

**Meeting Minutes**  
Graduate Academic Affairs Committee  
February 19, 2020 (411 Axinn Library, 10:45)

**Present members and adviser:** Christopher Eliot (Chair), Stephen Hernandez, Li Huang, Michael Does, Nick Mercado, Elfreda Blue (Provost's Office), Evan Koegl (Registrar), Monica Florio (Graduate Recruitment)

The minutes of December 11, 2019 were approved unanimously.

### 1 Announcements

- a. The Graduate Program Handbook proposal has become a page of links that may be helpful to graduate students, to be run by graduate program directors.

### 2 FPS 11G

We are undertaking a general review of FPS 11G, and also following up on incomplete, previous work by this committee on it. Among the questions asked of us are whether it need to be changed to address the new environment, whether faculty should be informed *not* to do anything.

- The committee discussed whether a survey of faculty could help with this, but Elfreda let us know that Suzanne Pike just did a survey of faculty and staff about this.
- Elfreda suggested that the current lack of statute of limitations should be updated from unlimited to a defined period. The committee suggested 15 days.
- Elfreda asked about the relationship between FPS 11G and any other FPS that govern faculty policies about plagiarism.
- In III(A) we suggested
  - striking “rather than to punish” in “Since the goal of Hofstra University’s policy on academic honesty is to educate rather than to punish,”
  - changing “should proceed with filing” to “must proceed with filing”
- IN IV(A) we suggested adding “within seven business days” to “The student has the right to appeal, within seven business days, a charge of academic dishonesty ...”

### 3 New business

- a. Li asked whether there are any more ways cultural immersion instruction could be offered to assist international graduate students.

The meeting adjourned at 11:45.