

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, SEPTEMBER 29, 2014**

For attendees, please see attachment A1.

The meeting was called to order at 3:06 pm.

I. The minutes of the May 2nd, 2014 meeting were approved.

II. Report of the Speaker of the Faculty, William Nirode

Prof. Nirode convened the meeting by reporting that Task Force on Recruitment, Retention and Student Experience will continue to meet to discuss how we can retain students and enhance their experience. He also reported that he, along with Stuart Bass, chair of the Senate Executive Committee and Susan Yohn, chair of the Chairs' Caucus, will have their first meeting with the President on October 14th and will schedule another by the end of the semester as well.

Prof. Nirode reported that the Provost Search Committee will meet on Wednesday, October 1st. The committee is being chaired by Dean Bernard Firestone.

III. Update on Entering Class

Jessica Eads, Vice President for Enrollment Management and Dean of Admissions

Vice President Eads reported on the following:

- Working on the next recruitment cycle already (2015)
- Enrolled 1714 First Year Students
 - 98 more than last year
 - Budget goal was 1670
- High School Demographic has changed and is projected to continue to change until 2022
 - Huge declines in the Northeast & New York
 - New York is expected to have an 11% decrease in High School graduates
 - We have a great public school system do other universities are coming to New York seeking our students
 - The Northeast is projected to have a decline of 7.4% over the next few years
- Student Demographics
 - 43% have identified themselves as students of color compares to 40% last year
 - 53% from inside New York State
 - Up 34 students in Nassau County and 35 students in Suffolk County
 - Secondary market includes New Jersey, Massachusetts, Pennsylvania, Delaware
 - Decline of about 31 students, which was expected
 - Tertiary New Markets which include Texas, Colorado, Georgia, Florida California, etc. – more New York Transplants so trying to build on the “Hofstra Brand.”
 - Plus 70 students
 - International Student Market
 - Enrolled 102 this year, compared to 62 enrolled last year – 64% increase

- 30 different nations
 - 33% are from China
 - India and UK are the next two top areas
 - In addition, enrolled 27 First Year new English Language Program (ELP) students over the summer
 - Enrolled an additional 16 ELP students this fall
 - Hoping to see some increases in transfer international students this spring
- Majors
 - 103 more self-declared Biology Majors over last year (253 total)
 - Psychology, English, and History majors saw a nice increase this year
 - 89 fewer “undecided” students
 - 21 more Physician Assistance Students
 - 52 more Engineering and Computer Science majors than last year for a total of 180 entering students
- Quality of Students Enrolled
 - Average ACT or SAT of 1161 (compared to 1155 last year)
 - Average GPA of 3.55 (compared to 3.51 last year)
 - 28% are in the top 10% of their class (compared to 24% last year)
 - 268 Honors College Students
 - Average test school of 1337 (compared to 1311 last year)
 - Average 4.0 GPA (compared to 3.99 last year)
 - 44% from New York
 - Enrolled 15 Trustee Scholars
 - Average test score of 1526
 - 4.28 GPA
 - 100% are in top 10% of their class
 - Most are Valedictorians or Salutatorians of their class
 - 40% are from New York

IV. Report of the Senate, Stuart Bass:

Prof. Bass reported that Marc Silver, a senator representing the Division of Social Sciences, was just recently elected as chair of the Undergraduate Academic Affairs Committee. The Senate looks forward to his insight and proactive role in the coming year.

Action Items

1. Prof. Bass presented for action the Firearms Resolution. Hofstra University prohibits the possession of shotguns, rifles, firearms and other weapons or dangerous instruments (“Weapons”), as defined in the policy, on University property or in the course of any University activity. This policy is intended to confirm and set forth in writing the University’s longstanding procedures with regard to weapons. The item passed unanimously.
2. Prof. Bass presented for action the Smoking Ban Resolution. He reported that over the last year and ½ there has been a smoking ban on the South Campus and the Senate is looking to eventually pass a similar ban imposed on the North Campus. Issues have been raised numerous times in the Senate regarding the effectiveness of the enforcement of this ban. The Senate has been in touch with the Office of Public Safety and through discussions within the Senate Executive Committee and the University

Senate, came up with and overwhelmingly passed the resolution being presented. Part of the discussion at the last Senate meeting in the spring was to give the Office of Public Safety and the Department of Facilities and Operations and opportunity to present substantive proposals that would make this ban truly meaningful and effective. Unfortunately, over the summer meetings were not able to be coordinated and Joseph Barkwill, Vice President for Facilities and Operations, has assured the Senate that his office will come up with a proposal that will fold into the one that the Senate passed. It will be presented at the next Senate meeting in October and to the Full Faculty in November. A discussion followed and a motion was passed to table the item.

3. Prof. Maccarrone presented for action the Mobile Device Policy. This Policy states that using a mobile device, which can easily be lost or stolen, to access University data, including email, increases the risk of unauthorized access to a disclosure of this information. Various New York State and federal laws require the University to protect sensitive information and to notify individuals in certain circumstances where there is a security breach relating to personal information. He reported that users are to follow this policy when using University supplied devices, and have the policy as a strong recommendation for personal devices. The item passed with one abstention.

VI. Report of the AAUP, Dennis Mazzocco

Prof. Mazzocco reported that this summer, the Hofstra AAUP successfully cosponsored the 2014 Summer Institute. Some 200 representatives from colleges and universities from across America came to campus to learn about Collective Bargaining, advocacy, expanding faculty rights and due process, as well as academic freedom. President Rabinowitz addressed the opening night banquet held at the University Club. This is the first time that a college president at a hosting institution has made an appearance, let alone made a speech to the participants

Prof. Mazzocco reported that this year also marks the beginning of preparations for the AAUP Centennial in 2015 to which Hofstra will be well represented.

Prof. Mazzocco reported that his predecessor as AAUP President, Estelle Gellman, was very active in National AAUP politics and did so for a very important reason. When you are connected to the national group of activities, it helps to keep the Hofstra name, value and connection strong. Following in her example, Prof. Mazzocco was on the Executive Committee for the last two years as an at-large member and this past June was elected as the treasurer for the AAUP National Collective Bargaining Congress, which coordinates collective bargaining at 70 institutions across the country, with some 32,000 members. This year, the Collective Bargaining Congress, will be working with the other entities of the AAUP, the Professional Association and the Foundation in order to craft new documents and budgets for those organizations.

Prof. Mazzocco reported that two weeks ago the AAUP sent out an email to departments reminding them of the union notification provisions in Article 5.2 (a) regarding Departmental Personnel Committee (DPC) Formation Procedures. Department chairs are expected to forward DPC chair information to the AAUP and those serving on the DPC by the end of the second week of the semester. Another reminder will be sent. Prof. Mazzocco reminded faculty that the DPC is intended to serve as a separate and independent review body from the department chair, to the deans.

Prof. Mazzocco reported that at the last faculty meeting he mentioned that the AAUP has been trying to work out a settlement with the administration between Faculty Policy Series #43- Hofstra University Harassment Policy and Article 12 of the Collective Bargaining Agreement, keeping us in compliance with

Title 9 of the Office for Civil Rights in the Department of Education. He reported that Article 12 in the Collective Bargaining Agreement deals with disciplinary matters. An arbitration was scheduled for September 11th but was mutually adjourned. They are working on the final drafts and hope to announce an agreement soon.

Prof. Mazzocco reported changes to the AAUP's Executive Council:

Treasurer Phil Katzman has stepped down to become the chair of the Department of Radio, TV and Film. Prof. Katzman has served the union for five years as Treasurer and before that, he was Second Vice President for Collective Bargaining. On behalf of the AAUP membership, Prof. Mazzocco expresses his gratitude towards Prof. Katzman for his tireless service to the AAUP. Dr. Jacqueline Burke, from the Department of Accounting & Taxation and Legal Studies, has been appointed as the interim Treasurer. A special election will be held this semester to fill out the remainder of Prof. Katzman's term, which ends in May 2015. A call for nominations will be sent out this week, with an election to take place in December.

- Marc Silver was elected as Second Vice President for Collective Bargaining
- Ann Grafstein, former Second Vice President for Collective Bargaining, will stay on as the sixth voting officer as specified in the constitution
- Nancy Kaplan, from the Department of Radio, TV and Film, and Christopher Niedt, from the Department of Sociology are joining the Steering Committee.

Prof. Mazzocco reminds faculty that as per the article 6.19 of the Collective Bargaining Agreement, the University will be awarding a minimum of 30 three (3)-credit load reductions to eligible full-time tenured faculty during the 2015-2016 academic year, to promote research and scholarship. Forms were sent out by the Provost Office last week, and the deadline to send these to the Department chair is October 24th. Please contact your dean's office for more information.

Prof. Mazzocco asks the faculty to please check their paycheck stubs, as well as load reports.

VI. Report of the Chairs' Caucus, Susan Yohn

Prof. Yohn reported that the Chairs' Caucus has had a number of meetings set for this fall, including a meeting this week with Vice President Eads to discuss student retention as well as graduate admissions. In November, the Chairs' Caucus will meet with W. Houston Dougharty, the new Vice President for Student Affairs, and his associates Jean Peden-Christodoulou, Assistant Vice President for Student Affairs, and Sofia Pertuz, Dean of Students. In December, the Chairs' Caucus will meet with Lynne Horgan, Registrar, and Evan Koegl, Director of Academic Records, to discuss degree works and scheduling issues.

Prof. Yohn expresses disappointment on behalf of the Chairs' Caucus that a representative from its body was not included in the Provost Search Committee. She reported that the Chairs' Caucus has more interaction with the Provost's Office more than any other body on campus. She did register this protest and as a compromise, the caucus was offered a meeting with the three finalists, when that part of the process is reached. She asks that the faculty members who are appointed to the Provost Search Committee talk to your chair people and other chairs to ask what their concerns are so you can raise them in the process of the earlier interviews with candidates.

VII. Adjournment

The meeting was adjourned at 4:10p.m.