

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, OCTOBER 21th, 2013**

For attendees, please see attachment A1.

The meeting was called to order at 3:07 p.m.

I. The minutes of the May 6, 2013 meeting were unanimously approved.

II. Report of the Speaker of the Faculty:

Prof. Niode convened the meeting by calling attention to Attachment B, the Financial Status Report from the Board of Trustees Finance Committee. Prof. Niode then introduced President Rabinowitz, who addressed the faculty (Attachment to be emailed at a later date).

III. Report of the Senate:

Action Items

1. Prof. Bass presented for action the revisions to Departmental Honors. There has been some concern expressed by members of the faculty in the Zarb School of Business, who would like some clarifications. Prof. Bass respectfully suggests the item be tabled until the December 6th meeting of the full faculty. A motion was made, and the item was tabled.
2. Prof. Bass presented for action a resolution for academic credit for significant leadership and service positions on-campus. There is already a policy in place that gives academic credit to students if they search out the means. This recommendation should increase awareness of the opportunities to pursue academic credit for the important work they do on-campus through leadership and service positions. The recommendations also include a conflict of interest policy to preempt any possible conflicts of interest where faculty can unduly pressure students to coerce or suggest positions having anything to do with University policy. The item was passed.
3. Prof. Bass presented for action the revisions to Faculty Policy Series #47 - Policy on Personal Relationships Between Faculty/Other Employees and Students. Senior Vice Provost Schmelkin reported that we've always had a Faculty Policy Series concerning faculty relationships with students, the revisions just broadened the policy to include any employee in a supervisory role. The item was passed.

Information Items

1. Prof. Bass presented for information revisions to the Environmental Safety Committee bylaws. Under the Chemical Hygiene Plan, the University Senate Environmental Safety Committee serves as the Chemical Hygiene Committee, so the bylaws needed revising.
2. Prof. Bass presented for information the Diversity Information Item from the Graduate Academic Affairs Committee, which was a report based on years of data collection through focus groups involving international students and minority students. The research was first collected with the intentions to create a faculty professional development series however,

the Graduate Academic Affairs Committee concluded that there was not enough data to suggest the series and decided to present a summary of their data as an information item instead. This document will be added to the University Senate website.

3. Prof. Bass presented for information the bylaws for the Environmental Priorities Committee. This committee was created years ago as a task force and became a subcommittee of the Planning and Budget Committee, therefore needed to create its own bylaws.

IV. Report of the Chairs Caucus, Susan Yohn.

Prof. Yohn reported that the Chairs' Caucus started the year off with a meeting that included Jessica Eads, Vice President for Enrollment Management, Carol Drummer, Dean of Graduate Admissions, and Liora Schmelkin, Senior Vice Provost for Academic Affairs & Dean of Graduate Studies. The meeting focused on how they can continue to work together to recruit students. All were in agreement to promote programs that benefit everyone, not just some schools and programs. Also discussed was how to enhance presentations that speak to the resources that are available to prospective students across the campus and how students can make connections. There was some discussion about when highlighting the sciences, to highlight the minors that students might also seek that would complement their majors.

Prof. Yohn reported that the Caucus plans to meet with Lynne Dougherty, Registrar, and Evan Koegl, Director of Academic Records, to discuss scheduling issues. Since a number of classes have been taken off line to accommodate renovations in the spring, it has caused confusion and there is an ongoing discussion on how to resolve this. There is also some discussion about scheduling options and how to better use the campus and the possibility of switching to a 2 day class schedule. The chairs are well aware that different programs and departments have different needs; therefore they are crafting a number of alternative solutions that makes the best use of all the physical campus for as many days as possible. The point that has been made is that there are programs that require three day a week classes and we cannot do without them. The university also has a large number of students who come from outside the Long Island area for whom having activities on Fridays and the weekends are absolutely critical. The university cannot afford to close down its campus and simply have classes only two days a week. There has been a very wide range of discussion that has been creative and friendly and will continue.

Prof. Yohn also reported that degree works is presenting some challenges to which the chairs will be talking at greater length. Meetings are also scheduled with Vice President Eads about recruiting and retention efforts. The Caucus will also meet with Sandra Johnson, Vice President for Student Affairs, in February to discuss relationships between departments, faculty and career services. The caucus is also hoping to meet with Human Resources regarding issues about employment as well as the AAUP.

Prof. reported that she was in attendance of a meeting with the Board of Trustees and feels very strongly that as the chair of the Chairs' Caucus she represents the constituency of the chairs on campus. She encourages the faculty to meet with the Board of Trustees whenever possible to present the programs at Hofstra.

IV. Report of the AAUP, Dennis Mazzocco

Prof. Mazzocco reported that the AAUP is continues to express its concern for tenure, shared governance, and academic freedom on this campus. They will continue to work with the faculty to make sure that all voices of the faculty are heard. The AAUP also represents the adjunct population; to which there are more than 700 members and will continue to do its best to represent them. Prof. Mazzocco reported that he has asked Donna Balson, an adjunct faculty member in the Music Department, to chair the AAUP's Adjunct Advisory Council, which will identify the concerns of this population.

Prof. Mazzocco reported that any faculty member interested in a teaching load reduction as stated in article 6.19 - Teaching Load Reduction to Promote Research and Scholarship, must let their chair know and file paperwork by October 25th

He also reported that the Program Director Committee has met with members of the administration. The committee is trying to come up with standardize understanding of how to compensate program directors. The committee has selected Marc Silver as the AAUP lead person.

Prof. Mazzocco asks that all faculty members to check their paycheck stubs and load reports as a new increase went into effect on September 1st. He also encourages faculty to look at the AAUP website. Peter Goodman, from the Journalism Department is working with the AAUP to find stories across various academic publications which they think would be of interest to our faculty.

He also reported that as there are several updates to the Pension Plan, therefore the AAUP is interested in setting up seminars as an overview of the important changes taking place. They have scheduled this for November 1st and will host it with Human Resources.

V. New Business

There was no new business.

VI. Adjournment

The meeting was adjourned at 4:29pm