New York state law requires that each parent be aware of the following:

- It is mandatory for all camps to receive an operating permit from the New York State Department of Health each year.
- Camps are required to be inspected biannually.
- Inspection reports are filed at the Nassau County Department of Health at 200 County Seat Drive, Mineola, NY 11501.
- Inquiries can be made to the Nassau County Department of Health, Monday-Friday, 9 a.m.-4:45 p.m.

**LICENSING**

Hofstra Summer Camps is licensed and inspected by the New York State Department of Health. Inspection records and required plans are filed with the New York State Department of Health.

**ACCREDITATION**

Hofstra Summer Camps is proud of its accreditation by the American Camp Association (ACA). Only one in four camps nationwide achieves this accreditation. ACA is the only national organization that accredits camps based on compliance with established standards in sites and facilities, health, staff, program transportation, operational management, and aquatics.

Hofstra Summer Camps’ American Camp Association and Board of Health certifications are on display in the Camp Office.

Hofstra University is committed to extending equal opportunity to all qualified individuals without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, physical or mental disability, marital or veteran status in employment and in the conduct and operation of Hofstra University’s educational programs and activities, including admissions, scholarship and loan programs, and athletic and other school-administered programs.
GENERAL INFORMATION

OFFICE HOURS
The camp office is open year-round, Monday through Friday, 9 a.m. to 5 p.m. During the months of July and August, our office is open Monday through Friday, 7 a.m. to 6 p.m. Office staff can be reached at 516-463-2267. *Camp is closed July 4.*

LUNCH
*Lunch for Specialty and Learning Institute Camps* is served daily at Hofstra University’s dining facilities by Campus Dining by Compass Group. This includes various hot entrees, bagels, yogurt, beverages and desserts, plus an unlimited salad and fruit bar. In addition, we offer a choice of sandwiches (peanut butter and jelly, cheese, roast beef, tuna, and turkey), hot dogs, hamburgers and french fries every day. Please keep in mind that the salad bar, fruit bar and vegetables are available every day.

*Lunch for Sports Academy Camps* is served daily in Hofstra University’s dining facilities, and includes a hot entrée, sandwiches, hamburgers, hot dogs, french fries, tossed salad, dessert, and assorted beverages.

*Lunch for BOCES Camps* is served daily in the Nassau BOCES Barry Tech Center. Three days per week, an assortment of cold cut sandwiches is served. Different hot lunches are offered the other two days by a local restaurant.

Special Dietary Needs:
Hofstra Summer Camps is an allergy-aware camp (gluten, peanuts, etc.), and we work with families to accommodate campers’ special dietary needs. Kosher and gluten-free lunches are available upon request. We also make sure that any special food needs are carefully monitored. Parents must call the Camp Office to make special dietary arrangements for their camper(s).

WHAT TO BRING TO CAMP
Please make sure everything is clearly marked with your child’s first and last name.
• Each camper should wear daily: T-shirt, athletic shorts, sneakers, and sweat socks.
• Bring a bathing suit, towel and water bottle in a waterproof backpack.
• We suggest that younger campers wear their bathing suits under their clothes to save time changing for swim.
• Sandals are inappropriate footwear for camp.
• Children enrolled in Soccer or Tennis specialties must bring the following:
  – Soccer Specialty Camp – Cleats and shin guards are not mandatory, but are recommended.
  – Tennis Specialty Camp – A tennis racket is required. Athletic sneakers are acceptable footwear, except those with black bottoms.
Please read the suggested materials your child should bring to camp under their respective Sports Academy Camps:

**Joe Mihalich Elite Boys Basketball Camp**
Contact Information: Coaching Staff, 516-463-6204
- Each camper should wear daily: T-shirt, athletic shorts, sneakers and sweat socks.
- Bathing suit and towel will be needed on assigned swim days.
- Bring water bottle in a waterproof backpack.

**Krista Kilburn-Steveskey Girls Basketball Camp**
Contact Information: Coaching Staff, 516-463-6225
- Each camper should wear daily: T-shirt, athletic shorts, sneakers and sweat socks.
- Bathing suit and towel will be needed on assigned swim days.
- Bring water bottle in a waterproof backpack.

**Seth Tierney Boys Lacrosse Camp**
Contact Information: Coaching Staff, 516-463-6484
- Each camper should wear daily: T-shirt, athletic shorts, sneakers and sweat socks.
- Bring a lacrosse stick, helmet, shoulder pads, arm pads, mouthpiece, athletic supporter, cleats and equipment bag.
- Equipment must be brought daily.
- Bathing suit and towel will be needed on assigned swim days.

**Shannon Smith Girls Lacrosse Camp**
Contact Information: Shannon Smith, 516-463-6484
- Each camper should wear daily: T-shirt, athletic shorts, sweat socks, sneakers and cleats.
- Bring a lacrosse stick, goggles, mouth guard and water bottle.
- All goalies are responsible for bringing their own equipment.
- Equipment must be brought daily.
- Bathing suit and towel will be needed on assigned swim days.

**Christine A. Nowierski Cheer Camp (C.A.N. Cheer Camp)**
Contact Information: Christine A. Nowierski-Farina, 516-463-4369
- Each camper should wear daily: T-shirt, athletic shorts with no pockets, flat-soled sneakers/cheerleading sneakers and sweat socks.
- Bathing suit and towel will be needed on assigned swim days.

**Kelly Olsen Dance Academy and Kickline Academy**
Contact Information: Kelly Olsen, 631-560-4202
- Each camper should wear daily: T-shirt, athletic shorts, flat-soled sneakers and sweat socks.
- Campers must also bring a water bottle.
- Bathing suit and towel will be needed on assigned swim days.
Richard Nuttall and Simon Riddiough Soccer Camp  
Contact Information: Richard Nuttall, 516-463-6762  
- Each camper should wear daily: T-shirt, athletic shorts, shin guards and soccer cleats or sneakers.  
- Campers must also bring a water bottle.  
- Bathing suit and towel will be needed on assigned swim days.

Hofstra University Softball Camp  
Contact Information: Julie Meyer, 516-463-2267  
- Each camper should wear daily: T-shirt, athletic shorts and sneakers/cleats.  
- Each player must bring their own marked glove and water bottle.  
- Bathing suit and towel will be needed on assigned swim days.

Emily Mansur Volleyball Camp  
Contact Information: Emily Mansur, 516-463-6758  
- Each camper must wear daily: T-shirt, athletic shorts, sweat socks and sneakers.  
- Campers must also bring a water bottle.  
- Bathing suit and towel will be needed on assigned swim days.

Dennis Papadatos Boys Wrestling Camp  
Contact Information: Dennis Papadatos, 516-463-6615  
- Each camper must wear daily: T-shirt, athletic shorts, socks and wrestling shoes.  
- Each player must bring an extra set of shorts, T-shirt and socks, as well as running shoes and water bottle.  
- Bathing suit and towel will be needed on assigned swim days.

New York Baseball Academy  
Contact Information: 516-463-2267  
- Each camper should wear daily: T-shirt or athletic jersey, baseball socks and baseball pants.  
  Short are not an acceptable form of attire. Non-metal spikes are recommended, but optional. Metal spikes are prohibited.  
- Each player must bring their own labeled glove, bat (no composite bats) and water bottle.  
- Bathing suit and towel will be needed on assigned swim days.

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SWIM  
You will receive an email prior to the start of your session of camp detailing your child’s designated days of optional swim.

WHAT NOT TO BRING TO CAMP  
- We strongly suggest that you do not permit your child to bring any electronics or jewelry.  
- Sneakers with “wheelies” are not allowed at camp.  
- Pocket knives and weapons of any kind are strictly prohibited.  
- Alcohol, tobacco and drugs are strictly prohibited, except prescription medications in original containers left with our nurses.

Hofstra is not responsible for lost or stolen items.
GRATUITIES

A major part of your child’s camp memories has to do with the counselors who have given their undivided and personalized attention and care. The following guide is intended as just that … a guide, to let you know what our gratuity recommendations are to thank the staff.

- Send gratuities in individual envelopes.
- Please put your child’s name, specialty title (e.g., tennis, science) or recreation group number, and/or swim counselor’s name on the front of the envelope.
- Have your child give it directly to his/her counselor and/or director.
- Please call the Camp Office for the counselor’s/director’s name(s).

Cub Counselor ............................ $20 per week
Recreation Counselor............... $10 per week
Specialty Counselor ................. $10 per week
Sports Camp Counselors......... $10 per week
Swim Counselor...................... $5 per week
Bus Driver............................. $5 per week (Drivers and routes are subject to change each session.)

For Specialty Camps, please note that there may be more than one counselor who works with your child. If you would like to thank the “staff,” we ask that tips be directed to the Specialty Director so that the appropriate members can share them.

Please note that your camper’s staff will change during Session 4; please have your child give the envelope directly to his/her counselor at the end of the session.
TRANSPORTATION

Campers being picked up by buses provided by Hofstra Summer Camps will be picked up approximately between 7:45 and 8:30 a.m. (some bus routes may be earlier) and arrive at camp at approximately 9 a.m. Departure time of camp vehicles is approximately 4:15 p.m. The bus driver will leave a “Welcome Letter” in your mailbox notifying you of the approximate pickup time a few days prior to each session. Please have your child ready so that delays can be avoided. Please note bus numbers and routes may change each week.

ARRIVAL PROCEDURES

Campers enrolled in Weeks 1-5 from July 2-August 3: Buses will arrive at Hofstra’s David S. Mack Physical Education Center at approximately 9 a.m., depending on the route. Our staff will meet the bus and will escort your child to his or her area. Please inform your child of his or her bus number so that he or she knows to remember it each day.

Campers enrolled in Weeks 6-7 from August 6-17: Buses will arrive at the David S. Mack Sports and Exhibition Complex at approximately 9 a.m., depending on the route. Our staff will meet the bus and will escort your child to his or her area. Please inform your child of his or her bus number so that he or she knows to remember it each day.

If you are providing your own transportation to camp, please plan to arrive between 8:30 and 8:50 a.m. Please refer to the list of specific drop-off and pickup locations for the different camps and drop your child off at their respective location. Campers must be walked and signed in to the designated area each morning by a parent or guardian.

When dropping off at the Mack Physical Education Center, please park your car in the lot across from the Mack Physical Education Center. Walk your child in to the Mack Physical Education Center and go to the far-left corner of the gym; campers must be signed in by parents. Our staff will escort your child to his/her area.

When dropping off at the David S. Mack Sports and Exhibition Complex, please park your car at the most convenient lot. Walk your child in to the David S. Mack Sports Exhibition Complex through the front glass doors and sign in your child; campers must be signed in by parents. Our staff will escort your child to his/her area.

When dropping off at the James M. Shuart Stadium/Howdy Myers Pavilion, Hofstra University Soccer Stadium, Bill Edwards Stadium and University Field, please park your car at the most convenient lot in relation to your child’s respective field. Walk your child to the entrance of the field and sign them in with their designated program directors; campers must be signed in by parents. Our staff will escort your child to his/her area.

BUS PASSES

A new bus pass will be EMAILED to you the week before each session to the email address given on your child’s registration form. If your child’s bus pass reads T-00, your camper will NOT be riding a bus, as this only indicates the designated area where your child will wait for a parent or guardian to pick them up. Please make your child aware of this information prior to the start of camp. Please note bus numbers and routes may change each week.
ABSENCES
When the bus arrives, please wave the bus on so the driver knows not to wait for your child. You may also leave a message at 516-463-6514. Campers are not permitted to change or make up days missed from the regularly scheduled camp sessions. There is no credit or refund for missed days.

DISMISSAL PROCEDURES
Once all the early pickups are dismissed, staff members will take attendance at every bus line and will escort your child to his or her designated bus.

SAFETY RULES FOR VANS AND BUSES
- All campers transported in vans and buses must be seated and must wear seat belts.
- No camper should ever put any body part out the window.
- All campers must listen to the driver and/or bus counselor.
- Campers should keep their voices down so the driver may concentrate on the road.
- Please be punctual.
- Walk up and down steps of the van or bus with caution.

PICKING UP YOUR CHILD EARLY FROM CAMP
You must notify the Camp Office in order to pick up your child early from camp, so we can tell the child’s bus line counselor that he or she will not be taking the bus home. Pick up time is at 3:45 p.m. You must sign out your child (see following page for specific pickup areas).

Please review the following:
- **Morning pickup**: Campers may be picked up only at 11:30 a.m. at their respective sites, listed on following page.
- **Afternoon pickup**: Campers may be picked up only at 3:45 p.m. at their respective sites, listed on following page.
- Please do not arrive before the designated time to pick up your child. Arrival before the designated time will result in unnecessary delay of dismissal and may prevent safe, scheduled departure of camp vehicles.
- **Please do not take your child(ren) without signing them out.**
Below you will find specific drop-off and pickup areas for all Sports Academy Camps and Specialty and Learning Institute Camps. **Please note your pickup and drop-off location may change from week to week.**

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<tr>
<th>Specialty and Learning Institute Camps</th>
<th>Week 1</th>
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EXTENDED HOURS PROGRAM
Hofstra’s Extended Hours Program is designed with the working family in mind. The program is structured for parents who wish to have their children remain under the supervision of camp personnel before and/or after the normal operating hours of camp. Activities, games and movies will be available for the children, and a snack and drink will be provided for each child.

Please Note: Signing up for this program does not prohibit them from taking the bus in the morning; however, it does prohibit them from taking the bus in the afternoon.

• Extended Hours Program is available for both the morning and afternoon, and is not available on a day-to-day basis.
• Tuition includes an afternoon drink and snack.
• All children in the Extended Hours Program may be dropped off in the morning as early as 8 a.m. and must be picked up no later than 6 p.m.

POLICIES AND GUIDELINES

Hofstra is not responsible for lost or stolen items.

EARRINGS. We strongly urge campers participating in contact sports to refrain from wearing earrings.

EYEGLASSES. Campers participate in several sports (baseball, basketball, volleyball, etc.) that could lead to broken eyeglasses. We suggest that your child wear safety glasses. Hofstra is not responsible for broken eyeglasses.

ELECTRONICS. We strongly suggest that you do not permit your child to bring any electronics to camp. This includes phones, iPods, MP3 players, Nintendo gaming devices, etc.

PERMISSION TO PARTICIPATE. When you signed your child’s medical form, you gave permission for your child to participate in all camp activities as described in our brochure. If you wish for your child to be restricted from any activity, please notify us in writing prior to your child’s camp session. Please note that it is not our policy to force any child to participate in an activity. We do our best to make the activity enjoyable so your child will wish to participate.

AMERICAN RED CROSS INSTRUCTIONAL SWIM PROGRAM IN THE SPECIALTY DAY CAMP.
Most of our camp families strongly desire swim instruction for their children. We provide American Red Cross instruction every day with some free swim time for Specialty and Learning Institute camps. Please send a note if you do not wish for your child to participate in instructional swim.

MEDICAL CONCERNS. All campers are required to have a completed Hofstra Summer Camps medical form on file before camp begins. Please be sure that you complete the medical history and your child’s physician completes a physical examination. Please provide us with as much information as possible concerning your child’s medical history, allergies, medications, and any special needs. All medical forms must include an up-to-date immunization record and emergency contact information, and must be signed by a parent or legal guardian.
MEDICATION. The parent of any child needing medication must meet our RNs with the child’s medication in the original container on one of the following days: Tuesday, June 25, and Wednesday June 26, 6 p.m.-9 p.m which will take place in Room 131 at the Oak Street Center, and Saturday June 29, 10 a.m. - 1 p.m which will take place in the David S. Mack Sports and Exhibition Center. State law requires that a Physician’s Medication Request Form be on file to allow medication to be administered during the camp day. Special medications for allergies, etc., or specific doctor’s instructions must be hand-delivered to the Hofstra Camp Infirmary prior to your child’s camp attendance. It is not acceptable to have children carry their own medication! Every effort should be made to administer medication at home, as it presents a disruption in the camper’s day. However, if your physician feels that it is necessary, please submit a completed Physician’s Medication Request Form before medication is sent to camp. A separate form must be completed for each medication. State law does permit administration of medication during the camp day, provided there are written directions from the physician and parent. Campers are at no time allowed to carry any kind of medication, take medication without official written directive (from the physician and the parent), or take medication without supervision.

SAFETY PROCEDURES
• Certified medical personnel monitor air quality.
• Campers have access to water at frequent intervals.
• Whenever possible, we bring outdoor activities into air-conditioned facilities, or to cool, shaded areas.
• Our first concern is for your child’s safety; therefore, we reserve the right to take the following actions in very hot weather: reduce physical activities, substitute sedentary activities for outdoor sports, and provide activities unrelated to your child’s specialty (e.g., movies).

MEDICAL NOTIFICATION. It is our policy to notify you if your child becomes ill during the camp day or suffers an injury other than minor bumps, bruises or scrapes. Our registered nurse will contact you.

TICKS AND LYME DISEASE. To avoid tick bites and Lyme disease, the New York State Department of Health recommends that you check your child for ticks daily. Light-colored clothing is also recommended.

SUNCREEN. The use of sunscreen is highly recommended by our medical staff and the New York State Department of Health. It is best to apply sunscreen to your child before he or she leaves home in the morning. You may wish to send along additional sunscreen to be applied later in the day. We also keep an emergency supply at the Camp Infirmary.

EXTENSIONS – ADDING ADDITIONAL SESSIONS. Parents wishing to add a session to their child’s stay at camp should contact the Camp Office. Extensions will be given only when space is available.

INAPPROPRIATE BEHAVIOR. Hofstra Summer Camps reserves the right to dismiss any camper who acts in an inappropriate or detrimental manner.

CAMP TAX IDENTIFICATION NUMBER. For those families who declare a child care deduction on their taxes, our tax ID number is 111-630-906.

REFUND POLICY. There are NO refunds given for any reason. This includes illnesses, injuries, transportation delays, etc. If for some reason a camp is closed or cancelled, a letter of credit will be issued. Please note there are NO refunds if your child is dismissed from camp.