



**HOFSTRA**  
UNIVERSITY.

**Guide to Pride  
student handbook  
2007-2008**

# TABLE OF CONTENTS

## I. Introduction

Message from the President .....	4
Message from the Dean of Students .....	5
Introduction .....	6
A History of Hofstra .....	7
Alma Mater .....	16
University Seal and Colors .....	16
University Logo .....	16
Board of Trustees .....	17
Accreditations.....	19

## II. Hofstra A to Z

Academics .....	20
Alumni Relations .....	21
Ambassador Program .....	22
Arboretum .....	22
Banking .....	23
Bookstore.....	23
Bulletin Boards.....	24
Bus Schedule .....	24
Career Center, The .....	24
Center for University Advisement .....	25
Chronicle, The.....	26
Co-Curricular Awards .....	26
Common Hour .....	27
Community Standards, Office of .....	27
Commuting Student Affairs .....	27
Confidential Educational Records .....	29
DAR.....	30
Dean's List/Provost's Scholars .....	30
Dean of Students Office .....	31
Dining Services and Meal Plans .....	32
Event Management and Hospitality Services Center, Office of .....	35
Family Weekend .....	36
Festivals.....	36
Financial Aid, Office of .....	37
Hair Express .....	37
Health and Wellness Center.....	37
Hearing Boards .....	38
HofstraCard Services .....	38
Hofstra Cultural Center .....	41
Hofstra Intercollegiate Sports and Recreation .....	42
Hofstra Interfaith Center.....	43
Hofstra Online Information System .....	44
Hofstra Speech and Debate Team .....	47

Hofstra University Museum .....	47
Hofstra USA .....	48
HofstraVision .....	48
Job Board .....	48
Language Learning Center .....	49
Libraries, Hofstra University .....	49
Lockers .....	52
Lost and Found.....	52
Mail .....	52
Multicultural and International Student Programs, Office of.....	53
Music Library .....	54
Nexus .....	55
Orientation and New Student Programs .....	55
Parent and Family Programs, Office of .....	57
Parking .....	58
Public Safety .....	58
Recreational Facilities/Swim Center .....	59
Recycling .....	61
Residential Programs.....	61
Saltzman Community Services Center .....	63
Services for Students with Disabilities.....	63
Student Computing Services.....	64
Student Counseling Services.....	68
Student Emergency Assistance Fund.....	68
Student Employment .....	69
Study Abroad .....	70
Summerfest/Winterfest .....	71
Telecommunications .....	71
Welcome Week .....	73
WRHU .....	73
Writing Center .....	74

### **III. Student Activities**

Director's Welcome .....	75
Student Government Association President's Welcome .....	76
Student Government Association .....	77
Student Clubs and Organizations .....	77
Student Government Association Club Descriptions.....	82
Musical Organizations.....	100
Fraternities and Sororities .....	100
Spirit Support .....	102
Student-Sponsored Annual Events .....	103
Volunteer Opportunities & Community Service Programs .....	104
Special Event Programs.....	106

## **IV. On-Campus Information**

Telephone Directory .....	109
What to Do at Hofstra.....	121

## **V. Code of Community Standards .....123**

Preamble .....	124
Pride Principles .....	125
Family Educational Rights and Privacy Act .....	126
Student Conduct Process .....	128
Adviser's Role in University Proceedings.....	133
Appeal Procedure for Student Conduct Proceedings .....	133
Student Conduct Process Flow Chart .....	136
Grounds for Disciplinary Action.....	137
Student Conduct Codes .....	137
Sanctions .....	142
Minimum Sanctions .....	144
Student Organizations .....	145
Guidelines Concerning Unrecognized Organizations .....	145
Violation of New York State Law and Reporting Violations .....	146
Statement on Drugs and Alcohol .....	147
Bias Crime Prevention Policy .....	149
Fire Safety Guidelines.....	150
Rules and Regulations Regarding Hazing .....	152
Sexual Assault Policy .....	154
Survivor's Bill of Rights.....	156
Computer Networks Acceptable Use Guidelines .....	157
Parking and Vehicle Regulations.....	171

## **VI. Faculty Policy Series #11; #11G; #42 .....174**

Faculty Policy Series #11-Procedure for handling violations of academic honesty by undergraduate students at Hofstra University ....	174
Faculty Policy Series #11G-Procedure for handling violations of academic honesty by graduate students at Hofstra University.....	179
Faculty Policy Series #12-Academic freedom and civil liberties of students at Hofstra University.....	185
Faculty Policy Series #42-Course Grade Appeal Policy .....	194

## **VII. Appendix/Reference**

Campus Terms .....	195
Campus Map.....	196
Campus Bus Schedule.....	197
Hofstra Recreation and Intramurals Schedule and Activities .....	201
Hofstra Intercollegiate Athletic Schedules .....	202

# SECTION I

## INTRODUCTION

---

---

Dear Hofstra Student:

I hope you will enjoy and find fulfillment in every aspect of your experience at Hofstra University. We will provide you with many opportunities to achieve your full potential and will support you in your quest to do so. At Hofstra, we offer the academic foundation and resources that will help you reach your aspirations. We are proud to provide a complete campus environment with talented and dedicated faculty and staff, state-of-the art classrooms and facilities, exemplary library resources, and first-rate cultural and athletic programs. This *Guide to Pride* is designed to help you get the most out of your time at the University. Read it



and save it for future reference. Within these pages you will find that Hofstra provides a wide variety of outstanding programs and resources. We urge you to take advantage of all that Hofstra offers.

Sincerely yours,

A handwritten signature in black ink, which appears to read "Stuart Rabinowitz". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Stuart Rabinowitz  
President

Dear Students,

It's an honor to serve as your Dean of Students. This is an exciting time for Hofstra University students, as the Division of Student Affairs has recently launched its "Focus on Students" campaign. Our students are our most precious resource, and we recognize the need to put students first, and do everything we can to help support your academic and personal growth as you receive your education here at Hofstra. We have a highly skilled team of dedicated and caring professionals here to assist you in all aspects of college life.



The Dean of Students Office encompasses the following offices:

- Community Standards
- Commuting Student Affairs
- Health and Wellness Center
- Interfaith Center
- Multicultural and International Student Programs
- Orientation and New Student Programs
- Recreation Center and Intramural Programs
- Residential Programs
- Student Leadership and Activities

There are many exciting things happening within the division. The Office of Student Leadership and Activities will be instituting a new leadership development initiative for all students. These programs will prepare you with in-depth leadership training to serve on-campus and professional leadership roles. The Office of Community Standards (formerly Judicial Affairs) is introducing a new code of conduct, the Pride Principles, this year. The guiding principles of this code include personal and social responsibility, respect for all individuals, integrity and ethics, development of community, and expression and free exchange. It is our responsibility to see to it that these principles are carried out and that Hofstra is a place where all students feel welcome and supported. We've also added a new initiative for students, by creating the Office for Multicultural and International Student Programs. This office will continue to provide support for the international student community at Hofstra and will now provide programming directly related to cultural themed heritage months (Black History, Women's History, Asian Heritage, and Hispanic Heritage). These are just a few of the new initiatives taking place on-campus to focus on supporting our Hofstra students.

I encourage you to take advantage of all Hofstra University has to offer. Your college experience is what you make of it. Please feel free to stop by my office if you have a question or just want to say hello. I look forward meeting and getting to know you.

Have a great year.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Libman". The signature is fluid and cursive, with a large, stylized initial "P".

Peter J. Libman  
Dean of Students

Dear Members of the Hofstra Community:

We are pleased to provide you with the 2007-08 *Guide to Pride*. This annual student handbook highlights Hofstra University's finest traditions and offerings, and features the most up-to-date information on virtually all aspects of the Hofstra campus.

This year's *Guide to Pride* proves to be an especially valuable resource as it provides information on a variety of new offices and initiatives that have been put into place with the inception of the University's new "Focus on Students" campaign. There are many changes and enhancements to student life at Hofstra, and this edition of the *Guide to Pride* will provide you with information about these exciting opportunities.

One new aspect of this year's *Guide to Pride* is the "Code of Community Standards" which also contains Hofstra's "Pride Principles" and "Code of Student Conduct." The recently conceived "Pride Principles" define a standard of conduct that all community members must meet in order to uphold and promote our academic community. The five "Pride Principles" include: personal/social responsibility; respect for all individuals; integrity and ethics; development of community; expression and free exchange. We urge you to review this publication carefully as it contains important facts and information to guide you through a successful academic career at Hofstra.

The Dean of Students Office and the Student Government Association are the primary collaborators on this project. However, many other members of the campus community have also demonstrated their support and cooperation throughout the planning and preparation of this publication. This document could not be produced without the assistance of each office and organization on campus.

We hope this edition of *Guide to Pride* serves as a valuable companion for your year ahead!

Sincerely,

Cheryl Betz



Assistant Dean  
Community Standards

Brent G. Weitzberg



President  
Student Government Association

## A HISTORY OF HOFSTRA

The history of Hofstra University is one of remarkable growth and achievement. Led by men and women of wisdom, vision and courage, Hofstra has grown from a small community college to a nationally and internationally recognized university. Hofstra has more than fulfilled the destiny made possible by its benefactors, William and Kate Hofstra. (This history was compiled by Hofstra University Archives.)



A selected timeline of significant Hofstra events:

- 1854 June 5, Kate Mason was born.
- 1861 May 31, William Sake Hofstra was born.
- 1895 William and Kate Hofstra were married.
- 1903 Kate and William Hofstra stayed at the Garden City Hotel while their new home was being built in Hempstead.
- 1904 "The Netherlands," now known as Hofstra Hall, was completed, and the Hofstras moved in.
- 1922 The Stevenson House, now known as Holland House, was designed and built by Aymar Embury.
- 1932 William Hofstra died on May 11, leaving his estate and fortune to Kate Mason Hofstra.
- 1933 Kate Hofstra died on September 15, leaving the estate and a large part of the fortune to be used as a memorial to her husband. Trustees of the estate and Truesdel Peck Calkins, a local superintendent of schools, discussed the use of the estate. Calkins suggested to New York University that an educational facility would be ideal for Long Island.
- 1935 Initially named "Nassau College-Hofstra Memorial of New York University at Hempstead, Long Island," the school was founded as a coeducational commuter college with day and evening classes. NYU furnished the faculty and established the curriculum. First day of classes: September 23. The first class consisted of 159 day students and 621 evening students. Tuition for the year was \$375. The student newspaper, *Nassau Chronicle*, debuted on October 11, and changed its name to *Hofstra Chronicle* in 1937. The first prom was held on November 1, 1935.

- 1935 Hofstra was overseen by Chancellor Harry Woodburn Chase of 1937 New York University.
- 1936 Brower Hall was built.  
The students held a "Poverty Ball" for the first time on November 22; theme was to wear "saddest" looking costume.  
1937 Name changed to Hofstra College on January 16. A provisional charter was obtained, and Hofstra became an independent four-year college.  
Dr. Truesdel Peck Calkins became president of the college.  
The Hofstra seal and flag were designed by Hofstra Art Professor Constant Van de Wall, whose Dutch heritage assisted with the design.  
The motto and seal were adopted by Hofstra College in December.  
Dr. Rufus D. Smith, representing the Board of Trustees, and Constant Van de Wall created the seal. Hofstra's insignia was derived from the official seal of the House of Orange-Nassau of the Netherlands and was used with the permission of the Crown. At the bottom of the Hofstra University seal, the words "Je maintiendray," meaning "I stand steadfast," appeared as they did on the 1,000-year-old coat of arms of the Orange-Nassau family, reigning house of the Netherlands.  
Nickname "Flying Dutchmen" given to sports teams by student vote.  
Alma mater, "The Netherlands," was composed by Dr. Hans J. Gottlieb, English instructor at Hofstra.  
Barnard Hall was completed.  
Ella Fitzgerald sang with the Chick Webb Band at the Class of 1940's junior prom.
- 1938 Calkins Hall was completed and functioned as a gymnasium.  
Mason Hall was built.  
Epsilon Sigma, known as the Eclectics, was the first organized fraternity on campus.  
The Kate Mason Society was started.
- 1939 Hofstra officially separated from New York University.  
Dr. Alexander Loudon, Netherlands minister to the United States, presented Hofstra with a silk flag that included the University seal in its center.  
Helena Mroczkowska Dow, class of 1940, won the Intercollegiate Fencing Championship. She was Hofstra's first female student to hold a pilot's license.
- 1940 Hofstra was granted an "absolute" charter on February 16.  
Glenn Miller and his orchestra played at the senior prom on April 27, held at the Garden City Hotel.  
"March on Hofstra" was designated the official fight song for The Flying Dutchmen of Hofstra College, words and music by William Kufe.  
Middle States accreditation was awarded on November 22.

- 1941 Hofstra joined the American Association of Colleges on January 10.
- 1942 Initial faculty statutes were drafted. Howard S. Brower became the acting president.  
The Classes of 1942 and 1943 printed a combined yearbook as the student population plummeted. School spirit, however, was as high as ever.
- 1943 Air Force pilot crashed into Barnard Hall during take-off from Mitchel Field in March.
- 1944 President John Cranford Adams was inaugurated.
- 1946 Wrestling was introduced as a new sport.
- 1947 For the first time, cheerleaders organized as a club. Alumni football game was described as the “Homecoming Game.”
- 1948 First honorary degrees awarded by Hofstra College to Robert Moses, New York State Parks commissioner, and Robert I. Gannon, president of Fordham University, on May 28. First Invitational Debate Tournament, December 3.
- 1949 First Shakespeare Festival was held.  
Memorial Hall was built in honor of World War II veterans.  
State Education Department allowed Hofstra to offer graduate courses.
- 1950 Dwight D. Eisenhower received an honorary degree.
- 1951 ROTC was introduced at Hofstra in January.  
Heger Hall was completed.  
First master’s degree in business was awarded at June commencement exercises.
- 1952 Jackie Robinson, former second baseman for the Brooklyn Dodgers, spoke at a Hofstra College brotherhood rally.  
Wing-Ding Campaign, a student drive to raise funds for a new wing on Memorial Hall, was held.  
The Metropolitan Museum of Art chose Hofstra as the site for an experimental exhibition to determine how art would be received in suburbia. Nearly \$1 million worth of paintings, sculptures and historical items were displayed on Hofstra’s campus.
- 1953 Barton House was built.  
Phillips Hall was completed.  
The First Alumni Homecoming Queen was crowned.
- 1954 The debate teams of Princeton, Dartmouth, Columbia, St. John’s and Kings Point were among the 27 colleges that participated in the Sixth Annual Hofstra Invitational Debate Tournament.
- 1955 Hauser Hall was built.  
Twentieth anniversary celebration of Hofstra College was held.  
The Fifty for Hofstra Club was established.

- 1956 Construction of Kate Davison Hall was completed.  
Emily Lowe Hall was built.  
John Robert Janes ('39) was elected the first alumni trustee in January.
- 1957 Roosevelt Hall was constructed.
- 1958 The Playhouse was constructed.  
Evening Forum was founded.
- 1959 New College was established.  
Hofstra's radio station (WVHC) acquired an FM license in September. Previously, the station's AM broadcasts were heard within a 15-mile radius.  
A debate between Hofstra and Cambridge took place in November.
- 1960 Weed Hall was completed. Weeb Ewbank Hall was constructed.  
Hofstra celebrated its 25th anniversary.  
Hofstra College trustees established the annual Founder's Day awards. Categories for these four awards included the Award for Distinguished Teaching, Alumnus of the Year Award, and two Awards for Outstanding Scholarship (for a day and evening student).  
President John Cranford Adams presented these awards at a special Founder's Day ceremony.
- 1961 Adlai Stevenson received an honorary degree at December commencement exercises.  
The first Estabrook Award was given.
- 1962 Weller Hall was built.  
Hofstra Stadium construction was completed.
- 1963 Hofstra College officially became Hofstra University on March 1.  
Emily Lowe Gallery became the first university-sponsored art gallery on Long Island.  
The Board of Trustees passed a resolution to create a barrier-free campus.
- 1964 Clifford Lee Lord was appointed president.  
Division of Education became the School of Education.  
Projects NOAH and PHED were initiated.  
Robert F. Kennedy, New York state senatorial candidate, gave a campaign speech on September 24.
- 1965 Scapulars were utilized for the first time at President Lord's inauguration on April 28.  
The School of Business was established on September 1.  
The University Senate was initiated.  
Adams Hall was built.  
Martin Luther King received an honorary degree.  
General Electric sponsored The College Bowl with Bob Earle as host, which pitted Hofstra University against Lycoming College of Pennsylvania.

- 1966 The University Club, now known as David S. Mack Hall, was completed. Hofstra lost its reputation as a “commuter-only university” with the completion of two residence towers, and four under construction.
- 1967 The Library and Unispan were completed. Butler building was constructed.
- 1968 Hofstra’s School of Business became the first on Long Island to receive accreditation from the American Association of Collegiate Schools of Business, for its undergraduate program. Hubert Humphrey spoke on campus on October 2. Hofstra became a summer training center for the New York Jets.
- 1969 Abbie Hoffman and Allen Ginsberg spoke at a drug seminar in February. A series of lectures and speeches titled “Vietnam Moratorium” were offered to students.
- 1970 Hofstra established its School of Law on September 1. Construction of four new campus buildings was completed: Monroe Hall, Freshman Center, Physical Fitness Center, and Gittleson Hall. April 22 marked the celebration of Earth Day on Hofstra’s campus. To recognize the “state of the planet,” Hofstra students planted trees on the University’s grounds. Students attended a rally for Black Panthers’ founder, Bobby Seale; Jerry Rubin, co-founder of the Youth International Party, spoke at the event.
- 1971 The Chemistry Department received accreditation from the American Chemical Society in May. Black Weekend was held, and significant speakers appeared on campus. Muhammad Ali spoke to student groups on March 26. Organizations such as the OBC (Organization of Black Collegians) and the Student Senate demanded changes to administrative policy and curriculum choices. A student strike halted classes in 1971.
- 1972 James H. Marshall was named president. The Ambassador Program began in November. The West End Theatre opened on December 1.
- 1973 The nationally recognized honor society Phi Beta Kappa was granted a chapter at Hofstra. The *Hofstra Law Review* rolled out its first publication in May. Hofstra Achievement Award was presented in December. Robert L. Payton became Hofstra’s president.
- 1974 The Gray Wig was founded on May 21. Alumni College was established. The Playhouse was dedicated to John Cranford Adams.

- 1975 The School of Law's newspaper, *Conscience*, was recognized as one of the four best college law newspapers by the ABA Law Student Division. The Alumni College Senate Constitution was drafted in November and ratified by the Board of Trustees in December. The North Campus Field House was built.
- 1976 James M. Shuart was appointed Hofstra's seventh president. The first Alumni Homecoming King was crowned. Presidential candidate Jimmy Carter spoke at the Physical Fitness Center on October 28, five days before being elected the 39th president of the United States.
- 1977 The Disabled Students Organization was founded. *The New Voice* was established. PEIR program was started.
- 1979 The Trotsky-Stalin Conference was held in February. WRHU aired its "Worldview Special" about Iran on November 23. Gittleson Hall, Life Sciences Center was dedicated.
- 1980 Hofstra Hall Preservation Fund was created. The Unispan was dedicated to Clifford L. Lord. *The Satellite* distributed its first paper.
- 1981 Betty Ford visited Hofstra on June 3. Twin Oaks Apartments were purchased. Construction projects included Butler Annex, Health Dome and The Netherlands complex.
- 1983 The Hofstra Libraries celebrated the collection of their one millionth volume. The Hofstra Swim Center and Hofstra USA were both built, and the Freshman Center was opened. The student humor publication, *Nonsense*, was established.
- 1984 Judge Maryanne Trump Barry ('75) attended the January Law School commencement. The first Stessin Prize for Outstanding Faculty Publication was awarded. Colonial Square was built. The first Dutch Festival was held on Hofstra's campus.
- 1985 Hofstra University celebrated its 50th anniversary. The campus became a registered member of the American Association of Botanical Gardens and Arboreta. The Board of Trustees voted to reestablish the Division of Continuing Education as University College for Continuing Education. Dempster Hall was built. Rochelle Lowenfeld became Hofstra's first female vice president. Hofstra's Museum received accreditation from the American Association of Museums.
- 1986 Hofstra's Television Institute was established.

- 1987 The first black student was elected president of the Student Government Association.  
Dedication of the library to Joan and Donald E. Axinn occurred.
- 1988 Hofstra Stadium became the first outdoor stadium in the country to receive Balsam Turf.  
Nassau/Suffolk residence halls were built.  
Henry Moore sculpture was installed on South Campus.  
The Hofstra seal was updated to include one lion and one lioness, depicting the equality of women and men in University life.
- 1989 Seventh Annual Presidential Conference held and attended by Gerald Ford and members of his administration.  
Recreation Center was completed.  
The first Hands Across Hofstra took place.
- 1990 Professor Oscar Hijuelos won the Pulitzer Prize for fiction for his book *The Mambo Kings Play Songs of Love*.  
Dorothy and Wilbur Breslin Hall construction was completed.  
David S. Mack Hall and Sondra R. Mack Garden were dedicated.  
First Axinn Library Lecture Series featured George Vecsey.  
Center for Teaching Excellence opened.
- 1991 Princess Margriet of the Netherlands visited Hofstra on November 7.  
Supreme Court Justice Antonin Scalia also visited the Hofstra campus.  
Hofstra began implementation of an on-campus recycling program.  
Football program was granted Division I-AA status.  
Ann Mallouk was elected as the first woman chair of Hofstra's Board of Trustees.  
Dedication of the Joan and Arnold Saltzman Community Services Center took place.
- 1992 Hofstra's first Italian Festival took place on September 20.  
Library Technical Services and Resources Center opened.  
Margiotta Hall was dedicated.
- 1993 The first Alumni Achievement Award was presented.  
Bird Sanctuary was created.
- 1994 Hofstra became member of North Atlantic Conference for Athletics.  
School of Business was named for Frank G. Zarb.
- 1995 Hofstra's School of Communication was established.
- 1996 Dr. James M. Shuart celebrated 20 years as president.  
Dr. Richard L. Bernal, Jamaican ambassador to the United States, spoke on campus in March.  
School for University Studies was established.  
Hofstra Stadium expanded to include 15,000 seats, stadium suites, press box and pavilion.  
The Business Development Center opened to bridge the gaps among higher education, business and government.

- 1997 Hofstra launched its new Web site in February.  
George Bush Presidential Conference was held in April; attendees included Mikhail Gorbachev, George Bush, Barbara Bush and Dan Quayle.  
Billy Joel received an honorary degree at the May commencement exercises.  
Both the Legal Clinic and The Career Center opened.  
Scott Skodnek Business Development Center was dedicated on October 21.
- 1998 Hofstra held its first Irish Festival.  
The Law Library was dedicated to Barbara and Maurice Deane, and the Howdy Myers Pavilion was dedicated at Hofstra Stadium.  
New residence hall completed.  
University College Hall opened to house University College for Continuing Education.
- 1999 Hofstra celebrated 50 years of its Shakespeare Festival with a performance of *King Lear*.  
Roy Gutman, Pulitzer Prize-winning war correspondent, lectured on October 13.  
Construction on the Hofstra Arena was completed in December.  
The Chemistry/Physics Building and C.V. Starr Hall were constructed.
- 2000 Women's Golf was granted Division I NCAA status, giving Hofstra a total of 18 divisional teams.  
The Hofstra Labyrinth and Softball Stadium were completed.  
President Bill Clinton visited in October.  
First Lady Hillary Clinton, Alec Baldwin and Senator Charles Schumer visited campus in November.  
Construction of second pedestrian bridge began.
- 2001 Dr. James M. Shuart celebrated 25 years as president of Hofstra University and retired on June 23.  
Stuart Rabinowitz began his term as eighth president of Hofstra University on June 24.
- 2002 University sponsored a day of remembrance on the first anniversary of the events of September 11, 2001.  
The dedication of James M. Shuart Stadium was held in August.
- 2003 Pulitzer Prize winner and Hofstra alumnus Stephen Dunn returned to Hofstra for a poetry reading.  
U.S. Senator and Hofstra alumnus Norman Coleman ('71) returned to Hofstra to accept an honorary doctor of laws at Hofstra's commencement exercises.  
The dedication of Hagedorn Hall was held in October.

- 2004 My.Hofstra.edu portal was introduced in September.  
Hofstra's new logo introduced.  
Men's soccer team won first CAA title.
- 2005 Women's lacrosse team won regular season CAA title.  
University accepted visiting students who were displaced from their colleges and universities because of Hurricane Katrina.  
William Jefferson Clinton Presidential Conference.  
Athletic Hall of Fame was established.
- 2006 Hofstra announces \$100 million capital campaign, May 4.  
Hofstra student film festival celebrates 10th anniversary, May 15.  
President Rabinowitz announced that Dr. Julia Byrne was named Hofstra's Monsignor Thomas J. Hartman Chair for Catholic Studies, June 23.  
Hofstra Law School launches two new clinical programs, Securities Arbitration and Community and Economic Development, August 11.  
Hofstra's national reputation for presidential studies was enhanced through the establishment of the Peter S. Kalikow Center for the Study of the American Presidency and the Peter S. Kalikow Chair in Presidential Studies, Meena Bose.  
Hofstra introduces a branding effort to bring the university's evolving identity into clearer focus, September.  
Dedication of New Academic Building on October 16.  
President Stuart Rabinowitz wins Spirit of Long Island Award, October 19.  
Karenna Gore Schiff, daughter of Al and Tipper Gore, visits Hofstra for a book signing and discussion, October 30.  
Hofstra's third pedestrian bridge was installed on the west end of campus. November 29.  
Hofstra Law School Dean Aaron Twerski named special master to handle cases filed by workers who suffered respiratory illnesses as a result of cleaning up the World Trade Center site after the September 11, 2001, terror attacks, December 20.
- 2007 Hofstra cheerleaders place first at UCA National Competition, January 16.  
Center for Civic Engagement debuts at Hofstra, January 24.  
14 Hofstra students and two professors embarked on a semester-long European Odyssey, February 23.  
Former Attorney General John Ashcroft addresses the Hofstra community, February 26.  
Groundbreaking for a new playground at The Saltzman Center began, March 13.  
Author Salman Rushdie spoke to the Hofstra community about "The Novel and the 21st Century", March 21.  
Hofstra University goes green, April 24.  
Hofstra applied to host a 2008 Presidential Debate, one of just 19 American universities to do so.

## ALMA MATER

“The Netherlands”

Words by Hans J. Gottlieb

Sung to “The Prayer of Thanksgiving”

O Hofstra, to honor thy name we foregather,  
Rejoicing in voicing thy praises anew;  
By thee we are guided, with counsel provided;  
Sustain us with thy strength in the paths we pursue.

You settlers of Nassau who cleared its broad acres,  
You sailors and whalers, adventurers bold,  
Your precepts uphold us, your visions enfold us,  
Your spirit be emblazoned in blue and in gold!

As sons and as daughters to Hofstra united,  
We never will sever the ties that us bind;  
The years that pass by us shall never deny us  
The memories we cherish in heart and in mind.

## UNIVERSITY SEAL AND COLORS

The seal of the University is derived from the 1,000-year-old coat of arms of Orange-Nassau, the reigning house of the Netherlands. It depicts a pair of rampant lions (one lion and one lioness) in gold, tongue in red, on an azure field with gold blocks. The lion on the seal's shield is crowned with a royal crown and holds in the left claw a bundle of seven arrows with gold heads signifying the seven provinces of the Netherlands. The arrows are held together by a golden ribbon. The motto that appears on the University seal, “Je maintiendray,” means “I stand steadfast.” Both the seal and the motto are appropriately significant of the Dutch heritage of Hofstra University and of Long Island, as are the University colors of blue, gold and white. The University seal is used on many official documents, including all Hofstra diplomas.



## UNIVERSITY LOGOS

The Hofstra logo, adopted in 2005, features an “H” within the shield design. Hofstra University has always been known for both a tradition of academic excellence and a willingness to evolve to meet the needs of students and the greater society. This shield represents the University's commitment to that tradition of academic excellence, while the dynamic representation of the H within

the shield embodies the evolutionary, changing nature of the Hofstra campus. Since 2005, our athletic teams have been officially known as the Pride in recognition of how we are most commonly known and to provide our teams with a strong, consistent image that resonates with the Hofstra community.



The Hofstra Pride refers to a pack of lions, male and female, which works together toward a common goal and symbolizes determination and strength. The Pride conveys both the teamwork and togetherness that is a trait of lions living in prides who have a close bond and work together for the good of the entire group.

## BOARD OF TRUSTEES

Hofstra University is a not-for-profit New York state corporation granted a charter by the Board of Regents of the state of New York. The governing body of the University is the Board of Trustees, and the Board is responsible for managing the affairs of the University. This includes approval of budgets and expenditures, management of the endowment and plant assets, and overseeing the education policies of the University. The Board of Trustees is thus responsible for establishing and determining all matters of policy.

The Board of Trustees elects a chairperson, vice chairpersons and a secretary. The Board is further organized by committees, including the Executive Committee, Finance Committee, Academic Affairs Committee, Audit Committee, Endowment and Investment Committee, Physical Plant Committee, University Relations/Alumni Committee, Development Committee, Committee on Trustees and Nominating Committee.

Members of the Board of Trustees are men and women from the community at large. The full Board meets at least six times a year, and the trustees often meet more frequently as members of the various committees of the Board. Membership is by invitation of the sitting members of the Board. Terms of appointment are for four years and are renewable. Trustees do not receive compensation in any form for their activities. They are obliged to submit annual statements that there is no conflict of interest between their activities outside and within the University. The president of the University sits as an ex-officio member of the Board and is its administrative officer. At regular meetings of the Board, non-voting delegates are present representing the faculty, students and alumni. These delegates report information on matters of importance in their respective areas to the Board members.

# TRUSTEES OF HOFSTRA UNIVERSITY

*As of September 2007*

## OFFICERS

John D. Miller,\* *Chair*

Joseph M. Gregory,\* *Vice Chair*

Edwin C. Reed, *Vice Chair*

Marilyn B. Monter,\* *Secretary*

Stuart Rabinowitz, *President*

## MEMBERS

Alan J. Bernon\*

Tejinder Bindra

Gary M. Cypres\*

Robert F. Dall\*

Helene Fortunoff

Martin B. Greenberg\*

Leo A. Guthart

Amy Hagedorn

Peter S. Kalikow\*

Abby Kenigsberg

Arthur J. Kremer

Karen L. Lutz

David S. Mack\*

Bernard Madoff\*

Janis M. Meyer\*

Martha S. Pope

James E. Quinn\*

Lewis S. Ranieri

Robert D. Rosenthal\*

Howard Safir\*

Frank G. Zarb\*

## DELEGATES

Carole T. Ferrand, *Speaker of the Faculty*

William F. Nirode, *Chair, University Senate Executive Committee*

Georgina D. Martorella, *Chair, University Senate Planning and Budget Committee*

Brent G. Weitzberg, *President, Student Government Association*

Kate Legnetti, *Vice President, Student Government Association*

Joseph Sparacio,\* *President, Alumni Organization*

Joseph D. Monticciolo, *Chair, Hofstra Advisory Board*

---

James H. Marshall,\* *President Emeritus*

James M. Shuart,\* *President Emeritus*

Donald E. Axinn,\* *Trustee Emeritus*

Wilbur Breslin, *Trustee Emeritus*

Robert E. Brockway,\* *Trustee Emeritus*

Emil V. Cianciulli,\* *Chair Emeritus*

John J. Conefry, Jr., *Chair Emeritus*

Maurice A. Deane,\* *Chair Emeritus*

George G. Dempster,\* *Chair Emeritus*

Joseph L. Dionne,\* *Trustee Emeritus*

Bernard Fixler,\* *Trustee Emeritus*

Florence Kaufman, *Trustee Emerita*

Walter B. Kissinger, *Trustee Emeritus*

Ann M. Mallouk,\* *Chair Emerita*

Thomas H. O'Brien, *Trustee Emeritus*

Donald A. Petrie,\* *Trustee Emeritus*

Arnold A. Saltzman, *Trustee Emeritus*

Norman R. Tengstrom,\* *Trustee Emeritus*

\* Hofstra Alumni

## ACCREDITATIONS

Hofstra University has been awarded 20 academic accreditations (22 total accreditations), including:

- Middle States Association of Colleges and Schools
- American Bar Association (ABA): Hofstra Law School
- AACSB International-The Association to Advance Collegiate Schools of Business: General business and all accounting, including a special accreditation
- National Council for Accreditation of Teacher Education (NCATE): Education programs
- The Accrediting Council on Education in Journalism and Mass Communications (ACEJMC): Journalism and mass communications programs
- Engineering Accreditation Commission of Accreditation Board for Engineering and Technology (ABET): Electrical engineering, mechanical engineering and engineering science
- American Art Therapy Association: M.A. in art therapy
- American Chemical Society: Chemistry and biochemistry
- American Psychological Association (APA): M.A./Ph.D. combined clinical school psychology, M.S./Psy.D. school/community psychology
- American Speech-Language-Hearing Association: M.A. programs in speech-language pathology and audiology
- Council on Rehabilitation Education, Inc.: M.S. in rehabilitation counseling
- American Association of Museums: Lowe Gallery/Hofstra University Museum
- National Association for the Education of Young Children National Academy of Early Childhood Programs (NAEYC): Diane Lindner-Goldberg Child Care Institute
- Accreditation Review Commission on Education for the Physician Assistant, Inc.: Physician Assistant Studies Program

## SECTION II HOFSTRA A to Z

### ACADEMICS

To find out all you need to know about your major and requirements, all you need is the Hofstra University *Undergraduate Bulletin* or *Graduate Studies Bulletin* that corresponds to the bulletin year of your first matriculation. Current and recent editions are available online at <http://bulletin.hofstra.edu/>. This will serve as a guide for exactly which courses are required for graduation, as well as other valuable information about University academics. If you have a question about something that appears in the *Bulletin*, contact your faculty adviser or the Advisement Office.

Undergraduate students are able to obtain their Degree Audit Report (DAR) via the Hofstra portal. The DAR indicates your grade point average, the number of credits you have earned, and the number of credits you must complete to graduate. It is the student's responsibility to monitor his/her own academic progress using the DAR. You should bring a copy of a current DAR with you when you visit your adviser. If you have a question regarding registration, deadlines or the final exam schedule, please contact the Office of Academic Records.



The Office of Academic Records is responsible for the maintenance of the academic records of both undergraduate and graduate students.

It is important to remember that as a Hofstra student, you are required to maintain academic integrity. Faculty Policy Series #11 and #11G detail procedures for handling violations of academic honesty, and are reproduced in Section VI of the *Guide to Pride*. Please take a few minutes to review your rights and what is expected of you.

## ALUMNI RELATIONS

The Office of Alumni Relations serves as the main link between Hofstra University and its 109,000 alumni who are spread throughout all 50 states and in more than 100 nations. It is located in the Libby and Joseph G. Shapiro Alumni House, next to James M. Shuart Stadium. The staff works closely with the Hofstra University Alumni Organization, which is the official body through which former students can remain involved and connected with their alma mater.

A variety of programs, events and services enable alumni to direct their energies toward specific areas of interest. Reunions, Homecoming, networking receptions and regional gatherings provide opportunities to meet fellow alumni and friends of Hofstra University. Alumni volunteer throughout the University—in such areas as career advising, recruiting students, speaking to classes and university organizations, producing Graduates of the Last Decade (GOLD) programs, and making contributions to support student scholarships.

In addition to offering cultural, social and networking activities and opportunities, many of the Alumni Organization's affinity and chartered groups support annual or endowed scholarships for Hofstra students. The Alumni Organization also awards several legacy scholarships annually to the children of Hofstra graduates.

Hofstra University recognizes alumni for distinguished professional accomplishments and extraordinary service to Hofstra with the *Alumna/us of the Year Award*, *Award for Alumni Achievement*, *Young Alumnus Award* and *Alumnus of the Month* on the Web site, or through the bestowal of honorary doctoral degrees. Special friends of Hofstra may be designated *Honorary Alumni*.

For more information, contact:  
The Office of Alumni Relations:  
Libby and Joseph G. Shapiro Alumni House  
150 Hofstra University  
Hempstead, New York 11549-1500  
Phone: (516) 463-6636  
E-mail: [Alumni@Hofstra.edu](mailto:Alumni@Hofstra.edu)  
Web site: [www.hofstra.edu/alumni](http://www.hofstra.edu/alumni)



## AMBASSADOR AND TOUR GUIDE PROGRAM

The Ambassador and Tour Guide program is Hofstra's link to the community of prospective students and families. Students with excellent communication and interpersonal skills are sought to provide daily tours of campus as well as share their Hofstra experiences. Selection by Admission staff to represent Hofstra University is a significant responsibility and should be regarded as an honor.

Tour guides have the opportunity to share their Hofstra experiences by giving tours and participating in all major campus events (such as Fall Open House and Admitted Student Days) on a volunteer basis. They also participate in our Hofstra Up-Close program, serving as hosts to help prospective students experience life as a Hofstra student for a day.

Ambassadors, along with carrying out the aforementioned roles of a tour guide, have the opportunity to serve as student envoys at speaking engagements and receptions off campus. They are responsible for various office tasks, with a primary focus on welcoming prospective students and families. Ambassadors receive opportunities to travel, attend various special events and work on professional skills while earning an hourly wage by serving the Office of Admission.

All ambassadors and tour guides receive training on conducting campus tours, public speaking, and enhancing leadership skills. If you have any questions or would like information on how to become an ambassador or tour guide, please call (516) 463-6700 or visit the Office of Admission, located in Bernon Hall on the South Campus.

## ARBORETUM

Hofstra's 240-acre campus provides a beautiful setting that inspires and motivates students, faculty and staff. The Hofstra University Arboretum is a 20-year member in good standing of the American Association of Botanical Gardens and Arboreta and one of 96 universities and colleges in North America affiliated with the AABGA. Today, more than 11,000 trees represent 625 different species with the number increasing each year. The Hofstra University Arboretum contains numerous collections of interest:

**A Pinetum**, located between Phillips Hall and Mason Hall, with more than 110 different varieties of conifers, labeled for knowledge.

**The Sensory Garden**, an award-winning garden designed for blind and physically challenged visitors, contains aromatic and tactile plants labeled in Braille and is located east of the Spiegel Theater.

**The Greenway Promenade** is a student-conceived garden walkway created to give students a more pleasurable walk from the residence halls to the Student Center.

**The Sondra Rudin Mack Garden**, located east of the University Club, was designed by the world-renowned design team of Wolfgang Oehme and James van Sweden. Known for creating the “New American Garden” style, the space is filled with woody plants, large drifts of perennials and dozens of varieties of ornamental grasses. All garden plants are labeled for your information, with a brochure available.

**The 101 Highlights** self-guided brochure takes you on a tour around the South Campus to explore 100 different varieties of trees. All trees are numbered and labeled. Brochures are available at the Plant Department or the Hofstra Information Center.

**The Bird Sanctuary and Environmental Studies Center** is located north and east of the University Club. This two-acre site serves as an educational prototype for the state of New York’s Department of Transportation recharge basins. A gazebo, waterfall, hummingbird garden, and a 5,000-square-foot pond provide a welcome refuge to birds and other wildlife. A number of classes now use this sanctuary for their course work.

Guided tours are available by appointment by calling the Grounds Department at (516) 463-5924. For more information on these and other matters related to the Arboretum, please call (516) 463-5924.

## BANKING

A full-service Commerce Bank branch is conveniently located in the Mack Student Center (north campus). Automated teller machines (ATM’s) provided by JPMorgan Chase and Nassau Educators Federal Credit Union are also available in the Mack Student Center. Citibank and Nassau Educators Federal Credit Union ATM’s are located across from the Axinn Library entrance. An additional Citibank ATM is located in Memorial Hall. Bank of America has a branch located west of the Hofstra campus on Hempstead Turnpike. North Fork Bank has a branch located south of the Hofstra campus on Front Street. Each branch is a five-minute walk from campus.

## BOOKSTORE

Don’t let the name fool you. It’s not just a bookstore. One can find almost anything, including clothing, greeting cards, stationery, supplies, snacks, toiletries, study aids, as well as new and used textbooks. MasterCard, Visa, Discover, American Express, Dutch Debits and personal checks are accepted. For Bookstore hours, consult our Web site at [www.Hofstra.bkstore.com](http://www.Hofstra.bkstore.com).

## **BULLETIN BOARDS**

All Hofstra University bulletin boards on both North and South Campus are for the exclusive use of the University and student-sponsored events. Promotion of off-campus events is not permitted. To make use of the bulletin boards to advertise your event, submit your fliers for approval to the Office of Student Leadership and Activities, 260 Mack Student Center. Fliers must be received by 2:45 p.m. and can be picked up after 3 p.m., Monday through Friday.

## **BUS SCHEDULE**

Hofstra University operates two courtesy buses 24 hours a day for the convenience of the Hofstra community. The bus schedule is designed to give optimum service to those who may need transportation around campus and to other designated locations. Three of five buses are wheelchair accessible. Bus routes are listed in Section VII. Anyone with questions regarding the bus schedule should contact the Department of Public Safety at (516) 463-6606.

## **THE CAREER CENTER**

You are encouraged to visit The Career Center at your earliest opportunity and make career planning as well as internships and additional experiential education part of each of your years at Hofstra! We're the "jobs people"! We are located in M. Robert Lowe Hall on the South Campus, near C.V. Starr Hall and James M. Stuart Stadium. Our welcoming and knowledgeable staff provides career planning, internship and employment services to all students to assist in defining career objectives, planning career development, developing a job search strategy, planning for graduate and professional school, or any other career-related question or objective. Through our Web site, [www.hofstra.edu/career](http://www.hofstra.edu/career), the PrideRecruiting on-campus interview program, job fairs, and job and internship posting services, we arrange 400-500 employer and graduate school visits to campus each year and post thousands more job and internship opportunities. Explore current job and internship postings online at your convenience via the Hofstra portal at PRIDE-CMS. There are no fees for any of our services.

The Career Center offers workshops throughout the year on a wide range of topics, including interview preparation, resume writing, job search skills, business etiquette, choosing a major, professional dress and other career-related topics. Please make plans to attend our special events, Job and Internship Fairs, and Fall Open House.

*\*Special note for graduating seniors:* Please plan to attend a PrideRecruiting orientation during the month of September to qualify you for participation in two semesters of on-campus employment interviews, as well as to secure information about additional resources for launching your career upon graduation.

## CENTER FOR UNIVERSITY ADVISEMENT

Under the Division of Student Affairs, the Center for University Advisement supports Hofstra students in the pursuit of their educational goals by assisting them in making informed academic decisions. All undergraduate students can seek general academic advisement from the Center for University Advisement. Students are assigned an advisement dean to serve as a general academic adviser from admission through graduation. Advisement deans can assist students with academic program planning, major exploration, interpretation of academic policies and procedures, campus resources, and other non-major-related academic questions and concerns. Once students declare a major they will be assigned to a faculty adviser within their academic department and should contact their faculty adviser for major-related concerns. Throughout their time at Hofstra, students can rely on both their dean in University Advisement and their faculty advisers to provide support for their academic endeavors.

The Center for University Advisement also offers special academic support services to student-athletes, students in academic jeopardy, and students interested in pursuing professional studies in law and health professions.

### **University Tutorial Program**

Housed under the Center for University Advisement, the University Tutorial Program (UTP) offers free tutoring to all Hofstra undergraduate students. Students can request a tutor or serve as a tutor through UTP in a wide array of academic subjects. Individual, group, and lab-based tutoring are available, depending on the subject for which a student requests a tutor. Hofstra students may request tutorial assistance during a semester for as many as three (3) courses, and are entitled to a 1 1/2-hour tutoring session per course per week for those courses where tutoring is available on an individual basis. There are some courses for which only tutoring labs are offered. Contact the center for more information.

Center for University Advisement

Web site: [http://www.hofstra.edu/StudentServ/Advise/index\\_Advise.cfm](http://www.hofstra.edu/StudentServ/Advise/index_Advise.cfm)

Phone: (516) 463-6770

E-mail: [advisement@hofstra.edu](mailto:advisement@hofstra.edu)

Location: 101 Memorial Hall

Hours: Monday-Thursday, 8 a.m.-7 p.m.; Friday, 8 a.m.-5 p.m.\*

\*Students are seen for advisement by appointment Monday-Friday, 9 a.m.-4 p.m., and Monday-Thursday, 5-7 p.m.; students with quick questions can visit during drop-in hours Monday-Friday, 8-9 a.m., and Monday-Thursday, 4-5 p.m. When classes are not in session the center closes at 5 p.m.

## THE CHRONICLE

Since 1935, *The Chronicle*, Hofstra University's only student-run newspaper, has been providing campus-wide coverage of news, sports, features and entertainment that affect the community. In addition, there is an Op-Ed section featuring student and faculty opinions. The publication has won awards for its writing and in-depth coverage from *Newsday* and the Society of Professional Journalists. Writers, editors, business managers and other members of the newspaper staff come from a wide variety of majors and backgrounds, but all are learn critical communication, journalistic and life skills. The weekly paper is distributed throughout campus and also features a full online edition ([www.hofstrachronicle.com](http://www.hofstrachronicle.com)). Students interested in becoming part of Hofstra's award-winning newspaper should call (516) 463-6921 or visit *The Chronicle* office, 203 Mack Student Center.

## CO-CURRICULAR AWARDS

The Division of Student Affairs recognizes student leaders during a special ceremony in the spring. Please call (516) 463-6914 with questions about application deadlines.

### **Who's Who Among Students in American Universities and Colleges:**

Awarded to outstanding campus leaders of the year and marks a pinnacle of scholastic achievement. Who's Who was established in 1934. Only students with senior status are eligible for this exclusive honor that is conferred by more than 1,000 schools in the country. Who's Who in American Universities and Colleges is one of the most highly regarded and longstanding honors programs in the nation, having earned the overwhelming respect of college faculty members and administrators. Applications are available September 19, 2007, in 260 Mack Student Center.

Applications for the following awards are available on February 1, 2007:

**Dr. Holly J. Seirup Woman of the Year Award:** This award is named after Dr. Holly J. Seirup in commemoration of her relentless dedication and past efforts for the Office of Campus Life at Hofstra University. This award is one of the most prestigious awards that a senior woman or man can receive with regard to their work with Student Leadership and Activities.

**Hofstra Man of the Year Award:** This award is one of the most prestigious awards that a senior man can receive with regard to their work with Student Leadership and Activities.

**Freshman/Sophomore Recognition Award:** Awarded to students who, in their first or second year at Hofstra, have become actively involved in one or more of the University's co-curricular activities. A minimum 2.5 grade point average is required.

**Junior Man and Woman of the Year Award:** These awards are given to a man and a woman of junior class standing that have exemplified exceptional leadership qualities in co-curricular life at Hofstra.

**Student Leadership and Activities Service Award:** Awarded to students who collaborate with the Office of Student Leadership and Activities and demonstrate acts of compassion to impact the community locally and globally by volunteering and creating new paradigms for humanitarian change.

**Bovenaan Award:** Bovenaan was officially created in the spring of 1953 by the Student Faculty Affairs Committee. It aims to honor, by election into it, students whose co-curricular activity has been distinguished by variety and quality. It purposely makes no distinction within the co-curricular area, among athletic, social, fraternal, religious, dramatic, musical or political, except to see that its elected members have been active in more than one of these areas.

## COMMON HOUR

Every Wednesday throughout the academic semester the University reserves 11:15 a.m. to 12:45 p.m. for Common Hour; no classes are scheduled during this time period. Common Hour provides an excellent opportunity to hold organizational meetings and attend special programs.

## OFFICE OF COMMUNITY STANDARDS

The Office of Community Standards is one of several departments under the Dean of Students area and is responsible for the development and oversight of the Code of Community Standards. The Code of Community Standards exists to define standards of behavior and to uphold the rights and privileges of all members of the Hofstra community. Serving as the foundation of our community standards are Hofstra's "**Pride Principles.**" These five principles define the behavioral standards that all community members are expected to uphold and promote:

- Personal/Social Responsibility
- Respect All Individuals
- Integrity & Ethics
- Development of Community
- Expression and Free Exchange

In addition to our Pride Principles, the Office of Community Standards has established thirty-five (35) Student Conduct Codes that define specific policy guidelines and restrictions. It is every student's responsibility to familiarize themselves with the Pride Principles, the Student Conduct Codes and all other University and departmental policies. Furthermore, it is expected that all students abide by these policies and guidelines and encourage all other community members to do the same.

Administrators within the Office of Community Standards and Residential Programs: 1) counsel students who have violated University policies; 2) clarify expectations; 3) help students evaluate their behaviors and decisions; and 4) educate students on their responsibilities as members of the Hofstra community.

A complete version of the Hofstra University Code of Community Standards is available in this handbook and on Hofstra's Web site. The Office of Community Standards encourages any student with questions or concerns about rights and responsibilities in the Hofstra community to stop by 243 Mack Student Center, call our office at (516) 463-6913, or e-mail questions or concerns to [deanofstudents@hofstra.edu](mailto:deanofstudents@hofstra.edu).

## COMMUTING STUDENT AFFAIRS

Commuting Student Affairs is the primary administrative support unit for commuting students, and we strive to provide an environment that helps you connect with your peers as well as the larger campus community. As such, we offer activities and events specific to your needs, and we are an important resource for information about campus departments, facilities and services, all of which are available to commuting students.

Our Commuter Hotline, (516) 463-RIDE, provides timely announcements of items of interest to commuting students. Similarly, [commuters@hofstra.edu](mailto:commuters@hofstra.edu) provides you with an electronic conduit for asking questions and sharing ideas and concerns. We encourage all commuting students to become members of the "Commuting Students Group" on the Hofstra portal ([my.hofstra.edu](http://my.hofstra.edu)). Announcements, updates, news and activities are posted on the portal on a weekly basis.

In addition, if you are renting or thinking of renting in the local community, we have useful off-campus living information. We are here to assist you with any questions that may arise and to provide helpful information specific to your unique living arrangements. Please visit our office or our Web site, [www.hofstra.edu/StudentAffairs/Commuting](http://www.hofstra.edu/StudentAffairs/Commuting), for some helpful literature and local housing listings.

Commuting Student Affairs is a resource for your needs, so we encourage you to visit us in 221 Mack Student Center, Monday-Friday, 9 a.m.-5 p.m.

Thank you for taking this opportunity to become involved and for being such a vibrant member of our community!

## CONFIDENTIAL EDUCATIONAL RECORDS (FERPA)

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law that requires colleges and universities to protect the confidentiality of student education records.

At the post-secondary level, parents have no inherent rights to inspect a student's education record. The right to inspect is limited solely to the student. Parents may gain access to non-directory information (grades, GPA, etc.) only if they obtain consent from the student.

The preferred method to allow access to parents is through My.Hofstra.edu portal whereby the student can, at his or her discretion, grant access to his or her records online. A consent form, FERPA Student Release, is also available at the Student Administrative Complex, Memorial Hall, or can be downloaded from Hofstra's Web site at

[http://www.hofstra.edu/StudentAffairs/StudentServices/AcademicRecords/acdrec\\_forms.html](http://www.hofstra.edu/StudentAffairs/StudentServices/AcademicRecords/acdrec_forms.html)

In compliance with FERPA, the following statement reflects Hofstra University's policy with regard to the release of "directory information."

Hofstra University may release directory information that includes, but is not limited to, the student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate or graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent education agency or institution attended.

However, each student has the right to inform Hofstra University that any or all of the directory information may not be released. Hofstra University will honor the student's request to restrict the release of directory information. Students must notify the Office of Academic Records in writing. A form requesting nondisclosure may be obtained at the Student Administrative Complex, Memorial Hall. Status of nondisclosure is binding until such time that Hofstra is notified in writing by the student to permit release of "directory information."

Hofstra University reserves the right to withhold directory information at its discretion.

## **DARS (DEGREE AUDIT REPORTING SYSTEM)**

The Degree Audit Report (DAR) provides the student with a list of the requirements that must be completed to earn a Hofstra undergraduate degree. General University requirements, core/distribution requirements, major and minor requirements are shown on this report. Completed courses are shown in each area, indicating progress toward completion of the degree. The degree audit indicates the remaining courses and number of semester hours required to complete the program.

The DAR is available to students on the Hofstra portal. Students should use the DAR to review their requirements before meeting with advisers to plan schedules for the upcoming semester. Students contemplating a change of degree program can also run a “what if” DAR to see how courses they have taken will satisfy requirements for a different degree program.

The degree audit is not available for New College students who entered Hofstra prior to fall 2006, School for University Studies students and graduate students. These students should see their adviser to discuss degree requirements.

## **DEAN’S LIST/ PROVOST’S SCHOLARS**

To qualify for the Dean’s List, a student must meet the following requirements:

1. As a freshman (at least 12 credits per semester), the student must complete the semester with a minimum 3.3 GPA.
2. After the freshman year, the student must have a minimum 3.4 GPA for the semester (at least 12 credits per semester).
3. A full-time student must complete at least 12 credits per semester in letter grades other than P and with no grades of INC.
4. A part-time student must complete at least 12 credits over his or her two most recent semesters in attendance, must earn letter grades other than P with no grade of INC, must have a minimum GPA of 3.3 up to 24 credits total and 3.4 thereafter, and must not have been a full-time student during the period under consideration.
5. Only courses taken in residence at Hofstra may be used to satisfy the requirements for the Dean’s List.

Students who achieve a 4.0 grade point average and complete at least 12 semester hours of A grades in a given semester are designated Provost’s

Scholars and are invited to attend special lectures and discussions. Only courses taken in residence at Hofstra may be used to satisfy the requirements for Provost's Scholar.

## **DEAN'S LIST AND PROVOST'S SCHOLAR ELIGIBILITY REQUIREMENTS FOR STUDENTS ENROLLED IN MANDATORY PASS/D+/D/FAIL COURSES**

Students enrolled in mandatory P/D+/D/F courses in any given semester are eligible for Dean's List honors or designation as Provost's Scholars if they meet all of the following criteria:

1. Students must attain the GPA required for Dean's List honors or Provost's Scholar designation in the qualifying semester.
2. At least three (3) credits in that semester must be completed in residence at Hofstra for a letter grade.
3. Students may not elect the P/D+/D/F option for any other course in that semester.

## **GRADE POINT AVERAGE (GPA) CALCULATIONS**

The GPA of the immediately preceding full semester(s), excluding summer and January sessions, will be used in place of the mandatory P/D+/D/F course(s) according to the following criteria:

1. For students taking 6 or fewer mandatory P/D+/D/F credits, the GPA of at least the last 12 credits taken for a letter grade will be substituted.
2. For students taking more than 6 mandatory P/D+/D/F credits, the GPA of the last 24 credits taken for a letter grade will be substituted.
3. Optional or mandatory P/D+/D/F credits may not be applied toward the required total.
4. Any outstanding Incompletes received within the period being evaluated will disqualify students as candidates for the Dean's List or designation as Provost's Scholars until the Incomplete is removed.

## **DEAN OF STUDENTS OFFICE**

The Dean of Students Office at Hofstra University is here to assist students with a variety of academic and social issues. Members of the Dean of Students Office can help you by serving as a resource on-campus, helping resolve a problems for you, or by referring you to the appropriate personnel or department on-campus. The Dean of Students Office is composed of the

following departments: Residential Programs, Student Leadership and Activities, Multicultural and International Student Services, Orientation and New Student Programs, The Interfaith Center, Health and Wellness Center, Commuting Student Affairs, Recreation and Intramurals, and Community Standards. The office also works closely with the following departments: Dining Services, Facilities Management and Public Safety. In addition, the Dean of Students staff provides 24-hour emergency on-call response for the University community. Contact Public Safety after business hours to request to speak to a member of the office. The Dean of Students Office is available to you and is conveniently located in 243 Mack Student Center. If you need assistance, please call (516) 463-6913 or e-mail [DeanofStudents@Hofstra.edu](mailto:DeanofStudents@Hofstra.edu).

## DINING SERVICES AND MEAL PLANS

All of the meal plans offered are on a declining balance. Points are deducted from the proper card account each time a purchase is made and are nonrefundable. After you have selected and paid for a meal plan, it is automatically activated on your HofstraCard.

Sixteen campus locations accept HofstraCards: the Hofstra Deli, Café Bistro at Bits 'n' Bytes, Café on the Quad (Starbucks), Dutch Treats (24-hour convenience store), Kate & Willy's, Main Café, Nature's Organic Grille (serving organic and vegan food), Mediterranean Market (featuring kosher cuisine), The Netherlands, Rathskellar, Sbarro's Italian Eatery,



Burlaps Café, Breslin Kiosk located in Breslin Hall, Starr Café located in C.V. Starr Hall, Cyber Café located in Hagedorn Hall, and Kobricks Gourmet Coffee, located in the Axinn Library. Additional services accepting meal cards include Hofstra University Catering, the Mack Sports Complex and James M. Stuart Stadium.

Points may be used beginning the Saturday prior to the first day of undergraduate classes for the fall 2007 semester through January 25, 2008. Fall semester unused points may be carried over to the spring semester provided you purchase a plan of equal or higher value. All unused points are forfeited on May 20, 2008.

To change or cancel your meal plan, please visit HofstraCard Services in 104 Mack Student Center. You may cancel or change your meal plan during the

third week of each semester (after the third week, cancellations and/or changes are not allowed). The refunded amount will be computed and sent to the Student Accounts Office, where it will be credited to your bill.

NOTE: Not paying a bill (and consequently not having access to your meal plan points) is not justification for the cancellation of a plan or waiver of plan rules. Additionally, meal plans are activated on a semester basis. Therefore, the meal plan you choose for the fall semester will also be processed to your account for the spring semester unless you notify HofstraCard Services or the Office of Residential Programs in writing. Students are held accountable for the meal plan contracts they sign. Meal plan conditions are very specific, so please contact the HofstraCard Office or the Office of Residential Programs if you have any questions about the meal plan program.

## 2007-2008 MEAL PLANS

Cost/Points per semester:

- 1700
- 1600
- 1450\*
- 1300\*
- 1050
- 985
- 495
- 295 (commuters only)



\***All residential first-year students** are required to purchase one of these plans for both the fall and spring semesters. (Commuter students and upper-class residential students are not required to purchase a meal plan.)

## RESTAURANTS

### THE MAIN CAFÉ – STUDENT CENTER, MAIN LEVEL

Monday-Thursday, 7:30 a.m.-9 p.m.

Friday, 7:30 a.m.-7:30 p.m.

Saturday, 10 a.m.-7 p.m.

Sunday, 11 a.m.-8 p.m.

### THE RATHSKELLAR – STUDENT CENTER, LOWER LEVEL

Monday-Friday, 11 a.m.-3 p.m.

### CAFÉ BISTRO AT BITS ‘N’ BYTES – MEMORIAL HALL

Monday-Thursday, 7:30 a.m.-9 p.m.

Friday, 7:30 a.m.-3 p.m.

**THE NETHERLANDS – NETHERLANDS RESIDENCE HALL**

Monday-Friday, 7:30 a.m.-11 p.m.

Saturday, 10 a.m.-8 p.m.

Sunday, 11 a.m.-8 p.m.

**DUTCH TREATS – HOFSTRA USA**

Open 24 hours, 7 days a week (only when classes are in session)

**KATE & WILLY'S – HOFSTRA USA**

Monday-Thursday, 5 p.m.-2 a.m.

Friday and Saturday, 5-9 p.m.

Sunday, noon-2 a.m.

**BRESLIN KIOSK – BRESLIN HALL**

Monday-Thursday, 8 a.m.-8 p.m.

Friday, 8 a.m.-2:30 p.m.

**HOFSTRA DELI – SOUTH OF MCEWEN HALL**

Monday-Thursday, 7:30 a.m.-9 p.m.

Friday, 7:30 a.m.-5 p.m.

Saturday, 8:30 a.m.-3 p.m.

**SBARRO'S ITALIAN EATERY – STUDENT CENTER, MAIN LEVEL**

Monday-Friday, 11 a.m.-2 a.m.

Saturday and Sunday, noon-2 a.m.

**STARR CAFÉ – C.V. STARR HALL, MAIN LEVEL**

Monday-Thursday, 7:30 a.m.-9 p.m.

Friday, 7:30 a.m.-3 p.m.

**BURLAPS CAFÉ – STUDENT CENTER, MAIN LEVEL**

Monday-Thursday, 8 a.m.-9 p.m.

Friday-Saturday, 8 a.m.-3 p.m.

Sunday, 9 a.m.-2 p.m.

**CAFÉ ON THE QUAD (STARBUCKS)**

Monday-Thursday, 7:30 a.m.-8:30 p.m.

Friday, 8 a.m.-5 p.m.

**CYBER CAFÉ – HAGEDORN HALL**

Monday-Thursday, 8 a.m.-9 p.m.

Friday, 8 a.m.-3 p.m.

## **NATURE'S ORGANIC GRILLE – STUDENT CENTER, MAIN LEVEL**

Monday-Thursday, 11 a.m.-8 p.m.

Friday, 11 a.m.-3 p.m.

## **MEDITERRANEAN MARKET (KOSHER FOOD) – STUDENT CENTER, MAIN LEVEL**

Monday-Thursday, 11 a.m.-8 p.m.

Friday, 11 a.m.-3 p.m.

## **KOBRICKS GOURMET COFFEE — AXINN LIBRARY**

Monday-Thursday, 8 a.m.-midnight

Friday, 8 a.m.-9 p.m.

Saturday, 10 a.m.-10 p.m.

Sunday, 11 a.m.-11 p.m.

## **OFFICE OF EVENT MANAGEMENT AND HOSPITALITY SERVICES CENTER**

Recognized student organizations and individuals who are interested in participating in events at Hofstra can visit the Office of Event Management and Hospitality Services Center in 112 Mack Student Center. At the beginning of each semester, groups should visit the office to ensure that all appropriate paperwork has been completed and submitted, including the Contact Information Form, naming the two members designated to coordinate group events and reservation requests/confirmations for weekly meeting spaces. To schedule space for an event, the Reservation Request Form must be completed and signed by the Office of Student Leadership and Activities and the group's faculty adviser, and returned to the Hospitality Services Center. The Reservation Request Form will soon be available online, so please contact our office for more information. A Confirmation Report is completed and available for pickup within 48 hours. Audiovisual services are also available for events. The office provides information and assistance and is staffed by Hofstra students. Hours of operation are Monday-Thursday, 9 a.m.-11 p.m.; Friday, 9 a.m.-9 p.m.; and Saturday and Sunday, 9 a.m.-5 p.m. Students are invited to visit our Web site at [www.hofstra.edu/oem](http://www.hofstra.edu/oem) or join the Event Planners User Group (under Support Groups) on the My.Hofstra.edu portal. Employment opportunities are also available throughout the year. Students are welcome to visit the office anytime or call x3-6925 for more information.

## FAMILY WEEKEND OCTOBER 19-20, 2007

This celebration of Hofstra families is planned to give your family members the opportunity to experience together all that Hofstra has to offer.

Share Hofstra student life with your family – the weekend is filled with opportunities to participate in lectures, attend sporting events, and tour classrooms and facilities. Your family will enjoy the total campus life experience!

For additional information, please contact the Office of Parent and Family Programs at (516) 463-4698 or email us at [parents@hofstra.edu](mailto:parents@hofstra.edu).



## FESTIVALS



### Dutch Festival

Hofstra University maintains a strong identification with its Dutch heritage. The annual Dutch Festival commemorates this lineage by providing students, faculty, administrators and the community-at-large with an opportunity to enjoy cultural entertainment, fine food, and unique craft vendors. A highlight of the festival is the campus itself. Visitors

find Hofstra's beautiful surroundings enhanced by nearly 100,000 colorful tulips that bloom just in time for the celebration each spring.

### Italian Experience Festival

Each year Hofstra presents the Italian Experience Festival, which draws thousands of people from the tri-state area. Unlike any other Italian festival, the Hofstra celebration emphasizes the many Italian contributions to American culture. The festival includes concerts, dancers, singers, food, craft vendors, and cultural organizations.

### **Irish Festival**

The newest of Hofstra's festivals, the Irish Festival is a fun-filled day for the entire community. Top-name Irish bands and step-dancing are among the many entertainment acts that perform during the day. Also on hand are craft vendors, cultural groups, and an Irish menu at the concession stands. For information regarding entertainment, please e-mail Bob Spiotto, artistic director of community arts programs and executive producer of Hofstra Entertainment at [Robert.T.Spiotto@hofstra.edu](mailto:Robert.T.Spiotto@hofstra.edu). For information pertaining to the Dutch, Italian and/or Irish Festivals, please call Vivian I. Passuello at (516) 463-6504.

## **OFFICE OF FINANCIAL AID**

The Office of Financial Aid provides guidance and information about scholarships, grants, loans and Federal Work-Study. For specific information on financial aid, visit the Hofstra Web site and click on "Financial Aid." You can also visit the Financial Aid Office in 202 Memorial Hall.

## **HAIR EXPRESS**

Hair Express offers a full line of salon services, including haircutting, styling, permanent waving, curl relaxing, highlighting, hair coloring, facial waxing, manicures/tips, silk wraps and acrylic tips. Hair care products are also available. The salon is staffed by fully licensed and experienced technicians. Hair Express is located in 266 Student Center and is open Monday through Friday from 10 a.m. to 8 p.m. and Saturday from 10 a.m. to 5 p.m. Appointments can be made by calling (516) 463-7647.

## **HEALTH AND WELLNESS CENTER**

At the Hofstra Health and Wellness Center, located on the North Campus in Republic Hall, confidential medical care is available to all Hofstra students with a valid HofstraCard. During the academic year, the Health and Wellness Center is open Monday-Friday from 9 a.m. to 8 p.m. and Saturday from 10 a.m. to 4 p.m., with shortened hours during January intersession and summer sessions. Physicians and nurse practitioners are available for appointments Monday through Friday from 9 a.m. and extending into the evening hours. Women's health services, an allergy clinic, and immunizations are also available. For hours for any of these services, please call (516) 463-6745. Medical information is not part of the student's academic record. All Hofstra students are required to have a student health form on file at the Health and Wellness Center. New York state law requires that each student provide to the University documentation of having two measles, one mumps

and one rubella vaccine as well as documentation concerning knowledge of the availability of the meningitis vaccine.

## **HEARING BOARDS**

Hearing Boards operate under the auspices of the Office of Community Standards. A student who has been charged with a violation of University policy has the option to accept responsibility for the charge or have their case heard by a Hearing Board. If the student chooses a hearing, he or she may see the Administrative Hearing Board or the Student Hearing Board. Hearing Board members are knowledgeable of all University policies and codes and are trained in evaluating the facts of a case to determine if a student is responsible for a violation of community standards.

Hofstra's Student Hearing Board is composed of a panel of 4-8 student members and is in session during the fall and spring semesters only. Hearings are conducted on Mondays and Thursdays between 4 and 8 p.m. In addition, the Board hears parking appeals on the first Monday of each month. The administrative hearing board is composed of three University administrators and meets year round on Tuesday and Friday mornings and Thursday afternoons.

Each semester, the Office of Community Standards accepts applications and conducts interviews for prospective student board members. To be eligible for a position, you must be recognized as a full-time matriculated student (undergraduate, graduate or law) and in good academic standing with the University. A prospective member must not have any conduct code violations on file with the Office of Community Standards and cannot be a member of any campus media publication. Additionally, student members must be available between the hours of 4 and 8 p.m. on either Mondays or Thursdays throughout the semester.

For further information on the Student Hearing Board or the hearing process, contact the Office of Community Standards, 243 Mack Student Center, at (516) 463-6913.

## **HOFSTRACARD SERVICES**

Each student is issued a Hofstra University identification card, also known as the HofstraCard. The HofstraCard must be carried at all times to present to University officials upon request. In addition to being an ID card, the HofstraCard is used as an optional meal card to access original meal plans and additional points, to withdraw books from the Hofstra Libraries, to gain

access to academic buildings and computer labs, and to access Dutch Debits. The HofstraCard is provided free of charge; however, there is a \$10 replacement fee for lost, stolen or damaged cards if the damage is not due to normal use.

### Original Meal Plans

Contracts for original meal plans should be made in April and May to be reflected on your billing statement for the fall semester. Your account will be billed automatically for the same meal plan in spring that was processed in the fall, unless a meal plan cancellation form is filed with the Office of HofstraCard Services. **If the meal plan charge does not appear on your billing statement**, an original meal plan must be purchased at the Office of Student Accounts (second floor, Memorial Hall) if you are paying with cash or a credit card. You must then bring a receipt to the HofstraCard Services Office and complete a meal plan application to activate your plan. If you are paying with a check you can purchase and activate the plan in the HofstraCard Services Office. **If the meal plan charge does not appear on your billing statement, in order for funds to be added to the account, the student must come to the HofstraCard Office and fill out a meal plan contract. Points carry over from fall to spring only if you purchase a meal plan of equal or greater value for the spring. At the end of the spring semester, all original and additional meal plan points must be used or they are forfeited the day after Spring Commencement. Meal plan points do not carry over from the spring to the summer or from the spring to the fall semester.**

### Additional Points

Additional points for the meal plan can be purchased in the Office of HofstraCard Services, regardless of the type of payment you choose. You may also add points online via the Hofstra portal. The same meal plan that is purchased in the fall semester must be purchased in the spring semester in order for additional points to carry over. **Additional points may be purchased only after an original meal plan has been purchased for the semester.**

### Dutch Debits

The Dutch Debit account can be used in the Hofstra University Bookstore, snack vending machines, copy machines, laundry machines, computer repair center, HofstraCard Services Office (for replacement ID cards) and at certain events held on campus. **Please be advised that the only way to activate the laundry machines on campus is by using Dutch Debits.** You can add Dutch Debits by cash, check or credit card (Visa or MasterCard) in the HofstraCard Services Office, by fax or by logging in to the Hofstra por-

tal. Students can also purchase Dutch Debits from Automatic Deposit Machines (ADMs) located in the David S. Mack Public Safety and Information Center, Hammer Computer Lab (across from Axinn Library), Axinn Library (lower level, next to elevator), Deane Law Library (copy machine room), and the Colonial Square East Security Booth.

**\*\* Please be advised that the Dutch Debit account CANNOT be used in any of the dining locations on campus or as a debit card to withdraw cash. Any funds added to the account must be paid in full before the funds will be available for use. Dutch Debits carry over from semester to semester. Once money has been deposited on the account, it will not be refunded unless the student completely withdraws or graduates from the University.**

## Hours of Operation

### Summer Hours:

Monday-Thursday, 9 a.m. to 5 p.m.

Friday, 9 a.m. to 4 p.m.

### Fall/Spring

**(when classes are in session):**

Monday-Thursday, 9 a.m. to 9 p.m.

Friday, 9 a.m. to 5 p.m.

Saturday, 11 a.m. to 3 p.m.

### January and Fall/Spring

**(when classes are not in session):**

Monday-Friday, 9 a.m. to 5 p.m.

### Office Information

Office of HofstraCard Services

104 Mack Student Center

200 Hofstra University

Hempstead, NY 11549-2000

Phone: (516) 463-6942

Fax: (516) 463-5450

[www.hofstra.edu/hofstracard](http://www.hofstra.edu/hofstracard)



## HOFSTRA CULTURAL CENTER

The Hofstra Cultural Center (HCC), an organization unique to American universities, was founded in 1976. The HCC is an organization that includes a conference, symposium and performing arts program, theater program, music program, Hofstra University Museum and Long Island Studies Institute. The Hofstra Cultural Center presents conferences, symposia and performing arts programs, including theatrical and musical programs, and coordinates exhibitions with the Hofstra University Museum. In addition, scholarly journals and proceedings of Hofstra Cultural Center conferences and symposia are published. The activities of each of these units augment the offerings of the academic departments of the University by developing educational programs related to the cultural and interdisciplinary experiences of American and international students, faculty, staff and alumni. The Hofstra Cultural Center plans and coordinates conferences in the fields of humanities, business, law and the sciences to promote the University as an international arena of scholarly thought and to foster Long Island as a cultural entity. It has received international recognition for many of its conferences, most notably for its Presidential Conference series, which began in 1982. Conferences, lectures, theater performances and concerts are open to all Hofstra students. A complete list of events is available upon request at the Hofstra Cultural Center Office, 243 Gallon Wing. For further information or a calendar of future events, call the HCC at (516) 463-5669. The conference and symposium schedule for the 2007/2008 academic year includes the following:

### **FALL 2007**

The Politics of Religion-Making – October 4, 5, 6

The Second LGBT Symposium: Queer Exoticism – October 11, 12

Bond, James Bond: The World of 007 – November 6, 7, 8

College Student Mental Health: Psychological, Institutional and Legal Issues – December 7

### **SPRING 2008**

Embryonic Stem Cell Research: Science, Politics and Values – March 5, 6

The Peter S. Kalikow Presidential Studies Symposium: The 2008 Road to the White House and Beyond – April 3

At Whom Are We Laughing? Humor in Romance Language Literatures – April 10, 11, 12

## HOFSTRA INTERCOLLEGIATE SPORTS AND RECREATION

Hofstra's Division I athletic teams have grown into nationally competitive programs, and in turn enthusiasm surrounding the Pride has increased as well. Hofstra University Athletics is proud to be a member of the Colonial Athletic Association (CAA), one of the nation's top athletic conferences, featuring members from Georgia to Maine, and the Atlantic 10 Football Conference.



Hofstra sponsors 18 intercollegiate athletic programs evenly divided with nine men's sports and nine women's sports. Men's sports include baseball, basketball, cross country, football, golf, lacrosse, soccer, tennis and wrestling. Women's sports include basketball, cross country, field hockey, golf, lacrosse, soccer, softball, tennis and volleyball.

Since the 2000-01 season, Hofstra teams have captured 26 conference championships, made 33 postseason appearances and won 23 postseason games in NCAA, NIT and WNIT play. Pride teams in football, men's basketball, men's tennis, wrestling, men's lacrosse, women's soccer, women's lacrosse, men's soccer, softball and volleyball have captured conference championships.

Hofstra University hosts approximately 150 intercollegiate athletic events annually at its numerous facilities. Students, faculty and staff are admitted free of charge to all regular season athletic events.

To be eligible for intercollegiate competition, a continuing student must have earned a minimum of 24 semester hours of credit in the preceding academic year. This minimum shall not include grades of F, W, NC or INC. A first-year student entering from high school must meet the core curriculum standards as required by NCAA regulations.



## Athletic Facilities

Hofstra athletic teams play and practice in state-of-the-art facilities. The seven-year-old, 90,000 square-foot David S. Mack Sports and Exhibition Complex serves as home to the Pride Men's and Women's Basketball programs and the Wrestling program. The 15,000-seat James M. Shuart Stadium, with a new FieldTurf surface installed in July 2007, and the Margiotta Hall training facility are home to the Pride Football, and Men's and Women's Lacrosse programs. In 2007 the Hofstra Field Hockey team



will begin play on a new HockeyGrass turf field on the North Campus across from the Hofstra Soccer Stadium. The recently renovated 1,200-seat Physical Fitness Center is home to the Hofstra Women's Volleyball program. The Pride Men's and Women's Soccer programs play in the three-year-old, 1,600-seat Hofstra Soccer Stadium, adjacent to the Physical Fitness Center and the Swim Center. University Field, which serves as the home field for the Pride Baseball team, has recently received a new Competition Turf surface, and a new scoreboard in right-center field. The seven-year-old Hofstra Softball Stadium, adjacent to the Mack Sports and Exhibition Complex, features 1,000 seats, batting and pitching cages, and a press box, and gives the Pride one of the top collegiate softball facilities in the Northeast. The nine-court Hofstra Outdoor Tennis Center, adjacent to the Hofstra Swim Center and the New York Jets facility, serves as home to Pride Tennis teams. Hofstra Athletics also has approximately 6,000 square feet of weight training and conditioning space in two facilities for the exclusive use of its student-athletes.

## HOFSTRA INTERFAITH CENTER

The Interfaith Center at Hofstra University consists of the Jewish, Muslim, Protestant and Roman Catholic chaplains and their ministries. The Interfaith Center's mission is to promote spiritual and ethical awareness and growth, participation in the activities of faith and tradition, and understanding/cooperation of the religions of the world. While students are the primary constituency, the center also serves the faculty, staff and administration as well as the Long Island community through special programs. Though each chaplaincy has a primary responsibility to the members of its own faith tradition, the Interfaith Center acknowledges a concern and responsibility for the entire University community. The Interfaith Center believes in a holistic view of education in which all the dimensions of human life are addressed, and affirms one of the University's edu-

cational goals: to nurture “a better human being who can find joy and meaning in human existence.” For more information, to join our mailing list, or just to introduce yourself, we encourage you to visit the chaplains in 213 Mack Student Center. A listing of off-campus houses of worship can be obtained at the Interfaith Center as well.

### **WEEKLY SERVICES:**

Catholic mass is celebrated every Sunday at 5 p.m. in the Greenhouse Room of the Mack Student Center, and on Tuesday and Thursday at 12:10 p.m. in 219 Mack Student Center.

Jewish Shabbat services and complimentary dinner are held every week on Friday evenings in 142 Mack Student Center.

Muslim prayer is held every Friday at 1 p.m. in 219 Mack Student Center.

The Protestant community meets for Bible study on Mondays from 3 - 4 p.m. and on Wednesdays from 6 - 7 p.m. in 213 Mack Student Center. A Protestant worship service is held on Sundays at 1 p.m. in 219 Mack Student Center, with brunch offered after the service. Twice monthly, the Protestant Community gathers on Friday evening for Fellowship Fridays.

## **HOFSTRA ONLINE INFORMATION SYSTEM**

The Hofstra Online Information System is the means by which students can access and interact with their personal, academic and financial information via the Internet. Here is how to get started:

- Visit **My.Hofstra.edu** preferably via Internet Explorer 6x or better, Firefox.1x or 2x, or Safari 2.
- Log in with your Network ID and password.
- Click the Hofstra Online tab.
- Next click on the menu that best categorizes your need.

The following are some highlights of the Hofstra Online Information System:

**View and print your class schedule:** If you lose your class schedule, you can access it online instead of visiting the Student Administrative Complex for a replacement copy. Two different formats are available online, depending on your needs.

**Browse course listings and search for classes:** When it's time for registration to begin, the new class schedule and course catalog database become available on the Hofstra Online Information System. You can save time by searching the online class schedule by subject and course number, instruc-

tor or day, and you can view more detailed class descriptions and prerequisites by clicking on the course title.

**Register for classes and add/drop classes:** You can also register for classes via the system each semester, after you obtain academic advisement and when your registration timetable (based on your class standing) permits you to register. As long as registration continues, you can even add or drop classes after you've registered, if such a change is necessary.

**Check your registration status:** Is there a reason you are unable to register for courses? What academic class are you officially in? Checking your registration status online will provide pertinent registration information in one easy step.

**View grades and transcripts:** The version of your transcript and grades available online is an accurate reflection of your college career, but is not an official document. Requests for official transcripts may be made through the Hofstra Online Information System under the Student Records menu. Carefully follow the directions and read all information provided to ensure that your transcript is received in a timely fashion. You can also track the progress of your transcript request. There is no charge for this online service. In addition, requests for official transcripts may still be made through the correct administrative offices, namely the Office of Academic Records for undergraduate students and the Law School Office of Academic Records for law students.

**Other services of Hofstra Online:** You can print an Enrollment Verification, run a DAR (Degree Audit Report), submit a FERPA release form, review financial aid messages, view or pay your bills, and much more. Visit each menu under your Hofstra Online tab and review all options. Check back periodically, as new services are provided to serve your needs.

*The following are some key points to keep in mind when using the system:*

**All current students can use the system:** Every Hofstra student can use the online system to access his or her personal, financial and academic information. Most students will be able to use the system to register for classes as well. Check your registration materials for more information.

**Hours of availability:** The system is available seven days a week from 6 a.m. EST until 4 a.m. EST. Visit [www.hofstra.edu/onlinehours](http://www.hofstra.edu/onlinehours) for more information.

**60-minute inactivity warning:** If you become preoccupied and remain inactive while you are logged in, you are logged out automatically for security purposes. Any information you entered on the registration worksheet or another such form without submitting changes will be lost.

**See your adviser before attempting online registration:** Some students will not be able to register without first meeting with an adviser, as s/he will give you an alternate PIN for registration purposes.

**Undergraduate students** - Undergraduate students are encouraged to meet with their dean in the Office of University Advisement to discuss their course selection prior to registration. Students who have declared a major will also benefit from meeting with their faculty adviser if they have specific questions about major requirements. All undergraduate students with 24 credits or less are assigned an alternate PIN to facilitate online registration. Regardless of their total credit count, all transfer students require an alternate PIN for online registration during their first semester at Hofstra. In order to access their alternate PIN, students should set up a meeting with their dean in University Advisement by contacting the office at (516) 463-6770 or sending an e-mail to [universityadvisementappointment@hofstra.edu](mailto:universityadvisementappointment@hofstra.edu). An alternate PIN is no longer required for undergraduate students once they attain 24 credits or, in the case of transfer students, once they complete their first semester at Hofstra.

**Graduate Students** - After meeting with your adviser to review program requirements and choose classes, you will be assigned an alternate PIN to facilitate online registration. Once your adviser has signed and submitted the Graduate Adviser Verification Form to the Office of Academic Records, an alternate PIN will no longer be required. If you do not know the name of your adviser, contact the Office of Graduate Admissions at (516) 463-4723.

**If you need assistance with the online system:** Helpful reference links are provided in the Hofstra Online One-Click Help channel. You can call Student Accounts at (516) 463-6680 or Student Computing Services at (516) 463-7777. Be sure the problem is not with your computer or ISP.

**Internet software requirements:** The Hofstra Online Information System requires IE 6.x or better (PC only), Safari 2 (Mac only), or Firefox 1.x or 2x for optimum performance. America Online users should use AOL to establish a modem connection, but should launch another browser such as Internet Explorer, Safari or Firefox after the connection is established in order to use the system. (The Hofstra Online Information System will read logins from AOL as concurrent logins and therefore as a security breach.)

## HOFSTRA SPEECH AND DEBATE TEAM

The Hofstra Speech and Debate (Forensics) Team offers both School of Communication students and students in other units of the University an opportunity to hone their communication, critical thinking, organizational, research and interpersonal skills by becoming members of a nationally ranked team. Members of the Speech and Debate Team engage in intercollegiate competition at a variety of events, including public address events such as informative and persuasive speaking, after dinner (humorous) speaking, impromptu speaking, and literature events such as performance of prose, poetry and dramatic literature. The team travels to many universities to compete, including rotating sites around the country for the national championship. Several members of the team have received high accolades, including “Best Speaker in New York State” and “National Champion in Persuasive Speaking.” The team achieved distinction at the 2000 National Forensics Association Championship by winning a ninth-place ranking in its division. All interested students are invited to call the team coach, Dr. Charles Fleischman, at (516) 463-5513.

## HOFSTRA UNIVERSITY MUSEUM

The Hofstra University Museum is an AAM-accredited art museum. Since its doors opened in 1963, the Hofstra University Museum has grown its permanent collection to more than 4,300 objects that date from Pre-Columbian artifacts to contemporary American art. Each year the museum offers approximately 12 changing exhibitions in its three on-campus galleries located in the Joan and Donald E. Axinn Library (9th and 10th floors) and in Emily Lowe Gallery (behind Emily Lowe Hall). The museum views the University’s 240-acre campus as an extended exhibition area, with more than 65 works of sculpture installed by renowned artists such as Henry Moore, Seymour Lipton and others. Admission to Hofstra University Museum exhibitions is free to all students, faculty and staff. Dynamic public programs, lectures, and tours are offered throughout the year, including “First Wednesdays” where on the first Wednesday of each month, during Common Hour, informative talks and tours are given in Emily Lowe Gallery. Emily Lowe Gallery is open to the public Tuesday through Sunday, and visitors are always welcome. Faculty and students are encouraged to explore the resources of the museum’s collections and exhibitions to make connections to their classes, varied curricula, and for the pure enjoyment of exploring the visual arts.

The Hofstra University Museum is grateful to its members, donors, and benefactors for their support of programs and contributions of works to the collections. You can visit the museum’s Web site at [www.hofstra.edu/museum](http://www.hofstra.edu/museum)

um for more information about hours, exhibitions and programs, or contact the museum at (516) 463-5672.

## HOFSTRA USA

Hofstra USA is the on-campus entertainment facility with many faces. It's the convenient home of Kate & Willy's pub and restaurant, Dutch Treats, as well as a party facility that hosts Hofstra's largest on-campus student social events. USA is the on-campus meeting place for students. Entertainment Unlimited organizes weekly events on Monday, Wednesday and Thursday on USA's lower level.



Friday and Saturday are typically reserved for student-run organization parties that are open to University members. For hours of operation, see the entry for Dining Services and Meal Plans.

## HOFSTRAVISION

Those resident students with a cable-ready television or VCR receive a variety of free television stations, courtesy of HofstraVision. Upon check-in to the residence halls, students are provided with a listing of available channels. These channels are subject to change without notice. Resident students should contact the Hofstra operator (dial "0") if they experience trouble with their telephone, voice mail, or cable television services. Students should expect a 24- to 48-hour turnaround time Monday-Friday, with longer waits on the weekends.

## JOB BOARD

The Job Board, located in the Mack Student Center on the balcony overlooking the main cafeteria, provides listings of available jobs on campus. Check the board frequently for available fall, spring or summer employment opportunities. Visit the Office of Student Employment for information about working while attending classes. Jobs are also listed on the Hofstra Web site under "Job Opportunities." For off-campus employment opportunities, please call The Career Center at (516) 463-6060.

## LANGUAGE LEARNING CENTER

Located in 207 Calkins (44 PCs), 205 Calkins (18 PCs), with a wireless room equipped with an interactive white board and seating for 12 students in 215 (rooms 205 and 215 are reserved for advanced language courses), the Language Learning Center (LLC) offers a variety of opportunities and resources to students learning world languages and English as a Second Language (ESL). The LLC provides Hofstra students, faculty, and employees (within a password-protected environment) with seamless Intranet and Internet access to audio and video language resources in Arabic, Chinese, ESL, French, German, Hebrew, Italian, Japanese, modern Greek, Persian, Portuguese, Russian, Spanish and Swahili. The LLC services are available for students 24 hours a day, seven days a week via the Internet. Many students prefer to visit the center because it offers a quiet environment with state-of-the-art facilities where they can get their work done!

## HOFSTRA UNIVERSITY LIBRARIES

Hofstra University Library collections are housed in five locations on campus. The Joan and Donald E. Axinn Library on the South Campus, our main library, houses the circulating book and journal collections, the Harold E. Yaker Reference Library and the John W. Wydler Government Document Depository. The West Campus Library at 619 Fulton Avenue houses Technical Services



and Special Collections. The Barbara and Maurice A. Deane Law Library is located in the Seryl and Charles Kushner Hall of the Law School. The Curriculum Materials Center is located in Hagedorn Hall, and the Film and Media Library is located in Memorial Hall. The University Libraries collections include approximately 1.4 million print volumes and extensive online resources and non-print media.

**THE BARBARA AND MAURICE A. DEANE LAW LIBRARY** contains approximately 558,000 volumes and provides online access to Lexis-Nexis, Westlaw and other legal databases via a wireless network.

**THE JOAN AND DONALD E. AXINN LIBRARY'S** print collections total approximately 1.4 million volumes housed on six open-stack floors. The periodicals collection of some 4,000 titles is housed on the ground floor. Most current periodicals are available on open shelves, and the remainder of the collection is in closed stacks, with paging service provided. Library holdings can be searched through LEXICAT, the online public catalog (<http://libweb.hofstra.edu/search/Y>). Your HofstraCard serves as your library card. Students can check out books in the circulating collection for four weeks. Students are responsible for items they check out.

**THE HOFSTRA ELECTRONIC LIBRARY** provides 24/7 online access from campus or home to 130 databases, 29,500 full-text journals, and 26,000 electronic books via the Internet. Among the online index and abstract databases available are: *America: History and Life*, *Art Index*, *Historical Abstracts*, *Philosopher's Index*, *PsychInfo*, and *Sociological Abstracts*. Full text access is available for electronic resources such as *ACM Digital Library*, *Emerald*, *Grove Music Online*, *JSTOR*, *ARTstor*, *LEXIS-NEXIS Academic Universe*, *Project Muse*, *PsycARTICLES* and many others. All electronic resources can be accessed through the University Libraries Web page ([www.Hofstra.edu/Libraries](http://www.Hofstra.edu/Libraries)).

**THE HAROLD E. YUKER REFERENCE LIBRARY**, located within the Axinn Library, contains a comprehensive reference collection of more than 40,000 volumes. Services include interlibrary loan with electronic document delivery, and reference assistance 93 hours per week via e-mail, telephone and in person. Reference library faculty provide assignment-based and credit-bearing classes in research and information-seeking skills.

**THE JOHN W. WYDLER GOVERNMENT DOCUMENTS DEPOSITORY**, located on the second floor of the Axinn Library, houses approximately 341,000 federal and state government publications in a variety of formats (print, microform, CD-ROM) and provides access to a wide variety of electronic government information.

**THE CURRICULUM MATERIALS CENTER**, located on the lower level of Hagedorn Hall, is geared to the needs of students and faculty in Hofstra's School of Education and Allied Human Services. The collection consists of both print and non-print items. Print materials include curriculum guides, textbooks, professional books, children's and young adult literature, and periodicals and master's theses in teaching math, science and technology. Non-print items include software, videocassettes, DVDs, and a variety of games, kits, puppets and manipulatives. The collection covers pre-kindergarten through grade 12 in every subject area, as well as materials related to special education and counseling. Most materials are filed by subject regard-

less of format, and arranged on open stacks to provide both ready access and the ability to browse in a particular subject area.

**THE FILM AND MEDIA LIBRARY** in Memorial Hall provides faculty and students with audiovisual services supporting classroom instruction and student projects. The collection of approximately 7,000 non-print items – mainly including VHS, laser disc and DVDs – can be searched through LEXICAT. In-house facilities for use of these materials include individual carrels and small group screening rooms equipped for use of all formats represented in the collection. Audio and video editing and duplication, and 16mm film-to-video transfer are available.

**THE WEST CAMPUS LIBRARY, SPECIAL COLLECTIONS** includes three separate divisions with their own print and manuscript collections. All of these materials are available to faculty, students and the general public for use within the building:

**The Long Island Studies Institute** houses significant collections for the study of Long Island's history from before the American Revolution to the present, including books, periodicals, photographs, newspapers, maps, census records and archival collections. The Institute is open to the general public as well as to Hofstra students and faculty.

**The Rare Books and Manuscripts** collection includes the art and history of the book, the history and teaching of reading, the rise of Nazi propaganda in Germany, the Weingrow Avant-Garde Art and Literature Collection, and examples of books from a variety of private presses.

**University Archives** maintains historical non-circulating records of Hofstra University. Official publications, audio and video tapes, and papers of selected members of the Hofstra community are available for research use. The Archives maintains its own indexes, shelf lists and guides to the collections.

**JOAN AND DONALD E. AXINN LIBRARY HOURS OF OPERATION:**

Monday-Thursday, 8 a.m.-Midnight

Friday, 8 a.m.-9 p.m.

Saturday, 9 a.m.-9 p.m.

Sunday, 10 a.m.-11 p.m.

### **THE FOLLOWING RULES APPLY TO ALL LIBRARY USERS:**

1. Smoking is prohibited in all areas of the Library.
2. Conversation, noise and other forms of disturbance should be kept to a minimum in all areas of the Library, and particularly in the Reference Reading Room and the quiet study floors (7, 8, 9 and 10). The use of cell phones is restricted to stairwells and entrances.
3. Beverages in spill-proof containers are allowed.
4. With the exception of guide dogs, animals are not permitted in the Library.
5. Bicycles and the wearing of roller skates and rollerblades are not permitted in the Library.
6. Students are responsible for all materials borrowed and will be assessed late fees for overdue items, as well as replacement costs for lost and damaged items.

### **LOCKERS**

Lockers are provided, free of charge, in the second floor hallway of the Mack Student Center. Lockers are available on a first-come, first-served basis, and students are required to bring their own locks. Students can claim a locker on the first day of fall classes and must remove all belongings (including their lock) the last day of finals in May.

### **LOST AND FOUND**

Public Safety in the Hofstra Information Center maintains a Lost and Found. Proper identification is required to claim a lost item. The Public Safety Office is open 24 hours a day, seven days a week, and can be reached at (516) 463-6606.

### **MAIL**

Mail is delivered to all residence halls Monday through Saturday. The Post Office, located on the lower level of the Mack Student Center, provides basic mail services. If a package arrives for you, you will receive a package slip in the mail. Simply bring the package slip and your HofstraCard to the Post Office to claim your package. Blue U.S.P.S. mailboxes are also located at the entrance of Hofstra USA, between Alliance and Bill of Rights Halls, and at the entrance of the Netherlands residential facility. The Post Office phone number is (516) 463-6313. Post Office hours: Monday-Friday, 9 a.m.-3 p.m. If you need to pick up a package from the Hofstra Mail Center located in Butler Annex, you must present your HofstraCard.

## THE OFFICE OF MULTICULTURAL AND INTERNATIONAL STUDENT PROGRAMS

The Office of Multicultural and International Student Programs looks forward to assisting you while you pursue your educational goals as our office strives to enrich both international and multicultural student life at Hofstra University. The office (located in 240 Mack Student Center) participates in all Summer Orientation programs and plans an additional orientation program for all international students (including those that attend one of the summer programs).

From an *international student life perspective*, the office plays a major role in the student collegiate experience by offering various academic, social and cultural programs. There are more than 350 international students from more than 60 countries in attendance at Hofstra University, and the office provides leadership with all immigration and international student issues and concerns. All international students must report to the Office of International Students upon arrival at Hofstra, and they must meet with office staff several times a year to ensure compliance with all immigration issues and concerns. The first meeting between you and the office takes place during Orientation, where you meet with an international student adviser. At this time you will have the opportunity to have your non-immigrant status reviewed and all your questions answered. This is called an “entrance interview.” Your entrance interview is pre-scheduled for you at the Office of International Students, 240 Mack Student Center. It is mandatory for you to bring your passport, visa, I-20 or DS-2019, and registration materials. The office also assists with immigration counseling and applications for optional practical and curricular training, economic work necessity, program extensions, international student insurance, visa renewals, as well as travel assistance.

From a *multicultural student life perspective*, the office is responsible for planning and implementing cultural awareness and diversity education programming for the entire student community at Hofstra University. The office works closely with a variety of campus constituencies to ensure that Hofstra remains a diverse campus that embraces its multicultural identity. The office is also responsible for coordinating many cultural-themed heritage months for the university, including Black History Month, Women’s History Month, and Asian-Pacific Islander Heritage Month. The office staff also advises over 30 student cultural clubs and organizations. Some of our club offerings include the African Caribbean Society, the African Peoples Organization, the Asian-American Organization, Collegiate Women of Color, Cultural Italian-American Organization (CIAO), Education for Middle Eastern Truth, Hofstra Haitian Organization (H2O), Hofstra Organization of Latin Americans

(HOLA), the Korean Students Association, the Muslim Student Association (MSA), the Hellenic Society, the South-Asian Student Association, the Asian Culture Club, Karma, the Portuguese Club, and the German Club.

The office works closely with several other campus units to ensure that diversity remains a top priority in all of our student life programs and activities at Hofstra University.

If you are looking to explore international and multicultural issues during your time at Hofstra we hope that you consider making our office one of your “homes away from home”, as all student affairs offices are here to serve your needs. Please be sure to stop by 240 Mack Student Center to see us. Over 500 cultural programs and events take place on campus every year, so please take advantage of what is offered and be sure to get involved during your time here on campus. Attending college is as much about exploring your own culture as it is about exploring other cultures around you. We look forward to helping you find your way.

**Office Contact Information:**

Ryan M. Greene, M.A., Ed.M.

Director, Office of Multicultural and International Student Programs

Mack Student Center, Room 240

North Campus

Phone: (516) 463-6796

Fax: (516) 463-5328

E-mail: [Ryan.Greene@Hofstra.edu](mailto:Ryan.Greene@Hofstra.edu)

Web site: [www.hofstra.edu/studenterv/ois](http://www.hofstra.edu/studenterv/ois)

## MUSIC LIBRARY

Augmenting the Music Reference and Circulating collections in the Axinn Library, the Music Library's collection of books, scores, periodicals and sound recordings supports the curriculum of the Department of Music and provides material for general use by the Hofstra community. Books and scores may circulate outside the library; recordings do not circulate, but can be used in the listening room. A current and valid HofstraCard is required when borrowing any item(s). Patrons are responsible for all materials borrowed and will be assessed late fees for overdue items, as well as replacement costs for lost and damaged items.

The Music Library includes a reference/information center and offers access to the Internet via six computers and four ports available for laptops. The listening room, with individual carrel seating for 13 users, features equipment for listening to CDs, LPs and audiocassettes. The collection of sound

recordings includes more than 4,000 LPs and approximately 500 CDs. It consists of primarily classical recordings with a reasonable representative collection of opera, jazz and electronic music. In addition, access to Grove Music Online and the Naxos online music library, with its more than 16,000 recordings, is available through the “Research Databases” of the Axinn Library Web page.

The Music Library is located in 014 Monroe Hall. Hours are Monday through Thursday, 9 a.m. to 8 p.m.; Friday, 9 a.m. to 5 p.m.; weekend hours vary. Call (516) 463-5492 for more information.

## NEXUS

*NEXUS* is a student-run yearbook that aspires to capture all facets of the academic year at Hofstra University. The *NEXUS* staff is responsible for all aspects of the book’s production, including photography, layout, concept and design. *NEXUS* is scheduled for delivery each November for the preceding academic year. Seniors who have their portrait taken by Carl Wolf Studio, [www.carlwolfstudio.com](http://www.carlwolfstudio.com), will receive a free yearbook. Carl Wolf does not charge a sitting fee, nor does a student have to purchase portraits to get a free yearbook. Two sittings are offered for each December and May graduation. Questions regarding *NEXUS* may be directed to [hofstrayearbook@yahoo.com](mailto:hofstrayearbook@yahoo.com), (516) 463-6961 or 217A Mack Student Center. We encourage photographers, graphic designers and creative individuals to join *NEXUS*!

## ORIENTATION AND NEW STUDENT PROGRAMS

The mission of the Office of Orientation and New Student Programs at Hofstra University is to ease the transition of new undergraduate students into the academic, social and extracurricular communities of the University. The Orientation Program achieves this goal by: Collaborating with students, faculty and staff to ensure that new undergraduate students are aware of all student services available on-campus. Providing extensive information regarding academic requirements and expectations. Encouraging new students to explore opportunities to interact with other students, faculty and staff. Implementing activities to aid in the transition to University life. Developing student leaders through the Orientation Leader Program. Introducing campus culture and traditions.

The journey begins with Summer Orientation. The Summer Orientation program is designed with student success and enjoyment in mind and is a student’s first official induction into the Hofstra family. Students stay on campus in a residential living center for the three-day program. The program

introduces new students to all areas of Hofstra, including student services, faculty, academic advisers and the “campus culture.” Knowing what to expect and being prepared once the fall semester starts may make all the difference. The first semester is an exciting time for a new student. The opportunities are endless, from campus clubs and organizations to special programs and events.

The Orientation and New Student Programs Office also coordinates the Explore Next Door program, a series of outings and events for new students. These fun events allow new students to become acquainted while learning about the surrounding area. Past outings have included tours of Manhattan; trips to the Statue of Liberty, Ellis Island and Central Park; museum excursions; Broadway performances; outlet shopping; professional sporting events; even apple and pumpkin picking!

Another program that our office provides is the Peer Mentor program. This is an optional program for first-year students who wish to be paired with upper-class students. Students are matched by a variety of similar interests. The mentors meet new students and introduce them to the wonderful world that is Hofstra University. Students have the opportunity to participate in mentor socials such as a luncheon and a movie matinee.

### **The First-Year FOCUS Program (Focusing On College and Understanding Social Issues)**

is a programming series coordinated by the Office of Orientation and New Student Programs, Dean of Students Office, and Residential Programs. These programs are geared toward topic areas outside of the academic arena that new students may encounter during their transition to college. All programs are free to Hofstra students and offer the opportunity to learn valuable information while interacting with other new students. Food and beverages are provided, and each week participants have the opportunity to win a \$50 raffle prize to the Hofstra University Bookstore.

### **Care Packages and Special Occasions**

The Orientation and New Student Programs Office is proud to offer two exciting programs that allow parents and families to send cheer and good wishes to their student during final exams and on special occasions. Our Care Package program offers families the opportunity to order gift packs for their student to be distributed during finals week. These packages, filled with assorted snacks and treats, can be ordered in the fall and spring semesters. A mailing will go home to families each semester. Just place your order, and we will take care of the rest! Acknowledge special occasions and recognize your student’s accomplishments even when you cannot be together. The

Orientation and New Student Programs Office has paired up with Hofstra Dining Services to help you brighten your student's day by sending a special occasion package. Packages include freshly baked cakes, flowers, balloons and gift baskets. Details on these special occasion packages will be sent to families as well.

The Orientation and New Student Programs Office keeps students informed by e-mailing them on a weekly basis about campus events and important updates. Students may join its electronic mailing list by e-mailing [orientation@hofstra.edu](mailto:orientation@hofstra.edu). Students and family members may e-mail the office or send an instant message anytime to ask questions or share information.

The office's AOL IM screen name is HUOrientation. All new students are encouraged to take advantage of the many opportunities provided by the Office of Orientation and New Student Programs. Stop by our office in 242 Mack Student Center or call us at (516) 463-6320 to learn more about how you can get involved.

## OFFICE OF PARENT AND FAMILY PROGRAMS

The Office of Parent and Family Programs serves as a resource for parents and families of undergraduate students. It provides timely information about Hofstra University services, programs and opportunities through: *Parent and Family Handbook* (distributed to parents/guardians of incoming first-year students); *Hofstra Family Connections* (printed newsletter mailed to all families in October and March); and Hofstra Family Link, a monthly e-mail to which you should urge your parents to subscribe by e-mailing us. The office also organizes events such as Parent Orientation during the summer and Family Weekend in the fall.

Parents and families are also welcome to contact the office with any questions or if they would like to volunteer.

Office of Parent and Family Programs  
200 Phillips Hall  
128 Hofstra University  
Hempstead, NY 11549-1280  
Phone: (516) 463-4698  
E-mail: [parents@hofstra.edu](mailto:parents@hofstra.edu)  
Web site: [www.hofstra.edu/parfam](http://www.hofstra.edu/parfam)

## **PARKING**

Parking is available for all vehicles registered with Public Safety. Prompt registration of vehicles (including changes in state license plate numbers), proper display of the University parking permit, and observance of all parking regulations are required to retain these privileges. There is no fee for parking permits. Parking permits and campus vehicle regulations may be obtained at the Department of Public Safety at the Information Center, 24 hours a day, seven days a week. Disabled student parking is available for those who receive authorization from the Hofstra Health and Wellness Center. The proper parking permit must be displayed.

## **PUBLIC SAFETY**

The Department of Public Safety is located at the corner of Hempstead Turnpike and California Avenue in the Hofstra Information Center. The Department of Public Safety provides 24-hour security to the Hofstra campus. The staff consists of a Director and an Associate Director, three Assistant Directors, four managers, two supervisors, 34 full-time officers and 14 part-time officers. In addition, 350 students assist the professional Public Safety personnel.

All incidents, suspicious behavior or emergencies that occur on campus should be reported to the Department of Public Safety. Public Safety works closely with the Nassau County and Hempstead Police Departments. Public Safety personnel report all incidents requiring police assistance to the appropriate law enforcement agencies.

Detailed information on campus security is available to each student and staff member by accessing the Hofstra Web site at [www.hofstra.edu/pdf/csr\\_ver3.pdf](http://www.hofstra.edu/pdf/csr_ver3.pdf), or the U.S. Department of Education's Web site for campus crime statistics at <http://ope.ed.gov/security> or by contacting the Advisory Committee on Campus Safety. The Advisory Committee will provide upon request all campus crime statistics as reported to the U.S. Department of Education. For additional information, please call the Office of Public Safety at (516) 463-6606.

In the event that it is necessary to alert the community to an emergency or threatening situation on campus, a message will be sent to students' e-mail accounts, and notices will be posted in appropriate locations on campus.

- In an emergency, dial x3-6789 from any on-campus telephone for direct contact with the Public Safety dispatcher.

- For non-emergency situations and other inquiries, please call (516) 463-6606.

The Department of Public Safety offers the following services to the Hofstra community:

**Student Escorts:** Student escorts are available daily between dusk and dawn to walk students to any on-campus location. Student escorts receive special training and are equipped with Hofstra University radios. For an escort, ask any Public Safety Officer or call (516) 463-6606.

**Transportation:** The Hofstra shuttle bus provides free transportation throughout the campus for members of the Hofstra community. Additional stops are made to popular off-campus locations, including the Long Island Rail Road, shopping centers and restaurants within the service boundaries.

**Motorist Assistance Program (M.A.P.):** M.A.P. is available for community members who experience vehicle problems while on campus. Public Safety can retrieve keys from locked cars, jump-start dead batteries or help with flat tires. They will also tow a disabled vehicle to a local service station.

**Lost and Found:** Lost and Found is located in the Hofstra Information Center and is open 24 hours a day. Call (516) 463-6606 to inquire about a lost item. Recovered items may be claimed after proper identification has been produced.

**Parking:** Parking is available for all vehicles registered with Public Safety. Prompt registration of vehicles (including changes in state license plate numbers when necessary), proper display of the University parking permit, and observance of all parking regulations are required to retain these privileges. There is no fee for parking permits. Copies of campus vehicle regulations and parking permits may be obtained at the Department of Public Safety 24 hours a day, seven days a week. Parking for disabled individuals is available for those who receive authorization from the Hofstra Health and Wellness Center. The proper parking permit must be displayed.

## RECREATIONAL FACILITIES

### RECREATION CENTER

(516) 463-6958

A wide variety of recreational activities are offered in this facility located on North Campus, east of Colonial Square. Opened in 1989, the fully air-conditioned facility includes a multipurpose gymnasium, a complete Universal

and free-weight exercise room, locker rooms, an aerobics area, an upper-level running track, and a lounge area with table games, televisions, stair climbers, rowing machines, life-cycles, treadmills and elliptical trainers. The Recreation Center is open to all members of the Hofstra community with a valid HofstraCard. Be sure to check the schedule on the main floor for the program of free daily activities offered throughout the semester. If you are interested in intramural sports, see Section VII for this year's schedules. Intramurals provide a great opportunity to meet fellow students. Join the thousands of students, faculty and staff who participate each year and have fun!



**Recreation Center Hours of Operation:**

Monday through Friday 6:30 a.m.-10:50 p.m.  
Saturday and Sunday 11 a.m.-10:50 p.m.

**SWIM CENTER  
(516) 463-5082**

If you love swimming, you'll love our Swim Center. The indoor, heated, Olympic-sized pool occupies the south wing of the Physical Fitness Center. The Center includes four diving boards, two moveable bulkheads that can divide the pool for separate activities, and complete support facilities: locker rooms, showers, bleachers and offices. The Olympic-sized pool includes an underwater observation window, the most technologically advanced electronic timing system, and accessibility for individuals with disabilities. A complete range of recreational, instructional and competitive aquatic activities is available. Use of the Swim Center is free to all students with a valid HofstraCard.



**Swim Center Hours of Operation:**

Monday through Friday 6:15 a.m.-11 p.m.  
Saturday Noon-6 p.m.  
Sunday Noon-8 p.m.

## RECYCLING

Through a comprehensive recycling program, Hofstra has made significant contributions toward protecting the environment. Over a 13-year period, more than 825 tons of white and computer paper have been diverted from the waste stream to our recycling program. Cans, glass, plastic containers and cardboard are being diverted from the waste stream by a sort separation program at the terminal of our outside refuse hauler, and thus no separate sort and storage program is necessary on campus for this aspect of our recycling program. However, we continue to separate white and computer paper into our recycling boxes and containers at each office site.

## RESIDENTIAL PROGRAMS

The Office of Residential Programs, located in 244 Mack Student Center provides housing and residential services for approximately 4,200 students living in 37 residence halls. The office employs more than 170 staff members to assist and support the residential community, including resident assistants (RAs) and resident directors (RDs).



Each residence hall has public kitchen facilities, laundry and vending areas, and common lounges for recreation or quiet study. Some residence halls have designated “quiet” floors. All rooms are equipped with direct access to the Internet, cable TV and an upgraded telephone system that includes voice mail for each resident student. Every hall is monitored 24 hours a day by Resident Safety representatives.

There are three living areas on campus. The high-rise residence area, (Alliance, Bill of Rights, Constitution, Estabrook, Enterprise, and Vander Poel) offers traditional corridor-style halls. Each residence hall is coed, except Bill of Rights Hall, which is an all-female residence hall. Another traditional, corridor-style residence is Liberty/Republic, which houses Hofstra Honors College students.

Suite-style housing is available in four distinct residential communities: Nassau and Suffolk, Colonial Square, the Netherlands and the New Complex. Nassau and Suffolk are six-story buildings, each containing a

common area lounge on the main floor. Each house has approximately 16 suites; students have the option of choosing suites with or without lounges. The Netherlands is



similar to Colonial Square, with 11 houses in total, reserved exclusively for first-year students. Orange, Utrecht and Rensselaer houses offer a living-learning center environment for members of select FYC clusters. The New Complex houses graduate and law students, in suites with double or super-single rooms.

In addition to the on-campus residence hall buildings, the Office of Residential Programs maintains the Twin Oaks Apartments, an off-campus housing complex that provides undergraduate and graduate students with a more independent living option. Twin Oaks offers studio, one-bed-room and two-bed-room apartments that accommodate two to five students each. The apartments at Twin Oaks offer all the amenities available in campus residence halls (cable TV, Internet connections, upgraded phone service, laundry rooms), and also include complete kitchens and common areas in each unit. Twin Oaks is located approximately one-half mile from campus and offers ongoing shuttle service to and from campus.

There are opportunities to select living-learning communities, which house first-year students who share a common academic or social interest around.

We have a fully-trained staff available to assist your student. Students should get to know their resident assistant (RA), who will be able to answer questions and help make living on-campus a positive experience. Full-time resident directors are also available to assist students.

Your student should talk to his/her roommate(s) and keep the lines of communication open. This is especially important when a student expresses concerns about a roommate's certain behavior or language. Ask your student to carefully listen and try seeing the other person's point of view. Controlling emotions and remaining respectful is the key. If students need a mediator, they should contact their RA.

Room changes can be granted after other options have been exhausted. The room changes begin after the semester's occupancy has been confirmed, generally around the second week of the semester. Residents should see their

RD for more information. The RD's office hours are posted on the RA office door. Students may not change rooms without written approval from the Office of Residential Programs.

When the Residential Programs Office is closed, there is always a resident director (RD) on duty for the campus. To contact the director on duty, your student can call Public Safety at (516) 463- 6606. In addition, each building or complex has an RA on duty. From 6-9 p.m., students may find the RA on duty in the RA office. Between 9 p.m. and 8 a.m., the RA on duty is located in his or her room. The name and telephone number of the RA on duty is posted on the RA office door in each complex.

All residents must read, sign and abide by the Residential Living Agreement. In addition, all students must abide by the University policies published in the Code of Community Standards. For additional information please visit our Web site at <http://www.hofstra.edu/StudentAffairs/StudentServices/ResLife/index/htm>.

## **SALTZMAN COMMUNITY SERVICES CENTER**

In 1991 the Saltzman Community Services Center was named for Joan and Arnold Saltzman, generous benefactors to the University.

This facility houses a model child care facility, the Diane Lindner-Goldberg Child Care Institute, named for Diane Lindner-Goldberg through a generous donation from the Fay J. Lindner Foundation. The Saltzman Center also houses four clinics which offer a wide array of services to the community. The Speech/Language/Hearing Clinic; Marriage and Family Therapy Clinic; Reading, Writing Learning Clinic and the Psychological Evaluation Research and Counseling Clinic (which also houses Student Counseling Services) all work to serve the community with cutting edge, research-based interventions. The Saltzman Center is an invaluable training, educational and research resource to students in the University's School of Education and Allied Human Services and Hofstra College of Liberal Arts and Sciences.

## **SERVICES FOR STUDENTS WITH DISABILITIES**

Services for Students with Disabilities (SSD), located in 212 Memorial Hall, arranges academic accommodations and provides support for students with physical, learning and/or psychological disabilities. In order to access services, students must first formally disclose their disability by registering with the office, and then must submit appropriate documentation for review. Staff members are available to help students with the registration process, and then will work with students to determine accommodations that are appropriate for their needs.

In addition to arranging accommodations, a major part of the mission of SSD is to help students develop the skills they will need to be effective self-advocates at Hofstra and beyond. Our programs and services encourage active involvement from students in managing their disabilities, while offering coaching and support along the way.

SSD also administers the Program for Academic Learning Skills (PALS). PALS is a program designed to assist students with learning disabilities and ADD/ADHD, and entry is determined by application and interview at the time of admission to Hofstra. PALS students meet weekly with a learning specialist during their first year in order to address their unique learning challenges. There is an additional charge for this program.

For questions about PALS or any of the services offered by SSD, please call our office at (516) 463-7075.

## STUDENT COMPUTING SERVICES

### What Is Student Computing Services?

- Student Computing Services (SCS) manages a network of campus computing facilities and provides services that support student-computing needs.
- 6 full-time staff and more than 100 student assistants are employed by SCS.
- The mission of SCS is to encourage and assist students in their use of the wealth of computer technology resources available throughout their careers at Hofstra University.
- SCS is a division of the Hofstra University's Computer Center, which provides computing, telephone, Internet services and technical support for all members of the Hofstra community.



### SCS provides the following services:

- Open-access lab support  
<http://www.hofstra.edu/scs/labs>
- Residential computing: Network support for the residence halls (ResNet)  
<http://www.hofstra.edu/scs/resnet>
- Employment opportunities  
<http://www.hofstra.edu/scs/jobs>

## E-MAIL AND NETWORK ACCOUNT SERVICES

All registered students in good standing at Hofstra are provided with an individual Hofstra Gmail account and network ID. Each student receives their account information in the mail. The first time an account is used, the password should be changed. Each new student should check his or her account as soon as possible. To check that the account is functional, simply log in and change the password. Please note: The username and password for e-mail and network account access are the same. Changing the password for one system changes the password for both.

Your Hofstra e-mail can be accessed by visiting the Hofstra portal located at <http://my.hofstra.edu>.

For more information about your Hofstra e-mail account, visit [www.hofstra.edu/scs/email](http://www.hofstra.edu/scs/email).

Students are encouraged to use their personal network accounts in Hofstra's open-access computer labs and computerized classrooms. Personal network accounts provide access to applications, personal file storage space, Web publishing space, printing services in the labs, and Google Applications such as Hofstra Gmail, Calendar and Documents/Spreadsheets.

### OPEN-ACCESS COMPUTER LAB INFORMATION

What is an open-access computer lab? It's a place where students can go to complete computer-related assignments, type papers, use e-mail to communicate with others and explore the resources of the Internet.

#### Where are the computer labs located?

There are two open-access computer labs that are staffed by members of Student Computing Services:

Lab Name	Location	Equipment
Calkins Lab	106 Calkins Hall	74 IBM/Lenovo PCs
Hammer Lab	Axinn Library- East	89 IBM/Lenovo PCs Open 24 hours a day, 7 days a week

To view the current lab schedule online, visit [www.hofstra.edu/scs/labs/schedule](http://www.hofstra.edu/scs/labs/schedule).

## **COMPUTER LAB PRINTING SERVICES**

ECOPRINT is the computer lab printing services system that manages paper usage in the labs. All faculty and student accounts are credited with 400 free printing credits at the beginning of the fall, spring and summer semesters. These credits may be used during the semester, and any unused credits are not carried over to the following semester.

The ECOPRINT system charges one credit (10 cents) for each piece of paper printed on the standard black and white laser printers. Color laser printing is 10 credits per page (\$1). Unfortunately, students may not carry over unused printing credits. The ECOPRINT system is available in all Hofstra computer labs, with the exception of the Fine Arts and Dempster labs (there is an extra fee to use these specialized facilities).

Law students and faculty of Hofstra Law School should call the Law School Information Systems Office at (516) 463-6067 regarding the printing policies applicable in the Law School.

Computer lab printers default to duplex printing (print appears on both sides of the page unless the setting is changed). Duplex prints charge the user the cost of printing on one side of the paper. There is also no charge for the "Banner page," which identifies the owner of the print job and the amount of ECOPRINT credit left in the owner's account. Your individual network account is only available to print in the labs. Student assistants are available in the labs to assist students with recalling their network account name and/or password.

## **ResNet: RESIDENTIAL COMPUTING INFORMATION**

The Student Computing Services ResNet office serves as an Internet Service Provider (ISP) to Hofstra's resident students. Service includes free high-speed connection to the Internet, installation and support services. Special wiring in each room supplies every student with his or her own network (data) port. Each network port is a high-speed Ethernet connection that provides access to the Internet in addition to the many services available on Hofstra's own network. Students who take advantage of this service have access to Hofstra Library resources, the Hofstra e-mail system, Google applications, a variety of host servers on the Hofstra Network, and the Internet. Additionally, all the common areas in the residential halls provide wireless access to the Hofstra Network.

Our ISP service is a direct link to the network, similar to a cable or DSL modem connection. Due to the technology involved, computers must meet minimum requirements for connecting to the network. Additionally, each

PC requires built-in Ethernet network capability or an Ethernet card or adapter. If you have any questions about connecting to the Hofstra Network, please contact ResNet at x3-3000 or visit [www.hofstra.edu/scs/resnet](http://www.hofstra.edu/scs/resnet).

### **SPECIALIZED STUDENT COMPUTING SERVICES**

- Computer Repair Center located outside of the Hammer Computer Lab
- 24/7 telephone support by calling (516) 463-7777 - option 1 (for students)
- FREE McAfee Virus Protection software at [www.hofstra.edu/virus](http://www.hofstra.edu/virus). Please note: Only McAfee Enterprise edition virus protection software can be used on the Hofstra Network. Please do not purchase any other anti-virus software, as Hofstra provides this software to the community at NO COST.
- FREE Microsoft Office Professional
- Application support for students
- Free training
- Documentation and publications
- Remote access assistance
- Wireless access assistance
- Computer skills training and certification  
[http://www.hofstra.edu/scs/smbc\\_](http://www.hofstra.edu/scs/smbc_)
- Network and e-mail accounts for students  
[http://www.hofstra.edu/scs/email\\_](http://www.hofstra.edu/scs/email_)
- Computer lab printing support services  
[http://www.hofstra.edu/scs/ecoprint\\_](http://www.hofstra.edu/scs/ecoprint_)

### **Employment Opportunities with SCS**

Working as a computer lab student assistant (SA) is a unique experience that involves:

- Learning about computer hardware, software and operating systems.
- Problem solving.
- Customer service.
- Networking and telecommunications.
- Special projects such as Web design, hardware and software development, etc.

Although new SAs receive preparatory training, the basic requirements are:

- Excellent interpersonal communication skills.
- Desire to learn and the ability to learn quickly.
- Working knowledge of computers.
- Enthusiasm to approach challenges.

## How to Contact Us:

Stop by our two locations:

- 1) SCS main office is located in 106C Calkins Hall. The hours of operation are Monday through Thursday, 9 a.m. to 10 p.m., and Friday, 9 a.m. to 5 p.m. (Holiday and intersession hours vary.)
- 2) Student Computing Services ResNet Office is located in 110 Mack Student Center. Hours of operation are Monday through Friday, 9 a.m.-5 p.m. Visit [www.hofstra.edu/scs](http://www.hofstra.edu/scs) or call the SCS Hotline at (516) 463-6500 for general information.
- 3) Call us at (516) 463-7777, option 1 (Telephone support is available 24 hours a day, seven days a week.)

## STUDENT COUNSELING SERVICES

Student Counseling Services is located in the Joan and Arnold Saltzman Community Services Center on the South Campus. Individual, group and career counseling services are available to all students. There is no charge for the initial intake or subsequent three sessions. There is



a charge of \$30 per session thereafter. There is never a fee for consultation. Counseling services are confidential and administered by a staff of psychologists and psychology interns. During the semester, counseling is available 9 a.m. to 9 p.m., Monday through Friday, and 10 a.m. to 3 p.m. on Saturday. Summer hours are 9 a.m. to 5 p.m., Monday through Thursday, and 9 a.m. to 4 p.m. on Friday. Counseling appointments can be scheduled by calling (516) 463-6791. In the event of an emergency or when the office is closed, on-call counselors may be reached around the clock by calling Public Safety at (516) 463-6789.

## STUDENT EMERGENCY ASSISTANCE FUND

Students enrolled full time at Hofstra University may apply for financial assistance in the event that a personal emergency arises that impacts their ability to pay for expenses other than tuition. Some examples of unexpected expenses might include:

- Replacement book money (loss, stolen, replacement)

- Emergency meal money
- Emergency car repair
- Travel money to return home due to family emergency

Monies may be allocated in the form of a gift (no repayment) or a loan (repayment). In certain cases, financial need may be reviewed by the Office of Financial Aid.

For further information, please contact:

Jim Cusack

Director of Student Affairs Services and Ombudsperson

200 A Phillips Hall

128 Hofstra University

Hempstead, NY 11549-1280

Phone: (516) 463-6614

## STUDENT EMPLOYMENT

The Office of Student Employment offers a variety of on-campus employment opportunities for students throughout their years at the University. Students may enhance their academic experiences by applying learned skills and theories in a practical setting, while at the same time earning income to assist with college expenses.

The Office of Student Employment is located in the Human Resources Center on the North Campus.

Services are provided on a walk-in basis during normal office hours, Monday through Friday, 9 a.m. to 5 p.m. Individual appointments can be scheduled by calling (516) 463-6782.

### ON-CAMPUS EMPLOYMENT OPPORTUNITIES

Federal Work-Study Program

Resident Safety Representative (RSR)

Lifeguard

Undergraduate/Graduate Assistant

Resident Assistant

Student Patrol Officer

Temporary Employment

### HOW TO APPLY FOR A JOB ON CAMPUS

Jobs are available in many departments on campus whether through a University-funded budget or the Federal Work-Study Program. Student employment is available to matriculated students who are in good academ-

ic standing and, for a number of jobs on campus, have demonstrated financial need. Financial need is determined by the Office of Financial Aid, and is based on information provided on the FAFSA (Free Application for Federal Student Aid).

To apply for an on-campus Federal Work-Study position, the student must have a Federal Work-Study provision in his/her financial aid award before visiting the Office of Student Employment. Students are permitted to work a maximum of 20 hours per week. Hours and salary rates vary according to department needs and student skills.

A number of offices on campus employ undergraduate and graduate assistants. These positions are not based on financial need. Applications can be made directly to the department. These jobs may also be advertised at the Office of Student Employment, and on the Hofstra Web site under “Job Opportunities.”

For off-campus job opportunities, please call The Career Center at (516) 463-6060.

## STUDY ABROAD

Studying abroad is exciting, fun and educational. Much of the enjoyment and value of the experience comes from learning to adapt to a new environment. Living in another country leads to a better understanding of other cultures and broadens one’s perspective of the world. Studying abroad can also enable you to enroll in courses that you might not otherwise consider taking, increase your proficiency in a foreign language and, of course, visit important historical and other sites of interest. A carefully chosen study abroad program or international internship can contribute not only to your academic and personal growth, but to your career goals as well.



At Hofstra University, we take pride in the diverse selection of available study abroad programs and internships and can find an appropriate program for each interested student. Undergraduate students can choose from a number of January or summer study abroad programs developed by Hofstra faculty members. Information about these programs can be obtained by con-

tacting the individual deans' office of coordinator of study abroad programs for HCLAS in [300 Calkins Hall; telephone (516) 463-4765], the Dean's Office in the School of Education and Allied Human Services, the Dean's Office in the School of Communications, or the Dean's Office in the Zarb School of Business.

Students may also choose to participate in study abroad or international internship programs administered by other universities or organizations, but must first obtain guidance and permission to do so through the Office of International Off-Campus Education administered by New College [207 Roosevelt Hall; newcollege@hofstra.edu; telephone (516) 463-5824]. To receive credit toward a bachelor's degree, students wishing to participate in such non-Hofstra programs must receive course approval in advance by completing the "Application to Study Abroad at Another Institution."

## SUMMERFEST/WINTERFEST

During the January and summer sessions, the Office of Student Leadership and Activities plans events ranging from Broadway shows and baseball games to dance parties and beach trips. For more information, visit the Office of Student Leadership and Activities in 260 Mack Student Center, or call (516) 463-6914.

## TELECOMMUNICATIONS

Hofstra University residence halls are equipped with a telephone, voice mail, data network port and cable TV service.

### VOICE MAIL

Your telephone extension and voice mailbox number are the last five digits of your telephone number. To initialize your voice mailbox, dial x3-5000 from your room, and follow the prompts to enter your mailbox.

If your voice mail has not been reset, you will hear a previous student's name. If this is the case, you will need to call the Hofstra operator from your room by dialing "0" to have your voice mail reset. You will be asked to provide your full name, extension, building name and room number.

If your voice mail has been reset, a recorded message will ask for your temporary password, which is 1-2-3-4-5. You will then be instructed to enter a new password. This password must contain at least five but no more than 11 digits. After selecting a new password, you will be prompted to record your first name and a personal greeting. Your password is required to retrieve your messages.

## TELEPHONE SERVICE

You will receive your telephone number from the Office of Residential Programs in 244 Mack Student Center upon your arrival on campus. Calls made anywhere on the Hofstra campus are free of charge. CampusLink, a division of Paetec Communications, provides individualized student telephone services.

Each resident student has his or her own Personalized Billing Number (PBN) to make outgoing calls. A PBN is distributed upon check-in. If you do not receive your PBN, please contact CampusLink directly at 1-800-962-4772. At that time, you will be able to choose a calling plan and activate your PBN.

Each student has the choice to have the monthly phone bill mailed to his or her residence hall or to a permanent address. Bills may be paid to CampusLink either by mail with a personal check or money order, or by phone or online with a major credit card. Students may make payments or check their account status 24 hours a day, seven days a week by calling 1-800-962-4772 or by visiting [www.campuslink.paetec.com](http://www.campuslink.paetec.com).

To place a call using your PBN:

For local calls dial 9 + telephone number.

For long distance calls, dial 9 + 1 + area code + telephone number.

When you hear the tone, enter your PBN.

Every student has a telephone credit limit of \$100. If a student exceeds the credit limit and/or does not pay the bill, the PBN will be deactivated.

Please note: You are responsible for all calls made with your PBN. Do not give your PBN to anyone else. It is your responsibility to notify CampusLink if you suspect any unauthorized use on your account. Any outstanding or overdue balances are subject to late fees. Please refer to the CampusLink calling guide for full terms and conditions.

Any abuse, such as, but not limited to, theft or attempted theft of telephone services, or use or attempted use of a telephone PBN other than your own will result in disciplinary action. It is a violation of Hofstra University policy to accept collect calls on campus. Any collect calls that are accepted are the responsibility of the room resident(s) and are subject to an additional charge of \$5 per call.

## WELCOME WEEK

Join Hofstra University students, faculty and staff as we welcome you – the incoming class – to campus to kick off the academic year.

Welcome Week is designed to help you meet new people and immerse yourself in campus life. There are academic programs, trips to New York City, guest speakers, and social and educational activities planned throughout the week. This is a great way to meet other students, develop friendships and get involved.

Welcome Week begins on the Thursday before Labor Day when Welcome Week volunteers help first-year students move into the residence halls and extends through the first day of classes as the president, academic deans and faculty welcome the entering class at the First-Year Convocation.

## WRHU

WRHU (Radio Hofstra University) airs more than 40 different music and information formats to the country's 18th largest radio market on 88.7 FM, and to the world via the Web at [wrhu.org](http://wrhu.org). Participation in WRHU is recommended for students interested in gaining experience in broadcasting and other professional fields.

With a staff of more than 150, WRHU serves a diverse audience with news, public-affairs, Hofstra sports, and a variety of music, including rock, jazz, alternative, hip hop, metal, classic-country and classical. Especially noteworthy is the morning program, "Hofstra's Morning Wake-Up Call" (Mon-Sat, 7-10 a.m.), which features news, interviews, and community information seasoned with our own blend of "intelligent irreverence."



WRHU is student staffed and operated, with the help of professional members of the School of Communication and community volunteers. The station offers a 10-week, non-credit class each semester to qualified students interested in joining the WRHU team. Topics covered in the class include audio engineering, announcing and production. For more information, visit 127 Dempster Hall or [www.wrhu.org](http://www.wrhu.org), or e-mail [wrhu@wrhu.org](mailto:wrhu@wrhu.org).

Administrative Staff:

Bruce Avery, General Manager, (516) 463-5430

John Mullen, Operations Manager, (516) 463-5106

Ed Ingles, Professional-in-Residence, (516) 463-6546

Joe DeRosa, Chief Audio Engineer, (516) 463-5600

Jamie Morris, Student Leader/Station Manager, (516) 463-5667

Greg Pocali, Program Director, (516) 463-6773

## WRITING CENTER

The Writing Center welcomes all interested members of the Hofstra community who wish to develop their skills in writing. The center's writing faculty and writing fellows are dedicated and trained specialists from many academic disciplines. They work with students in exploring any and all parts of the writing process, including discovering ideas, developing paragraphs, organizing discussions, improving grammar and usage, editing papers, and revising drafts. One-on-one and small-group sessions are available.

The Writing Center does not provide proofreading services. Rather than proofreading papers, the center's writing faculty and writing fellows teach students to identify errors and to revise and edit their work. The goal is to produce better writers as well as better writing.

The Writing Center is located in 102 Mason Hall and offers both drop-in hours and scheduled appointments.

For information about drop-in hours or to make an appointment, please call the Writing Center at (516) 463-4908, e-mail the Writing Center at [writingcenter@hofstra.edu](mailto:writingcenter@hofstra.edu) or visit 102 Mason Hall.

Please note: Students enrolled in composition courses should consult with their instructors before contacting the Writing Center.

## SECTION III

# STUDENT LEADERSHIP AND ACTIVITIES

Fun and a whole lot more!

The Office of Student Leadership and Activities is designed to enhance the co-curricular life of the Hofstra community and help students become more involved. We encourage students to participate in the many clubs, organizations and campus events that Hofstra has to offer. It is our goal to help every student get the most out of their college experience. We feel strongly that the best way to become a well-rounded student is to get involved!



With this goal in mind, we have done our best to make sure that there is something of interest to everyone. There are hundreds of events run through Student Leadership and Activities each semester, including workshops, lectures, seminars, concerts, social events, dance parties, open houses, activities fairs, movies and much more. With all that Hofstra offers, a student needs only the motivation and desire to want to get involved. Through their involvement, students will not only more fully enjoy the college experience, but they will also develop invaluable leadership, organizational and communication skills.

Fraternities and sororities are yet another way to make new connections with peers. Greek life has over 25 active organizations and participates in many philanthropic events each year. Note that first-year students can attend rushes in fall but may only participate in new membership education during their second semester.

One of the many programs sponsored by the Office of Student Leadership and Activities is Welcome Week. This week of events celebrates the start of the new academic year and is filled with exciting events for students to enjoy. It is designed to help new students become acquainted with the Hofstra community, become familiar with the many different aspects of campus, and make new friends.

In addition, Student Leadership and Activities also sponsors Summerfest and Winterfest, which offer fun activities for students staying on campus over the summer and during the January intersession. Almost every night during these months, Student Leadership and Activities plans events such as baseball games, Broadway shows, dance parties and movie nights.

Hofstra University's primary objective is academic excellence; however, everything that happens in a student's life affects and contributes to his or her education and development. Involvement in student organizations serves to enhance a student's academic success by providing learning experiences through discovery, experimentation and application of knowledge gained in the classroom. We hope that your new student will take advantage of the many opportunities that Hofstra provides and make the most of the college experience!

Sincerely,

A handwritten signature in cursive script that reads "Anita Ellis".

Anita M. Ellis

Director of Student Activities

Dear Members of the Hofstra Community,

There is a saying that “college opens the door to the rest of your life.” You’ve arrived at that door, and you’ve chosen a wonderful place to begin your future. The friendships you create, the connections you make, the experiences you have here will affect the rest of your life. A university is not supposed to be a place where you learn facts, memorize dates, write papers, or even study for tests. Rather, a university is entrusted with the responsibility of teaching you to think critically, to expand your knowledge, and to expose you to different opinions and beliefs.

Hofstra University will help you in your quest to make the most of your college experience by ensuring that you have the opportunity to build bonds with mentors and peers, and providing the opportunity for you to participate in more than 120 clubs and organizations ranging from pre-professional and community service organizations, to politically active groups, not to mention the active Greek life that we have here on campus.

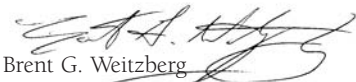
The Student Government Association (SGA) serves all student-run organizations on campus with the goal of fostering a sense of community among students with similar interests. All the clubs on campus were formed in an attempt to enrich the lives of their members by allowing them to find friends who share their interests and, at the same time, to further those interests. These clubs are run by talented student leaders who are passionate about the missions of their clubs, and possess a desire to share that enthusiasm with others.

If you find that no club currently in existence at Hofstra shares your interests or meets your needs, you are encouraged to start a new club. Members of the SGA are more than happy to walk you through this process, which is relatively simple. Last year, Hofstra students added more than 12 new organizations to an already impressive list.

As the 2007-2008 academic year commences, SGA will continue to serve the student body of Hofstra in whatever way we can. Our goals are to ensure that Hofstra students make the most of their time here, that they are happy and, most of all, that they are proud to call themselves members of the Hofstra community.

We invite all students to visit us in 207 Mack Student Center or call us at (516) 463-6960. Our door is always open, and we always welcome new faces! I wish you great success in the coming year!

Welcome to the rest of your life,



Brent G. Weitzberg  
President, Student Government Association

## STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is elected by full-time undergraduate students and represents the overall student population of the University.

The SGA continuously addresses student concerns such as the dining facilities' hours of operation, student parking situations as well as University actions that may affect student life, including the revision of admissions standards and financial aid programs.

The SGA president and vice president have seats on the University Senate and Board of Trustees where they serve as liaisons between Hofstra students and the faculty, administration and Board of Trustees.

Each semester the SGA receives a percentage of the activity fees collected from each full-time undergraduate student and allocates a portion of this money to clubs and organizations governed by the SGA. Funds are also used to improve student facilities and activities as well as host an array of cultural, recreational, social and academic events.

Any full-time undergraduate student with a minimum cumulative grade point average of 2.0 is eligible to run for senator of the Student Government Association. Anyone interested in becoming a member or voicing an opinion should visit the office in 207 Student Center during normal business hours or call (516) 463-6960.

## STUDENT CLUBS AND ORGANIZATIONS

The Student Government Association funds a large variety of clubs and organizations. Participation in these organizations is strongly encouraged. If you have an interest that is not addressed by an active club or organization, you may form a new club. For information on forming a club, contact the Student Government Office at (516) 463-6960.



## **SGA-STUDENT GOVERNMENT ASSOCIATION**

*Governing body of all student-funded organizations*

### **ACADEMIC ORGANIZATIONS**

Accounting Society  
Anthropology Club  
Art History Association  
Business Law Association  
Ceramics Club  
Engineering in the Future \*  
French Club  
Geology Club \*  
Health and Wellness Club \*  
Philosophy Club  
Pop Psychology  
Pre-Law Society  
Psychology Club \*  
Rube Goldberg Club  
Society for the Advancement of Computing

### **GREEK COUNCIL ORGANIZATIONS**

African-Latino Fraternal Sororal Alliance (ALFSA)  
Inter-Fraternity Council  
Inter-Fraternity Sorority Council  
Panhellenic Association

### **MEDIA ORGANIZATIONS**

Break Through Records \*  
FONT (Art and Literature Magazine)  
Hofstra Filmmakers Club  
Latent Image  
Nexus (Yearbook)  
Nonsense (Humor Magazine)  
Photography Club  
Pulse  
Radio Drama Club  
The Chronicle (Newspaper)  
Third Voice  
Thursday Night Live (T.N.L.)  
Urban Renaissance Magazine  
Writers Club \*

### **MULTICULTURAL ORGANIZATIONS**

African Caribbean Society (ACS)  
African People's Organization (APO)  
Asian-American Organization \*

Asian Culture Society  
Collegiate Women of Color (CWC)  
Cultural Italian-American Organization (CIAO)  
Gay-Straight Alliance  
Hellenic Society  
Hofstra Academically Nutured Stammtish (HANS)  
Hofstra Haitian Organization (H20)  
Hofstra NORML \*  
Hofstra Organization of Latin Americans (HOLA)  
Integrating Multicultural People and Coming Together (IMPACT)  
Karma – The South Asian Organization at Hofstra University \*  
National Association for the Advancement of Colored People (NAACP)  
Portuguese Club  
Women of Action (WOA)

### **POLITICAL/SOCIAL ORGANIZATIONS**

American Society for Equality  
Amnesty International \*  
Best Buddies International  
Beyond Accessibility  
Campus Greens \*  
College Democrats  
College Republicans  
Democracy Matters  
Hofstra Civil Liberties Union  
Hofstra Organization for Progressive Empowerment (HOPE)  
In Touch Arts  
International Peoples Democratic Uhuru Movement (InPDUM)\*  
Iranian Jewish Club (IJC) \*  
Monarchists Club  
Mutualist Federation  
Political Economy Club  
Professional Organization in Speech Education (POISE)  
Progressive Students Union (PSU)  
Quo Vadimus  
Students Against Destructive Decisions (SADD) \*  
Students for a Democratic Society  
Students for Life  
Students for Non-Alcoholic Programs (SNAP) \*  
Students for Political Dialogue  
Students for Rudolph Giuliani  
Student Organization for Animal Rights (SOAR)  
Youth against Sickle Cell

## **PERFORMANCE ORGANIZATIONS**

Σ'capella (pronounced Sigma A'capella)  
Sixth Element  
Break Dance Club  
Dance With Me  
Danceworks  
Drastic Measures  
Dynamic Pride  
Fusion Dance Troupe  
Hepcatz Swing  
Hofstra Gospel Ensemble  
Hofstra Sakhiyan  
Imani Dance Ensemble  
Masquerade Musical Theatre Company  
SP!T  
Spectrum Players  
Strictly Steppin'

## **PRE-PROFESSIONAL ORGANIZATIONS**

Advertising Club  
American Chemical Society  
American Society of Civil Engineers (ASCE)  
Association for Pre-Health Oriented Students (APHOS)  
Association for Women in Communications (AWC)  
Biomedical Engineering Society (BMES)  
Economics Association \*  
Financial Management Association (FMA)  
Hofstra American Marketing Association (HAMA)  
Hofstra Athletic Training Society (HATS)  
Hofstra Entrepreneurial Club  
Information Systems Association (ISA)  
Institute of Management Accountants (IMA)  
International Business Association (IBA)  
Music and Entertainment Industry Student Association (MEISA)  
National Association of Black Accountants, Inc. (NABA)  
National Association of Black Journalists  
National Broadcasting Society (NBS)  
National Society of Black Engineers (NSBE)  
Neuroscience Club  
Premed Biology Research Association  
Radio and Television News Directors Association (RTNDA)  
Real Estate Moguls Association (REMA)  
Society of Hispanic Professional Engineers (SHPE)  
Society of Women Engineers (SWE)  
Student Affiliates of the American Chemical Society (SAACS)  
Tax Society

**RELIGIOUS ORGANIZATIONS**

Chabad at Hofstra  
 Education for Middle Eastern Truth (EMET)  
 Hillel  
 Hofstra Intersvarsity Christian Fellowship  
 Mitzvah Mommas \*  
 Muslim Student Association (MSA)  
 Newman Club  
 Protestant Community (PC)  
 The Community

**SOCIAL ORGANIZATIONS**

American Sign Language Club \*  
 Circle K International  
 Entertainment Unlimited (EU)  
 Form Student Gallery  
 Gentleman's Club  
 Hofstra Ability  
 Hofstra Concerts  
 Hofstra Historians  
 Hofstra University Gamers  
 Organization of Commuter Students (OCS)  
 Outdoor Club  
 Science fiction, Comic, Anime, Fantasy Fans Unite (SCAFFU!)  
 Snobby Filmist  
 Special Effects Club (HFX)  
 The Book Club \*

**SPORTS ORGANIZATIONS**

Club Baseball  
 Club Soccer  
 Fencing Club \*  
 Hofstra Crew  
 Hofstra Equestrian Club  
 Hofstra Ice Hockey Club  
 Hofstra Volleyball Club  
 Lacrosse Club (Men's)  
 Lacrosse Club (Women's)  
 Men's Rugby  
 Roller Hockey Club  
 Swim Club \*  
 Trailblazers \*  
 Ultimate Frisbee  
 Women's Rugby  
 Wrestling Club

\* Indicates an inactive club; please see SGA to reactivate.

## STUDENT GOVERNMENT ASSOCIATION CLUB DESCRIPTIONS

Following are descriptions of SGA-funded clubs. Phone numbers for some clubs are listed in the PHONE DIRECTORY section. For more information contact the club directly or the Office of Student Leadership and Activities at (516) 463-6914.

### PRE-PROFESSIONAL ORGANIZATIONS

**Advertising Club:** The purpose of this Organization shall be to assist students and members in obtaining internships and jobs, bring esteemed speakers from the industry to meetings, and visit advertising agencies for professional development.

**Association for Supervision and Curriculum Development (ASCD):** The purpose of this Organization shall be to promote students' professional development by preparing educators for classroom and school leadership positions by engaging them in professional opportunities that bridge preparation and practice.

**Association of Pre-professional Health-Oriented Students (APHOS):** APHOS is dedicated to educating future health professionals. The club places an emphasis on the professional or graduate school application process and helping members gain acceptance to graduate schools through guest speakers and programs. It seeks to represent all aspects of the health field, including all preprofessional areas, physical therapy, osteopathy and chiropractic.

**The Association for Women in Communications:** AWC is a professional organization that champions the advancement of women across all communications disciplines by recognizing excellence, promoting leadership and positioning its members at the forefront of the evolving communications industry.

**Biomedical Engineering Society (BMES):** The purpose of this Organization shall be to introduce Biomedical Engineering techniques, methods, and innovations to the Hofstra Community

**Economics Association:** The Economics Association aims to promote interest and discussion in the field of economics. It sponsors events with speakers and activities related to economics, and prepares members for graduate studies in the field. It also maintains a firm connection with Hofstra economics alumni.

**Financial Management Association (FMA):** FMA works to create a relationship between successful financial executives and professors in order to encourage the free exchange of ideas, techniques and advances in the field of financial management.

**Hofstra American Marketing Association:** The Hofstra Marketing Association is a member of the American Marketing Association and provides its members with opportunities to improve their skills, interact with professionals from local businesses, and keep informed of the latest marketing trends. Members meet regularly with Hofstra marketing faculty as well as other marketing majors.

**Hofstra Athletic Training Society:** The Athletic Trainers Club meets to discuss and learn about athletic injuries and the duties and responsibilities of athletic trainers. The club sponsors car washes and raffles at major Hofstra athletic events. Members also attend the National Athletic Training Association Convention. Student trainers and students interested in learning about the field of athletic training are encouraged to join.

**Hofstra Entrepreneurial Development Club:** The Hofstra Entrepreneurial Development Club aims to provide Hofstra University students with a framework to gain entrepreneurial skills through venture support.

**International Business Association (IBA):** The purpose of this organization shall be to increase the knowledge and experience of its members within the global business community. Through guest speakers, career-oriented networking, internship opportunities, national case competition, study abroad programs, cultural festivities, trips, educational activities and conferences, members become more well prepared for future careers in the International Business field.

**Institute of Management Accountants:** The purpose of this organization shall be to introduce management accounting to students planning careers in business. They strive to strengthen the knowledge and commitment of those already on the way to management careers. To demonstrate how the Institute of Management Accountant members work together for continued improvement of the profession of management accounting and of their own skills in the field.

**Music Entertainment Industry Student Association (MEISA):** The purpose of this organization shall be to represent student members of the Music and Entertainment Industry Educators Association (MEIEA); to associate with students, teachers and professionals in the music and entertainment

industry; to increase awareness and education of the music and entertainment industry; to serve as a forum for student ideas concerning education, careers and activities within the music and entertainment industry; to discover and maintain internship and career opportunities in the music and entertainment industry; to solicit new and maintain current memberships of the chapter.

**National Association of Black Accountants, Inc. (NABA):** The National Association of Black Accountants, Inc., at Hofstra University has the unique opportunity of representing the interests of people of color in furthering their educational, professional and career aspirations in the related business fields of accounting, consulting, finance and information technology. The chapter has benefited the Hofstra community in the following ways: promoting and developing the professional skills of its members; coordinating mentorship programs; offering mock interviews; providing community service projects such as the Volunteer Income Tax Assistance Program; offering scholarships to assist members in their education and providing full-time job offers and summer internships.

**National Society for Black Engineers (NSBE):** NSBE, composed of black engineering students, focuses on developing, organizing and encouraging attendance at engineering functions. Members are given the opportunity to discuss concepts and meet with engineering students with similar interests.

**Radio Television News Directors Association (RTNDA):** The purpose of this organization shall be to foster closer cooperation and improve communication among students, educators and working professionals in radio, television and online news. It also gives student member special learning opportunities both in and out of the classroom and instills a commitment to the highest ideals and principles of the practice of electronic journalism.

**Society of Women Engineers (SWE):** The purpose of this organization shall be to further the objectives of SWE as stated in the Society bylaws.

**Student Affiliates of the American Chemical Society (SAACS):** The purpose of this organization shall be to get students excited about chemistry and to inform students of potential careers available to students with chemistry and biochemistry degrees.

**Tax Society:** The Hofstra Tax Society works to improve tax-preparation skills. Annual events include participation in the VITA program, which provides tax-preparation services to the poor and elderly.

## MEDIA ORGANIZATIONS

***The Chronicle*:** *The Chronicle* is published weekly by Hofstra undergraduate students and provides in-depth coverage of campus news, sports and cultural events for its more than 13,000 students and faculty. Investigative reporting, supplements and feature stories focus on events that affect the University community. The entertainment section offers a diverse selection of reviews for both on- and off-campus events. The editorial pages provide an open forum for ideas, suggestions and criticisms. One of Hofstra University's oldest traditions, *The Chronicle* continues to stand the test of time. In addition, many members of *The Chronicle* have had their work honored through the Society for Collegiate Journalists' annual journalism contest and *Newsday/New York Newsday's* annual school journalism awards. In keeping with this great tradition, every member, whether editor, manager, writer, designer, salesperson or photographer, is a full-time undergraduate student dedicated to producing the best weekly issue possible.

***FONT (Arts and Literary Magazine)*:** *FONT* is the undergraduate arts and literature magazine at Hofstra. *Font* was created to give the student body an opportunity to have their poetry, plays, prose, artwork and photography published. *Font* puts on open mic nights, attracting musicians, poets, storytellers and other creative performances. Undergraduates are encouraged to join the staff and submit their work for possible publication. *Font* prides itself on representing the intellectual and creative spirit of the Hofstra University community.

**Hofstra Filmmakers Club (HFC):** The Hofstra Film Club aims to create a network between Hofstra students and local New York film schools, expose students to real world filmmakers and create an opportunity for students to experience the art of making long and short films.

**Latent Image:** The purpose of this Organization shall be to provide a serious magazine for film enthusiasts.

***Nexus*:** *Nexus* is the Hofstra University yearbook that is created for graduating seniors. Students work collaboratively on all aspects of the book's production, including photography, layout, concept and design. Seniors who have their picture taken by Carl Wolf Studios in the fall/spring receive a free yearbook.

***NONSENSE*:** *NONSENSE* started in 1983 and has grown to become the largest humor magazine that Hofstra has ever seen. With a growing staff of writers, artists, slackers, and fools, *NONSENSE* produces three issues each semester to the delight of men and women everywhere.

**Pulse:** The purpose of this Organization shall be to Unite Hofstra students in the production, promotion, marketing and business management of a semesterly magazine-engaging human interest with objective, factual content focusing on lifestyle issues pertinent to the student body.

**Photography Club:** The purpose of this organization shall be to establish a solid community of photographers to build and improve their skills and knowledge in photography to network and promote their work and to provide their skills and services to other organizations and the rest of the campus in order to enrich the university's high artistic environment.

**Third Voice:** The purpose of this organization shall be to publish an editorial magazine without censorship of content that criticizes government and societal standards.

**Urban Renaissance Magazine:** The purpose of this organization shall be to bring Hofstra's urban community to the foreground. Through highlighting current events, creative arts, and informative literature, Urban Renaissance will produce a magazine related to the culture of city life. UR magazine will address the misconception of the word "urban" only pertaining to ethnicity or social class. It will also cater to and attract those outside the urban community. UR magazine will issue a student based magazine consisting of articles, organized columns, and detailed photos by Hofstra students. UR will be the rebirth of urban community of Hofstra's Campus.

## MULTICULTURAL

**African Caribbean Society (ACS):** ACS strives to educate and inform Hofstra students and the surrounding community of the history and achievements of African and Caribbean cultures through debates, seminars and activities.

**African Peoples' Organization (APO):** The African Peoples' Organization, Hofstra's oldest minority organization is a unique organization that unites the African, African-American, and West Indian cultures here at Hofstra. APO unites these diverse cultures by hosting a series of social events, while providing educational material focusing on such topics such as race relations, heritage exploration, resume writing, career development and economic empowerment. Each semester, the African Peoples' Organization implements various new projects that continue to unite the Hofstra community.

**Asian Cultural Society:** The Asian Cultural Society brings together people of Asian background to achieve a better understanding of each individual

culture. The club strives to eliminate racial or religious segregation by educating Hofstra students about Asian cultures and the challenges of attending an American institution of learning.

**Collegiate Women of Color:** CWC is an organization that promotes education, unity, culture and feminist ideals. CWC is dedicated to promoting sisterhood through education and experience and is a dedicated organization that is attempting to break down the social divide between people, especially women of color, on Hofstra's campus and beyond.

**Cultural Italian-American Organization (CIAO):** The purpose of CIAO is to promote Italian heritage and culture through events, speakers, education and conferences on and off campus. It is designed to bring Italian Americans, as well as those interested in Italian culture, closer together.

**Gay Straight Alliance (GSA):** GSA is a political and social group aimed at bringing gay, lesbian, bisexual and heterosexual students together in a comfortable atmosphere where they can share their experiences and thoughts. The club also plans events on campus to increase awareness.

**Hellenic Society:** The Hofstra Hellenic Society is a cultural organization composed mainly of students of Hellenic heritage. It organizes social activities for the enhancement of knowledge of their ethnicity.

**Hofstra Academically Nutured Stammtisch (HANS):** The purpose of this Organization shall be to explore the German language and culture, as well as the Austrian and Swiss Culture.

**Hofstra Haitian Organization (H2O):** The goal of the Hofstra Haitian Organization is to educate the Hofstra community and ourselves about the rich cultures and traditions of the Caribbean. This is accomplished through the collective exploration of our common ancestry and the sharing of the unique cultural aspects of the respective Caribbean regions from which this ancestry emerged. This exchange is not limited to individuals of Caribbean descent, but rather it is extended to all who wish to gain a greater understanding of and to participate in the diffusion of this rich tradition.

**Hofstra Organization of Latin Americans (H.O.L.A.):** HOLA's purpose is to provide cultural, educational, political and social awareness to the Hofstra community about Latin-American heritage. This is carried out through educational events as well as motivational speakers, movies and cultural events, such as Latin dinners, barbecues and parties. Members come together at weekly general meetings.

**Integrating Multiple People And Coming Together (IMPACT):** The purpose of this organization shall be to establish connections and enrich understanding of all cultures around the world, while celebrating diversity in order to create unity amongst everyone.

**NAACP (National Association for the Advancement of Colored People):** The NAACP aims to improve the political, educational, social and economic status of minority groups; eliminate racial prejudice; keep the public aware of the adverse effects of racial discrimination; and take all lawful action to secure its elimination, consistent with the efforts of the national organization and in conformity with the articles of incorporation of the Association, its constitution and by-laws and as directed by the national board of directors.

**Portuguese Club:** The purpose of this organization shall be to celebrate and share Portuguese culture with the students of Hofstra University.

**Womyn of Action (WOA):** The purpose of WOA is to promote feminism (equality) and provide an open forum for students to express their beliefs regarding gender equality, reproductive rights, civil rights, non-violence, lesbian, gay, bisexual and transgender rights, the environment and diversity.

## RELIGIOUS

**Chabad at Hofstra:** The purpose of this Organization shall be to unite, serve and educate the Jewish Orthodox Community at Hofstra, by using the Jewish family experience as its main tool.

**EMET (Education for Middle Eastern Truth):** EMET is an Israeli Advocacy Club on campus. We hold both political and social events. Past events include speakers, movie showings and much more.

**Hillel:** Hillel is the foundation of the Hofstra Jewish student community. Hillel gives students the opportunity to strengthen their Jewish identity by learning about and experiencing Jewish values and traditions. Through cultural, social, religious and educational activities, students are able to experience Judaism in its entirety. Hillel is a wonderful way to meet and socialize with the community of Jewish students at Hofstra University.

**Hofstra InterVarsity Christian Fellowship:** Hofstra InterVarsity Christian Fellowship (HIVCF) is for anyone seeking friendship, community and truth. It consists of students who share common bonds – a love for God and a yearning to grow in Jesus Christ. HIVCF is the local chapter of the interdenomina-

tional national organization InterVarsity Christian Fellowship. HIVCF is open to anyone who has a personal relationship or is interested in knowing more about God. This community of friendships is cultivated through weekly chapter meetings on Thursday evenings, dining together, going to movies, Bible studies, prayer, attending local churches, retreats and more.

**Muslim Students Association:** The MSA provides its members with an opportunity to practice as well as increase their knowledge and awareness of Islam.

**Newman Club:** The Newman Club works to serve the spiritual, intellectual and social needs of Hofstra's Catholic students. Through several fun and engaging activities, the Newman Club works to create a greater sense of community and solidarity among Catholic students.

**Protestant Community:** Protestant Community provides a place for Protestant students to meet socially and explore issues of spirituality, religion and community in a casual atmosphere. It also provides opportunities for involvement in the University and outreach programs.

**The Community:** The purpose of this organization shall be to provide a student forum for a variety of topics and offer a student organization that provides a support system for those in need.

## ACADEMIC CLUBS

**Accounting Society:** The Accounting Society offers accounting majors the opportunity to interact with professors and to meet fellow accounting majors and recruiters from accounting firms. These meetings have resulted in internships and permanent positions with top accounting firms. The Accounting Society also assists with preparation for the CPA exam.

**Anthropology Club:** The purpose of this organization shall be to analyze and explore anthropological topics and issues from multiple perspectives and to examine and acknowledge culture in our world.

**Business Law Association:** The purpose of this organization shall be to provide a forum for students interested in legal studies to discuss current matters in the field and consult with expert speakers on issues relevant to their major.

**Ceramics Club:** The purpose of this Organization shall be to be dedicated to promoting the ceramic arts shall be a group which joins together undergraduate students interested in ceramics.

**Geology Club:** The Geology Club provides a forum for the dissemination of geological knowledge at Hofstra. Through trips to sites of geologic interest in the Northeast, members learn about many interesting topics.

**Hofstra Historians:** The purpose of this organization shall be to expand the knowledge and encourage the discussion of all historical topics through open forums, speakers, and field trips to historical sites.

**Hofstra Pre-Law Society:** The Pre-Law Society provides members with the opportunity to become better acquainted with the law, career opportunities, and admission policies and requirements for law schools. Members gain knowledge about different fields of law, meet people with similar interests, and participate in interesting and character-enhancing activities. Pre-Law Society members can also join the International Law Fraternity.

**Neuroscience Club:** The purpose of this Organization shall be to provide an outlet and a learning opportunity for those students interested in neuro-chemistry and the biological bases of behavior.

**Philosophy Club:** The Philosophy Club provides an open forum for the exchange and discussion of ideas and interests. It also encourages continued pursuit of the interests of any individual with the intent of achieving personal and universal understanding.

**Pop Psy:** The purpose of this organization shall be to inform students about relevant issues in psychology; to provide an opportunity for students to meet other psychology students and faculty; to make psychology more fun and interesting.

**Rube Goldberg Club:** The Rube Goldberg Club works toward entering the Rube Goldberg Machine Contest held every year at Purdue University and is sponsored by the local chapter of Theta Tau (a professional engineering fraternity). Rube Goldberg was a famous cartoonist who drew complex machines that accomplished simple everyday tasks, such as screwing in a light bulb or making a cup of coffee. Top engineering schools across the nation compete to design a machine 5x6x5 feet high to perform a pre-selected "simple task" in more than 20 steps.

**Society for the Advancement of Computing:** The purpose of this organization shall be to increase awareness on campus of the importance of computers in everyday life as well as to provide a forum for those with an interest in computing to discuss new ideas and coordinate projects.

## POLITICAL AND SOCIAL ORGANIZATIONS

**Amnesty International:** The purpose of this organization shall be to undertake research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination, within the context of its work to promote all human rights.

**Best Buddies International:** The purpose of this organization shall be to enhance the lives of people with intellectual disabilities by providing opportunities for one-to-one friendships and integrated employment. We do this at the college level by matching college student volunteers in mutually enriching friendships with persons with intellectual disabilities.

**Beyond Accessibility:** The purpose of this organization shall be to help advocate for students with disabilities on campus. The club will help to make a diverse population even stronger. Increase faculty awareness regarding necessary accommodations for students with disabilities. To promote self-empowerment resources for students with disabilities. To increase support for disabled students within the disabled community. To increase compliance on campus with the Americans with Disabilities Act in terms of accessibility for mobility impaired, visually impaired, hearing impaired or learning disabled students.

**Circle K International:** Circle K International is one of the largest international collegiate service organizations in the world. The organization is affiliated with Kiwanis International. Hofstra Circle K International members are responsible individuals with a lifelong commitment to community service worldwide. Fundraising activities have included an annual “homeless sleep-out,” the “Light the Night” walk for The Leukemia & Lymphoma Society, and a dinner-dance for the Make-A-Wish Foundation.

The benefits of membership are immeasurable. The group’s efforts help alleviate the pain of homelessness and poverty. Tutoring mentors assist children with their schoolwork, and members visit the elderly in assisted living centers. Members have numerous leadership opportunities and create memories that are sure to last a lifetime.

In addition, members of Circle K International have the opportunity to attend local and international conventions representing Hofstra University. If you would like to learn more about the organization or how to join, please call (516) 463-6914.

**Democracy Matters:** The purpose of this Organization shall be to strive to reinvigorate and further democratize our American political system. As members of Democracy Matters, we strive to make politicians more accountable to the people by getting big money out of politics.

**Hofstra Civil Liberties Union:** The purpose of this organization shall be to act as a non-profit, non-partisan organization dedicated to protecting human rights and civil liberties in the utmost states. This chapter shall advocate holding the U.S. Government accountable to the rights protected under the U.S. Constitution and of the civil and human rights laws, including voting rights.

**Hofstra College Democrats:** College Democrats aims to stimulate an active interest in governmental, political and civic affairs; increase the efficiency of popular government; foster and perpetuate the ideals and principles of the Democratic Party; provide leadership training; help acquaint young voters with the issues and candidates; and provide for all people, through the administration of the Democratic Party, the highest degree of justice, social welfare and happiness.

**Hofstra College Republicans:** Each year, our club travels to Washington, D.C., to attend the Conservative Political Action Conference (CPAC). Our main goals are to network with key political leaders and to recruit speakers who come to our campus. Having speakers on campus is a great way to allow young adults to become active in the political atmosphere. We also have a newsletter on campus called FREEDOM. FREEDOM, an opinion-based paper, allows our members to voice their thoughts on current political issues. We also have many voter registration drives, giving students the opportunity to participate in one of the most important freedoms they possess: voting. In addition to drives and attending conferences, our club also holds debates with the College Democrats. These debates allow students to hear different opinions from other interest groups on campus as well as bring political awareness to our fellow students.

**Hofstra Organizaiton for Progressive Empowerment (H.O.P.E.):** The purpose of this organization shall be to be Hofstra's radical community that responds to racism, patriarchy, oppression, sexism, heterosexism, and capitalism. We are humanists and environmentalists. Our goal is to provide a support network for left-wing radical students at Hofstra and to be activists on campus and the local and national levels.

**In Touch Arts:** The purpose of this organization shall be to keep Hofstra University undergraduate students in touch and current with modern culture

and bring awareness to important political issues across the world. Dancers, Singers, Poets and general artists are invited to do what they do best.

**Monarchists Club:** The purpose of this organization shall be to promote the establishment of a National Monarchy through community and educational events on campus which are designed to educate the public about the benefits of a monarchical system of government.

**P.O.I.S.E. (Professional Organization in Speech Education):** The purpose of this Organization shall be to create an undergraduate organization where students interested in Speech Communication can interact socially and grow professionally. One of the primary goals of this organization is to allow students an active voice/participation in social and political matters at Hofstra as well as in the larger metropolitan area. To do so, this club will organize lectures, seminars and workshop in various areas of social interaction (e.g. interpersonal, nonverbal, small group and professional development, creating a platform for possible internships, fellowships and/or jobs that require, in particular, effective communication skills. Club participation is not exclusively to those interested in public oratory and debate but for those interested in oral communication for academic, professional and/or social reasons.

**Progressive Students Union (PSU):** The purpose of this organization shall be to: Strive for social change through means of education. We work to create tolerance and awareness on several pertinent issues relating to race, religion, ethnicity, gender, sexual orientation and animal welfare.

**Quo Vadimus:** The purpose of this organization shall be to facilitate discussion amongst Hofstra students pertaining to novels, literature, current and World events.

**Students for a Democratic Society:** The purpose of this organization shall be to promote social, political and economic democratization on nearly all levels of society. In addition, we shall fight all forms of fascism as they may present themselves on and off campus.

**Students for Rudolph Giuliani:** The purpose of this organization shall be assisting national campaign of Rudolph Giuliani in his run for the presidency in 2008.

**Students for Life (SFL):** The purpose of Students for Life is to expand the knowledge of the Hofstra community by presenting to students different opportunities, options and information for making responsible choices regarding life, while helping others through community service events and

activities. SFL's main focus is on the life of the unborn, but the club is open to discussions on all issues.

**Students for Political Dialogue:** The purpose of this organization shall be to provide a forum for political debate/dialogue by supplying an appropriate venue in which students may organize divisive and rousing speakers on politically contentious topics in an academic and nonpartisan setting in an effort to spark socio-political consciousness among a traditionally apathetic student body. Consequence of Students for Political Dialogue's desire to initiate, not direct, students contemplation and discourse, the club's will primarily focus its resources on sponsoring seminars, debates, and conferences with outside speakers, as the spark for discussion rather than student run forums, although these mediums shall not be excluded.

**Students' Organization for Animal Rights (SOAR):** SOAR is an organization that promotes veganism and vegetarianism, as well as the humane treatment of animals in regards to testing, entertainment and clothing. The club works to make the student body more aware of these issues and the campus friendlier to those who are vegan or vegetarian.

**Youth Against Sickle Cell:** The purpose of this organization shall be to raise and expand awareness of sickle cell disease and its negative impact on all who suffer its effects. Provide support and assistance to youth diagnosed with the disease. Encourage support for research, improved treatment and a cure with fundraising, seminars and other efforts.

## PERFORMANCE

**Danceworks:** Danceworks provides talented Hofstra students with the opportunity to express themselves through the art of dance. The club performs each semester at the John Cranford Adams Playhouse. Students are responsible for the entire production, from the choreography to the technical work. Danceworks also organizes social and community service events, such as the AIDS Dance-a-thon.

**Dance With Me:** The purpose of this organization shall be to introduce the mastery of latin/ballroom dancing as a creative outlet as well as a socially fun and exciting place to learn the art of framework, leading, following and performing the legendary dances. So, let's cha-cha!

**Drastic Measures:** The purpose of this organization shall be to enhance Hofstra students' knowledge of eclectic style of barbershop music. This shall be accomplished through the direction of innovative students with

musical backgrounds using a cappella fashion. There shall be performances both on and off the Hofstra Campus with the goal of entertaining audiences throughout the community.

**Dynamic Pride:** The purpose of this Organization shall be to provide musical entertainment to the Hofstra Community and surrounding areas, in addition to bringing many students together to enjoy a common love for a cappella music with a focus on Broadway show tunes and oldies.

**Fusion Dance Troupe:** The purpose of our organization is to bring together people of diverse backgrounds in an effort to educate and enrich the Hofstra community through music, dance, poetry and other outlets of cultural expression. We produced and directed our first “Expressions Through Literature,” a black history timeline incorporating dance, music and poetry.

**Hepcatz Swing:** The purpose of the organization shall be to bring back the influential swing and lindy hop dances of the 1920’s-1940’s jazz scenes. We seek to integrate its social and enthusiastic atmosphere into the youth and dance world of today. Primarily, through instruction of the dance, we are concerned that the group helps its members to find in themselves what they need to become as fully expressed individuals as possible.

**Hofstra Gospel Ensemble (HGE):** The Hofstra Gospel Ensemble’s purpose is to promote gospel music as an inspirational form of praise. The ensemble performs on and off campus with its main event being the annual Joy Night Celebration.

**Imani Dance Ensemble:** As the only African-American performing arts group on campus, Imani provides the Hofstra community with an outlet for cultural expression. Imani strives to raise the social and political consciousness of students by promoting peace, love and unity through performing arts forums.

**Masquerade Musical Theater Company:** Masquerade is a student-run organization at Hofstra that focuses on musical theater. Masquerade produces two main stage productions every semester. The club also organizes and sponsors trips to Broadway, Long Island Theater, and charity events for the Hofstra campus. Its goal is to expose and educate others in the performance, production, and appreciation aspects of musical theater.

**Hofstra Sakhayan:** The purpose of this organization shall be to create an outlet for showcasing different dance styles of India as well as modern American styles. We would like to make Hofstra proud by representing the University at national collegiate level competitions as well as many national and international based televised dance shows.

**Sigma'capella (™'capella):** The purpose of Sigmacapella is to offer co-educational singing as musical entertainment to all members of the Hofstra University, Long Island and regional New York communities. The group will also provide a fun atmosphere for the members of these communities to share a capella music. Although the group's primary purpose is musical entertainment, Sigmacapella also seeks to train and educate its members musically.

**6th Element:** 6th Element was founded here at Hofstra as a versatile organization that provides the opportunity for individuals interested in Hip Hop culture to unite. The organization is based on the four elements of Hip Hop: Graffiti, B-boying, Emceeing, and DJ-ing. The organization strives to introduce these elements to the community through instructional seminars and related events.

**Spectrum Players:** Spectrum Players offers students an opportunity to participate in all aspects of theater and provides additional on-campus entertainment with one drama production each semester.

**SP!T:** The purpose of this Organization shall be to inspire and advocate awareness through verbal expression, using spoken word as a tool for creating a positive poetic society.

**Strictly Steppin':** The purpose of this Organization shall be to bring together and educate people of diverse backgrounds through the rhythmic beats made by clapping one's hands and stomping one's feet, also known as steppin'.

**Thursday Night Live:** The purpose of this Organization shall be to produce a student-run television show on the Hofstra Network to both provide entertainment for the Hofstra Community and give Hofstra students the experience of working on a live television set.

## SOCIAL

**Entertainment Unlimited (EU):** Entertainment Unlimited organizes many successful cultural, social and recreational activities for all Hofstra students. Events include trips to Broadway shows, Six Flags Great Adventure, sporting events, etc. We also coordinate a variety of on-campus activities, including movies each weekend. Annual events include Freak Week, Spring Week and the Freak Formal (Halloween Party).

**Form Student Gallery:** The purpose of this Organization shall be to organize and curate a series of student exhibits in the gallery of Calkins Hall. It will also be our duty to paint and maintain the gallery itself.

**Gentleman's Club:** The purpose of this Organization shall be to commit ourselves to the betterment of the university community through club-funded programs and community builders that reflect our commitment to traditional ideologies of chivalry, honor and gentlemanly behavior. We are also committed to furthering our education and edification through investigation and discussion of politics, philosophy, current events and popular culture in a safe and structured environment.

**Hofstra Concerts:** Hofstra Concerts organizes major concert events on campus. The club handles all aspects of the events, including production, publicity, hospitality, security and ticket sales.

**Hofstra University Gamers:** The purpose of this Organization shall be to provide a safe and clean environment for Hofstra Students to meet and pursue interests in all forms of gaming. This will serve as an entertainment club and a forum for group discussions, ranging from current events, science, pop culture and other salon-style topics.

**Organization of Commuter Students (OCS):** OCS serves the needs of Hofstra's commuter students. For more information about OCS, contact the Office of Commuting Student Affairs at 463-3469.

**Outdoor Club:** The purpose of this organization shall be to promote interest and participation in outdoor activities on and off campus; encourage environmental education and awareness; develop physical health and fitness, while maintaining the safety of its members and bringing prominent speakers relating to these interests to Hofstra University.

**Science-Fiction, Comic, Anime, Fantasy Fans United (SCAFFU!):** The purpose of this organization shall be to create an environment where Hofstra University students can gather to discuss and enjoy the genres of fantasy and science-fiction, as well as Japanese animation and comics, through various medias, including, but not limited to, literature, graphic novels, film and television.

**Special Effects Club (HFX):** The purpose of this Organization shall be to teach people the art and technique of special effects and to practice and hone the skills required. HFX will work with HFC and the drama department to help with all special effects needed.

**Writers Club:** The purpose of this organization shall be to provide an open forum for written creative works and a medium by which they may be constructively critiqued.

## SPORTS

**Club Baseball:** The purpose of this organization shall be to provide a competitive league of baseball for all interested students.

**Club Soccer:** The purpose of this organization shall be to offer a higher level of soccer to non-varsity Hofstra University soccer players. We wish to bridge the gap between the intramural teams and varsity teams, as well as increase all members' knowledge of the game.

**Crew:** The Crew Club works to build a strong program at Hofstra, practicing in both the fall and spring. Both women's and men's boats are raced at a competitive level. The club competes against schools along the East Coast.

**Equestrian Club:** The Equestrian Club works to further the knowledge and skills of its members through weekly riding lessons and competition in several horse shows against other schools plus regional and national competitions. The Equestrian Club is also involved in other related events, such as trail rides and clinics.

**Ice Hockey Club:** The Ice Hockey Club provides the opportunity to play collegiate ice hockey. In past years, the club has captured the Island Division title.

**Men/Women's Rugby:** Hofstra Rugby competes against other collegiate clubs along the East Coast. The club teaches inexperienced players the game of rugby and improves the skills of experienced players.

**Roller Hockey Club:** The purpose of this Organization shall be to facilitate participation on the intercollegiate and recreational level for students and faculty in the sport of roller hockey. The Hofstra University Roller Hockey Club understands and is committed to fulfilling its responsibilities of abiding by Hofstra University's policies.

**Ultimate Frisbee:** Ultimate Frisbee practices and plays on campus while building skills and scrimmaging. There is also an option to participate on our coed team in a competitive manner against other collegiate teams.

**Wrestling Club:** The purpose of this organization shall be to give students an opportunity to enjoy the sport of wrestling, without its rigorous and demanding schedule. Also, we welcome and teach anyone who is interested in the sport.

## GREEK COUNCILS

**African Latino Fraternal Sororal Alliance (ALFSA):** ALFSA serves as a governing body for the African-American and Latino fraternities and sororities on campus. The ALFSA board of representatives facilitates programming and governs the organizations as one entity. The African-Latino Fraternal Sororal Alliance consists of Alpha Phi Alpha Fraternity Inc.; Alpha Kappa Alpha Sorority Inc.; Kappa Alpha Psi Fraternity, Inc.; Malik Sigma Psi Fraternity, Inc.; Omega Phi Beta Sorority, Inc.; Phi Iota Alpha Fraternity, Inc.; Sigma Gamma Rho Sorority, Inc.; and Sigma Iota Alpha Sorority, Inc.

**Inter-Fraternity Council (IFC):** The IFC represents each fraternity recognized at Hofstra University. Its goals are to facilitate inter-fraternal programming and regulate fraternal activities. There are 12 fraternities represented on the Council, each actively participating in the Council's objectives.

**Inter-Fraternal Sorority Council (IFSC):** The IFSC serves as a unifying force among all fraternities and sororities. The Council plans, coordinates and acts on all concerns of the Greek community at Hofstra. Annual events include Homecoming, Greek Week and Hofstra Pride Week. The IFSC is the governing as well as programming body for the Panhellenic Council, Inter-Fraternity Council, and the African-Latino Fraternal Sororal Alliance. The year begins with Moving Dutch, followed by Homecoming and Hofstra Pride Week, and ends with Greek Week. Throughout the year, the IFSC supports all organizations and devotes a substantial amount of time and effort to philanthropic activities and community service.

**Panhellenic Association:** The Panhellenic Council is a national organization that brings together members of all campus sororities. Through weekly meetings, it designs activities and plans successful ways to broaden the sorority community. Committee activities are aimed at scholarship, philanthropy and fundraising. Philanthropic events raise approximately \$10,000 each year for various charities. Through its efforts, the sororities come together to work for the betterment of the Greek community at Hofstra University. Annual events include Night of 1,000 Stars and the Veterans' Memorial.

## OTHER CLUBS

Hofstra University offers additional clubs and organizations that are not funded by the Student Government Association. To locate these clubs please contact the appropriate department.

Hofstra Coed Cheerleading Team  
Hofstra Dance Team  
Hofstra Pep Band  
National Anthem Singers  
Mascots (Kate and Willie Pride)  
Residents Students Association  
WRHU (Radio Hofstra University)



## MUSICAL ORGANIZATIONS

All qualified students are invited to join the musical organizations on campus, including the Hofstra University Symphonic Band, Wind Ensemble, Orchestra, Mixed Chorus, Hofstra Chorale, Hofstra Collegium Musicum, Hofstra Opera Theater, Hofstra Jazz Ensemble, New Music Ensemble, Flute Ensemble, String Ensemble, Brass Ensemble, Percussion Ensemble, and the Hofstra Chamber Singers. Please call the Music Department at (516) 463-5490 for details regarding auditions, rehearsal schedules, etc.

## FRATERNITIES AND SORORITIES

Since 1936, the Hofstra University community has embraced the expansion of fraternal life, which includes organizations that have obtained local, national and international status. Over the years, its expansion has developed into the Panhellenic Council, Inter-Fraternity Council, and African-Latino Fraternal Sororal Alliance. All of these councils are unified under the Inter-Fraternity/Sorority Council, which serves as a governing council of Greek life.

Greek life seeks to promote the development of the whole student through educational, social, recreational and philanthropic experiences that aid in fostering relationships with the sisterhood and brotherhood.

Membership continues beyond the collegiate experience, as alumni demonstrate their commitment to the community through continued support of both their chapter and the University.

**Inter-Fraternity Council (IFC)**

Alpha Kappa Psi  
 Delta Chi\*  
 Delta Sigma Phi  
 Kappa Sigma  
 Pershing Rifles  
 Phi Delta Epsilon\*  
 Pi Kappa Alpha\*  
 Sigma Alpha Mu  
 Sigma Pi  
 Sigma Alpha Epsilon  
 Tau Epsilon Phi  
 Tau Kappa Epsilon  
 Theta Tau  
 Zeta Beta Tau

**Panhellenic Council (Panhel)**

Alpha Epsilon Phi  
 Alpha Phi  
 Alpha Theta Beta  
 Delta Chi Delta  
 Delta Gamma  
 Delta Phi Epsilon  
 Phi Epsilon  
 Phi Sigma Sigma  
 Sigma Delta Tau  
 Sigma Sigma Sigma

**African-Latino Fraternal Sororal Alliance (ALFSA)****ALFSA - Sororities**

Alpha Kappa Alpha  
 Delta Sigma Theta  
 Omega Phi Beta\*  
 Sigma Gamma Rho\*  
 Sigma Iota Alpha\*  
 Zeta Phi Beta \*

**ALFSA - Fraternities**

Alpha Phi Alpha  
 Lambda Upsilon Lambda\*  
 MALIK  
 Phi Beta Sigma  
 Omega Psi Phi\*  
 Phi Iota Alpha

\*Indicates group is currently inactive

## SPIRIT SUPPORT

Hofstra University's Spirit Support is overseen by the Office of Student Leadership and Activities, which is a unique and exciting association composed of the Coed Cheerleaders, Dance Team, Pep Band, National Anthem singers and the Mascots. The major role of Spirit Support is to increase spirit and student involvement at Hofstra University athletic events. Although its main purpose is to support Hofstra's athletic teams, Spirit Support is also active in the community and at special events. This commitment is a strong indication of the unity so commonly found among Hofstra students. Participating in these activities is a great way to become active on-campus, meet fellow students and increase your leadership and co-curricular involvement at Hofstra University. Both the Dance Team and Coed Cheerleaders compete every January at the UCA and UDA College Champions. The cheerleading team is the 2007 and 2006 Small Coed Division I UCA Champions and the Dance Team is the 2006 Hip Hop Division I UDA Champions.

For more information, please contact:  
Office of Student Leadership and Activities  
260 Mack Student Center  
Phone: (516) 463-6916  
E-mail: [StudentActivities@hofstra.edu](mailto:StudentActivities@hofstra.edu)



## STUDENT LEADERSHIP AND ACTIVITIES SPONSORED ANNUAL EVENTS

### SEPTEMBER

Welcome Week  
Welcome Back Party for Student Leaders  
Fall Activities Fair  
Student Leadership and Activities Open House  
Student Leadership Retreat  
Student Leadership Training  
T.G.I.F. (Thank Goodness It's Friday)

### OCTOBER

**Pep Rally**  
Homecoming  
Alcohol Awareness Week  
Domestic Violence Awareness Month  
Advisor Appreciation Week  
Student Leadership Training  
Blood Drive  
T.G.I.F.

### NOVEMBER

Community and Global Outreach Month  
Community Outreach Fair  
Student Leadership Training  
T.G.I.F.

### DECEMBER

**World AIDS Day**  
Sinterklaas Festival  
Stress Buster Days  
Student Leadership Training  
T.G.I.F.

### JANUARY

Winterfest  
Welcome Week  
Spring Activities Fair  
Spirit Support Exhibition Night

### FEBRUARY

Student Activities Open House  
Club President Retreat  
Student Leadership Training  
T.G.I.F.

### MARCH

Drug Awareness Week  
Safe Spring Break Week  
Alternative Spring Break Trip  
Student Leadership Training  
T.G.I.F.

### APRIL

Greek Week  
Genocide Awareness Week  
Hofstra Volunteer Week  
Student Leadership Training  
T.G.I.F.

### MAY

MusicFest (Co-Sponsor)  
Peace Day (Co-Sponsor)  
Co-Curricular Awards  
Student Appreciation Day  
Student Leadership Training  
T.G.I.F.

### JUNE-AUGUST

Summerfest

## **STUDENT LEADERSHIP AND ACTIVITIES VOLUNTEER OPPORTUNITIES AND COMMUNITY SERVICE PROGRAMS**

### **Welcome Week Volunteers**

All first-year undergraduate students begin their tenure as a Hofstra student with the Welcome Week program. Welcome Week volunteers are key members who greet our new students and assist with the move-in process, help orchestrate programs and events, lead discussions and, in general, implement the Welcome Week program.

### **Community and Global Outreach Month**

During the month of November, Student Leadership and Activities aims to create awareness about opportunities for volunteerism; support local non-for-profit charities; bring relief to countries stricken by genocide, poverty and war around the globe; honor local veterans through support; and foster healing, heighten awareness, and inspire action in the struggle against HIV and AIDS.

A Community and Global Outreach Fair- speakers and projects are also co-sponsored by the Office of Student Leadership and Activities and the Student Government Association.

### **Sinterklaas**

This annual Dutch tradition invites students to help build a holiday wonderland for the Hofstra community to enjoy. To promote the spirit of giving, all the trees and decorations used for this event are donated to families in the Hempstead community. Additionally, the Student Government Association (SGA) assists with this event by collecting toys to be distributed to local children, and by coordinating a holiday variety show for student groups to showcase their talents.

### **Hofstra Volunteer Week (April 27-May 3, 2008)**

Hofstra Volunteer Week is coordinated by Student Leadership and Activities. Groups and organizations are also encouraged to register an event with Student Leadership and Activities to become involved in the unified effort.

Please complete a Hofstra Volunteer Week Registration Form to join this effort and apply for funds to organize a volunteer/charity event.

### **Genocide Awareness Week**

Since 2005, student clubs and organizations have been collaborating with Student Leadership and Activities to create a week of awareness filled with noted speakers (Paul Rusesabagina and Immaculee Ilibagiza), rallies (Washington D.C. and New York), candlelight vigils, photo displays, and other educational information to increase awareness about the tragedies unfolding around the globe. Hofstra Democrats, Hofstra-Intervarsity Christian Fellowship, Muslim Student Association, African Caribbean Society, African People Organization, NAACP, Newman Club and many more have participated in this program in the past. Please connect with Student Leadership and Activities to become more involved with the planning of this week.

### **Alternative Spring Break Trip**

The Alternative Spring Break Trip is an opportunity for students to practice humility and compassion through service to others.

This trip is an emotional, mental and financial commitment (\$950) as well as a sacrifice of a spring break of leisure and the comforts of home. Therefore we ask only those willing to make that commitment apply.

Any Hofstra undergraduate is welcome to apply for the trip. Any person interested must fill out an application completely and honestly and participate in an interview process to be considered. Applicants will be chosen based on a point system using responses to questions on the application and during the interview. Once applicants are chosen there will be mandatory training sessions throughout the months of February and March.

#### **Past trips:**

2007 - Bluff, Utah. Navajo Indian Reservation; students raised \$11,000.

2006 - New Orleans, Louisiana. Hurricane Katrina Aid.

This trip will not be a vacation. It will involve some physical labor and possibly less-than comfortable living conditions. We ask that everyone applying be prepared for these conditions and in good physical health.

It is necessary that all applicants be in good judicial and academic standing to apply. This means applicants will not be chosen for the trip if they are on academic or judicial probation.

*Applications are due Friday, November 9, 2007.*

## STUDENT LEADERSHIP AND ACTIVITIES SPECIAL EVENT PROGRAMS

### **Hofstra Idol**

One of Hofstra's most popular annual events is known as Hofstra Idol. This competition showcases the talent of our student body. During Summer Orientation, members of the first-year class compete for a place in the first round of the competition, which is held during Welcome Week. Upper-class students also have an opportunity to showcase their talents during the 2nd round of the competition held in September. The top five contestants from the first two rounds will compete for the title of Hofstra Idol in a final competition held during Family Weekend.

### **Homecoming**

Every October, the Office of Student Leadership and Activities works with the Office of Alumni Relations and the Greek student community to create an interactive celebration of Hofstra University. Students spend tireless hours building floats and creating skits that pertain to the Homecoming theme. During the float-building process, elections are underway which allow students to vote for their favorite Homecoming King and Queen candidates. The Spirit Support teams sponsor a campus-wide pep rally prior to Homecoming Saturday. The week culminates with the final homecoming celebration, which includes the parade, student performances and the annual Homecoming football game.

### **Alcohol Awareness Week & Domestic Violence Awareness Month**

Student Leadership and Activities collaborates with student clubs, academic departments and off-campus resources to create innovative programs that initiate self-growth while providing alternatives to drinking and violence in a safe environment.

Programs are designed to motivate students to make healthy decisions regarding alcohol, prevent domestic violence through awareness and engage students in events that promote health and wellness during the college years and beyond.

In 2006, the Office of Student Leadership and Activities was recognized by the Long Island Council of Student Personnel Administrators with the Creative Program Award for our "Choose Now, Not Later: Alcohol and Domestic Violence Awareness" program.

## **Safe Spring Break Week**

The aim of Safe Spring Break is to promote healthy living by enhancing the overall development of students' health and fitness through support groups, educational and recreational programs, and special guest lectures that engage students in healthy decision skills.

The goals of Safe Spring Break Week are to educate students about making healthy decisions during spring break; to reduce stress and increase responsibility for one's actions; to create programs that offer healthy alternatives that initiate self-growth; and to provide support through groups that guide students toward emotional wellness.

## **Winterfest and Summerfest**

Over the January and summer sessions, events and programs are planned for students taking classes. Events vary, but have previously included barbecues, trips to Tanger Outlet Mall trip, Six Flags, Museum of Natural History, and Jones Beach, new film releases at the movies, Game Room events, and so much more!

## **Summerfest Coordinator Positions**

Summerfest is coordinated by a team of students who are chosen to create programming for all three summer sessions. Summerfest coordinators also assist with Welcome Week, help create programs for new students and help with the Welcome Week Volunteers.

*Applications are available April 1, 2008, and due April 15, 2008.*

## **Game Room Programs**

The Game Room has plenty of couches and tables for relaxing, eating lunch, working on homework, or just hanging out. Any group can reserve the Game Room for meetings or events, but the room will always stay open to the entire Hofstra community even when reserved.

There is always one or two staff members (all Hofstra students) on duty while the Game Room is open. Any person wanting to enter must be a Hofstra student and have a valid HofstraCard to swipe in and/or take out any equipment.

There are programs that are put on throughout the semester, including Texas Hold 'Em tournaments, ping-pong/pool tournaments and art workshops. Last semester's prizes included a new video iPod, mall gift certificates, and bookstore gift cards. Snacks are served at every gaming event.

### **T.G.I.F. Programs**

This social/educational program occurs in the Netherlands residence complex on Friday nights to facilitate socialization between freshmen and upper-classmen and provide entertainment and refreshments!

Freshmen are able to socialize with many members of Hofstra organizations and clubs. It gives freshmen the opportunity to form friendships and become familiar co-curricular activities.

Previous T.G.I.F. event participants include African People's Organization, H.O.P.E., Hofstra Concerts, FONT, and PULSE. Previous T.G.I.F. events include: Open Mic Night, Game Night, painting workshops, Latin Night, a barbecue and Comedy Night.

# SECTION IV

## ON-CAMPUS INFORMATION

### TELEPHONE DIRECTORY

NOTE: When dialing from off-campus, the prefix for all Hofstra University telephone numbers is (516) 463-.

ACCOUNTING DEPARTMENT .....3-5684  
205 Weller Hall

ADMISSIONS  
Graduate - Admission Center/Bernon Hall.....3-6700  
Undergraduate - Admission Center/Bernon Hall .....3-6700

ADVISEMENT, UNIVERSITY.....3-6770  
101 Memorial Hall

ALUMNI RELATIONS .....3-6636  
Libby and Joseph G. Shapiro Alumni House

AMBASSADOR PROGRAM .....3-6798  
Admissions Center

AMERICAN STUDIES PROGRAM .....3-5457  
205 Calkins Hall

ANTHROPOLOGY DEPARTMENT .....3-5588  
205 Davison Hall

ARCHIVIST (Library Technical Services  
and Resource Center).....3-6407  
West Library, 619 Fulton Avenue, Room 102

ASIAN STUDIES PROGRAM .....3-5438  
313 Calkins Hall

ASTRONOMY OFFICE .....3-5582  
Chemistry/Physics Building

ATHLETIC OFFICES  
Margiotta Hall .....3-5315

Physical Fitness Center .....	3-3800
James M. Shuart Stadium.....	3-6750
BCIS/QM DEPARTMENT .....	3-5716
211 Weller Hall	
BIOCHEMISTRY OFFICE .....	3-5534
Chemistry/Physics Building	
BIOLOGY DEPARTMENT .....	3-5516
130 Gittleson Hall	
BOOKSTORE	
Mack Student Center .....	3-6654
BULLETIN OFFICE .....	3-6879
Axinn Library	
BUSINESS, ZARB SCHOOL OF (Dean's Office).....	3-5678
302 Weller Hall	
CAREER CENTER, THE .....	3-6060
M. Robert Lowe Hall	
CENTER FOR CONTINUING EDUCATION AND PROFESSIONAL ADVANCEMENT .....	3-5993
University College Hall	
CERTIFICATION, TEACHER .....	3-5747
Hagedorn Hall	
CHEMISTRY DEPARTMENT .....	3-5534
Chemistry/Physics Building	
CHILD CARE (Diane Lindner-Goldberg Child Care Institute) .....	3-5194
Saltzman Community Services Center	
CHINESE OFFICE .....	3-5438
313 Calkins Hall	
CLASSICAL LANGUAGES.....	3-5434
322 Calkins Hall	

COMMUNICATION, SCHOOL OF (Main Office) .....3-5218  
318 Dempster Hall

**Departments:**

Audio/Video/Film .....3-5424  
Journalism/Media Studies and Public Relations .....3-4873  
Speech Communication, Rhetoric and  
Performance Studies .....3-4871

COMMUTER INFO LINE .....3-RIDE

COMPARATIVE LITERATURE AND LANGUAGES  
DEPARTMENT.....3-5434  
322 Calkins Hall

COMPUTER CENTER HELP DESK.....3-7777  
108 McEwen Hall

COMPUTER SCIENCE DEPARTMENT .....3-5555  
210 Adams Hall

COUNSELING, RESEARCH, SPECIAL EDUCATION  
AND REHABILITATION .....3-5752  
160 Hagedorn Hall

DANCE STUDIO .....3-5207

DEAN OF STUDENTS OFFICE.....3-6913  
243 Mack Student Center

DEVELOPMENT AND ALUMNI AFFAIRS,  
OFFICE FOR.....3-5027  
102 Hofstra Hall

DINING SERVICES  
Burlaps Café .....3-4077  
Café Bistro at Bits 'n' Bytes.....3-6669  
Café on the Quad .....3-6536  
Dutch Treats .....3-5135  
Hofstra Deli .....3-5064  
Kate & Willy's .....3-5132  
Main Café (Mack Student Center) .....3-6662  
Netherlands .....3-2962

Rathskellar (from on-campus only) .....	1-5015
Rathskellar (from off-campus only) .....	3-6600
Sbarro's Italian Eatery.....	3-6595
Starr Café.....	3-3664
University Club .....	3-6648
 DRAMA AND DANCE DEPARTMENT .....	 3-5444
104 John Cranford Adams Playhouse	
 ECONOMICS/GEOGRAPHY DEPARTMENT.....	 3-5592
200 Barnard Hall	
 EDITORIAL SERVICES .....	 3-6884
100 Butler Annex	
 EDUCATION AND ALLIED HUMAN SERVICES, SCHOOL OF .....	 3-5768
Hagedorn Hall	
 EDUCATIONAL ADMINISTRATION DEPARTMENT ..	 3-5758
277 Hagedorn Hall	
 ELEMENTARY AND EARLY CHILDHOOD EDUCATION.....	 3-5768
128 Hagedorn Hall	
 EMERGENCY, FIRE.....	 3-6789
 EMILY LOWE GALLERY .....	 3-5672
Emily Lowe Hall	
 ENGINEERING DEPARTMENT.....	 3-5544
104 Weed Hall	
 ENGLISH DEPARTMENT .....	 3-5454
204 Mason Hall	
 ENGLISH LANGUAGE PROGRAM .....	 3-5650
316 Calkins Hall	
 EVENTS HOTLINE .....	 3-5533
Recorded message of all University-sponsored events.	

EXHIBITION AND SPORTS COMPLEX, DAVID S. MACK .....	3-8499
FACULTY COMPUTING SUPPORT .....	3-6894
200 McEwen Hall	
FINANCE DEPARTMENT .....	3-5698
221 Weller Hall	
FINANCIAL AND ACADEMIC RECORDS .....	3-6680
211 Memorial Hall	
FINE ARTS/ART HISTORY/ HUMANITIES DEPARTMENT .....	3-5474
118 Calkins Hall	
FOUNDATIONS, LEADERSHIP AND POLICY STUDIES .....	3-5758
Hagedorn Hall	
FRENCH DEPARTMENT .....	3-5140
340 Calkins Hall	
GEOLOGY DEPARTMENT .....	3-5564
156 Gittleson Hall	
GERMAN OFFICE.....	3-5442
305 Calkins Hall	
HEALTH AND WELLNESS CENTER .....	3-6745/6
Student Medical Services, 275 Republic Hall	
HEALTH PROFESSIONS AND FAMILY STUDIES .....	3-5883
101 Hofstra Dome	
HEBREW-JUDAICA OFFICE .....	3-5436
322B Calkins Hall	
HISTORY DEPARTMENT .....	3-5604
104 Heger Hall	
HOFSTRA COLLEGE OF LIBERAL ARTS AND SCIENCES.....	3-5412
200 Heger Hall	

HOFSTRA CULTURAL CENTER .....	3-5669
243 Gallon Wing	
HOFSTRA USA .....	3-5130
HOFSTRA VIDEO PRODUCTIONS .....	3-5210
112 Dempster Hall	
HOSPITAL CENTER DESK .....	3-6925
Main Floor, Mack Student Center	
HTV .....	3-5204
309 Dempster Hall	
HUMAN RESOURCES .....	3-6859
Human Resources Center	
HX Salon .....	3-7647
262 Mack Student Center	
INFORMATION .....	'0'
INTERFAITH CENTER .....	3-6920
213 Mack Student Center	
ITALIAN OFFICE .....	3-5140
320 Calkins Hall	
JAPANESE OFFICE .....	3-5438
313 Calkins Hall	
LACKMANN FOOD SERVICE REPRESENTATIVE .....	3-6662
122 Mack Student Center	
LANGUAGE LEARNING CENTER .....	3-5653
Calkins Hall	
LAW LIBRARY (Circulation Desk) .....	3-5898
Main Floor, Law School	
LAW, SCHOOL OF (Admissions).....	3-5916
223 Law School	

LIBRARY, AXINN	
Circulation Desk, Main Floor.....	3-5952
Reference Desk .....	3-5962
LITERACY STUDIES DEPARTMENT .....	3-5807
Hagedorn Hall	
MAIL CENTER .....	3-6906
101 Butler Annex	
MANAGEMENT, ENTREPRENEURSHIP AND GENERAL BUSINESS DEPARTMENT .....	3-5726
228 Weller Hall	
MARKETING AND INTERNATIONAL .....	3-5706
BUSINESS DEPARTMENT	
222 Weller Hall	
MATHEMATICS DEPARTMENT .....	3-5570
108 Adams Hall	
M.B.A. PROGRAM.....	3-5683
302 Weller Hall	
MILITARY SCIENCE DEPARTMENT .....	3-5648
104 Roosevelt Hall	
MULTICULTURAL AND INTERNATIONAL STUDENT PROGRAMS .....	3-6796
240 Mack Student Center	
MUSIC DEPARTMENT .....	3-5490
101 Emily Lowe	
MUSIC LIBRARY .....	3-5492
103 Emily Lowe	
NEW COLLEGE (Dean's Office) .....	3-5824
206 Roosevelt Hall	
NOAH (The Arthur O. Eve Higher Education Opportunity Program) .....	3-6976
132 Gallon Wing	

ORIENTATION AND NEW STUDENT PROGRAMS	3-6320
242 Mack Student Center	
PALS (Program for Academic Learning Skills)	3-5761
202 Roosevelt Hall	
PAYROLL OFFICE	3-6855
Human Resources Center	
PHED (Program for the Higher Education of the Disabled)	3-6972
101 Memorial Hall	
PHILOSOPHY DEPARTMENT	3-5612
104 Heger Hall	
PHYSICAL EDUCATION AND SPORT SCIENCES	3-5808
Hofstra Dome	
PHYSICS DEPARTMENT	3-5582
102 Chemistry/Physics Building	
PLAYHOUSE, JOHN CRANFORD ADAMS Box Office (102E)	3-6644
POLITICAL SCIENCE DEPARTMENT	3-5616
205 Barnard Hall	
PRESIDENT'S OFFICE	3-6800
214 West Library Wing	
PROVOST'S OFFICE	3-5400
200 West Library Wing	
PSYCHOLOGICAL EVALUATION, RESEARCH AND COUNSELING CLINIC	3-5660
100 Saltzman Community Services Center	
PSYCHOLOGY DEPARTMENT	3-5624
222 Hauser Hall	
Graduate Program	3-5662
PUBLIC SAFETY AND INFORMATION CENTER, DAVID S. MACK	3-6606

Emergency .....	3-6789
RECREATION AND INTRAMURALS OFFICE .....	3-6958
Recreation Center	
RESIDENCE HALLS-RSR BOOTHS	
Alliance .....	3-2039
Bill of Rights .....	3-2941
Constitution.....	3-2943
Estabrook.....	3-2945
Enterprise .....	3-2947
Vander Poel .....	3-2949
Netherlands North Court.....	3-2953
Netherlands South Court. ....	3-3240
Twin Oaks Security Booth .....	3-5046
7 Manor Avenue	
21 Manor Avenue	
Colonial Square West.....	3-3221
Colonial Square East .....	3-2245
Nassau/Suffolk.....	3-7000
New Complex .....	3-4927
Liberty/Republic .....	3-2754
RESIDENCE HALLS-RESIDENT DIRECTORS	
Alliance .....	3-3421
Bill of Rights .....	3-3422
Constitution.....	3-3423
Estabrook.....	3-3424
Enterprise .....	3-3425
Vander Poel .....	3-3426
Colonial Square West.....	3-3418
Colonial Square East .....	3-3419
Nassau .....	3-3427
Suffolk .....	3-3428
New Complex .....	3-3431
Netherlands North .....	3-3429
Netherlands South .....	3-3956
Twin Oaks .....	3-9685
Liberty/Republic .....	3-7990
RESIDENTIAL COMPUTING (RES-NET) .....	3-3000
110 Mack Student Center	

RESIDENTIAL PROGRAMS.....	3-6930
244 Mack Student Center	
Assistant Director of High Rise Area .....	3-7195
Assistant Director of Suites Area .....	3-2342
Assistant Director of Special Interest Area .....	3-5118
 ROMANCE LANGUAGES AND LITERATURES DEPARTMENT.....	 3-5140
338 Calkins Hall	
 RUSSIAN OFFICE .....	 3-5441
307 Calkins Hall	
 SCHEDULING OFFICE.....	 3-6631
112 Mack Student Center	
 SCHOOL FOR UNIVERSITY STUDIES .....	 3-5840
202 Roosevelt Hall	
 SECONDARY EDUCATION.....	 3-5768
Hagedorn Hall	
 SMALL BUSINESS INSTITUTE .....	 3-5728
228 Weller Hall	
 SOCIOLOGY DEPARTMENT.....	 3-5640
104 Heger Hall	
 SPANISH DEPARTMENT .....	 3-5140
338 Calkins Hall	
 SPEECH AND HEARING CENTER .....	 3-5656
100 Saltzman Community Services Center	
 SPEECH LABORATORY.....	 3-5511
012 Davison Hall	
 SPEECH-LANGUAGE-HEARING SCIENCES DEPARTMENT .....	 3-5509
106 Davison Hall	
 SPORTS FACILITIES .....	 3-4140
262 Swim Center	

STUDENT ACCOUNTS.....	3-6680
205 Memorial Hall	
STUDENT LEADERSHIP AND ACTIVITIES .....	3-6914
260 Mack Student Center	
(*Information regarding fraternities, sororities, clubs and other student organizations can be obtained by calling this number.)	
STUDENT ADMINISTRATIVE COMPLEX.....	3-6680
202 Memorial Hall	
STUDENT COMPUTING SERVICES .....	3-3000
110 Mack Student Center	
STUDENT COUNSELING SERVICES.....	3-6791/3
120 Saltzman Community Services Center	
STUDENT EMPLOYMENT OFFICE .....	3-6782
Human Resources Center	
STUDENT GOVERNMENT ASSOCIATION .....	3-6960
207 Mack Student Center	
(*Information regarding Hofstra clubs and other student organizations can be obtained by calling this number.)	
STUDENT TEACHING/FIELD PLACEMENT .....	3-5746
Hagedorn Hall	
STUDY ABROAD PROGRAMS .....	3-6796
240 Mack Student Center	
SWIM CENTER .....	3-5081
TELECOMMUNICATIONS .....	3-6600
010 McEwen Hall	
UNIVERSITY CENTER FOR OFF-CAMPUS EDUCATION .....	3-5822
203B Roosevelt Hall	
UNIVERSITY CLUB. ....	3-6648
David S. Mack Hall	

UNIVERSITY RELATIONS.....3-6818  
202 Hofstra Hall

UNIVERSITY SENATE .....3-5419  
239A West Library Wing

UNIVERSITY TUTORIAL SERVICES .....3-3500  
202 Davison Hall

UNIVERSITY WITHOUT WALLS .....3-5823  
203A Roosevelt Hall

WRHU RADIO STATION .....3-5667  
127 Dempster Hall

## WHAT TO DO AT HOFSTRA

The following is a list of wonderful resources available at Hofstra University. For further information about events happening on campus, please visit [www.hofstra.edu/events](http://www.hofstra.edu/events).

**The Hofstra Cultural Center (HCC)** coordinates hundreds of lectures, conferences, symposia, theatrical productions and concerts every academic year. Many of these events are free for Hofstra students. For further information or a calendar of events, please call the Hofstra Cultural Center at (516) 463-5669 or visit [www.hofstra.edu/culture](http://www.hofstra.edu/culture).

**Hofstra Swim Center:** The Swim Center offers an indoor, heated, Olympic-sized swimming pool, equipped with a lift for disabled members of the Hofstra community. For information about membership and hours, please call (516) 463-5082.

**The Hofstra University Museum** has three dedicated indoor exhibition spaces and an extensive collection of sculpture installed on Hofstra's campus. For information about viewing hours and exhibitions in the indoor galleries as well as annual memberships, please call (516) 463-5672.

**Theater:** Hofstra's stages are busy year-round with unique and elaborate productions by the Department of Drama and Dance, The Gray Wig (Hofstra's alumni repertory theater group) and Hofstra Entertainment. For information about performances and tickets, please call the Box Office at (516) 463-6644 or visit [www.hofstra.edu/drama](http://www.hofstra.edu/drama), [www.graywig.com](http://www.graywig.com) or [www.hofstra.edu/hofstraentertainment](http://www.hofstra.edu/hofstraentertainment).

**Athletic Events:** Hofstra's athletic programs are competitive on a national level. Students, parents and friends are invited to attend all athletic events. For information about sports schedules and tickets, call the Athletic Office at (516) 463-TIXX or visit [www.hofstra.edu/athletics](http://www.hofstra.edu/athletics).

**University Club:** The University Club is a private membership club that offers excellent food in attractive and comfortable meeting and dining environment. Students and parents are invited to become members of the University Club. The University Club is also available for private parties, business meetings and special events. For membership information, please call (516) 463-6648.

**Arboretum:** The Hofstra Arboretum is part and parcel of our 240-acre campus. We have been a member in good standing of the American Public

Gardens Association (APGA) for more than 25 years. Students, parents and friends are invited to take a self-guided walking tour. Brochures are available at the David S. Mack Public Safety and Information Center and the Physical Plant Department. For more information, please call (516) 463-6623.

SECTION V

Code of  
Community  
Standards

---

---

STUDENTS' RIGHTS,  
RESPONSIBILITIES AND  
PRINCIPLES  
AS MEMBERS OF  
THE HOFSTRA COMMUNITY

---

---

Effective Fall Semester 2007



HOFSTRA  
UNIVERSITY™

## TABLE OF CONTENTS

Preamble .....	124
Pride Principles .....	125
Family Educational Rights and Privacy Act .....	126
Student Conduct Process .....	128
Adviser's Role in University Proceedings .....	133
Appeal Procedure for Student Conduct Proceedings .....	133
Student Conduct Process Flow Chart .....	136
Grounds for Disciplinary Action .....	137
Student Conduct Codes .....	137
Sanctions.....	142
Minimum Sanctions .....	144
Student Organizations.....	145
Guidelines Concerning Unrecognized Organizations .....	145
Violation of New York State Law and Reporting Violations .....	146
Statement on Drugs and Alcohol.....	147
Bias Crime Prevention Policy .....	149
Fire Safety Guidelines .....	150
Rules and Regulations Regarding Hazing.....	152
Sexual Assault Policy.....	154
Survivor's Bill of Rights .....	156
Computer Networks Acceptable Use Guidelines .....	157
Parking and Vehicle Regulations .....	171

### PREAMBLE

Hofstra University is an institution committed to the development of students as individuals and as members of the greater Hofstra community. As an academic and social community, Hofstra strives to promote intellectual growth, stimulate learning environments, promote mutual tolerance and respect, and encourage freedom of thought and expression. To achieve these goals and their associated benefits, Hofstra community members are held to a standard of conduct designated to uphold and promote an academic community. As such, it is imperative that Hofstra students respect the rights of one another as well as the rules and regulations of the academic community with the expectation that they will then continue to foster this respect as future citizens of the global community.

Certain principles guide the development of students as scholars and citizens and serve as the foundation for the University's Code of Community Standards. The guiding principles of this code include: personal/social responsibility; respect for all individuals; integrity and ethics; development

of community; and expression and free exchange. A violation of any one of these principles will result in one or more charges of the Student Conduct Code as defined within this Code of Community Standards. Students are considered important members of the Hofstra community and are therefore expected to conduct themselves in a manner consistent with these principles as outlined below.

## PRIDE PRINCIPLES

### **Personal/Social Responsibility**

Hofstra University places a high value on the growth and development of individuals within the community. Within this developmental context, students must learn to recognize the responsibilities that accompany this citizenship and behave in a manner consistent with the educational mission of the institution. I recognize that I must adhere to the principles of social and personal responsibility and I understand that illegal activity and unacceptable/irresponsible behavior such as drug and alcohol abuse, violence against others, theft and other acts that interfere or infringe on the rights of others will not be tolerated within the community.

### **Respect for All Individuals**

Hofstra University is committed to cultivating students' moral responsibility, aesthetic sensitivity, emotional maturity and physical well-being. Toward this goal, all members of the community must respect the rights of other individuals and groups that make up our community. Behavior that ridicules, denigrates, demeans or attacks the rights of others is contrary to this goal. I will not engage in or condone any such behavior, including harassment, stalking, bias acts, intimidation, coercion, hazing, abusive written/verbal communication, etc. I will demonstrate tolerance and respect for all community members. I will strive to learn and grow from the differences among the members of my community and recognize the value of their contributions.

### **Integrity and Ethics**

Academic integrity is paramount to the creditability of the University's reputation and the scholarly pursuits of its members. Hofstra students bear the ultimate responsibility for upholding the principles of academic honesty and integrity. I will not engage in any activity that will violate the standards of academic integrity and will not tolerate acts of cheating, plagiarism, falsification, forgery, perjury, misrepresentation or dishonesty.

### **Development of Community**

I will work to ensure that my fellow students are living in a safe environment. I will act in a manner that promotes a high-quality learning environ-

ment. As a member of this community, I have a responsibility to protect others from hazards to the extent that is reasonable. I understand that it is my responsibility to be knowledgeable about all relevant policies, procedures, and rules that form the basis of Hofstra's Code of Community Standards. I will abide by identification and guest policies and actively promote the safety and security of all aspects of the community. I will honor the guidelines established for residential living such as fire safety and other health and safety matters. I will attend meetings with advisers and Resident Assistants Residential Programs staff and will keep up to date with information disseminated through the Hofstra portal and my Hofstra e-mail account in order to remain informed about important issues related to the campus.

### **Expression and Free Exchange**

I understand that I have a right to express myself freely on any subject, provided it does not violate the Student Code of Conduct. I also respect that other members of the Hofstra community are entitled to these same freedoms. In expressing myself, I understand that I must do so in an orderly manner and in a manner that does not interfere with the rights of others. I understand my right to protest is guided by basic principles and responsibilities as outlined in Hofstra's Code of Community Standards and the University's Faculty Policy Series #12: *Academic Freedom and Civil Liberties of Students at Hofstra University*.

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the students of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should have been addressed.
2. The right to request the amendment of the student's education records if the student believes it is inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. Students should write the University official responsible for the records, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides

not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedure will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Hofstra University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Dept. of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5920

### **Availability of Records**

In compliance with the Family Educational Rights and Privacy Act (Buckley Amendment), the following statement reflects Hofstra University's policy. Hofstra University may release directory information that includes, but is not limited to, the student's name, address, telephone number, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate or graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent education agency or institution previously attended. Information regarding the student's record – grades, courses, GPA, Social Security number and other personal information – will not be released without the student's written consent. The University will not provide directory information for specific students who formally request

that such information be withheld from third parties. A form to request nondisclosure of directory information must be filed by the student. This form is available at the Student Administrative Complex, Memorial Hall, or can be downloaded from Hofstra's Web site.

### **The Solomon Amendment**

In accordance with the Solomon Amendment, the University will make accessible to the secretary of defense, directory information, including each student's name, address, telephone listing, date and place of birth, level of education, academic major, degrees received and the educational institution at which the student was most recently enrolled.

## **CAMPUS CRIME REPORTING AND STATISTICS**

The federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* requires colleges and universities to publish and distribute an annual security report containing policies and procedures as well as campus crime statistics. The Campus Safety Report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Hofstra University; and/or on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security such as policies on alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. Detailed information on campus security is available by accessing the Hofstra Web site at [http://www.hofstra.edu/pdf/pubsaf\\_csr.pdf](http://www.hofstra.edu/pdf/pubsaf_csr.pdf) or the U.S. Department of Education's Web site for campus crime statistics at <http://ope.ed.gov/security> or by contacting the Advisory Committee on Campus Safety. The Advisory Committee will provide upon request all campus crime statistics as reported to the U.S. Department of Education. For additional information, please contact the Office of Public Safety at (516) 463-6606.

## **THE STUDENT CONDUCT PROCESS**

### **1. Complaint**

Any member of the University community may initiate a complaint against a student, as soon as possible, after the incident takes place by filing a report with the Department of Public Safety or Office of Residential Programs. You may contact the Dean of Students Office for any assistance you need with filing a complaint. If there are grounds for disciplinary action, the student will be issued a charge letter or a directive requiring them to schedule an infor-

mational meeting with the Assistant Dean for Community Standards or a designated representative. Failure to schedule an appointment within the designated time period and/or keep this appointment will be deemed failure to comply and will carry a \$100 fine. As stated in the student's notice, this will be treated as though the student is "pleading no contest" to the incident/charges and a decision will be made based upon the information received. Students are responsible for following all directives outlined in the Student Conduct Process. Failing or refusing to sign the notification does not absolve the student of the responsibility for following all directives outlined. For documented emergencies and other unforeseen circumstances, a student may request one (1) postponement of his/her appointment time, provided that Dean of Students/the Office of Community Standards Office is notified at least one (1) business day in advance of the scheduled meeting.

## **2. Informational Meeting**

During the informational meeting the student will receive the ACKNOWLEDGMENT OF STUDENT RIGHTS AND CONDUCT PROCEDURES form. This form serves as formal notification of the charges and outlines various resolution options as well as the student's procedural rights. The student will be encouraged to discuss and review information contained in their conduct file, and the allegation(s) being brought against him/her. Students will answer and may ask questions regarding the allegation(s) as well as the student conduct process.

## **3. Resolution Options**

During the informational meeting, the student charged will have the right to choose from the following options:

- A) Accept responsibility for his/her actions and verify that the allegation(s) issued are correct. If this option is chosen, or if no option is selected at the conclusion of the meeting, a hearing officer officer will be assigned to determine the appropriate sanction, and the student will automatically waive his/her rights associated with a hearing. (see "Rights of a Student Charged" listed below); or
- B) Deny responsibility for the allegation(s) and request that an administrative hearing board be convened to review the case; or
- C) Deny responsibility for the allegation(s) and request that a student hearing board be convened to review the case. (This option may be selected only during the academic year when the student hearing board is in session.) NOTE: The Office of Community Standards reserves the right to assign cases directly to the Administrative Hearing Board.

#### 4. Rights of a Student Charged

If an administrative or student board hearing is conducted, a student charged with a violation has the following rights:

- A) The student shall be informed by the Office of Community Standards, in writing, of the date, time and place of the hearing. The student shall be allowed a reasonable amount of time (approximately five (5) calendar days) to prepare their statement and secure supporting information. The student may choose to waive the five (5) days of preparation in order to expedite the hearing process.
- B) The student charged with an offense shall have the right to speak for himself/herself, to present witnesses, to challenge the evidence, and to question both the accuser and the witnesses if either/both appear. If not, the student charged may challenge any written statements that were submitted. A student may, upon request, receive a written list of all witnesses mandated to attend the hearing. The student charged may call upon witnesses to speak on his/her behalf. A written list of these witnesses or any signed witness statements must be submitted to the Office of Community Standards for final approval at least two (2) business days prior to the hearing. It is the student's responsibility to notify his/her witnesses of the time, date and place to appear. Witnesses summoned by the Office of Community Standards are subject to a \$100 fine if they do not appear as directed to testify.
- C) The student charged may review evidence, documents and reports pertaining to the incident prior to the hearing, by making an appointment with an authorized, designated University official from the Dean of Students Office. Should the student charged have any additional evidence in the form of pictures, documents or other written materials that he/she would like to present as evidence, he/she must submit these materials to the Office of Community Standards for approval at least two (2) business days prior to the hearing. Approval of any additional materials provided by the student charged is at the sole discretion of the University.
- D) The student charged may elect not to appear at the hearing. Absence shall be noted without prejudice, the hearing will be conducted in the student's absence and a decision will be rendered.
- E) The student charged has the right to request the removal of a member of the board with just cause. The student must be prepared to substantiate this contention. Removal of a member of the board may be granted or denied based on the University's determination as to whether or not there is just cause.
- F) The student shall have the right to seek an adviser of his/her choice, who may help the student prepare for the hearing, but may not speak on behalf of the student. Written notification of an adviser and an

executed “Adviser Form” must be submitted to the Office of Community Standards at least one (1) business day prior to the hearing. Adviser substitutions may be made after this point but only if a previously submitted “Adviser Form” is on file.

- G) The student shall be entitled to one (1) adjournment with just cause, as long as the request is made at least one (1) business day prior to the hearing. The Office of Community Standards will determine if an adjournment is warranted. Adjournments cannot be made to accommodate the schedule of an adviser or other student witnesses. Any additional adjournments may be granted or denied at the University’s discretion.

### **5. Rights of the Complainant**

The complainant in all cases is Hofstra University. Therefore, in cases brought to Hofstra by a student, the accusing student shall not have:

- A) The right to question the defending student; or
- B) The right to be present at the hearing when not directly testifying; or
- C) Access to the outcome of the proceedings, except as provided below.

Note: The final results of a disciplinary proceeding involving a crime of violence or a non-forcible sexual offense may be disclosed to the accusing student, as determined by the Office of Community Standards. In the case of sexual assault, the victim has the right to have an adviser present when testifying, and to be informed of the outcome of the disciplinary proceeding as well as relevant sanctions or bans placed on the student charged. (For more information on the University policy regarding sexual assault, please see Hofstra University’s Sexual Assault Policy and/or contact the Dean of Students Office, x3-6913.)

### **6. Hearing Process for Administrative and Student Hearings**

- A) The usual format of a hearing is as follows:
  - 1. Cases will be introduced, allegation(s) read, and the appropriate oaths issued by the chairperson or designated representative of the student board.
  - 2. Opening statement by student charged.
  - 3. Questions for the student charged from members of the board.
  - 4. Statement(s)/report(s) from witness(es) on behalf of the University.
  - 5. Questions for the University witness(es) from members of the board.
  - 6. Questions for the University witness(es) from student charged.
  - 7. Statement(s) from witnesses on behalf of the charged student. (No character witnesses are allowed. The acceptance and validity of witnesses and written statements are to be determined by the hear-

ing officer. The University reserves the right to call appropriate University members to serve as witnesses and/or to offer relevant testimony to the case.)

8. Questions for student's witness(es) from members of the board.
9. Questions for student's witness(es) from student charged.
10. Final questions for the student charged from members of the board.
11. Closing statement from student charged.

*Note: During the hearing, statement reports are provided verbally. If a witness or charged student is absent, written statements pre-approved by the Office of Community Standards will be entered into the record by the hearing officer.*

- B) Responsibility will be established based on a preponderance of evidence. Only evidence presented at the hearing shall be considered.
- C) Hearing boards are empowered to determine responsibility for an incident. The Assistant Dean for Community Standards or designee will review outcomes of the hearing board and apply the appropriate sanction(s).
- D) Final sanctions determined by the Assistant Dean for Community Standards or designee will take into consideration the student's prior disciplinary involvement/sanctions as well as the severity of the current violation.
- E) The Office of Community Standards shall communicate to the student, in writing, the decision and appropriate sanction(s). It is the student's responsibility to pick up the written notification of the details pertaining to the hearing from the Office of Community Standards.
- F) Once a student receives the decision letter, he/she may choose to appeal the sanction(s) imposed. He/she may request an appeal of the decision by submitting a written petition for an appeal to the Dean of Students Office within seven (7) calendar days after receiving the decision letter. The student is responsible for picking up the decision letter when notified that a decision has been rendered. The letter of appeal must address one of the reasons for appeal, as stipulated in the section of this code titled, "Appeal Procedures for Disciplinary Proceedings".

## **DOCUMENTING THE HEARING PROCESS**

To ensure the integrity of the hearing process and to maintain an accurate record of the proceedings, it is the policy of Hofstra University to tape-record all disciplinary hearings.

Originals or copies of these recordings will not be released, unless pursuant to a lawfully issued subpoena or court order. Under approved circumstances (by the Assistant Dean for Community Standards or designee), students may request to listen to tapes and may take notes on their prior proceedings. The University reserves the right to have a University representative present during the review of taped proceedings. As with other hearing materials, only those directly involved in an appeal (the Dean of Students, Associate Dean of Students or designee, Assistant Dean for Community Standards or designee, the student charged, his/her adviser, hearing board and appellate hearing board) may request to listen to any part of the recording.

*\*Only the chairperson of the hearing is allowed to tape record the hearing on a University recording device. All other recording and/or cell phone devices are not permitted during the hearing.*

## ADVISER'S ROLE IN UNIVERSITY PROCEEDINGS

The student's adviser may help the student prepare but may not communicate on behalf of the student at any time during the course of the proceedings. A student's adviser may attend the hearing and may communicate with the student, both verbally and in writing at all times during the hearing. In addition, the student may request one recess of no longer than five (5) minutes to confer with his or her adviser outside of the hearing room. An adviser is prohibited from addressing the hearing board or witnesses during the hearing process. If an adviser does so, or if the chairperson determines that the adviser's presence is causing a disruption, the chairperson of the hearing board shall give the adviser a verbal warning. If the adviser addresses the hearing board or a witness again and/or continues to cause a disruption, the adviser will be asked to leave the hearing. If an adviser refuses to leave when asked, the hearing will be stopped, Public Safety will be called to escort the adviser off campus, and the student will waive his/her right to be present at the hearing.

## APPEAL PROCEDURES FOR STUDENT CONDUCT PROCEEDINGS

### I. Grounds for Appeal

A student found responsible for an offense shall have the right to appeal within seven (7) calendar days from receipt of the decision letter, on any of the following grounds:

1. There is new evidence to warrant a new hearing; or
2. His/her procedural rights have been violated; or
3. The sanction(s) is/are too harsh.

The student must submit a written petition for appeal to the Dean of Students supporting one or more of the above grounds. A request on any of

these grounds must clearly explain, in detail, the basis for the appeal. The appeal should be based on documentation and should be limited to an inquiry of the issue or issues raised in the complaint.

If the appeal is deemed adequate, the Dean of Students or designee will decide whether the board shall hear an appeal or if there is sufficient documentation to modify or uphold the original sanction. These decisions are final. In situations where new evidence is introduced, the Dean of Students or designee can decide to re-open the case with the original hearing board. Based on the new evidence heard, the original hearing board can uphold or modify its finding. *Note: The appellate hearing board does not rehear the entire case but reviews arguments and documents that support the original grounds for appeal.*

## **II. The Appellate Hearing Board**

The Appellate Hearing Board consists of:

1. The Associate Dean of Students or designated representative, as chairperson;
2. The Provost or designated representative;
3. Three (3) members of the faculty or administration; and
4. One (1) student appointed by the Associate Dean of Students or designated representative.

Members of the appellate hearing board may be excused at the request of the appealing student or group with just cause. The student or group must be prepared to substantiate this contention. Students whose case is brought before an appellate hearing board have the same rights and must follow the same procedures as those previously outlined for the administrative/student hearing processes.

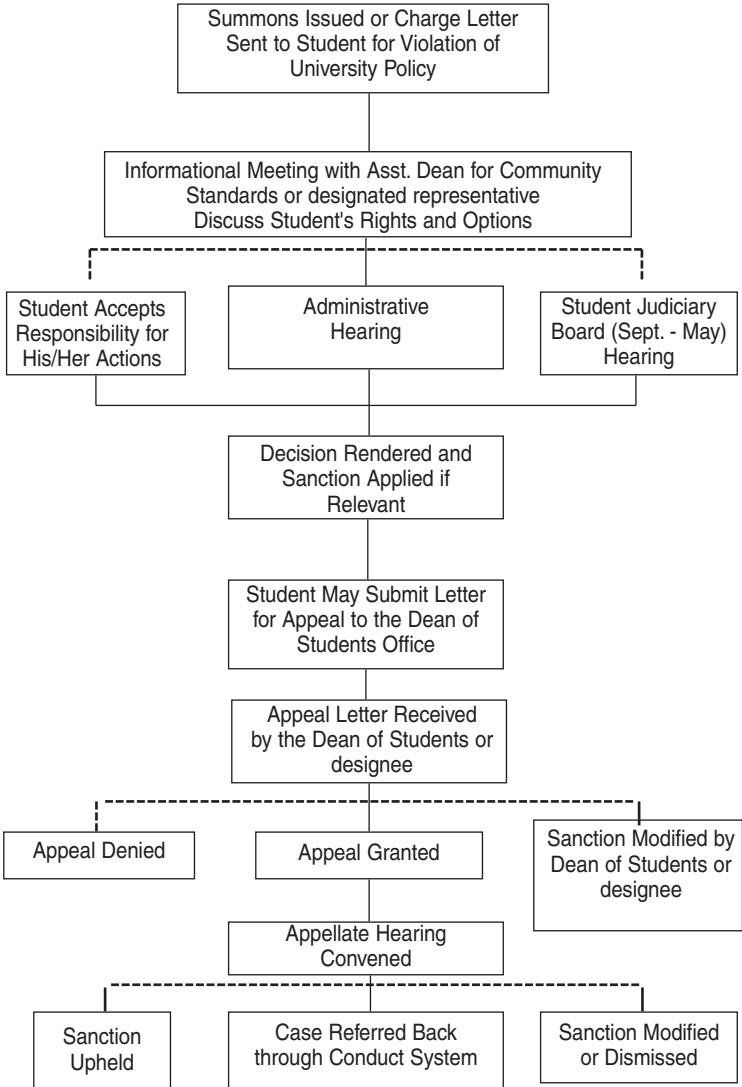
## **III. The Appellate Hearing**

Students may request an appeal according to the following procedure:

1. Students must submit their petition for an appellate hearing to the Dean of Students Office within seven (7) calendar days after a decision or sanction letter has been received.
2. The Dean of Students or designee will decide whether there are grounds to accept the petition for an appeal. If grounds exist, a letter will be sent to the student or organization representative(s) notifying them when the board will convene, and suggesting that they meet with the the Assistant Dean for Community Standards to review their rights and responsibilities and the procedures during an appellate hearing. The student shall have the right to seek an adviser of his/her choice who may help him/her prepare for the hearing, but the adviser is prohibited from speaking on behalf of the student.

3. During the appellate hearing, students or organization representative(s) will have the opportunity to address the board with an opening statement, followed by:
  - A) Questions from the board;
  - B) Testimony from any appropriate witness(es);
  - C) Questions from the board to the witness(es);
  - D) Questions from the appealing student or representative(s);
  - E) Final questions for the student charged from the board; and
  - F) Closing remarks from appealing student.
4. In rendering its decision, the appellate hearing board shall examine the evidence. The board may also hear witnesses to the incident.
5. After examining the evidence and reviewing the testimony, the board can recommend:
  - A) Overturning the original hearing board's decision;
  - B) Modifying the original sanction(s);
  - C) Remanding the case for a rehearing by a different hearing board; or
  - D) Upholding the original hearing board's decision.
6. The board's decision may be reviewed by the Dean of Students or designee.
7. All decisions based upon the appellate hearing will be communicated to the student in writing. All rulings on appeals are final.

# FLOW CHART FOR STUDENT CONDUCT PROCESS



## GROUNDS FOR DISCIPLINARY ACTION

Hofstra University developed this Code of Community Standards in an attempt to ensure the rights of individuals in the context of a community. The following is a list of actions that violate community standards. Any student who commits, aids, or attempts to commit any of the following acts on University property or during the course of a University activity is subject to disciplinary action under the Student Conduct Code and/or the Pride Principles.

### STUDENT CONDUCT CODE

#### AIDING AND ABETTING

Aiding or abetting misconduct by others that would be in violation of the rules outlined in the Student Conduct Code, any University Policy and/or of federal, state or local laws. Aiding and abetting includes helping, procuring, or engaging another person to engage in a violation of the Student Conduct Code.

#### ALCOHOL

Hofstra University expects that all students abide by federal laws and New York state laws on alcohol as well as the University's Statement on Drugs and Alcohol and all related policies as outlined in Residential Programs' "The Living Factor". Students who drink alcohol to excess whether on campus or off campus and require medical attention will be later required to meet with a member of the Dean of Students Office. The following actions violate the University's conduct code regarding alcohol:

- Possessing, consuming and/or distributing any quantity of alcohol while under the legal drinking age; or
- Violating the University alcohol policy in any way (including, but not limited to, the Statement on Drugs and Alcohol and "The Living Factor"); or
- Possessing, consuming and/or distributing any quantity of alcohol in a residence hall suite/room where there is a minor present; or
- Misrepresenting yourself or using another person's identity with the intent to purchase, possess and/or consume alcohol; or
- Acting in a disruptive/disorderly manner, regardless of age, while under the influence of alcohol.

#### ARSON

Starting an unauthorized fire on University-controlled property or at a University-sponsored event.

#### ASSAULT

Intentionally or recklessly causing physical injury to a person.

## **COERCION**

Compelling or inducing another person to act in a manner through physical or psychological threats. Examples include, but are not limited to, causing or threatening to physically injure or cause damage to a person or property, accusing a person of a violation of the University policy or causing conduct charges to be instituted against a person without a proper basis, exposing a secret or publicizing information that may subject the person to hatred, ridicule or contempt in order to induce the person to act in a manner.

## **DAMAGE**

A student is responsible for damage to University or personal property when his or her actions result in reduction of the value or usefulness of property or spoil the appearance of such property.

## **DEFAMATION OF CHARACTER**

Causing harm to any student or University official's reputation via defamatory written or spoken statements.

## **DISRUPTIVE CONDUCT**

Acting singularly or in concert with others, in a manner that obstructs, disturbs, interferes or impairs the normal operations, processes and functions of the University, including University classes, departments, facilities, events, representatives, and/or individuals or groups. Failing to follow the policies as outlined by the University or Office of Student Leadership and Activities when planning protests, demonstrations, etc.

## **DRUGS**

Hofstra University expects that all students abide by all federal laws and New York state laws regarding illegal drug use as well as the University's Statement on Drugs and Alcohol and all related policies as outlined in Residential Programs' "The Living Factor". The following actions violate the University's Student Conduct Code regarding drugs:

- Using and/or possessing illegal drugs; or
- Improperly using or abusing over-the-counter drugs or prescription drugs; or
- Manufacturing, distributing, dispensing, and/or selling illegal drugs, including prescription drugs on campus; or
- Aiding and abetting in the sale/distribution/use/possession of illegal drugs, including prescription drugs on campus; or
- Using/possessing drug paraphernalia on campus, including, but not limited to scales, rolling papers, bowls, pipes, bong, hookahs or any other device that could be used for the purpose of drug use; or
- Knowingly being in the presence of illegal drugs and/or drug paraphernalia/illegal drug use on campus.

## **FALSIFICATION**

Providing any false or misleading information, altering or destroying accurate information on any University record or any record submitted to the University; providing false or misleading information to a University official.

## **FAILURE TO COMPLY**

Failing to comply with a directive/request from a University official or a University/departmental policy. Examples include, but are not limited to refusing to carry out a request by a University official or comply with a sanction, failure to appear at an appointment in the Dean of Students Office when summoned, or failure to appear as a witness after being directed by a University official to appear at a disciplinary hearing.

## **FIGHTING**

Any physical altercation that involves striking, shoving, kicking or subjecting another person to physical contact.

## **FIRE SAFETY/EMERGENCY**

Causing fires or tampering with and/or misusing fire safety equipment/emergency exit doors. Failing to immediately evacuate and/or impeding the orderly evacuation of a building when informed to do so. Possessing any unauthorized open flame devices and/or any other type of device that can potentially cause combustion. Failing to comply with New York state laws on fire safety as well as the University's statement on Fire Safety Guidelines and all related policies as outlined in Residential Programs' "The Living Factor".

## **FORGERY**

Falsifying a written instrument with the intent to defraud, deceive or injure another or to circumvent University procedures/policies. Examples include, but are not limited to writing or instructing another person to write/sign the name of a University official on a University document for the purpose of changing University records or circumventing University procedures.

## **GAMBLING**

Participation in any form of illegal gambling. Gambling refers to unauthorized lotteries, raffles, or other games of chance. These activities are not to be conducted on campus by organizations or individuals. Gambling is not permitted in connection with college-sponsored events on or off campus.

## **GUESTS/ACTIONS OF A GUEST**

A student is responsible for the actions of his/her guest(s) at all times. Should a guest be found responsible for any violation(s) of University policy, the host is also accountable.

## **HARASSMENT**

Making statements or actions that denigrate or ridicule an individual or group because of race, color, religion, ethnicity, sex or sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status. Physically or emotionally threatening or taunting another person. Individuals who have violated the University's Harassment Policy are also in violation of the Code of Community Standards.

## **HAZING**

Individuals who have violated the University's "Rules and Regulations of Hofstra University Regarding Hazing" are also in violation of the Code of Community Standards.

## **INFRINGEMENT OF RIGHTS**

Infringing upon the rights of any other member, guest or department within the University community. This includes, but is not limited to interfering with freedom of movement, freedom of speech and the right to personal privacy.

## **LEWD/INDECENT BEHAVIOR**

Intentionally exposing intimate parts of his/her body in a public place, or in private premises under circumstances in which he/she may readily be observed. This includes, but is not limited to, urinating or defecating in places other than appropriately designated areas.

## **PERJURY**

Misleading a hearing board, investigation team or conduct officer through false or inconsistent written or verbal statements.

## **RECKLESS DRIVING**

Operating a motor vehicle on University property in a manner that causes or might potentially cause physical harm to an individual or property; or operating a motor vehicle while impaired or intoxicated.

## **RECKLESS ENDANGERMENT**

Engaging in conduct that creates a substantial risk of serious physical injury to another person or to oneself.

## **SEXUAL ASSAULT**

Individuals in violation of the University's Sexual Assault Policy are also in violation of the Code of Community Standards.

## **SOLICITATION**

Disseminating information door-to-door and/or distributing/providing or inviting someone else to distribute/provide pamphlets, advertisements or

other goods or services to members of the University community without the approval of a University official or in places that are not approved for such distribution.

### **THEFT**

Taking something that is not yours without the expressed consent of the owner. Using services without paying for those services and/or without receiving proper consent for use of those services. Examples include, but are not limited to, intentionally writing/cashing bad checks on campus.

### **UNAUTHORIZED ENTRY/EXIT**

Improperly entering or exiting the campus or a room/building/area/vehicle. Entering or remaining in a restricted area/building/academic room without appropriate permission or after the hours when the building/area is closed.

### **UNAUTHORIZED POSSESSION**

Possessing or using property without the knowledge and/or consent of the owner.

### **UNRECOGNIZED GROUPS**

Participating as a member of a group that has been denied recognition by the University, suspended by the University, or that has never sought recognition from the University. (see guidelines concerning Unrecognized Organizations.)

### **VANDALISM**

Intentionally or recklessly damaging the property of the University or of another individual.

### **VERBAL/WRITTEN ABUSE**

Using abusive, obscene and/or profane language or speaking in a way that is inconsistent with the Code of Community Standards of Hofstra (see Pride Principles).

### **VIOLATION OF A BAN**

A student is strictly prohibited from entering any area and/or building from which they have been banned or removed by the University. A student is also prohibited from hosting a banned student/individual.

### **VIOLATION OF ID POLICY**

Using/possessing someone else's identification, allowing someone else to use/possess your identification or otherwise providing false identification. Examples include, but are not limited to, failing to produce identification when asked by a University official, failing to properly swipe into a build-

ing/area, or failing to show proper Hofstra identification when entering a University facility where identification is required.

### **VIOLATION OF SECURITY POLICY**

Acting in a way that compromises the security of University community members or facilities. Examples include, but are not limited to, propping doors of University buildings and/or facilities, or failing to follow University or residence hall security guidelines.

### **WEAPONS AND EXPLOSIVES**

Students are prohibited from possessing, using, storing or transporting firearms, weapons, fireworks, incendiary devices, ammunition, chemicals that are explosive in nature and/or any other instrument which has the potential to injure or harm a person/property regardless of intent. These types of items include, but are not limited to: knives, brass knuckles, switch-blades, swords, BB guns, paintball/pellet guns, mace, pepper spray and box cutters.

## **SANCTIONS**

Disciplinary actions include, but are not limited to, one or more of the following sanctions:

### **Disciplinary Warning**

A disciplinary warning is issued to a student for a specific period of time for violating University regulations. Disciplinary warnings notify the offender that subsequent violations will warrant more serious disciplinary action.

### **Educational Sanctions**

In certain instances where punitive measures are inappropriate or inadequate, an educational sanction may be imposed. This sanction is designed to help educate the student toward responsible behavior. These sanctions may include, but are not limited to, a written apology, educational assignment/paper, task-oriented community work, volunteer services and/or awareness workshops.

### **Fines and Restitution**

Fines may be levied against students who have violated University policy. Students are responsible for all fines levied against them for violating University policy. The Office of Student Accounts will be notified when fines are levied. A student's failure to pay fines may result in a hold being placed on the student's account, the student's account being sent to a collection

agency and/or legal action taken to recover such fines. In addition, restitution may be imposed to recover losses experienced by the University.

### **Disciplinary Probation**

Probation is issued to a student for a specific period of time. Disciplinary probation is a more serious sanction than a warning. It is a period of review and observation during which the student must demonstrate the ability to comply with University rules, regulations and other requirements stipulated for the probation period. It may limit certain activities or privileges of a student. Students who violate their probation may face sanctions more punitive in nature.

### **Residence Hall Relocation**

As a result of this sanction, the student is required to vacate his/her current room assignment, and is relocated to another Residential Programs facility determined by the assistant dean for Community Standards or a designee. The student is responsible for all fees associated with this relocation. For example, a student relocated to a single room from a double room is responsible for the difference in cost.

### **Residence Hall Removal and/or Ban**

The student's room license agreement is voided and the student is required to vacate the residence facilities. In addition, a ban from residential facilities may be imposed for the duration of the removal and/or ban. The student's housing sticker must be relinquished to the Dean of Students Office. Housing deposits and/or payments will be forfeited as a result and the student is responsible for paying all unpaid residence hall fees. The failure of the student to pay all fees incurred may result in the University taking legal action to recover such amount.

### **University Suspension**

The student is separated and banned from the University for a specific or indefinite period of time. Such period may begin during or at the close of a semester. The student may be readmitted at the end of the specified period. All tuition and fees are forfeited and the student is responsible for paying all unpaid tuition and fees. The failure of the student to pay tuition and fees incurred may result in a hold being placed on the student's account, the student's account being sent to a collection agency and/or legal action taken to recover such fines. A condition of readmission may be imposed, e.g. counseling. All privileges, including campus visitations, are revoked.

### **Deferred Suspension**

A deferred suspension from the University or the residence halls may be

imposed due to severe extenuating circumstances. The suspension will begin at a specified date as determined by the Dean of Students Office. This sanction may be utilized only after review by the Dean of Students or designated representative.

### **Ban**

A Hofstra student or non-Hofstra student may be restricted from the University, particular areas of the University, or University events, as a result of inappropriate behavior. A Hofstra student who violates his/her ban will be subject to further disciplinary action, arrest and prosecution; a non-Hofstra student who violates a ban will be subject to arrest and prosecution for criminal trespass.

### **Summary Action**

In certain instances where a student has been charged with changing official records, stealing, physical assault, or other serious acts that may constitute a threat to the safety and well-being of University students, personnel or property, the Dean of Students or designated official has the discretionary power to summarily relocate or suspend a student's residence hall privileges. The student's Residential Living Agreement is voided and he/she is required to vacate. The student may be suspended, banned, expelled, or requested to withdraw from the University until a hearing may be adjudicated.

### **Expulsion**

The student is permanently separated and banned from the University without opportunity for readmission. All tuition and fees are forfeited and the student is responsible for paying all unpaid tuition and fees. The failure of the student to pay tuition and fees incurred may result in the University sending the student's account to a collection agency and/or the commencement of legal action to recover such amount. Note: A student and/or organization found responsible for violating the Code of Community Standards may receive one or more of a variety of sanctions tailored to the specific violation(s). Individual mitigating circumstances, as well as aggravating factors, such as past misconduct by the student and/or organization, or failure to comply with previously imposed sanctions, shall be considered when determining the level and scope of the sanction. Generally, a student who is found responsible for additional offenses will be subject to more severe sanctions.

## **MINIMUM SANCTIONS**

Certain violations of regulations may constitute a serious threat to other individuals and/or the community. For the following breaches of University policy (but not limited to), a minimum penalty of suspension, including summary suspension, from the University (including the residence halls) for

at least one full semester to permanent expulsion may be imposed:

1. Conduct in violation of New York state criminal law or federal law, which poses a serious threat to the University community, including, but not limited to, distribution or possession of illegal drugs, theft of University or personal property.
2. Serious physical attacks upon another person.
3. Willful or malicious damage or defacement of University property or property of another individual.
4. Possession of firearms, explosives or any type of weapon as defined in the Student Conduct Code “Weapons and Explosives”.

## STUDENT ORGANIZATIONS

Student groups and organizations may be charged with violating the “Code of Community Standards.” A student group or organization and its officers may be held collectively and/or individually responsible when violations occur. Organizations should refer to the “Code of Community Standards for Organizations” for more information. Sanctions for group or organization misconduct may include revocation or denial of registration or recognition, in addition to all appropriate sanctions provided herein. Student groups and organizations have the same rights and may appeal sanctions as described in this code for individuals. For more information, please refer to specific policies and constitutions governing student organizations and fraternity and sorority affairs.

## GUIDELINES CONCERNING UNRECOGNIZED ORGANIZATIONS

### A. RECOGNITION OF STUDENT GROUPS AND ORGANIZATIONS

1. Students interested in creating a club or organization may petition the Student Government Association.
2. Students interested in forming a chapter of a fraternity or sorority may petition the Greek Advisory Board.
3. Students interested in affiliating with an academic department (i.e., Golden Key) may petition that particular department.
4. Authorization to function as a student group will be determined by the Dean of Students Office.

### B. UNRECOGNIZED GROUPS

Actions that will result in being charged as an unrecognized group include, but are not limited to:

1. Wearing or displaying the insignia, name or crest of the unrecognized organization; or

2. Affiliating the group with Hofstra University or using Hofstra's name or marks without Hofstra's written permission either in literature, on the Internet, or to an outside source (i.e., restaurant, catering establishment, etc.); or
3. Pledging, initiating, receiving or recruiting new members into the unrecognized group; or
4. Utilizing University services in the name of an individual or group for use by the unrecognized group.

All groups that fail to gain recognition will be unable to gain access to any University facilities and services in the name of the group. This extends to participation in intramural and recreational programs under the name of the unrecognized group or under a pseudonym where 50 percent of the individuals are members of an unrecognized group. In this case, the Director of Recreation and Intramurals shall disband the team and disqualify it from further competition.

## **VIOLATION OF NEW YORK STATE LAW AND REPORTING VIOLATIONS**

The University reserves the right to report certain acts of misconduct performed on University property to the appropriate civil authorities, including criminal conduct in violation of the laws of the state of New York or federal statute.

### **FELONIES**

Felonies committed on campus may be reported to civil authorities. In addition, regardless of the location of the incident or the identity of the victim, if a Hofstra University student is charged with a felony, the University, if it determines it is appropriate to do so to protect the health, safety and welfare of the accused student and/or the Hofstra community, reserves the right to summarily suspend the student. The University reserves the right to take action under the Code of Community Standards prior to the disposition of any action that may result from criminal proceedings. Disciplinary action at the University may normally proceed during the pendency of criminal proceedings, and will not be subject to challenge on the grounds that criminal charges involving the same incident have been dismissed or reduced or that no criminal charges have been brought.

### **RESTITUTION DISPUTES**

In student disputes involving restitution for damage or loss of personal property, telephone bills and other living expenses, the Dean of Students

Office shall address wrongful behavior with appropriate disciplinary action when necessary, but shall not act as an agent of any student in settling a monetary claim. Students who seek restitution are advised to attempt to collect from those responsible and, if they are unable to resolve the matter, they should contact the police or refer the matter to an attorney for adjudication.

## STATEMENT ON DRUGS AND ALCOHOL

### DRUGS

#### 1. **Standard of Conduct**

Possession, use and/or distribution of unprescribed and/or illegal controlled substances, prescribed medical drugs that were unlawfully obtained or are being unlawfully or abusively used, and related paraphernalia are strictly prohibited on any area of campus. In addition, the abusive or unlawful use of over-the-counter drugs is strictly forbidden. Any violation of this policy is also considered a violation of the Student Conduct Code.

#### 2. **University Sanctions**

Students who possess, use and/or distribute illegal drugs, prescribed medical drugs that were unlawfully obtained or are being unlawfully used, or drug paraphernalia on Hofstra University property will be subject to a minimum sanction of disciplinary warning and mandatory attendance at an educational seminar. Repeat offenders may face more severe penalties, including automatic suspension and/or removal from the residence halls. Students who distribute controlled substances or possess such substances with the intent to distribute will be subject to a minimum sanction of suspension from the University and could face expulsion from the University.

#### 3. **Local, State and Federal Laws**

In addition to sanctions imposed by the University, drug violations may be referred to the appropriate external authorities. Under local, state and federal laws, such as the New York State Penal Law and the Federal Controlled Substance Act, violations as specified above may result in penalties ranging from fines through imprisonment. A list of penalties for federal drug offenses can be found on the U.S. Drug Enforcement Administration's Web site at <http://www.dea.gov/agency/penalties.htm>. If a student is convicted of a drug-related offense under local, state or federal law, financial aid will be revoked for a specified period of time.

#### 4. **Health Risks**

The health risks caused by drug use vary depending on the drug involved. Studies have shown that marijuana contributes to sterility in men, destroys brain cells and leads to diseases associated with cigarette smoking. The use of cocaine or any cocaine-based substance may cause heart failure, erratic behavior, personality changes, birth defects, loss of

appetite, paranoia and mood swings. The use of drugs without a doctor's supervision may also cause serious health difficulties. In addition, the abuse of any substance can adversely affect relationships, employment, academic and athletic performance and self-esteem.

#### **5. Treatment**

The University provides confidential counseling services to students. Student Counseling Services is located at the Saltzman Community Services Center and can be reached at (516) 463-6793. Counseling Services personnel will provide referrals to both in- and outpatient treatment facilities in the vicinity of Hofstra.

### **ALCOHOL**

#### **1. Standard of Conduct**

Possession, distribution, use and/or consumption of alcohol by students under 21 years of age is strictly prohibited on campus. The operation of a motor vehicle by a driver who is legally impaired or intoxicated (reckless driving) is also prohibited. In addition, consumption of alcohol and/or possession of open containers of alcohol by any student in public areas, such as hallways, lounges, parking lots, the Mack Student Center, athletic fields and at athletic events without express authorization from the Dean of Students Office is not permitted. No alcohol is permitted at Greek rush events. When alcohol is authorized to be served at an event on campus, no person shall be sold or served alcohol who a) is or appears to be intoxicated, or b) is under the legal drinking age of 21. When alcohol is authorized to be served at an event on campus, nonalcoholic beverages and food must also be made available. Any violation of this policy is also considered a violation of the Student Conduct Code.

#### **2. University Sanctions**

Students who violate any of the above alcohol regulations will be subject to a minimum penalty of a disciplinary warning. Subsequent offenses will result in more serious action.

#### **3. Local and State Laws**

In addition to sanctions imposed by the University, alcohol violations may be referred to the appropriate external authorities. Under local and state laws, such as the New York State Penal Law, Vehicle and Traffic Law, and Alcoholic Beverage Control Law, violations may result in penalties ranging from fines through suspension of a driver's license and possible imprisonment.

#### **4. Health Risks**

Use of alcohol may result in mood changes, impulsive actions, loss of judgment and loss of coordination. Excessive use of alcohol may cause heart damage, liver damage, damage to the digestive tract, cancer, brain damage, mental disorders, loss of sexual function, blood disorders and

birth defects. Also, long-term alcohol use may affect relationships, employment, academic and athletic performance, and self-esteem. Students will be held completely responsible for any violation of University policy while under the influence of alcohol.

#### 5. **Treatment**

The University provides confidential counseling services to students. Counseling Services is located at the Saltzman Community Services Center and can be reached at (516) 463-6793. Counseling Services personnel will provide referrals to both in- and out-patient treatment facilities in the vicinity of Hofstra. The foregoing is provided in compliance with section 1213 of the Higher Education Act of 1965, as amended by the Drug-Free Schools and Communities Act Amendments of 1989 [20 U.S.C. 1145g].

### **BIAS CRIME PREVENTION POLICY**

The following policy is sanctionable under the Code of Community Standards.

**Bias Crimes**, also called hate crimes, are criminal acts involving violence, intimidation, and destruction of property based upon bias and prejudice. Victims of hate crimes are intentionally selected, in whole or in part, because of their race, color, religion, sex, sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status. Crimes motivated by invidious hatred toward particular groups not only harm individual victims but send a powerful message of intolerance and discrimination to all members of the group to which the victim belongs. New York State Penal Code, specifically the “Hate Crimes Act of 2000,” subjects hate crimes to prosecution and severe punishment.

**Bias incidents** involve behavior that is motivated by bias based on race, color, religion, sex, sexual orientation, age, national or ethnic origin, physical or mental disability, marital or veteran status. These incidents do not involve criminal conduct such as assault, threats or property damage. However, bias incidents, such as racial slurs, may escalate from mere words to threats and ultimately to violence. Bias incidents may not violate the law, but may violate University policy prohibiting harassment and discrimination (see Harassment as defined in the Student Conduct Code). A Hofstra student who is found to have committed a bias-related crime is subject to disciplinary action that can include probation, suspension or expulsion. Any student charged with a bias-related felony is summarily suspended from Hofstra University pending the adjudication of those charges.

## **Educational Programs**

Educational programs to promote the prevention of bias-related crime are conducted for first-year students during New Student Orientation and in the residence halls throughout the academic year. These programs are open to the entire Hofstra community. Other programs on bias-related crime are offered throughout the year. For additional information, please contact the Dean of Students Office, (516) 463-6913. If you believe you have been a victim of a bias-related crime, contact Public Safety and/or the Dean of Students Office. They will provide you with the following information:

- Counseling services that are available, both on and off campus.
- Medical services that are available, both on and off campus.
- Options that are available regarding reporting the case to the proper authorities, both on campus and local police.
- Assistance will be provided in notifying these authorities if such assistance is requested.

For additional information, please refer to the Public Safety section of the *Guide to Pride* or call (516) 463-6606.

## **FIRE SAFETY GUIDELINES**

Hofstra University policies relating to fire safety are in accordance with New York state law and Nassau County ordinances. Our primary concern is the safety and well-being of the members of our community and as such, new policies have been created and existing policies have been modified to ensure that Hofstra University provides a safe environment and is in compliance with all New York State Fire Codes and those of the Nassau County Fire Marshall's Office. Students must comply with the specific policies listed below as well as all other policies listed in "The Living Factor," Hofstra University's guide to residential living. In addition, as per the current New York State Fire Code (NYSFC), information and training related to fire safety must be presented to all students enrolled in higher education on an annual basis. Any violation of these guidelines is also considered a violation of the Student Conduct Code.

### **1. Door chocking (propping):**

A door leading out to a main hallway (common area), used as fire and/or smoke door, should not be chocked (propped) open, blocked or obstructed to prevent the normal self-closing operation of said door. [ref; NYSFC F-703.2]

**2. Electric Wall Outlets:**

All electric cords from devices must be plugged directly into a wall outlet or an approved surge protector strip. All surge protector strips must be plugged directly into the wall outlet. No extension cord(s) are permitted in residential halls. Furniture should not obstruct a wall outlet as to prevent an electrical plug from easily being removed from the outlet (without first moving the furniture). [ref; NYSFC F-605.5]

**3. Items Suspended From Ceilings and Walls:**

No items shall be suspended from the ceiling or within 24” of the ceiling as to obstruct or cover lighting, smoke detectors and/or sprinkler heads. [ref; NYSFC - 901.6 and 805.1 and 315.2.1] No decorative, holiday or theme lighting shall be placed/hung on or around doors.

**4. Decorations:**

No tapestries or fabric items (including flags) shall be placed on the ceilings or walls of any room. Wall coverings may include pictures and posters, but may not exceed 50 percent of total wall space. Tapestries and or fabric items shall not be placed in common areas (including door-mats). [ref; NYSFC 304.1] No window curtains or valances are permitted to be hung in rooms/suites/ apartments unless they are flame-retardant.

**5. Natural Cut Trees:**

No natural cut trees of any sort shall be erected in the common or living space of any residence hall [ref; NYSFC 804.1.1] All students must fully comply with all fire safety regulations. Violations may result in monetary, educational, and/or conduct sanctions.

**6. Candles/Incense:**

No candles (including those used for “decoration only”), incense or anything that burns, are permitted in residence halls.

**7. Smoking:**

Hofstra University is a smoke-free environment. There is no smoking or lighting of smoking-type products in any residence hall/room or facility on the Hofstra University campus.

**8. Malicious False Alarms:**

The alteration and/or destruction of fire safety equipment affects the safety of all members of the Hofstra community. Malicious damage to any fire safety equipment, including fire extinguishers, exit signs, fire doors, emergency lighting and/or the activation of a fire pull station (when the threat of fire is not present), is a crime, is not tolerated at Hofstra University and will be processed to the fullest extent of the law. All students must comply fully with all Hofstra University fire safety regulations. Violations may result in monetary, educational, and/or conduct sanctions.

## RULES AND REGULATIONS OF HOFSTRA UNIVERSITY REGARDING HAZING

The state of New York has enacted a law that requires the University to file its rules and regulations relating to the subject of “hazing” with the Regents and the Commissioner of Education. The following rules and regulations regarding hazing are hereby adopted by the University and that the same be filed with the Regents and the Commissioner of Education and be disseminated among the University community. Hofstra University recognizes that membership in a fraternity/sorority or other campus organization (herein collectively referred to as an “organization”) can be a meaningful experience in conjunction with other aspects of the educational process. Unfortunately, however, membership or prospective membership in an organization is sometimes accompanied by a wrongful activity commonly known as “hazing.” Hazing is a violation of the Penal Law and other laws of the state of New York as well as the general regulations of the University. Accordingly, the University hereby reaffirms its policy that it will not condone hazing of any kind. To this end, any student, faculty member, staff member, visitor, licensee or invitee who engages in hazing may be removed from the campus and, where appropriate, shall be subject to suspension, expulsion or other disciplinary action. Similarly, the University may take any or all of the following actions against any organization that authorizes hazing or those members (whether individually or in concert) who engage in hazing: rescind permission for the organization to operate on campus property, rescind recognition of the organization, and prohibit the organization from using the University’s name in any manner.

Hazing has been defined as generally including, among other things:

1. Any action or situation that recklessly or intentionally endangers mental or physical health or involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with any organization.
2. Any other act or series of acts that cause or are likely to cause mental or physical harm or danger.
3. Mistreatment by playing stunts or practicing abusive, humiliating or ridiculous tricks that subject an individual to personal indignity, humiliation or ridicule.
4. Harassment by exacting unnecessary, disagreeable, or difficult work or harassment by banter, ridicule or criticism. Some examples of such prohibited activities are:
  - a. Abnormal or unusual dress holding the wearer up to ridicule, e.g., extraordinary headwear, costumes, underwear, body painting, etc.
  - b. Performing unusual or abnormal acts, e.g., dancing on tables, standing at attention, standing on windowsills, blindfolding, etc.

- c. Excessive or unusual physical activities, e.g., crawling, duckwalk, push-ups, sit-ups, skipping, hopping, squatting, etc.
- d. Verbal or written harassment or abuse, e.g., yelling, making demeaning remarks, etc.

Violations of any of the foregoing prohibitions are also considered violations of the Student Conduct Code and shall be dealt with by the University as follows:

1. In the case of any individual or group that is not a member of the University community: The authorization for such individual or group to remain on University property will immediately be revoked; and if the individual or group thereafter refuses to leave University property, necessary and appropriate action will be taken to remove such person or group from the University property. In addition, the University may, at its sole discretion, take all necessary and appropriate action to prevent any such individual or group that engages in hazing from reentry University property.
2. In the case of a student: The student shall be requested to cease and desist from such prohibited conduct and, if he/she fails to do so, necessary and appropriate action will be taken to restrain and remove such student from University property. In addition, disciplinary proceedings shall be commenced, pursuant to the Code of Community Standards, against any student who engages in hazing. In accordance with those procedures, the penalties of suspension, expulsion or other disciplinary action may be imposed.
3. In the case of a non-student member of the Hofstra community: The person shall be requested to cease and desist from such prohibited conduct and, if he/she fails to do so, necessary and appropriate action will be taken to restrain and remove such person from University property. In addition, charges shall be brought, in accordance with appropriate University policy, against any non-student members of the Hofstra community who engage in such inappropriate conduct. Appropriate disciplinary action will be imposed in accordance with University approved procedures.
4. In the case of an organization: The organization shall be requested to cease and desist from such prohibited conduct and, if the organization fails to do so, necessary and appropriate action will be taken to eject such organization from University property. In addition, charges shall be instituted pursuant to the disciplinary procedures of the University against any organization that authorizes or engages in hazing. A hearing shall take place and, to the extent applicable, those procedures shall be followed. In addition to the penalties set forth in those procedures, the penalties of temporary or permanent rescission of permission for the

organization to operate on campus property and temporary or permanent rescission of use of the University's name in any manner by such organization may be imposed.

5. Whenever, in the opinion of the Dean of Students or the designated representative, the conduct of any individual or organization poses an imminent threat to the physical or emotional safety of himself/herself or others or to property, the Dean of Students or the designated representative may immediately suspend such individual or organization and/or eject such individual or organization from the campus pending an appropriate hearing and final determination.
6. In addition to the foregoing, the University reaffirms its right to utilize and seek the aid of public authorities and such judicial, civil and criminal processes and proceedings, at the discretion of the University, as may be necessary and appropriate. Any penalty imposed by the University shall be in addition to any penalty pursuant to the Penal Law or any other law to which a violator or organization may be subject.
7. The foregoing rules and regulations shall be part of the bylaws of all organizations operating on the University's campus. Every organization shall annually review its bylaws with all individuals affiliated with such organization.

## SEXUAL ASSAULT POLICY

Hofstra University urges you to read and understand the following information. Acts of sexual violence, assault or abuse such as rape, acquaintance rape or other forms of nonconsensual sexual activity will not be tolerated at Hofstra University. Such acts are criminal behaviors and create an environment contrary to the goals and missions of the University.

Sexual assault refers to rape, sodomy, sexual abuse and other nonconsensual sex offenses which are serious crimes under New York state law. Rape is committed when any person engages in sexual intercourse by forcible compulsion; or not by forcible compulsion when the victim is physically, mentally or legally incapable of giving consent. Other sexual offenses under New York state law involve unwelcome physical contact with a person's genitals, buttocks or breasts. In all cases, the force need not be overtly violent; the threat of force when it places a person in fear of physical injury or kidnapping may be sufficient. Criminal penalties in New York for all such acts vary according to the circumstances, but can include prison sentences of up to 25 years.

Any violation of the Sexual Assault Policy is also considered a violation of the Student Conduct Code. A Hofstra student who is found to have com-

mitted rape, sexual assault or any other sexual offense is subject to disciplinary action that can include probation, suspension or expulsion. Rape is a felony. Any student charged with a felony is summarily suspended from Hofstra University pending the adjudication of those charges.

It is important for members of the campus community to be aware that there can be serious legal consequences for certain sexual conduct. In a campus setting, sexual assault often occurs when one or both parties are intoxicated from alcohol or other drugs. Therefore, it is important to understand that intercourse or other sexual activity with a person who is unable to give free and full consent (e.g., because of intoxication, substance abuse or intimidation) may constitute sexual assault or rape. Furthermore, the offender's use of a mind-altering substance does not in any way diminish his or her responsibility for physically or psychologically abusive behavior.

### **Educational Programs**

You are the key to your personal safety on campus and in the community. We encourage you to attend educational programs which promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses. Furthermore, programs are conducted for first-year students during New Student Orientation and in the residence halls throughout the academic year. These programs are open to the entire Hofstra community. Other programs on sexual assault are offered throughout the year including: First Year Focus, Domestic Violence Week, Personal Safety Week, Alcohol Awareness Week, etc. The Dean of Students Office is happy to sponsor programs for any student/organization to educate its members on this topic. For additional information please contact the Dean of Students Office at (516) 463-6913.

### **Crisis Management Team**

The Crisis Management Team responds to crisis incidents reported to Public Safety, including incidents of sexual abuse. Members of the team include the following or their designee and will be representative of both genders.

1. Director of Public Safety or designee
2. Dean of Students or designee
3. Director of Student Counseling or designee
4. University Relations, if necessary
5. Legal Counsel, if necessary

The Crisis Management Team will be sensitive to the fact that the survivor of the sexual assault may not want to meet with all members of the team immediately. They will, however, make themselves available to the survivor to provide ongoing services and assistance as needed in any of the following areas:

1. Counseling services are available, both on and off campus.
2. Medical services are available, both on and off campus.
3. Options are available regarding reporting the case to the proper authorities, both on campus and local police.
4. Assistance will be provided in notifying these authorities if such assistance is requested.

## **IF YOU ARE THE SURVIVOR OF A SEXUAL ASSAULT**

Your safety and well-being are of paramount importance. What you choose to do is up to you and the University will respect your choice and will work with you throughout the process. Survivors of sexual assault are encouraged to take the following actions immediately:

1. Go to a place where you feel safe.
2. Contact or have a friend contact Public Safety at (516) 463-6789, Student Counseling Services at (516) 463-6791 (Public Safety will contact Student Counseling Services during non-business hours) or the Domestic Violence Hotline at (516) 542-0404. Male and female personnel will be available to assist you.
3. Medical evidence for use in the prosecution of a criminal offense is collected at the hospital. For this reason, you should not shower, bathe, douche or change clothes. You may need to bring a change of clothes to the hospital in case what you are wearing is collected as evidence.
4. Do not touch any evidence or straighten up the area where the assault occurred.
5. Go to a hospital emergency room. Public Safety or the police will provide transportation, if necessary.
6. Do not blame yourself. The person who assaulted you is responsible.

## **SURVIVOR'S BILL OF RIGHTS**

1. Survivors have the right to counseling, medical treatment, prosecution and reporting of their case through the off-campus court system, as well as the right to refuse all of the above without reproach from University personnel.
2. Survivors will be treated with dignity and seriousness by campus personnel.
3. Survivors of crimes against one's person have the right to be reasonably free from intimidation and harm. During University conduct proceedings, survivors have the right to provide testimony at a separate location from the student charged, if requested.
4. University personnel shall be encouraged to inform a survivor that they are not responsible for crimes against their person.
5. Survivors shall be made aware of existing counseling and other student services that are available, both on and off campus.

6. Survivors shall be entitled to the same support opportunities the University permits the accused in a campus disciplinary proceeding, which includes the opportunity to have others present during a disciplinary proceeding such as an adviser (for further details, see section 5 of the “Student Conduct Process” in Hofstra University’s Code of Community Standards).
7. Both the survivor and the accused shall be informed of the outcome of any disciplinary proceeding brought alleging a sex offense. This includes the final determination of the proceeding and any sanction imposed against the accused. The sanctions that may be imposed are detailed in the Hofstra University Code of Community Standards.
8. Any survivor who does not wish to remain in his or her present residence hall or class section may be granted a transfer to any available housing or class section, upon request, if reasonably available.

**PHONE NUMBERS**

Hofstra University Public Safety .....	(516) 463-6789
Hofstra University Dean of Students Office/ Office of Community Standards .....	(516) 463-6913
Hofstra University Orientation and New Student Programs	(516) 463-6320
Hofstra University Student Counseling Center .....	(516) 463-6791
Hofstra University Residential Programs .....	(516) 463-6930
Nassau County Sexual Assault Hotline .....	(516) 222-2293

**COMPUTER NETWORKS ACCEPTABLE USE GUIDELINES**  
**Responsibilities of All Hofstra Computer and Network Users**

Access and use of computing and networking resources at Hofstra University are privileges extended to members of the Hofstra community. Access to Hofstra computing and networking resources is limited to authorized users and is for approved purposes only. “Authorized users” is defined as “any member of the Hofstra community who is issued a Hofstra ID card, and CCEPA faculty and students.” “Approved purposes” are those consistent with the law, Hofstra policies, and the broad instructional, administrative and research mission of Hofstra University, and the user’s relationship with the University.

For the purposes of this policy, sensitive information is defined as all information protected by all applicable laws, including, but not limited to, FERPA, Gramm-Leach-Bliley Act (GLBA) and Health Insurance Portability and Accountability Act (HIPAA), as well as information that is considered confidential to the University’s operations.

Hofstra University computer and network resources include, but are not limited to: the computers, printers, networks, modem banks, online and offline storage media and related equipment, software and data files that are owned, managed or maintained by Hofstra University, as well as all networks reached via this campus-wide network, such as the Internet. Also included are any specialized computer resources or services that other Hofstra schools have implemented for the use of their department and/or academic discipline. Use of Hofstra computing resources, even when carried out on a privately owned computer that is not managed or maintained by Hofstra University, is governed by this policy.

Hofstra University's Computer Center provides data network services [known as the HOFSTRA NETWORK] for all organizations within the University. The Computer Center provides centralized computer-related services for instruction, administration and research. Other Hofstra schools may have specialized resources for the use of their department and/or academic discipline.

Each holder of a Hofstra Network account, or of any school or departmental account permitting network access, has the responsibility to use resources referred to above in an ethical and legal manner and agrees to the following as a condition for the use of the account:

- I understand that my access to Hofstra's computing resources and network is for the sole purpose of facilitating my work as a University student, staff member or faculty member.
- I will respect the privacy and reasonable preferences of other users (both at Hofstra and elsewhere on all connected networks), including the privacy of their accounts and data.
- I will respect the integrity and security of the systems and network, and will exercise care to maintain their security.
- I understand that computer accounts are for sole use by the account owner, and I will not share my account with other individuals or use an account assigned to another individual.
- I will take precautions to safeguard passwords and other privileged information to which I have been given access. Any passwords, verification codes or electronic signature codes assigned to me are for my individual use only. I will regard them as personal identifiers of my computer use, similar to my signature on a document.

- I understand that I am responsible for all actions performed from my computer account.
- I will not attempt to monitor other individuals' computer or network use, nor will I attempt to obtain their passwords or any other private information.
- I understand that, in the course of my work, I may be given or otherwise gain, access to confidential or privileged information relating to this or other institutions, or to Hofstra students, employees, or other individuals or groups. I will respect the confidentiality of all information to which I have access, neither divulging confidential information without appropriate consent nor seeking to obtain access to confidential information to which I am not entitled.
- I will not make unauthorized copies of software, or perform unauthorized installations of software or reconfigurations of systems. And any receipt, transmission, use or destruction of software or data must observe U.S. copyright laws, and license restrictions.
- I understand that accessing, altering or destroying any document, file or University records that I do not own or have rights to, is a violation of these policies.
- I understand that my use of computing resources accessed via the Hofstra Network – whether provided by organizations within or outside the University – may be subject to additional norms of behavior or regulations specific to the resource, which I agree to follow.
- I understand that my account is intended for the sole purpose of facilitating my research, educational, clinical, administrative, or other authorized goals. I may not use the Hofstra University computer resources to solicit sales, conduct business, download/share copyrighted materials, advertise or sell a service, or use the system for any illegal activities. This applies to the use or application of any University resources, such as, but not limited to, Internet access or e-mail through my personal computer.
- I understand that the Hofstra Computer Center must authorize connecting a personal computer or device to the Hofstra University Network.
- I may not engage in activities that damage or disrupt communications, hardware devices or software applications, such as but not limited to, virus creation and propagation, circumventing system protection mechanisms, playing games in the labs and/or overloading the network with excessive data.

- I understand that while I am a student, I have an advertisement-free Hofstra Gmail account with the use of Google Applications. I also understand that once I am no longer a student, I will retain my Hofstra Gmail account, and advertisements will be included in the service.

I agree I will abide by these guidelines and any updates posted at [www.hofstra.edu/SCS/aug](http://www.hofstra.edu/SCS/aug).

### **ACCEPTABLE USE OF THE HOFSTRA NETWORK**

Use of Hofstra University computing resources by unauthorized individuals is strictly prohibited. Although the University does not as a matter of policy monitor the system for content, you should be aware that in special circumstances and for limited purposes, the University may examine certain files and archives. In addition, the University may be compelled to respond to subpoenas and other legal demands for information about system usage. Therefore, users should not have an expectation of complete privacy.

Please also be advised that the University requires compliance with applicable federal, state and local laws, including copyright, export and re-export laws, as a condition to system use. Except as expressly permitted, users shall not alter, delete or modify any attributions included within any hosted services. Users further agree not to engage in any activity that interferes with or disrupts the services, servers or networks provided. Google e-mail account users shall comply with the terms and conditions set forth by Google in connection with those e-mail services.

The programs you can access on the Hofstra Network may contain CONFIDENTIAL information protected by various federal, state and local laws, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), the Financial Services Modernization Act of 1999 (Gramm-Leach-Bliley), Health Insurance Portability & Accountability Act (HIPAA), and the New York Education Laws. All users are cautioned to take appropriate measures to protect the privacy and integrity of this information and to refrain from engaging in any misuse or unauthorized disclosure of this information.

### **POLICY VIOLATIONS**

Violators of the policies outlined in this document or in addenda at the *Hofstra University Acceptable Use for Computing Policy* Web site, [www.hofstra.edu/scs/aug](http://www.hofstra.edu/scs/aug), may find their network access disabled, with no prior warning, until sufficient safeguards have been put in place to ensure that no further violations occur. The University reserves the right to disconnect individual machines or sub-networks of the HOFSTRA NETWORK in order to preserve the smooth functioning and security of the network as a whole.

It is the responsibility of all network users to accept full responsibility for use of their accounts and machines. Users of the Hofstra Network agree to preserve their sole individual use of their accounts by not sharing them with other individuals, by maintaining secret passwords, by changing passwords frequently, and by selecting passwords that are difficult to guess or decrypt.

## PROCEDURES FOR POLICY VIOLATIONS

Violations include, but are not limited to:

- Sharing network IDs and passwords (providing unauthorized use of network services)
- Chain e-mail or hoaxes
- Harassment of others using electronic communication systems
- Tapping phone or network transmissions
- Software piracy
- Privacy violations
- Sharing copyrighted materials
- E-mail bombing or spamming
- Commercial use of University resources
- Illegal activities as set forth in federal, state and local laws and statutes

Violations of the “Acceptable Use Guidelines” will be adjudicated, as appropriate, by Public Safety, Residential Programs, Student Computing Services or the Office of Community Standards. Sanctions as a result of major violations may result in any or all of the following:

- Loss of Hofstra University computing privileges
- Disconnection from the HOFSTRA NETWORK
- University sanctions as outlined in the *Code of Community Standards*
- Monetary reimbursement or other appropriate fines
- Prosecution under applicable civil or criminal laws

Major violations include:

- Second offense of a minor violation ( listed below)
- Hacking or attempting to circumvent security on another computer
- Cracking or attempting to violate security on copyrighted materials
- Intentional computer virus/worm propagation
- Distribution or soliciting copyrighted materials
- Electronic harassment of any kind, including but not limited to voice, e-mail, electronic chats, instant messaging, Web pages, etc.
- Using network resources to solicit sales, conduct business or advertise a service
- Any violation of federal, state and/or local laws using Hofstra University computer network or telecommunication systems

Minor violations include:

- High bandwidth utilization
- Abuse of University bandwidth and resources
- Port scanning
- Unintentional virus/worm propagation
- Sending unsolicited e-mail
- Internally recognized file server
- Internally recognized sharing or distribution of copyrighted materials

**Disclaimer:**

Hofstra University is not responsible for any loss of data or damage to hardware or software on your personal systems at home, in the residence halls or public access computer labs on campus.

Hofstra University believes in the user's rights to privacy; however, when there is sufficient evidence of wrongdoing, the University reserves the right to examine and impound any files, information or computer system(s) resident or attached to the Hofstra University network.

All persons accessing Hofstra University computing resources will be held accountable for their conduct. Conduct that involves the use of University resources in an inappropriate manner or that violates another person's rights may result in revocation of computing usage privileges and is subject to University disciplinary action as outlined in the University's policies and the *Code of Community Standards* as outlined in the *Guide to Pride*. Such conduct may also be subject to criminal or civil legal action.

Any abuse or violation of the rules outlined here (or of other rules and practices governing the use of computer networks to which Hofstra is attached) will lead to account suspension and immediate review, with the possibility of account revocation, further disciplinary action in accordance with Hofstra University rules and procedures, and referral to local, state and federal law enforcement authorities.

As a matter of routine, use of Hofstra computer systems and the Hofstra Network is monitored and recorded by authorized University staff members in order to safeguard the security and smooth operation of these resources.

These privileges and further clarifications are continuously reviewed and amended. The latest updates to this document are available at [www.hofstra.edu/scs/aug](http://www.hofstra.edu/scs/aug).

## Network Account Specific Policies and Information

Network accounts are intended to provide members of the Hofstra University community of students, staff, and faculty with basic access to Hofstra University Network academic and administrative software applications and Internet services, including electronic mail (Hofstra Gmail), Google Applications, the my.Hofstra.edu portal and other information services via World-Wide Web. Your account provides a set of the most popular software tools for these purposes, and Student Computing Services offers documentation, classes, and staff assistance to help you with their use.

### Password

Each user of the system is assigned a unique login ID. We suggest that users change passwords every six months in order to maintain high security on the system. However, it is each account holder's responsibility to change the password and to not reveal it to other individuals. Passwords must conform to Hofstra University's strong password policy. For additional information visit <http://www.hofstra.edu/scs/password/>.

### Limitations of the Hofstra Network Account

In order to provide the best possible service to the large community of Hofstra University Network users, the following limitations have been placed on the configuration and use of each Hofstra Network account:

- Network accounts are intended solely for the account holder's access to resources on the Hofstra University Network and their e-mail. **Users of the network** must therefore agree that, under no circumstance, will they allow other individuals to access these resources via their accounts. Furthermore, you will not provide to others Hofstra University Network access (e.g., Modem pool) to information services via your computer system.
- A uniform quota of system disk space is allotted to each user to hold account configuration files, Web site files, personal files and electronic mail; individual disk quotas cannot be changed.
- Hofstra University's intention is to provide a uniform set of tools that are of interest to all users of the Hofstra University Network system. Users may not install additional application software or utilities in their Hofstra University Network disk space, whether for their own or others' use.
- Network accounts will be deactivated and removed upon graduation, or if an account holder's affiliation with Hofstra University ends.
- Hofstra Gmail and Google Application accounts will remain with the student once the student has graduated or is no longer a student. Once the student has graduated or leaves the University, their Hofstra Gmail account and Google Applications will receive the standard Google advertisements.

- Your Hofstra Network connection is for the use of the account holder or account holders in the case of roommates. Under no circumstance will you allow other individuals to access the HOFSTRA NETWORK via your account.
- Users are not to run any services (i.e., Web servers, HTTP servers, file servers, DNS servers, DHCP servers, FTP services, list servers, publish MP3/4s, publish files via generic file services, etc.) via this HOFSTRA NETWORK connection. This connection is not for commercial use (including, but not limited to nonprofit services that are not University sponsored).

## **WORLD WIDE WEB GUIDELINES AND PROCEDURES FOR ALL HOFSTRA UNIVERSITY COMPUTER AND NETWORK USERS**

### **I. General Statement**

The World Wide Web (WWW) offers the Hofstra University community rich resources for advancing teaching and research. Individuals can retrieve materials for use in their classes and scholarly activities as well as present materials for use by others. Hofstra supports the rights of students and faculty to create and receive educational information available through the Web, in keeping with its principles of academic and intellectual freedom.

Access to the Web is made available to students, faculty and eligible staff of Hofstra as part of the educational computing and networking resources of Hofstra. Use of these resources is a privilege extended to members of the Hofstra community, and must be exercised in conformity with all applicable Hofstra policies and procedures, and all applicable federal and state laws.

If anyone has any doubt as to the applicability of these guidelines and procedures, please contact the Office of Information Technology at (516) 463-6900 before taking any action. Anyone who does not want his or her Web activities restricted by the guidelines and procedures contained in this document is advised to contact commercial Internet service providers.

### **II. Hofstra Guidelines Concerning Use of Computer Facilities**

Hofstra is a nonprofit, educational institution, and the use of its facilities, including computer facilities, is limited to the educational and other nonprofit purposes of its students, faculty and eligible staff. Accordingly, Web pages may be created and posted only for the educational and research purposes of the Hofstra community. These Web pages may only be posted on Hofstra-sanctioned HTTP servers. No person may include in a Web page any advertising materials or other materials relating to business or commercial activities of such person or any third person. The content of any Web page

and its compliance with applicable policy and law is the sole responsibility of the author.

At any point in time, there are likely to be various federal and state laws that impose civil and/or criminal liability for computer network transmission of certain types of materials or messages. Currently, such laws restrict or prohibit transmission of, among other things, obscene materials to minors and child pornography, and messages or materials that constitute libel or harassment.

### III. Hofstra Guidelines Concerning Creation of Web Pages

Creation of Web pages for educational and research purposes may involve incorporation of original works of third parties (e.g., literature, photographs, music, software, film, and video works) that are covered by copyright laws.

Web page authors must obtain all permissions that may be necessary to incorporate works of third parties in their Web page. These must be presented to the University administration upon request. Use of such works may be permitted by principles of fair use, consistent with copyright laws.

No person may use the name “Hofstra” or “Hofstra University,” the name of any school of Hofstra University or any logo or trademark of Hofstra University without first obtaining written permission from Hofstra’s Office of University Relations, except if University-developed templates are used. It is permissible, however, for a Web page author to identify himself or herself as a student, faculty or staff member of Hofstra, as appropriate.

**The following policy applies to student organization Web sites and portal groups:** PLEASE NOTE: Students requesting a student organization Web sites and portal group must complete the WEB SITE LINKING AGREEMENT (located at WWW.HOFSTRA.EDU/SCS) prior to linking to the www.hofstra.edu Web site.

The purpose of the organization’s Web site is to promote the mission of the organization and to convey information about the organization’s activities, honors, upcoming events, past events, announcements, governance, and other pertinent organizational materials, including pictures, audio and video. Hofstra does not monitor, edit or review the materials contained within the organizations’ Web sites. The organization’s president and vice president are responsible for the content of the Web site, including but not limited to text, announcements, articles, graphics, photos, external links and files.

The organizations’ Web sites shall be governed by the **Computer Networks Acceptable Use Guidelines** at <http://www.hofstra.edu/scs/aug> and other

provisions of the *Code of Community Standards* as outlined in the *Guide to Pride* at:

[http://www.hofstra.edu/CampusL\\_CampusL\\_Dean\\_of\\_Students\\_guidetopride.cfm](http://www.hofstra.edu/CampusL_CampusL_Dean_of_Students_guidetopride.cfm).

Web pages must comply with all University policies, rules and regulations as well as all local, state and federal laws. A report of any violation of these policies may lead to disciplinary action in accordance with the *Code of Community Standards* and may also be subject to criminal or civil legal action. Hofstra University maintains the right at its sole discretion to remove the Web site or any content that violates this policy.

No organization's Web site may link to Hofstra University's Web site or use Hofstra University's name without written permission and pursuant to the terms of the **Web Site Linking Agreement**. In accordance with the terms of the Web site linking agreement, the following disclaimer must be posted on the page containing the link to Hofstra's Web site:

*This link is provided for convenience of reference only. The existence of this link is not to be construed as an endorsement by Hofstra of the content of this Web site or any external sites to which it links. Hofstra University makes no warranties, express or implied, with respect to the site's operation, or the information, content or materials included on this Web site. To the fullest extent permissible by applicable law, Hofstra hereby disclaims all warranties of merchantability and fitness for any particular purpose. Hofstra will not be liable for any damages of any kind arising from the use of or inability to use this site.*

#### IV. WEB SITE LINKING AGREEMENT

##### STUDENT ORGANIZATION WEB SITE / PORTAL GROUP PROCEDURE AND POLICY

###### PROCEDURE

To apply for a student organization Web site or portal group, the organization must be recognized and approved by the University. The following steps must be completed:

- Download and complete the Web Site Linking Agreement located at [www.hofstra.edu/scs](http://www.hofstra.edu/scs).
- The president or vice president of the student organization must complete the application and Web Site Linking Agreement.
- The Office of Student Leadership and Activities or the relevant academic dean must confirm the current status of the organization and confirm that the application and Web Site Linking Agreement are completed.

- Once completed, but no later than October 30, the president or vice president must submit the organization's completed application to Student Computing Services. The signed application and Web Site Linking Agreement shall be maintained by Student Computing Services.
- Student Computing Services will prepare a Web site account on a designated Hofstra University server for the organization and will notify the organization's president and vice president when the user IDs and passwords have been established.
- Each year on August 31, the organization's Web site is taken down. The organization can archive the site and the site can be reactivated once a new application is submitted and the organization's current status is approved.

## SUPPORT SERVICES

### Portal Groups

The Help Desk will provide training and strategies for making successful and effective portal groups. The approved application form shall be forwarded to the Computer Center Help Desk to complete the portal group implementation. Training and consultation is provided to the student group PRIOR to the group going online.

### Organization Web Sites

Student Computing Services provides group training classes on Web site development and design. Training in Dreamweaver and HTML are provided each semester. Custom classes are provided to organizations upon request.

## V. Other Guidelines

In addition to the guidelines set forth in this document, each person using Hofstra's computer and network facilities shall also comply with the policies contained in "Responsibilities of All Hofstra University Computer and Network Users," the *Faculty Handbook*, and the *University Policies and Procedures* and the *Code of Community Standards* set forth in the *Guide to Pride* at Hofstra.

Hofstra receives its Internet access from an Internet Service Provider (ISP), and any network activity that leaves Hofstra's network destined for the Internet, including all Web pages, is bound by any policies of this ISP. In the event of an inconsistency between Hofstra's policy and those of the ISP, the more restrictive policy shall be observed.

Hofstra does not routinely monitor or edit the content of faculty, staff or student Web pages. However, in the event that Hofstra becomes aware of a violation of University policy or law that involves a Web page, Hofstra reserves

the right to remove the Web page, restrict access to such page or take other action as deemed appropriate by Hofstra University. Any such violation may also lead to disciplinary action in accordance with Hofstra rules and procedures, and referral to local, state and federal law enforcement authorities.

THIS DOCUMENT DOES NOT DISCUSS ALL APPLICABLE LAWS NOR SHOULD IT BE INTERPRETED AS PROVIDING LEGAL ADVICE. EACH WEB PAGE AUTHOR IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE LAWS WITH RESPECT TO HIS OR HER WEB PAGE.

For more information about creating personal Web pages, contact Student Computing Services at (516) 463-7777. Any questions concerning these guidelines should be directed to the Office of Information Technology at (516) 463-6900.

## **VI. NETWORK OPERATIONAL PRINCIPLES**

The following statements express many of the fundamental principles governing the day-to-day operation and configuration of the HOFSTRA NETWORK as managed by the Hofstra University Computer Center.

These principles are followed so as to maintain the smooth and reliable operation of the HOFSTRA NETWORK through careful adherence to widely recognized industry-standard approaches.

Network configuration and management at the school or departmental level must be performed in conformance with these principles.

If a topic of interest is not mentioned explicitly below, the Computer Center must be consulted.

### **Network Analysis and Scanning**

The Computer Center is the only group that may run any type of network analysis or network scanning equipment or software on the HOFSTRA NETWORK at large, unless express permission is granted. Such devices can be used to manipulate the network, impact connectivity at large and damage individual machines. Any such activity detected on the HOFSTRA NETWORK will be considered a security breach warranting investigation and possible revocation of network privileges during the investigation.

### **Network Discovery**

Software that uses SNMP or ICMP to automatically “discover” or identify entities on a network generally can have a negative impact on the network at large, as such network discovery is prohibited. Such software scans the entire network, flooding it and its intended target agents with an over-

whelming amount of SNMP traffic. The end result is reduced bandwidth to the local networks and diminished router performance.

### Network Naming and Addressing

External hostnames or domain names may not be registered with Internet Service Providers (ISPs) or the InterNIC against Hofstra DNS name space, address space or name servers.

### Additional IP and Domain Guidelines

- Private IP address space is NOT available.
- No computer can use the Hofstra sub domain name.
- An individual or group may not register a domain name with Hofstra's IP address.
- An individual or group may not register a domain name that contains **Hofstra or Hofstra University**, as these are trademark names.

## VII. NETWORK SERVICES

**Non-routable protocols:** The HOFSTRA NETWORK, being a multiprotocol routed network, supports IP, IPX and DecNET protocols; however, non-routable protocols such as NetBEUI (used by Windows NT/95/98 for Microsoft Networking) pose significant scalability problems by not properly functioning on a routed network. Hence they are not supported for communications across the HOFSTRA NETWORK.

**Domain Name Service:** The HOFSTRA NETWORK supports the IETF/Internet host-naming scheme called the Domain Name Service (DNS). Due to significant incompatibilities with this standard, the Microsoft naming scheme, WINS, is not supported.

**Name and Boot servers:** The Computer Center runs redundant BOOTP, DHCP and DNS servers on behalf of the HOFSTRA NETWORK. These servers ensure the uninterrupted and reliable assignment and registration of IP addresses for all hosts on the HOFSTRA NETWORK. Individual departments may not run such servers of their own. The Computer Center sets the standards for all network services in DNS services and servers.

**News servers:** The Computer Center runs a USENET News server on behalf of Hofstra University. Since news servers consume a very large amount of bandwidth on the network and the University-wide connection to the Internet, we do not support any additional servers on the HOFSTRA NETWORK.

**WWW proxy server:** The Computer Center runs an HTTP proxy server on behalf of the University. Such devices can consume a large amount of bandwidth on the network, and pose a security risk to the HOFSTRA NETWORK

unless extremely carefully managed. As a result, no other HTTP proxy servers may be run on the network.

**FTP and Web server appropriate use:** FTP or Web servers for the intention of distributing copyrighted or pirated software on the HOFSTRA NETWORK or the Internet are illegal and not permitted on the HOFSTRA NETWORK. Any group wishing to establish an FTP or Web server for distribution of large amounts of data should contact the Computer Center for guidance. Such activity impacts traffic flows on the network and has a direct impact on performance of the HOFSTRA NETWORK at large.

**High-bandwidth network applications:** High-bandwidth projects or activities, including streaming video and videoconferencing, should also be conducted in coordination with the Computer Center.

### **Local Area Networks and Servers**

Backup of computers over the HOFSTRA NETWORK is not currently supported, due to the bandwidth requirements of such activities. Individuals may use the network to back up machines local to their LAN, but such traffic traversing the HOFSTRA NETWORK backbone can negatively impact the connectivity of others on the HOFSTRA NETWORK.

## **VIII. SERVING COPYRIGHTED MATERIAL**

Hofstra provides Web and FTP servers for use by students, staff and faculty as well as central Web site. Consequently, many opportunities exist for individuals or departments to “publish” information for global consumption. Unfortunately, this provides a means to redistribute non-original material (e.g., commercial music, commercial software, documents) that is protected by copyright, without permission of the copyright owner, using Hofstra’s systems and network.

Such activity is both contrary to Hofstra’s policy on appropriate-use, and is a violation of federal law governing copyright.

If you are serving any data, in any medium, that is not your own intellectual property, and is protected by copyright, you must either obtain the permission of the owner of the material or remove the copyrighted material from distribution immediately.

## **RESTRICTIONS ON USE OF BANDWIDTH**

In order to ensure the HOFSTRA NETWORK availability is sufficient for Hofstra work, the University has been forced to take steps to restrict traffic related to an outside service that enables distribution of music files, streaming video, or audio over the Internet.

This is in violation of the policy prohibiting the installation of servers on the HOFSTRA NETWORK. See section titled **Limitations of the Hofstra Network Account**.

Any file sharing and file scanning software (e.g., P-2-P software) creates significant risks of compromise to your computer and your privacy, as well as to other computers on the HOFSTRA NETWORK. There is no way to tell what malicious functions may be performed by the software you automatically download or what modifications may have been made to the files themselves.

By choosing to be an authorized user of the Hofstra University network [HOFSTRA NETWORK], you have agreed to these limitations in addition to those updated at [www.hofstra.edu/scs/aug](http://www.hofstra.edu/scs/aug).

## **PARKING AND VEHICLE REGULATIONS**

### **GENERAL**

Hofstra parking permits can be obtained at the Hofstra University Information Center located on the southeast corner of Hempstead Turnpike and California Avenue. Permits are issued only at the Public Safety Office, 24 hours a day, seven days a week. There is no charge for a parking permit. Anyone who parks a motor vehicle on University grounds must obtain a permit. Parking permits must be affixed to the vehicle in accordance with the directions for use, listed on the back of the parking sticker. All persons parking their vehicles on campus do so at their own risk. The University is not responsible for the theft of any vehicle, its contents, or for damage sustained by a vehicle parked on campus property. All operators are subject to existing New York Vehicle and Traffic Laws while on campus.

### **WHAT IS REQUIRED WHEN APPLYING FOR A PARKING PERMIT?**

Applicants must:

1. apply in person
2. show identification, and
3. supply the state license plate numbers of all vehicles used.

### **SPECIAL PRIVILEGES**

Persons who are physically challenged may receive special privileges, if authorized. However, anyone requiring handicapped parking privileges must first apply through the University Health and Wellness Center. If approved by the Health and Wellness Center, a special parking permit may be obtained at the Public Safety Office.

Short-time unloading stops in restricted and “No Parking” areas are permitted, but permission must be obtained in advance from the Public Safety Office. In the absence of permission, violations will be cited.

### **USE OF ANOTHER/DIFFERENT VEHICLE**

A separate permit will be issued for each vehicle registered. You are responsible for all summonses issued to all vehicle(s) so registered. If it becomes necessary for you to use another vehicle, the state license plate number of the vehicle used must be reported to the Public Safety Office, or violations will be cited. The Public Safety Office has no way of knowing that you are using another vehicle unless proper notification of this fact is made.

### **PARKING IN A MANNER THAT WARRANTS TOWING**

Any vehicle that is not registered as required or that is parked in violation of any of the campus traffic regulations will be fined and towed at the owner's expense. You must report to the Public Safety Office, Hofstra Information Center, to secure the release of your vehicle. All outstanding traffic fines, towing and storage fees must be paid prior to the vehicle being released. The University will not be held responsible for damage to towed vehicles or for personal property lost as a result of having the vehicle towed and/or disposed of. Any vehicle parked on campus a) without a proper license plate, or b) for four (4) days or more without a valid University permit, is considered abandoned, and is subject to disposal, for which the University will not be responsible for any damage or loss of property.

### **WHERE SHOULD I PARK?**

Students may park only in areas marked for student parking, and only between lines that outline the parking space. Do not park in areas marked “restricted,” “reserved,” or “visitors.” This rule applies whenever vehicles are on campus for any reason. Motorcycles and mopeds must be parked in spaces marked for such vehicles and may not be parked in a space outlined for a full-sized or small car.

### **CITATIONS**

Citations will be given for, but are not limited to, the following violations of regulations:

1. Failure to properly display a valid Hofstra University parking permit.
2. Parking in an area not outlined for parking.
3. Parking in a unauthorized field or space.
4. Parking outside the lines.
5. Parking in a restricted or reserved space or area.
6. Failure to register state license plate number with Public Safety.
7. Parking in front of a closed gate or barricade.

8. Parking within the prohibited limits of a fire hydrant.
9. Obstructing traffic.
10. Parking in other than a specified area when parking privileges have been suspended.
11. Driving or parking on any grass area, walk or ramp, except emergency and maintenance vehicles or as directed by a Public Safety Officer.
12. Parking in a tow-away zone.
13. Parking for the purpose of making mechanical repairs.
14. Abandoning your vehicle.
15. Parking in a “handicapped” space.
16. Driving dangerously.
17. Failing to stop at a “STOP” sign.
18. Speeding.
19. Entering a parking field via exit.
20. Exiting a parking field via entrance.
21. Leaving the scene of an accident.

#### **PARKING VIOLATIONS MAY BE APPEALED**

If you feel that the summons was issued or that your vehicle was towed in error, you may file an appeal on the form provided for this purpose. Students can obtain an appeal form at the Dean of Students Office located in 243 Student Center or at the Hofstra Information Center. Appeals are heard by the Student Hearing Board on the first Monday of every month of the fall and spring semesters (dates may vary). Students may attend the appeal, or the Board will use the written appeal to make their determination. Faculty and administration may appeal to the parking committee of Public Safety; these appeal forms are available at the Public Safety Office. All rulings on appeals are final.

#### **DISCIPLINARY ACTION FOR CONTINUOUS VIOLATORS OF PARKING AND VEHICLE REGULATIONS**

The University reserves the right to refuse parking privileges to anyone found to abuse the University’s parking rules and regulations. Students who repeatedly violate University parking regulations could face disciplinary action that may result in, but is not limited to, suspension of driving privileges on the Hofstra campus. If a student’s driving privileges are suspended/revoked, that student is not permitted to drive/have his or her vehicle on any part of the Hofstra campus for any reason. The campus speed limit is 15 mph. Violators will be cited.

***\*For more information on campus vehicle regulations, consult the Campus Vehicle Regulations brochure available at the Public Safety Office***

## SECTION VI

### FACULTY POLICY SERIES

#### FACULTY POLICY SERIES #11

(rev. 2004)

PROCEDURE FOR HANDLING VIOLATIONS OF ACADEMIC HONESTY  
BY UNDERGRADUATE STUDENTS AT HOFSTRA UNIVERSITY

(See Faculty Policy Series #11A for the School of Law and Faculty Policy  
Series #11G for Graduate Students)

#### **I. Statement of Principles**

Hofstra University places high value upon educating students about academic honesty. At the same time, the University will not tolerate dishonesty, and it will not offer the privileges of the community to the repeat offender.

#### ***A. Education, prevention and faculty responsibility***

It is the responsibility of the faculty not only to share knowledge, but also to communicate understanding of, and respect for, the process and ethics by which knowledge is produced. Faculty are obligated to promote awareness of, and to educate all students about what constitutes academic honesty. Faculty should provide students with helpful sources of information on the subject such as the *Hofstra Writer's Guide*, the *New College Writing Program Manual*, and Web sites covering issues related to academic honesty (e.g., [www.nutsandbolts.washcoll.edu/plagiarism.html](http://www.nutsandbolts.washcoll.edu/plagiarism.html) and [www.academicintegrity.org](http://www.academicintegrity.org)). Faculty can disseminate this information through a variety of media, including course outlines and handouts, discussions regarding acceptable classroom behavior, and explanations of grading policies and the consequences of dishonesty. Faculty are also asked to encourage students to take advantage of structured opportunities to learn about academic honesty such as workshops offered by the Center for Teaching and Scholarly Excellence or by the Writing Center. In addition, faculty should teach by example, with instructors' teaching materials containing appropriate citations. Such educational efforts will foster a cooperative climate that deters instances of academic dishonesty.

To assure impartiality in the classroom, instructors should provide students with an explicitly stated grading policy. Such a grading policy may also include an academic honesty policy, which provides for specific penalties for certain academic honesty violations.

When deciding how and when to disseminate the ethics and processes by which knowledge is produced, faculty are encouraged to use their judgment

and to confer with their colleagues in arriving at a conclusion as to what constitutes a reasonable penalty that is neither too harsh nor too lenient.

To ensure that the University appropriately responds to students who repeatedly violate the principles of academic honesty, it is incumbent upon faculty to report all violations by completing the “Report Form on Violations of Academic Conduct” (see Section III C.)

### ***B. Students’ responsibility***

The academic community assumes that work of any kind, whether a research paper, a critical essay, a homework assignment, a test or quiz, a computer program, or a creative assignment in any medium, is done, entirely and without assistance, by and only for the individual(s) whose name(s) it bears. If joint projects are assigned, then the work is expected to be wholly the work of those whose names it bears. If the work contains facts, ideas, opinions, discoveries, words, statistics, illustrations, or other elements in any media form (including electronic) that are beyond the assumption of being common knowledge, these must be fully and appropriately acknowledged, following a prescribed format. They may be acknowledged through footnotes, endnotes, citations, or whatever other means of accreditation is acceptable according to the format prescribed in that particular field of study.

Students bear the ultimate responsibility for implementing the principles of academic honesty. Students must understand that it is not enough to identify the source of quoted material; it is also necessary to indicate when one is paraphrasing (restating in other words) material found in a source. Thus, the use of other’s ideas as well as their words needs to be acknowledged.

## **II. Violations**

Any violation of these principles constitutes academic dishonesty. Indeed, it is important for students to avoid even the appearance of dishonesty. The following is a partial list of such violations and is not exhaustive:

### ***Violations Regarding Exams:***

- obtaining unauthorized information concerning an exam and/or giving such information to another student;
- communicating with anyone, other than the exam proctor, while taking an exam;
- helping another person to cheat on an examination;
- reading or copying another student’s examination sheet or book during an exam;

- possessing unauthorized material or tools (such as calculators or computers) in the examination room during an exam and/or consulting such materials or tools during an exam;
- without proper authorization, beginning an exam before the prescribed time or continuing to work on the exam after the prescribed time;
- failing to submit all bluebooks and examination materials at the end of an exam or removing bluebooks or examination materials from the exam room without the proctor's or faculty member's approval;
- having another person take an exam in one's place;
- submitting work produced with unauthorized collaboration or assistance.

***Violations Regarding Plagiarism:***

- copying or substantially copying someone else's words without both citing the author of the quotation and using either quotation marks or an indented block quotation;
- paraphrasing someone else's words or work without citing the source;
- using paid "research services";
- copying from another's term paper or computer disk;
- submitting work produced with unauthorized collaboration or assistance;
- fabricating sources.

***Other Violations:***

- submitting the same or a significantly similar work for credit in more than one course without the consent of the faculty members involved;
- falsifying experimental data;
- using computer programs or data without proper authorization or acknowledgment;
- making one's own academic work available to others to present as the recipients' own;
- submitting work produced with collaboration or assistance unauthorized by the faculty member.

### III. Procedures for Handling Violations

A. Since the goal of Hofstra University's policy on academic honesty is to educate, rather than to punish, the instructor has an obligation to inform a student as soon as possible that a violation of academic honesty may have occurred. The faculty member should explain the nature of the alleged offense, inquire into the student's knowledge of its character and seriousness, ascertain the student's motivation, and take into consideration any relevant information the student wishes to provide. If after a good-faith effort, such a discussion cannot take place, the faculty member must inform the student in writing of the rationale for any penalty imposed. The student may appeal this grade as outlined in Section IV.

Once a faculty member determines that a violation of academic honesty has occurred, the instructor shall assess the penalty according to the following criteria:

#### *1. Predetermined academic honesty policy*

If the instructor previously prepared and issued to students a predetermined academic honesty policy, which includes specific penalties for certain violations, then the instructor should abide by the provisions of this policy.

#### *2. Consultation and assessment*

A. Before a penalty for an infraction is imposed, the faculty member should attempt to assess the appropriateness of the penalty with the student. Faculty are also encouraged to confer with their colleagues in arriving at a conclusion as to what constitutes a reasonable penalty that is neither too harsh nor too lenient. In cases of academic dishonesty, a range of penalties may be appropriate. In cases of plagiarism, or cheating on an examination, some faculty give failing grades for the assignment or examination and others give failing grades for the course. In cases in which the grade of F is awarded for the course, the student may not withdraw from the course.

B. The instructor must inform the Provost and the Dean of Students of each violation entailing the imposition of any penalty by completing the "Report Form on Violations of Academic Conduct." This information will be filed exclusively in the Provost's Office and the Dean of Students Office until the student graduates. Notice of the right of appeal from the judgment, as well as from the penalty, must be given to the student by the faculty member in writing. If the instructor determines that there has been a reportable violation, the instructor must inform the student in writing of the nature of the charges within ten (10) days of the date of the discovery of the infraction.

C. An undergraduate student who commits a second violation of academic honesty shall be subject to suspension or dismissal. The Office of the Provost shall inform the student in writing of both their status and his or her right to appeal.

#### IV. Right of Appeal

A. The student has the right to appeal a charge of academic dishonesty, the grade resulting from the charge, or a suspension/dismissal decision.

B. Upon receipt of notification from the Dean of Students, the student has seven days to appeal in writing to the Office of the Provost a charge of academic dishonesty, the grade resulting from the charge, or a suspension/dismissal decision. The Provost shall review the appeal and the procedures followed up to that point. The Provost shall see that any procedural violations are remedied and attempt to mediate a resolution of the dispute.

C. If resolution is not achieved, the Provost will then appoint an Ad Hoc Board of Appeals consisting of the following voting members: a representative of the Office of the Provost, who will serve as chair; the chair of the department involved or the chair's representative; a representative of the Dean of the appropriate School or College; a representative of the Office of the Dean of Students. The student may opt to have two student representatives. In the case of an undergraduate student, the appointees will be undergraduate students, preferably from the Student Hearing Board.

D. The Ad Hoc Board of Appeals will be governed by the following bylaws:

- The presumption of innocence shall apply. The Board shall review the case de novo: The burden of proof of the violation and the justification of the penalty is upon the faculty member making the charge.
- The student must have an explicit statement of the charges and a reasonable amount of time prior to the first formal meeting of the Board.
- The student may have an adviser of his/her choice from within the University.
- Both parties must be present when either party is presenting statements or evidence to the Board.
- Both parties may elect to present evidence or call witnesses on their behalf.
- Both parties must receive copies of written evidence presented to the Board.
- Both parties may elect to cross-examine those who appear.

E. Decisions of the Ad Hoc Board of Appeals are final and binding and will be presented in writing to the student, with a copy to the Provost.

## FACULTY POLICY SERIES #11G (REV. 2004)

### PROCEDURE FOR HANDLING VIOLATIONS OF ACADEMIC HONESTY BY GRADUATE STUDENTS AT HOFSTRA UNIVERSITY

(See Faculty Policy Series #11 for Undergraduates  
and #11A for the School of Law.)

#### **I. Statement of Principles**

A University is a community of faculty, administrators and students dedicated to the pursuit of learning and to the creation of new knowledge. Every individual in this community has an obligation to uphold its intellectual standards, which alone make education worthwhile. It is the responsibility of the faculty not only to share its knowledge, but also to communicate understanding of, and respect for, the process by which knowledge is produced. The goal of most graduate study is individual synthesis and analysis, and the independent evaluation by students of others' work. Thus, students play an active role in their own education, and each student bears responsibility for his or her work. Anyone who refuses this responsibility both misses the point of a graduate education and proves unworthy of it.

A student who commits any act of academic dishonesty, including knowingly helping another student to commit such an act, is rejecting the responsibility that is inherent in the pursuit of learning and may forfeit the right to remain a member of the academic community, particularly if he or she is unwilling or unable to recognize the seriousness of the offense and fails to demonstrate such recognition by abstaining from further violation of academic propriety.

One learns and contributes to the body of knowledge by reviewing work already done and by using it as the basis for generating new ideas, discovering new data, and drawing new conclusions. Though the process of learning is undeniably collaborative, one's achievement in that process is assessed on the basis of one's individual contribution. Academic honesty requires carefully distinguishing one's own work from that of others. Each individual must fully acknowledge when, where and how his or her work refers to or depends on that of others. This means carefully tracing the boundary between others' efforts and one's own, clearly noting where others' work leaves off and one's own begins.

The academic community assumes that work of any kind, whether a research paper, a critical essay, a homework assignment, a test or quiz, a computer program, or a creative assignment in any medium, is done, entirely and without

assistance, by the individual whose name it bears. (If joint projects are assigned, then the work is expected to be wholly the work of those whose names it bears.) If the work contains facts, ideas, opinions, discoveries, words, or other elements found in sources, these must be fully and appropriately acknowledged, following a prescribed format. In general terms, the conventional format consists of a bibliography (a list of sources) coupled with footnotes or parenthetical citations that serve to identify the precise derivation of each idea, fact, paraphrase, or quotation that comes from another's work.

## II. Guidelines

It is particularly important for students to understand that it is not enough to identify the source of quoted material; it is also necessary to indicate when one is paraphrasing (restating in other words) material found in a source. Thus, the use of other's ideas as well as their words needs to be acknowledged.

The standard guides in these matters are the *Publications Manual of the American Psychological Association* for the social sciences, *Style and Format: The CBE Manual for Authors, Editors, and Publishers* for the natural sciences, *MLA Handbook for Writers of Research Papers* and *Chicago Manual of Style* for the humanities. Individual programs may designate more discipline-specific style manuals.

## III. Violations

Any violation of these principles constitutes academic dishonesty. Indeed, it is important for students to avoid even the appearance of dishonesty. In simplest terms, academic dishonesty refers to using unauthorized assistance or making false representations in work submitted for academic credit or knowingly helping others to use unauthorized assistance or make false representations in such work. It includes, but is not limited to the following offenses:

### **Violations Regarding Exams:**

- obtaining unauthorized information concerning an exam and/or giving such information to another student;
- communicating with anyone, other than the exam proctor, while taking an exam;
- reading or copying another student's examination sheet or book during an exam;
- possessing unauthorized material or tools (such as calculators or computers) in the examination room during an exam and/or consulting such materials or tools during an exam;

- without proper authorization, beginning an exam before the prescribed time or continuing to work on the exam after the prescribed time;
- failing to submit all bluebooks and examination materials at the end of an exam or removing bluebooks or examination materials from the exam room without the proctor's or faculty member's approval;
- having another person take an exam in one's place;
- submitting work produced with unauthorized collaboration or assistance.

#### ***Violations Regarding Plagiarism:***

- copying or substantially copying someone else's words without both citing the author of the quotation and using either quotation marks or an indented block quotation;
- paraphrasing someone else's words or work without citing the source;
- using paid "research services";
- copying from another's term paper or computer disk;
- submitting work produced with unauthorized collaboration or assistance.

#### ***Other Violations:***

- submitting the same or a significantly similar work for credit in more than one course without the consent of the faculty members involved;
- falsifying experimental data;
- using computer programs or data without proper authorization or acknowledgment;
- making one's own academic work available to others to present as the recipients' own;
- submitting work produced with unauthorized collaboration or assistance.

### **IV. Procedures for Handling Violations**

The names of all students involved in academic dishonesty issues shall be held confidential.

A. Any question of academic dishonesty should first be addressed through discussion between the student and the instructor. The faculty member must

explain the nature of the alleged offense, inquire into the student's knowledge of its character and seriousness, ascertain the student's motivation, and take into consideration any relevant information the student wishes to provide.

B. When, after discussing the alleged offense with the student or making a good-faith effort to do so, a faculty member determines that a violation of academic honesty has occurred, the instructor shall determine the penalty (if any) within the context of the course and complete the "Report Form on a Graduate Student's Violations of Academic Honesty," sending copies to the Provost, the appropriate academic dean, the Dean of Students, and the student within 10 days of determining that an infraction has occurred. That form shall specify the nature of the charges, the rationale for the penalty (if any) that the instructor has imposed, and the student's right to appeal. The instructor shall include a copy of FPS 11G in the mailing to the student. The Provost's Office shall keep a record of all such reports.

C. Penalties shall be assessed according to the following guidelines:

Graduate students guilty of gross and unambiguous violations of academic honesty (e.g., cheating on exams or graded projects, quoting a substantial portion of a source verbatim without citation) shall fail the course and be subject to suspension or dismissal by action of the Provost.

Students guilty of violations that require a more sophisticated understanding of the use of sources and development of an authorial voice shall be subject to a range of penalties: rewriting the assignment, failure of the assignment or the course, or suspension/dismissal from the University. Such offenses include:

- a) reproducing the ideas of another (but not the precise language with which those ideas were previously expressed) without citing the source; or
- b) presenting a paraphrase (with citation) that so closely resembles the language of the original that it fails to put the concepts in the student's own words.

A graduate student who commits a second violation of academic honesty shall be subject to suspension or dismissal. The Office of the Provost shall inform the student in writing of his or her status and of the right to appeal.

## **V. Procedures for Review and Appeal**

A. The student has the right to appeal a charge of academic dishonesty, the grade resulting from the charge, or a suspension/dismissal decision. The student can appeal based on the following grounds:

- a) the evidence does not adequately prove that the student violated academic honesty;
- b) new evidence has come to light;
- c) the penalty imposed was not appropriate, reasonable, just, and consistent with the guidelines in this Faculty Policy Series;
- d) proper procedures were not followed in the case.

B. The Provost's designee shall review all reported violations of academic dishonesty. At her or his discretion, the Provost's designee may:

- take no action (allowing the faculty member's report and the penalty imposed to stand);
- impose the penalty of suspension or dismissal when appropriate under the guidelines of this Faculty Policy Series;
- mediate between the student and the faculty member, (possibly involving the faculty member's dean or associate dean in that mediation);
- encourage the student to appeal; or
- convene an Ad Hoc Board of Review (even if the student chooses not to appeal) to examine a reported case of academic dishonesty when he or she finds that the evidence is inadequate or the penalty imposed is inappropriate.

C. Upon receipt of notification of charges and/or penalty the student must inform the Office of the Provost, in writing and within seven (7) University business days, of his or her intention to appeal the charges and/or penalty.

D. If mediation, undertaken by the Provost's designee, does not resolve the concerns of the student appealing or the Provost's designee, the Provost will then appoint an Ad Hoc Board of Review consisting of the following voting members: a representative of the Office of the Provost, who will serve as chair; a representative of the Dean of the appropriate School or College; and the Dean of Students. The student may opt to have two graduate student representatives to be appointed by the Dean of Students. These graduate student representatives should not be enrolled in the same program or department as the student charged with academic dishonesty.

E. The Ad Hoc Board of Review will be governed by the following bylaws: The presumption of innocence shall apply. The Board shall review the case de novo: The burden of proof of the violation and the justification of the penalty is upon the faculty member making the charge. In the case of suspension or dismissal, the burden of justification may also rest with the Provost's designee.

The Board shall determine:

- a) whether the evidence adequately proves that the student violated academic honesty;
- b) whether the penalty imposed was appropriate, reasonable, just, and consistent with the guidelines in this Faculty Policy Series; and
- c) whether proper procedures have been followed in the case.

The student must have an explicit statement of the charges and a reasonable amount of time prior to the first formal meeting of the Board.

The student may have an adviser of his/her choice from within the University; however, that adviser may not address the Board.

Both parties (the student and the faculty member who has brought the charge) must be present when either party is presenting statements or evidence to the Board.

Both parties may elect to present evidence or call witnesses on their behalf.

Both parties must receive copies of written evidence presented to the Board.

Both parties may elect to cross-examine those who appear before the Board.

F. Decisions of the Ad Hoc Board of Review are final and binding and will be presented in writing to the student, with a copy to the Provost.

## Faculty Policy Series #12

### ACADEMIC FREEDOM AND CIVIL LIBERTIES OF STUDENTS AT HOFSTRA UNIVERSITY

Since students rightly seek a voice in the determination of University policy, it is appropriate for the faculty to state its views regarding the proper freedom and responsibilities of university and college students.<sup>1</sup>

In the pursuit of knowledge, critical thinking, and understanding, the student must be viewed as an individual who is most likely to attain maturity if left free to make responsible personal decisions and to exercise the rights, as well as shoulder the responsibilities that this freedom entails, especially within the University community.

#### I. THE UNIVERSITY, THE COMMUNITY AND THE EDUCATIONAL PROCESS

Like all complex human enterprises, the American university is made up of many groups - students, faculty, several levels of administration, and boards of trustees - which will, at times, disagree on means as well as goals. The University also exists in a network of human relations with many other organizations and constituencies, including alumni, parents, legislatures and various governmental agencies, which may desire to influence its policies.

The university that wishes to set an example of open-minded inquiry in its classrooms will defeat its purpose if it denies the same right of inquiry to its students outside the classroom. The university should protect the student from, and resist itself, any pressures from within or without that would prevent or thwart freedom of inquiry. Open-minded inquiry, however, entails equally the burden of responsibility in and out of the classroom.

#### II. BASIC PRINCIPLES

##### A. Freedom of Expression

The student government, student organizations, and individual students should be free to discuss, pass resolutions upon, distribute leaflets, circulate petitions, and take other lawful action respecting any matter that directly or indirectly concerns or affects them.

---

<sup>1</sup> As used in this pamphlet the word "college" refers to all institutions of higher education including the university

Students should take responsibility for helping to maintain a free academic community. They should respect and defend not only their fellow students' freedoms, but also the rights of their teachers and invited speakers to the free expression of views based on their own pursuit of the truth and their right to function as responsible citizens. In the exercise of these rights, they should bear in mind the obligations that accrue to them by virtue of their membership in the academic community.<sup>2</sup> Indeed, all members and constituencies within an academic community are obliged to protect these rights to free expression.<sup>3</sup>

To recapitulate, in the words of the National Council of A.A.U.P., we reaffirm “that free inquiry and free expressions are indispensable to the attainment of the goals of academic institutions; emphasize that the responsibility to secure and to respect general conditions conducive to the freedom to learn is shared by all members of the academic community ... and note that students should be free to support causes by any orderly means which do not disrupt the regular and essential operation of the institution.”

## B. Freedom From Discrimination

Just as the University should not discriminate on grounds of “race, color, religion, sex, sexual orientation, marital status, age, national or ethnic origin, or physical or mental disability in the conduct and operation of its educational programs and activities,” so should it not permit unlawful discrimination in any area of student life, such as University-managed housing, athletics, clubs, organizations, and other campus activities. Cases of discrimination involving academic affairs should be reported to the appropriate academic dean or to the Equal Rights and Opportunities Officer. Cases involving claims of sexual harassment should be handled according to the appropriate University policy.

No student shall be expelled or refused admission to Hofstra University because he or she is unable to participate in any examination, study or work requirement because of his or her religious obligations and practices. However, all students are expected to complete all assignments and examinations. It is understood that no adverse or prejudicial effects shall result to any student who avails himself or herself of religious observances. The University, faculty, and student shall work together to achieve a reasonable accommodation concerning any conflicts between educational and religious obligations.

---

<sup>2</sup> Cf. AAUP, 1940 Statement of Principles on Academic Freedom and Tenure, “Academic Freedom”, (c); 1964 Committee A Statement on Extramural Utterances. See also Letter No. 11, “Extramural Utterances”, in *Academic Freedom and Tenure*, edited by Louis Joughlin (Madison, Wisc.: The University of Wisc. Press, 1967), 132-134.

## C. Government by Law

Students should live under a government of law, created, where appropriate, by joint action of students, faculty, and administration. The United States National Student Association has properly said: "The functioning of the educational community requires an awareness of mutual responsibility, understanding, trust, and respect in order that all its members actively contribute to the development of policies and programs; this purpose can best be achieved only through the continuous cooperation within the educational community ... These policies and procedures should in no case be subject to change without notice under the pressure of a particular situation, and the groups affected should participate at all times in their application."<sup>4</sup>

## III. STUDENTS AS CAMPUS CITIZENS

### A. Student Participation in Institutional Government

As constituents of the academic community, students should be free, individually and collectively, to express their views on issues of institutional policy and on matters of general interest to the student body. The student body should have clearly defined means of participating in the formulation and application of institutional policy affecting academic as well as student affairs. The role of the student government and both its general and specific responsibilities should be made explicit, and the actions of the student government within the areas of its jurisdiction should be reviewed only through orderly and prescribed procedures.<sup>5</sup> The obstacles to such participation are large and should not be minimized. Nevertheless, ways should be found to permit significant student participation within the limits of attainable effectiveness.<sup>6</sup>

### B. Student Government

1. The University should recognize and respect the Student Government Constitution.
2. One purpose of student government is to provide students with the means to regulate student-sponsored activities, organizations, publications and any other matters properly subject to their jurisdiction. The electorate of such a government should consist of the undergraduate student body. Designation of delegates, officers, committees and boards should be by student vote only, should be non-discriminatory and should not be subject to administration or faculty approval. The Student Government may set up a uniform and reasonable system of eligibility requirements for major student offices.

---

<sup>3</sup>"Joint Statement on Rights and Freedoms of Students," Bulletin of the AAUP, LIII, No. 4 (Winter, 1967), V.A. p. 367

<sup>4</sup>Codification of Policy, United States National Student Association, 1960-1961, p. 25

3. The Student Government has the responsibility to establish a procedure for official recognition and registration of student organizations. The organization applying for recognition must submit a constitution and provide information about its purpose, affiliations, and activities. Such information should be available to all within the University community and should be subject to publication on the campus.

### C. Student Clubs and Organizations

1. Freedom of Student Association: Students have the right to organize and join lawfully organized associations for educational, political, religious, social, or cultural purposes. The fact of affiliation with any co-curricular association or national organization or political party, so long as it is an open affiliation, may not bar a group from recognition. Any campus group which plans political discussion or action has the right to organize. The administration may not discriminate against a student because of membership in any such organization.

2. Disclosures: If the Dean of Students, or student government has reason to believe that any organization has concealed, misrepresented, or otherwise failed to disclose its purposes or affiliations, it may proceed in accordance with the Code of Community Standards.

3. Membership List: Organizations should not be required to file a public list of members. However, confidential membership lists are required to be submitted to ensure that student activity fees are being allocated appropriately, and to verify the authenticity of student members' registration and undergraduate status. The names of officers and members should not, without the consent of the individuals involved, be disclosed to any non-University persons or to any University persons having no direct and legitimate interest therein, except as provided by law.

#### 4. Use of the Campus:

a. Campus Facilities: Meeting rooms and other campus facilities should be made available, as far as their primary use for educational purposes permits, on a non-discriminatory basis, to registered student organizations.

b. Pamphlets, Petitions, and Demonstrations: Student organizations and individual students should be allowed to distribute pamphlets in accordance with University procedures, or collect names for petitions concerning either campus or off-campus issues. Such procedures shall not include regulation of content. Orderly demonstrations on campus should not be prohibited. Any such demonstrations must be registered with the Office of Student Activities, Residential Life, and the Department of Public Safety.

c. Bulletin Boards: Bulletin boards should be provided for the use of student organizations; school-wide circulation of all notices and leaflets that meet uniform and nondiscriminatory standards, and that are in compliance with posting policies established by the Office of Student Activities, Residential Life and the Department of Public Safety, should be permitted.

d. Other Forms of Publication: Information related to student events or student issues may be disseminated through telephone, voice mail, e-mail, Web sites, and other technologies. Such disseminations must comply with University regulations.

5. Advisers for Organizations: A student organization has the right to choose its own faculty adviser from among the full-time faculty or administration or someone else approved by the Dean of students. A student organization may not operate without selecting an adviser and having that adviser confirm that he/she has agreed to serve as such with the Office of the Dean of Students.

An adviser's responsibility to the organization consists solely in consulting with and advising the organization. The adviser may not regulate or control the organization's activities nor should the adviser be held responsible if the group rejects his or her advice. For the record and for his/her protection, however, such rejection should be reported to the Office of the Dean of Students.

#### D. Student-Sponsored Forums

Students have the right to assemble, to select speakers and to discuss issues of their choice. When a student organization wishes to invite an outside speaker, it must give sufficient notice to the University administration as specified in the appropriate procedures.

The latter may properly inform the group's leaders of its views in the matter, but should leave the final decision to them. This student right remains even if the speaker is a controversial figure.

The University should encourage students to hear all sides of controversial issues and to draw their own conclusions in a responsible manner. If off-campus opposition is feared, it should be made clear to the public that an invitation to a speaker does not necessarily imply approval of his or her views by either the student group or the University administration. At the same time, faculty members and University administrators may, if they wish,

---

<sup>5</sup> "Joint Statement on Rights and Freedoms of Students", IV.B.2

<sup>6</sup> *Ibid.*, IV.C. See also Statement on Government of Colleges and Universities V: "On Student Status"; L. Joughlin, *op. cit.*, 100-101

acquaint students with the nature of organizations and causes that seek to enlist student interest.

#### E. Student Publications

students - including those involved in University newspapers, literary and humor magazines, academic periodicals and yearbooks, have the right to freedom of the press. University publications in general are dependent on the administration's favor in that they use campus facilities and are subsidized either directly by the University or indirectly by the collection of student activity fees. This dependence should not be used as a means of limiting freedom of expression within the bounds of the law. The editors-in-chief should be left free to exercise their own best judgment in the selection of materials to be published. The faculty adviser should meet with the editorial staff to develop a Code of Professional Responsibility based upon codes adopted by mainstream newspapers and to establish a consistent, ongoing dialogue concerning their mutually agreed upon relationship and roles. In addition, the adviser may counsel the editors in the ethics and responsibilities of journalism (through, for instance, weekly "postmortem" sessions following each issue or through other mutually agreed upon methods), but neither a faculty member nor an administrator should exercise veto power over what may be printed.

In summary, the University administration, which takes no steps to control the content of student publications, and refrains, in a controversial situation, from suspending or discontinuing publications or penalizing one or more student editors, testifies to its belief in the principles of academic freedom and freedom of the press, as well as its trust in the students' ability to act responsibly.

F. Radio and Television. Hofstra University's radio and television stations are responsible to the University's, which provides their facilities and management.

1. Radio. WRHU-FM functions as both a Hofstra University extracurricular activity and a broadcast facility owned by and licensed to Hofstra University by the Federal Communications Commission. While these two functions usually work in tandem to facilitate an educational mission, they occasionally come into conflict. As a member of the Hofstra community and a cornerstone of the School of Communication, WRHU-FM supports the constitutional freedoms and academic principles that form the foundation of any University media organization. However, as an FCC-licensed, non-commercial educational radio station, WRHU-FM must adhere to FCC and University regulations that pertain to on-air content and technical operation.

Thus, WRHU-FM nurtures the broad freedoms enjoyed by other University media within legal constraints and University policy.

2. Television. Hofstra Television (HTV) is a closed-circuit operation producing curricular-based programming in the School of Communication, and therefore is not legally subject to FCC regulations. Notwithstanding, the School of Communication adheres to FCC regulations in its operation of HTV as a matter of effective pedagogy. The School also supports and nurtures the same broad constitutional freedoms enjoyed by all media in the United States. As a member of the Hofstra community and an integral part of the School of Communication, HTV supports the constitutional freedoms and academic principles and responsibilities that are the cornerstone of any University media organization. HTV-produced television programs provide educational experiences for the students in the School, and as such, are produced in consultation with faculty advisers from the School. In order to ensure the responsible exercise of First Amendment freedoms among students, the faculty recognizes its own responsibilities in establishing a dialogue with students about their responsibilities as broadcasters.

#### **IV. STUDENT DISCIPLINE**

Responsibility for regulations on academic matters normally rests with the faculty and administration. Regulations governing the conduct of students should be established by the Dean of Students with the advice and counsel of members of the University community and with periodic review by legal counsel and the University Senate.

Regulations governing the behavior of students should be fully and clearly formulated, published, and made available to the whole academic community. Academic matters, including cases of academic dishonesty, are handled through the Provost's Office, while disciplinary issues related to student conduct are handled through the Dean of Students' office. In no case shall students be denied their rights under the Code of Community Standards.

The Division of Campus Life shall publish and distribute the Code of Community Standards to all undergraduate students.

#### **V. STUDENTS AS OFF-CAMPUS CITIZENS**

##### **A. Off-Campus Conduct of Individual Students**

In their off-campus life, students are generally not under University control, nor should the University be held responsible for the off-campus activities or personal conduct of individual students. Nevertheless, the University

expects a level of maturity appropriate for University students. When off-campus conduct or behavior of an individual is believed to warrant corrective action by the University, the rights of the individual shall be safeguarded in accordance with the procedures described in the Code of Community Standards.

B. No disciplinary action shall be taken by the University against a student for engaging in off-campus political activities provided the student does not claim without authorization to speak or act in the name of the University or one of its student organizations. For their part, students should observe the same kind of self-discipline that their teachers accept when they speak as citizens and not as representatives of their educational institution.<sup>7</sup>

When students choose to participate in political activities that result in police action, it is an infringement of their liberty for the University to punish such activity. Students who violate a local ordinance or any law that they consider to be morally wrong, risk the legal penalties prescribed by civil authorities. In this connection it is incumbent on the University to refrain from administrative decisions that would violate the student's academic freedom. The same principle should apply to the admission of a student who has been expelled from another college.

### C. Student Records

As per the Family Educational Rights and Privacy Act of 1974, the University should have a carefully considered policy as to the information which should be part of a student's permanent educational record and as to the conditions of its disclosure. To minimize the risk of improper disclosure, academic and disciplinary records should be separate, and the conditions of access to each should be set forth in an explicit policy statement. Transcripts of academic records should contain only information about academic status. Information from disciplinary or counseling files should not be available to unauthorized persons on campus, or to any person off campus without the express consent of the student involved except under legal compulsion or in cases where the safety of persons or property is involved. No records should be kept that reflect the political activities or beliefs of students. Provisions should also be made for periodic routine destruction of noncurrent disciplinary records. Administrative staff and faculty members should respect confidential information about students that they acquire in the course of their work.<sup>8</sup>

---

<sup>7</sup> Cf. AAUP, 1940 Statement of Principles on Academic Freedom and Tenure, "Academic Freedom," (c).

<sup>8</sup> Joint Statement on Rights and Freedoms of Students, " III.

#### D. Teacher Disclosure

Teachers who are asked to supply information to employers or prospective employers, governmental or private, about students or former students, should be aware of Federal and State Privacy Laws as well as the dangers to academic freedom inherent in this practice. Since the best education calls for probing, sharing and hypothesizing, and for uninhibited expression and thinking out loud by the student, disclosure by the teacher to a source outside the University community of a student's expressed opinion without the student's expressed written consent, or the making of a statement based on such an opinion, becomes a threat to the educational process.

A faculty member should not answer questions about a former student without the student's expressed consent or unless asked by the student to act as a reference.

#### E. Housing

On-campus housing as well as other facilities and services should be available to all enrolled students without unlawful discrimination.<sup>9</sup>

The University retains the right to inspect premises occupied by the students, and students are advised of the University's policies in their license agreement. (See the Policies for Residence Halls at Hofstra University.)

#### SUMMARY

The principles set forth here are consistent with those expressed by Dean Erwin N. Griswold of Harvard Law School, who wrote in 1961: "A university is the place where students learn not merely from the past but also through developing the capacity for and habit of independent thought. If they are well taught, they learn to do their own thinking. There is no 'party line' in any American university worthy of the name. Great ideas can rarely be developed in an atmosphere of constraint and oppression. The university has a unique function not merely in systematizing the orthodox, but also in providing the soil in which may be nourished the speculative, the unfashionable, and the unorthodox..."

---

<sup>9</sup> *Ibid.*, I.

## FACULTY POLICY SERIES #42 (1997) COURSE GRADE APPEAL POLICY

It is the right and responsibility of the faculty to determine student grades at Hofstra University. An instructor's right to determine the grades assigned in his or her classes shall be abrogated only if it is demonstrated (through the procedure below) that a course grade was based on factors other than the student's academic performance in the course.

Each school and college at Hofstra shall adopt procedures consistent with this policy for appeals of course grades given within that unit. Within these procedures, a student shall appeal first to the instructor (unless the instructor is no longer in residence or is otherwise unreachable), then to the chair of the department (or, in New College, the student's academic adviser or the area coordinator of the student's primary area), then to the dean of the unit in which the course was offered. In these latter two stages, the chair and the dean shall attempt to mediate a resolution, but may not change the grade.

These procedures shall allow for the formation of an Ad Hoc Grade Appeal Committee composed of faculty (although non-faculty may also be included). The student shall be required to submit a written statement to the committee detailing the argument for a change of grade. The committee shall have the authority to investigate the appeal fully. The committee shall begin with presumption that the course grade was assigned correctly; the burden of proof shall lie with the student. If the faculty members of the committee find that the course grade was based on factors other than the student's academic performance in the course, the faculty members of the committee may determine a new grade and submit a change of grade.

A faculty member or student also has the right to appeal the decision of an Ad Hoc Grade Appeal Committee to the Provost. In all appeals to the Provost, the Provost shall begin with the presumption that the Appeal Committee's determination is correct. If the Provost determines that there is cause for reconsideration, the Provost (or his/her designate) shall reconvene and chair (without vote) the Ad Hoc Grade Appeal Committee to review the case. The committee's final determination upon reconsideration shall be forwarded to the President.

*The above grade appeal policy can also be accessed from the Faculty Policy Series section of Hofstra's Web site, ([http://www.hofstra.edu/Faculty/senate/senate\\_fps.html](http://www.hofstra.edu/Faculty/senate/senate_fps.html); #42), where the specific policies for the individual schools and colleges are also available."*

# SECTION VII

## APPENDIX

### CAMPUS TERMS

- **Academic Probation:** A student will be placed on probation at the end of any semester in which his or her cumulative grade point average falls below 2.0. Students placed on academic probation must meet with an adviser to discuss their course work and probationary status. Please see the *Bulletin* under “University Probation Standards” for additional information.
- **Add/Drop Period:** A period of time when students are permitted to make changes in their schedule.
- **Advisement Dean:** All students are assigned an advisement dean to serve as their general academic adviser throughout their time at Hofstra. Advisement deans can assist students with academic course planning, major exploration, interpretation of academic policies and procedures, among other general academic questions or concerns. Once a student declares his/her major, their academic department assigns them a faculty adviser for major-related questions or concerns. Both advisement deans and departmental advisers are available to support students’ academic goals.
- **Adviser:** A member of the Hofstra community who may be either a faculty member or an advisement dean. The adviser is available to students for academic and personal counseling.
- **Bachelor’s degree:** The first degree granted by Hofstra University following completion of an undergraduate program.
- **Core Course Information:** Students who entered Hofstra prior to fall 2004 must complete all requirements as stipulated in the *Bulletin* of first registration. Students who entered Hofstra prior to fall 2004 and who must satisfy core requirements may, beginning in fall 2004, fulfill these requirements by taking distribution courses in the corresponding distribution categories.
- **Distribution Courses:** A number of Hofstra University bachelor’s degree programs include distribution requirements among their general degree requirements. The distribution requirements are designed to afford the student some familiarity with the subject matter and intellectual methods used in the various liberal arts and sciences. In addition, these requirements seek to expose students to a broad range of cultural traditions, and encourage students to partake in interdisciplinary studies that draw on the general resources of the liberal arts and sciences. The distribution categories and their identifying codes are listed in the *Undergraduate Bulletin*. Courses taken on an optional Pass/D+/D/Fail basis may not be used to satisfy distribution requirements. Note, however, that some distribution courses are given only on a Pass/D+/D/Fail basis and may be used to fulfill distribution requirements. Transfer credit for distribution requirements is determined on a course equivalency basis.
- **Dean:** A senior administrator of a college within a university. The dean is responsible for the direction and quality of academic programs, faculty and student support services.
- **Full-time student:** Undergraduate students are considered full time if they are registered for a minimum of 12 credits per semester.
- **Matriculated student:** A student who has successfully satisfied all admission requirements and has been officially accepted into a degree program at the University.
- **Part-time student:** A student is considered part time if he or she is registered for fewer than 12 credits per semester.
- **President:** The president is the senior administrative officer of Hofstra University. The president has responsibility for administering all aspects of the institution.
- **Provost:** The provost is the senior academic administrator responsible for all the academic programs within the University, including policies regarding standards for successful degree completion. The provost also oversees the faculty of the University.
- **Semester:** The semester system divides the academic calendar into two parts. For New College, School for University Studies and Saturday College, please consult the *Undergraduate Bulletin*.

# CAMPUS MAP



Adams Hall.....	25	Health and Wellness Center ....	42	Scott Skodnek Business Development Center .....	3
Adams Playhouse .....	12	Heger Hall .....	4	Shapiro Alumni House .....	58
Admission Center/ Bernon Hall .....	27	Hofstra Dome .....	48	Soccer Field .....	71
Axinn Hall (Law).....	66	Hofstra Hall .....	7	Softball Field .....	81
Axinn Library/Skodnek Business Development Center .....	3	Hofstra USA .....	40	Spiegel Theater .....	13
Barnard Hall .....	10	Human Resources Center .....	52	Student Center, Sondra and David S. Mack.....	31
Baseball Field .....	72	James M. Stuart Stadium .....	56	Unispan .....	30
Bird Sanctuary .....	80	Jane Street House .....	24	University College Hall.....	43
Breslin Hall.....	23	Kushner Hall .....	22	Weeb Ewbank (NY Jets) .....	50
Brower Hall .....	11	Law, School of .....	21	Weed Hall .....	26
Butler Annex .....	65	Library Technical Services and Resource Center. ....	68	Weller Hall .....	16
Café on the Quad .....	15	Lowe Hall .....	9	West Library Wing .....	29
Calkins Hall .....	14	Mack Hall/University Club .....	53	residence halls	
Career Center/ M. Robert Lowe Hall .....	64	Margiotta Hall .....	57	Alliance Hall .....	34
Chemistry/Physics Building .....	61	Mason Hall/Gallon Wing .....	5	Bill of Rights Hall .....	35
C.V. Starr Hall .....	60	McEwen Hall .....	17	Colonial Square .....	46
David S. Mack Public Safety and Information Center.....	54	Memorial Hall .....	1	Constitution Hall .....	36
David S. Mack Sports and Exhibition Complex .....	51	Monroe Lecture Center.....	62	Enterprise Hall .....	39
Davison Hall .....	8	New Academic Building .....	73	Estabrook Hall .....	37
Deli, Hofstra .....	18	Pedestrian Bridges .....	69, 70	Liberty Hall .....	41
Dempster Hall .....	20	Phillips Hall .....	6	Nassau Hall .....	44
Gittleson Hall .....	63	Physical Fitness/Swim Center .....	49	New Complex .....	32
Hagedorn Hall .....	55	Physical Plant .....	59	Republic Hall .....	42
Hauser Hall .....	2	Recreation Center.....	47	Republic Hall .....	42
		Republic Hall .....	42	Suffolk Hall .....	45
		Roosevelt Hall .....	19	The Netherlands.....	33
		Saltzman Community Services Center .....	28	Twin Oaks .....	67
				Vander Poel Hall.....	38

# BUS SCHEDULE

**TO: THE HOFSTRA COMMUNITY**  
**FROM: THE DEPARTMENT OF PUBLIC SAFETY**  
**SUBJECT: HOFSTRA COURTESY BUS SCHEDULE**

Hofstra University operates two courtesy buses for the convenience of the Hofstra community. The bus schedule is designed to give optimum service to the members of the Hofstra community who may have need for transportation around the campus and other designated locations.

The bus routes are as follows:

## **Blue Beetle: (36 Passenger - Wheelchair Accessible)**

This bus leaves the Netherlands Residential Complex and goes to the north side of the Student Center, near the mailbox, north to Hofstra USA, University College Hall and Nassau/Suffolk Hall, east to Colonial Square Drive, east to the intersection of Colonial Square Drive and the Hofstra Recreation Center, south to the Physical Fitness Center, west to Dome Road, exits the campus onto Earle Ovington Blvd., southbound toward Hempstead Tpke. Makes a right turn on Hempstead Tpke. to California Avenue. South on California Avenue to Mason Hall, Hofstra Deli, Breslin Hall and Weed Hall. Exits the campus onto Hempstead Tpke. westbound to Twin Oaks and the West Campus, and continuing on to the Hempstead Long Island Rail Road station and returns to the Netherlands Complex.

## **Road Runner: (18 Passenger - Wheelchair Accessible)**

This bus makes a loop of the campus every 20 minutes. This bus leaves the Netherlands Residential Complex and goes to the north side of the Student Center, near the mailbox, north to Hofstra USA, University College Hall and Nassau/Suffolk Hall, east to Colonial Square Drive, east to the intersection of Colonial Square Drive and the Hofstra Recreation Center, south to the Physical Fitness Center, west to Dome Road, exits the campus onto Earle Ovington Blvd., southbound to Uniondale Avenue and enters the East Campus at Stadium Road. Stops at Margiotta Hall, turns left onto California Avenue to Mason Hall, Hofstra Deli, Breslin Hall and Weed Hall. Exits the campus onto Oak Street and returns to the Netherlands Residential Complex.

## **Normal Hours of Operation:**

Blue Beetle:

Monday through Sunday 7 a.m.-7 a.m. 24 Hrs. Per Day

Road Runner:

Monday through Wednesday 7:30 a.m.-3:30 a.m.

Thursday through Saturday 7:30 a.m.-5:30 a.m.

Sunday 11 a.m.-7 p.m.

# HOFSTRA BUS SCHEDULE

## ROAD RUNNER SCHEDULE

Neth	University		Physical								
	Student Center	Hofstra USA	College Hall	Nassau/ Suffolk	Colonial Square	Fitness Center	Dome Road	Marglotta Hall	California Avenue	Breslin Hall	Weed Hall
7:30am	7:32am	7:34am	7:35am	7:36am	7:37am	7:39am	7:41am	7:43am	7:46am	7:48am	
<b>8:20am: PICK UP AT MINEOLA TRAIN STATION</b>											
							8:41 am	8:43am	8:46am	8:48am	
8:50am	8:52am	8:54am	8:55am	8:56am	8:57am	8:59am	9:01am	9:03am	9:06am	9:08am	
9:10am	9:12am	9:14am	9:15am	9:16am	9:17am	9:19am	9:21am	9:23am	9:26am	9:28am	
9:30am	9:32am	9:34am	9:35am	9:36am	9:37am	9:39am	9:41am	9:43am	9:46am	9:48am	
9:50am	9:52am	9:54am	9:55am	9:56am	9:57am	9:59am	10:01am	10:03am	10:06am	10:08am	
10:10am	10:12am	10:14am	10:15am	10:16am	10:17am	10:19am	10:21am	10:23am	10:26am	10:28am	
10:30am	10:32am	10:34am	10:35am	10:36am	10:37am	10:39am	10:41am	10:43am	10:46am	10:48am	
<b>11:10am: TRAIN RUN</b>											
<b>11:50am: MEAL BREAK</b>											
12:20pm	12:22pm	12:24pm	12:25pm	12:26pm	12:27pm	12:29pm	12:31pm	12:33pm	12:36pm	12:38pm	
12:40pm	12:42pm	12:44pm	12:45pm	12:46pm	12:47pm	12:49pm	12:51pm	12:53pm	12:56pm	12:58pm	
1:00pm	1:02pm	1:04pm	1:05pm	1:06pm	1:07pm	1:09pm	1:11pm	1:13pm	1:16pm	1:18pm	
1:20pm	1:22pm	1:24pm	1:25pm	1:26pm	1:27pm	1:29pm	1:31pm	1:33pm	1:36pm	1:38pm	
1:40pm	1:42pm	1:44pm	1:45pm	1:46pm	1:47pm	1:49pm	1:51pm	1:53pm	1:56pm	1:58pm	
2:00pm	2:02pm	2:04pm	2:05pm	2:06pm	2:07pm	2:09pm	2:11pm	2:13pm	2:16pm	2:18pm	
2:20pm	2:22pm	2:24pm	2:25pm	2:26pm	2:27pm	2:29pm	2:31pm	2:33pm	2:36pm	2:38pm	
2:40pm	2:42pm	2:44pm	2:45pm	2:46pm	2:47pm	2:49pm	2:51pm	2:53pm	2:56pm	2:58pm	
3:00pm	3:02pm	3:04pm	3:05pm	3:06pm	3:07pm	3:09pm	3:11pm	3:13pm	3:16pm	3:18pm	
3:20pm	3:22pm	3:24pm	3:25pm	3:26pm	3:27pm	3:29pm	3:31pm	3:33pm	3:36pm	3:38pm	
3:40pm	3:42pm	3:44pm	3:45pm	3:46pm	3:47pm	3:49pm	3:51pm	3:53pm	3:56pm	3:58pm	
4:00pm	4:02pm	4:04pm	4:05pm	4:06pm	4:07pm	4:09pm	4:11pm	4:13pm	4:16pm	4:18pm	
4:20pm	4:22pm	4:24pm	4:25pm	4:26pm	4:27pm	4:29pm	4:31pm	4:33pm	4:36pm	4:38pm	
4:40pm	4:42pm	4:44pm	4:45pm	4:46pm	4:47pm	4:49pm					
<b>*5:07pm FROM HOFSTRA INFORMATION CENTER TO MINEOLA TRAIN STATION</b>											
5:45pm	5:47pm	5:49pm	5:50pm	5:51pm	5:52pm	5:54pm	5:56pm	5:58pm	6:01pm	6:03pm	
<b>*6:10pm FROM HOFSTRA INFORMATION CENTER TO HEMPSTEAD TRAIN STATION</b>											
6:50pm	6:52pm	6:54pm	6:55pm	6:56pm	6:57pm	6:59pm	7:01pm	7:03pm	7:06pm	7:08pm	
7:10pm	7:12pm	7:14pm	7:15pm	7:16pm	7:17pm	7:19pm	7:21pm	7:23pm	7:26pm	7:28pm	
<b>7:30pm-8:00pm: ROAD RUNNER MEAL BREAK</b>											
<b>*8:00pm FROM HOFSTRA INFORMATION CENTER TO MINEOLA TRAIN STATION</b>											
8:50pm	8:52pm	8:54pm	8:55pm	8:56pm	8:57pm	8:59pm	9:01pm	9:03pm	9:06pm	9:08pm	
9:10pm	9:12pm	9:14pm	9:15pm	9:16pm	9:17pm	9:19pm	9:21pm	9:23pm	9:26pm	9:28pm	
9:30pm	9:32pm	9:34pm	9:35pm	9:36pm	9:37pm	9:39pm	9:41pm	9:43pm	9:46pm	9:48pm	
9:50pm	9:52pm	9:54pm	9:55pm	9:56pm	9:57pm	9:59pm	10:01pm	10:03pm	10:06pm	10:08pm	
10:10pm	10:12pm	10:14pm	10:15pm	10:16pm	10:17pm	10:19pm	10:21pm	10:23pm	10:26pm	10:28pm	
<b>*THIS SCHEDULE CONTINUES TO MON-WED: 3:30am</b>											
<b>THURS-SAT: 5:30am</b>											
<b>*5:07pm, 6:10pm, 8:00pm to Train Station: MONDAY-FRIDAY ONLY</b>											

## BLUE BEETLE SCHEDULE: MONDAY THROUGH FRIDAY

Neth	University											
	Student Center	Hofstra USA	College Hall	Physical	College Hall	Physical	Dome Road	California Avenue	Breslin Hall	Weed Hall	Twin Oaks	Hempstead Train Station
<b>6:45am: FUELING THE BUS AND CHANGE OF SHIFT</b>												
							7:20am				7:25am	7:30am
8:10am	8:12am	8:14am	8:15am	8:16am	8:17am	8:19am	8:23am	8:26am	8:28am	8:33am	8:38am	
9:10am	9:12am	9:14am	9:15am	9:16am	9:17am	9:19am	9:23am	9:26am	9:28am	9:33am	9:38am	
10:10am	10:12am	10:14am	10:15am	10:16am	10:17am	10:19am	10:23am	10:26am	10:28am	10:33am	10:38am	
11:10am	11:12am	11:14am	11:15am	11:16am	11:17am	11:19am	11:23am	11:26am	11:28am	11:33am	11:38am	
12:10pm	12:12pm	12:14pm	12:15pm	12:16pm	12:17pm	12:19pm	12:23pm	12:26pm	12:28pm	12:33pm	12:38pm	
1:10pm	1:12pm	1:14pm	1:15pm	1:16pm	1:17pm	1:19pm	1:23pm	1:26pm	1:28pm	1:33pm	1:38pm	
2:10pm	2:12pm	2:14pm	2:15pm	2:16pm	2:17pm	2:19pm	2:23pm	2:26pm	2:28pm	2:33pm	2:38pm	
<b>2:45pm: FUELING THE BUS AND CHANGE OF SHIFT</b>												
3:10pm	3:12pm	3:14pm	3:15pm	3:16pm	3:17pm	3:19pm	3:23pm	3:26pm	3:28pm	3:33pm	3:38pm	
4:10pm	4:12pm	4:14pm	4:15pm	4:16pm	4:17pm	4:19pm	4:23pm	4:26pm	4:28pm	4:33pm	4:38pm	
5:10pm	5:12pm	5:14pm	5:15pm	5:16pm	5:17pm	5:19pm	5:23pm	5:26pm	5:28pm	5:33pm	5:38pm	
6:10pm	6:12pm	6:14pm	6:15pm	6:16pm	6:17pm	6:19pm	6:23pm	6:26pm	6:28pm	6:33pm	6:38pm	
7:10pm	7:12pm	7:14pm	7:15pm	7:16pm	7:17pm	7:19pm	7:23pm	7:26pm	7:28pm	7:33pm	7:38pm	
8:10pm	8:12pm	8:14pm	8:15pm	8:16pm	8:17pm	8:19pm	8:23pm	8:26pm	8:28pm	8:33pm	8:38pm	
9:10pm	9:12pm	9:14pm	9:15pm	9:16pm	9:17pm	9:19pm	9:23pm	9:26pm	9:28pm	9:33pm	9:38pm	
10:10pm	10:12pm	10:14pm	10:15pm	10:16pm	10:17pm	10:19pm	10:23pm	10:26pm	10:28pm	10:33pm	10:38pm	
<b>10:45pm: FUELING THE BUS AND CHANGE OF SHIFT</b>												
11:10pm	11:12pm	11:14pm	11:15pm	11:16pm	11:17pm	11:19pm	11:23pm	11:26pm	11:28pm	11:33pm	11:38pm	
12:10am	12:12am	12:14am	12:15am	12:16am	12:17am	12:19am	12:23am	12:26am	12:28am	12:33am	12:38am	

**\*\* THIS SCHEDULE CONTINUES AS IS THROUGH 7:00 am \*\***

**THE BUS WILL STOP ACROSS FROM TWIN OAKS ON ALL RETURN TRIPS FROM THE TRAIN STATION**

**\*The 6:10pm run will be done by the Road Runner.**

**\*From 6:10 to 6:40pm, the Blue Beetle will break for meal.**

**\*From 6:40 to 7:10pm, the Blue Beetle will do the Road Runner schedule on campus.**

# BLUE BEETLE SATURDAY AND SUNDAY SCHEDULE

Neth	University										Hempstead Train Station	
	Student Center	Hofstra USA	College Suffolk	Hall Suffolk	Colonial Square	Physical Center	Fitness Dome	Physical Road	California Avenue	Breslin Hall		Weed Hall
<b>6:45am: FUELING THE BUS AND CHANGE OF SHIFT</b>												
								7:20am			7:25am	7:30am
8:10am	8:12am	8:14am	8:15am	8:16am	8:17am	8:19am	8:23am	8:26am	8:28am	8:33am	8:38am	
9:10am	9:12am	9:14am	9:15am	9:16am	9:17am	9:19am	9:23am	9:26am	9:28am	9:33am	9:38am	
10:10am	10:12am	10:14am	10:15am	10:16am	10:17am	10:19am	10:23am	10:26am	10:28am	10:33am	10:38am	
11:10am	11:12am	11:14am	11:15am	11:16am	11:17am	11:19am	11:23am	11:26am	11:28am	11:33am	11:38am	
12:10pm	12:12pm	12:14pm	12:15pm	12:16pm	12:17pm	12:19pm	12:23pm	12:26pm	12:28pm	12:33pm	12:38pm	
<b>12:40-1:10pm: BREAK FOR MEAL</b>												
1:10pm	1:12pm	1:14pm	1:15pm	1:16pm	1:17pm	1:19pm	1:23pm	1:26pm	1:28pm	1:33pm	1:38pm	
2:10pm	2:12pm	2:14pm	2:15pm	2:16pm	2:17pm	2:19pm	2:23pm	2:26pm	2:28pm	2:33pm	2:38pm	
3:10pm	3:12pm	3:14pm	3:15pm	3:16pm	3:17pm	3:19pm	3:23pm	3:26pm	3:28pm	3:33pm	3:38pm	
4:10pm	4:12pm	4:14pm	4:15pm	4:16pm	4:17pm	4:19pm	4:23pm	4:26pm	4:28pm	4:33pm	4:38pm	
<b>4:45pm: FUELING THE BUS AND CHANGE OF SHIFT</b>												
5:10pm	5:12pm	5:14pm	5:15pm	5:16pm	5:17pm	5:19pm	5:23pm	5:26pm	5:28pm	5:33pm	5:38pm	
6:10pm	6:12pm	6:14pm	6:15pm	6:16pm	6:17pm	6:19pm	6:23pm	6:26pm	6:28pm	6:33pm	6:38pm	
7:10pm	7:12pm	7:14pm	7:15pm	7:16pm	7:17pm	7:19pm	7:23pm	7:26pm	7:28pm	7:33pm	7:38pm	

**10:45pm: FUELING THE BUS AND CHANGE OF SHIFT**

**\*\*THIS SCHEDULE WILL CONTINUE THROUGH THE NIGHT.**

**\*\*\*12:45pm BUS TO ROOSEVELT FIELD, SUNDAY ONLY, NO 1:10pm CAMPUS RUN.**

**3:45pm PICK UP AT ROOSEVELT FIELD, SUNDAY ONLY, NO 3:40pm CAMPUS RUN.**

**\*\*\*4:15pm BUS GOES TO PATHMARK IN EAST MEADOW, SATURDAY ONLY, NO RR RUN, NO 4:20pm CAMPUS RUN.**

**6:00pm PICK UP AT PATHMARK IN EAST MEADOW, SATURDAY ONLY.**

**THE BUS WILL STOP ACROSS FROM TWIN OAKS ON ALL RETURN TRIPS FROM THE TRAIN STATION.**





# 2007-2008 CALENDAR

## RECREATION AND INTRAMURAL SPORTS



INTRAMURALS

Fall 2007	M gr. Meeting	Play Begins	Play Ends	Game Location	Game Time
Flag Football	Sept. 1	Sept. 17	Nov. 15	IM Fields	2:30 3:30 4:30 5:30 p.m.
Dodgeball	Sept. 1	Sept. 19	Oct. 17	Rec Center	6:78 9:10 p.m.
5-on-5 Basketball	Oct. 9	Oct. 18	Nov. 19	Rec Center	6:78 9:10 p.m.
4-on-4 Indoor Soccer (Sundays)	N/A	Oct. 7	Nov. 4	Rec Center	6:78 9 p.m.

Spring 2008	M gr. Meeting	Play Begins	Play Ends	Game Location	Game Time
3-on-3 Basketball	Feb. 5	Feb. 1	Apr. 3	Rec Center	6:78 9:10 p.m.
Stadium Soccer	Feb. 5	Mar. 5	Apr. 23	Stadium	7:89 10 p.m.
Softball	Feb. 5	Mar. 24	Apr. 30	IM Fields	2:30 3:30 4:30 5:30 p.m.
4-on-4 Volleyball	Feb. 5	Apr. 7	May 5	Rec Center	6:78 9:10 p.m.

¥ Managers' meetings for the fall/spring seasons will be held on the dates listed above at 5 p.m. in the Rec Center.

¥ Team rosters are due **no later** than 11 p.m. on the Wed. following the managers' meeting.

¥ Attendance is mandatory at the managers' meeting for designated team captains, a team representative, and/or individual(s) looking to participate in our programs.

Rec Event	Day/Date	Time	Location
Football Challenge	Thurs., Sept. 20	3:30 p.m.	TBA
Basketball Shootout	Wed., Sept. 26	11:30 a.m.	Student Center
Volleyball Tourney	Wed., Oct. 3	6:30 p.m.	Rec Center
Wiffleball Tourney	Wed., Oct. 24	7 p.m.	Rec Center
Badminton Tourney	Sun., Nov. 11	3 p.m.	Rec Center
Table Tennis Tourney	Wed., Nov. 28	7 p.m.	Rec Center
3 Ft. Challenge	Wed., Feb. 13	7 p.m.	Rec Center
HU Strongest	Mon., Mar. 10	6:30 p.m.	Rec Center
Ultimate Frisbee	Sun., Mar. 30	1 p.m.	Rec Center
Tug of War	Tues., Apr. 1	4 p.m.	Rec Center
Kickball Tourney	Sun., Apr. 13	1 p.m.	IM Fields
Dodgeball Tourney	Tue., Apr. 29	7 p.m.	Rec Center

¥ Registration material for all activities and programs is available at the Rec Center prior to the start of each semester or on line at our Web site listed below.

RECREATION EVENTS

Call (516) 463-6958 for further information. Visit us at <http://www.hofstra.edu> and click on the Student Affairs link.

DIVISION OF STUDENT AFFAIRS

1712/0507

# 2007 HOFSTRA FALL ATHLETIC SCHEDULES

## FOOTBALL SCHEDULE

### September

8	Sat.	FURMAN UNIVERSITY	7 p.m.
15	Sat.	at University at Albany	6 p.m.
22	Sat.	at University of Rhode Island*	1 p.m.
29	Sat.	STONY BROOK UNIVERSITY (MSG-TV)	7 p.m.

### October

6	Sat.	UNIVERSITY OF MAINE* (Homecoming)	1:30 p.m.
13	Sat.	at Towson University* (SNY-TV)	3:30 p.m.
20	Sat.	UNIVERSITY OF NEW HAMPSHIRE*	4 p.m.
27	Sat.	at Villanova University* (CN8-TV)	3:30 p.m.

### November

3	Sat.	COLLEGE OF WILLIAM & MARY*	1 p.m.
10	Sat.	at Northeastern University*	Noon
17	Sat.	UNIVERSITY OF MASSACHUSETTS*	1 p.m.



## 2007 HOFSTRA UNIVERSITY VOLLEYBALL SCHEDULE

### August

#### GREEN AND ORANGE CHALLENGE

24	Fri.	at University of Miami (FL)	7 p.m.
25	Sat.	vs. Butler University	10 a.m.
		vs. Jacksonville University	5 p.m.

#### HOFSTRA/ASICS INVITATIONAL

31	Fri.	San Diego State vs. Ball State	5 p.m.
		<b>HOFSTRA vs. SIENA</b>	<b>7 p.m.</b>

### September

#### HOFSTRA/ASICS INVITATIONAL

1	Sat.	Siena vs. San Diego State	9:30 a.m.
		<b>HOFSTRA vs. BALL STATE</b>	<b>11:30 a.m.</b>
		Siena vs. Ball State	3:30 p.m.
		<b>HOFSTRA vs. SAN DIEGO STATE</b>	<b>5:30 p.m.</b>

#### AT&T INVITATIONAL

7	Fri.	vs. Washington State University	4:30 p.m.
8	Sat.	at University of Nevada, Reno	12 p.m.
		vs. University of Nevada, Las Vegas	5 p.m.

11	Tue.	ST. JOHN'S UNIVERSITY (6th Annual Queens-Nassau Cup Match)	5 p.m.
----	------	---	--------

#### UCONN TOYOTA CLASSIC

14	Fri.	at University of Connecticut	7:30 p.m.
15	Sat.	vs. Middle Tennessee State University	10 a.m.
		vs. Long Island University	5 p.m.

22	Sat.	at Northeastern University*	1 p.m.
28	Fri.	at UNC Wilmington*	7 p.m.
30	Sun.	at Georgia State University*	2 p.m.

### October

5	Fri.	GEORGE MASON UNIVERSITY*	7 p.m.
7	Sun.	JAMES MADISON UNIVERSITY*	1 p.m.
10	Wed.	at Fairfield University	7 p.m.
12	Fri.	UNIVERSITY OF DELAWARE*	7 p.m.
14	Sun.	TOWSON UNIVERSITY*	1 p.m.
20	Sat.	NORTHEASTERN UNIVERSITY*	7 p.m.
26	Fri.	at Virginia Commonwealth University*	7 p.m.
27	Sat.	at The College of William & Mary*	7 p.m.

### November

2	Fri.	GEORGIA STATE UNIVERSITY*	7 p.m.
4	Sun.	UNC WILMINGTON*	1 p.m.
9	Fri.	at James Madison University*	7 p.m.
10	Sat.	at George Mason University*	7 p.m.

#### COLONIAL ATHLETIC ASSOCIATION CHAMPIONSHIP (at highest seed)

16	Fri.	Opening Round	TBA
17	Sat.	Semifinals	TBA
18	Sun.	Championship Match	TBA

## 2007 HOFSTRA UNIVERSITY MEN'S SOCCER SCHEDULE

### August

31 Fri. at Oakland University 5 p.m.

### September

1 Sun. at University of Michigan 2:30 p.m.  
 7 Fri. at Stony Brook University 7 p.m.  
 12 Wed. at University of Connecticut 7 p.m.  
 14 Fri. UNIVERSITY OF SAN DIEGO 8 p.m.  
 16 Sun. LOYOLA (MD) COLLEGE 6 p.m.  
 22 Sat. FAIRLIEGH DICKINSON UNIVERSITY 8 p.m.

### October

5 Fri. at College of William & Mary\* 7 p.m.  
 7 Sun. at Old Dominion University\* 1 p.m.  
 12 Fri. GEORGIA STATE UNIVERSITY\* 7 p.m.  
 14 Sun. NORTH CAROLINA-WILMINGTON\* 1 p.m.  
 19 Fri. James Madison University\* 7 p.m.  
 21 Sun. Virginia Commonwealth University\* 2 p.m.  
 26 Fri. at Drexel University\* 7 p.m.  
 28 Sun. UNIVERSITY OF DELAWARE\* 2 p.m.

### November

2 Fri. TOWSON UNIVERSITY\* 7 p.m.  
 4 Sun. GEORGE MASON UNIVERSITY\* 1 p.m.  
 8 Thu. NORTHEASTERN UNIVERSITY\* 7 p.m.

### CAA MEN'S SOCCER CHAMPIONSHIP

13 Tue. Opening Round (at higher seed) TBA  
 16 Fri. Semifinals (at Virginia Beach, Virginia) TBA  
 18 Sun. Finals (at Virginia Beach, Virginia) TBA



## 2007 HOFSTRA UNIVERSITY WOMEN'S SOCCER SCHEDULE

### August

31 Fri. CORNELL UNIVERSITY 7 p.m.

### September

2 Sun. at Central Connecticut State University 3:30 p.m.

### JAMES MADISON UNIVERSITY TOURNAMENT

7 Fri. vs. University of Richmond 5 p.m.

9 Sun. vs. University of Wyoming 11 a.m.

14 Fri. COLUMBIA UNIVERSITY 5:30 p.m.

16 Sun. FAIRLEIGH DICKINSON UNIVERSITY 4 p.m.

22 Sat. FORDHAM UNIVERSITY 5:30 p.m.

28 Fri. at Towson University\* 3 p.m.

30 Sun. at George Mason University\* 1 p.m.

### October

5 Fri. THE COLLEGE OF WILLIAM & MARY\* 7 p.m.

7 Sun. OLD DOMINION UNIVERSITY\* 1 p.m.

12 Fri. at Georgia State University\* 3 p.m.

14 Sun. at UNC Wilmington\* 11 a.m.

19 Fri. JAMES MADISON UNIVERSITY\* 7 p.m.

21 Sun. VIRGINIA COMMONWEALTH UNIVERSITY\* 1 p.m.

26 Fri. DREXEL UNIVERSITY\* 7 p.m.

28 Sun. University of Delaware\* 2 p.m.

### November

1 Thu. at Northeastern University\* 3:30 p.m.

### CAA WOMEN'S SOCCER CHAMPIONSHIP

6 Tue. Opening Round (at higher seed) TBA

9 Fri. Semifinals (at Virginia Beach, Virginia) TBA

11 Sun. Championship (at Virginia Beach, Virginia) TBA

## 2007 HOFSTRA UNIVERSITY FIELD HOCKEY SCHEDULE

### August

25	Sat.	at University of Richmond	11 a.m.
26	Sun.	vs. Radford University (at Richmond)	11 a.m.
29	Wed.	Saint Joseph's University (at Columbia)	3 p.m.

### September

#### HOFSTRA PRIDE INVITATIONAL

1	Sat.	HOFSTRA vs. LA SALLE Rhode Island vs. Sacred Heart	11:30 a.m. 2 p.m.
2	Sun.	HOFSTRA vs. RHODE ISLAND Sacred Heart vs. La Salle	Noon 2 p.m.
14	Fri.	YALE UNIVERSITY	4 p.m.
16	Sun.	at Syracuse University	1 p.m.
19	Wed.	QUINNIPIAC UNIVERSITY	3 p.m.
23	Sun.	at Drexel University*	1 p.m.
28	Fri.	VIRGINIA COMMONWEALTH UNIVERSITY*	3 p.m.
30	Sun.	JAMES MADISON UNIVERSITY*	1 p.m.

### October

6	Sat.	at Old Dominion University*	1 p.m.
7	Sun.	at The College of William & Mary*	1 p.m.
10	Wed.	COLUMBIA UNIVERSITY	3 p.m.
21	Sun.	NORTHEASTERN UNIVERSITY*	1 p.m.
26	Fri.	at Towson University* (at Villa Julie College)	7 p.m.
28	Sun.	at University of Delaware*	1 p.m.

### November

#### COLONIAL ATHLETIC ASSOCIATION CHAMPIONSHIP

3	Sat.	Semifinals (at Virginia Beach, VA)	TBA
4	Sun.	Championship game (at Virginia Beach, VA)	TBA



## 2007 HOFSTRA UNIVERSITY CROSS COUNTRY SCHEDULE

### September

8	Sat.	HOFSTRA INVITATIONAL (Bethpage State Park)	10 a.m.
15	Sat.	at Delaware Invitational #1	10:30 a.m.
28	Fri.	at Lehigh-Paul Short Run	2 p.m.

### October

6	Sat.	at Disney Cross Country Classic	7:45 a.m.
13	Sat.	at Albany Invitational	TBA
26	Fri.	CAA CHAMPIONSHIPS (Bethpage State Park)	10 a.m.

### November

10	Sat.	at NCAA Division I Northeast Regional	TBA
17	Sat.	at ECAC/IC4A Championships	TBA
19	Mon.	at NCAA Division I Championships	TBA



**2007 HOFSTRA UNIVERSITY  
MEN'S TENNIS SCHEDULE**

**September**

14-16	Fri.-Sun.	at Brown Invitational	TBA
22-23	Sat.-Sun	at Scott Satran Memorial Tournament (Queens, NY)	TBA

**October**

5-7	Fri.-Sun.	at Stony Brook Four-Way	TBA
12-14	Fri.-Sun.	at Hampton Roads (VA) Invitational	TBA
18-23	Thu.-Tue.	at Wilson/ITA Fall Northeast Regional Championships (Princeton, NJ)	TBA
27	Sat.	at George Mason University*	Noon
28	Sun.	at Lafayette College	Noon

**2007 HOFSTRA UNIVERSITY  
MEN'S TENNIS SCHEDULE**

**September**

14-16	Fri.-Sun.	at Eastern Championships (West Point, NY)	TBA
23	Sun.	<b>FORDHAM UNIVERSITY</b>	<b>11 a.m.</b>
29	Sat.	<b>MANHATTAN COLLEGE</b>	<b>2 p.m.</b>

**October**

5-7	Fri.-Sun.	at Stony Brook Four-Way	TBA
12-14	Fri.-Sun.	at Hampton Roads (VA) Invitational	TBA
19-23	Fri.-Tue.	at Wilson/ITA Fall East Regional Championships (Norfolk, VA)	TBA
27	Sat.	at George Mason University*	Noon
28	Sun.	at Lafayette College	Noon

## 2007 HOFSTRA UNIVERSITY MEN'S GOLF SCHEDULE

### September

20-22 Thu.-Sat. at St. John's University Tournament TBA

### October

5-7 Fri.-Sun. at University of Delaware Tournament TBA

11-13 Thu.-Sat. **HOFSTRA INVITATIONAL  
(Bethpage Red Course)** TBA

18-20 Thu.-Sat. at Mount St. Mary's Tournament TBA

21-23 Sun.-Tue. at Fairleigh Dickinson Invitational TBA

## 2007 HOFSTRA UNIVERSITY WOMEN'S GOLF SCHEDULE

### September

22-23 Sat.-Sun. at Mount Holyoke Tournament TBA

### October

5-7 Fri.-Sun. at ECAC Tournament TBA

11-13 Thu.-Sat. **HOFSTRA INVITATIONAL  
(Bethpage Red Course)** TBA

18-20 Thu.-Sat. at Mount St. Mary's Tournament TBA

21-23 Sun.-Tue. at Fairleigh Dickinson Invitational TBA

\*CAA contest

All dates and times subject to change

Home contests in **BOLD CAPS**.

Call (516) HOF-TIXX for ticket information.



HOFSTRA UNIVERSITY™