

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, OCTOBER 21, 2019**

For attendees, please see attachment A1.

I. The minutes of the May 1, 2019 minutes were approved.

II. Report of the Speaker of the Faculty, George Giuliani

Prof. Giuliani convened the meeting by giving the following speech:

I'm going to begin my report by recognizing Stuart Bass again for his university service. Stuart served for over 15 years in university governance, with his last 4 years as our speaker of the faculty. I am so very grateful for his guidance when I first started on the senate, and value both his friendship and professional relationship. Our appreciation goes out to Stuart for his commitment to the university and representing the faculty with both professionalism and passion. His work and efforts are very much appreciated. I'd like to give one more round of applause to Stuart Bass as our former Speaker of the Faculty for his dedication and years of service in university governance here at Hofstra.

On a somber and sad note, I want to recognize a very well-respected faculty member who passed away this summer, Dr. Jenny Rich. Dr. Jenny Rich was Chair of the Department of Writing Studies and Rhetoric where she taught since 2005. Dr. Rich taught courses at Hofstra in writing studies and rhetoric, women's studies, the Honors College and English. Her deep passion for writing studies emanated onto everyone she educated and encountered. Dr. Rich was also heavily involved in promoting collaborative research between departments. I attended her memorial service on October 2. The Department of Writing Studies and Rhetoric did a beautiful, touching, classy and heart-felt remembrance of Dr. Rich both on a personal and professional level. Dr. Rich did everything with generosity, humor, and tremendous heart. Her impact on Hofstra, along with her family, friends and community was so very powerful. I felt it important to acknowledge her service, dedication and commitment to our faculty today and would ask that we pause and take a moment of silence for our colleague, Dr. Jenny Rich. Thank you.

There was a wine and cheese reception hosted by President Rabinowitz and Provost Berliner last Thursday at 3:00. I had meetings with students at 4:00 so it was just a cheese reception for me. Actually, the food was great, and it was wonderful catching up with people that we hadn't yet seen this semester. There appeared to be a very strong turnout for the reception, and we thank both President Rabinowitz and Provost Berliner for hosting this event.

As the former Chair of the SEC and current Speaker of the Faculty, I have had the opportunity to attend Board of Trustees meetings for the past 3 years. The Chair of the Board, Alan Bernon, has decided to step down from his position as Chair after years of service to the Board in this role. I wanted to acknowledge Alan's Bernon's service and thank him for his work and efforts as Chair of the Hofstra University Board of Trustees.

You have in your packet the Board of Trustees' Finance Committee summary. If you have questions after reviewing it, please email me and I'll forward it the appropriate person for a response.

The Academic Calendar for the 2020-2021 academic year which was previously on the agenda for today will be on the agenda for our next full faculty meeting. There were a couple of details on dates that still need to be addressed, so a discussion and vote on the 2020-2021 academic calendar will be at our next full faculty meeting in December.

The mid semester advisory is now coming to an end for this semester. Last week, an email was sent reminding everyone that the mid-semester advisory is important as a tool for undergraduates. With feedback, students can recalibrate and make informed decisions about their progress. The letter was signed by Provost Berliner, Bill Caniano, Chair of the SEC, Kathleen Wallace, Chair of the Chair's Caucus, and me. The goal was for faculty to have completed mid semester advisory reports by last Friday, October 18, but there is still time to complete the mid semester advisory. The last possible date for completion is October 28th, 2019. If you have not done so, we hope that you take the opportunity to complete the mid semester advisory for your courses.

Today, we are very fortunate to have President Stuart Rabinowitz speak to us regarding the state of the university. For those of you new to the faculty:

President Rabinowitz received a juris doctor, magna cum laude, from Columbia University School of Law, where he was a member of the board of editors of the Columbia Law Review and a Harlan Fiske Stone Scholar.

Prior to his appointment as President, he served as dean of Hofstra University School of Law from September 1989 through June 2001.

President Rabinowitz was chosen by the Hofstra University Board of Trustees to serve as the eighth president of the University on December 20, 2000 and assumed office in June 2001.

Under his leadership, Hofstra has created several new schools, including the Donald and Barbara Zucker School of Medicine at Hofstra/Northwell, the Hofstra/Northwell School of Graduate Nursing and Physician Assistant Studies, the Fred DeMatteis School of Engineering and Applied Sciences, the Peter S. Kalikow School of Government, Public Policy and International Affairs and the School of Health Professions and Human Services. He also founded the University's National Center for Suburban Studies and the Center for Entrepreneurship.

Buildings dedicated to the arts and humanities, medicine, graduate student housing, and business have been constructed during his presidency, and thousands of square feet in laboratories, studios, performance spaces, classrooms, student services and study areas have been renovated and made state of the art with technology enhancements throughout.

Hofstra remains the only university in the United States to host three consecutive presidential debates in 2008, 2012, and 2016.

President Rabinowitz has been the recipient of numerous awards, too many to mention here, and has been incredibly welcoming to me both as SEC Chair and now as Speaker of the Faculty. It is therefore my pleasure to introduce President Stuart Rabinowitz.

III. Address by President Stuart Rabinowitz followed by Q&A

President Rabinowitz addressed the faculty.
(Attachment to be emailed at a later date).

IV. Brief Announcement from the Vice President and Director of Athletics, Rick Cole Jr.

Vice President Cole Jr. reported that in continuing an effort that was made over the previous years, he wanted to extend an invitation to faculty and staff to attend games at the university. We had a great year last year with a growing attendance and sense of community at our basketball games.

Hofstra Basketball Staff Appreciation Days: The Department of Athletics is offering employees four free tickets for this game. In addition, staff will receive a voucher for a free pretzel when they pick up their tickets in advance.

- Men's Basketball HOME OPENER vs. San Jose State
Wednesday, November 6, 7 p.m.
- Men's Basketball vs. Monmouth
Saturday, November 9, 4 p.m.
- Women's Basketball HOME OPENER vs. Stony Brook
Wednesday, November 13, 7 p.m.

Pick up your tickets while they are still available. Bring your valid HofstraCard to the Hofstra Athletics Ticket Office located in the lobby of the David S. Mack Sports and Exhibition Complex, Monday-Friday between 9 a.m.-5 p.m. Tickets available first-come, first-served.

V. Report of the Senate, William Caniano

Prof. Caniano reported that the University Senate is looking to fill two vacant senator seats.

- One from the School of Natural Sciences and Mathematics
- One from the Peter S. Kalikow School of Government, Public Policy and International Affairs

Please contact Caroline Schreiner in the University Senate office if interested.

Action Items

1. Prof. Caniano presented for action the Online CTR pilot program assessment rubric.
Last May, the full faculty passed the online Course and Teacher Ratings (CTRs) pilot

program, which will be a pilot program where the current CTR instrument will be delivered online to our students, using the same procedure that is currently in effect right now. The item for action is the rubric for this pilot program. The item passed.

2. Prof. Caniano presented for action revisions to Faculty Statute VII – Ex-Officio Membership. These revisions are adding the Chief Diversity and Inclusion Officer as an Ex-Officio member of the Senate, as well as removing the President of the Graduate Student Organization (GSO) as a member, as this body no longer exists. The item passed with at least 2/3 of the faculty approval.

Information Items

1. Prof. Caniano presented for information revisions to the Environmental Safety Committee bylaws. These revisions were made to align the bylaws more reflective of what the committee does.

VI. Report of the AAUP, Elisabeth Ploran

Prof. Ploran reported that over the summer, the AAUP completed the equity adjustment in time the first paycheck in September. Those who received adjustments to their base salary should see an extra note in their annual salary letter, which is available through the Hofstra Portal. 106 faculty members received adjustments in the range of \$1000.00 - \$15,000.00. The median was about \$1300.00

Prof. Ploran reported that the union is in an “off cycle” election cycle, because the seat for First Vice President for Grievances went without nominations in the spring, therefore an election will be held during the month of November. The call for nominations already went out, so anyone interested please contact the office as soon as possible. Because it is an off-cycle election, the executive committee is taking this opportunity to revise the constitution, which has not been amended since 1973.

Prof. Ploran reminded the faculty that they have a legal protective right to have an AAUP representative present at any meeting with administration. She reported that we have not been using our unit representatives the way that we should be, which is as a traditional steward model. The unit representatives should be trained and prepared to go into meetings with members, therefore the chapter is recreating training for them. Members can always email Prof. Ploran directly at HofstraAAUP.President@gmail.com or the office at AAUPHofstra@gmail.com.

Prof. Ploran reported that the next membership meeting is on December 11 at 11:00 a.m. Emails will go out shortly. If faculty members are not receiving emails from the AAUP office, please contact them.

VII. Report of the Chairs’ Caucus, Kathleen Wallace

Kathleen Wallace, chair of the Chairs’ Caucus, reported that the chairs have met with representatives from the Faculty Affairs Committee of the University Senate to discuss

concerns about predatory publishing and how they might affect tenure and promotion cases. The caucus suggested the committee also contact Departmental Personnel Committee (DPC) chairs.

Prof. Wallace reported that they also met with Denise Cunningham, Chief Human Resources Officer, to discuss processes for staff hiring and other H/R issues. They asked if the department could provide them with a single reference sheet with information about whom to contact for harassment and other complaints.

Prof. Wallace reported that the caucus had extensive discussions with the Provost's Office about the proposed modifications to the class schedule and summarized their feedback. The caucus also provided feedback to the Provost's Office on proposed policy guidelines for funding undergraduate travel for research and scholarly presentation, as well as been working with Dia Whyte, Coordinator for the University Bulletin and Curriculum, Elfreda Blue, Vice Provost for Undergraduate and Graduate Academic Affairs, and associate deans on processes to improve curriculum and bulletin changes. These are important for making timely submission for course proposals, new programs, as well as the annual review of the bulletin for accuracy and timeliness.

Prof. Wallace reported that the caucus has had some discussions with Jessica Eads, Vice President for Enrollment Management, about admission events and ways in which chair and faculty feedback might help better structure these events and schedule them. They have also worked with the deans' offices to try and address concerns about how to best put on admissions events.

The caucus continues to discuss with the Provost's Office, some updating to the Faculty Statutes and the Faculty Policy Series with respect to how chairs are covered.

Going forward, at their next meeting the caucus will:

- meet with Cornell Craig, Chief Diversity and Inclusion Officer
- continue to meet with other members of the university community as issues arise

VIII. New Business

There was an inquiry on the status on the Provost search. Provost Berliner reported that the President will hold off on the search until a new president comes in.

IX. Adjournment

The meeting was adjourned at 3:02 p.m.