorough exploration of the application of practical business knowledge in an ever-changing business environment. Simultaneously, the School must impart to its students:

1. Strong functional knowledge across business disciplines and proficiency in oral and written communications.
2. An appreciation for the sociopolitical, demographic, economic, and geographic diversity that characterizes the contemporary business environment.
3. An understanding of information systems and other technologies and their use in both domestic and global environments.
4. An understanding of ethical principles and values as applied to business.

Beyond service to students, the Frank G. Zarb School seeks to increase its base of service to the business and not-for-profit communities through a variety of delivery systems such as certificate programs, consulting services, conferences, workshops, research, and new course/program development for working executives, among others.

Undergraduate Programs: Within the context of the overall objectives of the Zarb School, the B.B.A. programs seek to offer curricula which at once are grounded in the principles of a general, yet challenging, liberal arts curriculum and an overview of the fundamentals of business in contemporary practice. The B.B.A. program seeks to serve those students who enter into it directly from secondary schools, other four-year institutions, and community colleges.

Graduate Programs: M.B.A. students at the Zarb School are afforded a professional managerial perspective, broad exposure to the functional areas of business, specialized instruction in the leadership aspects of business, and an opportunity to gain expertise in a specific field of business. The M.B.A. program seeks to serve qualified individuals with a strong commitment to managerial careers in business, government, or the not-for-profit sector who exhibit potential for leadership in the global business community.

While consonant with the objectives stated earlier, the M.S. programs in the Zarb School provide students with in-depth functional curricula from one of several business disciplines.

Undergraduate Programs

The Bachelor of Business Administration program is professionally accredited by the AACSB—The International Association for Management Education. It is the only undergraduate program in Nassau and Suffolk counties which is so accredited. This accreditation insures that faculty, academic programs and facilities are up to the highest professional standards. The curricula provide a

broad, liberating education that prepare students for responsible citizenship and leadership roles in business and not-for-profit organizations in the United States and abroad. Students may begin taking some introductory business courses at the freshman and sophomore levels; however, most of the professional courses should be taken in the last two years of a four-year curriculum, thus permitting freshmen and sophomores to acquire a solid liberal arts foundation in the humanities, social and natural sciences, mathematics, computer science, and cross-cultural areas.

Prior to the beginning of junior year, the student must confer with a Zarb School of Business adviser. Undecided business students should meet with a faculty adviser in one of the School of Business departments. The School of Business academic majors are as follows:

Accounting (leading to eligibility for CPA certification)
Banking and Finance
Business Computer Information Systems
International Business
Management
Marketing

NOTE: all majors must be declared at the Office of Financial and Academic Records.

To facilitate and improve the advisement process, a computerized progress report called the Degree Audit Report (DARS) is sent each semester to all students in the School of Business. Students are required to make use of this report for course selection, advisement and registration purposes. **Students who fail to do so assume the risk of notification of nonfulfillment of requirements prior to graduation.**

School of Business courses may not be taken on a Pass/D+/D/Fail basis.

FOR OPTIONAL MINORS IN BUSINESS, SEE PAGE 99.

BACHELOR OF BUSINESS ADMINISTRATION

Candidates for graduation with the degree of Bachelor of Business Administration must fulfill the following requirements:

1. The successful completion of at least 128 semester hours, including all requirements, and a cumulative grade point average of 2.0 in work completed at Hofstra.
NOTE: Majors in accounting must also have an overall grade point average of 2.0 in accounting course work at Hofstra and C- or better in ACCT 1, 2, 123, and 124.
2. At least 64 semester hours, (67 semester hours for international business majors), including all requirements, must be in liberal arts.
3. There are certain requirements that must ordinarily be completed in residence at Hofstra: **15 semester hours in the major field of specialization** and the last 30 hours. The 15 hours need not be included within the last 30 hours.
4. The fulfillment of the following requirements:
Liberal Arts Core Requirements (30 s.h.)
(See pp. 78-79 for core courses)

- a) Humanities Division, 9 semester hours including:
 Creative Participation core 3 s.h.
 Appreciation and Analysis core (including a minimum of 3 s.h. of literature courses) 6 s.h.
- b) Natural Sciences, Mathematics/Computer Science Division, 9 semester hours including:
 Mathematics/Computer Science core** 3 s.h.
 Natural Sciences core 3 s.h.
 Course chosen from Mathematics/Computer Science or Natural Sciences core** 3 s.h.
- c) Social Sciences Division, 9 semester hours including:
 History and Philosophy core 3 s.h.
 Behavioral Social Sciences core 3 s.h.
 Course chosen from History and Philosophy or Behavioral Social Sciences core 3 s.h.
- d) Cross-Cultural core 3 s.h.

ENGL 1-2 (6 s.h.)

(See University Degree Requirements, page 61.)

Specific Liberal Arts Requirements for B.B.A. Students (18 s.h.)

Students may not use courses listed below in a)-e) to fulfill or reduce core residency requirements (see below for exception made for international business majors).*

- a) ECO 1, 2 6 s.h.
 (These economics courses may not be taken on a Pass/D+/D/Fail basis.)
 A third economics course if specified by the department.
- NOTE: a maximum of 9 semester hours in economics will be accepted toward the fulfillment of the liberal arts requirement.**
- b) MATH 9 or above (except MATH 12 and 16), chosen under business department advisement** 3 s.h.
- c) Ethics course (PHI 14 [formerly PHIL 9] or equivalent) 3 s.h.
- d) Political science course 3 s.h.
- e) SPCM 1 or 7 (formerly SPCH 1 or 7) 3 s.h.

International business majors must fulfill the following additional specific liberal arts requirements:

- f) Foreign language, level 5 or equivalent (up to 15 s.h.) or standardized test assessments accepted.
- g) 3 s.h. chosen from HIST 11, 12, ENGL 43, 44, CLIT 39 or 40.
- h) A *second* Cross-Cultural core course (3 s.h.)
- i) ECO 142

*International business majors need a minimum of 67 s.h. in liberal arts and may also apply up to 12 s.h. of “**Specific Liberal Arts Requirements for B.B.A. Students**” (b-h) to fulfill “**Liberal Arts Core Requirements.**” Students should see an adviser in the Department of Marketing and International Business.

Additional Liberal Arts Electives

Students may select courses from any liberal arts area as needed to complete the minimum of 64 s.h. (67 s.h. for International Business majors).

Additional mathematics courses may be taken to fulfill part of the liberal arts core requirements (see p. 79) and/or as needed to complete the minimum number of liberal arts credits needed for graduation. MATH 12 and 16 may not be taken by B.B.A. students. **Students who plan to pursue an M.B.A. degree are strongly urged to take a calculus course (MATH 10 or 19).

Requirements for B.B.A. Majors (18-24 s.h.)

(See specific requirements as listed under the field of specialization.)

Accounting	24 s.h.
Business Computer Information Systems	24 s.h.
Finance	21 s.h.
International Business	21 s.h.
Management	18 s.h.
Marketing	21 s.h.

Other Business Requirements (40 s.h.)

ACCT 1,2	6 s.h.
BCIS 9†	1 s.h.
BCIS 10†	3 s.h.
BLAW 20	3 s.h.
FIN 101 (sophomores or above)††	3 s.h.
FIN 110 (juniors or above)††	3 s.h.
GBUS 180 (seniors only)††	3 s.h.
IB 150 (sophomores or above)††	3 s.h.
MGT 101 (sophomores or above)††	3 s.h.
MGT 110 (juniors or above)††	3 s.h.
MKT 101 (sophomores or above)††	3 s.h.
QM 1, 122	6 s.h.

Free Electives

Electives as needed to complete the 128 semester hour minimum.

TRANSFER CREDIT AND RESIDENCY REQUIREMENTS**1. Transfer of Business Credits**

At least 50% of the business credits (excluding QM 1 and 122) required for the B.B.A. degree must be earned at Hofstra.

2. Transfer of Liberal Arts Core Courses

Students may be able to use transfer credit and/or advanced standing/placement credit to reduce the liberal arts core course requirements in the Bachelor of Business Administration program described above.

Credits earned elsewhere may be used to reduce core requirements only if courses are completed *before*

†BCIS 9 may be fulfilled by the successful completion of credit by examination. BCIS 9 must be taken as a corequisite or prerequisite to BCIS 10.

††Sophomore class standing (completion of 24 s.h. or above) is required. Junior class standing (completion of 58 s.h. or above) is required. Senior class standing (completion of 88 s.h. or above) is required. These requirements cannot be waived.

the student matriculates at Hofstra. Credits that Hofstra students earn as visiting students elsewhere *may not be used* to reduce core course requirements. Please see page 80 regarding transfer credit of liberal arts core course requirements.

- 3. Hofstra Students as Visiting Students Elsewhere**
Currently enrolled Hofstra students who want to earn business or nonbusiness credits as visiting students elsewhere must obtain prior approval from the chairperson of their major department and the Office of the Dean, Zarb School of Business. If approved, business credits may only be earned at AACSB-accredited institutions.

MINORS IN BUSINESS

Business minors provide B.B.A. and non-B.B.A. students with an enriched understanding of the business world. A completed minor field will be listed on the student's transcript.

Students with a *major* in a business area may choose a minor in a second business area. For a business minor, B.B.A. students must complete, *only under faculty advisement in the department offering the minor*, a minimum of 18-19 semester hours with grades of C- or better in that second area of study, with at least six-twelve hours in residence depending upon the chosen minor. While the introductory courses (e.g., courses numbered 1, 2, 101 and 110) included in the undergraduate business and general requirements may be counted within the total 18-19 credit hours, no course may be used toward the minor if it is also being used as an elective in the major field.

For a minor in Banking and Finance, see page 214.

For a minor in Business Computer Information Systems, see page 148.

For a minor in Business Law, see page 152.

For a minor in Management, see page 276.

For a minor in Marketing, see page 280.

Business majors who want to pursue a minor in a nonbusiness area should obtain a description of the minor requirements from the appropriate department. For a minor in the Hofstra College of Liberal Arts and Sciences, see page 76; for School of Education, see page 112; for interdisciplinary minors, see page 265.

Nonbusiness majors may choose a minor in the School of Business. The requirements are the successful completion of a minimum of 18-19 semester hours of business courses with grades of C- or better, *only under faculty advisement in the department offering the minor*, with at least six-twelve hours in residence.

No School of Business courses may be taken on a Pass/D+/D/Fail basis.

No student pursuing a bachelor's degree, other than a Bachelor of Business Administration degree, may complete more than 30 semester hours of School of Business coursework without permission of the School of Business Dean's Office. The student must have the appropriate form approved by and filed with the major and minor departments.

For further information regarding business minors, contact the chairperson of the appropriate department.

All minors must be declared at the Office of Financial and Academic Records.

BUSINESS EDUCATION

In cooperation with the School of Education and Allied Human Services, the Zarb School of Business offers programs leading to New York State certification for classroom teachers in business education, and in business and distributive education. Students who want to be certified should consult an adviser in the School of Business for selection of a major field and an adviser in the School of Education for selection of the proper courses for meeting the New York State requirements. See page 341 for complete description.

BACHELOR OF SCIENCE IN VIDEO/TELEVISION AND BUSINESS

The School of Communication offers a program leading to the degree of Bachelor of Science with a specialization in video/television and business. See page 137 for requirements.

Graduate Programs

The Frank G. Zarb School of Business offers the following programs of study:

Master of Business Administration
 Executive Master of Business Administration
 Master of Science
 Juris Doctor and Master of Business Administration
 (a dual program offered jointly with the School of Law; see page 102)

Courses in these programs are open only to those students who have been accepted for matriculation. For information, contact the Office of Graduate Admissions, Admissions Center, (516) 463-6707, Fax (516) 560-7660 or the Zarb School of Business Graduate Programs Office, Third Floor, Weller Hall, (516) 463-5683; Fax (516) 463-5268; E-mail: HUMBA@HOFSTRA.EDU.

The individual academic departments and chairpersons are:

Accounting and Business Law (for programs in Accounting, Accounting and Taxation, Accounting Information Systems, and Taxation): Professor Warner, (516) 463-5684
 Banking and Finance: Associate Professor Zychowicz, (516) 463-5698
 Business Computer Information Systems and Quantitative Methods: Associate Professor Nasri, (516) 463-5716
 Management and General Business: Associate Professor Charnov (Acting Chairperson) (516) 463-5726
 Marketing and International Business: Associate Professor Barak, (516) 463-5706

ADMISSION CRITERIA FOR DEGREE STUDENTS

Applicants for admission to the M.B.A. Program or the J.D./M.B.A. Program must hold a baccalaureate degree from an accredited institution. No specific undergraduate course of study is required for admission, nor is any specific course of undergraduate study recommended for those students planning to pursue these degrees. Under-

graduate majors represented in the M.B.A. Program include, but are not limited to, business, education, the natural and social sciences, engineering, the humanities and nursing.

Applicants for admission to the Executive M.B.A. Program (E.M.B.A.) must hold a baccalaureate degree from an accredited institution. No particular course of undergraduate study is required for admission to the E.M.B.A. Program nor are other prerequisites required prior to admission. Applicants should provide documentation of a minimum of seven years of full-time professional work experience, at least half of which should be in a managerial capacity. Criteria which are evaluated in the context of the E.M.B.A. admission process include GMAT scores, undergraduate and/or previous graduate course work, essays, two letters of recommendation, a professional resume and/or summary of accomplishments, and a required personal evaluative interview.

Applicants for admission to the M.S. Program (majoring in either Accounting, Accounting and Taxation, Accounting Information Systems, or Taxation), must hold a baccalaureate degree in accounting or the equivalent from a regionally accredited institution. Individuals seeking admission to the program who do not possess these academic credentials will be required to complete their equivalents prior to admission.

Applicants for admission to the M.B.A. Program, the E.M.B.A. Program, the J.D./M.B.A. Program, or the M.S. Program are required to take the Graduate Management Admission Test (GMAT) which is administered as a computer-adaptive test (CAT). The paper-based GMAT continues to be available twice a year *only* at those international locations where the network of computer-based testing sites is not yet complete. The GMAT is offered three weeks per month, six days per week throughout the year at 400 computer-based testing centers in North America and select international cities. Applicants are encouraged to take the GMAT well in advance of applying to a graduate program. To schedule an appointment to take the GMAT, applicants may call 1-800-462-8669 or visit the GMAT Web site at <http://www.gmat.org>.

Admission to these Programs is selective, and candidates for admission are expected to demonstrate high promise of success in graduate business study. All applications for admission are considered on the basis of their own merits, with weight given to the strength of a student's previous academic performance, scores obtained on the GMAT, professional experiences indicating increasing levels of responsibility, and any other pertinent information which the candidate for admission may provide to the Committee on Admissions.

GRADUATE GRADES

Grading in graduate courses include the categories A,B, C,D,F. (See Graduate Grading System, page 70.) No credit will be allowed for core competency or graduate courses with D grades. These courses must be repeated.

ACADEMIC STANDING

Graduate business students are required to earn a 3.0 grade-point average or better to be considered in good

standing and to graduate. The academic performance of M.B.A., J.D./M.B.A., and M.S. students is regularly reviewed by the Zarb School of Business Graduate Programs Office; the progress of E.M.B.A. students is regularly reviewed by the Director of the E.M.B.A. Program. **NOTE: Majors in accounting must also have an overall grade point average of 3.0 in accounting course work at Hofstra.**

The academic performance of all students is reviewed at the conclusion of every semester. Any student with a grade point average of less than 3.0 at the end of a semester will be subject to academic probation.

Students who have accumulated 25 percent or more of total attempted semester hours in INC's, W's and NC's will also be placed on probation. Students who have maintained two consecutive probationary periods, and who have not raised their GPA to the required 3.0 by the conclusion of the second probationary period, are subject to dismissal. A graduate student with especially serious academic deficiencies is subject to immediate dismissal when such deficiencies make it apparent that the student's continuation in the graduate program will not result in his/her successful achievement of a degree.

Further information concerning maintenance of graduate academic standing may be obtained from the Zarb School of Business Graduate Programs Office, Third Floor, Weller Hall or from the E.M.B.A. Program Office, Business Development Center.

TRANSFER CREDIT

Opportunities to transfer credit from other institutions into the M.B.A. Program, the E.M.B.A. Program, the J.D./M.B.A. Program, or the M.S. Program are extremely limited, and only course work completed at AACSB accredited schools will be considered. In the M.B.A. and J.D./M.B.A. Programs, a maximum of 9 semester hours beyond the core competency levels will be considered for transfer credit. Graduate transfer credit in these two programs is always limited to ensure that a minimum of 30 post-core competency credits is taken in residence. In the E.M.B.A. and M.S. Programs, up to a total of 9 semester hours may be considered for transfer credit. **Credits may not be transferred between the regular M.B.A. Program offered by the Zarb School of Business and the E.M.B.A. Program.**

STATUTE OF LIMITATION

All credits applied toward Zarb School of Business graduate degrees must be earned within the period of five years starting from the date of completion of the first course applicable to the degree. Exceptions will be made for any period of intervening military service.

Graduate students in the Zarb School of Business who have no record of attendance in the School for a period of 15 months or more after the last semester completed, including summer sessions, may be required to file for readmission and follow the requirements set forth in the *Bulletin* in effect upon such readmission. Students who are maintaining matriculation while on approved leaves of absence are considered to be in attendance.

The E.M.B.A. Program is structured as a lockstep program wherein students begin in the fall and graduate twenty months from the date of their enrollment. Under extenuating circumstances, students may be granted a leave of absence from the program and be permitted to resume study at a later date. This may be done only upon documentation of the extenuating circumstances leading to the request for a leave and then only with the written approval of the Director of the E.M.B.A. Program. In no case will an E.M.B.A. student be permitted to complete the degree in excess of five years.

MASTER OF BUSINESS ADMINISTRATION

The Master of Business Administration Program is professionally accredited by AACSB—The International Association for Management Education. It is the only M.B.A. program in Nassau and Suffolk Counties which is so accredited, ensuring that faculty, academic programs and facilities meet the highest professional standards.

PROGRAM REQUIREMENTS FOR ALL M.B.A. MAJORS:

A range of 42-66 semester hours is required for the M.B.A. degree. Previous course work of all students admitted to graduate business study will be evaluated by the Graduate Programs Office of the Zarb School of Business upon a student's admission. Students may be awarded credit for M.B.A. residency requirements and/or core competencies based upon previous academic work, and this will determine the total number of semester hours required for the M.B.A. degree. The Program is comprised of the following five components:

Component I	Residency Requirements	(No credit)
Component II	Core Competencies	(0-24 s.h.)
Component III	Advanced Core	(18 s.h.)
Component IV	The Contemporary Business Environment	(9 s.h.)
Component V	The Major Concentrations	(15 s.h.)

Component I: Residency Workshops

These workshops cover the fundamentals of computer applications, information resources, and calculus with business applications respectively. Full-time students must complete all of these workshops during the first month of the semester in which they begin the M.B.A. program. Part-time students must complete them within their first semester. Documentation of completion must be submitted to the Graduate Programs Office in order for students to register for the subsequent semester.

*Computer Applications**† No credit
 This workshop enables students to develop computer proficiency by covering Windows, spreadsheets, databases, word processing, e-mail and Internet access.

Information Resources No credit
 This workshop is administered by Axinn Library faculty to familiarize students with available resources (computer resources, journals, CD ROM, etc.).

*Business Mathematics**† No credit
 A basic overview of calculus, linear algebra, and other business applications of mathematics including functions, analytic geometry of the plane, differentiation and integration as applied to business decision making.

Component II: Core Competencies

The core competency component provides students with exposure to the functional areas of business and provides the base of knowledge necessary to understand how a business organization functions. Core competency requirements may be satisfied through the successful completion of appropriate previous course work with grades of "B" or better taken within a specific timeframe prior to enrollment in the M.B.A. Program or through satisfactory performance on a proficiency examination administered by the appropriate department within the Zarb School of Business.

Previous course work of all students admitted to graduate business study will be evaluated by the Graduate Programs Office of the Zarb School of Business immediately upon a student's admission. The results of this evaluation, including notification of the core competencies required as part of each individual student's course of study in the M.B.A. Program, will be communicated to all students with their letter of admission. Further evaluation of core competencies after admission will only be undertaken for those students admitted directly from their baccalaureate program of study and for whom final undergraduate transcripts were not available at the time of admission.

Students should note that in-service training courses, corporate training, and other nondegree bearing credit courses are not acceptable for credit toward the core competencies. Also, courses taken at junior or community colleges or non-AACSB accredited schools are generally not acceptable for credit toward core competency courses.

		<i>Sem. Hrs.</i>
ACCT	201. <i>Financial Accounting and Reporting</i> *	3
BCIS	201. <i>Information Technology</i> *	3
BLAW	201. <i>Legal, Political, Regulatory and Ethical Environment of Business</i> *	3
ECO	201. <i>General Economics</i> *	3
FIN	201. <i>Financial Analysis and Markets</i> *	3
MGT	201C. <i>Operations, Technology and Quality Management</i> *	3
MKT	201. <i>Marketing Principles and Concepts</i> *	3
QM	201. <i>Quantitative Analysis With Business Applications</i> *	3
		24

Majors in accounting must also satisfy the following courses:

ACCT	123 & 124. <i>Financial Accounting Theory and Practice</i> , 6 s.h.
	131. <i>Cost Accounting Systems</i> , 3 s.h.
	242. <i>Advanced Accounting Theory and Practice</i> *, 3 s.h.
BLAW	24. <i>Legal Aspects of Business Organizations and Activities</i> , 3 s.h.

Majors in business computer information systems must also satisfy the following *special* core competency course:

BCIS	201A. <i>Structured COBOL Programming</i> *, 3 s.h.
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Majors in taxation must also satisfy the following courses:

ACCT	123 & 124. <i>Financial Accounting Theory and Practice</i> , 6 s.h.
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Component III: The Advanced Core

The advanced core component further strengthens the general management base provided in Component II of the program. This component is presented within a framework which emphasizes the professional and leadership perspectives in the manage-

*Open only to matriculated Zarb School of Business graduate students and/or M.A. in Health Administration students where appropriate.

†Open only to matriculated Zarb School of Business graduate students. These residency requirements may be satisfied through previous undergraduate or graduate course work. Students will receive with their letter of admission information about which residency requirements, if any, have been met through prior course work.

ment of business organizations, as well as the importance of written and oral communication skills.

With permission of the Graduate Programs Office, in consultation with the department chairperson to set general policy, M.B.A. students may seek permission to substitute a more advanced course in a subject area represented in the advanced core courses if they have previously completed a minimum of six courses in the subject at the undergraduate or graduate level with grades of "B" or better.

		<i>Sem. Hrs.</i>
ACCT	230. <i>Managerial Accounting and Reporting*</i>	3
BCIS	205. <i>Management Information Systems*</i>	3
FIN	202. <i>Corporate Financial Management*</i>	3
MGT	202. <i>Innovative Management of Contemporary Organizations*</i>	3
MKT	207. <i>Marketing Management*</i>	3
QM	210. <i>Advanced Applications for Quantitative Analysis*</i>	3
		18

Component IV: The Contemporary Business Environment

The contemporary business environment provides students with an applied focus on issues of managing contemporary organizations. A broad frame of reference is provided in order to enable students to develop decision making and leadership skills within environments of increasing uncertainty and complexity which are influenced by ethics, technology, and social, ethnic and political diversity. In addition, this component provides for integration of material in a global context from the core competency courses which crosses traditional functional boundaries.

MGT	214. <i>Ethics, Environmental Responsibility, and Sociopolitical Diversity in Business Organizations*</i>	3
	217. <i>Developing Leadership and Communication Skills*</i>	3
IB	219. <i>Global Business Decision Making*†</i>	3
		9

Component V: The Major Concentrations

The major concentration enables students to establish a strong base of specialized knowledge in one of the areas of study represented in the Zarb School of Business. This complements the skills in the various functional areas of business, as well as the professional leadership and management orientation found in Components I through IV. Concentrations are offered in Accounting, Business Computer Information Systems, Finance, International Business, Management, Marketing, and Taxation.

With permission of the Graduate Programs Office, in consultation with the department chairperson to set general policy, students may substitute an elective course outside of their major area for one of these courses.

ACCOUNTING:

		<i>Sem. Hrs.</i>
ACCT	216. <i>Tax Accounting*</i> or a 200-level taxation course	3
	234. <i>Advanced Auditing*</i>	3
	250. <i>Seminar in Advanced Contemporary Accounting Theory*</i>	3
	One international accounting theory course	3
	Capstone Research Integration Course	3
		15

BUSINESS COMPUTER INFORMATION SYSTEMS:

BCIS	206. <i>Systems Analysis and Design*</i>	3
	215. <i>Database Management Systems*</i>	3
	Two electives in area of concentration selected under advisement (including one international BCIS course)	6
	Capstone Research Integration Course	3
		15

**FINANCE;
INTERNATIONAL BUSINESS;
MANAGEMENT;
MARKETING;
TAXATION:**

Four electives in area of concentration selected under advisement (including at least one international course in the area of concentration)

Capstone Research Integration Course	3
	15

Capstone Research Integration Course

In order to better address the myriad of experiences and professional objectives of students enrolled in the M.B.A. Program, the Capstone Research Integration Course offers students a variety of options through which to integrate material presented in other components of study. All of these options stress the importance of analytical and research skills; decision making across functional lines; a demonstrated thorough understanding of the global environment, markets, technology and operations of an organization or issue within an organization; and effectively communicating and substantiating decisions which have the potential to profoundly affect an enterprise.

Before choosing one of the following options, students must ensure that they meet the registration requirements listed under the individual course descriptions:

Option 1: *Advanced Research Seminar*, * 3 s.h.
ACCT, BCIS, FIN, IB, MGT, or MKT 304

Option 2: *M.B.A. Honors Research Thesis*, * 3-6 s.h.
ACCT, BCIS, FIN, IB, MGT, or MKT 305

Students approved to pursue a 6 semester hour honors research thesis must take their three remaining elective courses within their area of specialization.

Option 3: *Case Focused Research Seminar*, * 3 s.h.
ACCT, BCIS, FIN, IB, MGT, or MKT 306

Option 4: *Consulting Research Project*, * 3 s.h.
ACCT, BCIS, FIN, IB, MGT, or MKT 307

Option 5: *Integrative Business Simulation*, * 3 s.h.
ACCT, BCIS, FIN, IB, MGT, or MKT 308

Options 3, 4, and 5 are cross-listed in the class schedules in order to enable majors from the various disciplines to come together in a common integrative course and promote a team effort approach to problem solving. For example, if Option 3 (FIN 306: *Case Focused Research Seminar*) is offered by the Banking and Finance Department, it will be cross-listed for the other four departments. Therefore, a marketing major who desires to take the course will register for MKT 306, while a management major will register for the same class listed as MGT 306.

M.B.A./J.D. PROGRAM

This program leads to both the Juris Doctor and Master of Business Administration degrees. It gives people with legal

*Open only to matriculated Zarb School of Business graduate students and/or M.A. in Health Administration students where appropriate.

†Students must have completed at least 12 s.h. in the Advanced Core before registering for IB 219.

backgrounds knowledge of business practice, the economic ramifications of the law, and a foundation in business problem solving. Areas of law and business which especially benefit from such an integrated program include tax law, corporation law, real estate and antitrust law.

Hofstra law students in good academic standing at the end of the first year of Law School are eligible for admission to the program. Alternatively, students may apply simultaneously to the Law School and the Zarb School of Business for the fall semester in which they plan to begin study. Students are required to meet admission standards of the School of Business and the School of Law. The Graduate Management Admission Test (GMAT) is required of all J.D./M.B.A. students. The regular M.B.A. application fee may be waived by the program coordinator.

A complete description of the program can be obtained from the Zarb School of Business Graduate Programs Office, Third Floor, Weller Hall, (516) 463-5683, or from the School of Law Admissions Office, 114 Law School, (516) 463-5916.

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION

The Frank G. Zarb School of Business offers a 48 s.h. Executive M.B.A. Program (E.M.B.A.) for those individuals who hold middle- to senior-level management positions in private industry, government and the not-for-profit sector. It is organized to allow working managers the opportunity to continue their professional commitments while simultaneously participating fully in a lock-step M.B.A. program which is twenty months in length. Classes are scheduled on alternating Fridays and Saturdays so that students attend classes four full days each month (two Fridays and two Saturdays). Classes generally meet between the hours of 8:00 a.m. and 5:30 p.m. and are held in the Business Development Center located in the west wing of the Axinn Library. The Center is a state-of-the-art facility offering fully equipped meeting rooms, dining facilities and a multimedia laboratory for use by E.M.B.A. students.

Students generally attend the E.M.B.A. Program under the sponsorship of their home business or other organization because of the required released time necessary to attend Friday classes.

Transfer between the regular M.B.A. Program and the E.M.B.A. Program is not permitted because they are separate and distinct programs.

Possession of a notebook computer and appropriate hardware and software is a required part of the E.M.B.A. Program, and students are provided with specific information about these requirements upon admission to the Program.

PROGRAM REQUIREMENTS FOR ALL E.M.B.A. STUDENTS

The course of study in the E.M.B.A. Program includes representation from all of the functional areas of business,

as well as specific residencies geared toward working executives. This structure is as follows:

		<i>Sem. Hrs.</i>
Component I	Initial Executive M.B.A. Residency	1
Component II	The E.M.B.A. Core	31
Component III	International Management Practicum	6
Component IV	The Executive Cluster	<u>10</u>
		48

Component II, The E.M.B.A. Core, is administered by the respective academic departments within the Zarb School of Business, and detailed course descriptions are provided under departmental headings in this *Bulletin*. Components I, III, and IV are administered through the Dean's Office, and detailed course descriptions are provided on page 104.

Component I:

EMBA 400. *Initial Executive M.B.A. Residency*† 1 s.h.
This residency takes place over four days in the Business Development Center. Included in the course are introductions of E.M.B.A. students and faculty, an overview of the E.M.B.A. Program, a review of faculty/student expectations and an overview of computer skills and information resources, including multimedia. Also included are discussions of the meaning of managing in a global environment as illustrated by an international case study. Speakers include the Dean of the Zarb School of Business, distinguished alumni, senior business executives, and Zarb School of Business faculty.

Component II: The E.M.B.A. Core 31 s.h.

The core of the E.M.B.A. program provides managers with a strong foundation in the major functional areas of business and an overview of the importance of the integration of these functions across organizational lines.

		<i>Sem. Hrs.</i>
ACCT	401. <i>Financial Reporting and Managerial Accounting</i> †	4
BCIS	401. <i>Information Systems for Management</i> †	4
BLAW	401. <i>The Legal and Regulatory Environment</i> †	2
FIN	401. <i>Managerial Economics</i> †	3
	402. <i>Managerial Finance</i> †	4
MGT	401. <i>Operations Management</i> †	2
	402. <i>Managing Contemporary Organizations</i> †	4
MKT	401. <i>Marketing Analysis and Management</i> †	4
QM	401. <i>Quantitative Analysis for Managers</i> †	<u>4</u>
		31

Component III:

EMBA 410. *International Management Practicum*† 6 s.h.

This highly focused international thrust includes both a study outside of the United States, as well as a concentrated campus-based focus on both the theoretical and practical aspects of actually engaging in business activity in

†Open only to matriculated Zarb School of Business E.M.B.A. students.

environments which are culturally, socially, geographically and religiously diverse. Intensive interaction is provided to E.M.B.A. students with senior executives drawn from a broad base of industries and functions within these industries, and with government officials.

Component IV: The Executive Cluster 10 s.h.

This cluster represents an applied executive focus stressing the importance of communications, ethics, leadership and decision-making skills in managing contemporary global organizations. The knowledge base developed in the E.M.B.A. Core and real-world experiences of resident managers and executives are fully integrated into the discussions within the Executive Cluster. The case study method and use of the computer as a management tool are employed extensively.

	<i>Sem. Hrs.</i>
EMBA 415. <i>Executive Leadership and Communication Skills†</i>	2
EMBA 420. <i>Ethical and Social Responsibilities of Leadership†</i>	2
EMBA 425. <i>The Challenge of Global Business Strategy†</i>	3
EMBA 430. <i>Capstone Research Integration Project†</i>	3
	10

Executive Master of Business Administration (EMBA)

COURSES

400. *Initial Executive M.B.A. Residency†* 1 s.h.
Periodically

The initial Executive M.B.A. Residency takes place over four days on the Hofstra campus. The objectives of the Residency are 1) to fully explore the composition and curriculum of the E.M.B.A. program in the context of the professional and educational objectives of the class; 2) to provide an overview of the most current technologies and information resources utilized in the program; 3) to interact with administrators, faculty and alumni of the Zarb School as well as with senior managers from the public and private sectors; and 4) to allow for discussion of the meaning of managing in a global environment and what the unique challenges of this are for effective contemporary managers.

410. *International Management Practicum†* 6 s.h.
Periodically

Businesses all over the world are facing new challenges and opportunities in a rapidly changing global environment in which many dynamic forces are interacting to create a totally new set of rules for the conduct of business. This international business experience seminar provides a firm based project approach to assist middle managers in the E.M.B.A. program to understand and deal with the decision making process in an international context.

415. *Executive Leadership and Communication Skills†* 2 s.h.
Periodically

This course provides an experiential forum for assessing and developing interpersonal leadership skills. A special emphasis is placed upon the implications for the leader of a demographically diverse and global business environment, and on ethical interactions with all organizational stakeholders.

420. *Ethical and Social Responsibilities of Leadership†* 2 s.h.
Periodically

An examination of the social responsibilities of organizational leaders. Using cases and role plays, student groups consider contemporary examples of organizations' ability to attend to

various constituencies, including customers, employees, stockholders, and the community. Emphasis is placed on managers' decisions with respect to the natural environment and on the challenges of transacting business in a global market place with a diversity of ethical standards.

425. *The Challenge of Global Business Strategy†* 3 s.h.
Periodically

An integrative capstone course with emphasis on the strategic framework and business decision making in a global environment. In formulating a global strategy, the importance of functional interdependence and the role of coordinating the planning of the various country operations are discussed. An important part of the course is the development of skills for evaluating the impact of external environmental factors such as the economy, political stability, infrastructure, technology, cultural diversity and ethical issues as they affect a global firm.

430. *Capstone Research Integration Project†* 3 s.h.
Periodically

Emphasis on multiple functional areas that are taught in the Zarb School of Business. A case study approach is utilized in this course, and students are challenged to understand how decisions and policies from different functional areas are integrated within an organization. Students present detailed recommendations toward resolution of complex business problems within an industry or company which must be supported by appropriate documentation of research and analysis.

MASTER OF SCIENCE

The Frank G. Zarb School of Business offers programs leading to the Master of Science with majors in the following areas:

- Accounting
- Accounting and Taxation
- Accounting Information Systems
- Taxation

In most states candidates for the CPA examination are required to have completed 150 semester hours of course work in order to be eligible to take the examination. Each of these programs enables accounting students to meet this requirement.

PROGRAM REQUIREMENTS FOR ALL M.S.

STUDENTS:

Thirty to thirty-three (30-33) semester hours are required for the M.S. degree. (For information on admission requirements, see Admission Criteria for Degree Students, page 99). The specific program requirements for each major are as follows:

	<i>Sem. Hrs.</i>
ACCOUNTING	
ACCT 230. <i>Managerial Accounting and Reporting*</i>	3
232. <i>Accounting in a Global Environment*</i>	3
234. <i>Advanced Auditing*</i>	3
250. <i>Seminar in Advanced Contemporary Accounting Theory*</i>	3

*Open only to matriculated Zarb School of Business graduate students.

†Open only to matriculated Zarb School of Business E.M.B.A. students.

ACCT	elective in taxation, selected under advisement	3
	309. <i>Research Seminar</i> ††	3
BCIS	208. <i>Accounting Information Systems</i> ††	3
QM	210. <i>Advanced Applications for Quantitative Analysis</i> *	3
	One economics elective, selected under advisement	3
	One finance elective, selected under advisement	3
		<u>30</u>

ACCOUNTING AND TAXATION

		<i>Sem. Hrs.</i>
ACCT	220. <i>Research and Procedures in Federal Income Taxation</i> *	3
	227. <i>Taxation of International Transactions</i> *	3
	232. <i>Accounting in a Global Environment</i> *	3
	234. <i>Advanced Auditing</i> *	3
	250. <i>Seminar in Advanced Contemporary Accounting Theory</i> *	3
	309. <i>Research Seminar</i> ††	3
BCIS	208. <i>Accounting Information Systems</i> ††	3
QM	210. <i>Advanced Applications for Quantitative Analysis</i> *	3
	One economics elective, selected under advisement	3
	One finance elective, selected under advisement	3
		<u>30</u>

ACCOUNTING INFORMATION SYSTEMS

		<i>Sem. Hrs.</i>
	One of the following, selected under advisement:	
ACCT	230. <i>Managerial Accounting and Reporting</i> * or	
	232. <i>Accounting in a Global Environment</i> *	3
	and each of the following:	
ACCT	234. <i>Advanced Auditing</i> *	3
	250. <i>Seminar in Advanced Contemporary Accounting Theory</i> *	3
ACCT	elective in taxation, selected under advisement	3
	309. <i>Research Seminar</i> ††	3
BCIS	201A. <i>Structured COBOL Programming</i> *	3
	206. <i>Systems Analysis and Design</i> *	3
	208. <i>Accounting Information Systems</i> *	3
QM	210. <i>Advanced Applications for Quantitative Analysis</i> *	3
	One economics elective, selected under advisement	3
	One finance elective, selected under advisement	3
		<u>33</u>

TAXATION

		<i>Sem. Hrs.</i>
ACCT	220. <i>Research and Procedures in Federal Income Taxation</i> *	3
	221. <i>Income Tax Problems of Partnerships, Estates and Trusts</i> *	3
	222. <i>Federal Income Taxation of the Corporation and its Shareholders</i> *	3
	227. <i>Taxation of International Transactions</i> *	3
	309. <i>Research Seminar</i> ††	3

ACCT	electives (two) in taxation, selected under advisement, 3 s.h. each	6
	One non-accounting elective, selected under advisement	3
BCIS	208. <i>Accounting Information Systems</i> ††	3
QM	210. <i>Advanced Applications for Quantitative Methods</i> *	3
		<u>30</u>

ACADEMIC CHAIRS AND DISTINGUISHED PROFESSORSHIPS

For information, see page 400.

THE BERNON FAMILY ENDOWED DISTINGUISHED PROFESSORSHIP IN BUSINESS.

THE BRODLIEB DISTINGUISHED PROFESSORSHIP IN BUSINESS is held by Dr. Stern, Professor of Business Computer Information Systems.

THE CHAYKIN DISTINGUISHED TEACHING PROFESSORSHIP IN ACCOUNTING is held by Professor Katz, Professor of Accounting.

THE CHAYKIN ENDOWED CHAIR IN ACCOUNTING is held by Dr. Polimeni, Dean of the Zarb School of Business.

THE ROBERT F. DALL DISTINGUISHED PROFESSORSHIP IN BUSINESS is held by Dr. Sonfield, Professor of Management and General Business.

THE WALTER H. "BUD" MILLER DISTINGUISHED PROFESSORSHIP IN BUSINESS is held by Dr. Beiman, Professor of Marketing.

THE RMI DISTINGUISHED PROFESSORSHIP IN BUSINESS is held by Dr. Evans, Professor of Marketing.

THE HONEY AND ARTHUR SORIN DISTINGUISHED TEACHING FELLOW IN BUSINESS is held by Professor Fellman, Adjunct Associate Professor of Management.

THE C.V. STARR CHAIR IN INTERNATIONAL BUSINESS is held by Dr. Hao.

THE MEL WEITZ DISTINGUISHED PROFESSORSHIP IN BUSINESS is held by Dr. Lazarus, Professor of Management.

*Open only to matriculated Zarb School of Business graduate students.

††Open only to matriculated M.S. in Accounting, Accounting and Taxation, Accounting Information Systems, and Taxation students.

School of Communication

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 Craig Gingrich-Philbrook, *Special Consultant to the Dean*
 Laurie J. Wenchell, *Assistant Dean*

Hofstra University's School of Communication, committed to the University's liberal arts tradition, provides the opportunity to explore the world of humanistic inquiry through the interdisciplinary study of all forms of communication processes and institutions. With courses that explore the theoretical and practical nature of communication, the School provides majors with the opportunity to pursue scholarly inquiry and to acquire technical experience. The School's integrated approach is based on the belief that life in an advanced society demands knowledge of the arts, humanities, social sciences, natural sciences, business, and technology. Therefore, students are required to take a range of courses outside the major. Reciprocally, the School invites students in other university programs to learn about the impact and relevance of communication and communication systems. The curriculum aims to foster critical thinking; to explore aesthetics; to investigate ethics, humanistic values, and cultural diversity; to encourage originality and creativity; to expose students to current and converging technologies; and to provide the training for leadership in a technological age. With the conviction that the media exist to protect the freedoms of our society, the faculty is committed to a scholarly environment in which theoretical, historical, critical, and technological methodologies help students to question, challenge, and improve all forms of communication. The School strives to produce graduates who are active cultural contributors. To achieve this goal, the School emphasizes creative problem solving, responsible decision making and cooperative learning. Together the faculty and students of the School participate in an ongoing exploration of the roles, purposes, and technologies of communication.

THE SCHOOL OF COMMUNICATION is composed of three departments, as listed below:

Audio/Video/Film

The Department of Audio/Video/Film offers programs leading to the degrees of Bachelor of Arts and Bachelor of Science. Students pursuing the Bachelor of Arts degree can major in *Audio/Radio*, *Video/Television*, and *Film Studies and Production*, or combinations of the three. Bachelor of Science students can major in *Video/Television*, *Video/Television and Film*, and *Video/Television and Business*. All programs ground the students in the liberal arts, thereby enabling them to pursue a wide variety of careers and further study. The department's interdisciplinary ap-

Students should consult the *Class Schedule* for specific offerings before registering for their programs.

proach provides the foundations necessary for opportunities in all aspects of the communications and entertainment industries and for pursuing scholarly research. Students take courses in the history, theory, and aesthetics of the media while also learning the practical and technical components necessary to create and produce material for the media. Each area of the department provides opportunities for personal self-expression, scholarly inquiry, and technical mastery. With a commitment to prepare students for the rapidly converging communications of the twenty-first century, the Department of Audio/Video/Film is a site for the intellectual inquiry, creative activity, and practical achievements on which liberally educated students can build the future.

Journalism and Mass Media Studies

The Department of Journalism and Mass Media Studies offers programs leading to a Bachelor of Arts degree in the areas of *Print Journalism*, *Broadcast Journalism*, and *Mass Media Studies*.

The department is dedicated to a quality liberal arts education. Our journalism programs teach critical thinking, research and effective oral and written expression, emphasizing the ethics, laws and history of the profession, and seek to educate individuals for careers as truthful and accurate media professionals, such as reporters, producers, editors, and broadcasters. The mass media studies program provides students with historical, analytical and critical skills necessary to pursue scholarly research in the field and is designed for those considering graduate-level education. Each of these programs is grounded within the framework of liberal arts and science education and the principles by which journalists and scholars work in a democratic society.

Speech Communication and Rhetorical Studies

The philosophy of the Department of Speech Communication and Rhetorical Studies is based on the recognition that our society is enmeshed in an all-encompassing, interdependent, and ever-expanding web of human and technological communication. Students who major in or take courses in this department learn how the communication process works in interpersonal and group settings, in formal organizations, and in public communication situations. The primary goals of the curriculum are to develop competencies in observing, analyzing, and evaluating communication practices; to develop knowledge about human communication theory; and to develop communication skills in a variety of settings.

The program provides a strong liberal arts background that can be applied to a variety of professional fields such as business, education, and government. Examples of

specific career applications include communication training and development, conflict management and resolution, law, corporate and public advocacy, and public performance.

THE SCHOOL OF COMMUNICATION offers undergraduate programs leading to the degrees of Bachelor of Arts and Bachelor of Science. (See each department for a listing of individual majors.)

BACHELOR OF ARTS

Candidates for graduation from the School of Communication with the degree of Bachelor of Arts must fulfill the following requirements:

1. The successful completion of at least 124 semester hours and a cumulative grade-point average of 2.0 in work completed at Hofstra.
2. At least 94 semester hours (93 hours for the B.A. specialization in Elementary Education and a liberal arts major) of the total must be in liberal arts. Beyond this minimum, the student may elect either nonliberal arts courses or additional liberal arts courses. See page 48. A student may not count more than 45 semester hours within a single major discipline toward the 124 credits for the B.A. without special permission from the appropriate academic dean, except that this limit shall be 48 semester hours for those students qualifying and electing to undertake departmental honors courses. Where the major department requires more than 124 semester hours for the degree, the excess over 124 may include required work in the department additional to this 45/48 hour maximum.
3. There are three requirements that must ordinarily be completed in residence at Hofstra: 15 semester hours in the major field, at least three semester hours in core course work toward each divisional core course requirement, and the last 30 semester hours. The 15 semester hours in the major and the resident core course requirement need not be included within the last 30 hours.
4. The fulfillment of the following six general requirements for the B.A.:

NOTE: requirements listed below may include options whereby a student may offer courses in one discipline (e.g., literature in translation) toward several different requirements. No student may use any *one* course to fulfill more than one general requirement. A single course, however, may be used to satisfy both a general degree requirement and a requirement that is specific to a chosen major or minor.

- A. 9 semester hours of core courses in the humanities (see page 78), as follows:
 - 3 semester hours from the Creative Participation category;
 - 3 semester hours from the Appreciation and Analysis (literature) category;
 - 3 semester hours from the Appreciation and Analysis (literature or non-literature category)
 (Note: no more than six semester hours of transfer or other advanced standing credit may be applied toward this requirement.)

- B. 9 semester hours of core courses in the natural sciences and mathematics/computer science (see page 78), as follows:
 - 3 semester hours from natural sciences;
 - 3 semester hours from mathematics or computer science;
 - 3 semester hours from natural sciences, mathematics, or computer science
 (Note: no more than six semester hours of transfer or other advanced standing credit may be applied toward this requirement.)
- C. 9 semester hours of core courses in the social sciences (see page 79), as follows:
 - 3 semester hours from the History and Philosophy category;
 - 3 semester hours from the Behavioral Social Sciences category;
 - 3 semester hours from the History and Philosophy or Behavioral Social Sciences category
 (Note: no more than six semester hours of transfer or other advanced standing credit may be applied toward this requirement.)
- D. 3 semester hours of core course credit in the Cross-Cultural category (see page 79). Three semester hours of transfer or advanced standing credit may be applied to this requirement.
- E. Satisfactory completion of ENGL 1-2. Students entering Hofstra with full credit for English 1-2 must, during their first semester at Hofstra, take the Hofstra Writing Proficiency Test. Students who do not pass the test are required to complete English 4 and retake and pass the Hofstra Writing Proficiency Test.
- F. Completion of level 4 of a foreign language, placement above level 4, or completion of the special language option.

- 1) A student who continues the study of a foreign language begun in high school must take the language placement test (administered by the Language Laboratory) to determine placement in the proper level. No student shall receive credit toward graduation for any course below his or her level of placement in that language.

For students continuing the same language studied in high school, successful completion of level 4 of that language will satisfy the foreign language requirement. Students who transfer college credit in a foreign language should continue in the next level which follows that in which they have received credit. If continuing the same language as studied in high school, the foreign language requirement can only be satisfied by completing level 4; if these credits are in a language different from that studied in high school, they may continue to level 4, or the Special Language Option (see below) may apply. International students may satisfy this requirement either by

completing ELP 36 or by placing out of the requirement by taking the placement examination in their native language.

2) Special Language Option:

A student who does not wish to continue the study of a foreign language studied in high school may—by filing a Special Language Option Form—take levels 1 and 2 of a foreign language not previously studied and six semester hours chosen from the following:

- levels 3 and/or 4 of that language;
- levels 1 and/or 2 of any other foreign language not previously studied;
- literature in translation;
- comparative literature;
- linguistics
- Jewish Studies, excluding JW ST 15, 16.

Students who wish to use the Special Language Option must file the Special Language Option Form with the Advisement Office. If the student's high school transcript is not on file, the student must supply one in order to complete the process.

5. The completion of 12 semester hours of School of Communication (SCO) foundation courses, as follows:

- SCO 1. *Communication Systems: Histories and Theories*
- SCO 2. *Mass Media: History and Development*
- SCO 3. *Interpersonal Communication*
- SCO 4. *Sound and Image Aesthetics*

(See course descriptions, School of Communication, page 109.)

6. The fulfillment of major requirements as listed in the *Bulletin* under each department. Students must receive a grade of C– or better in all courses applicable to the major.

BACHELOR OF SCIENCE

All students must meet program admission requirements (see majors listed under Audio/Video/Film on page 136).

Candidates for graduation must fulfill the following requirements:

1. The successful completion of at least 124 semester hours (130 semester hours in the Video/Television and Business major) and a cumulative grade-point average of 2.0 in work completed at Hofstra.
2. At least 72 semester hours must be completed in liberal arts.
3. There are two requirements that must ordinarily be completed in residence at Hofstra: 15 semester hours in the major and the last 30 hours. The 15 semester hours may or may not be included within the last 30 hours.
4. Fulfillment of the following four general requirements for the B.S.:
 - a) Satisfactory completion of ENGL 1-2 (See University Degree Requirements, page 61)

Six semester hours of core courses in each of the following three divisional areas (including at least 3 semester hours in each sub-divisional category of each divisional area):

- b) Humanities (6 s.h.)
 - c) Natural Science/Mathematics/Computer Science (6 s.h.)
 - d) Social Science (6 s.h.)
5. The completion of 12 semester hours of School of Communication (SCO) foundation courses, as follows:
- SCO 1. *Communication Systems: Histories and Theories*
 - SCO 2. *Mass Media: History and Development*
 - SCO 3. *Interpersonal Communication*
 - SCO 4. *Sound and Image Aesthetics*
- (See course descriptions, School of Communication, page 109.)

6. Completion of level 2 of a foreign language or placement above level 2.

(Note: a student who continues the study of a foreign language begun in high school must take the language placement test (administered by the Language Laboratory) to determine placement in the proper level. No student will receive credit toward graduation for any course below his or her level of placement in the language. For students continuing the same language studied in high school, successful completion of level 2 of that language will satisfy the foreign language requirement.)

7. The fulfillment of major requirements as listed in the *Bulletin* under each department. Students must receive a grade of C– or better in all courses applicable to the major.

Minor

A minor in any program in the School of Communication consists of the successful completion of 18 semester hours of courses, chosen under advisement. At least 6 hours must be taken in residence. Please refer to individual department listings.

Advisement

Students in the School of Communication are required to contact the Assistant Dean, in the Dean's Office, to have an adviser/mentor assigned as soon as they declare a major or minor. Students are required to meet with their adviser for scheduling of classes for each semester. Adviser/mentors are available throughout each semester to answer any questions, advise with problems, or provide information needed.

WRHU-FM

Hofstra's radio station, WRHU-FM, broadcasts on a federally licensed frequency of 88.7 MHz to most of Long Island and parts of New York City. The station is on the air 21 hours a day, 365 days a year and reaches a target audience of almost four million people. It is mainly student operated and is a cornerstone of the School. Opened to all Hofstra students, participation at WRHU is recommended as one of the most effective methods of

learning the business of radio broadcasting and audio production since it offers a practicum which complements academic classroom learning. WRHU has an operating staff of approximately 100 people.

Hofstra Speech and Debate Team

The Speech and Debate (Forensics) Team offers both School of Communication students and students in other units of the University an opportunity to hone their communication, critical thinking, organizational, research, and interpersonal skills by becoming members of this nationally ranked team. Members of the Speech and Debate Team engage in intercollegiate competition in a variety of individual events. These include public address events such as informative and persuasive speaking, after dinner (humorous) speaking, and impromptu speaking, and performance of literature events, such as performance of prose, poetry, and dramatic literature. The team travels to many universities to compete, including rotating sites around the country for the national championships. Several members of the team have received high accolades, including best speaker in New York State and national champion in persuasive speaking.

Hofstra Video Productions

Hofstra Video Productions produces professional, broadcast-quality video programs at Hofstra's state-of-the-art facility located in Dempster Hall. Working with a professional staff, students have the opportunity to work on a variety of programs and gain valuable experience in studio and field production and post-production editing. Programs include projects for the admissions and development offices, cooperative productions with other Hofstra schools and colleges, and the taping of major campus events. Hofstra Video Productions also produces syndicated sports shows, cooperative projects with public television and local community groups, and works with corporations requesting professional production services.

Student Activities

Involvement in student and professional organizations and activities serves to enhance the educational experiences of students in the School of Communication. These include:

- National Broadcasting Society - Alpha Epsilon Rho (NBS-AERho)
- Society of Professional Journalists (SPJ)
- Association for Women in Communications
- National Association of College Broadcasters (NACB)
- Hofstra Television (HTV)
- Alternative Television (ATV)
- ALSICA (African and Latino Students in Communication Arts)
- The Chronicle (weekly campus newspaper)
- News and literary magazines
- Hofstra Radio Theatre Players
- Lambda Pi Eta (national speech communication honor society)

SCHOOL OF COMMUNICATION (SCO)

COURSES

In addition to semester notations next to each course, a selection of courses is offered during January and Summer sessions. Consult the *January* and *Summer Sessions* bulletins for these schedules.

1. *Communication Systems: Histories and Theories* 3 s.h.
Fall, Spring

This course introduces students to the history of the study of oral public discourse, the development of classical rhetoric, narrative and the performance of classical texts, and the distinction between orality and literacy in the construction of narrative. The course explores the impact of the development of the printing press, publishing and journalism on the construction, dissemination and reception of messages by audiences. Comparisons are made between the various communication contexts and their role in shaping spoken or written rhetorical "texts." (Formerly *Histories and Theories of Communication Systems*.)

2. *Mass Media: History and Development* 3 s.h.
Fall, Spring

A survey course, from colonial times to the present, emphasizes the social and political roles of the media—print, film and electronic—against an historical background and against the evolving changes in society. An international and cross-cultural approach is used to examine the contributions made by media pioneers in different parts of the world. (Formerly COMM 1, *History and Development of Communications Media*.)

3. *Interpersonal Communication* 3 s.h.
Fall, Spring

This course provides an examination of concepts and fundamental principles of face-to-face and mediated communication and develops an appreciation for the ways in which interpersonal relationships develop, endure and deteriorate. The impact of communication technologies including photography, telephones, facsimile, computers (e.g. electronic bulletin boards, e-mail), talk radio and talk television, and teleconferencing is explored with regard to their role in the development and maintenance of relationships in personal and professional settings. Interpersonal interaction in social and familial contexts and interviewing situations are addressed. (Formerly SPCH 4.)

4. *Sound and Image Aesthetics* 3 s.h.
Fall, Spring

This interdisciplinary course is designed to increase the student's understanding of the way in which sounds and images communicate ideas. Through a study of perceptual principles, graphic design, photography, sound, and the moving image, students explore the underlying forms and processes of media. The development of a critical vocabulary and an analytical perspective and the opportunity to create various examples of sounds and images provide students with the background to pursue further studies in communication. (Formerly *Visual and Sound Aesthetics*; COMM 5, *Media Design Aesthetics*.)

- 180-189, A-Z. *Special Topics* 1-4 s.h. each
Periodically

Designed to meet the needs of individuals and specific groups of students interested in special topics not covered by other course offerings.

As individual subjects are selected, each is assigned a letter (A-Z) and added to the course number. Any course may be taken a number of times as long as there is a different letter designation each time it is taken.

School of Education and Allied Human Services

Students should consult the *Class Schedule* for specific offerings before registering for their programs.

Office: Mason Hall, Telephone: (516) 463-5740
 James R. Johnson, *Dean*
 Penelope J. Haile, *Associate Dean*
 Jane Goldman, *Assistant Dean of External Relations and Director,
 Field Placement*

An All-University Approach to Teacher Education

Hofstra University prides itself in having an “all-University approach” to teacher education. Since 1935 our history has been one of a four-year liberal arts college which early on expanded to serve the needs of such future professionals as engineers, business people and professional educators. Unlike many other institutions which began as teacher training colleges and later added a liberal arts component, Hofstra University enjoys a duality between liberal and professional studies, but is based on a University mission which places a liberal arts education of undergraduates in overriding priority. Thus, all undergraduate secondary education students major either in the College of Liberal Arts and Sciences, the Zarb School of Business, or in the School of Communication, whose program includes a large liberal arts component. All elementary education students are dual majors—both in the School of Education and in the College of Liberal Arts and Sciences; physical education majors are required to take half of their course work in the liberal arts and sciences.

Mission of the School of Education and Allied Human Services

The mission of the Hofstra University School of Education and Allied Human Services is to prepare professionals in education, health, counseling, and therapeutic services, who will be scholarly in their academic pursuit and committed to social justice and democratic practice. These scholar-practitioners will be dedicated to reflective, participatory, and collaborative processes. They will be committed to and capable of working with diverse populations in a variety of social and cultural contexts and able to meet the challenges of a technologically complex society. We strive to create a diverse and inclusive learning environment in which members participate in, learn from, and help shape professional, local, national and international communities.

For the undergraduate component of the basic program, then, the goals of the School of Education and Allied Human Services include:

1. The cooperative education of students well-rounded both professionally and in the liberal arts;
2. The first professional training of entry-level professionals who will serve in the public and independent schools of the region and nation;
3. The development of analytic skills and sound judgments applied to content and also to professional issues; the ability to make warranted and thoughtful decisions about curriculum issues and student-related issues as well as issues relating to the conduct of the schools and the profession;
4. To set the groundwork for continued learning by the new professional, whether that learning is through job-related experiences or graduate study applicable toward permanent certification.

For those students whose basic professional education occurs on the graduate level, as in our M.S. in Education programs in secondary or elementary education, in special education, in reading or in counselor education, our goals are similar but not identical. For these graduate students, we regularly require the prior completion of an undergraduate degree either in the liberal arts or in business. Thus, the task of achieving a general education with its breadth and depth has been achieved either at Hofstra or at another university. We assume this task has already been successfully completed and devote the bulk of our efforts to the professional education of the graduate student.

Thus, for the graduate component of the basic programs, our goals include:

1. The education of a well-rounded individual in the professional and general education senses;
2. The professional training of entry-level professionals who will serve the public and independent schools of the area and nation;
3. The development of analytic skills and sound judgments applied to content and also to professional issues; the ability to make warranted and thoughtful decisions about curriculum issues and student-related issues as well as issues relating to the conduct of the school and the profession;
4. To set the groundwork for continued learning throughout the student’s professional career.

The goals of our advanced programs are given in greater detail in each department’s publications, but common to all are:

1. To further develop entry-level abilities through a basic professional program;
2. To provide specialized professional educational opportunities for persons with provisional or permanent certification;

3. To provide opportunities for career development for persons without preservice professional educational preparation, e.g., creative arts therapy, counseling, research and evaluation, and rehabilitation counseling;
4. To provide opportunities for career redirection to fully certified teachers, e.g., administration or supervision, counseling or such specialties as reading, special education and early childhood education;
5. To afford teachers the opportunities to study education as a discipline in depth as in the master's degree program in foundations of education.

The following departments and their programs make up the School:

Administration and Policy Studies
 Educational Administration
 Educational Studies Program
 Foundations of Education
 Reading
 Reading, Language, and Cognition
 Reading and Special Education
 Writing
 Counseling, Research, Special Education, and Rehabilitation
 Counseling
 Creative Arts Therapy
 Gerontology
 Marriage and Family Therapy
 Rehabilitation Counseling
 Research
 Program Evaluation
 Special Education
 Curriculum and Teaching
 Elementary Education
 Bilingual
 Early Childhood
 Mathematics, Science, and Technology
 Middle Level Extension 7-9
 Secondary Education
 Art (K-12)
 Bilingual
 Business
 English
 Foreign Languages
 Mathematics
 Middle Level Extension 5-6
 Music (K-12)
 Science
 Secretarial and Office Subjects
 Social Studies
 Speech Communication (K-12)
 Teaching of English as a Second Language (TESL)
 Health Studies, Sport Sciences, and Physical Education
 Athletic Training
 Community Health
 Exercise Specialist
 Health Administration
 Health Education

Managed Care
 School and Community Health Education
 School Health Education
 Teaching of Physical Education

RELATED UNIVERSITY SERVICES

For information on the Center for Special Education and Rehabilitation, see page 23, the Reading/Writing Learning Center, page 23 and for the Reading/Communications Resource Center, page 23. Other services and centers are listed under Facilities and Services, page 14.

ACCREDITATION AND CERTIFICATION

Hofstra University's School of Education and Allied Human Services programs are registered with the New York State Education Department (SED). Studies offered at the bachelors, masters, advanced certificates, and doctoral levels are provided in the following teaching areas: elementary (PreK-6), secondary (7-12), and special subjects (K-12). Nonteaching areas include pupil person services, educational administration, and health care services administrators.

Upon the successful completion of a Hofstra State approved teacher education program, students are eligible for the University's recommendation for New York State certification. Certification Applications must be submitted to the Certification Office the semester in which the student is graduating.

In addition to fulfilling educational requirements, the New York State Education Department requires that all prospective teachers being recommended from teacher education institutions, receive instruction relating to the nature and effects of alcoholic drinks, narcotics, habit-forming drugs, and the identification and reporting of child abuse and maltreatment. No student is recommended for certification without the completion of these requirements.

Currently, all prospective elementary PreK-6 and secondary 7-12 teachers are required to pass the New York State Teachers Certification Examinations (NYSTCE) administered by National Evaluation Systems, Inc. Prospective teachers of special subjects have the option of taking the Praxis II examinations administered by the Educational Testing Services, or the NYSTCE. Students must have scores for the Praxis II sent directly to the State Educational Department and the Certification Office 214 Mason Hall. Students should consult with their program adviser and/or the Certification Office regarding the appropriate examinations for their area of study.

New York State has interstate contracts with 34 other states and jurisdictions. Persons prepared in one of the contract states and who meet the contract requirements of the interstate agreement, are eligible for an initial certificate upon application with each individual state. New York State is also a member of the Northeast Common Market which offers a Northeast Regional Credential (NRC) to applicants. For additional information on inter-

state reciprocity, students should visit the Certification Office, 214 Mason Hall.

The School of Education and Allied Human Services at Hofstra is accredited by the National Council for Accreditation of Teacher Education (NCATE). The accreditation includes the basic and advanced levels of professional education programs offered within the unit.

Some states, not part of the interstate reciprocity program, offer either full or partial reciprocity privileges to persons who are graduates of NCATE accredited institutions. States not participating in either of the above reciprocity systems will accept certificate applications and evaluate them on an individual basis.

Students may obtain detailed and current information about certification requirements in various educational specializations from the School's Certification Office, Mason Hall, room 214.

SCHOOL OF EDUCATION AND ALLIED HUMAN SERVICES COURSES MAY NOT BE APPLIED TOWARD LIBERAL ARTS CREDIT UNLESS OTHERWISE NOTED. See page 48.

Programs

A program is a planned sequence of courses designed to develop the range of understanding and command of specialized competencies basic to a professional role in the schools. Programs offered by the School of Education are classified as either preprofessional or professional. The *preprofessional* programs are for students seeking *initial* teacher certification or certification as a teacher assistant, whether at the undergraduate level or the graduate level. *Professional* programs are designed for students already certified (provisional or permanent) or experienced as teachers (e.g., in private schools, in the Peace Corps, etc.) and who wish to pursue advanced studies in a specialized field of education.

The School of Education and Allied Human Services also offers minor programs to undergraduate students interested in education as an additional field of study and inquiry. Consult individual department for advisement.

To locate information about preparatory programs for teaching and other educational roles, consult one of the three charts that matches the current level of the candidate's preparation. Use the charts to identify the school and department offering the program of interest. Undergraduate students should consult Undergraduate Preprofessional Programs, above.

Noncertified graduate students should consult Graduate Preprofessional Programs, page 115.

Certified and in-service teachers and other school personnel should consult Professional Programs, page 116.

Undergraduate Preprofessional Programs

The School of Education and Allied Human Services is a professional school to which most undergraduate stu-

dents are admitted only after they have established a broad liberal arts foundation. Enrollment is open to students showing qualities which indicate potential as teachers of children and youth. Judgments concerning these qualities are accumulated in reports plus field-based experiences from several of the students' instructors, including faculty in liberal arts and education and cooperating teachers in the schools. Prospective teachers should obtain applications from the proper department in the School of Education even though initial enrollment may be in the Hofstra College of Liberal Arts and Sciences, New College, the Zarb School of Business or the School of Communication.

ENROLLMENT

Prospective teachers in the following fields enroll as a major in the School of Education: art, music, physical education, school health education, secretarial and office subjects.

Preparation for teaching in elementary schools requires dual enrollment in a Bachelor of Arts program in the College of Liberal Arts and Sciences*, New College or the School of Communication# in the department of the student's interest for the liberal arts subjects, and in the School of Education for completion of the professional education courses leading to the dual major.

Students preparing to teach in secondary schools enroll in the College of Liberal Arts and Sciences, New College or the Zarb School of Business as a major in a teaching content and minor in secondary education. The chart on page 114 is a guideline of teaching fields and their respective departments.

A student preparing to teach should, by the beginning of the sophomore year, select a major in the appropriate college. With an adviser from the chosen department, the student should develop an approved plan of study which satisfies the requirements of that department as well as the School of Education program. Students preparing to teach physical education or school health education should enroll in the Department of Health Studies, Sport Sciences, and Physical Education during the freshman year.

Frequently it is necessary for students to take more than the minimum 124 semester hours for graduation in order to meet the subject requirements of their academic department in the Hofstra College of Liberal Arts and Sciences, New College, the Zarb School of Business, or the School of Communication and the teacher education requirements of the School of Education and Allied Human Services.

PREREQUISITES FOR TEACHER CANDIDATES

Undergraduate students preparing to teach at the elementary or secondary level need to apply to the Department of

*HCLAS majors not acceptable as dual majors: Drama, Dance, Music, Fine Arts.

#School of Communication acceptable majors: Speech Communication and Education, Speech Communication and Rhetorical Studies.

Curriculum and Teaching in room 243 Gallon Wing at the beginning of the sophomore year.

Undergraduate students should plan with their liberal arts adviser to take their core and liberal arts major courses before the junior year. During the upper junior year and the lower senior year, elementary education majors will respectively need to plan to alternate a semester of mornings and a semester of afternoons in order to participate in K-12 schools. The upper senior year requires full-day student teaching.

Elementary education candidates should select a foundations of education course during the first semester of the sophomore year (FDED 111 or 127). They should also submit a Change of Major form (to declare two majors) to the Office of Financial and Academic Records. This form should be signed by program advisers in both areas of study. For admission, an overall grade point average of 2.5 or higher is required in liberal arts course work, as well as an overall 2.5 grade point average.

Secondary education candidates should register initially in FDED 111 or 127, SED 102 or CRSR 113, and SED 151. These courses may be taken in any order or concurrently; these courses fulfill prerequisite requirements for continued studies in the undergraduate secondary education professional sequence.

For enrollment in the secondary education program, following the completion of SED 102 and SED 151, a student must have an overall grade-point average of 2.5 or better to continue in the program. These courses must be completed with a grade of C- or better and the recommendation of the instructors secured.

Junior standing is a prerequisite to enrollment in all courses offered by the School of Education *except* ELED 41, SED 102, SED 151, all foundations of education and many physical education courses.

Student Teaching: is the final phase of the professional education sequence. Students must formally apply to the Office of Field Placement the semester before student teaching. The Office is located in 243A Gallon Wing in Mason Hall.

Applications for Fall student teaching are due March 1; applications for Spring student teaching are due October 1. Students should refer to their program as listed in the *Bulletin* for details on prerequisites and minimum grade point average requirements for student teaching.

THE SELECTION PROCESS

The School of Education and Allied Human Services has implemented a policy of careful initial and continuing selection of students and courses offered by the School. Generally, courses are *not* open to students who have not been accepted into the School of Education. Exceptions are courses in foundations of education, educational psychology and physical education.

At the end of the sophomore year students who have applied for enrollment in the School of Education will be assigned by the selection offices to one of three categories:

Accepted, meaning that an applicant may continue in teacher education at Hofstra;

Accepted provisionally, in Secondary Education, meaning that an applicant may continue work in professional education although specified deficiencies must be made up;

Rejected, meaning that an applicant may not enroll in any course offered by the School.

Students who have been accepted may be dropped from programs in education at a later date in cases where academic performance, judgments of field-experience supervisors and cooperating school personnel or other factors make such steps advisable.

UNIVERSITY DEGREE REQUIREMENTS

ASSOCIATE IN APPLIED SCIENCE: Specialization in Elementary Education; see page 186.

BACHELOR OF SCIENCE

The Department of Health Studies, Sport Sciences, and Physical Education offers the following programs leading to the Bachelor of Science degree:

Athletic Training
Community Health
Exercise Specialist
School and Community Health Education
School Health Education

For programs, see page 237.

BACHELOR OF ARTS

The Department of Curriculum and Teaching offers a program leading to the Bachelor of Arts degree with a dual major in elementary education and liberal arts or a minor in secondary education and major in liberal arts. See pages 187 and 340. Bilingual concentrations are offered. See pages 187 and 340.

BACHELOR OF SCIENCE IN EDUCATION

For the students taking programs (art, music, physical education and secretarial and office subjects) leading to the Bachelor of Science in Education degree, the following requirements must be fulfilled:

1. The successful completion of the required semester hours for the major and a cumulative grade-point average of 2.5 in work completed at Hofstra.
2. The liberal arts requirement for the specialization must be fulfilled.
3. There are two requirements that must ordinarily be completed in residence at Hofstra: the minimum semester hours in the field of specialization, and the last 30 semester hours. See specific program for requisites.
4. The following general requirements, as listed under each specialization:
ENGL 1-2 or placement examination†
Humanities
Natural science
Social science

†See University Degree Requirements, page 61, and major program for specific requirements.

Undergraduate Preprofessional Programs

Teacher candidates should obtain advisement from the proper department of the School of Education as well as from the department of their prospective teaching field.

<i>Professional Aim</i>	<i>School of Education Program</i>	<i>Department of Teaching Field</i>	<i>See Page</i>
TEACHING			
Art	Secondary Education	Fine Arts	341
Bilingual Education	Elementary Education Secondary Education	Curriculum and Teaching Curriculum and Teaching	187 340
Business Education, Business and Distributive Education	Secondary Education	School of Business	341
Elementary School, PreK-6	Elementary Education	Curriculum and Teaching	187
English	Secondary Education	English	342
Foreign Languages (French, German, Italian, Spanish, Russian)	Secondary Education	appropriate language	342
Mathematics	Secondary Education	Mathematics	343
Music	Secondary Education	Music	343
Physical Education	Physical Education	Health Studies, Sport Sciences, and Physical Education	237
Health Education	School Health Education	Health Studies, Sport Sciences, and Physical Education	238
Science (biology, chemistry earth science, general science, physics)	Secondary Education	appropriate science department	343
Secretarial and Office Subjects	Secondary Education	Curriculum and Teaching	341
Social Studies	Secondary Education	appropriate social science department	343
Speech Communication	Secondary Education	Speech Communication and Rhetorical Studies	344
Teacher Assistant	Elementary Education	Curriculum and Teaching	186
OTHER PROFESSIONAL SPECIALIZATIONS			
Athletic Trainer	Athletic Training	Health Studies, Sport Sciences, and Physical Education	240
Community Health	Community Health	Health Studies, Sport Sciences, and Physical Education	239
Health and Fitness Training	Exercise Specialist	Health Studies, Sport Sciences, and Physical Education	238

NOTE: A bilingual concentration is available in many of the above fields.

5. The major and additional requirements as stated under the field of study.

For programs, see pages 237 and 340.

Graduate Certificate Programs

The Department of Counseling, Research, Special Education, and Rehabilitation offers Advanced Certificates in

Consultation in Special Education, Deaf Education, Early Childhood Special Education, Postsecondary Transition Specialist, School Counselor Bilingual Extension, and Special Education Assessment and Diagnosis; Curriculum and Teaching offers an Advanced Certificate in Middle School Extension, grades 5-6; Middle School Extension, grades 7-9; Reading offers an Advanced Certificate in The Teaching of Writing.

For additional information, see pages 362, 347, 378.

Graduate Preprofessional Programs

Enroll in the Master of Science in Education Program

<i>Prospective Teaching Field</i>	<i>School of Education Program*</i>	<i>See Page</i>
Art	Secondary Education	344
Business Education, Business and Distributive Education	Secondary Education	344
Early Childhood Education (PreK-6 New York State Teacher Certification, PreK-3 specialization)	Elementary Education	188
Elementary School, PreK-6	Elementary Education	188
English	Secondary Education	344
Foreign Languages (French, German, Spanish, Russian)	Secondary Education	344
Mathematics	Secondary Education	344
Music	Secondary Education	344
Science (biology, chemistry, earth science and physics)	Secondary Education	344
Secretarial and Office Subjects	Secondary Education	344
Social Studies	Secondary Education	344
Special Education (emotional disturbance, learning disability, mental retardation, physical disability)	Special Education	359
Teaching of English as a Second Language (TESL)	Secondary Education	346

*The Elementary Education and Secondary Education programs are under the supervision of the Department of Curriculum and Teaching. Special Education is under the supervision of the Department of Counseling, Research, Special Education, and Rehabilitation.

Graduate Preprofessional Programs

These graduate degree programs provide preprofessional training leading to a Master of Science in Education degree and initial certification for elementary or secondary school teaching. Students matriculate in School of Education programs by application through the Graduate Admissions Office.

Master of Science in Education programs are designed for graduate students seeking entrance to the teaching field but who hold a baccalaureate degree in a field other than professional education. (Refer to the specific program for exceptions.) These programs are also offered in some nonteaching educational specializations. See page 117.

Persons already holding provisional or permanent certification as teachers and others of comparable educational preparation and experience (e.g., teaching in non-public schools, service in the Peace Corps or other acceptable experience) should select a graduate professional program, see page 116.

For additional information and application, contact the Graduate Admissions Office, 100 Hofstra University, Hempstead, N.Y. 11549.

MASTER OF SCIENCE IN EDUCATION

The School of Education and Allied Human Services offers programs leading to the degree of Master of Science in Education in the fields of specialization listed below.

Counseling
Early Childhood Education (PreK-6 New York State Teacher Certification, PreK-3 specialization)

Educational Administration
Elementary Education PreK-6
Foundations of Education
Program Evaluation
Reading
Rehabilitation Counseling
Secondary Education
Special Education
Teaching of English as a Second Language (TESL)

Students should consult with their faculty adviser to find out which program will meet their individual needs.

Foundations of education or special education, mental retardation, emotional disturbance, learning/physical disability specializations) candidates must hold a baccalaureate degree in a liberal arts field or in education.

Applicants should refer to the general University regulations for graduate degrees on page 71 and the specific degree requirements and programs described on the pages specified in the above chart.

All courses toward the Master of Science in Education degree must be completed with a grade of C or better. All graduate students must earn a cumulative grade-point average of 3.0 or better.

All candidates for a master's degree in education must successfully complete a departmental comprehensive examination or a substantive equivalent in the major area of study as determined by the appropriate department. The comprehensive examination is offered twice during the year, usually in October and March. Information about exact dates is available from each department near the beginning of each semester. It is the student's responsibility to be informed of the time and place of the examination. The master's degree in education will not

be conferred upon a candidate who fails this examination twice.

Graduate Professional Programs

The School of Education and Allied Human Services offers the following professional programs. Applicants may apply to the department office or to the Graduate Admissions Office.

The School of Education offers graduate professional programs leading to the degrees of Master of Arts, Master of Arts with a major in Education, Master of Science, Master of Science in Education and Master of Professional Studies. The School also confers Certificates of Advanced Study, Professional Diplomas, Doctor of Philosophy and Doctor of Education degrees. See programs described on the pages specified in the chart on page 117.

FIELDS RELATED TO EDUCATION

The following programs are for students who may not wish to become classroom teachers but are interested in related fields.

MASTER OF ARTS

Creative Arts Therapy
Health Administration
Marriage and Family Therapy

MASTER OF SCIENCE

Gerontology

MASTER OF SCIENCE IN EDUCATION

Rehabilitation Counseling

EDUCATIONAL SPECIALIZATIONS

The following programs are designed for teachers who already hold provisional certification who wish to pursue advanced studies in a specialized field, as well as permanent certification.

These programs are designed to help in-service teachers improve their competency through the further acquisition of skills and analysis of perspectives in their special areas and through exploratory experiences in related areas of education. Others are designed to provide preparation for specialized positions such as public school principals and superintendents, school counselors, educational research specialists and reading specialists.

MASTER OF ARTS: MAJOR IN EDUCATION

The programs listed below are designed to provide advanced study in these fields for those who already hold provisional certification as teachers and for *others of comparable educational preparation and experience (e.g., teaching in nonpublic schools, service in the Peace Corps or other acceptable experience). Programs are offered in the following:

Early Childhood Education
Elementary Education

Mathematics, Science, and Technology
Reading, Language, and Cognition
Secondary Education
Special Education
Teaching of Writing

Applicants should refer to the general University regulations for graduate degrees on page 71 and the specific degree requirements and programs described on the pages specified in the chart on page 117.

All courses toward the Master of Arts degree with a major in Education must be completed with a grade of C or better. All graduate students must earn a cumulative grade-point-average of 3.0 or better.

All candidates must successfully complete a departmental comprehensive examination for the degree or the substantive equivalent as determined by the major department. The comprehensive examination is offered twice during the year, usually in October and March. Exact dates are announced by each department near the beginning of each semester. It is the student's responsibility to be informed of the time and place of the examination. The degree will not be conferred upon a candidate who fails this examination twice.

MASTER OF SCIENCE

Students working toward the Master of Science and possessing a Bachelor's degree in physical education, will receive a Master of Science degree in Physical Education.

MASTER OF SCIENCE IN EDUCATION

Students with teaching experience wishing to take advanced degree programs in another teaching area, supervisory, administrative, pupil personnel or research programs should enroll in this degree program.

Programs are offered in the following:

Bilingual Elementary Education
Bilingual Secondary Education
Counseling
Early Childhood Special Education
Educational Administration
Foundations of Education (see below)
Health Education
Program Evaluation
Reading
Reading and Special Education
Rehabilitation Counseling
Special Education (see below)
Special Education and Art Therapy
Teaching of English as a Second Language (TESL)

Foundations of education or special education (mental retardation, emotional disturbance, learning or physical disability specializations) candidates must hold a baccalaureate degree in a liberal arts field or in education.

*Students enrolled in the Master of Arts program who do not have provisional teaching certification, cannot be recommended by Hofstra for the Provisional/permanent certificate. Application for the initial certificate must be made on their own to the State Education Department.

 Graduate Professional Programs—Educational Specializations

*Professional Aim**Degree and Page Numbers*

TEACHING

Bilingual Elementary Education	M.S. in Education, page 189
Bilingual Secondary Education	M.S. in Education, page 345
Early Childhood Education	M.A.: Education, page 190
Early Childhood Special Education	M.S. in Education, page 360
Elementary School Teaching	M.A.: Education, page 189
Health Education	M.S., page 243
Mathematics, Sciences, and Technology	M.A.: Education, page 190
Physical Education	M.S., page 244
Reading Teacher	M.S. in Education, page 326
Reading-Special Education	M.S. in Education, page 326
Reading Instructor (college or university)	Ed.D., page 328; Ph.D., page 329
Secondary School Teaching	M.A.: Education, page 347
Special Education	M.A.: Education, page 362; M.S. in Education, page 358; M.P.S., page 359
Special Education and Art Therapy	M.S. in Education, page 361
Teaching of English as a Second Language (TESL)	M.S. in Education, page 346
Teaching of Writing	M.A.: Education, page 377

PUPIL PERSONNEL SERVICES

Guidance Counselor	M.S. in Education, Certificate of Advanced Study, Professional Diploma, page 164
School Psychologist	Ph.D. (Department of Psychology), page 313

SCHOOL ADMINISTRATION

Supervision

Academic and Special Subjects

Certificate of Advanced Study, page 180
Ed.D., page 181

Reading

Professional Diploma, page 327; Ed.D., page 328

Special Education

Professional Diploma, page 359

School Principal

Elementary or Secondary

Certificate of Advanced Study, Professional Diploma, page 180; Ed.D., page 181

District Superintendent

Certificate of Advanced Study, Professional Diploma, page 180; Ed.D., page 181

Advanced Professional Training in Educational Administration

M.S. in Education, page 180

RESEARCH IN EDUCATION

Program Evaluation

M.S. in Education, page 337

Reading

Ph.D., page 329

OTHER EDUCATIONAL SPECIALIZATIONS

Foundations of Education

M.S. in Education, page 223

Rehabilitation Counseling

M.S. in Education, page 332

OTHER PROFESSIONAL SPECIALIZATIONS

Consultation in Special Education

Advanced Certificate, page 362

Creative Arts Therapy

M.A., page 168

Deaf Education

Advanced Certificate, page 363

Early Childhood Special Education

Advanced Certificate, page 363

Family Therapy

Certificate, page 285

Gerontology

M.S., page 235

Health Administration

M.A., page 242

Managed Care

Professional Diploma, page 244

Marriage and Family Therapy

M.A., page 284

Marriage and Family Therapy

Professional Diploma, page 285

Middle School Extension, grades 5-6

Advanced Certificate, page 347

Middle School Extension, grades 7-9

Advanced Certificate, page 191

Postsecondary Transition Specialist

Advanced Certificate, page 363

School Counselor Bilingual Extension

Advanced Certificate, page 165

Sex Counseling

Advanced Certificate, page 165

Special Education Assessment and Diagnosis

Advanced Certificate, page 363

Teaching of Writing

Advanced Certificate, page 378

Applicants should refer to the general University regulations for graduate degrees on page 71 and the specific degree requirements and programs described on the pages specified in the chart on page 117.

All courses applied toward these master's degrees in education must be completed with a grade of C or better; all graduate students must earn a cumulative grade-point average of 3.0 or better. A student who receives less than a C- will be dropped from the program. All graduate students must earn a cumulative grade point average of 3.0 or better. A minimum grade point average of 3.0 is required for graduation.

All candidates must successfully complete a comprehensive examination for the degree or the substantive equivalent as determined by the major department. The comprehensive examination is offered twice during the year, usually in October and March. Exact dates are announced near the beginning of each semester. It is the student's responsibility to be informed of the time and place of the examination. The degree will not be conferred upon a candidate who fails the examination twice.

MASTER OF PROFESSIONAL STUDIES

Students working toward a Master of Science in Education in Special Education and possessing a Master of Science in Education degree in a related field will receive a Master of Professional Studies degree.

ADVANCED STUDY PROGRAMS

The following programs are designed to provide advanced study for those who hold a master's degree.

POST-MASTER'S DEGREE STUDY

Family Therapy
Sex Counseling

CERTIFICATE OF ADVANCED STUDY PROGRAMS

Counseling
Educational Administration
Foundations of Education

PROFESSIONAL DIPLOMA PROGRAMS

Counseling
Managed Care
Marriage and Family Therapy
Educational Administration
Reading
Special Education

Doctoral Programs

The School of Education offers the following doctoral programs:

DOCTOR OF EDUCATION

Educational Administration
Reading, Language, and Cognition; and
Reading, Language, and Cognition/Bilingual/Bicultural

DOCTOR OF PHILOSOPHY

Reading, Language, and Cognition; and
Reading, Language, and Cognition/Bilingual/Bicultural

Applicants should refer to the general University regulations for the doctoral programs on page 73 and the specific degree requirements and programs listed in the appropriate departments.

School of Law

Office Telephone: (516) 463-5916

Stuart Rabinowitz, *Dean*

M. Patricia Adamski, *Vice Dean*

Judith F. Anspach, *Director of the Law Library*

Michael J.K. Schiumo, *Senior Assistant Dean for Career Services*

Daniel Ritter, *Senior Assistant Dean for Law Alumni Affairs and External Relations*

Barbara T. Pace, *Senior Assistant Dean for Student Affairs*

Amy Engle, *Assistant Dean for Admissions*

Nancy Modell, *Assistant Dean for Financial Aid*

The School of Law, now in its twenty-eighth year of operation, has an enrollment of approximately 810 students in full-time first, second and third year programs. These students hold degrees from over 150 institutions throughout the nation. The faculty, including the Dean, Vice Dean, and Director of the Law Library numbers 43.

The law library contains over 445,000 volumes including volume equivalents and is served by a staff of 24.

After the first-year curriculum, the course of studies is elective with the exception of four courses. The curriculum is designed to provide a broad based legal education that will equip students to practice in every state and federal court in the nation. The School publishes the *Hofstra Law Review*, the *Hofstra Labor Law Journal*, and the *Hofstra Law and Policy Symposium*.

The School occupies its own building on the Hofstra University campus. The building is air conditioned and contains, in addition to classrooms, seminar areas and the law library, student lounges and study rooms, a placement complex, administrative and individual faculty offices. An additional building, located across the street from the Law School, houses the School's clinical programs and expanded Career Services Office. Learning takes place not only in the classroom and clinical settings, but also at frequent special lectures when prominent judges, scholars and practitioners address students and faculty, and during more informal exchanges among faculty and students in faculty offices and student lounges.

The School of Law is accredited by the American Bar Association, entitling its graduates to qualify for practice in any state in the Union, and is a member of the Association of American Law Schools.

The School has its own bulletin. For further information or application, call or write to the School of Law.

ACADEMIC CHAIR AND DISTINGUISHED PROFESSORSHIPS

For information, see page 400.

THE ALEXANDER M. BICKEL DISTINGUISHED PROFESSORSHIP IN COMMUNICATION LAW is held by Professor Jacob.

THE ANDREW M. BOAS AND MARK L. CLASTER DISTINGUISHED PROFESSORSHIP IN CIVIL PROCEDURE is held by Dean Rabinowitz.

THE RICHARD J. CARDALI DISTINGUISHED PROFESSORSHIP IN TRIAL ADVOCACY is held by Professor Kessler.

THE EDWARD F. CARLOUGH CHAIR IN LABOR LAW is held by Professor Schmertz.

THE MAURICE A. DEANE DISTINGUISHED PROFESSORSHIP IN CONSTITUTIONAL LAW is held by Professor Dolgin.

THE JACK AND FRED A. DICKER DISTINGUISHED PROFESSORSHIP IN HEALTH CARE LAW.

THE ADOLPH J. AND DOROTHY R. ECKHARDT DISTINGUISHED PROFESSORSHIP IN CORPORATE LAW is held by Vice Dean Adamski.

THE PETER S. KALIKOW DISTINGUISHED PROFESSORSHIP IN REAL ESTATE LAW is held by Professor Silverman.

THE JOSEPH KUSHNER DISTINGUISHED PROFESSORSHIP IN CIVIL LIBERTIES LAW is held by Professor Leon Friedman.

THE HOWARD LICHTENSTEIN DISTINGUISHED PROFESSORSHIP IN LEGAL ETHICS is held by Professor Monroe Freedman.

THE HARRY RAINS DISTINGUISHED PROFESSORSHIP IN ARBITRATION AND ALTERNATIVE DISPUTE SETTLEMENT LAW is held by Professor Bush.

THE RIVKIN, RADLER & KREMER DISTINGUISHED PROFESSORSHIP IN ENVIRONMENTAL LAW is held by Professor Ginsberg.

THE ERIC J. SCHMERTZ DISTINGUISHED PROFESSORSHIP IN PUBLIC SERVICE AND PUBLIC LAW is held by Professor Lane.

THE MAX SCHMERTZ DISTINGUISHED PROFESSORSHIP is held by Professor Agata.

THE SIDNEY AND WALTER SIBEN DISTINGUISHED PROFESSORSHIP IN FAMILY LAW AND TORTS is held by Professor Gregory.

THE BENJAMIN WEINTRAUB DISTINGUISHED PROFESSORSHIP IN BANKRUPTCY LAW is held by Professor Resnick.

THE SIGGI B. WILZIG DISTINGUISHED PROFESSORSHIP IN BANKING LAW is held by Professor Mahon.

School for University Studies

Students should consult the *Class Schedule* for specific offerings before registering for their programs.

Office: 202 Roosevelt Hall, Telephone: (516) 463-5840

David C. Christman, *Dean*

Heidi Contreras, *Assistant Dean*

Ignacio L. Götz, *Director, Freshman Division and
Program for Academic Learning Skills (PALS)*

Linda De Motta, *Assistant to the Director,
Program for Academic Learning Skills (PALS)*

Douglas R. Friedlander, *Coordinator of the Writing
Program*

Adrienne Rubin, *Teaching Administrator,
Transfer Division,*

Jodi Standrowicz, *Administrative Associate*

Hofstra University has traditionally sought to serve students with different academic needs. In a world increasingly aware of differences in culture, language and learning style, the School for University Studies extends this tradition to students with particular academic challenges and to those who need different arrangements to complete their undergraduate studies. Currently the School for University Studies has one major program, the Freshman Division, which also encompasses the Program for Academic Learning Skills (PALS). Additional divisions are planned for the School.

Liberal Arts Courses, Non-Liberal Arts Courses and Nondegree Courses

All courses, workshops and Independent Projects sponsored by any of the divisions of the School for University Studies carry college credit. In some instances, this credit does not count towards the total number of credits required for a degree from Hofstra University. Courses, workshops and projects without degree credit are identified in the addendum to the Hofstra University *General Bulletin* issued by the divisions of the School for University Studies.

Courses, workshops and projects with degree credit are of two types: those within the liberal arts and those outside the liberal arts. These two types of courses are identified in the addendum to the Hofstra University *General Bulletin* issued by the divisions of the School for University Studies.

Liberal arts courses, workshops and projects are those which emphasize theory, history, methods of inquiry, concepts and underlying assumptions of the traditional and emerging liberal arts disciplines. These traditional and emerging disciplines often are grouped under the general designations of the humanities, natural sciences and mathematics, the social sciences, the performing arts and interdisciplinary studies (when multiple disciplinary perspectives are brought to the study of natural and/or human phenomena). Hence these liberal arts offerings

“liberate” their participants from immediate constraints of time and place through an emphasis on intuiting, imagining and analyzing the consequences and accomplishments of human perceptions of the natural and social worlds.

Non-liberal arts courses, workshops and projects take a more pragmatic approach, emphasizing, instead, skills and information of an immediately practical nature.

THE FRESHMAN DIVISION

The Freshman Division aims to minimize the risk of poor academic performance by applicants during their initial semesters in college and to prepare these students for full participation in one of the degree-granting undergraduate programs at the University.

Applicants are admitted to the Division after careful individual screening and evaluation by the Hofstra University Admissions Office and the faculty of the Division. After acceptance, an agreement is signed by both the student and the University specifying their respective commitments. The number of students accepted is limited and normally students remain in the Division for a minimum of one academic year (two semesters).

The Division seeks to accomplish its goals through a broad assignment of instructional resources designed especially for its students. Full-time members of the regular University faculty are normally responsible for the academic core and for student advisement. Additional members of the University’s faculty also offer courses for the Division as needed and/or invited. In their work with Division students, the faculty is assisted by a team of selected advanced students cooperating as “peer-teachers.” Special tutoring is available on a voluntary basis to Division students requesting and needing it. Students can also make full use of all the resources of the University outside the program, including the Library, Physical Fitness Center, health services, professional counseling services and various art, drama and communication workshops. The academic program includes a “Core Course,” a writing course, seminars, and the possibility, under advisement, of auditing and enrolling in courses in other units of the University for credit as well as in individual study projects under the guidance and supervision of faculty.

Requirements and Evaluation

Core Courses, Writing Workshops and other courses reserved for Division students have no set number of credits a student must complete in order to pass the course. However, students must earn a minimum of 4 credits in the Core and 1 credit in the Writing Workshop as part of the eligibility requirements for continuation in the School and University. For the student’s official aca-

demographic record, work is recorded as “satisfactorily completed” (Pass) only if its quality is at a normal, acceptable collegiate level (“C” or better). Other Division and School courses carry a more traditional grading system. Course work taken at other academic units of the University outside the Division is graded according to the grading system used by the academic unit offering the course, and the grades are recorded on the student’s official academic record.

At the end of each of the two regular semesters, the student prepares a self-evaluation which is reviewed by the student’s adviser and the Division’s faculty. This self-evaluation is coupled with the evaluations the student has received from faculty for that semester and used as a basis for advisement.

At mid-year (January for students entering in the Fall, June for students entering in the Spring), the student’s adviser and the Division’s faculty prepare an academic progress report, a copy of which is automatically forwarded to the student. This mid-year progress report is based on the student’s academic work, self-evaluations and faculty evaluations; appended to the report is a statement from the Director of the Division and the faculty assessing the student’s chances of gaining continuance in a degree-granting undergraduate program at the University by the sophomore year.

At the end of the year (June for students entering in the Fall, January for students entering in the Spring), the Division faculty reviews each student’s work, again based on course performances, self-evaluations and faculty evaluations. Individual recommendations for continuance in a degree-granting program at the start of the next academic year (or of the Spring semester for students having entered in the previous Spring) are made to the School’s Dean and the Academic Records Committee of the University. In some cases, a student may be obliged to remain in the Division beyond this first year. In such cases, a further final evaluation of the student’s work is also submitted.

Minimum performance necessary to be *considered* for continuance in a degree-granting undergraduate program at Hofstra is:

- 1) satisfactory completion of most work attempted in the Division, including at least 4 semester hours in the Core Course. These must include at least some credit from examinations;
- 2) satisfactory completion (“C” or better, or the equivalent in Pass/Fail courses) of at least two courses (minimum six credits) in a baccalaureate program at Hofstra during the student’s stay in the Division;
- 3) reasonable progress toward the satisfaction of the Writing Requirement (see next section);
- 4) a grade point average (GPA) and completion ratio compatible with minimum University standards;
- 5) finally, the faculty of the Freshman Division must be satisfied with the student’s academic progress.

Writing Requirement

Students in the Freshman Division of the School for University Studies are expected to enroll in a fall Writing Workshop concurrent with the Core Course and to earn a minimum of 1 out of 2 credits. They are then expected to enroll in a spring Thematic Writing Course and earn a grade of “C” or better.

Students from the Freshman Division who have successfully completed the Division’s program and transfer to New College follow the requirements for transfer students to that unit.

Students from the Freshman Division who have successfully completed the Division’s program and transfer to another school or college within the University must fulfill the following requirements to earn the equivalent of English 1:

- 1) earn at least 4 out of the 6 credits (or the equivalent) in the Core Course;
- 2) earn at least 1 credit in the fall Writing Workshop taken concurrently with the Core Course;
- 3) earn a grade of “C” or better in a spring Thematic Writing Course and a positive recommendation from the instructor.

These students must still take the English Department’s Writing Proficiency Examination and English 2. Students who do not complete the Division’s writing requirements listed above must take English 1, the Writing Proficiency Examination, and English 2.

Program for Academic Learning Skills (PALS)

Over the years Hofstra University has been proud of its commitment to serve highly qualified students who need a unique environment to realize their potential. The professional staff of the Program for Academic Learning Skills (PALS) extends this commitment and provides this environment to a specific group of potential college students who have been traditionally identified as learning disabled. Course grades and test results have not always reflected the true potential of many learning disabled students.

For certified learning disabled individuals accepted to Hofstra University other than through the School for University Studies, the Program provides auxiliary aids and academic adjustments free of charge.

In addition, among applicants whose acceptance may be initially limited to the School for University Studies, the Program for Academic Learning Skills (PALS) seeks candidates with substantially higher than average intellectual ability, with emotional stability, who are willing to work very hard and who are socially mature, but who have experienced a variety of learning disabilities. PALS believes that these difficulties do not always stand in the way of academic success, nor should they stand in the way of entrance to a university community. The Program, there

fore, concentrates on selecting the best applicants and on enhancing the skills that help them achieve academic success at Hofstra University.

Operation of the Program

Normally candidates are accepted into PALS for a period of one academic year. They are full-time, matriculated students of the University. Students in the Program enroll for a minimum of 12 credits per semester. Their academic work allows the same options as students in the Freshman Division of the School of University Studies.

In addition, students normally meet with an academic learning specialist at least once a week; they also participate in specialized small group workshops during the year. These workshops are designed to enhance the student's strengths and to help them develop the requisite skills depending on their special area of need. These workshops receive academic credit but not in the liberal arts.

During the student's stay in the Program, the PALS faculty and staff establish contact with the student's instructors in University courses. If needed and/or desirable, PALS students are permitted to take their course examinations without the pressure of time and under the supervision of the staff in the Program. Books-on-tape, note-takers, word processors, and tutors are available as needed.

Aside from the skills workshops and other services designed to meet each student's needs, PALS students are able to participate in all activities open to qualified undergraduate students at the University. At the end of their year in the Program, students are able to continue at the University if their academic performance is judged to be satisfactory by the standards applicable to all Freshman Division students. These standards include completion of most work in the Program (including a minimum of four credits in a Core Course), satisfactory performance in at least two courses at the University (outside the Division), distinct progress in the acquisition of skills necessary for academic success at the University, and a grade point average (GPA) and completion ratio compatible with minimum University standards.

Staff

The Program is part of the Freshman Division of the School for University Studies, which is responsible for its administration. Within the Division, PALS has its own professional staff of teachers qualified in the area of learning disabilities.

Admission to the Program

The Freshman Division, which administers PALS, has always conducted a highly individualized admissions process. Candidates are offered the opportunity of applying to PALS if their admissions credentials suggest their need for the resources and environment of the School for University Studies. Besides the materials submitted with the original application to the University, candidates are

asked to submit any and all materials describing the specific learning disabilities. These must include the result of the Weschler Adult Intelligence Scale (WAIS) administered within one year of the application.

Once all these materials are on file, the applicant may be invited for an interview. At that time, applicants may be expected to demonstrate their writing ability. Shortly after this interview, an admissions decision is made. Acceptable candidates are notified by the Admissions Office.

THE TRANSFER DIVISION

Similar to the Freshman Division, the Transfer Division aims to eliminate a previous pattern of poor academic performance by applicants which may have occurred during their initial semesters in college and to prepare these students for full participation in one of the degree-granting undergraduate programs at the University.

Applicants are admitted to the Transfer Division after careful individual screening and evaluation by the Hofstra University Admissions Office and professional staff of the Transfer Division. After acceptance, an agreement is signed by both the student and University specifying their respective commitments. The number of students accepted is limited, and normally students remain in the Transfer Division for a minimum of one academic year (two semesters).

The Transfer Division seeks to accomplish its goals through a broad assignment of instructional resources designed especially for its students. Full-time members of the University faculty are normally responsible for the academic core and for student advisement. Additional members of the University's faculty also offer courses for the Transfer Division as needed and/or invited. In their work with the Transfer Division students, the faculty is assisted by a team of selected advanced students cooperating as "peer-teachers." Student can also make full use of all the resources of the University outside the program, including the Library, Physical Fitness Center, health services, professional counseling services and various art, drama and communications workshops. Under academic advisement, Transfer Division students may also undertake individual study projects with their faculty and may enroll in courses within the degree granting programs of the University.

The Transfer Division begins with an Orientation Session. The academic calendar is divided into four quarters or sessions of seven and a half weeks each, the beginning, ending and vacation dates corresponding with those of the University's Fall and Spring semesters. The academic program includes a "Core Course," a writing course, seminars, and the possibility, under advisement, of enrolling in courses in other units of the University as well as individual study projects under the guidance and supervision of the faculty.

Requirements and Evaluation

All students work in the Transfer Division receives a written evaluation by a faculty member. Core Courses for

Transfer Division students have no set number of credits a student must complete in order to pass the Course. However, students must earn minimally four out of a possible six credits in the Core Course. Only work in the Core Course that is completed at a grade of C or better will be recorded on the student's transcript. Students must also receive a grade of C or better in the Writing Workshop and Thematic Writing course as *part* of the eligibility requirements for continuation in the School and University. For the student's official academic record, the Core Course is recorded as "satisfactorily complete" only if its quality is at a normal, acceptable collegiate level ("C" or better). All other course work taken at the School for University Studies and other academic units are graded according to the grading system used by the academic unit offering the course, and the grades are recorded on the student's official academic record.

At mid-year (January for students entering in the Fall, June for students entering in the Spring), the Transfer Division's faculty prepares an academic progress report, a copy of which is forwarded to the student. This mid-year progress report is based on the student's academic work and includes a statement from the staff of the Transfer Division and the faculty assessing the student's chances of gaining continuance in a degree-granting undergraduate program at the University.

At the end of the year (June for students entering in the Fall, January for student's entering in the Spring), the Transfer Division faculty reviews each student's work, again based on course performances. Individual recommendations for continuance in a degree-granting program at the start of the next academic year (or of the Spring Semester for students having entered in the previous Spring) are made to the School's Dean and the Academic Records Committee. In some cases, a student may be obliged to remain in the Transfer Division beyond the first year. In such cases, a further final evaluation of the student's work will also be submitted.

Students who successfully complete the curriculum of the Transfer Division and who receive a positive recommendation from the Dean and faculty of the School for University Studies are permitted to transfer to any other school or college within Hofstra University providing they meet the entrance requirements of that school or college.

Minimum performance necessary to be *considered* for continuance in a degree-granting undergraduate program at Hofstra are:

- 1) satisfactorily complete most work attempted in the Division, including at least 4 semester hours in the Core Course; these must include at least some credit from examinations;
- 2) earn a grade of C or better in the *Writing Workshop* and *Thematic Writing* course;
- 3) achieve a grade point average (GPA) and completion ratio compatible with minimum University standards;

- 4) receive a satisfactory evaluation of academic progress from the faculty of the Transfer Division and the Dean of the School for University Studies.

Students are offered an opportunity to evaluate courses and programs within the Transfer Division. The evaluation is used by the faculty, the Transfer Division's staff, and the School's Dean to improve individual courses and make the Transfer Division more responsive to its students' needs and interests.

The Writing Program of the School for University Studies has two components: expository and scholarly writing. Both forms of writing are expected to be clear, grammatically correct and well organized. In scholarly writing, students are also expected to develop the ability to locate, use, interpret, and document appropriate library and other sources.

Students in the Transfer Division of the School for University Studies are expected to enroll in a fall Writing Workshop concurrent with Core enrollment. They are then expected to enroll in spring Thematic Writing course. Students must earn a grade of C or better in both courses as a condition for continuance at Hofstra University.

When students matriculate from the Transfer Division in a degree program at the University, they must fulfill the writing requirements of the school or college in which they enroll.

New College

At New College, students must satisfy the Expository and Scholarly aspects of the New College Writing Requirement. Students from the Transfer Division who have successfully completed the Division's program and wish to transfer to New College must fulfill the following requirements:

- 1) To complete the Expository Writing Aspect, students must receive a satisfactory evaluation on the New College Exit Essay, which can be submitted in a course designated as "Intensive Writing."
- 2) To complete the Scholarly Writing Aspect, students must submit two papers, approved by two different full-time members of the College faculty, that fulfill the College standard for research.

Hofstra College of Liberal Arts and Sciences

At the Hofstra College of Liberal Arts and Sciences (HCLAS) and the schools for which HCLAS administers this requirement (The Zarb School of Business, the School of Education, and the School of Communication), students are required to pass *English 1*, *English 2*, and the English Department's *Writing Proficiency Examination*.

Students from the Transfer Division who have successfully completed the Division's program and who wish to transfer to HCLAS or a school at the University whose writing requirements are administered by HCLAS (the Zarb School of Business, the School of Education, and the School of Communication) must fulfill the following requirement to earn the equivalent of *English 1*:

- 1) earn at least four of a possible six credits in the Core Course
(Only work in the Core Course that is complete with a grade of C or better will be recorded on the student's transcript.)
- 2) Earn a grade of C or better in both the Writing Workshop and the Thematic Writing course.

Students who complete the above requirements will have completed the equivalent of English 1; however, they must still take the English Department's *Writing Proficiency Examination* and *English 2*. (Please note that English 2 may be satisfied for some transfer students through successful

course completion at a prior college or university. For these students, the *Writing Proficiency Examination* is still required.)

The Degree Division of the School for University Studies

Students who have successfully completed the Transfer Division program and who wish to transfer to the Degree Division to obtain their B.A. degree normally have met the writing requirement of the Degree Division. (Note that students in the Degree Division normally attend the University on a part-time basis.)