

# Tuition and Fees

Hofstra University reserves the right to alter the policy and schedule of charges without prior notice. The privileges of the University are available to students only upon completion of registration and the payment of all tuition and fees. Students may not register for a new semester until all prior financial obligations have been satisfied and paid. The University shall withhold diplomas, certificates, and transcripts until all financial obligations have been met.

Tuition and fees are payable by check or money order submitted either by mail or in person at the Office of Student Accounts, in the Student Administrative Complex of Memorial Hall. Checks and money orders shall be drawn to the order of Hofstra University for all amounts due. In addition, for your convenience, payments may be made by credit card, MasterCard and Visa only, through the University website, by fax (516-463-4847), mail or in person. All payments shall be applied first to past-due balances, and then to current charges.

*Listed below are the charges for the 2002-2003 which were in place at the time of this bulletin publication. Hofstra University reserves the right to alter this schedule and other fees without notice. The current tuition and fee rates will be available on the University's website, www.hofstra.edu, prior to the start of each term.*

<p><b>1. APPLICATION FEE</b>                      Payable upon application for admission to the University (nonrefundable) . . . . . \$ 40.                      International Students (nonrefundable) . . . . . 75.</p> <p><b>2. TUITION DEPOSIT</b>                      Undergraduate. . . . . \$ 250.                      See Procedure for Admission, page 61.</p> <p><b>3. UNIVERSITY FEE, per semester</b>                      Students registering for 12 or more credit hours . . . . . \$ 292.                      Students registering for more than 6 and fewer than 12 credit hours . . . . . 152.                      Students registering for 6 or fewer credit hours . . . . . 76.                      Maintaining Matriculation . . . . . 76.                      See Final Semester Registration, Off-Campus Study, page 72.</p> <p><b>4. HEALTH CENTER FEE, per semester</b>                      Students registering for 12 or more credit hours . \$ 53.                      Students registering for less than 12 credit hours . . . . . \$ 32.</p> <p><b>5. TUITION, per semester, payable at registration</b>                      Full time (12-17 credit hours):                      For undergraduate and 100-level courses (continuing undergraduate students) . . \$ 7,870.                      For undergraduate and 100-level courses (new freshmen entering fall 2002 and thereafter) . . . . . 8,057.                      Part time: per credit hour for undergraduate and 100-level courses (continuing undergraduate students) . . . . . 518.                      Part time: per credit hour for undergraduate and 100-level courses (new freshmen entering fall 2002 and thereafter) . . . . . 530.                      New College                      Continuing undergraduate students. . . . . \$ 8,329.                      New freshman entering fall 2002 and thereafter . . . . . 8,527.</p>	<p>School for University Studies:                      Freshman Division/Transfer/Degree; (continuing undergraduate students)                      first semester . . . . . 9,854.                      second semester . . . . . 8,329.</p> <p>Freshman Division/Transfer/Degree; (new freshman entering fall 2002 and thereafter)                      first semester . . . . . 10,087.                      second semester . . . . . 8,527.</p> <p>Program for Academic Learning Skills (PALS),                      First semester (continuing undergraduate students) . . . . . 12,841.                      Second semester (continuing undergraduate students) . . . . . 11,280.                      First semester (new freshman entering fall 2002 and thereafter) . . . . . 13,146.                      Second semester (new freshman entering fall 2002 and thereafter) . . . . . 11,547.                      First semester-main campus (continuing undergraduate students) . . . . . 10,861.                      Second semester-main campus (continuing undergraduate students) . . . . . 10,820.                      First semester-main campus (new freshman entering fall 2002 and thereafter) . . . . . 11,119.                      Second semester-main campus (new freshman entering fall 2002 and thereafter) . . . . . 11,076.                      First semester-New College (continuing undergraduate students) . . . . . 11,323.                      Second semester-New College (continuing undergraduate students) . . . . . 11,280.                      First semester-New College (new freshman entering fall 2002 and thereafter) . . . . . 11,592.                      Second semester-New College (new freshman entering fall 2002 and thereafter) . . . . . 11,547.</p> <p><b>6. CREDIT BY EXAMINATION*</b>per ½ credit . . . . . \$ 95.                      per 1 credit. . . . . 145.                      per 2 credits . . . . . 240.                      per 3 credits . . . . . 340.                      Each additional credit. . . . . 100.</p> <p><b>7. PRIOR LEARNING*</b>                      Up to 3 credits per assessment in one department . . . . . \$ 340.                      For each additional credit in the same assessment in the same department. . . . . 100.</p> <p><b>8. AUDITING FEE</b>                      See page 57.</p> <p><b>9. SENIOR CITIZENS</b> receive a 50 percent tuition discount. See page 57.</p> <p><b>10. ACTIVITY FEE, per semester, payable at registration</b>                      For full-time day undergraduate students (12 or more credit hours) . . . . . \$ 56.                      For graduate students, part-time day undergraduate students (1 to 11 credit hours), and all evening undergraduate students. . . . . 10.</p>
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\*Fees for Credit by Examination and Prior Learning are nonrefundable.

11. LATE REGISTRATION FEE . . . . .	\$ 250.
For students who fail to register within the first three weeks of a regular semester or after the first week of the January or a summer session or a mini-course or after two weeks for a 10-11 week trimester, but attend classes with the intention of registering late in the term. Permission of the Office of Student Accounts is required.	
12. LATE FILING FEE FOR APPLICATION FOR GRADUATION . . . . .	\$ 25.
Filing after October 1 for December graduates; March 1 for May graduates; June 15 for Summer Session I, July 15 for Summer Session II, and August 15 for Summer Session III for August graduates.	
13. PROGRAM CHANGE FEE . . . . .	\$ 25.
After the first week of the regular semester or after the first three days of a January/summer session. See page 10.	
14. PRIVATE INSTRUCTION FEE	
Courses P 1-22 . . . . .	\$ 400.
101C-122C . . . . .	200.
101D-120D, 122D . . . . .	200.
15. DIPLOMA OR CERTIFICATE REPLACEMENT . . . . .	\$ 30.
Once a student has graduated from Hofstra, a replacement diploma or certificate with a name other than the name shown on the original diploma or certificate will be ordered upon request if the student can provide proper documentation that he/she was legally entitled to use the proposed name change on or before the date of graduation.	
16. RESIDENCE HALL FEES: per person, per semester	
Towers:	
Triple Occupancy . . . . .	\$ 2,370.
Double Occupancy . . . . .	2,675.
Single Occupancy . . . . .	3,275.
Suites . . . . .	3,200.
Single Occupancy . . . . .	3,340.
Double Occupancy . . . . .	2,730.
Super Single Occupancy . . . . .	4,360.
Twin Oaks (2,3,4,5-person apartments)	
7 Manor Avenue . . . . .	2,950.
21 Manor Avenue . . . . .	2,950.
Board, mandatory for residence students for freshman year, per semester:	
Full cash bank (not available to freshmen at this time) . . . . .	495.
Full cash bank (not available to freshmen at this time) . . . . .	985.
Full cash bank (not available to freshmen at this time) . . . . .	1,050.
Full cash bank . . . . .	1,195.
Full cash bank . . . . .	1,350.
Full cash bank . . . . .	1,550.
Insurance Fee . . . . .	53.
Organization of Resident Students	
Activity Fee, per semester . . . . .	5.
Breakage Deposit . . . . .	300.
(Payable each academic year and refundable at the end of each academic year, less breakage charge and arrears, if any.)	

Consult the Residential Life Office for detailed information on all residence fees. (516) 463-6929.

17. TRANSCRIPT FEE	
Official Transcripts, no charge	
Student Copy . . . . .	\$ 3.
Upon written application to the Office of Academic Records and the payment of the above fee for each student copy ordered, the University will furnish transcripts of each student's scholastic record. (A student in good standing may receive a transcript required by the armed forces without charge.) No transcript may be issued for a student who is in arrears. Official transcripts are not given to students or mailed to private addresses, but are mailed directly to institutions or persons considering the applicant for admission or for employment.	
<b>NOTE:</b> during peak periods, particularly at the end of each semester and each summer session, there may be a two-week delay. Transcripts are processed in the order in which applications are received at the Office of Academic Records.	
18. COURSE DESCRIPTION FEE, copy per page . . . . .	\$ 2.
Requests for course descriptions are processed through the Office of Academic Records upon written request and payment of the appropriate fee amount.	
19. FEE FOR UNCOLLECTED CHECK RETURNED BY BANK . . . . .	\$ 25.
20. BOOKS AND SUPPLIES	
Estimated expenses for books and supplies required for a full load of courses per semester are approximately \$760.	

**Payment Policy**

Tuition and fees are due and payable in full at the time of registration. Students will be billed in July for the fall semester and in December for the spring semester. Students are responsible for all charges regardless of billing, and may access their student account through the Hofstra website. Students are required to notify the Office of Academic Records of any change in billing address, and/or update their billing address through the web. All payments must be made in accordance with prevailing University policy. Students should consult with the *Schedule of Classes* and the University website for current policy.

**Deferred Payment Plan**

Students may defer up to 50% of total current term charges, less pending approved financial aid, to a maximum of \$2,500 for undergraduate and graduate students. Any amounts deferred must be paid in full by October 15 for the fall, and March 15 for the spring. Students must complete a Deferred Payment Agreement, available through the Office of Student Accounts, or through the Hofstra Online Information System. The completed agreement, along with a nonrefundable fee of 2% of the amount deferred (a minimum fee of \$50) and the balance due must be submitted to the Office of Student Accounts.

**Monthly Payment Plan, administered by TuitionPay**

Students preferring to pay annual tuition and fees on a monthly basis may do so through a service provided by Hofstra University through an outside organization, currently TuitionPay. The plan provides for monthly installments for the academic year. Information is available by contacting the Office of Student Accounts. Students may also contact TuitionPay directly through their website [www.tuitionpay.com](http://www.tuitionpay.com).

**Late Payment Fees**

All tuition and fees are due at registration. Failure to make payments on time will result in the assessment of late penalties. Moreover, students with balances due will not be permitted to register, receive a transcript, or receive a diploma or certificate. Federal and state regulations, along with University policy, precludes the use of current financial aid for the payment of past due changes.

<i>Fall Semester</i>	
Payments after August 1	50
Payments after October 15	100
<i>Payments after term ends will be subject to interest at the rate of 1% per month of the outstanding balance due.</i>	
<i>Spring Semester</i>	
Payments after January 5	50
Payments after March 15	100
<i>Payments after term ends will be subject to interest at the rate of 1% per month of the outstanding balance due.</i>	

**Late Registration Fees**

*(See current Schedule of Classes for specific registration dates)*  
Continuing students are expected to register during the scheduled registration periods, which are outlined in the *Schedule of Classes* and on the University’s website for each term. Students wishing to register after the appointed periods are subject to Late Registration Fees.

**Withdrawal From the University  
University Refund Policy**

The University shall refund student payments, other than Title IV aid, in accordance with the following schedule. Please note that the University fee is non-refundable. Students must apply for all eligible refunds in writing. An application for refund is available in the Office of Student Accounts or on the University website.

Students wishing to withdraw from the University must meet with an advisor in the Office of Academic Advisement, 101 Memorial Hall. All official withdrawals must be certified by the Office of Academic Advisement prior to the processing of refunds.

<u>Date of Withdrawal</u>	<u>Refund of Tuition &amp; Fees (less non-refundable fees)</u>
Prior to 1st day of classes	100%
1st week of classes	100%
2nd week of classes	75%
3rd week of classes	50%
4th week of classes	25%
Thereafter	0%

The refund policy associated with housing and meal plans is available from the Office of Residential Life.

Students are required to withdraw from classes in accordance with established policy. Students may not withdraw from classes or the University without official notification. Non-attendance from classes does not constitute withdrawal. Students remain fully responsible for all financial obligations, subject to the refund schedule above.

*Note:* Non-attendance of classes does not classify as official withdrawal, and does not relieve the student of his or her financial obligation, or entitle the student to a refund.

**Title IV Refund Policy**

Students who withdraw from the University and have received, or were eligible to receive, funds from the Federal Pell Grant, Federal SEOG, Federal Perkins Loan, Federal Loan (Unsubsidized, Subsidized and/or PLUS) Programs, are subject to federal regulations relating to the refund of Title IV aid, and to the University’s refund policy for all other payments. The amount of refundable institutional charges shall follow the University’s refund schedule detailed above.

Upon students withdrawal during a period of enrollment in which they have begun attendance and have received federal Title IV aid, the University is required to determine the amount of earned and unearned Title IV aid. A student is only eligible to retain the percentage of Title IV aid disbursed or could have been disbursed that is equal to the percentage of the enrollment period completed by the student. The unearned Title IV aid must be returned to the appropriate federal aid program(s). This federal formula considers the date of withdrawal, the form of aid, and the amount of aid credited to the student or previously refunded to the student. If the student has completed more than 60% of the enrollment period, no Title IV aid needs to be returned.

Unearned financial aid dollars, which must be returned to the federal aid programs, may create a balance owed by the student to the University. Students remain responsible for all such financial obligations.

In addition to the amount of federal aid that the University must return, students receiving federal aid directly from Hofstra or otherwise toward other educational costs, including off-campus living expenses, may be required to repay a portion of those funds to the federal programs. Failure to return the aid to the federal aid programs may result in loss of eligibility for additional financial aid assistance.

Federal aid funds to be returned are distributed to the programs in the following order:

- Unsubsidized Federal Stafford Loans
- Subsidized Federal Stafford Loans
- Federal Perkins Loans
- Federal PLUS Loans
- Federal Pell Grant
- Federal SEOG
- Other Title IV Programs

(Sample worksheets are available in the Financial Aid Office.)