

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, FEBRUARY 25, 2019**

For attendees, please see attachment A1.

The meeting was called to order at 2:04 pm.

I. The minutes of The November 26, 2018 minutes were approved.

II. Report of the Speaker of the Faculty, Stuart Bass

Prof. Bass convened the meeting by reporting that he, along with Provost Berliner, George Giuliani, chair of the Senate Executive Committee, Kathleen Wallace, chair of the Chairs' Caucus, William Caniano, chair of the Planning and Budget Committee, and Patricia Adamski, Senior Vice President for Planning and Administration met with the President at their bi-semester meeting this morning. The President will be making some announcements at the Board of Trustees meeting tomorrow which includes that the university is looking into the strong possibility of developing and offering a doctoral program in Physical Therapy. Prof. Bass also reported that the INTO Pathways Program contract has been signed and there will be additional open faculty information sessions in the near future. The President would like the various schools and colleges to look into the possibility of developing Continuing Education courses recruiting post-graduate students, or certificate or badge programs depending on the program.

Prof. Bass reported that the date for the Middle States Steering Committee meeting will be changed. Middle States will be on campus on April 1.

Prof Bass reported that as of this May, his term as Speaker of the Faculty will end and said the following:

“University service governance is a very noble cause. We have had our ups and downs, our rough roads, our bumps in the course, but overall have had a very positive impact over the years and given the fact that I’ve had the privilege and the honor of serving more than sixteen years as chair of the Planning and Budget Committee, serving on the Board, four years as chair of the Senate Executive Committee, and four years as Speaker of the Faculty. I can’t tell you how honored and privileged and challenging the job has been. Again, I would say very noteworthy is that the Speaker’s job, and all positions in university governance are clearly challenging and demanding and it requires the best of each of us, which is within the best interest in the university.”

Prof. Bass reminded the faculty that elections for the Speaker of the Faculty will take place in April.

Prof. Bass reported that effective April 1, 2019, PayFlex will begin administering Hofstra’s flexible spending accounts (medical and dependent care), health reimbursement account and commuter plans, replacing WageWorks. An email went out announcing that there will be a "blackout period" from March 16th through March 31st to facilitate this change. This means that you will not be able to swipe your debit card or submit paper reimbursements during this period. Effective April 1st you can register at the PayFlex website and begin submitting claims to PayFlex.

III. Report of the Senate, George Giuliani:

Prof. Giuliani reported that even there are no action items for the University Senate, there is a very heavy agenda this semester through the various committees and a number of items will be presented for action at the next few Senate Executive Committee meetings. Prof. Giuliani also reported that

according to Faculty Statute VII- The University Senate, the term of office for senators shall be three academic years. No senator shall serve more than nine successive years. Since he has served for nine years on the University Senate, this will be his last year on the Senate. He expressed that serving on the Senate has been a great experience and encourages everyone to get involved. Not only is it a great experience but you get to meet other faculty from all over campus. Elections for various schools of the University Senate will also take place in April through the Special Committee on Recruitment, Elections and Nominations (SCREAN).

IV. Report of the Chairs' Caucus, Kathleen Wallace

Prof. Wallace reported that the Chairs' Caucus had a productive meeting at the beginning of the semester with Steve Fabiani, the new Vice President for Information Technology, who discussed some of the functionality that chairs need to have in order to do their jobs. Next month, the caucus is meeting with Frank Gaughan, from the Department of Writing Studies and Rhetoric, who will be the Academic Director of INTO. Prof. Wallace reported that they will also be working with the Provost's Office to work out some kinks with curriculum proposal software. Prof. Wallace reported that they are attempting to clear up some ambiguities about how chairs were covered by Faculty Policy Series #43 - Hofstra University Harassment Policy. Last semester the Provost's Office asked them to review that policy and make some suggestions.

V. Report of the AAUP, Elisabeth Ploran

Prof. Ploran reported that there will be a membership meeting on March 13 during common hour in the Student Center Multipurpose Room East. She reported that if anyone has not received emails from them, to sign up via the AAUP website for email distribution. You can unsubscribe from the National emails, but still receive Hofstra AAUP's emails.

Prof. Ploran reminded faculty about the following deadlines:

- Deadline for Tuition Exchange Program – February 28
 - Need to indicate interest in the program when your child is a High School Junior
- There is a change in the way health care works post retirement before and after August 31 of this year
 - If you are thinking about retiring and not sure about what the changes are in the near future, please contact the AAUP office
- Nominations will be coming out next week
 - First Vice President for Grievances
 - Recording Secretary
 - Treasurer
 - Three Steering Committee positions
 - All unit representatives

Prof. Ploran reminded that faculty can always request a union representative at any meeting with anyone who is considered a supervisor.

VI. New Business

There was no new business.

VII. Adjournment

The meeting was adjourned at 2:15 p.m.