HOFSTRA UNIVERSITY.
Summer Camps

250 Hofstra University
Hempstead, NY 11549-2500

An Equal Opportunity Employer

Phone: (516) 463-CAMP・Fax: (516) 463-6114

APPLICATION FOR EMPLOYMENT

FOR OFFICE USE ONLY	
Date Hired:	
Position	
Starting Salary:	
Number of Children:	

FIELDS WITH AN ASTERISK ARE REQUIRED

ALL FIELDS MUST BE ANSWERED.
If Application is not fully completed it will not be processed.

Date _____

*Are you a Hofstra Employee? ○ Yes ○ No   ○ F/T ○ P/T   Hofstra ID No.: (ie: 700-111-222) _____

*Are you a Hofstra Student? ○ Yes ○ No   ○ F/T ○ P/T   ○ Undergraduate   ○ Graduate

*Last Name _____   *First Name _____   *Middle _____

*Street Address _____

*City _____   *State _____   *Zip _____

*Home # _____   *Cell # _____   Fax # _____   Business # _____

*E-Mail Address _____

***EDUCATION**

*Check highest grade completed: ○ 10 ○ 11 ○ 12   *High School graduation date: _____

Check number of years of college education: ○ 1 ○ 2 ○ 3 ○ 4 ○ 5

Check number of years of post-graduate education: ○ 1 ○ 2 ○ 3 ○ 4 ○ 5 ○ 6 ○ 7 ○ 8+

	*Name and Location of Institution	Credits Earned	Degree Received	Major	Minor	*Dates Attended [MM/YYYY to MM/YYYY]
1						
2						
3						

If you expect to complete an educational program in the near future, please indicate what type of degree or program and expected completion date: _____

***REFERENCES:** List names, addresses and relationships of three persons not related to you who know your qualifications:

	*Name	*Address	*Phone	*Relationship
1				
2				
3				

***EXPERIENCE:** Starting with the most recent, describe ALL paid, military and applicable voluntary experience. Highlight your knowledge, skills and abilities which best demonstrate your qualifications for this position. You may list significantly different jobs within the same organization as separate items.
May we contact your present supervisor? ○ Yes ○ No

*Job Title _____

*Employer _____

*Address _____

*Immediate Supervisor _____

*Phone _____   *Type of Business _____

***Duties**
_____

Attach additional sheets if necessary.

*MISCELLANEOUS: For purposes of compliance with The Immigration Reform and Control Act.

*Are you legally eligible for employment in the United States? ◯ Yes ◯ No

Under the Immigration Reform and Control Act of 1986, you will be required to fill out a certification verifying that you are eligible to be employed and verifying your identity. Further, you will be required to provide documentation to that effect should you be employed.

*Have you ever been convicted of any violation(s) of law, not including moving traffic violations? ◯ Yes ◯ No

If YES please provide the following:

Description of Offense: [   ]

Statute or ordinance (if known): [   ]   Date of Charge: [   ]   Date of Conviction: [   ]

County, City, State of Conviction: [   ]

CERTIFICATION: Each Application Requires Current Date of Original Signature

I hereby certify that all entries on both sides and attachments are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment at Hofstra University. I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent that you may contact references, former employers and educational institutions listed regarding this application. I further authorize Hofstra University to rely upon and use, as it sees fit, any information received from such contacts. Information contained on this application may be disseminated to other agencies, nongovernmental organizations or systems on a need-to-know basis for good cause shown as determined by the agency or head or designee.

*Applicant Signature [   ]   ***Date** [   ]

Check areas in which you possess a general knowledge:

Sports
- ☐ Baseball
- ☐ Basketball
- ☐ Cheerleading
- ☐ Dance
- ☐ Golf
- ☐ Rope Course
- ☐ Soccer
- ☐ Swimming
- ☐ Tennis

Academics
- ☐ Animation
- ☐ Computers
- ☐ Enrichment / Gifted
- ☐ Movie Maker
- ☐ Programming
- ☐ Reading - Teach / Tutor
- ☐ Video Games
- ☐ Web Design
- ☐ Writing

Science
- ☐ Biology
- ☐ Chemistry
- ☐ General
- ☐ Physics
- ☐ Rocketry

Certificates
- ☐ CPR
- ☐ EMT
- ☐ First Aid
- ☐ W.S.I. Certification

Fine Arts
- ☐ Arts & Crafts
- ☐ Cartooning
- ☐ Clay
- ☐ Painting
- ☐ Sketching

Performing Arts
- ☐ Acting / Singing
- ☐ Drama
- ☐ Musical Theatre

*Personal Essay: Hofstra Summer Camps receives many applications for employment within our programs. In your own words, please tell us about yourself, your character, your personality, and what would make you an asset to our camp. Include experiences, attitudes, feelings, or beliefs that you offer which would make you an exceptional candidate to represent Hofstra Summer Camps.

[   ]

All Hofstra Summer Camps staff is required to attend a two-day staff orientation as a condition of employment.
Mail or fax completed application to Hofstra University Summer Camps, 250 Hofstra University, Hempstead, NY 11549-2500.
Phone: (516) 463-CAMP / Fax: (516) 463-6114:
Thank you for applying to Hofstra University Summer Camps. Due to high volume of applicants, only qualified candidates will be contacted for an interview.

How to submit Application via mail or by fax:
Complete contract in full via computer and click "Print Form" button at bottom of application & remit information to below address or fax to (516) 463-6114:
   Hofstra University Summer Camps
   250 Hofstra University
   Hempstead, NY 11549-2500

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4/3/12