PAPERLESS

BUDGET WEEKEND

April 16-18, 2010

STUDENT GOVT.
WHY PAPERLESS?

50 Page Proposal
100 Clubs Submitted Last Year
Approps Members Received a copy of Each Proposal
10 Members at Budget Weekend

50 x 100 = 5,000 sheets of paper
5,000 x 10 = 50,000 sheets of paper

Saturday, February 27, 2010
WHY PAPERLESS?

200 Sheets = Flyers
WHAT IS BUDGET WEEKEND?

Appropriations Committee takes 2 days (12-18 hours) to review all budget submissions and allocate a budget to each club*. Budget Weekend proposals are used to request funds for the entire academic year.

Saturday, February 27, 2010
WHAT WE’RE LOOKING FOR...

Events Organized by Semester
Subtotaled Events
Grand Total for the Year
Fundraisers/Most Successful Events
Supporting Documentation
Clear & Concise
HOW TO WRITE A BUDGET PROPOSAL

youtube.com/HofstraSGA
PROCESS FOR SUBMISSION

Typed in Word or Pages
Pictures or Scanned Quotes
Export to PDF
Email it to Appropriations

Saturday, February 27, 2010
PROCESS FOR SUBMISSION

Pictures or Scanned Quotes

Lower Level of Axinn Library
Scan & Email to yourself
OR Scan to USB!

Saturday, February 27, 2010
PROCESS FOR SUBMISSION

Export to PDF
PROCESS FOR SUBMISSION

Email it to Appropriations

Subject Line: CLUB NAME Proposal

Budget.Weekend@gmail.com
IMPORTANT DATES

March 1-5, 2010 - Budget Proposal Assistance
March 8, 2010 at 9AM - Begin to Submit Budget Proposals
March 26, 2010 by 5PM - Last Day to hand in Budget Proposal
April 9, 2010 - ABSOLUTE last day to hand in a Budget Proposal
April 16-17, 2010 - Budget Weekend
April 20, 2010 - Budget Weekend Senate Meeting
STUDENT GOVERNMENT CLUB CONGRESS

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Saturday, February 27, 2010