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PROGRAM FACULTY AND STAFF
CONTACT INFORMATION

Program Faculty offices are located on the first floor of Monroe Lecture Hall. The main office is located in room 113.

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Program Mailing Address:
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ACCREDITATION

The Physician Assistant Studies program has full accreditation from the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA, Inc.) and is registered by the New York State Education Department.

MISSION OF THE HOFSTRA UNIVERSITY PROGRAM IN PHYSICIAN ASSISTANT STUDIES

The mission of the Hofstra University Program in Physician Assistant Studies is to educate physician assistant students to provide health care with clinical excellence, compassion, and dedication to the community.

The goals to meet this mission include:

- Train competent physician assistants qualified to practice evidence-based medicine in all clinical settings.
- Facilitate the development of student competence in oral and written communication skills.
- Provide the skills necessary for life-long learning.
- Foster student professionalism through respectful, compassionate and responsive interactions with patients, peers and supervisors.
- Instill pride in the physician assistant profession.
- Reinforce collaborative learning and working styles needed in order to participate in the team approach to medicine.
- Encourage the assumption of leadership roles within the profession and community.
- Inspire a desire among physician assistants toward service with underserved communities out of the mainstream of health care delivery.

PHYSICIAN ASSISTANT FUNCTIONS AND TASKS

Graduates of the Hofstra University Physician Assistant Studies Program will be expected to demonstrate competence in the following functions and tasks:

- Elicit a detailed and accurate medical history, perform a complete physical examination, and record all pertinent data.
- Interview patients and/or caregivers using the patient-centered model of care.
- Perform and/or interpret diagnostic studies, including routine laboratory procedures, common radiological studies, and electrocardiograms.
- Counsel patients regarding physical and mental health, including diet, disease prevention, normal growth/development, and family planning.
- Work as a member of the healthcare team by performing patient rounds, recording patient progress notes, determining and implementing therapeutic plans.
- Assist in the delivery of services to patients requiring continuing care in settings such as skilled nursing care facilities, at home, and at other extended care facilities.
- Perform life-saving maneuvers such as cardiopulmonary resuscitation
- Facilitate the appropriate referral of patients and maintain awareness of existing health delivery systems and social welfare resources.
HOFSTRA UNIVERSITY PROGRAM IN PA STUDIES
TECHNICAL STANDARDS

The following abilities and skills are essential for physician assistant students:

- Observe a patient accurately, at a distance and close at hand, with or without standard medical instrumentation.

- Acquire information from written documents and visualize information as presented in images from paper, film, slides or video.

- Comprehend X-ray, EKG and other graphic images with or without assistive devices.

- Speak to, listen to, and observe patients in order to elicit information, describe changes in mood, activity and posture, and perceive nonverbal communication.

- Communicate effectively with patients and their families in both written and oral modalities.

- Possess motor skills necessary to perform palpation, percussion, auscultation and other diagnostic and therapeutic maneuvers, basic laboratory tests and emergency therapeutic procedures, including airway management, placement of intravenous catheters, cardiopulmonary resuscitation, application of pressure to control bleeding, and suturing of wounds.

- Measure, calculate, reason, analyze, integrate, synthesize and comprehend three-dimensional relationships and understand spatial relationships of structures according to standard medical care.

- Exercise good judgment and complete all responsibilities attendant to the diagnosis and care of patients promptly. Develop mature, sensitive and effective relationships with patients.

- Tolerate physically taxing workloads, function effectively under stress, adapt to changing environments, display flexibility and learn to function in the face of uncertainties inherent in the practice of clinical medicine.

When a student’s ability to observe a patient or acquire information through sensory modalities is compromised, the student must demonstrate alternate means and/or abilities to acquire and demonstrate comprehension of essential information. Costs of necessary accommodations should be reasonable and will be properly borne by the University when not the responsibility of the student or otherwise funded. Students wishing to receive reasonable accommodations must first follow all registration procedures through the office of Services for Students with Disabilities (SSD), according to Hofstra’s Policy on Disability.

HOFSTRA’S POLICY ON DISABILITY

If you believe you need accommodations for a disability, please contact Services for Students with Disabilities (SSD). In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, qualified individuals with disabilities will not be discriminated against in any programs, or services available at Hofstra University. Individuals with disabilities are entitled to accommodations designed to facilitate full access to all programs and services. SSD is responsible for coordinating disability-related accommodations and will provide students with documented disabilities accommodation letters, as appropriate. Since accommodations may require early planning and are not retroactive, please contact SSD as soon as
possible. All students are responsible for providing accommodation letters to each instructor and for discussing with him or her the specific accommodations needed and how they can be best implemented in each course.

For more information on services provided by the university and for submission of documentation, please contact the Services for Students with Disabilities, 212 Memorial Hall, 516-463-7075.

CURRICULUM DESIGN

OVERVIEW

The direct-entry program is designed to provide students with the opportunity to earn both a baccalaureate and master of science degree in physician assistant studies (dual BS/MS degree). It is divided into two parts: the undergraduate, or “pre-professional” phase, and the graduate, or “professional” phase. The pre-professional phase is three years (six semesters). The professional phase is 28 months including two summers (seven semesters). From start to finish, the entire curriculum is completed in five and one half years.

THE PRE-PROFESSIONAL CURRICULUM

The direct entry pre-professional phase is similar to any rigorous undergraduate course of study. The curriculum includes all of the Hofstra University general education and distribution requirements necessary to earn a baccalaureate degree, as well all pre-requisites to begin the physician assistant program. These requirements must be completed in three years. If desired, a student may choose a dual major such as chemistry, biology, or psychology.

Students who enter the direct-entry program together are called a cohort. Each year there are cohorts of freshmen, sophomores and juniors.

THE PROFESSIONAL CURRICULUM

The professional curriculum is divided into didactic, clinical, and research phases.

DIDACTIC PHASE

The didactic phase is one full year in length and includes a summer semester. It is comprised of classroom and laboratory instruction in basic science, behavioral science and clinical medicine. As much as possible, the curriculum is integrated so that students study aspects of an organ system in several courses at the same time. For example, diseases of the lung might be studied jointly in Medicine, Human Anatomy, and Physical Diagnosis. The course load during the didactic year may include up to seven courses per semester.

CLINICAL PHASE

The clinical phase is one full year in length and includes a summer semester. The clinical year is comprised of eight six-week clerkships. Mandatory clerkships include: internal medicine, pediatrics, obstetrics and gynecology, psychiatry, family medicine, emergency medicine, and surgery. In addition to the mandatory clerkships, there is also one elective. Clerkships are completed off campus in various clinical settings such as hospitals and private offices. Some rotations will require students to work during weekends, holidays, overnight, or late into the evenings. Students return to campus for “call back” days at the end of each clerkship. These day-long sessions consist of oral presentations, end of rotation examinations, and special lectures related to clinical medicine.
RESEARCH PHASE

The research phase is one semester in length and includes courses in Epidemiology, Research Design and Analysis, and Research Project. During this phase students learn to synthesize didactic and clinical knowledge and collaborate with a community organization in completing a research project assessing a specific dimension of health at the population level. The Epidemiology course explores issues related to health and illness within communities rather than individuals. The Research Design and Analysis course provides the framework in which data can be analyzed and presented. The Research Project is a culmination of the research curriculum, and a summation of cumulative knowledge gained in medical science, health care objectives, and community-based health care. Using skills learned, students will collaborate with a community organization and complete a Master's thesis assessing a specific dimension of health at the population level. The project will culminate with a formal research paper and poster presentation of significant findings. Students will present their research to their peers, professors, and the scientific community in a conference-style setting.

PROGRAM CURRICULUM

Pre-Professional Phase: 87 Credits

First Year: Fall Semester 14 credits
Composition 3 credits WSC 001
Animal Form and Function 4 credits BIO 012
General Chemistry I with Lab 4 credits CHEM 003A, 003B
Language Level 1 3 credits

First Year: Spring Semester 16 credits
Composition 3 credits WSC 002
Introductory Cell Biology and Genetics 4 credits BIO 011
General Chemistry II with Lab 4 credits CHEM 004A, 004B
Physician Assistant Seminar I 2 credits PHA 101
Language Level 2 3 credits

Second Year: Fall Semester 13 credits
Foundations of Organic Chemistry 4 credits CHEM 135
Genetics 3 credits BIO 135
Any LT distribution course 3 credits
Language Level 3 3 credits

Second Year: Spring Semester 15 credits
Cell Biology 3 credits BIO 137
Biostatistics, Statistics or Statistics in Sociology 4 credits BIO 100 or PSY 040 or SOC 180
Physician Assistant Seminar II 2 credits PHA 102
Any HP distribution course 3 credits
Human Anatomy and Physiology I 3 credits BIO 103
### Third Year: Fall Semester 14 credits

- Microbiology: Immunity and Infection or 4 credits BIO 025 or BIO 143
- Precalculus or Analytic Geometry and Calculus 4 credits MATH 050 or 071
- Human Anatomy and Physiology II 3 credits BIO 105
- Any BH distribution course 3 credits

### Third Year: Spring Semester 15 credits

- Human Physiology 4 credits BIO 140
- Fundamentals of Biochemistry 3 credits BCHM 162
- Any CC distribution course 3 credits
- Any AA distribution course 3 credits
- Physician Assistant Seminar III 2 credits PHA 103

### Professional Phase: 79 Credits

### Fourth Year: Fall Semester 16 credits

- Anatomy 4 credits PHA 223
- Physical Diagnosis I 2 credits PHA 215
- Pharmacology I 2 credits PHA 217
- Physiology 4 credits PHA 212
- Medicine I 4 credits PHA 224

### Fourth Year: Spring Semester 15 credits

- Health Psychology 2 credits PHA 216
- Physician Assistant and Society 2 credits PHA 200
- Pharmacology II 2 credits PHA 221
- Physical Diagnosis II 2 credits PHA 220
- Medicine II 4 credits PHA 225
- Evidence-Based Medicine 2 credits PHA 202
- Preventative Medicine 1 credit PHA 235

### Fourth Year: Summer Semester 13 credits

- Pharmacology III 2 credits PHA 234
- Diagnostic Modalities 2 credits PHA 219
- Medicine III 7 credits PHA 227
- Correlative Medicine 2 credits PHA 233

### Fifth Year:

#### Fall, Spring and Summer Semesters (Clerkships) 27 credits

- Family Medicine 4 credits PHA 250
- Internal Medicine 4 credits PHA 255
- OB/GYN 3 credits PHA 260
- Surgery 3 credits PHA 265
Emergency Medicine 4 credits PHA 270
Pediatrics 3 credits PHA 280
Psychiatry 3 credits PHA 285
Elective 3 credits PHA 290

Research Semester: Fall Semester 8 credits
Epidemiology 2 credits PHA 218
Research Design and Analysis 3 credits PHA 301
Research Project 3 credits PHA 302

Curriculum Total 166 credits

AWARDING OF A BACCALAUREATE DEGREE

Students who complete 126 semester hours of course work and all Hofstra University undergraduate degree requirements are eligible for the B.S. degree. This generally occurs at the end of the didactic year. However, students are not eligible either to sit for the PANCE exam or to receive the M.S. degree until all requirements for the M.S. degree are fulfilled, including completion of the professional phase of the program.

TUITION

Students pay undergraduate tuition until the professional phase of the program begins (fourth year). Once students begin the professional phase, graduate tuition is charged.

PRE-PA MEETINGS

The first meeting will be a pre-PA freshman orientation and is held in the fall semester. Pre-PA program meetings are typically held once per academic year. All meetings are mandatory. Some meetings occur with all three cohorts, and some with individual cohorts. Meetings are social events which provide an opportunity for students to raise questions and concerns, and to interact with other students and faculty. Meetings may focus on program policy review, study strategies, time management skills, or other aspects of the PA program.

PA CLUB

The PA club is open to all students in the University and focuses on PA and health related awareness. Club members provide community service, and have the opportunity to network with fellow students. The Program faculty supports this club, and encourages all Pre-PA students to join.

STUDENT ADVISEMENT

Each student is assigned a faculty advisor who is available for counsel on matters concerning academic curricular changes, performance, professional behavior, or personal issues. The faculty advisor for your cohort is Dr. Robert Seagull, 516-463-5267, Gittleson 010, Robert.W.Seagull@Hofstra.edu. Student advisement will occur at a minimum once each semester. A checklist delineating the plan of study is followed by the student and advisor. It is the student’s responsibility to assure all required courses are being taken. Should a student want to make a curricular change, he or she should contact Dr. Seagull. Problems arising within a particular course should be addressed directly with the instructor, although the advisor may offer assistance as well. If
If academic difficulty is encountered, the PA Program faculty may request additional advisement sessions. If a student would like to speak with a PA Program faculty member, he/she is encouraged to arrange a meeting and can do so by contacting Mark L’Eplattenier, Associate Director at 516-463-1353 or via email at mark.s.leplattenier@hofstra.edu.

Personal issues that may impact academic and/or clinical performance may be self-identified by students, or identified by faculty during advisement sessions. Should a student be concerned about a personal matter, he/she is encouraged to contact his/her advisor or the program director. The faculty can facilitate the acquisition of services either within Hofstra University or privately. Student services are available at the Joan and Arnold Saltzman Community Services Center on the South Campus. Additional services can be found elsewhere in the Guide to Pride, which is located online at http://www.hofstra.edu/pdf/StudentAffairs/DeanOfStudents/commstandards/commstandards_guidetopride.pdf.

HEALTH-CARE RELATED EXPERIENCE

As a requirement for entrance into the professional phase of the program, 50 healthcare related hours must be documented. Many types of experiences will qualify, but direct observation of a practicing physician assistant ("shadowing") is highly recommended. Other experiences include volunteering at health-care facilities, or paid employment, such as working as a paramedic or EKG technician. Students are encouraged to both observe the system of health care delivery, and to meet and talk with PAs.

Documentation of health-care experiences must be submitted to the PA Program faculty advisor prior to beginning the professional phase of the program. Documentation should be in the form of a letter, on letterhead from the institution(s), stating the student’s name, number of hours and the capacity in which the student worked. Submit a copy of this letter, and keep the original for personal records.

JUNIOR YEAR INTERVIEW

During the junior year direct-entry students are required to attend an interview with the PA Program faculty. The interview is designed to assess the student’s readiness for entry to the professional phase of the program. As part of this process, students are evaluated on a 5-point scale in the areas of understanding the PA profession, maturity, professionalism, communication skills and critical thinking skills. Please refer to page 15 for a sample interview form.

Based on the results of the interview a student may be accepted into the program, further reviewed by an Ad-hoc Committee, or denied entrance to the program.

CALCULATION OF SCIENCE GPA

The science grade point average is calculated using ALL science courses taken beginning with CHEM, BIO, BCHM or PHYS.

RESIDENCY REQUIREMENT

Direct-entry students must complete three years at Hofstra in the pre-professional program before entering the professional phase of the program. Students must complete the entire pre-professional curriculum within three years; i.e. by the end of the spring semester of their junior year. Students must attend Hofstra University for all undergraduate course work.
ACADEMIC INTEGRITY

Cheating and plagiarism are grave infractions of academic and professional ethical behavior and are contrary to the purpose of any educational institution. They must be addressed seriously for student scholarship to have validity. Faculty are required to report all suspicions of academic dishonesty. Faculty may require students suspected of cheating or plagiarizing to confirm the originality of their work. Student breaches of academic standards may be subject to disciplinary or academic action.

Hofstra’s Policy on Academic Honesty

Plagiarism is a serious ethical and professional infraction. Hofstra’s policy on academic honesty reads: “The academic community assumes that work of any kind [...] is done, entirely, and without assistance, by and only for the individual(s) whose name(s) it bears.” Please refer to the “Procedure for Handling Violations of Academic Honesty by Undergraduate Students at Hofstra University” to be found at http://www.hofstra.edu/PDF/Senate_FPS_11.pdf, for details about what constitutes plagiarism, and Hofstra’s procedures for handling violations.

PROFESSIONAL CONDUCT

Professional behavior is critical to success as a physician assistant. Professional infractions, such as driving while under the influence of alcohol or narcotics, may impact the ability to obtain licensure to practice as a physician assistant. Should a student not demonstrate professional behavior, the student will meet with the Academic Standing Committee.

Examples of unprofessional behavior include but are not limited to:

- Poor attendance or tardiness;
- Lack of respect for instructors or fellow students;
- Plagiarism;
- Inability to accept constructive criticism;
- Failure to perform all or part of assigned tasks and responsibilities;
- Performing any activity which is beyond the scope of the role of a student;
- Failure to report unethical conduct by other members of the health profession, including other students;
- Engaging in conversation with others during a class or lecture;
- Leaving the classroom during lectures;
- Neglecting to turn off cell phones;
- Viewing e-mail or non-lecture related material during class.

PATIENT RIGHTS AND CONFIDENTIALITY

All information regarding a patient’s health is privileged information. All students must strictly adhere to each institution’s policy governing patient rights and confidentiality and to all federal, state and local regulations. Students must not discuss any information regarding a patient in a manner or location that might reveal the identification of the patient to individuals not directly involved in that patient’s care. For this reason, all students must complete HIPAA training and provide proof of completion before entrance to the professional phase of the PA Program. Patient charts, inclusive of progress notes or lab reports, must not be removed from the clinical site by the physician assistant student.
SUGGESTIONS FOR PRE-PROFESSIONAL STUDENTS

The following suggestions can enhance your experience at Hofstra, assure you will be prepared for the professional phase of the program, and increase your chances of success in the program.

• Take higher level math and science courses whenever possible.
• Whenever possible, take 16 credits per semester.
• Develop time-management, study and test-taking strategies.
• Shadow physician assistants.
• Talk with physician assistants and/or current physician assistant students.
• Participate in community service activities.
• Take a minimum of two science courses in the same semester for each semester.
• Earn a grade point average of no less than 3.0 for any one semester.

PROGRESSION FROM THE PRE-PROFESSIONAL TO THE PROFESSIONAL PHASE OF THE PA PROGRAM

Several conditions must be met in order to progress from the pre-professional to the professional phase of the Program:

1. Complete a successful interview during the junior year;
2. Attend Hofstra University for all undergraduate course work;
3. Maintain a minimum semester grade point average of 3.0 for each of the six semesters prior to beginning the professional phase of the program;
4. In addition to #3, a student must achieve a cumulative overall and science grade point averages of 3.3 at the end of the spring semester of their junior year;
5. Follow the pre-professional curriculum;
6. Complete three years in-residence before entering the professional phase of the program;
7. Meet with a pre-professional science advisor (and the PA program advisor, if appropriate) at least once each semester;
8. Attend all mandatory program activities;

Should a student meet all conditions, a space will be reserved in the professional phase of the PA program beginning in his/her senior year.

DEPARTMENTAL ACADEMIC STANDING COMMITTEE (ASC)

The ASC is comprised of PA Program faculty. The purpose of the ASC is to provide help and advice to students who are experiencing academic or professional difficulties. The student may be invited or may request to appear before the committee to discuss the difficulty. Should remediation be required the ASC will notify the student in writing regarding the course of action to be followed. Remediation opportunities may include repeating a course, supplemental course work, tutoring sessions, and/or additional advisement.
ACADEMIC STANDING

Students will receive a letter from the Department of Physician Assistant Studies at the end of the first year of the program, and every semester thereafter during the pre-professional phase of the program. The letter will notify the student of his or her academic standing, and of remaining requirements necessary to transition to the professional phase. Students who do not meet the required grade point average noted above in # 3 will be required to meet with the Academic Standing Committee and be advised of the necessary steps to regain good academic standing. The student will have one semester to raise their grade point average to a 3.0. If the student does not obtain the minimum cumulative GPA within one semester, he/she will be dismissed from the direct entry pre-PA program. If the student does not meet the requirement stated in number 4, the student will be dismissed from the direct entry pre-PA program.

PRE-PA PROGRAM DISMISSAL

Dismissal from the direct entry pre-PA program may result from academic or professional deficiencies. Dismissal can only occur after a hearing by the Academic Standing Committee (ASC). The director of the PA program shall notify a student of the decision of the ASC in writing within seven (7) days following the hearing. The notification shall state the reasons for the dismissal. The student is given fifteen (15) days after receiving notification of dismissal to appeal the decision. Students dismissed from the pre-PA program have the option of applying to the Master’s level PA program as a post- baccalaureate student via the Central Application Service for Physician Assistants (www.caspaonline.org).

Dismissal from the pre-PA program does not indicate dismissal from the University. If a student chooses not to appeal dismissal from the pre-PA program, he/she may choose a different major within Hofstra University, such as the BA in Natural Science.

Appeal of Dismissal

If dismissal occurs during the semester and the student appeals the decision, the student shall be permitted to continue course work already in progress unless extenuating circumstances have been determined. Grades shall be withheld until the appeal process has been completed. Unless the appeal is successful, no grade or credit will be awarded.

If dismissal occurs at the completion of a semester and the student appeals the decision, the student may not register for or sit in on any courses unless extenuating circumstances have been determined.

Step 1:

The first appeal is to the Chair. The student may appeal in writing to the program director or chair, as appropriate, within fifteen (15) days of the receipt of the ASC decision. The right of the student to further appeal is waived if a letter is not received within this time frame. The program director or chair shall conduct a full review of the appeal and will inform the student in writing of his or her decision within fifteen (15) days from the date of receipt of the letter of appeal. The student may appeal this decision in writing.

Step 2:

The second appeal is to the Dean of the School of Health Sciences and Human Services. The student may appeal in writing to the Dean within fifteen (15) days of the receipt of the program director or chair decision. The right of the student to further appeal is waived if a letter is not received within this time frame. The Dean shall conduct a full review of the appeal. The Dean will inform the student in writing of his or her decision within fifteen (15) days from the date of receipt of the letter of appeal. The student may appeal this decision in writing.
**Step 3:**

The final appeal is at the Provost’s level. The student may appeal in writing to the Provost within fifteen (15) days of the receipt of the Dean’s decision. The Provost shall inform the student in writing of his/her decision within fifteen (15) days from the date of the receipt of the letter of appeal. **The Provost’s decision is final.**

**GRADE APPEAL**

According to the University’s grade appeal policy [http://www.hofstra.edu/PDF/Senate_FPS_42.pdf](http://www.hofstra.edu/PDF/Senate_FPS_42.pdf), it is the right and responsibility of the faculty to determine student grades at Hofstra University. An instructor’s right to determine the grades assigned in his or her classes shall be abrogated only if it is demonstrated (through the procedure below) that a course grade was based on factors other than the student’s academic performance in the course. To ensure a fair and expeditious processing of appeals, the following deadlines should guide the entire appeals process:

- Students must contact their instructor with a formal appeal in writing about their final grade no later than three (3) weeks into the subsequent fall or spring semester following the issuance of the grade.
- The instructor must then reply in writing within two (2) weeks.
- If the student wishes to appeal to the Chair, he or she must submit a formal appeal within two (2) weeks of receiving the instructor’s reply. If the student does not get a response from the instructor within two (2) weeks, the student may proceed directly to the Chair, also within a two (2) week period.
- The Chair will have two (2) weeks to mediate a resolution.
- If the student wishes to appeal further, he or she must submit an appeal in writing to the Dean within two (2) weeks of hearing from the Chair.
- The Dean shall have three (3) weeks to dismiss, begin mediation or empanel an Ad Hoc Appeals Committee and investigate the appeal.
- By the end of the semester in which the appeal process began, the Ad Hoc Appeals Committee should notify the student, instructor, Chair, Dean, and Provost of its decision.
- The student and instructor then have two (2) weeks to ask for a review by the Provost.

**NONDISCRIMINATION POLICY**

Hofstra University is committed to extending equal opportunity to all qualified individuals without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, physical or mental disability, marital or veteran status (characteristics collectively referred to as “Protected Characteristic”) in employment and in the conduct and operation of Hofstra University’s educational programs and activities, including admissions, scholarship and loan programs and athletic and other school administered programs. This statement of nondiscrimination is in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act Amendments Act, the Age Discrimination Act and other applicable federal, state and local laws and regulations relating to nondiscrimination (“Equal Opportunity Laws”). The Equal Rights and Opportunity Officer is the University's official responsible for coordinating its overall adherence to Equal Opportunity Laws.
The American Academy of Physician Assistants (AAPA) and the New York State Society of Physician Assistants (NYSSPA) are instrumental in Physician Assistant Advocacy and are primary resources for information regarding the profession. We strongly recommend you join both organizations.

American Academy of Physician Assistants

The Student Academy of the American Academy of Physician Assistants (AAPA) serves all students. Students who join the AAPA are represented in the Student Academy of the American Academy of Physician Assistants (SAAAPA), assuming that they establish a student society within their PA program. Charter societies are represented in two ways: The first is through their regional chairs serving the northeast, southeast, north central, south central and western regions of the country. The second way is through the Student Academy’s Assembly of Representatives (AOR) which is a two-day session held during AAPA’s annual conference. The AOR establishes Student Academy policy for the coming year by voting on resolutions submitted to the AOR. AOR representatives are responsible for discussing the resolutions with students from their program prior to the conference, debating and voicing the concerns of their fellow students during the conference, and voting on each resolution as the representatives from their PA Program.

In addition to discussing resolutions, the AOR representatives are also responsible for electing the Student Board of Directors (SBOD) for the following year. These student officers will direct the Student Academy activities for the year, based on the guidelines that have been provided to them by the resolutions.

American Academy of Physician Assistants
950 N. Washington St.
Alexandria, VA 22314-1552
(703) 836-2272 ext. 3303. Fax: (703) 684-1924
www.aapa.org.

Student dues are $75. This is a one-time fee that expires four months following your graduation.

New York State Society of Physician Assistants (NYSSPA)

Students who join The New York State Society of Physician Assistants are full members and can vote for the student director at large. Student dues are $75. This is a one-time fee that expires 1 year following your graduation.

New York State Society of Physician Assistants
100 North 20th Street, Suite 400
Philadelphia, PA 19103
(877) 769-7722. Fax: (212) 564-2175
www.nysspa.org
Applicant Name: _______________________________  Date: ______________

Please rate the applicant in the following 5 areas; examples of indicators for each of the areas are provided. Note that in each category a score of “5” would be the highest achieving score with “1” being the lowest. The highest interview score is 25. All interviewer scores are combined and averaged. After the mathematical average is calculated, students are placed in one of the following categories:

- 20 to 25 = Possible Acceptance
- 15 to 19 = Committee Review
- <15 = Reject

Regardless of mathematical calculation, if for any reason an interviewer circles reject, the applicant will proceed to Committee Review where a final decision will be determined.

1) **Knowledge of the Profession and PA Training:** responsibilities, abilities, limitations, motivated, self-directed, prepared for level of commitment required, has investigated professional options

   1  2  3  4  5

   Very Poor  Poor  Average  Very Good  Exceptional

2) **Professionalism and Disposition for the Profession:** appropriate level of confidence, approachable, caring, compassionate, respectful, flexibility

   1  2  3  4  5

   Very Poor  Poor  Average  Very Good  Exceptional

3) **Verbal and Non-Verbal Communication Skills:** clarity, confident, eye contact, facial expressions, demeanor, posture, expressive, appropriate affect, mature, appearance,

   1  2  3  4  5

   Very Poor  Poor  Average  Very Good  Exceptional

4) **Problem Solving Skills:** Ability to critically think, work through difficult issues, considers ethics in decision making process

   1  2  3  4  5

   Very Poor  Poor  Average  Very Good  Exceptional

5) **Interpersonal and Behavioral Skills:** Able to work well with others but able to make decisions independently, hardworking, dedicated

   1  2  3  4  5

   Very Poor  Poor  Average  Very Good  Exceptional
Suggested Overall Decision: Circle One: ACCEPT  REJECT

**COMMENTS:** Provide supportable information regarding your overall impression of the applicant.

________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________

Total Interview Score______________(max 25)

Interviewer Print and Sign:__________________________________________________

**Please note the above is a sample interview evaluation form. Forms utilized for each cohort may differ.**
DIRECT-ENTRY PROGRAM IN PHYSICIAN ASSISTANT STUDIES

STUDENT HANDBOOK AGREEMENT
Class Entering the Direct-Entry Program in the Fall of 2014
(Policy & Procedural Guidelines)

I read the policies, rules and regulations found in this latest version of the Hofstra University Physician Assistant Program Student Handbook and agree to abide by them.

NAME (Signature): __________________________________________

NAME (Print):  __________________________________________

DATE:   __________________________________________