Hofstra University Robert Noyce Scholarship Program
REFERENCE FORM

The person whose name appears below has applied for the NSF-funded Noyce Scholarship Program for Mathematics Teaching at Hofstra University. The Noyce Scholarship Program would like your help in determining: (1) if the applicant has the potential to develop into a talented secondary school mathematics teacher and (2) what we can do to help him or her acquire the specific skills necessary to excel particularly in a high-need school. Please respond to each item below in accordance with direct observation of the applicant relative to mathematics and mathematics education. This reference form is to be returned to the applicant in a sealed and signed envelope. We appreciate your assistance.

Name of Applicant: ____________________________________________________________

RATING SCALE

A  Sufficent to perform as a teacher
B  Could perform as a teacher with improvement
C  Not sufficient to perform as a teacher
D  No basis for judgment

<table>
<thead>
<tr>
<th></th>
<th>Oral Communication</th>
<th>Listening Skills</th>
<th>Reading Skills</th>
<th>Writing Skills</th>
<th>Empathy</th>
<th>Organization</th>
<th>Time Management</th>
<th>Attendance and Punctuality</th>
<th>Initiative</th>
<th>Scholarship</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>The applicant uses language accurately and communicates clearly and concisely.</td>
<td>The applicant listens attentively and demonstrates understanding of what he/she has heard.</td>
<td>The applicant comprehends written instructions and other complex written information.</td>
<td>The applicant writes in a manner that is clear and grammatically correct.</td>
<td>The applicant demonstrates concern for people in various situations.</td>
<td>The applicant identifies specific tasks, collects appropriate information, and generally functions in a logical and productive manner.</td>
<td>The applicant organizes time so that tasks undertaken are completed in accordance with a schedule that he/she has predetermined or agreed to accept.</td>
<td>The applicant consistently keeps appointments and arrives on time.</td>
<td>The applicant identifies situational needs and acts promptly.</td>
<td>The applicant analyzes, synthesizes and applies information to the solution of specific problems.</td>
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11. **Persistence** - The applicant, after having identified specific tasks, continues to pursue those tasks until they are accomplished.

12. **Leadership** - The applicant helps others accomplish specifically identified tasks through direction and example.

13. **Self-Confidence** - The applicant demonstrates faith in his/her convictions in the face of adversity.

14. **Willingness to Accept Feedback** - The applicant considers the suggestions of others, and incorporates them, as appropriate, into the way he/she functions.

15. **Consistence** - The applicant regularly demonstrates behavior that is appropriate to the situation.

16. **Tolerance** - The applicant can accept the views of others and integrate them with his/her own.

In what capacity have you known the applicant?

For how long have you known the applicant?

*Please include any additional comments on a separate sheet.*

**Reference Information:**

Name ________________________________________________________________

Position ___________________________ Institution __________________________

Address ______________________________________________________________

Phone Number __________________________ E-mail __________________________

Signature _____________________________________________________________ Date __________

**Hofstra University Robert Noyce Scholarship Program for Mathematics Teaching**