

# HOFSTRA UNIVERSITY

## Guest Accommodations Housing Application

Class for which you are registered: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Are you under the age of 18 (Y/N): \_\_\_\_\_ Gender: \_\_\_\_\_

Check-In Date: \_\_\_\_\_ Expected Time of Arrival: \_\_\_\_\_

Check-Out Date: \_\_\_\_\_ Expected Time of Departure: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

### **Housing**

Double Occupancy Room in Suite Style Housing: \$43.00 per person, per night

Single Occupancy Room in Suite Style Housing: \$53.00 per person, per night

**Linen** – (1 pillow, 1 pillow case, 1 blanket, 2 sheets, 2 towels)

Linen Drop (folded linen will be placed on the bed): \$10.50 per change

Linen Make (bed will be made): \$14.00 per change

### **Items Available for Rent**

MicroFridge: \$12.00 per day or \$50.00 per week\* !

\*Please note: Guests may not bring their own microwaves, as per compliance with Hofstra University fire safety regulations. !

**Room Type** (Single Occupancy/Double Occupancy): \_\_\_\_\_

**Linen** (No Linen/Linen Drop/Linen Make): \_\_\_\_\_

**Dates of linen changes during your stay:** \_\_\_\_\_

(Linen changes are optional, laundry machines are available in your building free of charge)

**Items Available for Rent** – Items requested at this time will be delivered to your room prior to your arrival. If at any time during your stay you wish to rent these items, you are welcome to make your request at the Hospitality Center.

Microfridge (yes/no): \_\_\_\_\_

**RETURN COMPLETED FORM:** [conferenceservices@hofstra.edu](mailto:conferenceservices@hofstra.edu) or fax to 516-463-6520 !

FORMS ARE DUE 14 DAYS PRIOR TO ARRIVAL. !

FULL PAYMENT IS DUE AT LEAST 5 BUSINESS DAYS PRIOR TO ARRIVAL. !