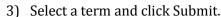
Faculty Services Faculty Brief Class Roster

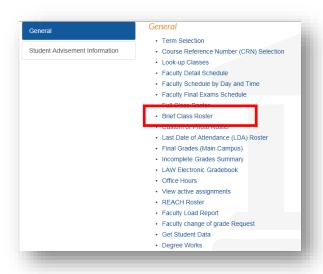
1) After login to the My.hofstra.edu portal, click the Hamburger icon and select

2) Under the "General" category select BRIEF CLASS ROSTER



Faculty Services

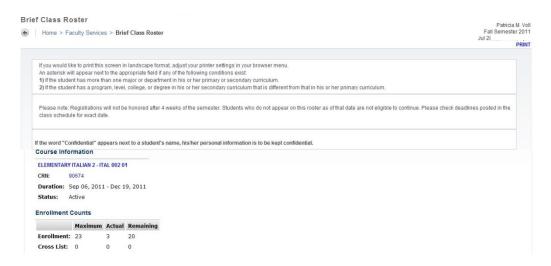




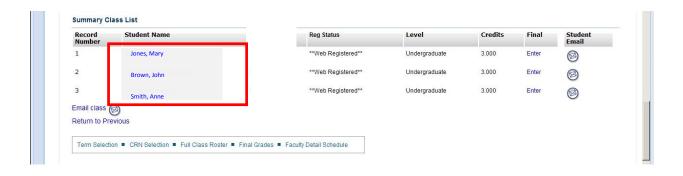
4) Next select your course and click Submit



Your Brief Roster will appear with Course and Enrollment Information Listed first.



Just below will be a listing of students enrolled in this class along with detailed information for each. Click a Student's name to view address, email and phone information.



5) Email the class by clicking the icon at the bottom of the roster or email a specific student by clicking the email icon in the right column.



To return to the faculty menu, click the Hamburger icon



and select

Faculty Services