

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY OCTOBER 25, 2010**

For attendees, please see attachment A1.

The meeting was called to order at 3:07 pm.

Prof. Maney convened the meeting by introducing President Rabinowitz, who addressed the faculty (Attachment to be emailed at a later date).

I. The minutes of the May 3rd, 2010 meeting were approved.

II. Report of the Speaker of the Faculty:

Prof. Maney convened the meeting by reporting that the Peer Teacher Program is designed to enhance the quality of education offered to Hofstra students by involving our very best students in undergraduate teaching. The duties of peer teachers can include such things as tutoring, leading class discussions, lecturing, and supervising student work. All activities must be under the active supervision of the faculty member involved. The duties should constitute a valuable learning experience. If a faculty member wishes to have a student work with them as a peer teacher, contact the Provost's Office. To nominate a student the supervising faculty member must complete an online application.

Prof. Maney reported that at the last spring meeting, the full faculty supported a student-initiated resolution for a more clear and comprehensive financial information disclosure in the annual report. The Planning & Budget Committee is charged with implementing this call and encourages faculty to contact the chair of the committee, Stuart Bass, if they have any suggestions in this regard. Also, as a result of these discussions, Prof. Maney is now providing the full faculty with a summary from the Finance Committee of the Board of Trustees that gives general financial information regarding the university.

Prof. Maney reported that the Day of Dialogue will be held on Wednesday, October 27th which is a series of debate and discussion of the issues that face our nation and world. Prof. Maney asks that faculty encourage their students to attend this event which.

Prof. Maney also reported that on Wednesday, November 10th at 4:30pm in the Monroe Lecture Center, a discussion will be held on the issue of bullying. This discussion will be facilitated by CNN reporter and anchor Carol Costello, as a broad base effort to promote awareness of ongoing prejudice, discrimination, exclusion and violence against Lesbian, Gay, Bisexual, transgender and questioning persons, and have a proactive response to the suicide of Rutgers's University student Tyler Clemente as well as other LGBT youth who have recently committed suicide. Prof. Maney asks that faculty notify their students that there is a list of faculty mentors who are available to mentor LGBT students. A link is provided on the LGBT Studies page on the Hofstra website. Dr. Berliner added that the Student Government Association also jointly sponsors this, and we are enlisting the support of several student organizations across the campus. A discussion followed.

III. Report of the AAUP, Dennis Mazzocco

Prof Mazzocco reported that Kim Moore-Ward has accepted the AAUP's offer to become the new managing director and will provide the AAUP with a full-time presence in the office. She is a graduate of Brooklyn Law School, a member of the NY State Bar Association, has arbitration experience as an arbitrator, and was the former chief negotiator for the NY state Nurses Association.

Prof Mazzocco also reported that Phil Katzman, a member of the Steering Committee and Negotiating Committee, has moved up to Interim Second Vice President for Collective Bargaining pending an election. Members should have received an email announcing this election, the closing date being Friday October 29th.

Prof Mazzocco reported that Peter Daniels stepped down from the chief negotiator position but continues as our representative on the University Appeals Board. If anyone is interested in this position, they should have received an email, but can contact the AAUP Office for a form.

Prof Mazzocco reported that the AAUP has added Sinan Cebenoyan from the Finance Department, and Conrad Herald from the Economics Department, to the Negotiating Committee. The Negotiating Committee will be preparing a faculty survey that will be distributed within the next few weeks. This survey asks for faculty priorities to prepare for the next contract.

Prof Mazzocco reported that for the first time in several years, the AAUP has established unit representatives for all the colleges and schools at the university. There is still an opening for representatives from HCLAS, Divisions of Natural Sciences & Social Sciences. The AAUP is nearly complete in identifying department representatives. If a department doesn't have a representative, DPC representatives can serve as an interim until someone is named.

Prof Mazzocco reported that the Hofstra AAUP continues their agreement with Estelle Gellman as a National Vice President for the AAUP.

Prof Mazzocco reported that the Hofstra AAUP has signed an agreement with Howard Bunsis and Rudy Fichtenbaum, from the national chapter, to undertake a 6-year trend analysis of the university finances to help us prepare for negotiations. They also have requested from the Provost Office data on internals, financials, as well as IRS reports for the last couple of years and for the first time have requested detailed information on the Medical plan. Since Hofstra is self-insured, we need to do an independent analysis of this so we've asked for a number of data that will help us to make an independent judgment. We are also looking for information on enrollment.

Prof. Mazzocco reported that the administration has told us on September 29th that they were anticipating a change in the medical plan, moving to Blue Cross/Blue Shield as plan administrator. Our General Counsel has assured us that there will be no major changes, and if any members experiences problems, please call the office.

A general meeting has been scheduled for Friday, December 3rd at 12pm. Howard Bunsis and Rudy Fichtenbaum will be on campus to give their report on the university finances. The entire Hofstra community is invited to join in on this discussion.

Prof Mazzocco went on to discuss the importance of shared governance.

IV. Report of the Chairs Caucus, Marc Silver

Prof Silver reported that the Chairs' Caucus will continue their efforts to work with the high priority of advisement issues, moving forward with a self study for greater uniformity across departments & schools to better serve our students needs. They continue to work closely with University Advisement to improve structure and lines of communications. The caucus will be looking at the Collective Bargaining Agreement for relevant areas of concerns, interests, and possibilities of revision. Department chairs have a unique perspective on the interface of various aspects of university operation as it relates to the Collective Bargaining Agreement and will be offering their insights and/or recommendations to all parties involved. One of the key concerns were the changes in the last Collective Bargaining Agreement concerning initial appointment and reappointment review and will continue to work in that area.

V. Report of the Senate:

Action Items

1. Prof Nirode presented for action a resolution that opposes the building of a gaming facility on the site of Nassau Coliseum. This stems from a proposal from the county legislation. The item passed unanimously.
2. Prof Nirode presented for action revision to the language regarding graduate courses taken by undergraduate students. The revision includes an addition of the "with senior status" to the language. This revision introduces a little flexibility into the language and keeps the policy consistent with how we are defining class standing, which is something we revised last year. Prof. Nirode reminded the faculty that this does not apply to students who are enrolled in a dual-major program. A small discussion followed, and the following amendments were made:

Change provision #3 to #4 & insert a new provision #3 as followed:

Provisions 1 & 2 do not apply to students pursuing dual-degree undergraduate/graduate programs.

The item passed unanimously as amended.

VI. New Business

There was no new business

VII. Adjournment

The meeting was adjourned at 5:03 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
FRIDAY DECEMBER 3, 2010**

For attendees, please see attachment A1.

The meeting was called to order at 3:08 pm.

I. After a slight amendment, the minutes of the October 25, 2010 meeting were approved.

II. Report of the Speaker of the Faculty:

Prof. Maney convened the meeting by thanking faculty members who have responded to the Academic Honesty Survey and the Academic Calendar Survey. The task forces that issued these surveys are analyzing the findings and they will be reporting the results to the faculty in the spring.

Prof Maney reported that one year ago both the University Senate and the full faculty unanimously passed the policy to take proactive steps to address student misconduct in the geographic area surrounding the university. He was recently informed by the administration that they decided to delay the implementation of the Coordinating Coalition, which would have consisted of University officials, Village of Hempstead officials, Town of Hempstead officials, student organization representatives, and Neighborhood Association representatives. The idea behind this was to give the stakeholders an opportunity to dialogue and to identify ways to work together to ensure the protection of the health, safety, and property of all area residents, including students and faculty living in the area. Prof Maney expressed that as Speaker of the Faculty, he will do his utmost to ensure that the will of the faculty is respected in this matter, try to address specific concerns that have been raised by certain administrators, and gauge levels of ongoing support from faculty and other residents living in the area for this Coordinating Coalition. If necessary, Prof. Maney reported he would bring this matter back to the full faculty's attention in the spring.

Prof Maney reported that several faculty members have raised concerns regarding distance learning courses as well as the role of faculty in the recruitment of prospective students. In particular, concerns about the proliferation of recruitment events have been raised. The Provost has agreed to consider creating advisory bodies to discuss both of these important issues. If anyone is interested in participating in these discussions, contact the Provost's Office.

Prof Maney reported that as part of the university's commitment to budget transparency, he has attached a financial summary presented at the last Board of Trustee's meeting to the meeting's agenda.

III. Report of the AAUP, Dennis Mazzocco

Prof Mazzocco reported that the AAUP is preparing an online survey of the faculty and are hoping it will be distributed within the next week. The data from this survey will be analyzed and sent to the negotiating committee by the end of January.

Prof Mazzocco reported that the negotiating committee executive council has decided to engage in a series of listening meetings with individual academic units on campus at the beginning of the spring semester. The purpose of the meetings is so that the committee can better assess what the needs and interests of the faculty are. There will be a weekly announcement set up in advance. Prof Mazzocco reported that the committee would be working over the holiday to prepare for this.

They will also meet with the administration shortly to discuss beginning pre-negotiations in the spring and set up a schedule for negotiations throughout the summer.

Prof Mazzocco announced that Howard Bunsis, professor of accounting at Eastern Michigan University, Secretary-Treasurer of the National AAUP, and the Chair of the Collective Bargaining Congress of the AAUP and Rudy Fichtenbaum, professor of economics at Wright State University and Treasurer of the National Collective Bargaining Congress of the AAUP, are in attendance at today's meeting.

Prof Mazzocco introduced Howard Bunsis from the national chapter. Prof Bunsis gave an abbreviated version of the financial analysis that was presented to the faculty earlier in the day. (Copies of the PowerPoint presentation may be obtained through the Hofstra-AAUP office).

IV. Report of the Senate:

Action Items

1. Prof. Nirode presented for action revisions to Faculty Policies Series #12, 12B, 43, and the Diversity Mission Statement. The revisions were made to include language for gender identity and expression, listing more general contact information where appropriate. This item passed unanimously.
2. Prof. Nirode presented for action the Equal Employment Opportunity and Affirmative Action Policy and reported that this policy will replace Faculty Policies Series 12C. This policy is taking the current policies and creating one document. Additional language was added to include gender identity and expression, as well as a revision to language regarding whom to contact. The item passed unanimously.
3. Prof. Nirode presented for action revisions to the Course Completion Ratio & Probation Standards, which are intended to reach out to students earlier so they can receive more help before they get into serious academic trouble. The revisions to the Course Completion Ratio include a new term standard. In addition to the existing cumulative one, there is now an inclusion of Fs in the calculation of attempted but not satisfactorily complete hours. The new probation standard also adds a term standard. These two items were passed unanimously.
4. Prof. Nirode presented for action the Library Report that was presented to the faculty as an information item at the last full faculty meeting. Prof. Nirode clarified that the faculty is voting on whether or not to support the spirit of the document and the recommendations that are contained in the report and implementing other measures as appropriate. The item was unanimously approved.
5. Prof. Nirode presented for action revisions to Faculty Statute IV- Defining Membership in the Faculty. He reported that as the Medical School comes online next year, the Senate felt it should be specific in its designation of members of the Medical School. He reminded the faculty that only five full Medical Faculty members would have a vote in all faculty meetings. Provost Berliner clarified that these members will be selected by the medical school faculty.

Stanley Kertzner Co-President of the Hofstra Association for Retired Professors (HARP) brought to attention that nowhere in this article is there mention of Emeritus status of other schools but there is for the Medical School. A motion was made by to insert the following language:

Emeritus faculty shall include those faculty who have been granted Emeritus status by the university. Emeritus faculty may attend faculty meetings but shall not have the right to vote.

The amendment was approved.

Concerns were raised and a discussion followed. The faculty felt the language is too vague and it was voted to move the item back to the Faculty Affairs Committee for further clarification.

**V. Report on International Student Recruitment by Vice President for Enrollment Management
Jessica Eads**

Prof. Maney reported that faculty have consistently emphasized how international students, both at undergraduate and graduate level really enhance the quality of education at Hofstra. Along these lines, the Undergraduate Academic Affairs Committee, along with Admissions and the Office of Multicultural & International Student Programs, spent several semesters to identify a comprehensive set of recommendations for increasing international student presence at Hofstra. As part of making sure what is approved through the shared governance process is implemented, that follow up opportunities are provided, and that feedback is solicited, Jessica Eads, Vice President for Enrollment Management gave a brief progress update and presentation. For a copy of this power point presentation, please contact the Senate Office

**VII. Report on Student Satisfaction Survey Assistant Vice President for Institutional Research
and Administrative Assessment Stephanie Bushey**

Stephanie Bushey from the Institutional Research office presented the findings from the most recent Student Satisfaction survey. The survey has been administered since spring 2004 to randomly selected undergraduate and graduate classes.

Undergraduate levels of overall satisfaction and likelihood to recommend Hofstra to others are significantly higher than the 2003-2004 benchmark year. Also, students report that Hofstra is more likely to meet their expectations in academic quality, campus atmosphere, value, quality of student life and on-campus activities. Several items have significantly improved their quality ratings since the benchmark year, including sense of campus community, faculty advising, social life, extracurricular activities, individualized faculty attention, University Advisement, classroom facilities, faculty instruction, and academic reputation. However, ratings of financial affordability have declined.

Students also show more signs of social (e.g. Students are friendly, I am making lifelong friends), and academic engagement (e.g. I have discussed career goals with my faculty or advisor). Overall, happy students attend class regularly, change major infrequently, have a declared major, and are involved with activities on campus.

A discussion followed.

VIII. New Business

There was no new business

IX. Adjournment

The meeting was adjourned at 5:03 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
WEDNESDAY, MARCH 9, 2011**

For attendees, please see attachment A1.
The meeting was called to order at 3:08 pm.

I. The minutes of the December 3, 2010 meeting were approved.

II. Report of the Speaker of the Faculty:

Senior Vice Provost Schmelkin gave a brief announcement regarding the Course and Teacher Ratings. The recently distributed analysis of the CTRs for the Fall 2010 administration was inadvertently run using an old computer program and asks that the faculty please discard any reports they have just received. The Computer Center will generate the correct summary reports which should be distributed within the next week.

Prof. Maney convened the meeting by announcing that the Special Committee on Recruitment, Elections, and Nominations is soliciting nominations for faculty representatives to serve on the University Senate. The following seats are open:

- One seat for the Zarb School of Business
- One seat for HCLAS: Division of Social Sciences
- One seat for HCLAS: Division of Humanities
- One seat for HCLAS: Division of Natural Sciences
- One seat for School of Education, Health and Human Services
- One seat for the Adjunct Faculty
- Two seats for all faculty in HCLAS

These nomination ballots can be accessed through Black Board.

In addition, the committee is also soliciting interest for faculty to serve as a University Senate Senator-at-Large. This two-year position affords you the opportunity to complete service by becoming a member of committees and sub-committees under the University Senate. An email was sent out recently and will be sent out again in the near future. These fallible interest forms, as well as information about these positions can also be found on Black Board.

Prof. Maney reported that some full-time faculty who are coming up for their third re-appointment have received letters indicating that they are unlikely to receive tenure, due to the long-term interest of the university. These colleagues are mainly in the Humanities and from what he gathers the move reflects declining enrollments both in the undergraduate population overall and in particular areas, combined with the administration's prioritizing allocation of resources to the physical sciences with the creation of the Medical School.

Prof. Maney expressed that as the Speaker of the Faculty it is his responsibility to protect and promote the interest of all faculty members at our university. Increased attention to the physical sciences is long over-due. At the same time there is a need to retain a broad-based Liberal Arts curriculum for our undergraduate students. In an economic era of flexible specialization, college students who graduate without having solid skills that they can apply in a variety of employment settings will be at a severe competitive disadvantage. Our graduates benefit personally and professionally from learning about other cultures, including their languages and literatures, from learning lessons from the past so as to not repeat the mistakes of the past in the present, and from learning theories and methods of social research to understand how to successfully navigate a variety of interpersonal organizational and

institutional context. The winds of student interest and labor market demands are fickle, blowing strongly in one direction and then shifting suddenly in quite another. A balanced curriculum combined with balanced synergies across schools and across disciplinary boundaries, ensures that we are in a strong position to not only withstand these changes but take advantage of them. Prof. Maney calls upon the faculty to join him in taking specific steps to assure that we have the ability to move in new academic directions while maintaining our strong Liberal Arts core and asks that the faculty join him in educating both prospective and current students about the value of a broad-based Liberal Arts education.

Prof Maney reported that the Office of Admissions is in the process of forming an Internationalization Committee which will consist of members from various campus offices and faculty members. In addition, they are also compiling a list of faculty members able to serve as contacts for prospective international students and who can occasionally answer questions regarding their specific programs. He asks if anyone is interested in assisting these initiatives to contact John Nelson or Jessica Eads in the Department of Admissions.

Prof. Maney reported that another new direction that is being explored is the expansion of long-distance learning opportunities from our students. It is his belief that the decisions in the regard are better made through careful collective consideration of pedagogical and practical exigencies rather than in a piecemeal fashion by individual faculty members responding to financial incentives as they may arise in the future. Prof Maney encourages everyone to contact their dean to ensure school-wide policies regarding long-distance education either are in place or will be developed in the future. He also reported that Ann Grafstein is heading the AAUP's Committee dealing with long-distance learning and encourages everyone to contact her to share their thoughts on the subject.

Prof. Maney reported that last spring the Dean of Students, Peter Libman energized the student body by agreeing to shave his head as part of an effort to raise funds for childhood Cancer research. Inspired by these efforts, the provost has conditionally and Prof Maney unconditionally have agreed to shave their heads this year to encourage faculty and administrators to support students in their fundraising efforts. Dean Libman spoke briefly about the event. The men's roller hockey club for the past two years have raised money for the St. Baldrick's Foundation, which raises money for childhood cancer research. The event will be held on Wednesday, March 30, 2011, during common hour in the Student Center Atrium. So far, the club has raised approximately \$10,000.00 and if \$25,000 is raised, Provost Berliner will shave his head as well.

III. Report of the AAUP, Dennis Mazzocco

Prof Mazzocco introduced Phil Katzman, The AAUP's negotiating chair who reported on the following.

- The chapter has done a full analysis of the university's finances
- Are working with a Healthcare consultant to navigate the intricate landscape that healthcare is in at this point locally and nationally
- Are currently reviewing data received from full-time faculty survey and are currently doing an adjunct survey
- In the middle of a 'listening tour' to all colleges and units.
- Created working groups dealing with compensation, adjunct teaching, women & minorities, distance & online education, health care early retirement and pension benefits

Prof. Katzman reported that the negotiating committee has been meeting frequently, digesting all of the input they have received at this point and looking forward to soliciting dates with the administration to sit down and begin negotiations. The committee is also looking forward to settle on a contract that is fair and equitable for the administration and the university as a whole.

IV. Report of the Chairs Caucus, Marc Silver

Prof Silver reported that the Chairs' Caucus works regularly and tirelessly on a variety of issues that either directly or indirectly do impact on faculty and the operation of the departments. Prof. Silver highlighted the following:

- Advisement issues
 - The relationship between central university advisement, and advising as it occurs in the department
 - An effort to really focus in the type of and quality of advisement that occurs within departments for majors and minors.

As a result of the efforts of the caucus, Provost Berliner has convened a committee to exam and come up with a set of recommendations concerning structure and practices at the department level across all schools and units. This committee has had two very productive meetings thus far and should have a set of recommendations brought to the Provost by the end of semester.

- The caucus has been working with Academic Records and the Provost's Office on changes with respect to the forms bearing on curriculum and scheduling/registration issues, specifically moving to electronic submission of forms.
- The caucus has been working on issues that have been associated with the advent of a new system for reporting student employment, specifically research assistants. A small discussion followed.
- A change has occurred with respect to the use of external consultants and establishing of consultant contracts in various ways and the creation of a temporary employee status. The caucus is trying to iron out a few wrinkles with the Provost's office. A discussion followed.

V. Report of the Senate:

Action Items

1. Prof. Nirode presented for action the Graduate Incomplete Policy. The reasons for the revisions of the policy is to make the graduate incomplete policy similar to the undergraduate incomplete policy, as well as adding more clarity and thoroughness to the existing policy.

The proposed revisions include:

- The submission of the incomplete grade will be done online with a "default" grade should the student fail to complete their class work.
- The default grade must be a letter grade or a permanent Incomplete, a UW is no longer acceptable.
- The instructor will decide the time frame in which the student will complete the required course work. However, the deadline may not exceed one calendar year from the close of the semester or session in which the course was taken.
- The instructor is required to submit a grade for the student within 30 days after the student has submitted work to fulfill the terms specified.

The item passed unanimously.

2. Prof. Nirode presented for action the recommendation for the University's efforts to secure a 2012 Presidential Debate on its campus. A small discussion followed regarding the cost of the Presidential Debate and whether or not it will be covered by donations and gifts by trustees. Provost Berliner reported that the President has once again lined up trustees should we win the bid to hold the debate. The item passed unanimously.

Information Items

1. Prof. Nirode presented for information the results of an Prof. Nirode presented for information an update on the Academic Calendar Task Force who, with the help of Institutional Research, constructed a brief survey which was distributed to faculty and students in the fall semester. This was a result of several complaints and strong concerns brought to the administration by both faculty and students regarding how the calendar is created. Prof. Nirode summarized the results of the survey.
 - 1967 out of 10519 students responded (19%)
 - 280 out of 463 of faculty responded (60%)

For the fall calendar, the task force proposed a calendar which eliminated the observance of any religious holiday, specifically the Jewish Holy Days

- 64% of the students, voted for keeping the existing Fall 2011 calendar.
- Faculty were split 50/50 between keeping the existing calendar verse the proposed Fall 2011 calendar.

Currently, Hofstra's spring recess is scheduled around Passover and Easter. Since these holidays are variable, spring recess can be as late as the third week in April, so the task force proposed a calendar which standardizes spring recess in the middle of the spring semester.

- 57% of the students were in favor of for keeping the existing spring 2012 calendar.
- 58% of the faculty were in favor of the proposed calendar.

The task force has recommended to the Academic Calendar Committee to focus on the spring semester calendar to see if it's possible to perhaps normalize the spring break in the middle of the semester, but no recommendations are set forth to make changes in the fall calendar. A discussion followed.

2. Prof. Nirode presented for information a recommendation to eliminate the Writing Proficiency Exam as a graduation requirement. In addition, the Senate is encouraging the different units to develop methods to enhance the written communication skills of our students and to provide progress reports by the spring 2012 semester. A discussion followed.

Ronald Jannsen, chair of the Department of Writing Studies and Composition gave a brief PowerPoint presentation on the reasons for the proposal.

(Copies of the PowerPoint presentation may be obtained through the University Senate office).

VI. New Business

There was no new business

VII. Adjournment

The meeting was adjourned at 4:43p.m.

UNIVERSITY FACULTY MEETING MINUTES
FRIDAY, MAY 6, 2011

For attendees, please see attachment A1.
The meeting was called to order at 3:10 pm.

I. After amending a few typos, the minutes of the March 9, 2011 meeting were approved.

II. Report of the Speaker of the Faculty:

Prof. Maney reported that with final exams and assignments rapidly approaching, many first year students will need advisement, tutoring, counseling, and other related services. Request for Early Assistance Coordinating Help (REACH) is available to meet these needs. To connect first year students with REACH, log into the Hofstra Portal, select Faculty Services and select either the REACH Roster or Brief Roster (including REACH Roster). REACH is currently in the process of improving the advisement request form and finding ways to give a more immediate response to faculty so that faculty knows what services are provided to the student. A draft of the new assistance request form is available on Blackboard under the title "Full Faculty Meeting Materials." Prof. Maney urges the faculty to look at the form and send feedback or questions to Anne Mongillo, Dean of the Center for University Advisement.

Prof. Maney reported that a group of faculty and administrators met and discussed role of the faculty in the recruitment of domestic students. He reported it was a very productive discussion with a number of concerns expressed by the faculty regarding existing recruitment practices. Faculty also provided a number of creative suggestions and ideas to recruit students. Prof Maney reported that he fully supports the Provost's idea to create a committee on recruitment as a permanent part of the University Senate. By working together, students, faculty, administrators, and staff can refine and implement a cohesive strategy that will increase student enrollment.

Prof. Maney reported that a group of faculty and administrators met last month to discuss the refusal of the Office of Public Safety to allow a group of demonstrators from off campus to hold a rally outside the MTA's hearing (at the Adam's Playhouse) on proposed cuts to the Long Island Bus Service. The incident raises important questions regarding the University's obligations of interest in the context of public events that are taking place on private grounds. The Provost has agreed to reconvene the group to clarify and possibly amend policies and practices. In the meantime, Prof Maney welcomes feedback from the faculty on this important subject.

Prof. Maney reported that Nassau County Executive, Ed Mangano, is pushing hard to create a casino on the grounds of the Coliseum. He reminded faculty that both the University Senate and Full Faculty unanimously adopted resolutions in opposition to this initiative. He strongly urges faculty to contact Nassau County Executive Ed Mangano and express their opposition to this proposal. Prof Maney asks that if anyone has contacts with local community organizations or members of the Shinnecock Nation, he would appreciate it if they would let him or the Provost know.

Prof. Maney reported that his term as speaker of the faculty is coming to an end this semester. He thanked the faculty for working with him in making the University stronger. Over the last two years, we have accomplished a lot, including promoting budget transparency, taking actions to address community concerns regarding misconduct by students off campus, revising the anti-harassment policy to better recognize and protect the LGBT community, as well strengthening our academic requirements. He also extends a welcome to the new Speaker of the Faculty, William Nirode.

II. Report of the Provost, Herman A. Berliner

A. Hofstra Gala

Held on Thursday, May 5th with 930 people in attendance. The Gala raised over \$1.4 million dollars which will go towards Medical School scholarships. The Honorees for the evening were Trustee Leo A. Guthart, and Roy J. Zuckerberg, former vice chair of Goldman Sachs Group, Inc. and a former chair of the North Shore LIJ Health System Board of Trustees. At the Gala, President Rabinowitz also recognized the Teacher of the Year recipients:

- Benny Barack, Professor, Marketing and International Business
Frank G. Zarb School of Business
- Bhaswati Sengupta, Assistant Professor, Economics
Hofstra College of Liberal Arts and Sciences
- Robert Papper, Professor, Journalism, Media Studies, and Public Relations
School of Communication
- Laurie Johnson, Professor, Counseling Research, Special Education and Rehabilitation
School of Education, Health and Human Services
- Elizabeth Glazer, Associate Professor of Law
Law School

B. Enrollment

Summer I – on target for both undergraduate and graduate.

Summer II & III – below projections, graduate and undergraduate, but there is still time to be on target.

Fall 2011- As of May 4th we have 1598 deposits in total. Within this total, SUS should be around 190 and HUHC is on track to be about 225. Overall, we are on target for the 1680 first-time, full-time undergraduates' number. Credit for where we are goes to our Admissions Office for generating a 13% increase in applications and to our modeling/discounting strategy, and as is always in the case in admissions, faculty are essential to the success of admissions and retention.

Student Quality

First Time Undergraduates -Quality looks very good. Deposited students average SAT is 1171; GPA 3.49. 34% students of color compared to 31% last year.

C. Five Year Degree Programs

This year we are even more attractive thanks to the faculty and their work in general and specifically, on Five Year Programs. Combine degree programs allow our students to earn two degrees with less time and credits than if they pursued the degrees independently.

Already approved, (although some might have some pending updates.)

- BBA/MBA Combinations
- BBA/MS Combinations
 - (between the BBA/MBA and BBA/MS combinations, allowing for all possible combinations of majors and concentrations, we have about 100 such combinations)
- LEAP (BA/JD) – combinations with HCLAS BA degrees
- BS/MS Physician Assistant
- BA Sociology/MA Applied Social Research
- BA or BS Computer Science/MS Computer Science
- Economics undergraduate (both BA and BS) with either MBA or MS Finance –
 - 5 different combinations

Submitted to NYSED (New York State Education Department)

- BA or BS Math with either MBA or MS Finance
- BA/MA Journalism

In preparation for NYSED submission or in final stages of C&S process

- BS Industrial Engineering/MBA - In preparation for NYSED submission
- BBA Management/MSEd Business Education - In preparation for NYSED submission
- BA Labor Studies/MBA - In preparation for NYSED submission
- BS Physical & Health Education/MS Health & Physical Education – in C&S process
- BA ELED & Liberal Arts Co-Major/MA STEM - in C&S process

The following programs have either been mentioned in 5-year plans, or we are aware that they are in development

- BA & BS/MA & MS Urban Ecology
 - We already have the UG degrees. The GR degrees are going to NYSED soon, and then we will develop the dual degree program.
- BA/MS Sustainability
 - The separate programs, as well as the dual, will be developed starting 2011-2012
- BA Sph-Lang-Hrg Sci/MS SPED
- BA Sph-Lang-Hrg Sci/MA Speech Pathology
- BS/MS GIS
- BA & BS/MA & MS Bio Med Sci & Tech
- BA Dance/MA Dance Ed
- BA/MS Strategic Design
- BA Geology/MA Earth Science Ed
- BA Psych/MA or MS in Counseling, etc.

D. Transfer Students

We have worked hard to make the transfer process more seamless, but we could use the faculty's help in attracting more transfer students to Hofstra.

- If you have faculty contacts at neighboring community colleges, let them know that Hofstra is committed to smoothing the transfer experience for their students.
- Speak with those contacts to see if an articulation agreement (major specific) might make sense.; If preliminary discussion looks promising, please let Barbara Bohannon know so we can help with the process.
- If a Hofstra student club has a special program or speaker, invite neighboring students to take part. In general, look for opportunities to arrange student and faculty visits.

E. Retention

When it comes to retention, transfer students are much more at risk to not persist than our non-transfer population. They're not new to college, but they are new to Hofstra, and they need to hit the ground running in a major. Hofstra's academic demands may be a surprise to them; they may find it hard to navigate the curriculum and fit into the existing culture of the major. Faculty can make an important difference.

- Reach out to transfer students in your major with enhanced academic advisement. One poorly chosen course can mean an expensive extra semester.
- Encourage transfer students to get involved in the culture of the major; ask successful "veteran" transfer students to act as guides.

- Encourage transfer students to take advantage of Hofstra resources like the Writing Center and the Career Center
- Use the REACH (Request for Early Assistance Coordinating Help) button on the roster to let Advisement know when you have a student (any student) who is encountering difficulty.

Retention from the first to the second year-

- Presently 81.2%; last year 77% (final); 2008 76%; 2007 80%
- SUS retention is 71.33%; cohort excluding SUS 83.71%

Good retention is a product of a good education, good student services and also scholarships (including need-based scholarships).

Good retention rate translates also into positive news as to continuing students- we are slightly above projections for continuing undergraduate (but slightly below for graduate) We are now at 4250 undergraduates – budget is 4740 (fte)

Graduate retention rate looks like it will be down. Right now, we are at 1199 continuing graduate students. Our goal is 1658.

- New graduate students – still very early. We are up in enrollments as of this date, but applications are an issue especially in the School of Education, Health and Human Services.
- The Zarb School of Business gets great credit for developing (almost in record time) a completely on-line MBA program.

F. New Undergraduate Admissions Advisory Committee of faculty working with Vice President Eads:

- Carol Alberts, Health Professions and Kinesiology
- Kelly Fincham, Journalism, Mass Media Studies, and Public Relations
- Rodney Finzel, Chemistry
- Jean Giebel, Drama & Dance
- Greg Maney, Sociology and Speaker of the Faculty
- Susan Martin, Accounting, Taxation and Legal Studies in Business
- Mario Murillo, Radio, Television, Film
- Israel Schwartz, Health Professions and Kinesiology
- Robert Seagull, Biology
- Nathan Slavin, Accounting, Taxation, and Legal Studies in Business
- Susan Yohn, History

Thank you to Dean Firestone and Dean Socci for being part of this committee and this effort

Better communication can help both Admissions and the faculty be more effective in the recruiting process. Earlier this semester, the Speaker of the faculty and the Provost worked toward this important priority by calling a meeting for faculty and representatives of admissions. We need, and we are working on a new relationship between the faculty and admissions.

G. Collective Bargaining

Began on May 4th by concentrating on non-economic issues. We will continue to bargain typically, at least two days a week throughout the summer.

Administrative team:

- Pat Adamski
- Rich Apollo
- Dolores Fredrich
- Liora Schmelkin
- Herman Berliner

Both the university and the AAUP Chapter really negotiate for the faculty and the university. This needs to be mutual benefit bargaining for the reality if we are inextricably interwoven. There is no university without the faculty and there is no faculty without a university.

H. Medical School

For an entering class of 40, we had almost 5000 applications, and interviewed almost 800 students.

- MCAT average is 33 at this time
- GPA is 3.57 (but this is still a fluid number)

The class should be close to being finalized by May 15th when those with multiple admits make up their minds.

I. Diversity

The Diversity Task Force met earlier this week and had an excellent presentation by Nancy Kaplan, Darra Pace, and Julie Yindra on the bias present against individuals with disabilities, especially individual disabilities.

It is hard to make significant gains in diversity when we are working with highly constrained resources and yet we continue to make progress in the vital area. Our exchange program with Claflin (both faculty and students) continues with a possible medical school pipeline program. We will be reaching out to additional historically black colleges and universities.

Continuation of the Diversity Research Awards

- “Exploring the Influence of Faculty Diversity on Education Leadership Doctoral Students” submitted by the School of Education, Health and Human Services’ faculty Monica Byrne-Jimenez
- “I Am the Voice” submitted by the School of Education, Health and Human Services’ faculty Esther Fusco
 - An after-school enrichment program for high school students using the arts and literacy as a vehicle to assist students to start thinking about post-secondary opportunities.
- “Examining the History and Archaeology of the Native and African American Community in Setauket, NY” submitted by Hofstra College of Liberal Arts and Sciences’ faculty Christopher Matthews.
- “Improving the Persistence and Engagement of Students with Disabilities through Skill Development” submitted by School of Education, Health and Human Services’ faculty Andrea Perkins.

LGBT Research Award

- “Queer Studies Theory and Practice: Toward Intergration of Queer Issues into Hofstra Campus Life.” submitted by Hofstra College of Liberal Arts and Sciences’ faculty David Powell.

The President has also approved the establishment of an LGBT Center on campus which we hope will have the impact of our Center for Civic Engagement. We are still trying to secure funding for this Center.

J. Five-Year Plans

HCLAS has proposed a School of Engineering and Allied Sciences, and we are looking to also form a Center on Civic Literacy (and find funding here as well.) Our centers are serving us well to highlight our strengths.

K. 2012 Presidential Debate

Our application to host the presidential debate is in and has gotten tremendous support including from the Senate and Speaker of the Faculty.

L. Possible Casino Impact

President Rabinowitz is leading the way to make sure the plans to construct a casino on the Nassau Coliseum site does not happen. The university has gotten support by both the University Senate and the Full Faculty. Hofstra University has a responsibility to its students to provide a safe environment that is compatible with the mission of an institution of higher education. It strives to provide experiences that enrich its students as they develop through the formative years of their undergraduate education. Given the concentration of educational institutions in proximity to Nassau Coliseum we should not create an environment that fosters the further growth of compulsive gambling, a growing addiction in the United States, particularly among teenagers and young adults. Moreover, the University’s ability to recruit new students depends, in part, upon its ability to maintain its recognized standing as an educational institution of high quality located in a safe suburban setting.

M. 2011 Retirees

- Barbara Joan Cohen, Teaching Literacy & Leadership
- David M. Weiss, Health Professions and Kinesiology
- Roy D. Simon, Law School
- Alexander Mihailovic, Comparative Literature and Language
- Mamdouh Farid - Management, Entrepreneurship and General Business
- G T. Couser - English
- Rusty Moore - Marketing & International Business
- Marysia Weiss - Mathematics
- Dennis Ryan - Chemistry
- George Cohen - Fine Arts/Art History
- Mauritz Blonder - Management, Entrepreneurship and General Business
- Harold Hastings – Physics

We very much appreciate the good work of these faculty.

We have two new 50-year Hofstra faculty:

- Michael D’Innoncenzo, History
- Herb Deutsch , Music

Both have made enormous contributions to the university.

N. Commencement

- 9:15am Graduate Ceremony
David S. Mack Sports Complex and Exhibition Hall
Honorary degree Recipient: Jan Peter Balkenende, who served four terms as prime minister and minister of general affairs of the Netherlands from 2002-2010.
- 3:30 p.m. Undergraduate Ceremony
James M. Shuart Stadium
Honorary Degree recipient: Phillip Rosenthal, creator of “*Everybody Loves Raymond*,” and Hofstra alumnus.
- 7:30p.m. School of Law Ceremony
David S. Mack Sports Complex and Exhibition Hall
Presidential Medal Recipient: Eric. Schneiferman, New York’s 56th Attorney General.

Marshalls

Graduate Ceremony

- Grand Marshall – Esmeralda O. Lyn, Vice Dean of Business, CV Starr Distinguished Professor in Finance and International Financial Services
- Faculty Marshall – Mitchell L. Schare, Professor of Psychology
- Graduate Marshall – Esther Fusco, Chair and Associate Professor, Department of Teaching, Literacy and Leadership

Honors Recognition Ceremony

- Grand Marshall – Neil Donahue, Associate Dean, Honors College & Professor of Comparative Literature and Language

Undergraduate Ceremony

- Grand Marshall – Harold Hastings, Professor of Mathematics & Chair of the Department of Physics and Astronomy
- Faculty Marshall – Marysia T. Weiss, Professor of Mathematics
- Baccalaureate Marshall – William F. Nirode, Chair, Senate Executive Committee & Associate Professor of Chemistry

IV. Report of the AAUP, Dennis Mazzocco

Prof Mazzocco reported that since the last faculty meeting, Kim Moore-Ward, who was with us since the beginning of the year left the AAUP to take a position with the city of New York Department of Homeless Services as their director of their labor relations. He reported that the AAUP had the good fortune to make acquaintances with a recent Hofstra MA graduate in Applied Social Research and Policy, Taylor Fontez. Her title is Administrator Coordinator and she will be with us until the end of the summer.

Prof. Mazzocco reported that he would like to congratulate the twelve retirees that Provost Berliner recently spoke about and wishes them all well. He reported that with the three year hiring freeze, the university will be down twelve positions, which is an issue for the AAUP as they approach their negotiations.

Prof. Mazzocco commented that he supports the university's opposition to the proposed casino at Nassau Coliseum and embraces any initiative to resist it. He remarked that having a casino less than a half a mile away from campus is a tremendous challenge for anyone in higher education. In addition, the union is concerned that with the addition of the 40 students entering the first class of the Medical School, the university does not lose site of the other students on campus.

Prof Mazzocco reported that as a result of last year's financial analysis, by the AAUP that the university enjoys a substantial surplus. He reported that Moody's Corporation agreed and it coincides with what our analysis found regarding the university's finances.

Prof Mazzocco reported that the AAUP went through a ten week visit of all of the academic units on campus and during this time they began to question if, in its noble quest to improve academic standards, Hofstra has pursued a policy to raise academic standards too quickly in the face of one of the toughest economic periods since the great depression. This is a rhetorical question that the union will be talking about as they move forward with negotiations.

Prof. Mazzocco reported there have been several initiatives that have been discussed widely such as the notion of clinical lines. Another example is the proposal through the Faculty Affairs Committee of the University Senate for a visiting professor concept that would be exclusive and separate from the special category of employment that we have at Hofstra. There were also two other initiatives in the Physician's Assistant program. He reported that our position continues to be that clinical lines are misnamed. That they are really contingent lines, synonymous with the national AAUP. With respect to all initiatives mentioned, the appropriate place to bring up this issue is through negotiations where they can be discussed thoroughly.

Prof. Mazzocco reported that in December 2009, the union filed a grievance regarding the retirement incentive that is part of our Collective Bargaining Agreement. This will occur on July 14th & August 1st. The AAUP looks forward to try and resolve this before the new contract is negotiated. In addition, we have also filed a grievance on April 14th regarding the Health Care plan. If any faculty have experienced changes in co pays, the way they are treated by doctors, etc. after the university moved from United Healthcare to Blue Cross Blue Shield, please contact the AAUP office.

Prof. Mazzocco announced that they have set up an ad-hoc finance committee and they should be meeting sometime this month.

Phil Katzman, the AAUP's negotiating chair introduced the members of the negotiating committee:

- Sinan Cebenoyan
- Mahesh Chandra
- Ann Grafstein
- Dennis Mazzocco
- Richard Pioreck
- Pat Navarra (alternate)
- Conrad Herold (alternate)

Prof. Katzman reported that since the last faculty meeting, the committee has been meeting twice weekly. They have digested all the full time and adjunct surveys and subcommittee reports, completed an unprecedented listening tour, and met for the first time with the administration. The committee will be exchanging proposals on May 18th and sitting down on nonacademic issues on May 25th. Academic issues will be starting in June and most likely go through August. The committee is looking for a fair and equitable contract with the administration.

V. Report of the Chairs Caucus, Marc Silver

Prof. Silver reported that the caucus has been discussing CBA issues in anticipation of the negotiations that have now started and will hopefully move forward successfully. The chairs hope to resolve issues such as the change that took place in the last contract which was a move to three-year initial appointments with an eye to allowing a time frame for meaningful first reappointment review. He also reported that there is language in the current CBA that needs to be address to ensure that moves to distance learning initiatives occur in the context of due consultation and oversight by departments and chairs in a systematic way.

Prof. Silver also reported that in an effort to improve academic advisement, the Provost has initiated an ad hoc committee to make several recommendations on academic advisement within academic departments. One small recommendation that came out of this report was to increase the visibility of academic advisors with respect to department level information on a student's degree audit report (DAR).

VI. Report of the Senate:

Action Items

1. Prof. Nirode presented for action the revision to the Major GPA Requirement which inserts
“At least a 2.0 cumulative grade point average in work completed at Hofstra and required for the major as specified by the major department.”

The item passed unanimously.

2. Prof. Nirode presented for action, the 2013-2014 Academic Calendar.

Highlights of the Fall 2013 calendar are as followed:

- Class begin after Labor Day
- September 4 – Conversion Day - All classes follow a Friday Schedule
- September 5 & 6 – Classes not in session
- November 26 - Conversion Day - All classes follow a Thursday Schedule
- November 27 – 29 – Thanksgiving Recess
- December 12 – 13 Snow/Study/Reading Days (for undergraduates only)
- December 16 - 21 - Final exams
- December 21 - Classes end.
- December 22 – Commencement

January highlights:

- January 2 - Classes begin.
- January 15 - Semester ends for 2-week session.
- January 20 - Martin Luther King, Jr. Day observed - NO classes.
- January 23 - Classes end for 3-week session.
- January 24 - Snow/study/reading day for Undergraduate classes only

Spring Highlights include:

- January 27 - ALL classes begin.
- February 17 - President's Day. - Classes not in session.
- March 16 – 22 Spring Recess - Classes not in session.
- April 14 Conversion Day - ALL classes follow a Friday schedule.
- April 15 - Classes not in session.
- April 16 - Conversion Day – ALL classes follow a Monday schedule.
- April 18 – 19 - Classes not in session.
- May 8 - 9 - Snow/study/reading days for Undergraduate classes only. Graduate classes meet.
- May 12 - 17 - Final exams for ALL classes.
- May 17 - Classes end.
- May 18 – Commencement

Summer Session highlights include:

- May 21 - Summer Session I classes begin
- May 26 - Memorial Day Holiday – NO classes
- June 24 - Summer Session I ends.
- June 26 - Summer Session II classes begin
- July 4 - July 4th Holiday
- July 30 - Summer Session II classes end
- August 4 - Summer Session II classes begin
- August 22 - Summer Session II classes end

A short discussion followed regarding the academic survey. Prof. Maney reported that he would request that the revised calendar survey be added to the Blackboard site he mentioned during his report under “Full Faculty Meeting Materials,” and highlight some of the changes that were made to the academic calendar as a result of this survey. Prof. Nirode will send out a reminder to the faculty once it has been added. A request was made to send multiple requests regarding the calendar survey.

The 2013-2014 Academic Calendar has been accepted as amended.

VII. New Business

Prof. Maney reported that a change has been made through the computer center regarding logout timers. Now, if someone is away from their computer for more than a few minutes, they are required to log back into the computer. Several people have complained about this change and he encouraged the incoming speaker of the faculty to pursue this question and to request that the computer center consult the faculty regarding similar changes.

VIII. Adjournment

The meeting was adjourned at 5:03p.m.