

**UNIVERSITY FACULTY MEETING MINUTES
WEDNESDAY SEPTEMBER 23, 2009**

For attendees, please see attachment A1.

The meeting was called to order at 3:09 pm.

Prof. Maney convened the meeting by introducing President Rabinowitz, who addressed the faculty (Attachment to be emailed at a later date).

I. The minutes of the May 1st, 2009 meeting were approved.

II. Report of the Speaker of the Faculty:

A. Task Forces and Senate Committees

Prof. Maney commended President Rabinowitz for creating a task force to identify ways to make our campus even safer and more secure. He expressed a hope that the task force will identify underlying sources or factors that contribute to sexual assault. There are related task forces that are addressing similar issues:

Warren Frisina, Sandy Johnson, Susan Martin, and Barbara Bohannon are co-chairing a committee looking at personal and social responsibility of Hofstra community members.

A task force headed by Richard Guardino is looking at how Hofstra can improve relationships between Hofstra and the neighboring communities of Hempstead and Uniondale.

Prof Maney reported that to help faculty share information generated by the task forces and committees, he has made available a listing the University Senate committees and Task Forces as appointed by the President and the Provost, as well as contact information. Prof. Maney urges the faculty to come forth if they have any expertise or perspective that they feel is important to contribute to these committees. If you have concerns or ideas regarding the task forces, please contact the chairs of those task forces. Additionally, Prof. Maney encourages everyone to consider participating in one of the Senate committees, as well as the University Senate. A vital part of the shared government process is faculty participation.

B. Faculty Communication

Prof. Maney reported that he would like faculty to be informed and supportive of each other's educational projects. At future meetings there will be a table in the back that provides information on events and programs that various faculty members have organized, as well as grant opportunities available for faculty. He encourages everyone to check out these materials and support their colleagues by attending conferences, alerting students to study abroad opportunities, and recommending lecture opportunities to students. Please bring such materials to the October faculty meeting to share with your colleagues.

III. Report of the AAUP, Dennis Mazzocco

Prof. Mazzocco reported that he has assumed the Presidency of the AAUP from Estelle Gellman, per the constitution and bylaws. This is his tenth year at Hofstra, and he has been serving as the Grievances Officer for the union since 2006. He publically thanked Estelle Gellman, who has spent forty-three years of her life at this institution and commented on her contributions to this University, not only her scholarship, but also her work for the chapter. Prof. Gellman became the chapter president in 1991 and negotiated with the administration through four successive contracts. In her retirement, Prof. Gellman will continue as a Vice President with the national organization that now numbers more than 40,000 members.

Prof. Mazzocco went on to discuss the history of the AAUP at Hofstra and the working conditions on campus before we had a labor contract. He emphasized that shared governance, without economic justice, is meaningless. He highlighted that healthcare issue was looming large during the contract negotiations of 2006 and continues to be a pressing topic today. He discussed the need to consider salary increases, keeping in mind the increased cost of health care.

Prof. Mazzocco is pleased to report that starting September 1st, the Executive Council of the AAUP has entered into an agreement with Prof. Gellman to continue as a senior advisor to the Hofstra chapter. This will help us with our transition efforts as well as to prepare us for our next round of contract negotiations. He reported that as required by our constitution and bylaws, we will be holding a special election for the chapter presidency this fall. Nomination calls will be sent throughout the semester starting within the first two weeks of the semester. The election will be held in early December.

Prof. Mazzocco reported that in a couple of weeks, the executive committee will be placing a call for interested faculty who wish to be considered for members of our next negotiating committee and for those who to assist in the formulation of contract proposals. Announcement of the negotiating committee members will be made by the spring term.

Prof. Mazzocco reported that Hofstra issued a recent press release noting that in a Chronicle of Higher Education survey of the 150 great colleges to work for in the nation, Hofstra emerged in seven of twenty-six areas. They were; collaborative governance, internal communication, teaching environment, supervisor-chair relationship, perception and confidence in fair treatment, vacation paid time off, tenure and clarity. These are all outstanding and commendable attributes. They are clearly anchor points of our Collective Bargaining Contract. The AAUP and our Collective Bargaining Contract has played a major role in Hofstra's recent advances in retention, recruitment, and recognition. Hofstra has grown, flourished, and built an outstanding faculty in one of the most competitive employment markets and highest cost of living areas in the nation. Prof. Mazzocco commented that he looks forward to working with everyone and to contact the AAUP's office in Monroe Hall with any concerns.

IV. Report of the Chairs Caucus, Marc Silver

Prof Silver reported the Chair's Caucus, which has existed for many years, is the active body of all chairs of HCLAS, School of Communications, School of Business, School of Education, and Health and Human Services. They have worked diligently over the years, not just concerning administrative matters, but on issues that affect faculty as well. They meet monthly as a collection of chairs to discuss topics of relevance to departments and anything they feel is of significance to the health and well-being of the university. They also meet monthly with the Provost to discuss concerns of the chairs and possible resolutions. Many of these issues actually reflect the way chairs operate to promote the interest of faculty. The Chair's Caucus is the liaison between faculty and higher administration. Prof. Silver reported that the department chairs can be a conduit for the concerns that faculty have, because the caucus offers a direct line to the Provost. He encourages faculty members to express their issues of concern with their chairs.

V. Report of the Senate:

Action Items

1. Prof. Nirode presented for action the Laptop Resolution (Attachment M1). The Senate's Planning and Budget committee solicited input from faculty, department chairs, and deans about whether or not to have a university wide policy requiring all students to purchase a laptop. The Committee recommends that there be NO university-wide mandatory laptop requirement for students at this time. This resolution does not preclude an individual department or program from instituting its own requirement. The item passed unanimously.

VI. New Business

Gerda Kamberova, chairperson of the Computer Science department, reported that the university will soon be moving from Novell to Microsoft Outlook sometime in October. The program offers more flexibility and better security without any additional cost to the university.

VII. Adjournment

The meeting was adjourned at 4:45 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
WEDNESDAY OCTOBER 26, 2009**

For attendees, please see attachment A1.

The meeting was called to order at 3:04 pm.

I. The minutes of the September 23rd, 2009 meeting were approved.

II. Report of the Speaker of the Faculty:

Professor Maney convened the meeting by reporting on the recent conference of the National Center for Suburban Studies. The conference was titled “The Diverse Suburb: History, Politics, and Prospects. Over 125 researchers attended the conference. Prof Maney reported that he was struck by the rigorous methodologies that were utilized and the analyses of broader social forces and local contingencies impacting inner group relations in suburban areas.

III. Report of the AAUP:

Prof. Mazzocco reported that there are three items in the *Chronicle of Higher Education* October 23rd edition, that deal with the changing nature of the professor.

1. Adjuncts now make up 50% of our professoriate nationally. Many earn less than 20,000 a year, lack benefits, job security, and often the respect of their full-time colleagues. Prof. Mazzocco is very happy to say that this is less of a problem here at Hofstra because adjuncts are in the bargaining unit. We will be making a push this year to reach out to more of our adjuncts. Rich Pioreck and Pat Navarro will be leading our adjunct outreach, which will also be one of the concerns at the Wednesday AAUP meeting.
2. More faculty members nationally are using new methods to engage students by incorporating student-centered teaching activities in the classroom. Some of these new teaching methods include cooperative learning, group projects, electronic quizzes, reflective writing and journaling, and multiple drafts of written work. These methods are being employed here at Hofstra and represent a very promising development in terms of student learning. The other side of this pedagogy, however, is that it is extremely labor intensive and even with new technologies it remains something that many of us have not had a chance to explore. We will be measuring workloads for both full time and adjunct faculty at Hofstra over the next couple of months to determine the human cost of student-centered teaching and what that might entail.
3. Many faculty are experiencing crushing workloads. One article in the *Chronicle* featured a faculty member from the University of Illinois, Chicago. She is a fulltime lecturer teaching English Composition. She has health insurance, retirement benefits, an office, along with a heavy workload and small paychecks. She is paid 30,000 dollars annually to teach a 3-3 load. Her responsibilities also include being the Assistant Director of the university’s writing center. She estimates that she spends some 22 hours a week preparing for her classes. That does not include the time spent with students that need extra attention and attending conferences. The University of Illinois, Chicago does not have a faculty union or collective bargaining contract.

Prof. Mazzocco urges everyone to read the articles in the *Chronicle*. One of the concerns of the AAUP is that professors are still working people and have working people’s concerns. Prof. Mazzocco also reported that a call for nominees went out for the special election for the office of President and First Vice President for grievances (brought about by Estelle Gellman’s retirement). Closing date for these nominations is also on Monday, November 1st.

IV. Report of the Chairs Caucus:

Prof Silver reported that one of the projects that the Chairs' Caucus is working on this year, is the issue of advisement. At this time there is an ongoing search for a new Dean for Academic Advisement. Hopefully, our own internal examination of the practices and structures of advisement at the department level will dovetail nicely with the ongoing search. This will allow for a good transition when that person is hired and we will be able to move forward in a very productive fashion. Prof. Silver asked that for those chairs in attendance, to please keep an eye out for the receipt of a questionnaire /survey concerning practices and structures in your department regarding advisement. Prof. Silver urges faculty to spend a little time reflecting on your own practices with respect to academic advisement including how effective it is and how involved you are. A discussion followed.

V. Report of the Chair of the Senate Executive Committee:

Action Item

Prof. Nirole presented for action the revision to FPS #50 (pending) – Classroom Code of Conduct for Students. This item was originally passed by the full faculty in December 2007, but the Provost requested that the Undergraduate Academic Affairs Committee revise the document to include an appeals process for students who may be dismissed from the classroom. If the faculty member elects to permanently remove the student from the course, the student has the right to appeal to the Provost's Office. By unanimous vote, faculty in attendance agreed to amend the following sentence:

Instances of permanently removing students from the classroom should be reported by faculty to their Chair and the Center for University Advisement.

to now read:

Instances of permanently removing students from the classroom shall be reported by faculty to their Chair and the Center for University Advisement.

A discussion followed regarding the time deadline for filing an appeal and what constitutes notice of removal from the classroom. Faculty concerns included insuring that advisement is notified and perhaps including more concrete language in the recommendation in this regard. Vice Provost Schmelkin reported that the Center for University Advisement should notify students of their right to appeal. Prof. Maney informally surveyed the faculty in attendance for their preference regarding a deadline for filing an appeal. The majority of faculty indicated their preference that the appeal should be made shortly after the student is removed from the course. Prof. Maney made some recommendations for suggested language regarding a timeline for this appeal for further deliberation and consideration by the Undergraduate Academic Affairs Committee. This item will be brought back to the full faculty at a later date.

VI. Information Items:

A. Center for Teaching & Scholarly Excellence

Susan Martin, Director of the Center for Teaching & Scholarly Excellence (CTSE) reported that the Center is having panel discussion on Wednesday, November 18th during common hour on discipline in the classroom. One of the panelists will be a representative from the University Counsel's office reminding faculty what legal limitations there are as far as disciplining students in the classroom. Much of what the center does is available on

Hofstra's website. Prof. Martin reminded faculty about many of the programs & activities CTSE offers:

- Dr. Peter Seldon: Workshops on Teaching Portfolios, held last Wednesday
- Blind Review Program: If you are submitting a manuscript for publication or a conference, the center will do a review. This review is not about content, but rather it provides feedback on the paper regarding the way it reads, the fluency, the organization, etc. Everything done at the center is confidential.
- Confidential consultation and classroom observations aimed at improving teaching.
- Education Research Consultant: Bruce Torff, from the School of Education and Allied Human Services will assist faculty in design and implementation of research initiatives that pertain to teaching and advisement at Hofstra.
- English Editing Consultant: Carol Porr offers editing services for English grammar and usage.
- Public Speaking Consultant: Cindy Rosenthal, a professional actress and director, will go into a classroom and observe and have a discussion with you about your presentation. If you would like your class videotaped, she will review it and make suggestions.
- Quantitative Analysis: Mike Barnes from the Psychology Department is available to provide assistance if you are doing a research project that involves numbers.
- Empirical Research: Marc Silver can help you put together a survey, and he along with Mike Barnes, will help you analyze your results of your survey.
- Brown Bag Lunch Discussions: These sessions generally are initiated by a faculty member regarding something they would like to discuss. The person who leads the discussion chooses the day, time and topic of discussion. CTSE provides the publicity in addition to coffee and cookies.
- Mentoring Program for new faculty.
- Learn and Lunch for new faculty.

Prof. Martin reported that most of the things that CTSE does arise from the ideas of faculty. She encourages everyone to alert her to any new ideas.

B. Computer Center

Judith Tabron, Director of Faculty Computing Services, spoke briefly about the migration from Groupwise to Microsoft outlook scheduled for November 5th and reminds everyone to sign up for a training session, which are only 30 minutes. Faculty can sign up for a training session at Hofstra.edu/training. You can also email the help desk at help@hofstra.edu with any questions or concerns. She also reported that Groupwise will still be available and you will be able to access all of your files for up to one year unless (longer if you manually archived).

VII. New Business

There was no new business

VIII. Adjournment

The meeting was adjourned at 4:24 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
WEDNESDAY NOVEMBER 20, 2009**

For attendees, please see attachment A1.

The meeting was called to order at 3:04 pm.

I. The minutes of the October 29th, 2009 meeting were approved.

II. Report of the Speaker of the Faculty:

Professor Maney convened the meeting by focusing on Hofstra University's relationship with its neighbors. A little over a year ago, a group of faculty met with President Rabinowitz to urge him to strengthen Hofstra's relationship with surrounding communities. By making our knowledge, skills, and events available to our neighbors, we not only provide a valuable form of community service, but we also help create vibrant sustainable local community. In response to this faculty initiative, the President created the Task Force on University Community Relations, which is headed by Richard Guardino and Melissa Connelly. Already, University Relations has created and distributed a newsletter to surrounding neighborhoods. The Task Force has also focused upon identifying supportive connections that already exist between the University and surrounding communities and in this regard, Professor Maney encourages everyone to contact Liora Schmelkin if your research, teaching, or service connects you to one or more communities on Long Island.

Professor Maney reported that last spring a separate group of faculty members met with President Rabinowitz to urge him to discuss ways that local housing, rented out by absentee property owners, was jeopardizing the health and safety of Hofstra students and the surrounding communities of Hempstead and Uniondale. Because of this meeting, the Student Affairs Committee of the University Senate developed a set of recommendations that will be considered later in this meeting. Professor Maney commended the Student Affairs Committee in their decision to include representatives of neighborhood associations in their deliberations.

Professor Maney reported that the Task Force on Integrity and Responsibility, which is being co-chaired by Warren Frisina, Susan Martin, Barbara Bohannon, and Sandra Johnson, is facilitating an important conversation on our responsibilities not only to members of the university community, but to the communities surrounding Hofstra. Warren Frisina reported that over a year and a half ago, this task force was asked to come together to look at the various ways in which Hofstra community is pursuing its mission relevant to the cultivation of personal social responsibility. This will be articulated in a variety of ways, most especially around the question of whether Hofstra should institute an honor code or create a more enriched honor code. This task force has now met several times. They have discovered that The Pride Guide, a statement developed by Student Affairs, identifies five separate areas of commitment and ambition for our students and the community. These areas include: Personal/Social Responsibility, Respect for All Individuals, Integrity & Ethics, Development of Community, Expression & Free Exchange. The task force is currently focusing on area of integrity and ethics; looking specifically at Hofstra's practices around the honor code.

Professor Maney reported that there has been a request by Russell Burke, a member of the Environmental Priorities Committees, that we replace bottled water with pitchers of water and

glasses, at full faculty meetings, as a way to reduce our consumption of plastic. Russell Burke reported that many universities have made bans of plastic bottles on campus. Lackman has indicated a willingness to provide pitchers of ice water and cups.

Michael D'Innocenzo commended the commission that is working on Hofstra's relationship with communities and offers a suggestion that might be helpful. We have had a long relationship with the Kettering Foundation in Ohio whose mission is to seek ways to make democracy work better. David Matthews, President and CEO of the Kettering Foundation as well as a Hofstra Honorary degree recipient, has identified one of the Foundation's chief priorities for the next two years: university community relations for research and development.

Harold Hastings commented that we run a number of programs for high school students and wondered whether Hofstra should seek funding to make these accessible at low cost to surrounding communities. Prof. Nanette Wachter-Jurcsak, from the Chemistry Department, heads the Hofstra University Summer Science Research Program that brings students here for research each summer. Typically, several students each year receive Intel Science Awards and yet the cost is prohibitive to many students. Dr. Hastings thinks if the University were to seek funding, it would be possible to offer positions to people in the surrounding schools with minorities and other programs, free of charge.

III. Report of the AAUP:

Prof. Mazzocco reported that the deadline for nominations closed on November 2nd for our recent special elections for President and First Vice President for Grievances. An official email will be sent out after Thanksgiving to all AAUP members to announce that there were two candidates nominated for two elected offices. With no opposing candidates, the two nominated candidates will immediately assume office. Dennis Mazzocco will continue as Chapter President to fill out the remainder of Estelle Gellman's term. As specified by the bylaws, this term will end in 2010 when AAUP will have the next election cycle. Sharon Kazmir will be the First Vice President for Grievances and she will continue until at least 2011. This spring, the regular election cycle will be held for Chapter President, Second Vice President for Collective Bargaining, and two Steering Committee seats. The AAUP will also be electing unit representatives from HCLAS, School of Business, Communications and SOEHHS.

Prof. Mazzocco reported that this fall, the Executive Council appointed Phil Katzman (Radio & Television Film) to an at-large seat on the Steering Committee. Additionally, Ann Grafstein (Library) was appointed to an at-large seat.

Prof. Mazzocco reported that November 2nd was the closing date for nominations for next year's Negotiating Committee members. This year's number of nominees is the highest number in recent years. Interviews of nominees began this past Wednesday and will wrap up at the next Executive meeting on December 9th. The Negotiating Team will be announced in January.

Prof. Mazzocco reported that the Executive Council will be organizing workshops for chairs of DPC and FPBs, and Department chairs in all units, if they are interested. DPC and FPB chairs should contact Lenore Daniel, the Administrative Coordinator for the AAUP.

Prof. Mazzocco requested that if any of the AAUP members are considering exercising the voluntary retirement provision in the Collective Bargaining Agreement, to please contact the AAUP office so that you are fully informed about your rights under the contract.

IV. Report of the Chairs Caucus:

Prof Silver reported that the caucus continues to work on advisement issues this year. Specifically, they are working with Academic Records to improve the usability of the Banner system and the DARS reporting feature.

V. Report of the Chair of the Senate Executive Committee:

Action Items

1. Prof. Nirode presented for action the Off-Campus Behavior recommendations from the Student Affairs Committee. Several members of the faculty, who live in the surrounding communities, approached the administration regarding the behavior of some of Hofstra's students who reside off campus. They questioned whether some behavior they have observed would violate the Code of Conduct for students who live in the residence halls. Therefore, the administration has asked the University Senate to look at this in terms of perhaps developing an Off-Campus Code of Conduct policy. In that letter to the University Senate, five questions were posed. Prof. Nirode explained that the first portion of the document is a summary from the dialogue out of the Student Affairs Committee that addressed those five questions asked. What is being voted on is the last part of the document, which is the summary of the recommendations.
 - Recommend that we not extend our jurisdiction to enforce rules or laws off campus any more than we already do
 - Create a community coalition council
 - Develop new off campus programs and expand current off campus programs
 - Create repository for complaints

A discussion followed and the following sentence:

... the Office of Off-Campus Living and Commuting Student Services (in the Dean of Students Office) should serve as the repository for complaints made about off-campus behavior and issues should be addressed as the office sees fit, in accordance with University procedure.

was amended to read:

*...the Office of Off-Campus Living and Commuting Student Services (in the Dean of Students Office) should serve as the repository for complaints, **compliments and comments** made about off-campus behavior and issues should be addressed as the office sees fit, in accordance with University procedure.*

The item was passed as amended.

2. Prof. Nirode presented for action the representation for the Medical School in the shared governance process. As the Medical School comes online, they should be represented not only on the Senate but also at the faculty meetings. Provost Berliner reported that the Medical School faculty is very different from any other faculty on campus. Positions at the

North Shore LIJ Health System that have been appointed as faculty members, are paid for by North Shore LIJ. At this time, there are over 600 faculty members. This item is just a start to give them representation. There was discussion about membership and Matthew Sonfield suggested that the Senate look at Faculty Statutes IV in terms of how we define a faculty member.

The following sentence:

... one representative on the University Senate and five representatives (voting members) at full faculty meetings

was amended to:

*... one representative on the University Senate and five **faculty** representatives (voting members) at full faculty meetings*

The item passed as amended.

3. Prof. Nirode presented for action a revision to the Unofficial Withdrawal Policy. The Undergraduate Academic Affairs Committee is proposing that a UW grade shall be assigned only if the student stopped attending prior to the official withdrawal deadline for that particular semester. If a student continues to attend pass the withdrawal deadline but does not show up for the remainder of the semester, the UW grade is not possible and the appropriate grade is at the discretion of the faculty member. A limit as to how many UW grades an undergraduate student can receive has also been added. These changes are a way to identify students early who might be in academic difficulty. A discussion followed and the following amendment was made:

... in the judgment of the faculty member, on the last date of attendance the student either had the potential to pass the course or there was insufficient graded work to allow for such an evaluation.

The amendment passes.

Further discussion followed and a motion was made and seconded that the following paragraph be deleted:

Students may earn a maximum of three UW grades while an undergraduate student at Hofstra. Each UW submitted beyond that limit will be converted to a grade of F by the Registrar and will be factored into the grade point average accordingly.

The amendment was not passed.

Suggestions were made to review the completion ratio and change it in ways that would flag students who are in academic distress and that the Center for Advisement proactively reach out to students who receive unofficial withdrawals and ask for them to contact the center.

A discussion followed about the third paragraph and the specific time limit. A motion was made, seconded and passed to table this action item and refer it back to the Undergraduate Academic Affairs Committee.

4. Prof. Niode presented for action the 2012-2013 Academic Calendar. As always, we must be within New York state compliance in terms of the number of semester hours. The religious holy days are September 17th & 18th, and evening classes on September 25th and 26th. On the Wednesday before Thanksgiving, classes will be held. We will only have one snow/study/reading day where typically we have two. Finals will start on December 13th and end on December 19th with commencement on December 20th. The only way another snow/study/reading day can be given or having off on the Wednesday before Thanksgiving was to start before Labor Day. Logistically we would not have much time to turn over the residence halls, start orientation program for first year students, and have first year students and upperclassmen move in after Summer Session III is completed. January session will remain a two-week, three-week format. Spring semester starts on January 28th, with a no classes held on Presidents Day, and the week of March 25th – April 1st (spring break, which also encompasses both Passover and Easter). There will be a conversion day on April 3rd where all Wednesday classes will be Monday classes. There will also be two snow/study/reading days and commencement will be held on May 19th. Summer Session I is from May 22nd – June 25th with May 25th off for Memorial Day. Summer Session II is from June 27th – August 1st with July 4th off for Independence Day. Summer Session II begins August 5th and ends on August 23rd. A discussion followed about eliminating Jewish Holidays and perhaps having no religious holidays to give students a block time to study before finals. It was suggested to survey the faculty and students in terms of giving them options on which holidays they would like observed.

Raymond Greenwell made a correction under the “# of Fall 2012 Meetings,” there should be 25 TUTH 11:10-12:35 time slot and not 26. Additionally, the total minutes for that time slot should be 2255.

Provost Berliner reported that if the calendar is passed today, and ultimately there is a determination that we will change the way we handle these religious holidays, we can revisit the calendar.

The item passed unanimously.

VI. Information Items:

Prof. Maney announced that because of the time, we will find alternative means of informing the faculty of the information items for today.

VII. New Business

There was no new business

VIII. Adjournment

The meeting was adjourned at 4:30 pm.

**UNIVERSITY FACULTY MEETING MINUTES
THURSDAY MARCH 18, 2010**

For attendees, please see attachment A1.
The meeting was called to order at 3:06 pm.

I. The minutes of the November 20th, 2009 meeting were approved.

II. Report of the Speaker of the Faculty:

Professor Maney convened the meeting by reporting that the undergraduate first-year retention rate for the 2008-2009 academic year was 76%. This represents a 4% drop from an 80% retention rate of the previous year. This is a significant drop in the rate and it is likely due to the state of the economy. Nonetheless, a decrease in our retention rate negatively influences our university's budget and for many of the students who leave us, it negatively impacts their lives. Prof. Maney calls upon the faculty to continue their outstanding academic advisement and to supplement it by exploring ways to connect students with other university resources. On each student's DAR a financial counselor and the university advisement dean are listed. In addition, Student Counseling Services can be reached at 3-6791. Counseling services provide a range of services for issues that students encounter. Prof. Maney hopes that by doubling our efforts to link students with important resources on campus, we can improve the retention rate.

Prof. Maney reported that there are a number of university-wide task forces that are currently operating.

- Task Force on University Community Relations
 - Richard Guardino and Melissa Connelly
- Task Force on Integrity and Responsibility
 - Warren Frisina, Susan Martin and Sandra Johnson
- Student Experience Task Force
 - Herman Berliner

If anyone is interested in those subject matters, Prof. Maney encourages faculty to please see the chairs of those task forces.

Provost Berliner added that two new task forces are in the process of being set up

- Task Force on Retention
- Task Force on the Internship Experience

Prof. Maney reminded the faculty that there are informational materials on the table adjacent to the food service table. These materials provide information on events and opportunities that are likely to be of interest to the faculty, and he encouraged everyone to check them out before they leave.

III. Report of the AAUP:

Prof. Mazzocco reported that the AAUP held a membership meeting on February 2nd and had a good turn out with 85 members and some non-members in attendance. Members talked about the continuing discussion regarding the four credit classes in the College of Arts and Sciences, the grievance the union filed in December on the Voluntary Retirement Incentive Agreement, and the concerns about the next contract. Feedback from the faculty was solicited on those issues. Prof. Mazzocco reported that because of the need to continue the discussion, another membership meeting was scheduled for April 21st during common hour. He asked all faculty to please add that date to their calendar. An important item to be discussed at this meeting will be faculty input on

contract proposals. Chapter Attorney Beth Margoles will be in attendance, and there will be an in-depth briefing about the status of our grievance. Prof. Mazzocco urged anyone considering retirement, and wanting to exercise that element of the contract, to contact the AAUP office for an update on the issue.

Prof. Mazzocco reported that the AAUP has announced their negotiating committee for next year:

- Peter Daniel, chair, HCLAS, Dept. of Biology
 - Chandra Mahesh, Zarb School of Business, Dept of BCIS
 - Ann Grafstein, Library
 - Richard Pioreck, HCLAS, Dept of English
 - Phil Katzman, School of Communication, Dept. of Radio, TV and Film
 - Dennis Mazzocco, School of Communication, Dept. of Radio, TV and Film
- Alternate: Pat Navarro, HCLAS, Dept of English

The AAUP is expected to have an additional mobilization committee to obtain input from the membership. Those discussions are ongoing. Prof. Mazzocco encourages everyone to RSVP and to attend the meeting on April 21st.

Prof. Mazzocco reported that there is a call out for nominations for AAUP elections and the deadline is March 29th. The nominations are for President, Second Vice President for Collective Bargaining, and two Steering Committee members-at-large. They will also be asking for nominations from the membership for unit representatives from HCLAS, School of Education, Health and Human Services, Zarb School of Business, School of Communication, Library and the School for University Studies.

Prof. Mazzocco reported that in these economic times the Collective Bargaining Agreement will be looked at with scrutiny to see where cost savings could be made and asks everyone to keep a close eye on our contractual rights and to let them know if something does not appear right.

IV. Report of the Chairs Caucus:

Prof Silver reported that the caucus continues to work on advisement issues for this semester, particularly the departmental advisement strategies and structures (concerning majors and minors). The caucus also is continuing its work on the relationship between central advisement and department level advisement. Prof. Silver urges any chairs in attendance, who have not yet responded to the department level questionnaire concerning advisement, to please complete and submit the questionnaire to him as soon as possible. Prof. Silver reported that the caucus is continuing its attempts to establish, maintain, and encourage cooperative relationships with central advisement. At the April meeting, the new dean of central advisement will be in attendance to discuss issues of mutual concern.

V. Report of the Chair of the Senate Executive Committee:

Prof. Nirode reported that the University Senate is currently holding nominations for seats on the Senate in the following areas:

- One seat for Hofstra College of Arts and Sciences, Division of Social Sciences
- One seat for Hofstra College of Arts and Sciences, Division of Humanities
- One seat for the School of Education, Health and Human Services
- One seat for the Zarb School of Business
- One seat for the School of Communication
- One seat for the Library

This is a three-year term to sit on the University Senate which meets once every month, usually the second Monday. In addition, senators are appointed to one of the five standing committees. Nomination ballots can be found on Blackboard and self-nominations are acceptable.

In addition, the SCREAM committee is soliciting interested candidates to serve as a University Senate Senator-at-Large. This is a two-year position. This position affords you the opportunity to complete service by becoming a member of one of the Senate's five standing committees as well as several sub-committees. The form is also found on Blackboard.

Information Items:

1. Prof. Niode presented for information, the revisions to the Undergraduate Incomplete Grade and explained this is just a clean up of language for a policy that was already passed and is currently being practiced.
2. Prof. Niode presented, for information, the revisions to FPS #50 – Classroom Code of Conduct for Students. This item was passed by the faculty in December 2007, and then sent back to the Undergraduate Academic Affairs Committee by Provost Berliner to include an appeals process. When it was brought back to the faculty in October 2009, the faculty sent it back to the Undergraduate Academic Affairs Committee for further deliberation and consideration. A discussion followed and the item was raised as an action item. There was further discussion and the following amendments were made:

Center of University Advisement

was changed to

Center for University Advisement

The following sentence:

The Provost will officially notify students of their right to appeal through both email and telephone.

was changed to:

The Provost through both email and telephone will officially notify students of their right to appeal.

The following sentence:

Students must begin the appeal process as soon as possible,...

was changed to:

Students must begin the appeal process by sending an email to Provost@Hofstra.edu as soon as possible,...

The item passed unanimously as amended.

Prof. Niode presented for information the revisions to the Unofficial Withdrawal language. This item was brought to the faculty in November as an action item but sent back to the Undergraduate Academic Affairs Committee for further deliberation. A discussion followed and this item was raised to an action item and passed with three abstentions.

VI. Grants Resources and Opportunities for Faculty. Information Item by Sofia Kakoulidis, Associate Provost for Research & Sponsored Programs.

The following information was presented to the faculty:

About the Office:

The Office for Research and Sponsored Programs (ORSP) exists to assist faculty and others in pursuit of special efforts that can enrich the University's education, research and service endeavors.

Our primary responsibility is to assist in securing financial support, usually in the form of peer-reviewed grants or contracts, thereby enabling the University to undertake new projects and/or expand upon ongoing activities.

ORSP web site:

<http://www.hofstra.edu/About/Administration/Provost/orsp/index.html>

ORSP web site features

- About the Office
- Funding Opportunities
- Funding Sources (federal, state, private)
- Community of Science (COS)
- Policies and Procedures*
- Technology Transfer
- Newsletters – *ORSP Funding Opportunities Newsletter*
- Workshops
- Other Resources (PowerPoint Presentations, Proposal Writing guides)
- Proposals and Awards
- Post-Award Management
- *Hofstra Horizons* (featured link)

Policies and Procedures

- Administrative Rates and Proposal Preparation Information
- Use of Human Subjects in Research
- Use of Animals in Research
- Conflict of Interest
- Scientific Misconduct
- Internal Review Form
- Financial Management of Grants and Contracts
- Policy/Procedure on Execution of Contracts
- Time and Effort Reporting
- University Gift vs. Sponsored Project fact sheet
- Financial Policies
- Responsible Conduct of Research (RCR)

Where's the funding?

Identify research interests

Search for funding opportunities

Various types of search engines:

- Grants.gov, FedBiz, Foundation Center etc.

- Community of Science (COS): www.cos.com
Leading global resource for hard-to-find information critical to scientific research and other projects across all disciplines.
COS includes:
 - Funding Opportunities: search more than 25,000 records worth over \$33 billion
 - COS Expertise: search among 500,000 profiles of researchers from 1,600 institutions throughout the world. Discover who's doing what—current research activity, funding received, publications, patents, new positions and more
 - COS Profile: showcase your research and expertise among researchers and scholars from universities, corporations and nonprofits in more than 170 countries. Use convenient tools to keep your CV updated and accessible.

Identified a funding opportunity? Now what?

- Read the grant application guidelines
- Contact the Program Officer
- Meet with ORSP staff
- Prepare proposal

ORSP staff will assist with:

- Budget preparation
- Complete all required certification forms
- Review grant application to ensure all components meet sponsor guidelines
- Submit application on behalf of faculty member

Proposal submissions:

- Federal submissions: Grants.gov, FastLane (NSF), E-grants (U.S. Department of Education, NSPIRES (NASA), eRA Commons (NIH)
- Foundation submissions: electronic and/or paper
- State/local Government submissions: paper

VII. New Business

Christiaan Perez, chair of the Student Affairs Committee and intern for the Center for Civic Engagement, announced that the Center is working on a campus activity called the Refugee Campus where they will be simulating a refugee camp as an effort to bring attention to the plight of refugees. They would like to get as many faculty involved. They are asking the faculty to promote the event and get involved. It will be taking place April 26th – April 30th. The tented camp will be set up on the Calkins quad located on the academic (south) side of the Hofstra campus.

VIII. Adjournment

The meeting was adjourned at 4:03p.m.

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY MAY 3, 2010**

For attendees, please see attachment A1.

The meeting was called to order at 3:06 pm.

I. The minutes of the March 18th, 2010 meeting were approved.

II. Report of the Speaker of the Faculty:

Professor Maney convened the meeting by introducing Dr. Berliner.

III. Report of the Provost:

A. Fall 2010 Enrollment

As of today, continuing undergraduate enrollment is on track; continuing graduate enrollment is slightly ahead primarily because of business MBA and MS degree programs but there is a slight decline at this point in education (related to school budget/NYS finances and health). For undergraduates, a key date revolves around May 1 – the deposit deadline – Within the next few days, we should have an overwhelming majority of the deposits in hand.

For undergraduates, the economy in general and higher education tuition discounting are possible complicating factors.

B. Tuition Discounting (comparative data is 2 years old)

- Hofstra 31.9% discount rate with 67% of the freshmen students receiving aid
- St. John's – 46.7% discount rate and 92% receiving aid
- Fordham 38.4% discount rate with 92% receiving aid
- Pace 41.9% discount rate and 92% receiving aid
- Syracuse 41.8% discount rate with 73% receiving aid
- Average private institutions (without Hofstra) 33.5% and 71%.
- Updated aggregate figures for the mid east coast area the average discount rate is 44.8% and for institutions with an endowment of \$100 to 500 million, 40.6%.

Hofstra is in a very competitive environment with significant price discounting and longer parent/university negotiations. Discounting also requires a reallocation of resources to help fund more merit as well as need-based scholarships and Hofstra's savings from ending the 1AA football program helped.

C. Football

Provost Berliner commented that President Rabinowitz should receive great credit for this very courageous and positive decision.

D. Enrollment Goals

Hofstra's goal this fall is 1654 (fte) first year students and 636 transfers. Last year Hofstra enrolled 1568 (census). To place this in context Hofstra enrolled:

- 1906 in 1999
- 1735 in 2007
- 1655 in 2008

1. Full-time equivalent (not counting Law)

- 8443 in 1999
- 8376 in 2005
- 8017 in 2007
- 7919 in 2008
- 7571 in 2009

Approximately 800 fewer undergrads since 2005 (but with a very impressive increase in quality - 1186 average SAT and 3.4 average GPA including a 120 point increase in our average SAT score).

2. Transfer numbers

- 702 enrolled in 2005
- 641 enrolled in 2007
- 571 enrolled in 2008
- 526 enrolled in 2009

Hofstra's goal is 535 enrolled in 2010

For transfer students, Hofstra has removed barriers and Provost Berliner thanks all the departments involved. He also reported that even though there is heavy discounting by many neighboring institutions he is optimistic that Hofstra will be able to reverse this on-going decline. Hofstra is also working on a joint admission 2 + 2 agreement with Nassau.

3. Graduate

For teacher education the complications are school budgets plus alternate ways of earning a Master's degree and becoming certified—e.g., NY Regents Degree through Teach for America and NYC Fellows Program. The New York State Board of Regents voted unanimously two weeks ago to approve a pilot program that would allow educational groups like Teach for America to create their own master's degree programs, a role long reserved for education schools.

- a. Teach for America and New York City Teaching Fellows (young professionals/career changers). Right now, participants begin teaching almost immediately (become the teacher of record), and pursue their graduate degree at a school of ed.

Under the pilot, the Board of Regents will invite groups like Teach for America to create their own master's programs with a strong emphasis on practical teaching skills. The Board of Regents would award the degree and the teacher would commit to work in a high-needs school for at least four years. The Board also authorized cultural institutions to develop Master's in Ed programs.

As noted in The New York Times, deans of education have expressed their concerns. "I have serious concerns about separating the craft of teaching from the knowledge base of teaching, and I think the regents are making a mistake in allowing the craft to be more important," said Dean James J. Hennessy, (Fordham Graduate School Education).

As also noted by The New York Times, Susan H. Fuhrman, president of Teachers College, indicated the potential separation of teacher training from what she called an "explosion of new research" into how children learn.

"We're at a huge frontier when it comes to understanding learning," she said. "Divorcing teacher preparation from this research would suggest to me that you would prepare doctors with hands-on tools without their benefiting from medical research."

As reported in Inside Higher Ed on Friday, April 30th, a high-profile federal study released the day before “urges the U.S. Department of Education and states to collect more data on teachers and their routes to the classroom before initiating widespread reform of education schools and alternative routes to certification.”

Add to this, and this is a slightly more long-term concern, the spread of distance learning and hybrid (blended) programs. For Hofstra’s part-time graduate programs, the competition will be intense and the use of increased technology in the delivery of graduate education will change the playing field. Hofstra has been much too relaxed in moving toward hybrid programs in its key part-time study graduate areas.

E. Retention

Hofstra’s 5-year plan goal was an 80% undergraduate retention rate from the first year to the second year; Hofstra achieved that rate last year (class entering 9/08); however for the class entering 9/09 Hofstra slipped back to 76%; Provost Berliner reported that it looks as if Hofstra won’t be above 76% for this year’s entering class. Retention takes some pressure off admissions. Those not returning tend to transfer to a state university or a community college or just stay out. Once again, the key is economics.

F. Dean Searches

Provost Berliner reported that there have been two successful dean searches

- Patrick Socci for the Zarb School of Business
- Evan Cornog for the School of Communication

G. Faculty Recruitment

Hofstra has had very limited faculty recruitment and is hopeful of having more lines to fill next year. We have devoted our resources to our existing faculty (5% and 4.5% increases, special leaves, etc.) and to the other members of our community. To place this in a context of 20% of higher education having salary decreases this year compared to the previous year. The AAUP average salary increase for 2009-2010 is 1.2% - lowest in 50 years. In addition, 14% of institutions reported reductions to employee’s retirement funds. Many also had furlough days. Provost Berliner is pleased that Hofstra didn’t have to take any of these steps

Looking ahead, as noted by Ms. Saranna R. Thornton (Chair of AAUP’s Committee on the Economic Status of the Profession), the “return to normalcy” that the association wants professors to be poised to shape, it won’t be happening anytime soon. The economy has battered nearly all of higher education’s revenue streams including tuition, fees, state appropriations, charitable giving, and endowment investments. Ms. Thornton says it will very likely be another fiscal year, if not two, before college and university finances improve. Slow job growth nationally for the next year and a half means unemployed people will still be struggling to pay tuition, and annual giving will continue to suffer as well, she says. On the brighter side, a stock market that has begun to bounce back means institutions that rely on their endowment for operating expenses “will start doing better.”

Additional data: According to the annual CUPA (College and University Professional Association) survey, nearly a third of all college faculty members, on average, took a pay cut during 2009-10, and overall faculty pay showed no salary increase, according to a report released this week. The results are in contrast to those in the recent past, when professors’ pay increased nearly 4 percent per year.

The College and University Professional Association for Human Resources, which conducts the annual survey, says only faculty members at private doctoral institutions saw a salary increase of any significance, and it was about 1.7 percent, on average.

H. Diversity:

Provost Berliner reported that he is proud of Hofstra's long-standing commitment to diversity.

- Hofstra's campus was accessible pre-ADA
- Hofstra's NOAH program was the model for New York State's HEOP program

Since Stuart Rabinowitz became President an even more far reaching commitment to diversity:

- Claflin exchange

This year:

- Anthony Dardis - Professor of Philosophy at Hofstra University
- Professor Corrie Claiborne - Assistant Professor of English at Claflin University

Next year:

- Lori Ultsch - Associate Professor of Italian at Hofstra University
- Millicent Ellison Brown - Associate Professor of History at Claflin University
Dr. Brown is a senior research fellow and associate professor of history in the Department of History and Sociology at Claflin University. She received her Bachelor of Arts Degree in History from the College of Charleston, a Master of Education from The Citadel and a Ph.D. in 20th Century U.S. History from Florida State University.

Millicent Brown, et al v. School District 20 (Charleston, SC, 1963) was the landmark case for school desegregation in the state, and those experiences afford her the perspective of "activist-historian" for her research. She has held either faculty or staff positions at North Carolina AT&T State University, Guilford College, Bennett College and the College of Charleston's Avery Research Center for African American History and Culture.

- student exchange in the spring semester.
- Diversity Mission Statement
- Diversity Poster Series – Hofstra University Museum
- Celebration of Diversity – National Center for Suburban Studies
- Diversity Research Awards:
2008/2009
 - "Climate and Culture in Academia and Hiring and Retention of Faculty of Color" - School of Education, Health and Human Services faculty Jonathan Lightfoot, Marlene Munn-Joseph and Irene Plonczak on behalf of the School's Affirmative Action Committee
 - "Racial Segregation and Health Disparities in Hempstead, NY: Exploring Parent's Perception of the Relationship between Their Neighborhoods and Healthy Living" - HCLAS faculty member Johanna Shih

2009/2010

- "The Cultural Competence of Student Teachers" - School of Education, Health and Human Services faculty Darra Pace and Elfreda Blue
- "Development of a law school seminar to address the pressing issues of diversity within the legal profession, and the law school specifically" - Camille Nelson, School of Law
- "Workshop for editors and reporters of local Latino newspapers that would include professional development as well as advanced Internet-based skills" - School of Communication faculty Carol Fletcher and Peter Goodman
- "Promoting Effective Responses to Hate Crimes in Suffolk County" - HCLAS faculty member Gregory Maney

- Provost’s diversity lecture series
 “Beyond Open Doors: Integrating Pregnant Women into the Workplace”
 Joanna Grossman, Professor of Law and John DeWitt Gregory Research Scholar

- Increased diversity in our students
 - First Time Undergraduates
 - Black students 8% in 1999 - 9% in 2009
 - Asian students 4% in 1999 - 5% in 2009
 - Hispanic students 6% in 1999 - 10% in 2009
 - Graduate students
 - Black students 1% in 1999 - 8% in 2009
 - Asian students 1% in 1999 - 5% in 2009
 - Hispanic students 1% in 1999 - 5% in 2009
 - Law
 - Black students 5% in 1999 - 8% in 2009
 - Asian students 7% in 1999 - 10% in 2009
 - Hispanic students 5% in 1999 - 8% in 2009

- International students
 - 262 in 1999 (2%)
 - 192 in 2005 (2%)
 - 209 in 2007 (2%)
 - 226 in 2008 (3%)
 - 316 in 2009 (4%)

- Zawadi Africa Educational Fund students (Agnes Mathenge and Faith Rialeem who have received full tuition, room and board scholarships from Hofstra)

- Hofstra’s commitment to languages and cultural studies
 - Except for NYU and Columbia, Hofstra teaches far more foreign languages, from every major region of the world, than any other college or university in the New York City region. Hofstra professors teach classes in the following 14 spoken modern languages (in addition to Gaelic, Ancient Greek and Latin and, of course, American Sign Language): Arabic, Chinese, German, Modern Greek, Hebrew, Persian, Punjabi, Japanese, Russian, Swahili, Spanish, French, Italian and Portuguese. It is quite unique for any school anywhere in the US to teach two African languages (Swahili and Arabic).

Moving forward –

- Hofstra’s diversity taskforce, now an Advisory Committee, is meeting again and will focus on faculty diversity through both hiring and retention.
- Comprehensive Affirmation Action policy is working its way through our governance process - include an expanded equal opportunity statement and more comprehensive tracking of job applicants to the point at which a person is hired.
- The expanded opportunity statement will include “gender identity, or expression” as follows:
Hofstra University continues its commitment to extending equal opportunity to all qualified individuals without regard to race, color, religion, sex, sexual orientation, sexual identity or expression, age, national or ethnic origin, physical or mental disability, marital or

veteran status in the conduct and operation of its educational programs and activities, including admission and employment.

I. Medical School

Medical School Pipeline Program will begin this summer

Hofstra's MD degree has been approved by Regents, and the LCME preliminary accreditation is expected by early June. Provost Berliner noted that Hofstra being constrained does not have to do with the medical school, rather it is caused by the economy and Hofstra's decline in the number of full-time students.

J. 75th Anniversary

1935 Conference- co-directed by:

- J Bret Bennington, Department of Geology
- Zenia S. DaSilva, Department of Romance Languages and Literatures
- Michael D'Innocenzo, Department of History

Hofstra University commemorates 75 years of higher education with a multidisciplinary retrospective of the arts, sciences, and social structure of the world as it was when our first class of students began their studies. 1935 was a year still in the throes of a global depression. The great democracy that had stunned the world with its industrial magic was reeling under the weight of joblessness, frustration and confrontation, while across Europe the specter of war was looming once again. And yet it was a year of new beginnings in our nation: A New Deal that was working to restore the economy, a cautious release from provincialism, advances in science and medicine, and a glimmer of the struggle for a more just society.

To better understand this momentous time in history and to appreciate its lessons for the present, we invite scholars from all disciplines to present papers exploring the reality and the promise of events/programs/personalities/and culture, from the local to the global, surrounding the birth of our institution.

K. Law School

U.S. News ranking up from 100 nationally to 86

Provost Berliner was also part of the ABA visiting team to Nova Southeastern and has been invited by the TIAA-CREF Institute, along with Liora Schmelkin, to write a major article on accreditation.

L. Internships

As noted in The New York Times:

"There are six federal legal criteria that must be satisfied for internships to be unpaid. Among those criteria are that the internship should be similar to the training given in a vocational school or academic institution, that the intern does not displace regular paid workers and that the employer "derives no immediate advantage" from the intern's activities – in other words, it's largely a benevolent contribution to the intern."

M. Accomplishments -

- Zenia DaSilva, Professor of Spanish in the Department of Romance Languages is celebrating 50 years at Hofstra University.
- New Distinguished Professors

- Dr. David Kaufman, Department of Religion, as the Robert and Florence Kaufman Endowed Chair in Jewish Studies.
- Dr. Stanislao Pugliese, Professor of History, as the Queensboro-UNICO Foundation Distinguished Professor of Italian and Italian American Studies
- Dr. David Weissman, Professor of Engineering, as the Jean Nerken Distinguished Professor of Engineering
- Teacher of the Year recipients
 - Ralph S. Polimeni, Professor, Accounting, Taxation and Legal Studies in Business, Frank G. Zarb School of Business
 - Ralph Acampora, Associate Professor, Philosophy, Hofstra College of Liberal Arts and Sciences
 - Geoffrey A. Roth, Assistant Professor, Journalism, Media Studies, and Public Relations, School of Communication
 - Mary McDonald, Assistant Professor, Counseling, Research, Special Education and Rehabilitation, School of Education, Health and Human Services
 - Alafair S. Burke, Professor of Law, School of Law
- Stessin Recipients
 - Habib M. Ammari, Ph.D., Assistant Professor, Department of Computer Science “Challenges and Opportunities of Connected k-Covered Wireless Sensor Networks”. Berlin: Springer (2009)
 - Timothy Daniels, Ph.D., Assistant Professor, Department of Anthropology “Islamic Spectrum in Java”. Surrey, English: Ashgate, (2009)

N. Commencement

- Undergraduate Commencement – 11 a.m.
 Keynote Speaker- The Honorable Howard Dean, Former Democratic National Committee chairman; U.S. presidential candidate; six-term governor of Vermont; and a practicing physician.

 Dr. Dean is currently a senior strategic adviser and independent consultant for the government affairs practice at McKenna Long & Aldridge LLP, an international law firm as well as a senior fellow at our Kalikow Presidential Studies Center. His focus is on health care and energy issues, and he provides expertise derived from his extensive experience in public office.
- Graduate Commencement – 3:30 p.m.
 Keynote speakers
 - AJ Banga, President and Chief Operating Officer at MasterCard Worldwide, Inc.
 Mr. Banga is responsible for MasterCard Worldwide’s key business operations, including relationships with its customers globally; delivery of products, services and marketing; and technology and operations.
 - Saul B. Katz, Co-founder, President and Chief Operating Officer of Sterling Equities, a real estate investment and operating company, and president and co-owner of the New York Mets.

 Mr. Katz is also chairman of the board of the North Shore-Long Island Jewish Health System, and co-chair of the board of overseers of the Hofstra University School of Medicine in partnership with North Shore-LIJ Health System.

- Law Commencement - 7:30 p.m.
Presidential Medal – Dr. Dora B. Schriro
Dr. Schriro was appointed Commissioner of the City of New York Department of Corrections by Mayor Michael Bloomberg in September 2009. She has also worked to overhaul the nation’s immigration detention system in her capacity as Special Advisor to the Secretary of Homeland Security. And she is the first woman to have served as Director of the Arizona Department of Corrections and the Missouri Department of Corrections. Dr. Schriro is, in fact, the only person to have headed two state and two city correctional systems.

O. Refugee Camp

Last week, Human Action, a new student group at Hofstra University, organized Refugee Campus, a week-long event from April 26-30, 2010 during which students, faculty and community members camp out for four nights and five days to bring attention to the plight of refugees around the world.

Provost Berliner reported that at the hunger banquet, he was Julio (low-income table).

“I am Julio, a small farmer in El Salvador. For many years I grew coffee and sold it to a wealthy middleman who paid me low prices and then sold it for a handsome profit. Recently I joined a cooperative. The cooperative buys our beans at fair prices, processes them and sells them to buyers in the United States and Europe. By working together, we are not being exploited and we are doing much better.”

Provost Berliner remarked that the students involved deserve great credit for this initiative. It was a learning experience for everyone.

P. Academic Calendar

Provost Beliner reported that a number of students have also contacted him and/or the President regarding the Spring 2011 recess which runs from April 18-24 (Easter/Passover related). Their feeling is that this is too late in the semester for the recess to take place and this point of view should be included in our forthcoming discussions on the calendar and religious holidays.

Provost Berliner requested that if faculty get a chance, to look at his blog at www.insidehighered.com and to also look at the blogs by Lori Fendrich, David Green and Alan Singer.

IV. Report of the AAUP:

Professor Mazzocco reported that Estelle Gellman, former chapter President, continues as the AAUP’s Senior Advisor. She was recently reelected Second Vice President in the national AAUP. Professor Mazzocco also reported that the following people were elected by acclamation:

- Chapter President: Dennis Mazzocco
- Second Vice President, Collective Bargaining: Peter Daniel
- Steering Committee Member: Mahesh Chandra
- Steering Committee Member: Carol Simon
- Steering Committee Member: Anne Grafstein

Professor Mazzocco also reported that the AAUP took the initiative to add to our call for nominations. The official representatives from the various units are:

- School Business: Martha Weisel
- School of Communication: Peter Goodman
- HCLAS, Division of Social Sciences: Conrad Herald
- HCLAS, Division of Humanities: Cindy Rosenthal
- Library: Elena Cervellos
- School of Education, Health and Human Services: Roberto Joseph
- SUS: Robin Flaton

There is also an open spot for anyone that is interested from HCLAS, Division of Natural Sciences.

The AAUP's next objective will be official representation so that the representatives can stay in touch with all union members.

A faculty membership meeting held on April 21st reviewed the following issues:

- Article 7 & 8 of the collective bargaining agreement (CBA) that deals with compensation and fringe benefits.
- Discussion on the concerns and perspectives of the faculty regarding the upcoming agreement.

A priority survey regarding this will be sent to the faculty in the fall.

Professor Mazzocco also reported that the union would be bringing in experts to look at the University Finances as well as enrollment forecasts.

Fall Membership meetings have been set for the following dates during Common Hour:

- September 15th – Continue discussion about the CBA and the proposed survey of the faculty.
- November 17th – Expect to share preliminary results of the survey and hope to bring in one of the outside experts who will be analyzing our finances to report directly to the faculty.

Professor Mazzocco reported that if anyone knows of colleagues who are considering retirement, to urge him or her to contact the union office for a consultation prior to meeting with the administration.

V. Report of the Senate:

Action Items

1. Professor Nirode presented for action, a revision to the *Guide to Pride*. He proposed that in the Center for University Advisement section, language should be added that informs students that they have the ultimate responsibility to review and understand their DAR and academic progress. A discussion followed. It was decided to send this item back to the Undergraduate Academic Affairs Committee to clarify the language regarding which advisers students should meet with to verify academic progress.

Information Items

1. Professor Nirode presented for information the Library Report from the Planning & Budget Committee. Professor Martorella, chair of the Planning & Budget Committee, reported that after the West Library Campus Library Services had to be consolidated into the Axinn Library, the faculty had asked the Planning & Budget Committee to report on the future directions of the Library. This is a comprehensive report. Professor Martorella reported that the committee administered the LibQual+ Survey, a standard assessment instrument in academic libraries, in the spring of 2007. The results of the survey, both the numbers and the comments, were examined carefully by the committee. The results also were followed up with a series of focus groups to clarify and understand some of the information received from the survey. The report focuses on three broad areas: space, services, and collection. Professor Martorella summarized some of the results from these surveys and focus groups, as well as important resolutions in the

executive summary of the report. This item will be brought to the faculty in the fall as an action item.

VI. New Business

Professor Melkonian, faculty adviser to the Progressive Student Union at Hofstra University, an activist club on campus reported, that he wishes to support the students' proposal for greater transparency of the budgetary process. Isabella Goodman, President of the Progressive Student Union, reported that in numerous interactions with fellow students, they encountered high levels of "mistrust" with the administration to which they are deeply concerned. In an effort to improve relations between students and administration, they are proposing that Hofstra University make the budget available to all stakeholders including students, faculty, staff, and administration. Ms. Goodman gave a brief history of the concerns the Progressive Student Union. For example, in the 2009 spring semester, the Progressive Student Union worked in conjunction with Students for a Greener Hofstra to propose a referendum for the Student Governance Association election ballot introducing a fee of \$25.00 that would become the new Sustainability Officer's budget. In speaking with students, they identified a shared concern. Many students were not comfortable paying even \$25.00 more to the University because they, "...didn't know where their money was going." Students want to ensure that their money is being used in ways that enhance the quality of their education. Over the past eight (8) months, the Progressive Student Union has collected hundreds of student's signatures for a petition supporting budget transparency and shared governance. Therefore, they are presenting this resolution voted on by the student body through the most recent student government elections. In addition, the Student Governance Association has also voted to endorse and support this initiative. A discussion followed. The Provost noted that there is updated financial information given out at every Board of Trustees meeting, to the Speaker of the Faculty, the chair of the Senate Executive Committee, and the chair of the Planning & Budget Committee. Students and Faculty are present at this meeting and this information is available.

A motion was made to table the discussion until the President has time to respond, and the students can be clearer about what they are requesting. A discussion followed and the motion failed. The following amendments were made to the resolution:

The following sentence:

The faculty support the recently passed student referendum calling upon the administration to provide students, faculty, and staff with a clear and comprehensive annual financial report.

was changed to:

The faculty join with students in supporting the Planning & Budget Committee of the University Senate in developing recommendations for the Annual Report that are consistent with the goals of budget transparency.

The following sentence: *Whereas full disclosure* was changed to: *Whereas disclosure*

The resolution was passed as amended.

VII. Adjournment

The meeting was adjourned at 5:10 p.m.