

# FAX COVER SHEET

Date: \_\_\_\_\_

To: Hofstra University Continuing Education

Fax: (516) 463-4836

From: \_\_\_\_\_  
(Student Name)

Re: Student Registration

PLEASE PRINT CLEARLY.

**\*Denotes required fields**

## Course Registration

☐ FALL \_\_\_\_\_ ☐ SPRING \_\_\_\_\_ ☐ SUMMER \_\_\_\_\_



**HOFSTRA UNIVERSITY®**  
CONTINUING EDUCATION

\*Student's Last Name \*First Name M.I. ☐ M / ☐ F Male / Female

\*Address Date of Birth (required under 18 years old)

\*City \*State \*ZIP

\*Home Phone Cell Phone Work Phone

\*E-mail Organization

FOR CHILD'S REGISTRATION ONLY (UNDER 18)

\*Parent's Name

\*Emergency Contact (other than parent)

\*Emergency Contact Phone Number

\*Student Age \*Date of Birth \*Grade

### \*COURSE INFORMATION

Course Code	Course Title	Tuition	Course Tuition Discount	Total
*METHOD OF PAYMENT			Subtotal	
<input type="checkbox"/> **Check enclosed Type of Bank Account: <input type="checkbox"/> Checking Account <input type="checkbox"/> Savings Account (Checks payable to Hofstra University)			TOTAL	
Charge to: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AmericanExpress				

Account Holder's Name (please print)

Card Number Exp. Date Security Code  
[AmEx cards utilizes 4-digits]

Billing Address for Credit Card City State ZIP

How did you hear about our courses?

### OFFICE USE ONLY

Date Initials

Payment Reference #

Order # \_\_\_\_\_

**Hofstra University Confidential**

\*\*When paying by check, you authorize check payments to be processed as Automated Clearing House ("ACH") transactions, which immediately debit the account. The process will read the information from a paper check and convert it to an electronic payment or debit transaction. The result is that funds may be withdrawn from your account as soon as we receive your payment, and you will not receive your check back from your financial institution.

Hofstra University Continuing Education  
Registrar's Office  
Oak Street Center  
255 Hofstra University  
Hempstead, NY 11549-2500

12/14/16