

MINUTES
Faculty Affairs Committee
March 4, 2019
1:15 p.m. 411 Axinn Library

Voting Members Present:

Deborah Elkis-Abuhoff
Russell Chun
Ann Grafstein
Rina Hirsch (Chair)
Maureen Houck
Kris Lotier

Absentees:

Kevin Boston-Hill
Xiang Fu
Kevin McElroy
Jean-Paul Rodrigue
Elisabeth Schlegel
Silvia Silberger

Non-Voting Members Present:

Herman Berliner (in for Terri Shapiro)
Steve Fabiani
Elisabeth Ploran (AAUP President)
Jennifer Mone
Holly Seirup

1. Meeting was called to order at 1:18 p.m.
2. Minutes from the February 21, 2019 meeting were unanimously approved.
3. Jennifer Mone (Deputy General Counsel and Equal Rights & Opportunity Officer) presented proposals to adjust the language to FPS #47 Discussed changes to FPS #47 (Policy on Personal Relationships Between Faculty/Other Employees and Students):
 - a. University of Rochester had an issue with sexual relationships and a policy came out of that issue that prohibited sexual relationship between undergraduate students and faculty as well as supervisory relationships. Brown, University of Chicago, and Yale also have similar policies in place that restrict sexual relationships between faculty and undergraduate students. The rationale is that the potential for real or perceived coercion is greater for undergrads than graduate students or doctoral students.
 - b. Provost Berliner mentioned the fuzziness of our dual degree programs in which students are undergrads taking graduate courses. The committee agreed that in order to not qualify as undergraduate, a student must have their undergraduate degree conferred.
 - c. Ann Grafstein mentioned the problem of spouses/significant others coming back to school. Jennifer Mone indicated the language could be changed to permit these relationships when they are disclosed at the outset.
 - d. Elisabeth Ploran mentioned the concern of a situation in which a faculty member in a completely separate department meets an older undergraduate student that has come back to pursue an undergraduate degree.
 - e. Finally, Rina Hirsch and Elisabeth Ploran both requested that the sanctions mentioned in the FPS be more specific as to the process.

- f. Jennifer Mone will come back to the committee with changes to FPS #47 consistent with other schools' policies as well as the committee's comments and concerns.
4. Steve Fabiani (VP for Digital Innovation and Technology) presented the two vendors he looked at for our online CTR pilot program: Qualtrics vs. Campus Labs. Qualtrics was described as no cost, easy to configure, but having reporting that is more complex and would result in an online version of a paper form, requiring significant effort on the back end. Campus labs would cost more but is built to do course evaluations and is set up for easier reporting (i.e., better detailed and aggregate reporting and visualizations) at various levels (i.e., faculty, chair, dean, etc.).
 - a. The committee unanimously approved to recommend Campus Labs as the vendor for the online CTR pilot program.
 - b. Russell Chun suggested adding to next meetings agenda the creation of a rubric to assess the online CTR pilot results.
5. Upon reviewing Kathleen Scott's updated C.V., the committee unanimously approved the recommendation of Emeritus Status for Kathleen Scott.
6. Tabled discussion of university guidelines with respect to journal/book publications as described in FPS #15 (Ad hoc Committee on Tenure).
7. Tabled discussion of the applicability of the existing CTR instrument for use in online/hybrid delivery classes.
8. Meeting was adjourned at 2:22 p.m.